

STATE LIBRARY OF IOWA
East 12th & Grand
DES MOINES, IOWA 50319

Assistance Programs for Iowa's Business And Industry

Iowa Waste Reduction Center
University of Northern Iowa

July 1997

STATE LIBRARY OF IOWA
East 12th & Grand
DES MOINES, IOWA 50319

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Energy

Center for Building and Energy Research Energy Analysis and Diagnostic Center

Contact: Dick Rusk
Address: Iowa State University
409 Marston Hall
Ames, IA 50011-2135
Phone: 515/294-3080
Fax: 515/294-1272
Web/e-mail: issueadc@iastate.edu

Cost: Free of charge, no obligation to implement recommendations, must provide initial information and facility tour

Restrictions: Companies must be within 150 miles of Ames, have less than 500 employees, have gross annual sales of less than 75 million dollars, consume energy at a rate of 1.175 million dollars per year or less, and have no technical staff to do energy analysis.

Non regulatory and confidential services.

Provide *energy auditing* including analysis of:

- ▶ lighting system retrofits,
- ▶ HVAC system and motor upgrades,
- ▶ maintenance practices,
- ▶ heat recovery applications,
- ▶ process equipment applications,
- ▶ compressor use improvements, and
- ▶ cogeneration systems.

Explore *waste minimization* including:

- ▶ process change,
- ▶ inventory control,
- ▶ recycling, and
- ▶ solvent alternatives.

Department of Natural Resources
Energy Bureau
Climate Wise & Total Assessment Audit

Contact: Anne Black
Address: Iowa Department of Natural Resources
Energy Bureau
Wallace State Office Building
Des Moines, IA 50319
Phone: 515/242-5851
Fax: 515/242-6974

Climate Wise is a result of the Climate Change Action Plan - a historical agreement signed by President Clinton in 1993. The Plan calls for signatories to return greenhouse gas emissions to 1990 levels by the year 2000. In keeping with these goals, Climate Wise encourages comprehensive, cost-effective industrial energy efficiency and pollution prevention actions, and allows companies to tailor their programs to meet the needs and opportunities of their operations.

Through the Climate Wise program, the DNR will offer Total Assessment Audits (TAA) for private industries interested in identifying wasteful energy and manufacturing practices.

The TAA provides analysis of:

- ▶ energy savings option,
- ▶ waste reduction,
- ▶ productivity enhancement.

Climate Wise and TAA will offer solutions which will allow Iowa's industries to compete in the global market.

Department of Natural Resources
Energy Bureau
Federal Emergency Management Program

Contact: Kimberly Baxter
Address: Iowa Department of Natural Resources
Energy Bureau
Wallace State Office Building
Des Moines, IA 50319
Phone: 515/281-6486
Fax: 515/281-6794

It is estimated that more than \$40 million in improvements could be implemented cost-effectively in Iowa's 1,500 federal buildings using private funds in combination with minimal direct federal investment. The objective of this program is for the state and federal agencies to work together in developing a vehicle to establish funding streams that *federal facilities* can access to pay for implementation of cost effective *energy management* and *water system* improvements. The federal facilities chosen for this program are: Iowa City VA Medical Hospital, Des Moines Bulk Mail Center and Des Moines Post Office.

By providing direct personal marketing, program, and technical assistance, federal facilities will be able to complete their energy efficiency program quickly and effectively.

The Iowa FEMP program is based on the following steps:

- ▶ Commitment form each facility operator
- ▶ Identification of building improvements and their anticipated economic payback
- ▶ Estimation of dollar savings from these improvements
- ▶ Assistance in removing the barrier of limited federal funds for energy improvements

Department of Natural Resources
Energy Bureau
Innovative Fund Program

Contact: Robert Morris
Address: Iowa Department of Natural Resources
Energy Bureau
Wallace State Office Building
Des Moines, IA 50319
Phone: 515/281-5438
Fax: 515/281-6794

The Governor's Innovative Fund was developed to stimulate and encourage innovation on a state wide effort. The program recognizes the Department of Natural Resources' ongoing effort to make Iowa's *public facilities energy efficiency* and cost-effective. The Innovative Fund has provided resources to the DNR to help state agencies initiate new energy savings project.

The Innovative Fund Program will follow in the footsteps of the DNR's State of Iowa Facilities improvement Corporation, providing for the identification and implementation of cost-effective energy efficiency projects in state facilities.

Department of Natural Resources
Energy Bureau
Iowa Energy Bank Program

Contact: Monica Stone
Address: Iowa Department of Natural Resources
Energy Bureau
Wallace State Office Building
Des Moines, IA 50319
Phone: 515/281-6361
Fax: 515/281-6794

Public Schools and Private Schools -The goal is to have all energy management improvements with an aggregated payback of up to six years implemented in all Iowa public school buildings. The program will help identify funding sources for implementation.

Local Governments- The Energy Bureau will continue to develop and market a multi-year comprehensive energy management improvement financing program for Iowa's cities and counties.

Hospitals- The Energy bank program was designed for the identification and installation of energy management improvements at all nonprofit hospitals and health care facilities. Project funds will support the implementation of the financing program as well as provide assistance in obtaining energy audits and engineering analysis.

Private Colleges- This project is contracted to the Iowa Higher Education Loan Authority (IHELA) funds can be acquired for engineering analysis and energy management improvements. Private colleges can work with IHELA to design a comprehensive energy management program that will provide funds to implement all cost-effective energy management improvements.

Department of Natural Resources
Energy Bureau
Rebuild Iowa

Contact: Kimberly Baxter
Address: Iowa Department of Natural Resources
Energy Bureau
Wallace State Office Building
Des Moines, IA 50319
Phone: 515/281-6486
Fax: 515/281-6794

The Energy Bureau is embarking on a new initiative to serve commercial and industrial buildings as well as multi-family dwellings. Rebuild Iowa will help implement cost-effective energy management improvements through a community wide program. By Building on the success of the Iowa Energy Bank Program, Rebuild Iowa uses energy efficiency as a ways to create a strong economic base and implement capital improvements.

Five communities were competitively selected to participate as showcase communities in the first round of Rebuild Iowa. These communities expected to leverage an investment of \$43 million within the first 24 months, saving nearly \$7 million annually.

The Rebuild Iowa program will increase economic development and environmental sustainabilty through the implementation of cost effective energy management improvements. By capitalizing on resources within each of the five showcase communities, the Iowa DNR anticipates economic growth through the creation of jobs. By using local resources such as banks, suppliers, contractors, and builders for these showcase communities, Rebuild Iowa will promote growth and a self sustaining program which will serve as an example for the rest of Iowa and the country.

**Department of Natural Resources
Energy Bureau
State of Iowa Facilities Improvement
Corporation (SIFIC)**

Contact: Tom VanMaanen
Address: Iowa Department of Natural Resources
Energy Bureau
Wallace State Office Building
Des Moines, IA 50319
Phone: 515/281-5438
Fax: 515/281-6794

SIFIC was created to facilitate the use of lease-purchasing financing for *energy management by state agencies*. The Improvement Corporation installs energy management improvements identified through an engineering analysis and leases the improvements to participating agencies. Bonds were issued by SIFIC to obtain the necessary capital for the first set of improvements.

Cash flow neutrality is the key to the program's success. Lease rental payments are designed to be sufficient to retire principal and interest on the bond; both principal and interest have been structured to be payable with the energy savings from the installed improvements. The agencies have *no additional budget impact* due to the financing.

Energy Efficiency and Renewable Energy Clearinghouse

Address: PO Box 3048
Merrifield, VA 22116-0121
Phone: 800/DOE-EREC (363-3732)
Fax: 703/893-0400
Web/e-mail: <http://www.eren.doe.gov>
TDD (telecommunications device for the deaf): 800/273-2957

Cost: Free

ERC provides information and technological assistance on *energy efficiency and renewable energy technologies*. Users of the service include: small businesses, large companies, consumers, media, homeowners, students, farmers, utilities, etc. EREC is a source of both basic and detailed information on a large variety of subjects related to energy efficiency and renewable technologies.

Information Materials:

- ▶ inventory of over 250 publications including fact sheets and pamphlets, technical documents, etc.
- ▶ maintains over 500 computer-generated information briefs containing technical information, referral sources, and bibliographies.
- ▶ information is updated continuously

Technical Assistance:

- ▶ provide basic information on system and structure design, system comparisons, trouble shooting and problem solving, and feasibility of technologies

Financial and Business Development Assistance:

- ▶ business planning and development, assessing markets and competition, developing financial strategies, identifying sources of funding for innovative technologies, and identifying public sector assistance programs

National Industrial Competitiveness through Energy, Environment, Economics (NICE³)

Contact: Department of Energy's Goldfield Office
Department of Energy's headquarters
phone: 303/275-4728
202/586-1641
www: <http://www.oit.doe.gov/Access/nice3.html>

Restrictions: Noise, Nuclear radiation/wastes, waste treatment/disposal, hazardous waste site remediation, cross-media contaminant shifts, and municipal solid waste proposals are not eligible

The U.S. Department of Energy (DOE) and the U.S. Environmental Protection Agency (EPA) have combined to sponsor this innovative program. *The NICE³ goal is to promote energy efficiency, clean production, and economic competitiveness among industry.*

NICE³ is a grant based program which provides funding to state/industry partnerships that develop and demonstrate advances in energy efficiency and clean production technologies. A state energy, pollution prevention or business development office must submit the application. Matching funds are required.

All SIC codes are eligible.

Environment

Greenlink
The Automotive Compliance Information
Assistance Center

Address: Coordinating Committee for Automotive Repair
11301 Nall
Leawood, KS 66211
Phone: 888/476-5465
Fax: 816/561-7894
Web/e-mail: www.ccar-greenlink.org

Cost: Web access is free.
Restrictions: N/A

Telephone and electronic inquiries focused at helping the *automotive service and repair community*.

Types of information available:

- ▶ Common sense ways to comply with *environmental regulations*,
- ▶ Fact sheets on:
 - ▶ *pollution prevention*
 - ▶ emergency spill procedures,
 - ▶ hazardous waste,
 - ▶ *legal issues*, etc.
- ▶ State and local assistance programs, vendors, etc.

Topics covered include:

- ▶ floor drain management,
- ▶ used oil management,
- ▶ antifreeze,
- ▶ underground storage tanks,
- ▶ pollution prevention alternatives,
- ▶ hazardous waste identification, etc.

Iowa Air Emissions Assistance Program

Contact: Somnath Dasgupta
Address: Iowa Waste Reduction Center
75 BRC
University of Northern Iowa
Cedar Falls, IA 50614-0185
Phone: 319/273-2079
Fax: 319/273-2926
Cost: Free of charge
Restrictions: Most for-profit Iowa businesses with less than 100 employees qualify for the service.

Services are non-regulatory.

Assistance provided by the IAEAP includes:

- ▶ Emissions estimation, development of emission inventories, and determination of regulatory status and compliance requirements,
- ▶ In depth *technical assistance* with the following *permitting* requirements:
 - ▶ Construction permits
 - ▶ Voluntary operating permits
 - ▶ Permit-by-rule for spray painting operations
 - ▶ Small source operating permit by rule
- ▶ Technical assistance with National Emissions Standards for Hazardous Air Pollutants (NESHAP), and New Source Performance Standards (NSPS), and
- ▶ On-site visitation for *air emissions compliance* and pollution prevention assistance.

Iowa Waste Exchange

Contact: Jennifer Drenner
Address: Iowa Waste Reduction Center
75 BRC
University of Northern Iowa
Cedar Falls, IA 50614-0185
Phone: 319/273-2079
Fax: 319/273-2926

Cost: All services and listings are free
Restrictions: Work with businesses and industry in Iowa and markets from throughout the country.

All services are non-regulatory.

The Iowa Waste Exchange

- ▶ offers *proactive assistance* in finding *reuse* and *recycling* options for commercial and industrial by-products, wastes, and excess materials
- ▶ uses regional representatives located at community colleges, councils of governments, and solid waste agencies to work directly with waste generators and potential by-product users in their areas
- ▶ has saved Iowa businesses more than four million dollars in disposal costs
- ▶ has helped diverted more than 210,000 tons of materials from disposal to other users
- ▶ maintains a detailed database of materials available for reuse and recycling
- ▶ maintains information on recycling markets and material users within the state and throughout the country

Iowa Waste Reduction Center

Contact: John Konefes
Address: 75 BRC
University of Northern Iowa
Cedar Falls, IA 50614-0185
Phone: 319/273-2079
Fax: 319/273-2926

Cost: Free of charge
Restrictions: For-profit Iowa businesses, less than 200 employees

The IWRC provides non regulatory and confidential *technical assistance* in the areas of hazardous waste, solid waste and wastewater and air emissions management. This includes *pollution prevention* alternatives and recommendations to maintain *compliance* with federal and state environmental regulations.

Types of assistance provided by the IWRC include:

- ▶ Develop cost effective pollution prevention techniques that integrate raw material substitution, waste reduction, recycling and other proven practices into new and existing manufacturing and service operations.
- ▶ Recommend and evaluate pollution prevention technologies that enhance facility productivity and minimize bottom line costs.
- ▶ Provide practical regulatory compliance recommendations in the areas of:
 - Hazardous Waste
 - Wastewater
 - Site Contamination
 - Solid Waste
 - Air Emissions
 - Underground Storage Tanks

To-date, IWRC staff have conducted more than 1,400 site visits to Iowa small businesses.

Management Institute for Environment and Business (MEB)

Contact: Margel Hight^e
Address: 1790 New York Avenue, NW
Washington, DC 20006
Phone: 202/683-6300
Fax: 202/737-1510

Restrictions: N/A

This program targets *corporate general managers*. It provides assistance in developing corporate *curriculum and environmental training seminars*.

About MEB:

- ▶ founded in 1990 to help communities improve environmental quality through business success
- ▶ seeks to demonstrate to the business community the opportunities of sustainable development
- ▶ educates current and future business leaders
- ▶ work with business schools to integrate environmental issues into core curricula
- ▶ provides direct industry outreach and training.

National Metal Finishing Resource Center (NMFRC)

Contact: Dr. Paul Chalmers
Address: National Center for Manufacturing Sciences
Ann Arbor, MI
Phone: 313/995-4911
Web/e-mail: <http://www.nmfrc.org>

Cost: General web access and phone inquiries are free, subscription charge may be added at a later date.

Restrictions: N/A

Telephone and electronic inquiries focused at helping:

- ▶ *Metal Finishing Shops*
 - ▶ owners
 - ▶ management
 - ▶ employees
- ▶ Industry Consultants
- ▶ Local, State and Federal Technical Assistance Providers

Information provided by NMFRC:

- ▶ regulatory summaries,
- ▶ performance and cost comparisons of technologies,
- ▶ pollution prevention case studies,
- ▶ question and answer forums, and
- ▶ a vendor database.

The entire NMFRC *web site is searchable*, offers many links to existing databases and technical assistance programs, and contains a information package library.

Printers National Environmental Assistance Center (PNEAC)

Contact: Deb Kramer
Address: Illinois Waste Management and Research Center
University of Champaign-Urbana
One East Hazelwood Drive
Champaign, IL 51820
Phone: 217/333-8940
Web/e-mail: <http://www.hazard.uiuc.edu/pneac/pneac/.html>
Cost: General web access and phone inquiries are free.
Restrictions: N/A

Electronic inquiries focused at helping:

- ▶ *Print Shop*
 - ▶ owners
 - ▶ management
 - ▶ employees
- ▶ Industry Consultants
- ▶ Local, State and Federal Technical Assistance Providers

Information provided by PNEAC:

- ▶ *regulatory requirements,*
- ▶ *pollution prevention* initiatives,
- ▶ case studies,
- ▶ organization and information resources,
- ▶ conference and training calendars,
- ▶ *question and answer* forum, etc.

Recycling and Reuse Technology Transfer Center (RRTTC)

Contact: Cathy Zeman
Address: University of Northern Iowa
22 McCollum
Cedar Falls, IA 50614-0421
Phone: 319/273-7090
Fax: 319/273-5815
Web/e-mail: <http://www.uni.edu/rrttc>

Cost: N/A
Restrictions: Competitive Grant Review

The University of Northern Iowa's RRTTC promotes and supports research, education, and outreach for solid waste reuse and recycling technologies and processes.

The RRTTC supports *research projects* to:

- ▶ identify and design new reuse and recycling technologies
- ▶ transfer emerging and existing technologies and manufacturing processes to new industries,
- ▶ disseminates research findings and encourages implementation,

As part of the RRTTC's educational mission, funded research projects involve undergraduate and graduate students whenever possible.

RRTTC projects target key Iowa industries and solid waste streams in order to reduce the amount of waste sent to Iowa landfills, with the overall goal of preventing environmental degradation while promoting Iowa's economy.

Small Business Liaison for Air Quality

Contact: Linda King
Address: 200 E. Grand Avenue
Des Moines, IA 50309
Phone: 800/351-4668
Fax: 515/242-4749
Web/e-mail: <http://www.state.ia.us/sbro/smbair.html>

Cost: Free
Restrictions: Assist small businesses with 100 or fewer employees.

Confidentiality Policy: When filing a complaint against the Department of Natural Resources, names and addresses will be withheld.

The Small Business Liaison

- ▶ serves as a non-regulatory contact for Iowa small businesses seeking information, assistance, and guidelines relating to the *Clean Air Act Requirements*
- ▶ provides a voice to state regulatory officials,
- ▶ mediates concerns between small businesses and regulatory officials,
- ▶ evaluates proposed environmental regulations for small business impact, and
- ▶ arranges workshops and speakers on special topics for interested parties.

The National Agriculture Compliance Center

Contact: Ginah Mortensen
Address: 726 Minnesota Ave
Kansas City, KS 66101
Phone: 913/551-7207
Web/e-mail: <http://es.inel.gov/oeca/ag/aghmpg.html>

Cost: General web access and phone inquiries are free.
Restrictions: N/A

The web based center is focused on assisting:

- ▶ *growers,*
- ▶ *livestock producers,*
- ▶ agribusiness related industries,
- ▶ agriculture information and education providers, etc.

Types of information available:

- ▶ *compliance policies,*
- ▶ *pollution prevention* information, and
- ▶ *regulatory summaries.*

Topics addressed:

- ▶ pesticides,
- ▶ non-point source pollution,
- ▶ ground, surface and drinking water protection,
- ▶ animal waste management,
- ▶ worker protection, and
- ▶ wet lands protection.

Department of Natural Resources Compliance Assistance Team (COMPASS)

Contact: Kathy Clasen
Address: 900 East Grand Avenue
Des Moines, Iowa 50319
Phone: 515/281-5600
Fax: 515/281-6794
e-mail: kclasen@max.state.ia.us
www: <http://www.state.ia.us/government/dnr>
Cost: N/A

All assistance is confidential.

The Compliance Assistance team is an advocacy office for Department of Natural Resources (DNR) clients. COMPASS staff *facilitates solutions to problems of compliance*, working directly with companies or their consultants. The team works toward long-term solutions between clients and DNR regulatory management.

Household Hazardous Materials Program (HHM)

Contact: Jeff Fiagle or Roy Dewitt
Address: 900 E. Grand Avenue
Des Moines, IA 50319
Phone: 515/281-5859 or 515/281-8646
Fax: 515/281-8895
Web/e-mail: jfiagle@max.state.ia.us or rdewitt@max.state.ia.us

The HHM program provides technical, educational and financial assistance to counties hosting Toxic Cleanup days, which are one day collection events for HHMs. Technical, educational and financial is also provided to established Regional Collection Centers that provide ongoing collection of hazardous materials from homes and conditionally exempt small quantity generators. The HHM program also provides technical disposal assistance to local governments and the public.

Department of Natural Resources Landfill Alternative Financial Assistance

Contact: Tom Anderson or Amy Scott
Address: 900 East Grand Avenue
Des Moines, Iowa 50319
Phone: 515/281-8623 or 515/281-8672
Fax: 515/281-8895
e-mail: tanders1@max.state.ia.us
ascott@max.state.ia.us
www: <http://www.state.ia.us/government/dnr>

Competitive grant program.

The Landfill Alternative Financial Assistance program is open to anyone with an interest in or a responsibility for solid waste management in Iowa.

Grants are available for:

- ▶ public education
- ▶ *waste reduction* at the source
- ▶ research and development demonstration projects

Zero interest *loans* are available for all other areas. Combination grant and loan awards are made. A minimum cost share is required cash or in-kind of 35% for all projects (or higher is required for projects involving combustion).

All materials are open to the public. However, Iowa Code provides for a confidentiality process.

Department of Natural Resources Organics/Composting

Contact: Garth Frable
Address: 900 East Grand Avenue
Des Moines, Iowa 50319
Phone: 515/281-5105
Fax: 515/281-8895
e-mail: gfrable@max.state.ia.us
www: <http://www.state.ia.us/government/dnr>
Cost: N/A

The Waste Management Assistance Divisions Organics and Composting team provide information on:

- ▶ *compost* production
- ▶ *compost* use
- ▶ *compost* marketing

The team also provides resource material, *technical assistance*, and *financial assistance* and participates in rule revision.

**Department of Natural Resources
Recycling Technical Assistance**

Contact: Jeff Geerts or Mary Koens
Address: 900 East Grand Avenue
Des Moines, Iowa 50319
Phone: 515/281-8176 or 515/281-8263
Fax: 515/281-8895
email: jgeerts@max.state.ia.us
mkoens@max.state.ia.us
www: <http://www.state.ia.us/government/dnr>
Cost: N/A

The Waste Management Assistance Division's Recycling Technical Assistance team provides *technical assistance* to businesses, industries, state and local governments and private citizens of Iowa.

Assistance includes information on:

- ▶ design and implementation of recycling programs
- ▶ market development,
- ▶ buying recycled products,
- ▶ market location

Department of Natural Resources Solid Waste Comprehensive Plans

Contact: Brian Tormey or Garth Frable
Address: 900 East Grand Avenue
Des Moines, Iowa 50319
Phone: 515/281-8382 or 515/281-5105
Fax: 515/281-8895
e-mail: btormey@max.state.ia.us
gfrable@max.state.ia.us
www: <http://www.state.ia.us/government/dnr>
Cost: N/A

The Solid Waste Comprehensive Planning team is responsible for *solid waste comprehensive planning* for the entire state.

Primary clients include:

- ▶ local governments
- ▶ solid waste management agencies
- ▶ sanitary disposal project permit holders

The Solid Waste Comprehensive Planning staff :

- ▶ review plans
- ▶ evaluate planning areas progress toward state reduction and recycling goals
- ▶ provide *technical assistance* for plan development and implementation
- ▶ conduct planning and program related presentations

Department of Natural Resources Waste Reduction Assistance Program

Contact: Beth Hicks or Cherri Bates
Address: 900 East Grand Avenue
Des Moines, Iowa 50319
Phone: 515/281-8927 or 515/281-8499
Fax: 515/281-8895
e-mail: ehicks@max.state.ia.us
cbates@max.state.ia.us
www: <http://www.state.ia.us/government/dnr>
Cost: N/A

The Waste Reduction Assistance Program provides free, non-regulatory, on-site *pollution prevention assessments* to Iowa businesses with 100 or more employees. The program also provides on-site assistance for Resource Conservation and Recovery Act (RCRA) large quantity generators.

The program schedules two on-site visits a month. Written reports are provided to businesses participating in the service.

Waste Tire Program

Contact: Mel Pins
Address: 900 E. Grand Avenue
Des Moines, IA 50319
Phone: 515/281-8489
Fax: 515/281-8895
Web/e-mail: mpins@max.state.ia.us

The Waste Tire Program is a grant program available to Iowa counties for waste tire collection and educational events; funds available for stockpile clean-ups. Technical assistance available for recycling and management issues related to waste tires.

Miscellaneous

Citizens' Aid/Ombudsman for the State of Iowa

Contact: William P. Angrick II
Address: Capitol Complex
215 East 7th Street
Des Moines, IA 50319-0231
Phone: 515/281-3592 (in Des Moines)
888/426-6283 (toll free in Iowa)
Fax: 515/242-6007
e-mail: OMBD@Legis.IA.Gov.

Services are available to residents of the State of Iowa including those confined to institutions and persons from other states or countries who may have complaints against Iowa government.

The ombudsman has the authority to *investigate* administrative action that might be:

- ▶ contrary to law or regulation,
- ▶ unreasonable, unfair, oppressive, or inconsistent, even if in accordance with law,
- ▶ based on a mistake of law or arbitrary in ascertainment of fact,
- ▶ based on improper motivation or irrelevant consideration, or
- ▶ unaccompanied by adequate statement of reason.

The ombudsman cannot investigate:

- ▶ acts of the Iowa General Assembly or actions of legislators or their staff,
- ▶ acts of the Governor or the Governor's personal staff,
- ▶ acts or decisions of the courts, judges or their staff,
- ▶ agencies established pursuant to interstate compacts and answerable to more than one state,
- ▶ complaints by governmental employees about their employment relationship with the agency,
- ▶ agencies of the federal government,
- ▶ actions between private parties not involving state gov.

Office of the Citizens' Aid/Ombudsman Assistant for Small Business

Contact: Kristie Hirschman
Address: Capitol Complex
215 East 7th Street
Des Moines, IA 50319-0231
Phone: 515/281-3592 (in Des Moines)
888/426-6283 (toll free in Iowa)
Fax: 515/242-6007
e-mail: OMBD@Legis.IA.Gov.
Cost: Free

The Small Business Ombudsman can:

- ▶ provide assistance to help comply with State and Federal regulations,
- ▶ provide information and easier access to state regulatory agencies,
- ▶ refer businesses to the appropriate agency for answers to technical questions,
- ▶ independently investigate complaints against state and local agencies and boards,
- ▶ work with the Iowa Air Emissions Assistance Program and Iowa Waste Reduction Center,
- ▶ assist small businesses in gaining a better understanding of how to deal with government,
- ▶ evaluate proposed regulations for their impact on small businesses,
- ▶ help with business and professional licensing and permit problems,
- ▶ answer question about Iowa's government.

Services are confidential. The Small Business Ombudsman works primarily with businesses under 500 employees, however, the Citizens Aide/Ombudsman can work with anyone with a problem with Iowa's state or local governments.

John Pappajohn Entrepreneurial Center

Contact: Dr. Peter Goulet
Dr. Marion “Guy” Chiattello
Address: College of Business Administration
Room 264
University of Northern Iowa
Cedar Falls, IA 50614-0130
Phone: 319/273-7350
Web/e-mail: <http://www.uni.edu/jpec>
Cost: Free

The primary goal of the J.P.E.C. is to foster the development of entrepreneurship throughout northeast Iowa and various other locations by providing or facilitating support for direct educational, consultative and other services.

The J.P.E.C. provides the following business services:

Seed Capital-

The J.P.E.C. offers forgivable loans up to \$10,000 to start-up companies for a variety of purposes. Those receiving funds will also be included in a mentoring program.

Development Services-

- ▶ concept, planning and venture development
- ▶ market analysis
- ▶ mentoring and incubation
- ▶ identifies community based assistance programs
- ▶ technical consulting through a variety of university programs

Educational Services-

In cooperation with partners the J.P.E.C. offers programs in college level business and non-business areas, management and professional development, and public education and community awareness.

National Technology Transfer Center (NTTC)

Contact: Laura Phillips
Address: Wheeling Jesuit University
316 Washington Ave.
Wheeling, WV 26003
Phone: 800/678-6882
Fax: 304/243-2539
www: <http://www.nttc.edu>

The NTTC specializes in presenting effective ways to help US corporations and taxpayers gain access to and use federally-funded technologies. NTTC helps companies adapt \$70 billion in federally-funded technologies at 700 federal and university laboratories for use in manufacturing new products.

The following services are available:

- ▶ Technology information via phone or electronic inquiries,
- ▶ *Training courses*
 - ▶ Foundations of *Technology Transfer*,
 - ▶ Commercializing Technologies,
 - ▶ Technology Assessment,
 - ▶ *Technology Marketing*,
 - ▶ Fundamentals of Industrial Extension,
 - ▶ Industrial Extension: Skill & Success for Successful Client Projects,
 - ▶ Intellectual Property Negotiation,
- ▶ Technology specific publications and newsletters,
- ▶ Other business services geared at supporting US firms in commercializing technologies.

UNI Applied Technology Program

Contact: Ray Klemmensen
Address: 400 Technology Place
Waverly, IA 50677
Phone: 319/352-1112
Fax: 319/352-1137
e-mail: ramon.klemmensen@uni.edu

Cost: Fee for normal consulting services is \$40 per hour plus travel expenses, for consulting inquiries less than one hour there is no charge.

All inquiries are confidential.

This service provides technical assistance to industry with respect to *plastic-related issues*. While not restricted to Iowa, 95% of the program's clients are from within the state.

Clients include:

- ▶ equipment manufacturers,
- ▶ plastics fabricators,
- ▶ recyclers,
- ▶ entrepreneurs,
- ▶ and government agencies.

Typical assistance includes:

- ▶ reviewing product designs,
- ▶ selecting plastic material,
- ▶ analyzing failures,
- ▶ and providing vendor listings.

Testing of plastics for tensile strength, flow properties, weatherability, color, and impact strength is also offered. The cost of testing is quoted for each project.

Safety and Health

Iowa Occupational Safety and Health Consultation and Education Services

Address: Bureau of Consultation and Education
1000 East Grand Avenue
Des Moines, IA 50319-0209

Phone: 515/965-7162

Fax: 515/965-7166

Cost: N/A

Restrictions: Service must be requested.

The service is delivered by the State of Iowa using well-trained professional staff. Most consultations take place on-site, though limited services away from the job site are available.

On-site Consultants will:

- ▶ help you *recognize hazards* in your workplace
- ▶ suggest approaches or options for solving a safety and health problem
- ▶ identify kinds of help available if you need further assistance
- ▶ provide a *written report* summarizing findings
- ▶ assist you to develop/maintain an effective safety and health program
- ▶ provide training and education to you and your employees, and recommend you for a one-year exclusion from IOSH programmed inspections, once program requirements are met.

On-Site Consultation will not:

- ▶ Issue citations or propose penalties for violation of IOSH standards,
- ▶ Report possible violations
- ▶ guarantee that your workplace will 'pass' an IOSH inspection

Work Safe Iowa

Institute for Rural and Environmental Health

Contact: Lois Burkett
Address: The University of Iowa
100 Oakdale Campus
Iowa City, IA 52242-5000
Phone: 1-800-891-5789
Fax: 319/335-4225
Web/e-mail: <http://info.pmech.edu/worksafe/page1.html>

Cost: Costs vary with services, some discounts available
Restrictions: Work with businesses and industry in Iowa and bordering states.

All services are non-regulatory and confidential.

Service provided:

- ▶ *Ergonomic Services:*
 - ▶ risk factor identification,
 - ▶ job site evaluation,
 - ▶ workstation modification,
 - ▶ injury prevention,
 - ▶ employee management and education.
- ▶ *Industrial Hygiene Service:*
 - ▶ hazard communication,
 - ▶ indoor air quality,
 - ▶ noise exposure and control,
 - ▶ chemical exposure assessment,
 - ▶ personal protective equipment assessment,
 - ▶ chemical safety assessment,
 - ▶ ventilation assessment and design.
- ▶ *Occupational Medicine Associates Network:*
 - ▶ links community based occupational medicine clinics throughout the state,
 - ▶ clinics provide occupational health and safety services to business and industry in their communities.

Transportation

Department of Transportation Hazardous Material Assistance

Contact: Tom Sever
Address: Park Fair Mall
100 East Euclid Ave.
Des Moines, IA 50306
Phone: 515/237-3278
Fax: 515/237-3387

Cost: Phone inquiries are free

The *hazardous material assistance* section of the Iowa Department of Transportation was founded in 1992 as a result of industry recommendations.

The program answers questions on:

- ▶ placarding,
- ▶ shipping papers,
- ▶ cargo tank specification,
- ▶ packaging,
- ▶ labeling,
- ▶ licensing,
- ▶ manifesting,
- ▶ training,
- ▶ etc.

Department of Transportation Office of Motor Vehicle Enforcement

Address: Office of Motor Vehicle Enforcement
Park Fair Mall
100 East Euclid Ave.
Des Moines, IA 50306-0473

Phone: 800/925-6469

Fax: 515/237-3387

State divided into two regions:

District 1 (East of I35)
154 Collins Road NE
Cedar Rapids, IA 52402

District 2 (West of I35)
510 Carroll Street Suite 2
Carroll, IA 51401

The Office of Motor Vehicle Enforcement is staffed by Department of Transportation officers. The office answers questions related to commercial motor vehicles including, but not limited to the following topics:

- ▶ Commercial Drivers Licences
- ▶ Driving Records
- ▶ Fuel Tax
- ▶ Commercial Motor Vehicle Registration
- ▶ Travel Authority
- ▶ Federal Motor Carrier Safety Regulations
- ▶ Hazardous Material Transportation

The office also has an extensive listing of reference numbers for further information.

