Secretary of State Budgets

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Secretary of State

Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

Description

The Office of Secretary of State: 1) files documents related to corporations, limited liability companies, limited partner-

Financial Summary

ships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinates and supervises elections throughout Iowa; 3) maintains the statewide voter registration system; and 4) performs miscellaneous duties set out by statute and the Constitution.

FY 2017 Actuals FY 2017 Current Year Budget Estimate Total Department Request FY 2018 Total Governor's Recommeded Total Department Request Total Total Governor's Recommeded Resources State Appropriations 3,675,299 3,302,181 7,479,781 2,879,705 6,712,136 4,62 Receipts from Other Entities 91,318 (49,599) 105,400 105,400 105,400 105,400 Interest, Dividends, Bonds & Loans 6,067 4 1,001 1,001 1,001 Fees, Licenses & Permits 305,715 410,002 410,002 410,002 410,002 44 Refunds & Reimbursements 385,648 353,003 353,001 353,001 353,001 353,001 353,000 350,900 <td< th=""></td<>
Object CategoryActualsBudget EstimateRequestRecommendedRequestRequestRecommendedResourcesState Appropriations3,675,2993,302,1817,479,7812,879,7056,712,1364,66Receipts from Other Entities91,318(49,599)105,400105,400105,400101Interest, Dividends, Bonds & Loans6,06741,0011,0011,0011,001Fees, Licenses & Permits305,715410,002410,002410,002410,00244Refunds & Reimbursements385,648353,003353,001353,001353,001353,001Miscellaneous32,32935,00035,00035,00035,00035,00035,000Beginning Balance and Adjustments1,094,5561,233,1802,749401,3952,74944Total Resources5,590,9335,283,7718,386,9344,185,5047,619,2895,93Personal Services2,467,3352,622,0002,964,5002,683,0002,977,1552,66Travel & Subsistence33,93073,50050,00040,00040,00040,000Supplies & Materials189,297220,602188,752178,752190,75211Contractual Services and Transfers1,306,0051,663,2923,541,247764,6473,070,94774Equipment & Repairs132,61095,3971,438,47941,4791,136,47944
Resources Image: State Appropriations 3,675,299 3,302,181 7,479,781 2,879,705 6,712,136 4,66 Receipts from Other Entities 91,318 (49,599) 105,400 105,400 105,400 10 Interest, Dividends, Bonds & Loans 6,067 4 1,001 1,001 1,001 Fees, Licenses & Permits 305,715 410,002
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Miscellaneous 32,329 35,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000 36,000
Beginning Balance and Adjustments 1,094,556 1,233,180 2,749 401,395 2,749 40 Total Resources 5,590,933 5,283,771 8,386,934 4,185,504 7,619,289 5,93 Expenditures
Total Resources 5,590,933 5,283,771 8,386,934 4,185,504 7,619,289 5,93 Expenditures
Expenditures 2,467,335 2,622,000 2,964,500 2,683,000 2,977,155 2,663 Travel & Subsistence 33,930 73,500 50,000 40
Personal Services 2,467,335 2,622,000 2,964,500 2,683,000 2,977,155 2,663 Travel & Subsistence 33,930 73,500 50,000 40,000 <
Travel & Subsistence 33,930 73,500 50,000 40,000
Supplies & Materials 189,297 220,602 188,752 178,752 190,752 17 Contractual Services and Transfers 1,306,005 1,663,292 3,541,247 764,647 3,070,947 76 Equipment & Repairs 132,610 95,397 1,438,479 41,479 1,136,479 4
Contractual Services and Transfers 1,306,005 1,663,292 3,541,247 764,647 3,070,947 76 Equipment & Repairs 132,610 95,397 1,438,479 41,479 1,136,479 41,479
Equipment & Repairs 132,610 95,397 1,438,479 41,479 1,136,479
Claims & Miscellaneous 115.690 32.804 29.804 27.304 29.804
Licenses, Permits, Refunds & Other 16,775 54,381 52,000 52,000 52,000
Budget Adjustments 0 0 0 (122,476) 0 1,62
Appropriations 94,600 120,400 120,400 120,400 120,400 12
Reversions 1,511 0 0 0 0
Balance Carry Forward 1,233,179 401,395 1,752 400,398 1,752 39
Total Expenditures 5,590,932 5,283,771 8,386,934 4,185,504 7,619,289 5,932
Full Time Equivalents 28 28 28 28 28

Appropriations from General Fund

			FY 2018		FY 2019	
Appropriations	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	Total Department Request	FY 2018 Total Governor's Recommended	Total Department Request	FY 2019 Total Governor's Recommended
Appropriations	Actuals	Buuget Estimate	Request	Recommended	Request	Recommended
Elections/Voter Reg	0	1,440,890	2,015,890	1,379,652	2,015,890	1,379,652
Secretary of State-Business Services	2,896,699	1,440,891	1,743,491	1,379,653	1,775,846	1,379,653
Total Secretary of State	2,896,699	2,881,781	3,759,381	2,759,305	3,791,736	2,759,305

Appropriations from Other Funds

Appropriations	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Updating of Voter Registration System	0	0	0	0	0	1,750,000
Voter Registration & Business Services Systems Updating	450,000	0	2,600,000	0	1,400,000	0
Voter Registration License Files Maintenance & Storage	234,000	300,000	1,000,000	0	1,400,000	0
Address Confidentiality Program	94,600	120,400	120,400	120,400	120,400	120,400
Total Secretary of State	778,600	420,400	3,720,400	120,400	2,920,400	1,870,400

Appropriations Detail

Elections/Voter Reg

General Fund

Appropriation Description

ELECTIONS/VOTER REG - This budget allows the Secretary of State's Office to coordinate and supervise, on a

Elections/Voter Reg Financial Summary

limited basis, elections in Iowa and public a canvas of votes. This also allows the department to maintain and operate the voter registration program; perform statutory interaction with the Office of the Governor; and initiation policies and requirements concerning elections and voter registration.

Object Class	FY 2016 Actuals	В	FY 2017 Current Year udget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Resources			<u> </u>	•		· ·	
Appropriation		0	1,440,890	2,015,890	1,379,652	2,015,890	1,379,652
Refunds & Reimbursements		0	50,000	50,000	50,000	50,000	50,000
Total Resources		0	1,490,890	2,065,890	1,429,652	2,065,890	1,429,652
Expenditures							
Personal Services-Salaries		0	1,251,000	1,417,000	1,267,000	1,417,000	1,267,000
Personal Travel In State		0	5,000	5,000	5,000	5,000	5,000
Personal Travel Out of State		0	15,000	15,000	15,000	15,000	15,000
Office Supplies		0	15,000	15,000	15,000	15,000	15,000
Equipment Maintenance Supplies		0	2,500	2,500	2,500	2,500	2,500
Professional & Scientific Supplies		0	25	25	25	25	25
Other Supplies		0	25	25	25	25	25
Printing & Binding		0	9,501	9,501	9,501	9,501	9,501
Postage		0	20,000	20,000	20,000	20,000	20,000
Communications		0	26,000	26,000	26,000	26,000	26,000
Rentals		0	5,000	5,000	5,000	5,000	5,000
Professional & Scientific Services		0	4,250	0	0	0	0
Outside Services		0	25,000	100,402	25,402	100,402	25,402
Advertising & Publicity		0	14,915	14,915	14,915	14,915	14,915
Outside Repairs/Service		0	30,525	30,525	30,525	30,525	30,525
Reimbursement to Other Agencies		0	7,214	7,214	7,214	7,214	7,214
ITS Reimbursements		0	20,402	25,000	25,000	25,000	25,000
IT Outside Services		0	25	300,025	25	300,025	25
Gov Fund Type Transfers - Auditor of State Services		0	50	50	50	50	50
Gov Fund Type Transfers - Other Agencies Services		0	25	25	25	25	25
Equipment		0	25	25	25	25	25
Office Equipment		0	1,250	1,250	1,250	1,250	1,250
Equipment - Non-Inventory		0	11,911	8,404	8,404	8,404	8,404
IT Equipment		0	23,862	63,000	13,000	63,000	13,000
Other Expense & Obligations		0	4	4	4	4	4
Refunds-Other		0	2,381	0	0	0	0
Recommendation Adjustment		0	0	0	(61,238)	0	(61,238)
Total Expenditures		0	1,490,890	2,065,890	1,429,652	2,065,890	1,429,652

Secretary of State-Business Services

General Fund

Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise on a limited basis elections in Iowa, conduct a public canvass of votes, staff the voter registration system / electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

Secretary of State-Business Services Financial Summary

Object Class	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Resources						
Balance Brought Forward (Approps)	4,762	1,511	1	1,511	1	1,511
Appropriation	2,896,699	1,440,891	1,743,491	1,379,653	1,775,846	1,379,653
Gov Fund Type Transfers - Other Agencies	0	10,000	10,000	10,000	10,000	10,000
Fees, Licenses & Permits	2,840	10,000	10,000	10,000	10,000	10,000
Refunds & Reimbursements	385,648	303,000	303,000	303,000	303,000	303,000
Total Resources	3,289,949	1,765,402	2,066,492	1,704,164	2,098,847	1,704,164
Expenditures						
Personal Services-Salaries	2,400,658	1,275,000	1,477,500	1,346,000	1,490,155	1,346,000
Personal Travel In State	4,002	5,000	5,000	5,000	5,000	5,000
Personal Travel Out of State	25,851	10,000	10,000	10,000	10,000	10,000
Office Supplies	62,286	26,000	30,000	26,000	31,000	26,000

Secretary of State-Business Services Financial Summary (Continued)

Object Class	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Equipment Maintenance Supplies	8,359	5,000	5,000	5,000	5,000	5,000
Professional & Scientific Supplies	432	25	25	25	25	25
Other Supplies	1,143	26	26	26	26	26
Printing & Binding	6,381	8,000	8,000	8,000	8,000	8,000
Postage	96,414	64,000	70,000	64,000	71,000	64,000
Communications	59,417	26,000	26,000	26,000	26,000	26,000
Rentals	9,600	5,000	5,000	5,000	5,000	5,000
Professional & Scientific Services	10,602	4,250	4,250	4,250	4,250	4,250
Outside Services	235,515	200,000	219,000	129,000	228,000	129,000
Advertising & Publicity	18,664	10,000	10,000	10,000	10,000	10,000
Reimbursement to Other Agencies	85,126	50,000	56,600	50,000	57,300	50,000
ITS Reimbursements	49,607	7,215	32,215	7,215	32,215	7,21
IT Outside Services	78,036	35,000	35,000	35,000	35,000	35,000
Gov Fund Type Transfers - Auditor of State Services	524	25	25	25	25	2
Gov Fund Type Transfers - Other Agencies Services	0	50	50	50	50	5
Equipment	0	25	25	25	25	2
Office Equipment	800	25	25	25	25	2
Equipment - Non-Inventory	2,158	1,250	6,250	1,250	6,250	1,25
IT Equipment	66,900	5,000	37,000	5,000	45,000	5,00
Other Expense & Obligations	60,550	25,000	27,500	25,000	27,500	25,000
Refunds-Other	3,903	2,000	2,000	2,000	2,000	2,00
Balance Carry Forward (Approps)	1,511	1,511	1	1,511	1	1,51
Reversions	1,511	0	0	0	0	1
Recommendation Adjustment	0	0	0	(61,238)	0	(61,238
al Expenditures	3,289,949	1,765,402	2,066,492	1,704,164	2,098,847	1,704,164

Voter Registration & Business Services Systems Updating

Rebuild Iowa Infrastructure Fund

Appropriation Description

To update voter registration & business services systems

Voter Registration & Business Services Systems Updating Financial Summary

Object Class	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Resources						
Balance Brought Forward (Approps)	0	226,949	0	0	0	0
Appropriation	450,000	0	2,600,000	0	1,400,000	0
Total Resources	450,000	226,949	2,600,000	0	1,400,000	0
Expenditures						
Personal Services-Salaries	12,479	64,000	0	0	0	0
Personal Travel In State	0	10,000	0	0	0	0
Personal Travel Out of State	3,790	20,000	0	0	0	0
Other Supplies	12	4,900	0	0	0	0
Communications	0	5,000	0	0	0	0
Professional & Scientific Services	125,000	40,000	0	0	0	0
Outside Services	31,409	30,000	0	0	0	0
ITS Reimbursements	23,770	24,000	0	0	0	0
IT Outside Services	25,839	10,000	1,600,000	0	900,000	0
IT Equipment	751	19,049	1,000,000	0	500,000	0
Balance Carry Forward (Approps)	226,949	0	0	0	0	0
Total Expenditures	450,000	226,949	2,600,000	0	1,400,000	0

Voter Registration License Files Maintenance & Storage

Rebuild Iowa Infrastructure Fund

Appropriation Description

To provide funds to the Secretary of State for voter registration license files maintenance & storage .

Voter Registration License Files Maintenance & Storage Financial Summary

			FY 2018		FY 2019	
		FY 2017	Total	FY 2018	Total	FY 2019
	FY 2016	Current Year	Department	Total Governor's	Department	Total Governor's
Object Class	Actuals	Budget Estimate	Request	Recommended	Request	Recommended
Resources						
Balance Brought Forward (Approps)	0	73,063	0	0	0	0
Appropriation	234,000	300,000	1,000,000	0	1,400,000	0
Total Resources	234,000	373,063	1,000,000	0	1,400,000	0
Expenditures						
Personal Travel In State	0	0	5,000	0	0	0
Personal Travel Out of State	0	0	5,000	0	0	0
Outside Services	0	45,000	0	0	0	0
Reimbursement to Other Agencies	0	10,000	0	0	0	0
IT Outside Services	160,817	308,063	680,000	0	900,000	0
IT Equipment	0	5,000	310,000	0	500,000	0
Other Expense & Obligations	120	5,000	0	0	0	0
Balance Carry Forward (Approps)	73,063	0	0	0	0	0
Total Expenditures	234,000	373,063	1,000,000	0	1,400,000	0

Address Confidentiality Program

Address Confidentiality Program Revolving Fund

Appropriation Description

Appropriates funds to the Secretary of State to administer an Address Confidentiality Program.

Address Confidentiality Program Financial Summary

			FY 2018		FY 2019	
		FY 2017	Total	FY 2018	Total	FY 2019
	FY 2016	Current Year	Department	Total Governor's	Department	Total Governor's
Object Class	Actuals	Budget Estimate	Request	Recommended	Request	Recommended
Resources						
Balance Brought Forward (Approps)	0	26,972	0	26,972	0	26,972
Appropriation	94,600	120,400	120,400	120,400	120,400	120,400
Total Resources	94,600	147,372	120,400	147,372	120,400	147,372
Expenditures						
Personal Services-Salaries	54,197	32,000	70,000	70,000	70,000	70,000
Personal Travel In State	39	2,000	2,500	2,500	2,500	2,500
Personal Travel Out of State	248	1,500	1,500	1,500	1,500	1,500
Office Supplies	4,398	500	1,000	1,000	1,000	1,000
Printing & Binding	28	100	100	100	100	100
Postage	757	40,000	25,000	25,000	25,000	25,000
Communications	0	1,500	1,500	1,500	1,500	1,500
Outside Services	5,359	20,000	5,000	5,000	5,000	5,000
Advertising & Publicity	264	3,000	5,000	5,000	5,000	5,000
IT Outside Services	135	1,000	4,000	4,000	4,000	4,000
Office Equipment	2,203	500	500	500	500	500
IT Equipment	0	18,000	4,000	4,000	4,000	4,000
Other Expense & Obligations	0	300	300	300	300	300
Balance Carry Forward (Approps)	26,972	26,972	0	26,972	0	26,972
Total Expenditures	94,600	147,372	120,400	147,372	120,400	147,372

Updating of Voter Registration System

Technology Reinvestment Fund

Appropriation Description

To provide funds to the Secretary of State to update and upgrade old voter registration system and business services datat system.

Updating of Voter Registration System Financial Summary

Object Class	FY 2016 Actuals	В	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request		FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Resources								
Appropriation		0	0		0	0	C	1,750,000
Total Resources		0	0		0	0	С	1,750,000
Expenditures								
Recommendation Adjustment		0	0		0	0	C	1,750,000
Total Expenditures		0	0		0	0	C	1,750,000

Fund Detail

Secretary of State Fund Detail

			FY 2018		FY 2019	
		FY 2017	Total	FY 2018	Total	FY 2019
	FY 2016	Current Year	Department	Total Governor's	Department	Total Governor's
Funds	Actuals	Budget Estimate	Request	Recommended	Request	Recommended
Secretary of State	1,522,384	1,280,095	534,152	904,316	534,152	903,319
Address Confidentiality Program Revolving Fund	108,647	134,447	120,400	134,447	120,400	134,447
State Election Fund	1,398,992	1,093,775	362,005	717,996	362,005	716,999
Secretary of State Fee Clearing	14,745	51,873	51,747	51,873	51,747	51,873

Address Confidentiality Program Revolving Fund

Fund Description

Fund consists of moneys collected by the clerk of the district court for assessments against domestic abuse assault, sexual abuse, stalking, and human trafficking offenses.

Address Confidentiality Program Revolving Fund Detail

Object Class	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Resources						
Balance Brought Forward (Funds)	0	14,047	0	14,047	0	14,047
Intra State Receipts	42,118	85,400	85,400	85,400	85,400	85,400
Other	32,329	35,000	35,000	35,000	35,000	35,000
Gov Fund Type Transfers - Other Agencies	34,200	0	0	0	0	0
Total Address Confidentiality Program Revolving Fund	108,647	134,447	120,400	134,447	120,400	134,447
Expenditures						
Appropriation	94,600	120,400	120,400	120,400	120,400	120,400
Balance Carry Forward (Funds)	14,047	14,047	0	14,047	0	14,047
Total Address Confidentiality Program Revolving Fund	108,647	134,447	120,400	134,447	120,400	134,447

State Election Fund

Fund Description

This fund receives federal revenue with a 5% state match to fund H.R 3295 the Help America Vote Act.

State Election Fund Detail

	57,0040	FY 2017	FY 2018 Total	FY 2018	FY 2019 Total	FY 2019
Object Class	FY 2016 Actuals	Current Year Budget Estimate	Department Request	Total Governor's Recommended	Department Request	Total Governor's Recommended
Resources						
Balance Brought Forward (Funds)	1,087,571	888,765	1,001	356,992	1,001	355,995
Federal Support	15,000	(144,999)	10,000	10,000	10,000	10,000
Interest	6,067	4	1,001	1,001	1,001	1,001
Fees, Licenses & Permits	290,354	350,002	350,002	350,002	350,002	350,002
Refunds & Reimbursements	0	3	1	1	1	1
Total State Election Fund	1,398,992	1,093,775	362,005	717,996	362,005	716,999
Expenditures						
Personal Travel In State	0	5,000	1,000	1,000	1,000	1,000
Office Supplies	0	5,000	1,000	1,000	1,000	1,000
Professional & Scientific Supplies	7,820	5,000	500	500	500	500
Other Supplies	0	5,000	50	50	50	50
Printing & Binding	1,268	5,000	500	500	500	500
Postage	0	5,000	500	500	500	500
Communications	147	5,000	1,500	1,500	1,500	1,500
Rentals	4,247	5,000	50	50	50	50
Outside Services	85,830	100,000	1,901	1,901	1,901	1,901
Other Expense & Obligations	55,020	2,500	2,000	2,000	2,000	2,000
Balance Carry Forward (Funds)	888,765	356,992	4	355,995	4	354,998
IT Outside Services	296,097	580,783	341,000	341,000	341,000	341,000
IT Equipment	59,797	9,500	8,000	8,000	8,000	8,000
Gov Fund Type Transfers - Auditor of State Services	0	4,000	4,000	4,000	4,000	4,000
Total State Election Fund	1,398,992	1,093,775	362,005	717,996	362,005	716,999

Secretary of State Fee Clearing

Fund Description

This account receives a transfer from the Secretary of State accounts that receive fees.

Secretary of State Fee Clearing Detail

Object Class	FY 2016 Actuals	FY 2017 Current Year Budget Estimate	FY 2018 Total Department Request	FY 2018 Total Governor's Recommended	FY 2019 Total Department Request	FY 2019 Total Governor's Recommended
Resources						
Balance Brought Forward (Funds)	1,747	1,873	1,747	1,873	1,747	1,873
Adjustment to Balance Forward	476	0	0	0	0	0
Fees, Licenses & Permits	12,522	50,000	50,000	50,000	50,000	50,000
Total Secretary of State Fee Clearing	14,745	51,873	51,747	51,873	51,747	51,873
Expenditures						
Refunds-Other	12,872	50,000	50,000	50,000	50,000	50,000
Balance Carry Forward (Funds)	1,873	1,873	1,747	1,873	1,747	1,873
Total Secretary of State Fee Clearing	14,745	51,873	51,747	51,873	51,747	51,873