



SECURE & PREPARED

January 10, 2007

Volume 3, Issue 1

INSIDE THIS ISSUE:

<i>Annual Conference</i>	2
<i>Region 1 Briefing</i>	2
<i>NIMS Standards</i>	3
<i>NIMS and Plain Language</i>	4
<i>EMPG Update</i>	5
<i>County EOP Review Cycle</i>	5
<i>Logo and Acronym Changes</i>	5
<i>HSEMD Spotlight</i>	6
<i>Multi-State Ag Partnership</i>	6

Special points of interest:

- Save the dates July 16-18 for this year's Fourth Governor's Homeland Security Conference: *Teaming for Success*. See article on page 2.
- Iowa Homeland Security Region One will hold a briefing for public officials on January 18th. See article on page 2.
- HSEMD has developed NIMS recommendations for the six required standards for '07. See article on page 3.
- HSEMD received applications from 87 counties for the FFY 2007 Emergency Management Performance Grant program. See article on page 5.

FFY 07 HSGP Guidance Released

On January 5th, Iowa Homeland Security and Emergency Management (HSEMD) received the guidance for the 2007 Homeland Security Grant Program application process.



Like last year, Iowa received a base amount of funding based on the Patriot Act allocation formula, and will compete with other states and territories for additional funding. Iowa took a 7.9 percent cut in base funding from 2006 totals. Iowa's 2007 base amounts of funding are as follows:

1. State Homeland Security Program (SHSP)	\$3,819,375
2. Law Enforcement Terrorism Prevention Program (LETPP)	\$2,728,125
3. Citizens Corps Program (CCP)	\$195,241
4. Metropolitan Medical Response System (MMRS)	\$258,145
Total Base Allocation	\$7,000,886

Iowa will again be required to develop an enhancement plan and investment justifications for our funding requests this year. Iowa's submittal to the Office of Grants and Training (OGT) is due on April 5, 2007. OGT then has 90 days to act on our request.

Final competitive allocations will be granted based on both anticipated effectiveness and risk, with about two-thirds weight applied to risk and one-third weight applied to effectiveness. Iowa's enhancement plan and investment justifications will again be scored by a peer review process, where first responders from across the country will review and score our submittal and develop the anticipated effectiveness score. Meanwhile, the risk score will be determined at the federal level using a risk analysis model based on threat, vulnerability and consequence. The grant guidance allows states to submit a total of 15 investments. Iowa will request funding under the following capability areas:

- | | |
|-----------------------------------|-----------------------------------|
| ○ Animal Health/Food Safety | ○ CBRNE Detection |
| ○ Citizen Preparedness | ○ Communications Interoperability |
| ○ Expanded Regional Collaboration | ○ Infrastructure Protection |
| ○ Intelligence and Fusion | ○ NIMS/NRP |
| ○ Program and Planning | ○ Regional Team Coordination |
| ○ Medical/Health Preparedness | |

Continued on page 2

FFY 07 HSGP Guidance Released

Continued from page 1

Each capability request area has a workgroup attached to it, and these workgroups have already begun their work. However, there is still time to get involved in a workgroup. If you are interested, please contact Kyle Karsjen at kyle.karsjen@iowa.gov as soon as possible.

HSEMD has established an FY07 Program and Capability Review link on our Web site at www.iowahomelandsecurity.org. The FY07 HSGP Guidance and other materials related to the '07 process can be found at this site.

Homeland Security Conference: Save the Dates!

This theme for the Fourth Annual Governor's Homeland Security Conference, July 16-18, is *Teaming for Success*. The theme represents the multiple partners needed to plan for and respond in times of disaster, which includes, but is not limited to first responders, health care professionals, and the business community.

This year's conference will be held once again at the Polk County Convention Complex in downtown Des Moines. A save the date card will be mailed out within a few weeks with lodging information. Registration and other information will be forthcoming and will be posted to the HSEMD Web site at www.iowahomelandsecurity.org.



**TEAMING
FOR
SUCCESS**

For more information, e-mail governorsconf@iowa.gov or call Mary Ann Lee at 515-243-2000.

Region One to Hold Briefing for Public Officials

Iowa Homeland Security Region One will hold a briefing for public officials from 7-9 p.m. on January 18th at the Bessie Myers Auditorium at Mary Greeley Medical Center, Ames. This event is to inform public officials at the local, state, and federal levels about emergency management activities in Region One.

Following is a list of scheduled speakers:

Barry Halling, Chair Region 1 - Master of Ceremonies

Lieutenant Governor- Patty Judge

Jane Halliburton, Story County Board of Supervisors

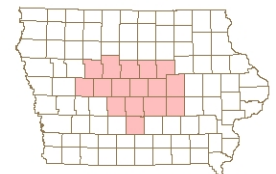
Rebecca Curtiss, Chief, Center for Disaster Operations and Response, Iowa Dept. of Public Health

Mike Beaman, Chief of Staff, Iowa Homeland Security and Emergency Management

Lori Morrissey, Story County Emergency Management Coordinator

Region One counties, Iowa Department of Public Health and Homeland Security Specialty Teams will have displays, including outside displays of emergency management equipment that specialty teams would use in a catastrophic event.

*Homeland Security
and
Emergency Management
Region 1*



NIMS Standards Set for 2007

Happy New Year! With a new year comes new resolutions. At HSEMD, our resolution is to make FY07 NIMS compliancy as easy for you all as possible and to maintain our 86 percent compliancy rate as a state! We can't express enough the fantastic job everyone has done to bring Iowa to the level it is today!

HSEMD continues to communicate with the NIC (NIMS Integration Center) regarding questions, concerns and requests for guidance. Based on the conversations we have had, we have developed the following recommendations for the six required standards for '07.

1) Designate a single point of contact to serve as the principal coordinator for NIMS implementation.

After discussing this compliancy standard on our conference calls, HSEMD is recommending that the county emergency management coordinator be the point of contact. This person will act as a liaison to answer questions for NIMS compliancy for their department/agency.

2) Ensure that the Public Information System can gather, verify and disseminate information during an incident.

If you have a plan, policy or procedure in place, or have exercised the Public Information System since October 2005, you have met the requirements for this standard. You will also be considered compliant if you have a county multi-hazard plan in place.

3) Complete the ICS-300 and ICS-400 training.

The type of individuals needing to take these courses are those that respond as the Incident Commander or in a leadership role within the Incident Command Structure in a Type 3 incident. A Type 3 incident is one in which the disaster has exceeded capabilities. The appropriate ICS positions should be added to match the complexity of the incident. A significant number of resources will be required extending into multiple operational periods. A substantial number of responders will be required from multiple jurisdictions and agencies. A written Incident Action Plan (IAP) may also be required for each operational period.

Few people in Iowa need to take these courses. Only the largest 20 cities and/or counties will need to send personnel to these training courses and only personnel who will fill ICS commander positions (see diagram), not all personnel. ICS 300 and ICS 400 are both, two-day courses, taken in a classroom setting, not independent study. In addition to these positions, all emergency management coordinators are required to take ICS 300 & 400.

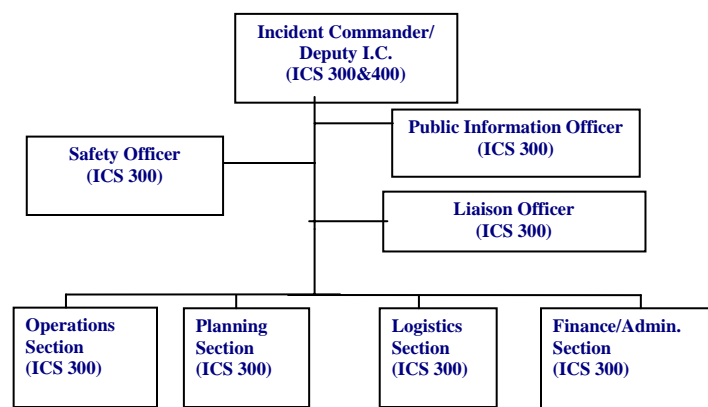
To obtain training for the ICS 300 & 400, please contact: Iowa Central Homeland Security Training Center at (515) 576-0099 ext 2150 or the Fire Service Training Bureau at (888) 469-2374.

4) Validate that the inventory of response assets conforms to Homeland Security Resource typing standards and provide to the state/territory as required.

For this compliancy standard, it is required that your agency/department has inventoried the typed resources. The state will be conducting monitoring visits to approximately 10 percent of the counties and/or cities by random selection.

5) Utilize the state/territory response asset inventory for intra-state mutual aid requests, exercise and actual events.

The State of Iowa is a signatory for the Emergency Management Assistance Compact (EMAC), therefore, all state agencies are compliant with this standard. EMAC will also cover the local jurisdictions for the intra state mutual aid plan. *Continued on page 4.*



NIMS Standards Set for 2007

Continued from page 3

6) Develop systems, tools and processes to present consistent and accurate information to the incident manager at all levels. (Common operating picture)

We recommend you use Web EOC and use the standardized ICS and EOC forms found at http://training.fema.gov/EMIWeb/IS/ICSResource/ICSResCntr_Forms.htm

The federal government's compliancy measurement tool (NIMCAST) will be out sometime in February or March. It will reflect the NIMS metrics that are currently on the Web site and the same metrics that were sent via e-mail within the last two weeks. At first glance, this looks to be a big challenge; however, HSEMD is looking at preloading a version of this tool and will work to answer many questions you may have. We will be going out with a data call to seek the numbers the NIC is looking for and for a few specifics. However, our intent, again, is to make this process as easy as possible. HSEMD staff will be attending a conference in mid-February to learn more about the NIMCAST tool and learn of any changes to the final product. The best guidance we can offer at this point, is to take a look at the metrics and start thinking about the best ways to gather numbers and other specific information the federal government is requesting.

NIMS and Use of Plain Language

Issued by the NIMS Integration Center

It is important for responders and incident managers to use common terminology. There simply is little or no room for misunderstanding in an emergency situation. The use of plain language in emergency response is a matter of public safety, especially the safety of first responders and those affected by the incident. It is critical that all local responders, and those coming into the impacted area from other jurisdictions and other states as well as the federal government, know and utilize commonly established operational structures, terminology, policies and procedures. This is what NIMS and the Incident Command System are all about - achieving interoperability across agencies, jurisdictions and disciplines.

The use of common terminology is about the ability of area commanders, state and local emergency operation center personnel, federal operational coordinators, and emergency responders to communicate clearly with each other and effectively coordinate response activities, no matter what the size, scope or complexity of the incident. The ability of responders from different jurisdictions and different disciplines to work together depends greatly on their ability to communicate with each other.

While the NIMS Integration Center does not require plain language for internal operations, it strongly encourages it, as it is important to practice everyday terminology and procedures that will need to be used in emergency incidents and disasters. NIMS implementation is a long-term effort and it is probably not possible to persuade everyone to change ingrained habits overnight. But we hope that over time, everyone will understand the importance of using common terminology or plain language every day.

It is required that plain language be used for multi-agency, multi-jurisdiction and multi-discipline events, such as major disasters and exercises. Beginning in FFY 06, federal preparedness grant funding is contingent on the use of plain language in incidents requiring assistance from responders from other agencies, jurisdictions, and functional disciplines.

The FFY 06 NIMS implementation requirement to use plain language does not abolish the use of 10-codes in everyday department communications. Accordingly, the use of 10-codes in daily operations will not result in the loss of federal preparedness funds.

EMPG Update

HSEMD received applications from 87 counties for the FFY 2007 Emergency Management Performance Grant program (EMPG), which means the number of counties participating in the program will remain the same as last year. HSEMD should have the application review process completed by January 30th. County emergency management coordinators will receive official notice by e-mail and through the GEM\$ Web site when the application has been approved.

We are not sure when the U.S. Department of Homeland Security's Office of Grants and Training (OGT) will complete the review of Iowa's EMPG application, although we are anticipating the end of January. It is also not known, at this time, when OGT will issue our notice of award or release funding. Last year it was mid-February.

To help coordinators get a head start, HSEMD will be posting agreement articles, request for reimbursement Web form, and other documents to the GEM\$ Web site. For questions about the EMPG process or the GEM\$ Web site, contact HSEMD's Lynda Wessel at Lynda.wessel@iowa.gov or at 515-725-3259.

'07 County EOP Review Cycle Schedule Announced

Congratulations to county emergency management commissions and coordinators for all their hard work in completing the 2006 plan review cycle for county emergency operations plans. 2006 represented a fresh look at the way county plans are submitted and reviewed and the transition appears to be a success. County plans submitted and compliant with Iowa Code during the 2006 plan review cycle will maintain this status through September 30, 2007. Compliant status for county plans denotes eligibility for numerous state and federal funding resources related to emergency management.

Beginning January 1, 2007, commissions should begin submitting the hazardous materials annex and 20 percent of remaining annexes from the county emergency operations plan to the Iowa Homeland Security and Emergency Management Division (HSEMD). Counties are encouraged to submit all plan annexes by August 1, 2007 in order to maximize the 60-day review period, as described in Iowa Administrative Code. Plans should be submitted (at least 60 days) prior to the September 30, 2007 compliancy date to allow adequate time for HSEMD staff review and resolve any compliancy issues. After plans are submitted, reviewed, and considered compliant with Iowa Code, compliancy status will remain effective through September 30, 2008.

Submissions after August 1, 2007 run the risk of the 60-day review period being incomplete by the compliancy date. It is the responsibility of HSEMD staff, the county emergency management commission and associated coordinator to complete the review process within this 60-day period. Plans are reviewed on a first-come, first-serve basis. If you have any questions, comments, or concerns, contact HSEMD's Ken Brink, by e-mail at kenneth.brink@iowa.gov or by phone at 515-725-3231, or contact your IEMA district liaison.

Logo and Acronym Changes

County emergency management coordinators, please note that in October, the Iowa Homeland Security and Emergency Management Division updated its logo. To request permission to use our logo and to obtain the logo electronically, please contact Kara Berg at 515-725-3271.

Also, as you may have already noticed, the Division's acronym has been changed to HSEMD (formerly HLSEM). This will not affect staff e-mail as the address ending of @hlsem.state.ia.us will still work. However, we encourage you to use the ending @iowa.gov instead. HSEMD staff e-mail addresses should now be: firstname.lastname@iowa.gov. As you can see, iowa.gov is shorter and easier to remember.

Iowa Homeland Security & Emergency Management Division

A Division of the Department of Public Defense

Administrator
David L. Miller

7105 N.W. 70th Avenue
Camp Dodge, Bldg W-4
Johnston, IA 50131

Phone: 515-725-3231
Fax: 515-725-3260

Web Site:
www.iowahomelandsecurity.org

Secure & Prepared is published by the Iowa Homeland Security & Emergency Management Division for those involved in the homeland security system in the state of Iowa. For more information, contact Kara Berg at 515-725-3271 or at kara.berg@iowa.gov.

News Team

Kara Berg
Beth Gathercole
David Johnston
Kyle Karsjen
Lucinda Robertson
Kathy Stodola
Bret Voorhees
Lynda Wessel

HSEMD Mission

Lead, coordinate, and support homeland security and emergency management functions in order to establish sustainable communities and ensure economic opportunities for Iowa and its citizens.

We're on the Web!

www.iowahomelandsecurity.org

HSEMD Spotlight: Pete Grandgeorge

State agency exercise and training are the focus for Pete Grandgeorge, exercise specialist for the HSEMD Preparedness Bureau. Since becoming a member of the HSEMD team in October 2003, Pete has coordinated a multitude of exercises and is currently coordinating the Division's involvement in the pandemic influenza exercise that is being sponsored by the Iowa Department of Public Health in April. Another of his top priorities is providing support for the statewide rollout of the Homeland Security Exercise and Evaluation Program (HSEEP).



In addition to exercise coordination for the Division, Pete also works with the State Agency Exercise Group, comprised of 12 state agencies that meet monthly to coordinate and combine exercises. He says the group has given him the opportunity to participate in some innovative and challenging exercises, including a full-scale exercise outside of and within a functioning state correctional facility, and a hazmat exercise with real radiological sources.

Prior to HSEMD, Pete held telecommunications positions with the Polk County Sheriff's Office and the Ankeny Police Department. He says he is enjoying his second year of marriage to his beautiful wife Jenny. In his time away from HSEMD, he does volunteer work and manages several Web sites. According to Pete, the highlight of his year was when he caught a hotdog from the hotdog cannon at the Iowa Cubs' home opener in April.

Ag Partnership Holds Policy Meeting

The Multi-State Partnership for Security in Agriculture held a Policy Meeting on December, 13-14, 2006 in Kansas City, Missouri. Attendees included state agriculture emergency program staff, state emergency management staff, state general council representatives and state offices of attorney general.

The group addressed personal protective equipment, including implications for states, personal protective equipment for agricultural emergency responders, and state authorities for agricultural emergency response. Speakers from the Missouri and Ohio Departments of Agriculture and the Iowa Department of Agriculture and Land Stewardship addressed the group, as well as Dr. Peggy Roth, Michigan; Dr. Randall Levings, USDA, APHIS; Dr. Tru Twedt, University of Georgia; Dr. Kerry Richard, AVMA; Dr. Barry Pittman, Area Emergency Coordinator, USDA; Pat Dardis, FEMA Region 7; Major Legg, JAG Officer, Missouri National Guard; and Colonel Gary Vroegindewey, US Army Veterinary Corps, DOD Veterinary Service Activity.