

Secretary of State Budgets

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Secretary of State

Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

Description

The Office of Secretary of State is a constitutional office. The office:

- 1) Files documents related to for-profit corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, cooperative corporations, nonprofit corporations, professional corporations, professional limited liability companies, series LLC, benefit corporations, uniform commercial code, mechanics liens, transient merchants, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents. Commissions Notaries and investigates complaints against a notary.
- 2) Coordinates and supervises elections throughout Iowa. The Secretary of State is the state commissioner of elections and supervises Iowa's 99 county auditors in the administration of our election laws and administrative rules. Candidates for all statewide offices, federal offices, legislative offices, and certain judicial offices also file their nomination petitions with the Secretary of State.
- 3) Serves as the State Registrar of Voters and maintains the statewide voter registration system.
- 4) Holds critical positions on several state boards and commissions in Iowa. Including the Iowa Executive Council, the Voter Registration Commission, the State Insurance Committee, and the State Records Commission.
- 5) Preserves many original documents including the Constitution of the State of Iowa, the Acts of the General Assembly, and oaths of office.
- 6) Maintains the books and records of the State Land Office.
- 7) Cooperates with the Federal government on the census, including keeping official records.
- 8) Administers the Safe at Home program, an address confidentiality for survivors of domestic violence.
- 9) Counter-signs with the Governor all commissions, proclamations, extraditions and land patents.
- 10) Performs miscellaneous duties set out by statute and the Constitution.

Financial Summary

Object Category	FY 2023	FY 2024	FY 2025	FY 2025
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Resources				
State Appropriations	5,140,916	3,734,694	4,676,356	4,643,445
Receipts from Other Entities	2,441,790	1,031,000	31,000	31,000
Interest, Dividends, Bonds & Loans	175,648	31,003	24,701	24,701
Fees, Licenses & Permits	680,804	448,751	448,751	456,251
Refunds & Reimbursements	524,015	530,001	530,001	530,001
Miscellaneous	161,013	142,693	142,693	142,693
Beginning Balance and Adjustments	16,813,661	16,734,707	13,667,701	8,911,313
Total Resources	25,937,847	22,652,849	19,521,203	14,739,404
Expenditures				
Personal Services	3,162,297	4,518,918	5,170,976	5,106,104
Travel & Subsistence	59,251	89,045	92,545	72,545
Supplies & Materials	568,277	367,031	363,521	363,521
Contractual Services and Transfers	4,619,815	7,427,081	8,008,231	3,701,701
Equipment & Repairs	377,235	410,612	416,312	416,312
Claims & Miscellaneous	186,653	151,239	177,369	235,860
Licenses, Permits, Refunds & Other	5,073	11,362	13,500	13,500
State Aid & Credits	1,550	570,848	570,848	570,848
Appropriations	195,400	195,400	195,400	195,400
Reversions	27,589	0	0	0
Balance Carry Forward	16,734,707	8,911,313	4,512,501	4,063,613
Total Expenditures	25,937,847	22,652,849	19,521,203	14,739,404
Full Time Equivalents	30	50	57	54

Appropriations from General Fund

Appropriations	FY 2023	FY 2024	FY 2025	FY 2025
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Elections/Voter Reg	2,124,870	2,121,759	2,561,631	2,555,250
Secretary of State-Business Services	1,420,646	1,417,535	1,919,325	1,568,795
Total Secretary of State	3,545,516	3,539,294	4,480,956	4,124,045

Appropriations from Other Funds

Appropriations	FY 2023	FY 2024	FY 2025	FY 2025
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Updating of Voter Registration System	1,400,000	0	0	0
Address Confidentiality Program	195,400	195,400	195,400	195,400
Secretary of State Cyber Technology	0	0	0	324,000
Total Secretary of State	1,595,400	195,400	195,400	519,400

Appropriations Detail

Elections/Voter Reg

General Fund

Appropriation Description

ELECTIONS/VOTER REG - This budget allows the Secretary of State's Office to coordinate and super-

vice, on a limited basis, elections in Iowa and publish a canvas of votes. This also allows the department to maintain and operate the voter registration program; perform statutory interaction with the Office of the Governor; and initiation policies and requirements concerning elections and voter registration.

Elections/Voter Reg Financial Summary

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	1,184	280	0	0
Appropriation	2,124,870	2,121,759	2,561,631	2,555,250
Refunds & Reimbursements	0	1	1	1
Total Resources	2,126,054	2,122,040	2,561,632	2,555,251
Expenditures				
Personal Services-Salaries	1,391,271	1,544,712	1,984,584	1,919,712
Personal Travel In State	9,774	9,187	9,187	9,187
Personal Travel Out of State	23,708	15,000	15,000	15,000
Office Supplies	28,554	23,000	23,000	23,000
Equipment Maintenance Supplies	0	305	305	305
Professional & Scientific Supplies	0	500	500	500
Other Supplies	1,775	1,200	1,200	1,200
Printing & Binding	6,431	6,000	6,000	6,000
Food	0	10	0	0
Postage	14,906	15,000	15,000	15,000
Communications	141,045	70,000	70,000	70,000
Rentals	600	1,000	1,000	1,000
Professional & Scientific Services	5,583	2,000	2,000	2,000
Outside Services	145,726	55,000	55,000	55,000
Advertising & Publicity	223,873	118,117	118,117	118,117
Outside Repairs/Service	0	1,000	1,000	1,000
Reimbursement to Other Agencies	63,109	45,000	45,000	45,000
ITS Reimbursements	23,734	20,000	20,000	20,000
IT Outside Services	12,007	176,359	176,889	176,889
Gov Fund Type Transfers - Auditor of State Services	207	750	750	750
Gov Fund Type Transfers - Other Agencies Services	10	0	0	0
Equipment	4,999	100	100	100
Office Equipment	5,356	5,000	5,000	5,000
Equipment - Non-Inventory	0	1,000	1,000	1,000
IT Equipment	22,627	10,800	10,000	10,000
Other Expense & Obligations	198	1,000	1,000	59,491
Balance Carry Forward (Approps)	280	0	0	0
Reversions	280	0	0	0
Total Expenditures	2,126,054	2,122,040	2,561,632	2,555,251

Secretary of State-Business Services

General Fund

Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries,

transient merchants, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise elections in Iowa, initiate policies and requirements concerning elections and voter registration, conduct a public canvass of votes, maintain and operate the voter registration system, provide electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

Secretary of State-Business Services Financial Summary

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	3,412	166	3,200	166
Appropriation	1,420,646	1,417,535	1,919,325	1,568,795
Gov Fund Type Transfers - Other Agencies	0	1,000	1,000	1,000
Fees, Licenses & Permits	0	1,000	1,000	1,000
Refunds & Reimbursements	436,878	310,000	310,000	310,000
Total Resources	1,860,936	1,729,701	2,234,525	1,880,961
Expenditures				
Personal Services-Salaries	1,203,287	1,259,993	1,411,253	1,411,253
Personal Travel In State	785	1,000	1,000	1,000
Personal Travel Out of State	8,497	7,000	7,000	7,000
Office Supplies	24,347	15,000	15,000	15,000
Equipment Maintenance Supplies	0	100	100	100
Professional & Scientific Supplies	480	500	500	500
Other Supplies	245	500	500	500
Printing & Binding	17,575	10,000	10,000	10,000
Postage	63,646	57,000	57,000	57,000
Communications	36,209	28,000	28,000	28,000
Rentals	600	1,000	1,000	1,000
Professional & Scientific Services	209	500	500	500
Outside Services	175,943	115,754	285,754	35,754
Advertising & Publicity	19,938	11,800	11,800	11,800
Outside Repairs/Service	0	100	100	100
Reimbursement to Other Agencies	65,309	55,000	55,000	55,000
ITS Reimbursements	43,171	37,788	37,788	37,788
IT Outside Services	1,920	6,000	145,000	44,470
Gov Fund Type Transfers - Other Agencies Services	0	100	100	100
Equipment	0	300	300	300
Office Equipment	5,330	5,000	5,000	5,000
Equipment - Non-Inventory	1,427	500	500	500
IT Equipment	9,824	16,500	31,500	31,500
Other Expense & Obligations	181,862	100,000	126,630	126,630
Refunds-Other	0	100	0	0
Balance Carry Forward (Approps)	166	166	3,200	166
Reversions	166	0	0	0
Total Expenditures	1,860,936	1,729,701	2,234,525	1,880,961

Address Confidentiality Program

Address Confidentiality Program Revolving Fund

Appropriation Description

Appropriates funds to the Secretary of State to administer an Address Confidentiality Program.

Address Confidentiality Program Financial Summary

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Appropriation	195,400	195,400	195,400	195,400
Gov Fund Type Transfers - Other Agencies	9,490	30,000	30,000	30,000
Total Resources	204,890	225,400	225,400	225,400
Expenditures				
Personal Services-Salaries	128,411	157,989	157,989	157,989
Personal Travel In State	797	4,000	4,000	4,000
Personal Travel Out of State	3,500	3,000	3,000	3,000
Office Supplies	5,622	5,000	5,000	5,000
Printing & Binding	5,682	1,500	1,500	1,500
Postage	11,597	10,000	10,000	10,000
Communications	2,594	4,000	4,000	4,000
Rentals	717	1,000	1,000	1,000
Professional & Scientific Services	70	1,000	1,000	1,000
Outside Services	7,356	10,000	10,000	10,000
Advertising & Publicity	2,183	17,011	17,011	17,011
Reimbursement to Other Agencies	2,448	1,000	1,000	1,000
ITS Reimbursements	1,581	1,000	1,000	1,000
IT Outside Services	0	1,075	1,075	1,075
Equipment	3,826	1,000	1,000	1,000
Office Equipment	0	5,000	5,000	5,000
Equipment - Non-Inventory	0	25	25	25
IT Equipment	1,363	1,500	1,500	1,500
Other Expense & Obligations	0	300	300	300
Reversions	27,143	0	0	0
Total Expenditures	204,890	225,400	225,400	225,400

Updating of Voter Registration System

Technology Reinvestment Fund

Appropriation Description

To provide funds to the Secretary of State to update and upgrade old voter registration system and business services data system.

Updating of Voter Registration System Financial Summary

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	4,724,102	3,970,874	5,554,102	0
Appropriation	1,400,000	0	0	0
Total Resources	6,124,102	3,970,874	5,554,102	0
Expenditures				
Personal Travel Out of State	0	20,000	20,000	0
Outside Services	0	200,000	30,000	0
Intra-State Transfers	1,432,300	0	0	0
IT Outside Services	717,918	3,750,874	4,250,000	0
IT Equipment	3,010	0	0	0
Balance Carry Forward (Approps)	3,970,874	0	1,254,102	0
Total Expenditures	6,124,102	3,970,874	5,554,102	0

Secretary of State Cyber Technology

testing; increase firewalls to mitigate cyber vulnerabilities.

Technology Reinvestment Fund

Appropriation Description

To provide funds to the Secretary of State to set up a SIEM solution; provide assessment/penetration

Secretary of State Cyber Technology Financial Summary

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Appropriation	0	0	0	324,000
Total Resources	0	0	0	324,000
Expenditures				
IT Outside Services	0	0	0	324,000
Total Expenditures	0	0	0	324,000

Fund Detail

Secretary of State Fund Detail

Funds	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Secretary of State	15,621,865	14,604,834	8,945,544	9,753,792
Address Confidentiality Program Revolving Fund	519,121	466,413	420,733	413,706
Electronic Poll Book & Polling Place Modernization Rev Loan	295,952	299,952	193,637	210,900
Secretary of State Technology Modernization Fund	4,646,160	3,443,322	3,079,494	2,062,238
HAVA 2022	1,226,694	2,229,694	1,003,721	1,231,695
HAVA 2023 for Secretary of State	1,200,000	1,202,000	1,500	1,201,500
Business Administration Fund	87,137	307,637	220,000	307,137
State Election Fund 2020 HAVA	6,375,303	5,494,659	3,431,035	3,199,162
State Election Fund Maintenance	805,618	899,274	575,363	868,635
HAVA CARES	1	1	1	1
State Election Fund	455,544	251,620	5,000	246,318
Secretary of State Fee Clearing	10,335	10,262	15,060	12,500

Secretary of State Technology Modernization Fund

used by the Secretary of State to fulfill duties of the office.

Fund Description

Monies in the fund are appropriated to the Secretary of State for the purposes of modernizing technology

Secretary of State Technology Modernization Fund Detail

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Balance Brought Forward (Funds)	4,646,160	3,443,322	3,079,494	2,062,238
Total Secretary of State Technology Modernization Fund	4,646,160	3,443,322	3,079,494	2,062,238
Expenditures				
Personal Services-Salaries	253,257	395,456	456,382	456,382
Personal Travel In State	0	1,000	1,000	1,000
Personal Travel Out of State	0	1,500	1,500	1,500
Office Supplies	266	1,000	1,000	1,000
Professional & Scientific Supplies	0	1,000	1,000	1,000
Printing & Binding	0	1,000	1,000	1,000
Communications	1,537	5,000	5,000	5,000
Professional & Scientific Services	4,738	25,000	5,000	5,000
Outside Services	650,690	636,028	638,202	638,202
Advertising & Publicity	0	5,000	5,000	5,000
Reimbursement to Other Agencies	2,366	5,000	5,000	5,000
ITS Reimbursements	0	7,500	500	500
Equipment	3,729	4,000	0	0
Office Equipment	600	0	0	0
Equipment - Non-Inventory	0	5,000	500	500
Balance Carry Forward (Funds)	3,443,322	2,062,238	1,698,410	681,154
IT Outside Services	59,308	87,600	60,000	60,000
IT Equipment	226,347	200,000	200,000	200,000
Total Secretary of State Technology Modernization Fund	4,646,160	3,443,322	3,079,494	2,062,238

Business Administration Fund

the exclusive purpose of supporting the administration of Title XII.

Fund Description

Moneys collected in surcharges pursuant to IA Code 9.14 and 9.15. Moneys in fund are appropriated for

Business Administration Fund Detail

Object Class	FY 2023 Actuals	FY 2024 Current Year Budget Estimate	FY 2025 Total Department Request	FY 2025 Total Governor's Recommended
Resources				
Balance Brought Forward (Funds)	0	87,137	0	87,137
Interest	0	500	0	0
Refunds & Reimbursements	87,137	220,000	220,000	220,000
Total Business Administration Fund	87,137	307,637	220,000	307,137
Expenditures				
Personal Travel In State	0	2,500	2,000	2,000
State Vehicle Operation	0	3,000	3,000	3,000
Office Supplies	0	12,000	12,000	12,000
Professional & Scientific Supplies	0	200	200	200
Other Supplies	0	100	100	100
Printing & Binding	0	5,000	5,000	5,000
Postage	0	23,000	23,000	23,000
Communications	0	14,600	14,600	14,600
Rentals	0	100	100	100
Outside Services	0	40,000	40,000	40,000
Advertising & Publicity	0	10,000	10,000	10,000
Reimbursement to Other Agencies	0	20,000	20,000	20,000
ITS Reimbursements	0	20,000	20,000	20,000
Office Equipment	0	5,000	5,000	5,000
Other Expense & Obligations	0	40,000	40,000	40,000
Balance Carry Forward (Funds)	87,137	87,137	0	87,137
IT Outside Services	0	10,000	10,000	10,000
IT Equipment	0	15,000	15,000	15,000
Total Business Administration Fund	87,137	307,637	220,000	307,137