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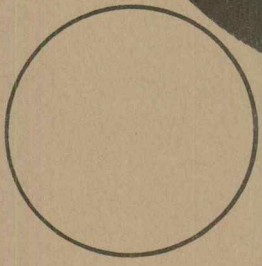
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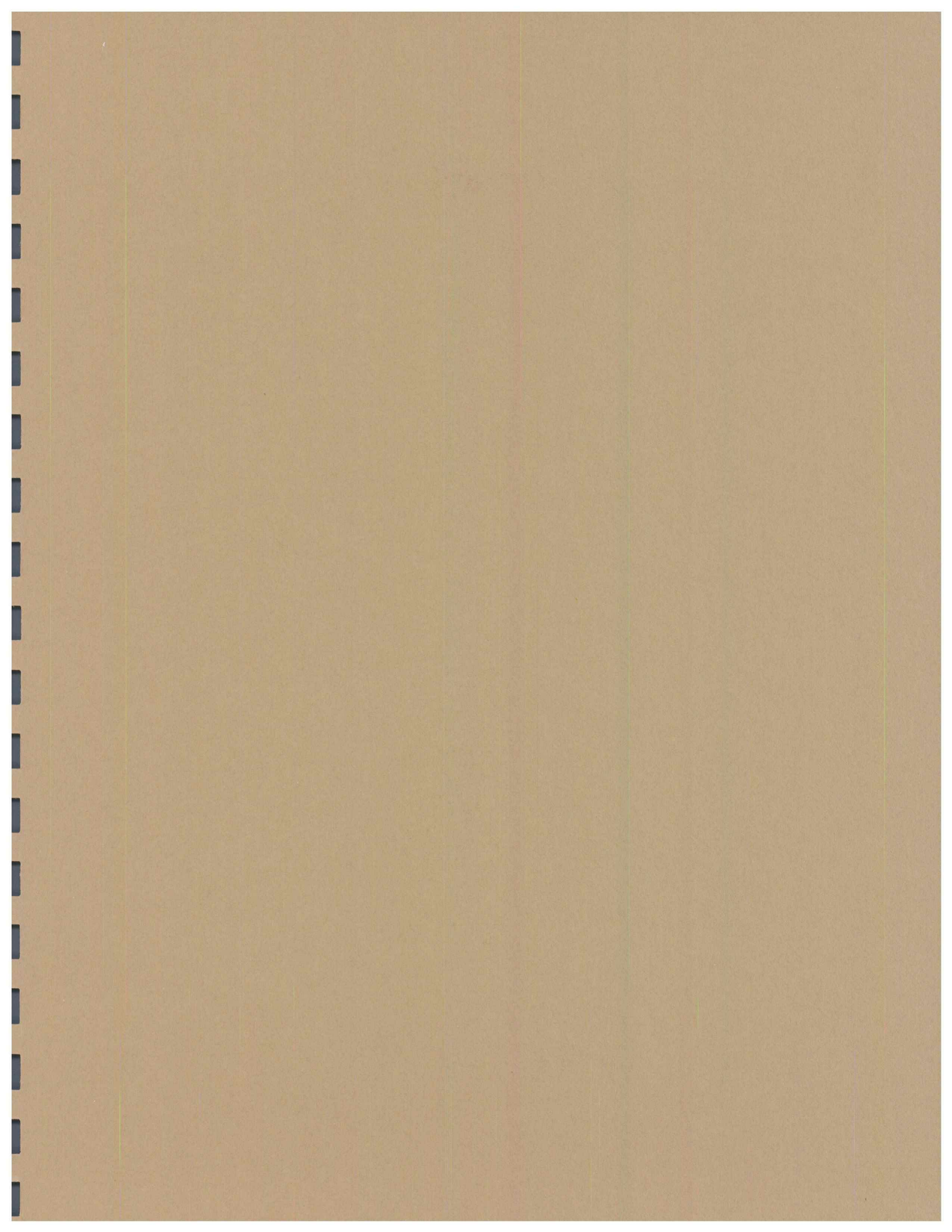
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CALENDAR
OF FORMS
DUE TO
DPI





State of Iowa
1968

CALENDAR OF FORMS DUE TO DPI

from

OTHER AGENCIES

State Department of Public Instruction

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Des Moines 50319

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State of Iowa
DEPARTMENT OF PUBLIC INSTRUCTION
Des Moines 50319

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FOREWORD

The CALENDAR OF FORMS DUE TO D.P.I. is published and distributed as a guide for reporting forms that are to be completed and submitted by educational agencies in Iowa. This publication will be revised each year in preparation for the new school year.

Forms Control personnel of the Department of Public Instruction are attempting to organize and streamline the collecting, analyzing, and disseminating of information concerning education in Iowa. Suggestions are welcomed.

This publication is a product of the efforts of all divisions and sections of the Department of Public Instruction. Mr. Eldert A. Groenendyk was responsible for editing and organizing the information. Communication concerning this publication should be directed to him.

PAUL F. JOHNSTON
Superintendent of Public Instruction

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REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JULY)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)

	July 1	09-05	School Lunch & Commodities	School Lunch & Special Milk Application (A3898)
	July 1	09-21	School Lunch & Commodities	Agreement with the State Department of Public Instruction and Certified Distribution Outlet for Storage and Distribution of Commodities Furnished by the United States Department of Agriculture (1315SLP)
	July 1	11-13	Veterans Education	Flight School Quarterly Report P.L. 90-77 (KV 11)
	July 1	19-06	Guidance Services	NDEA Title V-A Claim Suggested Format for Submitting Supporting Evidence Covering NDEA Title V-A Claims (120SE)
	July 1	28-05	Voc. Educ.-All Sections	Requisition for Reimbursement due Institution from Federal/State Funds for Vocational Teacher Education (VF TE 10)
	July 10	20-12	ESEA Title I	Project Completion Financial Report Elementary and Secondary Education (P.L. 89-10) Title I (267T1)
	July 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures and Quarterly Request for Title I Federal Funds (Form A)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(AUGUST)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea Month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under WDTA & the Area Redevelopment Act (WT 104)
Aug. 18		19-02	Guidance Services	Application of Intent to Participate and Program Approval National Defense Education Act of 1958-Title V-A-P.L. 85-864, as Amended, for the Fiscal Year (NDEA V-AA)
Aug. 20		20-15	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part I & II Project Evaluation (ESEA E 1)
Aug. 20		20-16	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part I (H) Project Evaluation (ESEA E 2)
Aug. 20		20-17	ESEA Title I	Supplementary Report Annual Evaluation Report for Fiscal Year, Part I Project Evaluation (ESEA E 3)
Aug. 20		20-18	ESEA Title I	Annual Evaluation Report for Fiscal Year, Project Participants-Public Schools (ESEA E 4)
Aug. 20		20-19	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part II Project Participants-Non Public Schools (ESEA E 5)
Aug. 20		20-22	ESEA Title I	Standardized Test Results Title I ESEA-Public Schools (ESEA E 6)
Aug. 20		20-23	ESEA Title I	Standardized Test Results Title I ESEA-Non Public Schools (ESEA E 7)
Aug. 21		12-10	Transportation	College and University Report to State Education Agency Regarding Driver Education Activities

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(SEPTEMBER)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
Sept. 30	Sept. 30	20-02	ESEA Title I	Application for Federal Assistance for the Education of Children from Low-Income Families under Title I of P.L. 89-10, Part II, Project Application (ESEA I 1)
Sept. 30	Sept. 30	20-11	ESEA Title I	Statement by Community Action Agency on Project to be funded under Title I, P.L. 89-10 (OE4305-2)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(OCTOBER)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (GFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (GFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward General Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Oct. 1	10-03	Surplus Property	Warehouse Eligibility Signature Card (SP-R-2)
	Oct. 1	11-13	Veterans Education	Flight School Quarterly Report P.L. 90-77 (KV 11)
	Oct. 1	28-05	Vocational Educ (All Sect)	Requisition for Reimbursement Due Institution From Federal/State Funds for Vocational Teacher Education (VE TE 10)
	Oct. 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures and Quarterly Request for Title I Federal Funds (Form A)
	Oct. 16	19-05	Guidance Services	Reimbursement Proposal for Guidance Activities (GAP-1)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(NOVEMBER)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	22-11	Manpower Develop Train Act	

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DECEMBER)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (GFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (GFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145 SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	22-11	Manpower Develop Train Act	

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JANUARY)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)
Jan. 1	Jan. 1	11-13	Veterans Education	Flight School Quarterly Report P.L. 90-77, (KV 11)
Jan. 1	Jan. 1	28-05	Vocational Educ. (All Sect.)	Requisition for Reimbursement Due Institution from Federal/State Funds for Vocational Teacher Education (VE-TE-10)
Jan. 10	Jan. 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures & Quarterly Request for Title I Federal Funds (Form A)
Jan. 15	Jan. 15	20-02	ESEA Title I	Application for Federal Assistance for the Education of Children from Low-Income Families under Title I of P.L. 89-10 Part II
Jan. 15	Jan. 15	20-07	ESEA Title I	Project Application (ESEA Title I-1)
Jan. 15	Jan. 15	20-11	ESEA Title I	Certification of Local Educational Agencies for Cooperative Projects for the Education of Children from Low-Income Families under Title I of P.L. 89-10 (OE 4305-1)
	Jan. 15	20-11	ESEA Title I	Statement by Community Action Agency on Projects to be Funded under Title I, P.L. 89-10 (OE 4305-2)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(FEBRUARY)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record (School Breakfast Program) (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145 SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Terminations under MDTA & the Area Redevelopment Act (MT 104)
Feb. 28		13-01	Curriculum	Request Blank for Application Forms under Title III of the National Defense Education Act (115NDEA)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(MARCH)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	22-11	Manpower Develop Train Act	

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(APRIL)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea week	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Breakfast Program (GFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (GFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Apr. 1	11-13	Veterans Education	Flight School Quarterly Report P.L. 90-77 (KV 11)
	Apr. 1	28-05	Vocational Educ. (All Sect)	Requisition for Reimbursement Due Institution from Federal/State Funds for Vocational Teacher Education (VE TE 10)
	Apr. 15	07-22	Teacher Education	National Teacher Supply & Demand Study, Part I, Number of Students (TS & D I)
	Apr. 15	07-23	Teacher Education	National Teacher Supply & Demand Study, Part II, Demand for Teachers (TS & D II)
	Apr. 15	09-30	School Lunch & Commodities	Inventory USDA Donated Commodities on Hand, March 31 (Institution) (534 SLP)
	Apr. 15	09-37	School Lunch & Commodities	Annual Inventory of USDA Donated Commodities on Hand, March 31 (SLP-CD-1)
	Apr. 15	09-33	School Lunch & Commodities	Follow-up on March 31st Commodity Inventory (314 SLP)
	Apr. 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures and Quarterly Request for Title I Federal Funds (form A)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(MAY)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Ea week	09-24	School Lunch & Commodities	Report of Commodities Distributed -- Recap Sheet (449SLP)
	Ea month	09-25	School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
	Ea month	09-06	School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
	Ea month	09-14	School Lunch & Commodities	Daily Food Use Record School Preakfast Program (CFP-69)
	Ea month	09-15	School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (CFP-68)
	Ea month	09-29	School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
	Ea month	09-31	School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
	Ea month	09-45	School Lunch & Commodities	Woodward Central Warehouse Inventory
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	May 1	19-07	Guidance Services	Counselor Preparation Programs Information, Fiscal Year, (CPP 1)
	May 1	20-02	ESEA Title I	Application for Federal Assistance for the Education of Children from Low-Income Families under Title I, P.L. 89-10, Project Application (ESEA Title I-1)
	May 1	20-07	ESEA Title I	Certification of Local Educational Agencies for Cooperative Projects for the Education of Children from Low-Income Families under Title I of Public Law 89-10 (OE 4305-1)
	May 1	20-11	ESEA Title I	Statement by Community Action Agency on Project to be Funded under Title I, Public Law 89-10 (OE 4305-2)
	May 10	19-03	Guidance Services	Application for Participation under Title V-A Guidance, Counseling and Testing, or Testing Only of the National Defense Education Act of 1958, as amended, for the Fiscal Year (625G)
	May 16	13-02	Curriculum	Title III project Application (215NDEA)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JUNE)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
Ea week	09-24		School Lunch & Commodities	Report of commodities Distributed -- Recap Sheet (449SLP)
Ea week	09-25		School Lunch & Commodities	Warehouse Release & Delivery Order (DPI 5000)
Ea month	09-06		School Lunch & Commodities	Claim for Reimbursement National School Lunch & Special Milk Program (ISLP 1)
Ea month	09-14		School Lunch & Commodities	Daily Food Use Record School Breakfast Program (GFP-69)
Ea month	09-15		School Lunch & Commodities	Claim for Reimbursement School Breakfast Program (GFP-68)
Ea month	09-29		School Lunch & Commodities	Monthly Warehouse Inventory Report (145SL)
Ea month	09-31		School Lunch & Commodities	Monthly Inventory Report of USDA Donated Commodities (438SL)
Ea month	09-45		School Lunch & Commodities	Woodward Central Warehouse Inventory
Ea month	22-11		Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
June 15	20-15		ESEA Title I	Annual Evaluation Report for Fiscal Year, Part I & II Project Evaluation (ESEA E 1)
June 15	20-16		ESEA Title I	Annual Evaluation Report for Fiscal Year, Part I (H) Project Evaluation (ESEA E 2)
June 15	20-17		ESEA Title I	Supplementary Report Annual Evaluation Report for Fiscal Year, Part I Project Evaluation (ESEA E 3)
June 15	20-18		ESEA Title I	Annual Evaluation Report for Fiscal Year, Project Participants-Public Schools (ESEA E 4)
June 15	20-19		ESEA Title I	Annual Evaluation Report for Fiscal Year, Part II Project Participants-Non Public Schools (ESEA E 5)
June 15	20-22		ESEA Title I	Standardized Test Results Title I ESEA-Public Schools (ESEA E 6)
June 15	20-23		ESEA Title I	Standardized Test Results Title I ESEA-Non Public Schools (ESEA E 7)
June 30	06-04		Administration & Finance	Charitable Institution Pupil Information (CIT 3)
June 30	09-10		School Lunch & Commodities	Comparison of Potential and Actual Income from School Lunch

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JUNE CONT.)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	June 30	09-11	School Lunch & Commodities	Evaluation of School Lunch Short Course & School Lunch Short Course Registration (361SI)
	June 30	16-02	Adult Education	Student Information for Adult Basic Education Program (ABE 4)
	June 30	20-08	ESEA Title I	Application for Reallocated Funds Title I of Public Law 89-10 (336TI)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	At beginning of class	22-05	Manpower Develop Train Act	MDTA Request for Advance Payment to the School Corporation from Funds for Instruction in Occupational Training (VEM-1)
	1 week after class begins	22-08	Manpower Develop Train Act	School or Training Agency Project Report Manpower Development and Area Redevelopment Acts (OE 4021)
	Each 3 mo.	22-04	Manpower Develop Train Act	Requisition for Reimbursement Due School Corporation from Funds for Instruction in Occupational Training MDTA (VEM-2)
	2 weeks before class	17-06	Civil Defense	Civil Defense Adult Education Application and Film order "Living in the Nuclear Age." (63CD)
	After approval	20-14	ESEA Title I	Personnel for ESEA (287 PD)
	After approval	22-03	Manpower Develop Train Act	Authorization for Individual Certification for Manpower Training (MT-3)
	After class begins	22-16	Manpower Develop Train Act	Cost of Occupational Training Manpower Development and Training Act, P.L. 87-415 (OE-4000)
	After class begins	29-01	Health Occupations	HOE-3 Enrollment - Supplemental Course (HOE-3)
	After class begins	29-02	Health Occupations	HOE-2 Program Enrollment and Advisory Committee Report (HOE-2)
	After completion of program	11-09	Veterans' Education	Attendance, Conduct and Progress Record for On-the-Job Training (KV-5)
	After completion of program	22-09	Manpower Develop Train Act	Certificate of Training Manpower Develop and Training Program (OE 4146)
	After passing test	16-04	Adult Education	High School Equivalency Certificate Name Information (AES-6)
	After program approval	22-12	Manpower Develop Train Act	Surplus Property Equipment Needs MDTA (1310VE)
	After item is received	27-09	Vocational Rehabilitation	Acceptance of Prosthetic Appliance - Voc. Rehab. (R-409)
	After service	27-10	Vocational Rehabilitation	Claim for Payment of Rehabilitation Expense (R-409)
	After transfer	09-26	School Lunch & Commodities	Transfer of Commodities (295SLP)
	After Unload	09-28	School Lunch & Commodities	Unloading Tally (Commodities) (417SL)
	After visit	09-07	School Lunch & Commodities	Administrative Review Form-Long (201SL)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT.)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	After visit	09-08	School Lunch & Commodities	Administrative Review Form-Short (202SL)
	After visit	11-10	Veterans Education	Apprenticeship and other On-the-Job Training Supervision Report - P.L. 90-77 (KV 7)
	After visit	11-11	Veterans Education	Supervisory Report Accredited Course, Sec. 1775, Chapter 36, Title 38, U.S. Code (156V)
	After visit	11-12	Veterans Education	Supervisory Report Nonaccredited Course, Sec. 1776, Chapter 36, Title 38, U.S. Code (157V)
	After visit	20-20	ESEA Title I	Visitation Report for Title I ESEA Project (ESEA 1 V-5)
	Anytime	19-01	Guidance Services	Application for Participation in Guidance, Counseling and Related Areas Under the Vocational Education Act of 1963, P.L. 88-210, as Amended, Project Proposal Guidelines Request (371G)
	Anytime	20-09	ESEA Title I	Application to Amend Project Approved under Title I of P.L. 89-10 (309PD)
	Before beginning of program	09-01	School Lunch & Commodities	National School Lunch Program Agreement
	Before beginning of program	09-02	School Lunch & Commodities	Special Milk Program Agreement
	Before beginning of program	09-03	School Lunch & Commodities	National School Lunch & Special Milk Program Agreement Civil Rights (1264SLP)
	Before beginning of program	09-18	School Lunch & Commodities	State Commodities Distribution Agreement - Institutions (47SLP)
	Before beginning of program	09-20	School Lunch & Commodities	Summer Camp Commodity Application Agreement (SLP-CD-2)
	Before beginning of program	11-01	Veterans Education	Application for Approval (Institution) to Train Veterans Within the Purview of Chapter 36, Title 38, U.S. Code for Accredited Courses (KV-1)
	Before beginning of program	11-02	Veterans Education	Application for Approval (Institution) to Train Veterans for Non-Accredited Course (KV-2)
	Before beginning of program	11-03	Veterans Education	Application for Approval of Apprenticeship or other On-the-Job Training Under P.L. 90-77, 90th Congress (KV-3)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT.)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Before beginning of program	11-04	Veterans Education	On-the-Job Training Agreement, P.L. 90-77, 90th Congress (KV-4)
	Before beginning of program	11-05	Veterans Education	Agreement of Training Establishment for Maintenance, Conduct, and Progress of Veterans in On-the-Job Training (KV-6)
	Before beginning of program	11-06	Veterans Education	Veterans' On-the-Job Training (Other than Apprenticeship) Initial Inspection Report P.L. 90-77 (K-9)
	Before beginning of program	11-07	Veterans Education	Veterans' On-the-Job Training Apprenticeship Training Initial Inspection Report, P.L. 90-77 (KV-10)
	Before beginning of program	17-01	Civil Defense	Application to Conduct Personal and Family Survival Training Course for 12 hours (156CD)
	Before beginning of program	17-02	Civil Defense	Radiological Monitor Training Course Application (CD-51)
	Before beginning of program	17-03	Civil Defense	Shelter Management Training Course Application (152-CD)
	Before beginning of program	22-01	Manpower Develop Train Act	Application for Institutional Training Project under the Manpower Development and Training Act (MT-2)
	Before beginning of program	22-02	Manpower Develop Train Act	Training Plan Guide Manpower Development and Training Act P.L. 87-415, Area Redevelopment Act, Sec. 16, P.L. 87-27 (OE 4014)
	Before beginning of program	22-07	Manpower Develop Train Act	Compliance with Circular Letter 4036 (1295VE)
	Before beginning of program	22-15	Manpower Develop Train Act	Plan for Local Supervision-MDTA (VEM-4)
	Before certificate is issued	07-01	Teacher Education	Teacher's Request for Application Materials for an Original Iowa Certificate (Form 2-52)
	Before certificate is issued	07-02	Teacher Education	Teacher Approval Statement (Form 2-73)
	Before certificate is issued	07-11	Teacher Education	Declaration of Intent, Temporary Certificate (2062AETJ)
	Before certificate is issued	07-15	Teacher Education	Teacher Birthday Information (1863C)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT.)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
Before change	11-08		Veterans Education	Request for Program Change in Apprenticeship Training or Other On-the-Job Training Under P.L. 90-77 (KV 8)
Before eligible	10-01		Surplus Property	Application for Eligibility Surplus Property Utilization Program Education Institution (1234SP)
Before eligible	10-02		Surplus Property	Application for Eligibility Surplus Property Utilization Program Public Health Institution (894SP)
Before hiring	28-02		Vocational Educ (All sec)	State of Teacher's Qualification Vocational/ Technical Education Personal Data (VE-1)
Before payment	27-15		Vocational Rehabilitation	Training Progress Report - Vocational Rehabilitation (4-8)
Before purchase	10-04		Surplus Property	Distribution Document - Surplus Properties
Before service	02-15		Information Center Division	Iowa Educational Information Center Attendance & Mark Reporting Service 1967-68 Price List - Agreement Out-of-State Schools (4/67 WCA)
Before service	27-01		Vocational Rehabilitation	Client Application Request-Vocational Rehabilitation (R-360)
Before service	07-26		Teacher Education	Application for a Temporary Certificate - Teacher Associate (TEC 10)
Before service	27-02		Vocational Rehabilitation	Case Service Report: State-Federal Program of Vocational Rehabilitation Referral (R-300)
Before service	27-03		Vocational Rehabilitation	General Medical Examination Report - Vocational Rehabilitation (R-3)
Before service	27-04		Vocational Rehabilitation	Medical Report-Visual Disability - Vocational Rehabilitation (R-3c)
Before service	27-05		Vocational Rehabilitation	Medical Report Cardiac Disability - Vocational Rehabilitation (R-3b)
Before service	27-06		Vocational Rehabilitation	Medical Report Hearing Disability - Vocational Rehabilitation (R-3d)
Before service	27-08		Vocational Rehabilitation	Prescription Form - Vocational Rehabilitation (R-553)
Before teaching	07-05		Teacher Education	Application for Renewal of Temporary Teacher's Certificate Based on Circular 175, Basis II (Form 2-72c)
Before teaching	07-06		Teacher Education	Application for Teacher's Certificate, Non-Iowa Institutions (Form 2-71b)

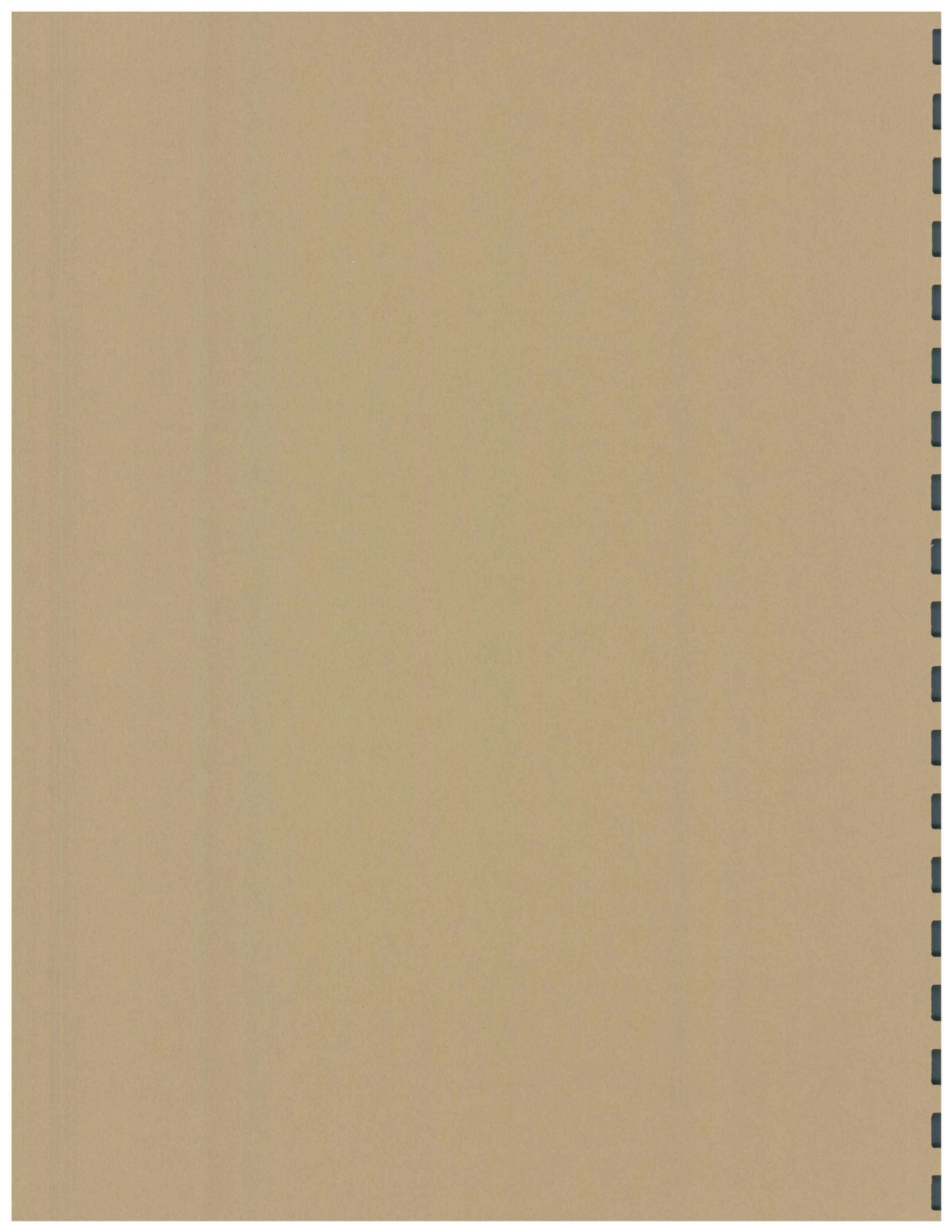
REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT.)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	Before teaching	07-07	Teacher Education	Application for Teacher's Certificate Non-Iowa Institutions, NCA (Form 2-71c)
	Before Teaching	07-08	Teacher Education	Application for Renewal of Teacher's Certificate (Form 2-72a)
	Before teaching	07-09	Teacher Education	Application for Teacher's Certificate, When Expired or Substitute (Form 2-71A)
	Before teaching	07-10	Teacher Education	Application for Substitute Teacher's Certificate (Form 2-61)
	Before teaching	07-12	Teacher Education	Application for Temporary Teacher's Certificate Based on Emergency Situation (1563AE)
	Before teaching	07-13	Teacher Education	Application for Temporary Teacher's Certificate Based on Expired Iowa Certificate (Form 2-72b)
	Before teaching	07-14	Teacher Education	Application for a Temporary Teacher's Certificate Based on an Approved Title I, ESEA Program (161T1)
	Before use	27-11	Vocational Rehabilitation	Affidavit to Send Clients Clinical Record - Vocational Rehabilitation (R-505)
	Before use	27-12	Vocational Rehabilitation	Statement to Release Clinical Data - Vocational Rehabilitation
	Before use	27-13	Vocational Rehabilitation	Release Form for Medical Record - Vocational Rehabilitation (R-407)
	Before use	27-14	Vocational Rehabilitation	Authorization for Release of Medical Information (R-359)
	During visit	09-09	School Lunch & Commodities	School Lunch Audit Report (1316SLP)
	During visit	09-41	School Lunch & Commodities	Institutional Review Form
	During visit	09-44	School Lunch & Commodities	Civil Rights Compliance Review-Summer Camps (CFP-75)
	End of camping time	09-34	School Lunch & Commodities	Summer Camp Operations Data (SLP-CD-3)
	End of the course	17-04	Civil Defense	Class Attendance "Living in the Nuclear Age" (CD 7)
	End of the course	17-05	Civil Defense	Class Attendance Radiological Monitor or Shelter Management (153CD)
	End of the course	27-17	Vocational Rehabilitation	Case Service Report, State-Federal Program of Vocational Rehabilitation, Completed Case Services (R-300)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT.)

Date sent	Due date	DPI code	Branch or section	Name of form and its code number
	End of the project	32-02	Research Coord. Unit	Final Report for 4(a) Funded Project - RCU (RCU-1)
	For each new program	19-08	Guidance Services	Specialized School Information Sheet (151G)
	Once only	32-01	Research Coord. Unit	Survey of Employment Service Office - RCU (695RCU)
	When commodity is available	09-43	School Lunch & Commodities	Commodity Availability Notice and Request Cards (IBM G33958)
	When desired	16-01	Adult Education	Application for High School Equivalency Certificate (AES-2)
	When shortage is found	09-27	School Lunch & Commodities	Report of Shipment Received Short and/or Damaged (FP-57)
	When needed	09-42	School Lunch & Commodities	Information not received check list (418SL)
	When needed	22-17	Manpower Develop Train Act	Authorization for Training Under Manpower Development Act (VEM-8)
	When needed	29-03	Health Occupations	Applicant or Student Drop-out Information (HOE-5)
	When train is terminated	22-10	Manpower Develop Train Act	Individual Trainee Termination Training or Services (MT 102)
	When property is available	22-13	Manpower Develop Train Act	Transfer Order Excess Personal Property MDTA (SF 122)
	When equip. is transferred	22-14	Manpower Develop Train Act	Record of Transfer of Equipment to Another Training Facility MDTA (VEM-5)
	When case is evaluated	27-16	Vocational Rehabilitation	Case Service Report, State-Federal Program of Vocational Rehabilitation Completed Extended Evaluation Process (R-300)
	When case is completed	27-07	Vocational Rehabilitation	Case Service Report State-Federal Program of Vocational Rehabilitation Complete Referral Process (R-300)





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