

III. School calendars

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High
School
Districts

CALENDAR
OF FORMS
DUE TO
DPI

State of Iowa
1969

CALENDAR OF FORMS DUE TO DPI

from

HIGH SCHOOL DISTRICTS

State Department of Public Instruction

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DEPARTMENT OF PUBLIC INSTRUCTION
Des Moines 50319

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REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(July)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, milk and Breakfast Programs (ISLP - 1)
	Ea month	09-47	School Food Services	Financial Report from District (ISLP - 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA 7 the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	July 1	09-05	School Food Services	School Lunch & Special Milk Application (A-3898)
	July 1	12-09	Transportation	Application for Driver Education Reimbursement for 12 Month Periods (DE 2)
	July 1	12-13	Transportation	Application for Reimbursement of Contracted Driver Education Program for 12-month Period July 1 - June 30 (DE-3)
	July 1	12-14	Transportation	Annual Report on Transportation for Equalization and Program (TR-20-1)
	July 1	19-06	Guidance Services	NDEA Title V-A Claim Suggested Format for Submitting Supporting Evidence Covering NDEA Title V-A Claims (120SE)
	July 1	28-04	Voc. Educ.-all Sections	Application for Budget Approval in Vocational and Technical Education (VE-6)
	July 1	29-04	Health Occupations	Application for Approval of Reimbursement for Health Occup. Educ. Program (HOE 1)
	July 1	30-05	Work Study Program	Request for Reimbursement Due School District or Other Educational Agency from Vocational-Education Funds for Compensation Paid in Vocational Work-Study Programs (VEWS 7) (When funds are available)
	July 1	30-06	Work Study Program	Status of Vocational Education Work-Study Program for Fiscal Year Ending June 30 (VEWS 8) (When funds are available)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JULY CONT'D.)

<u>Date sent</u>	<u>Date due</u>	<u>DPI code</u>	<u>Branch or section</u>	<u>Name of form and its code number</u>
	July 10	20-12	ESEA Title I	Project completion Financial Report Elementary and Secondary Education(P.L.89-10) Title I (ESEA-1-F-1)
	July 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures and Quarterly Request for Title I Federal Funds (Form A)
	July 10	23-17	Vocational Agriculture	Vocational Agriculture Summer Activity Report(A 23)
	July 12	06-01	Administration & Finance	District Composite General Annual Report (AF-5)
	July 15	06-05	Administration & Finance	Shared Time Attendance Report (AF-1)
	July 15	06-06	Administration & Finance	Secretary's Annual Report to County Superintendent of School's and State Superintendent of Public Instruction for the Fiscal Year beginning July 1 and ending June 30 (SAR-3)
	July 15	06-11	Administration & Finance	Report on School Costs for Computing Maximum Tuition Rates (AF-2)
	July 15	16-05	Adult Education	Adult Basic Education Quarterly Program Report (ABE-7)
	July 15	16-07	Adult Education	Fiscal Report for Adult Basic Education (ABE-9)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(AUGUST)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from District (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Aug. 1	04-04	Buildings & Facilities	Building Survey for Construction Costs (1206AF)
	Aug. 10	23-17	Vocational Agriculture	Vocational Agriculture Summer Activity Report (A-23)
	Aug. 15	12-07	Transportation	Driver Education Program Evaluation (DE 1)
	Aug. 15	20-02	ESEA Title I	Application for Federal Assistance for the Education of Children from Low-Income Families under Title I of Public Law 89-10, Part II, Project Application (ESEA I-1)
	Aug. 15	20-07	ESEA Title I	Certification of Local Educational Agencies for Cooperative Projects for the Education of Children from Low-Income Families under Title I of Public Law 89-10 (OE 4305-1)
	Aug. 15	20-11	ESEA Title I	Statement of Community Action Agency or other Agency Providing Services in Coordination with a Title I Program under ESEA P.L. 89-10 as Amended (ESEA-T1-3)
	Aug. 15	20-25	ESEA Title I	Application for Federal Assistance for the Education of Handicapped Children in the Schools Supported or Operated by State (OE9010)
	Aug. 15	20-26	ESEA Title I	Application for Grant to meet the Special Need of Children in State Institutions for the Neglected or Delinquent Children under Title I, P.L. 89-10, as Amended (ESEA Title I-5)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(AUGUST CONT'D.)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Aug. 18	19-02	Guidance Services	Application of Intent to Participate and Program Approval National Defense Education Act of 1958-Title V-A-Public Law 85-864, as amended, for the Fiscal Year (NDEA V-AA)
	Aug. 20	20-15	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part I & II Project Evaluation (ESEA E 1)
	Aug. 20	20-16	ESEA Title I	Annual Evaluation Report for Fiscal Year Part I (ii) Project Evaluation (ESEA E 2)
	Aug. 20	20-17	ESEA Title I	Supplementary Report Annual Evaluation Report for Fiscal Year, Part I Project Evaluation (ESEA E 3)
	Aug. 20	20-18	ESEA Title I	Annual Evaluation Report for Fiscal Year, Project Participants-Public Schools (ESEA E 4)
	Aug. 20	20-19	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part II Project Participants-Non Public Schools (ESEA E 5)
	Aug. 20	20-22	ESEA Title I	Standardized Test Results Title I ESEA-Public Schools (ESEA E 6)
	Aug. 20	20-23	ESEA Title I	Standardized Test Results Title I ESEA - Non Public Schools (ESEA E 7)
	Aug. 31	09-40	School Food Services	Commodity Distribution Information from Private and Parochial Schools (698 SL)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(SEPTEMBER)

Date sent	Date due	DPI code	Branch or section	Name of forms and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from District (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	EA month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Sept. 1	06-10	Administration & Finance	Tuition Costs in High School Districts (450AF)
	Sept. 10	09-22	School Food Services	Number of Lunches Served to Children During the First Five (5) Days of School Year (SLP-CD-5)
	Sept. 10	23-17	Vocational Agriculture	Vocational Agriculture Summer Activity Report (A-23)
	Sept. 15	03-01	Data Processing Division	Iowa Professional School Employees Data Sheet (PB 14329)
	Sept. 15	23-01	Vocational Agriculture	Vocational Agriculture Education Class Schedule Card (A-2)
	Sept. 15	24-01	Business Occupations	Semester Report for Cooperative, Project or Laboratory Class in Distributive and Office Education (OE13 DE13)
	Sept. 15	25-01	Vocational Homemaking	Vocational Home Economics Education Class Schedule (HM 4)
	Sept. 15	25-02	Vocational Homemaking	Calendar of Work (HM-3)
	Sept. 25	(06-02) (06-03)	Administration & Finance	Individual School General Annual Report and Non-Public School General Report Supplement (AF-6)
	Sept. 29	19-04	Guidance Services	Application for Reimbursement Approval National Defense Education Act of 1958-Title V-A Public Law 85-864, as amended for the Fiscal Year (NDEA V-AB)
	Sept. 30	04-03	Buildings & Facilities	Report for Determining Payment Pursuant of Title I of P.L. 874, as amended (RSF 3)
	Sept. 30	20-24	ESEA Title I	Children Living in Institutions for Neglected or Delinquent Children (ESEA-T1-4)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(OCTOBER)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from District (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Oct. 1	06-09	Administration & Finance	School Officers Form (449AF)
	Oct. 1	10-03	Surplus Property	Warehouse Eligibility Signature Card (SP-R-2)
	Oct. 1	14-01	Supervision	Annual Evaluation Guide (PB-15376)
	Oct. 1	23-03	Vocational Agriculture	Training Record Vocational Agriculture Instructor (A-12)
	Oct. 1	23-13	Vocational Agriculture	Annual FFA Program Plan (FFA 3)
	Oct. 10	09-23	School Food Services	First Month's Participation Figures for School Lunch (Non-public) (SLP-CD-5)
	Oct. 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures and Quarterly Request for Title I Federal Funds (Form A)
	Oct. 15	16-05	Adult Education	Adult Basic Education Quarterly Program Report (ABE 7)
	Oct. 15	16-07	Adult Education	Fiscal Report for Adult Basic Education (ABE 9)
	Oct. 15	18-04	Special Education	Report of Special Education Classes Serving Mentally Retarded Children (1574 SE)
	Oct. 16	19-05	Guidance Services	Reimbursement Proposal for Guidance Activities (GAP 1)
	Oct. 20	19-10	Guidance Services	Vocational Education Student Follow-Up (MRC 1949)
	Oct. 31	24-03	Business Occupations	Distributive Education Clubs of America Membership Roster (103)
	Oct. 31	24-04	Business Occupations	Office Education Association Application for Membership (OEA 10)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(NOVEMBER)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Lunch Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Nov. 1	23-12	Vocational Agriculture	Future Farmers of America Membership Roster
	Nov. 15	19-11	Guidance Services	Student Termination (to be made)
	Nov. 15	19-12	Guidance Services	Graduate Follow-up (to be made)
	Nov. 15	19-13	Guidance Services	Statewide Standardized Measurement Survey (to be made)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DECEMBER)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report From District (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

Dec. 1		25-07	Vocational Homemaking	Application for FHA Affiliation (FHA 1)
Dec. 1		25-08	Vocational Homemaking	FHA Calendar (FHA 61)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JANUARY)

Date sent	Date due	DPI code	Branch or section	Name of form and its code
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from Districts (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Jan 1	25-10	Vocational Homemaking	Reports of Occupational Programs in Home Economics (HM-7)
	Jan 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures & Quarterly Request for Title I Federal Funds (Form A)
	Jan 15	16-05	Adult Education	Adult Basic Education Quarterly Program Report (ABE 7)
	Jan 15	16-07	Adult Education	Fiscal Report for Adult Basic Education (ABE 9)
	Jan 15	20-02	ESEA Title I	Application for Federal Assistance for the Education of Children from Low-Income Families under Title I of P.L. 89-10 Part II Project Application (ESEA Title I-1)
	Jan 15	20-07	ESEA Title I	Certification of Local Education Agencies for Cooperative Projects for the Education of Children from Low-Income Families under Title I of P.L. 89-10 (OE 4305-1)
	Jan 15	20-11	ESEA Title I	Statement of Community Action Agency or other Agencies Providing Services in Coordination with a Title I Program under ESEA P.L. 89-10 as Amended (ESEA-T1-3)
	Jan 31	23-06	Vocational Agriculture	Supervised Agriculture Program Report of Vocational Agriculture Students (A-3)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(FEBRUARY)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from Districts (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Feb 1	18-15	Special Education	Report of Secondary Special Education Services and Programs (SE-MAN-1)
	Feb 15	12-05	Transportation	School Bus Driver's Report (983TR)
	Feb 15	23-01	Vocational Agriculture	Vocational Agriculture Education Class Schedule Card (A-2)
	Feb 15	24-01	Business Occupations	Semester Report for Cooperative Laboratory Class in Distributive and Office Education (OE-13 DE-13)
	Feb 15	25-01	Vocational Homemaking	Vocational Home Economics Education Class Schedule Card (HM 4)
	Feb 28	12-01	Curriculum	Request Blank for Application Forms under Title III of the National Defense Education Act (Curr 3)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(MARCH)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from Districts (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrlloees (VEWS 3) (When funds are available)

	Mar 31	04-01	Buildings & Facilities	Application for School Assistance in Federal-ally Afected Areas-Title I of P.L. 874(RSF 1)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(APRIL)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from Districts (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	Apr 10	20-13	ESEA Title I	Quarterly Summary of Title I Federal Project Expenditures and Quarterly Request for Title I Federal Funds (Form A)
	Apr 15	09-32	School Food Services	Annual Inventory of USDA Donated Commodities on Hand March 31 (SLP-CD-1)
	Apr 15	09-33	School Food Services	Follow-Up on March 31st Commodity Inventory (314SLP)
	Apr 15	16-05	Adult Education	Adult Basic Education Quarterly Program Report (ABE 9)
	Apr 15	16-07	Adult Education	Fiscal Report for Adult Basic Education (ABE 3)
	Apr 15	25-11	Home Economics	Final Report for Vocational Homemaking Departments in Iowa (HM 6)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(MAY)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Claim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from Districts (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	May 1	20-02	ESEA Title I	Application for Federal Assistance for the Education of Children from Low-Income Families under Title I, of P.L. 89-10 Project Application (ESEA Title I-1)
	May 1	20-07	ESEA Title I	Certification of Local Education Agencies for Cooperative Projects for the Education of Children from Low-Income Families under Title I of Public Law 89-10 (OE 4305-1)
	May 1	20-11	ESEA Title I	Statement by Community Action Agency or Other Agency Providing Services in Coordination with Title I Program under ESEA P.L. 89-10, as amended (ESEA-T1-3)
	May 1	20-24	ESEA Title I	Children Living in Institutions for Neglected or Delinquent Children (ESEA-T1-4)
	May 1	23-16	Vocational Agriculture	Application Summer School Attendance (531VE)
	May 10	19-03	Guidance Services	Application for Participation under Title V-A Guidance, Counseling, and Testing, or Testing only of the National Defense Education Act of 1958, as amended, for the Fiscal Year (625 G)
	May 15	25-03	Home Economics	Financial Summary and Budget Homemaking Department (HM 5)
	May 15	28-03	Voc. Educ.-All Sections	Requisition for Reimbursement Due School Corporation from Vocational Education Funds for Instruction in Secondary Vocational and Technical Education (VE 5)
	May 16	13-02	Curriculum	Title III Project Application Form (Curr 4)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JUNE)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Ea month	09-06	School Food Services	Cliaim for Reimbursement School Lunch, Milk, and Breakfast Programs (ISLP 1)
	Ea month	09-47	School Food Services	Financial Report from Districts (ISLP 2)
	Ea month	22-11	Manpower Develop Train Act	Report of Termination under MDTA & the Area Redevelopment Act (MT 104)
	Ea month	30-03	Work Study Program	Vocational Work Study Program Monthly Report of Enrollees (VEWS 3) (When funds are available)

	June 1	18-02	Special Education	Approval Application and Cliaim for Reimbursement for Special Education Programs (SE Claim)
	June 1	18-06	Special Education	List of Approved Individual Programs in Special Education (757 SE)
	June 1	18-08	Special Education	Clinical Speech Services Report (963 SE)
	June 1	18-09	Special Education	Annual Hearing Report (963 SE)
	June 1	25-09	Vocational Homemaking	Final Report Iowa Association of Future Homemakers of Amreica (FHA 13)
	June 15	06-19	Administration & Finance	Proposed Reimbursement Expenditures (AF 8)
	June 15	20-15	ESEA Title I	Annual Evaulation Report for Fiscal Year Part I & II Project Evaluation (ESEA E 1)
	June 15	20-16	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part I (H) Project Evaluation (ESEA E 2)
	June 15	20-17	ESEA Title I	Supplementary Report Annual Evaluation Report for Fiscal Year, Part I Project Evaluation (ESEA E 3)
	June 15	20-18	ESEA Title I	Annual Evaluation Report for Fiscal Year, Project Participants-Public Schools (ESEA E 4)
	June 15	20-19	ESEA Title I	Annual Evaluation Report for Fiscal Year, Part II Project Participants-Non Public Schools (ESEA E 5)
	June 15	20-22	ESEA Title I	Standardized Test Results Title I ESEA-Public Schools (ESEA E 6)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(JUNE CONT'D.)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	June 15	20-23	ESEA Title I	Standardized Test Results Title I ESEA - Non Public Schools (ESEA E 7)
	June 15	24-02	Business Occupations	Office Education Year-End Report (1080VE)
	June 15	24-05	Business Occupations	Distributive Year-End Report (1078VE)
	June 20	18-03	Special Education	Requisition for Reimbursement for Special Education Service (SE Claim Ind)
	June 24	04-02	Building & Facilities	Application for Financial Assistance for Public School Constuction in Areas Affected by Federal Activities, Part II Project Assistance (RSF 2)
	June 30	06-04	Administration & Finance	Charitable Institution Pupil Information (CIT 3)
	June 30	06-14	Administration & Finance	Affidavit-Tuition & Transportation Claim for Boarding Home Tuition Children (BHT 1)
	June 30	06-15	Administration & Finance	Affidavit for Secretary or Superintendent of School Tuitions in Board Home (BHT 2)
	June 30	06-16	Administration & Finance	Affidavit-Tuition & Transportation Claim for Charitable Institutions Tuition Children (CIT 1)
	June 30	06-17	Administration & Finance	Affidavit for Secretary or Superintendent of Schools Tuition Charitable Institution (CIT 2)
	June 30	09-11	School Food Services	Evaluation of School Lunch Short Course & School Lunch Short Course Registration (361SL)
	June 30	12-02	Transportation	Application for Careful Driver's Award (TR-F-10)
	June 30	16-06	Adult Education	Adult Basic Education Program Proposal and Budget for Fiscal Year (ABE 8)
	June 30	23-08	Vocational Agriculture	Attendance Summary and Selected Supervised Practice Report Young Farmer Class in Vocational Agriculture (A 8)
	June 30	23-14	Vocational Agriculture	Annual FFA Chapter Report Fiscal Year Ending June 30 (FFA 2)
	June 30	23-15	Vocational Agriculture	Annual Vocational Agriculture Report (A 5)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	At beginning of class	22-05	Manpower Develop Train Act	MDTA Request for Advance Payment to the School Corporation from Funds for Instruction in Occupational Training (VEM 1)
	1 week after class begin	22-08	Manpower Develop Train Act	School or Training Agency Project Report Manpower Development and Area Redevelopment Acts (OE 4021)
	Each 3 months	22-04	Manpower Develop Train Act	Requisition for Reimbursement Due School Corporation from Funds for Instruction in Occupational Training MDTA (VEM 2)
	2 weeks before class	17-06	Civil Defense	Civil Defense Adult Education Application and Film order "Living in the Nuclear Age" (63 CD)
	After an accident	12-06	Transportation	School Bus Accident Report (TR-F-14R)
	After an accident	12-12	Transportation	Driver Education Car Accident Report (TR-F-14R)
	After approval	20-14	ESEA Title I	Personnel for ESEA (287 PD)
	30 days after received	09-48	School Food Services	Evaluative Guide for School Lunch Programs (SL E1, 2, 3)
	After completion of course	09-46	School Food Services	Evaluation of School Lunch Short Course
	After completion of program	22-09	Manpower Develop Train Act	Certificate of Training Manpower Development and Training Program (OE 4146)
	After completion of program	28-07	Vocational Educ.(All sect.)	Final Report Vocational Adult Supplementary Education Course (MA-VE-9)
	After program approval	22-12	Manpower Develop Train Act	Surplus Property Equipment Needs MDTA (1310VE)
	After transfer	09-26	School Food Services	Transfer of Commodities (834 56)
	After visit	09-07	School Food Services	Administrative Review Form-Long (201SL)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT'D)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	After visit	09-08	School Food Services	Administrative Review Form-Short Form (202SL)
	After visit	20-20	ESEA Title I	Visitation Report for Title I ESEA Project (ESEA 1 V-5)
	After visit	23-02	Vocational Agriculture	Vocational Agriculture Department Record (A 13)
	After wiring installed	18-12	Special Education	Confirmation of Wiring Installation for Electrical School-to-Home Telephone System (443 SE)
	After workshop	23-05	Vocational Agriculture	Vocational Agriculture Workshop Report (257VE)
	Anytime	19-01	Guidance Services	Application for Participation in Guidance, Counseling & Related areas under the Vocational Education Act of 1963, P.L. 88- 210, as amended, Project Proposal Guidelines Request (371G)
	Anytime	20-09	ESEA Title I	Application to Amend Current Program Title I of P.L. 89-10 (ESEA-1-IA-A-5)
	At inspection	12-03	Transportation	State of Iowa School Bus Inspection (TR-F-27)
	Before beginning of class	23-07	Vocational Agriculture	Preliminary Report Young Farmer Class in Vocational Agriculture (A 7)
	Before beginning of class	23-10	Vocational Agriculture	Preliminary Report Adult Farmer Class in Agriculture (A 9)
	Before beginning of program	09-01	School Food Services	National School Lunch Program Agreement
	Before beginning of program	09-02	School Food Services	Special Milk Program Agreement
	Before beginning of program	09-03	School Food Services	National School Lunch and Special Milk Program Agreement Civil Rights (1264SLP)
	Before beginning of program	09-04	School Food Services	Non-Food Assistance Application, Claim, Agreement (CFP-65)
	Before beginning of program	09-12	School Food Services	School Breakfast Program Agreement (277SLP)
	Before beginning of program	09-13	School Food Services	Application School Breakfast Program (CFP-66)
	Before beginning of program	09-16	School Food Services	School Lunch Commodity Agreement (873SLP)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT'D.)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Before beginning of program	09-17	School Food Services	School Lunch Commodity Agreement Civil Rights (1264SLP)
	Before beginning of program	09-19	School Food Services	Commodity Application Agreement Project Head Start or Title I ESEA Program (879SL)
	Before beginning of program	09-49	School Food Services	Policy Statement Regarding Serving Reduced Price Meals (773SL)
	Before beginning of program	09-50	School Food Services	Policy Statement Regarding Serving Reduced Price Meals Other Than Type A (900SL)
	Before beginning of program	11-02	Veterans Education	Application for Approval (Institution) to Train Veterans Within the purview of Chapter 36, Title 38, U.S. Code of Accredited Courses (KV-1)
	Before beginning of program	12-16	Transportation	Application for Approval of Driver Education Programs for School Year and Summer (DE 4)
	Before beginning of program	22-01	Manpower Develop Train Act	Application for Institutional Training Project under the Manpower Development and Training Act (MT 2)
	Before beginning of program	22-07	Manpower Develop Train Act	Compliance with Circular Letter 5036 (1295VE)
	Before beginning of program	22-15	Manpower Develop Train Act	Plan for Local Supervision-MDTA (VEM 4)
	Before beginning of program	25-04	Vocational Homemaking	Preliminary Plan for Program of Adult Education in Homemaking (HM 1)
	Before beginning of program	28-06	Vocational Educ.(All sect.)	Application for Budget Approval Vocational Adult Supplementary Education Course (MA VE 9) (OE 14)
	Before beginning of program	30-01	Work Study Program	Application by Local Educational Agency to Participate in Work-Study Program (When funds are available) (VEWS 1)
	Before beginning of program	30-02	Work Study Program	Agreement to Participate in Work-Study Program (VEWS 2)
	Before beginning of program	30-04	Work Study Program	Application by Local Educational Agency to Participate in the Summer Vocational Work-Study Program Fiscal Year (VEWS 1 S)
	Before driving	12-01	Transportation	Application for School Bus Driver's Permit (TR-6-497B)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT'D.)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	Before eligible	10-01	Surplus Property	Application for Eligibility Surplus Property Utilization Program Educational Institution (1234SP)
	Before hiring	28-02	Vocational Educ.(All sect.)	State of Teacher's Qualification Vocational/ Technical Education Personal Data (VE-1)
	Before purchase	10-04	Surplus Property	Distribution Document - Surplus Property
	Before purchase	28-01	Vocational Educ.(All sect.)	Application for Approval to Purchase Equipment and Teaching Aids (VE-1/VE-2)
	Before service	18-01	Special Education	Application for Approval of Service to an Individual Pupil (SE 1)
	Before certificate is issued	07-20	Teacher Education	County or Local Superintendent's Statement of Teaching Experience (Form 2-11)
	Before project approval	33-01	ESEA Title VI	Application for Federal Assistance for the Education of Handicapped Children Under Title VI-A, ESEA P.L. 89-10, as amended
	Before teaching	12-08	Transportation	Application for Driver Education Certificate of Approval (172DE)
	Before visit	13-03	Curriculum	Consultant Visit Information Desired (194C)
	During visit	09-09	School Food Services	School Lunch Audit Report (1316SLP)
	End of class	25-06	Vocational Homemaking	Report of Program of Adult Education in Homemaking (HM-2)
	End of the course	17-04	Civil Defense	Class Attendance "Living in the Nuclear Age" (CD 7)
	End of the course	23-11	Vocational Agriculture	Attendance and Selected Supervised Practice Report Adult Farmer Class in Agriculture A-1
	End of the budget period	31-04	ESEA Title III	Statistical Report ESEA III, P.L. 89-10, as amended (ESEA III A)
	End of project	33-02	ESEA Title VI	Record & Report of Local Expenditures (702 SE-Form A)
	For each new program	19-08	Guidance Services	Specialized School Information Sheet (151G)
	Once per new pupil	18-13	Special Education	Iowa Interagency Case Information Service
	Optional	14-02	Supervision	Self-Evaluative Criteria for Iowa Schools (61S)
	Prior to beginning of school year	12-04	Transportation	State of Iowa School Bus Chasis Inspection (TR-F-27A)
	When commodity is available	09-43	School Food Services	Commodity Availability Notice and Request Cards (IBM G33958 F)

REPORTS DUE TO THE STATE DEPARTMENT OF PUBLIC INSTRUCTION
(DIFFERENT DATES CONT'D.)

Date sent	Date due	DPI code	Branch or section	Name of form and its code number
	When equip. is transferred	22-14	Manpower Develop Train Act	Record of Transfer of Equipment to Another Training Facility MDTA (VEM-5)
	When needed	09-42	School Food Services	Information not received Check List (418SL)
	When needed	18-07	Special Education	Wavier Request Form for Mentally Retarded Pupils (Class Waiver) (SE MR2)
	When needed	18-14	Special Education	Wavier Request Form for Mentally Retarded Pupils (Individual Student Waiver) (971SE)
	When needed	22-17	Manpower Develop Train Act	Authorization for Training Under Manpower Development Act (VEM-8)
	When needed	22-18	Manpower Develop Train Act	Excess Property Transfer Request (VEM-9)
	When needed	22-19	Manpower Develop Train Act	Within State Transfer Request (VEM-10)
	When needed	22-21	Manpower Develop Train Act	OE-4000 Auxiliary List Amendment (VEM-12)
	When needed	29-03	Health Occupations	Applicant or Student Drop-Out Information (HOE-5)
	When property is available	22-13	Manpower Develop Train Act	Transfer Order Excess Personal Property MDTA (SF 122)
	When trainee terminates	22-10	Manpower Develop Train Act	Individual Trainee Termination Training
	With proposal	22-16	Manpower Develop Train Act	Cost of Occupational Training Manpower Development and Training Act, P.L. 87-415 (OE-4000)
	With proposal	22-02	Manpower Develop Train Act	Training Plan Guide Manpower Development and Training Act (P.L. 87-415) Area Redevelopment Act (Sect. 16, P.L. 87-27) (OE-4014)
	With proposal	22-20	Manpower Develop Train Act	MDTA Want List (VEM-11)

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