



November 2024



## **DIAL to hold quarterly lunch and learn about hospital pharmacy compliance.**

The Iowa Department of Inspections, Appeals, and Licensing (DIAL) will hold its next quarterly educational opportunity for hospital staff and pharmacists during an online lunch and learn session on Dec. 11. During the session, DIAL staff also will address basic questions for hospital license renewals for 2025.

### **Learn about hospital pharmacy compliance in Iowa**

DIAL's December lunch and learn session will be in conjunction with the Iowa Board of Pharmacy (IBOP). The training will address the following topics about pharmaceutical compounding:

- Overview of hospital pharmacy inspections and what to expect.
- Compounding standards - Iowa enforceable chapters from United States Pharmacopeia (USP).
- Everything staff need to know about compounding including: pharmaceutical compounding both sterile and non-sterile preparations, categories (1-3), hazardous drugs in health care settings, controlled substance management, and more.
- How to prepare for hospital IBOP Inspection and other routine areas of inspection.

### **Join DIAL's lunch and learn**

- **Dec. 11, 2024 from noon to 1 p.m.**
- Join [online](#), or copy and paste this link into your browser:  
[meet.google.com/zhw-nvbz-sdt](https://meet.google.com/zhw-nvbz-sdt)
- Join by phone: (US) +1 636-742-1106  
PIN: 131 421 187#

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**Hospital license annual renewal happening now.**

Hospital license applications renewals for 2025 will be sent out electronically in the middle of November 2024 and should be returned to DIAL.

## **Frequently asked questions for hospital license renewals**

**Q. When is the license application due?**

**A.** Dec. 9, 2024.

**Q. When should the renewal fee be paid?**

**A.** At the time the license application is sent.

**Q. When does a hospital's license expire?**

**A.** Dec. 31, 2024.

**Q. What is the difference between total bed count, staffed bed count, and average daily census?**

**A.**

- The total bed count should be reported as the hospital's total bed capacity, as authorized by the hospital's Certificate of Need (CON). This number may exceed the number of beds physically located at the hospital.
- The staffed bed count is the number of beds currently available to treat patients, given the normal number of staff members on duty. The staffed bed count may not be the same number as the total bed count. The staffed bed count should only include the number of beds with a staff member available without resorting to bringing in additional staff members.
- The average daily census is the total number of patients at the hospital, on an average day.

**Q. Does the total bed count need to equal the number of beds in acute care, observation, etc.?**

**A.** The total bed count does not need to equal the number of beds in acute care, observation, etc. The total bed count is the number of beds authorized by the CON.

**Q. What is the difference between hospital swing beds and a long-term care distinct part of a hospital?**

**A.**

- Swing beds are hospital patient rooms that can be used for patients in acute/observation status or in a skilled care status. The patient can "swing" between being an acute patient and skilled status patient without changing rooms. The patients in a swing bed often receive rehabilitative therapy following a major medical or surgical event.
- A long-term care (LTC) facility is a distinct and separately certified part of the hospital. The LTC facility will have a different CMS Certification Number (CCN) or Provider Transaction Access Number (PTAN) than the hospital and will be surveyed separately from the hospital.

**Q. What is an accrediting organization?**

**A.** An accrediting organization is an outside organization, such as The Joint Commission, which provides hospitals with the option to have the outside organization perform the

hospital's recertification surveys instead of DIAL.

If the hospital does not use an accrediting organization to perform the recertification surveys, and relies on DIAL, please check the "Not Accredited" box.

**Q. Who should sign the license application?**

**A.** The administrator and the individual completing the application should sign it in the designated area(s), and return it to DIAL.

**Q. Who should the hospital contact if it has not received its renewal application via email?**

**A.** Contact [noor.ibrahim@dia.iowa.gov](mailto:noor.ibrahim@dia.iowa.gov) or call 515.381.7089 if the hospital has not received the renewal application.

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[Click here to access the Health Facilities Database and the Iowa Direct Care Worker Registry.](#)

[Click here to access DIAL's main website.](#)