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IOWA MERIT EMPLOYMENT DEPARTMENT
GRIMES STATE OFFICE BUILDING
EAST FOURTEENTH & GRAND
DES MOINES, IOWA 50319

MINIMUM QUALIFICATIONS GUIDE

MAY 1975



For your convenience and information, the Minimum Qualification Guide is being distributed. We hope that you find it both informative and timely in securing information concerning the qualifications required for employment with the Iowa Merit System.

WITH MY COMPLIMENTS.....

Wallace L. Keating,
Director

This guide is our endeavor to provide for you, in a "nutshell", all information concerning minimum qualifications and pay for each job classification in State government.

It will continue to be useful when used as a general guide. However, because job specifications are either under study or undergoing revision on a continuing basis, consider the information as a foundation from which to work. In most cases, revisions are apt to become more relaxed than restrictive. Revisions and additions for this booklet will be forwarded to you as changes in specifications are approved and implemented.

Specific instructions on how to use this booklet are located on the next page. If you should have any questions concerning the use of this guide, or the Iowa Merit Employment Department, please feel free to call on us.



1. Equal Credit: G.E.D. Certification = High school graduation.
30 semester hours = 1 year college = 1 year experience (unless otherwise specified).
45 quarter hours = 30 semester hours = 1 year college.
40 contact hours (Vocational, Business, Area, Trade School) = 1 month.
2. Although all job classes within the Iowa Merit System are open to examination on a continuous basis, we are not always actively seeking applicants for all job classes. In order to keep on top of current needs and vacancies, consult your H^OT LIST of Jobs for Merit Employment.

EDUCATION AND/OR EXPERIENCE QUALIFICATIONS FOR ELIGIBILITY

EDUCATION									EXPERIENCE			
Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
00025 Secretary I	14	Grad or GED							AND	Clerical Office &/or steno exp.	2*	Type 40 WPM & dictate 80 WPM
		OR None							AND	Above exp.	3	
			Com-plet.	Job-related training course					AND	Above exp.	2	
			OR Compl.	Secretarial or 1 yr. closely related					AND		0*	1 mo. concentra. educ. = 2 mo. exp.
						60 S.H.	Any		AND		0	

PLEASE READ EACH LINE FROM LEFT TO RIGHT STARTING WITH COLUMN #3 AND ENDING WITH COLUMN #13. THEN READ DOWN.

- Look for a job class in which you are interested. (As indicated in above Column #1). All classes are listed in numerical order by class code.
- Note pay grade assigned. Please refer to enclosed pay schedule for specific rates for this pay grade. The pay schedule gives the classes in alphabetical order and numerically by class codes and gives yearly, monthly & hourly pay rates for each class.
- When "OR" is shown, this indicates that an alternate follows, which would also qualify the applicant. For example: The first "OR" in Secretary I shows that without a High School diploma or G.E.D. the applicant must have at least three years of experience in areas shown. The second "OR" shows that completion of a job-related training course will sub for 1 year of experience. The third "OR" shows completion of 1 year of concentrated education will sub for the experience required, and the fourth "OR" shows that 60 semester hours of any college or university coursework will sub. for the required experience.
- This column shows that a High School (H.S.) diploma/G.E.D. or what grade is required to qualify. If the space is blank this means more education is required than a H.S. diploma, such as a college degree.
- 5-6. Column #5 shows the amount of education required at a community college, business or technical school to qualify. The column to the right (#6) shows the type of courses required to qualify. Any courses required in high school would also be shown in column #6.
- 7-8-9. These three columns indicate any college required to qualify. Column #7 indicates semester hours over a four year college degree or a graduate deg. Column #8 indicates a four year college degree or semester hours under a four year college degree. Column #9 indicates specific coursework required in college, also any coursework that would be required specifically in the graduate degree or semester hour column.
- The "AND" column includes the experience requirement of a qualification. When read from left to right of each qualification, education is shown and then experience. Example: The third line of Secretary I indicates completion of a job related training course "AND" two years of clerical office &/or steno experience required to qualify.
- 11-12. Column #11 indicates the type of experience required to qualify and #12 indicates number of years in this type of experience to qualify. Example: For Secretary I, two years of clerical office &/or steno experience is required with a H.S. diploma or G.E.D.
- This column indicates any special requirements, licenses, or remarks. This column would indicate anything extra an applicant would need to know or have to qualify for a class.

PLEASE NOTE:

Combinations of education and experience can be used to balance each other. Be sure that their combined sum total meets the minimum requirements.

EDUCATION AND/OR EXPERIENCE QUALIFICATIONS FOR ELIGIBILITY

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00005 Receptionist I	10	Grad						AND		0		
		OR None						AND	Gen. off., sales, tour guide, or related which involved contact with the public.	1		
		OR	Com-plet.	Job-related trng. course.					AND		0	
00006 Receptionist II	11	Grad						AND	Clerical office or public contact work.	1/2		
		OR				15 S.H.	Any	AND		0		
		OR	Com-plet.	Same as above					AND	Above exp.	1/2	
		OR None							AND	Same as above exp. for Receptionist I	1 1/2	
00010 Utility Office Worker	07	8						AND		0		
		OR 4						AND	Work experience.	4*	Any comb. of formal trng., military serv. will sub for the required educ.	
00011 Clerk Typist I	09	None						AND		0*	Abil. to perform clerical task, pass typing test at 40 wpm.	
00012 Clerk Typist II	11	Grad						AND		0*	Pass typing test at 40 wpm.	
		OR	Com-plet.	Same as above					AND		0*	"
		OR None							AND	Clerical or related.	1*	"
00013 Clerk Typist III	13	Grad.						AND	Clerical or related.	1*	Same as above	
		OR None							AND	Above exp.	2*	"
		OR	Com-plet.	Same as above					AND	Above exp.	1*	"
		OR	Post H.S.	Secretarial, busi. or related.					AND		0*	Above, 1 sem. concen. educ. is = to 1 yr. of exp.
		OR				30 S.H.	Any		AND		0*	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
0015 Clerk I	08 (2)	None						AND		0*	Abil. to perform Office tasks, comple. of written test
0016 Clerk II	10	Grad or GED						AND		0	
		OR None						AND	Clerical or related	1	
		OR Complet.	Job-related trng. course					AND		0	
0017 Clerk III	12	Grad or GED						AND	Above	1	
		OR None						AND	Above	2	
		OR Complet.	Above					AND	Above	1	
		OR Post H.S.	Secretarial, busi. or related					AND		0*	1 sem. is = to 1 yr. of exp.
		OR				30 S.H.		AND		0	
0018 Clerk IV	16	Grad or GED						AND	Above	3	
		OR None						AND	Above	4	
		OR Complet.	Job-related trng. course					AND	Above	3	
		OR Post H.S.	Sec., business or related					AND		0*	1 sem. is = to 1 yr. of exp.
		OR				60 S.H.		AND		0	
00020 Clerk Steno I	10 (2)	None						AND		0*	Abil. to perform Office tasks, type 40 wpm, dictate 80 wpm.
00021 Clerk Steno II	12	Grad or GED						AND		0*	Must type 40wpm Dictate 80 wpm
		OR None						AND	Above	1*	"
		OR Complet.	Job-related trng. course					AND		0*	"

00022 Clerk Steno III	14	Grad or GED				AND	Clerical or related	1*	Must type 40wpm dictate 80 wpm	
		OR None				AND	Above	2*	"	
		OR	Com-plet.	Job-related trng. course			AND	Above	1*	"
		OR	Post H.S.	Secretarial, business, or related			AND		0*	1 sem is = to 1 yr. of exp.
		OR			30 S.H.		AND		0*	"
00023 Dictating Machine Transcriber	12	Grad or GED				AND		0*	Must type 40wpm	
		OR None				AND	Clerical involving skilled typing and ability to type from spoken material	1*	"	
00025 Secretary I	14	Grad or GED				AND	Clerical and/or steno exp.	2*	Type 40 wpm, for some positions, dictate 80 wpm	
		OR None				AND	Above	3*	"	
		OR	Com-plet.	Job-related trng. course			AND	Above	2*	"
		OR			60 S.H.		AND		0*	"
		OR	Post H.S.	Sec., business, or related			AND		0*	1 sem is = to 1 yr. of exp.
00026 Secretary II	16	Grad or GED				AND	Clerical and/or steno exp, 1 yr. of which involved responsible secretarial duties	3*	Type 40 wpm, for some positions, dictate 80 wpm.	
		OR None				AND	Above, no sub. for 1 yr. specified exp.	4*	"	
		OR	Com-plet.	Job-related trng. course			AND	Above	3*	"
		OR			60 S.H.		AND	Above	1*	"
		OR	Post H.S.	Sec., business, or related			AND		0*	1 sem is = to 1 yr. of exp.
00027 Secretary III	18 (2)	Grad or GED					Above, which involved 2 years of respons. sec. or admin. duties	4*	Type 40 wpm, for some positions, dictate 80 wpm	
		OR None				AND	for an administrator or executive.		tions, dictate 80 wpm	
		OR	Com-plet.	Job-related trng. course			AND	Above, no sub. for 2 yrs. specified exp.	5*	"
		OR			90 S.H.		AND	Above	4*	"
		OR	Post H.S.	Sec., business, or related			AND	Above	1*	"
							0*	1 sem is = to 1 yr. of exp.		

EDUCATION AND/OR EXPERIENCE QUALIFICATIONS FOR ELIGIBILITY

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00030 Office Services Supervisor I	18	Grad or GED						AND	Genr. office, acctng, or secretarial, 1 yr. of which included supervisory responsibilities.	4		
		OR None						AND	Above	5		
		OR	Post H.S.	Secre., business, or related					AND	No sub. for superv. respons.	1*	1 sem is = to 1 yr. of exp.
		OR				75 S.H.	business, management, admin.		AND		0	
00031 Office Services Supervisor II	20	Grad or GED						AND	Genr. office, acctng, or secretarial, 1 yr. of which included supervisory responsibilities	5		
		OR None						AND	Above	6		
		OR	Post H.S.	Above					AND	No sub. for superv. respons.	1*	1 sem is = to 1 yrs. of exp.
		OR				Deg.	Above		AND	Above	1	
00035 Telephone Operator	09 (2)	Not Spec.						AND		0*	Abil. to perform assigned tasks	
00037 Chief Telephone Operator	12	Grad or GED						AND	Switchboard or telephone exchange	1/2		
		OR None						AND	Above	1 1/2		
		OR	Complet.	Trng. on Switchboard or telephone					AND	Above	1	
00040 Registrar	18	Grad or GED		Courses in Office procedures				AND	Genr. clerical, 1 yr. of which in the superv. of office records management assignments	4		
		OR 9						AND	Above exp., including 3 yrs. in records clerical work	7*	3 yrs exp subs for educ on a mo. for mo. basis	
00044 Unclaimed Property Officer	15	Grad or GED						AND	Clerical secretary or accounting	4		
00046 Redemption Clerk I	13	None						AND	Warrant redemption, clerk processing or closely related.	3mo.		
		OR						AND	Clerical work in a fiscal or accounting unit.	6mo.		

00047 Redemption Clerk II	15	None				AND	Warrant redemption, check processing or closely related.	1 1/2		
00050 Medical Coding Clerk	16	Grad or GED				AND	Genr. Office, 1yr of which working with, learning & coding medical disease terminology.	4		
		OR	None			AND	Above, no sub for 1 yr spec exp.	3		
		OR			60 S.H.		AND	Above specified exp.	1	
		OR	Com-plet.	LPN or Medical ass't. trng.			AND	General office exp.	2	
00055 Drivers License Exam Clerk	11	Grad or GED				AND		0*	Typing test 20 wpm.	
		OR	None			AND	Clerical off. or related public contact exp. involving record keeping.	1*	"	
		OR	Com-plet.	Job-related trng. course			AND		0*	"
00060 Power Typist I	12	Grad or GED				AND		0*	Typing test 40 wpm.	
		OR	None			AND	Skilled typing, key punch, or data entry.	1*	"	
		OR	Com-plet.	Trng. on a power typewriter			AND		0*	"
00061 Power Typist II	14	Grad or GED				AND	Skilled typing, which included 6 mo. on power typewriter or closely related.	1*	"	
		OR	None			AND	Above, no sub for 6 mo. spec exp	2*	"	
		OR	Com-plet.	Above			AND	Above, no sub for specified exp	1 1/2*	"
		OR	Com-plet.	Secretarial			AND	Above no sub for specified exp	1 1/2*	1 sem is = to 1 yr. of exp.
00062 Power Typist Supervisor	16	Grad or GED				AND	Skilled typing, including 1 yr. in the oper. of a power typewriter, data entry, or keypunch equipment.	2		
		OR	None			AND	Above, no sub. for 1 yr spec exp	3		
		OR	Com-plet.	Secretarial			AND	Above, no sub. for 1 yr spec exp	2*	1 sem. is = to 1 yr. of exp.
		OR	Com-plet.	Trng. on a Power typewriter			AND	Above exp.	2 1/2	
00071 Military Graves Registrar I	13	Grad or GED				AND	Genr. Clerical and public contact which involved respon. for a large scale military, personnel or related records keeping prog.	3		

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00072 Military Graves Registrar II	16	Grad or GED						AND	Genr. clerical & public contact which involved independ. respons. for day to day admin. of a large scale mili., personnel, or related records keeping program.	5	
00077 Medical Records Librarian I	19		Grad. AMA	Med. Recrds. lib. sci. or Med. Rec. Admin.				AND		0*	Accred. as Med. Records Libr.
		OR	None					AND	Planning & admin. respons. for Med. recrds recording, filing, information & stat. reporting programs.	2*	Accred. as Med. Records Tech.
		OR						AND	Above	4*	Exp. subs. for above.
00078 Medical Records Librarian II	21		Above	Above				AND	Above	1*	Accred. as Med. Records Libr.
		OR						AND	Above	3*	Accred. as Med. Records Tech.
		OR						AND	Above	5*	Exp. subs. for above.
00080 Land Office Clerk	16	Grad or GED						AND	Clerical off., preferably in a govern. land office, a law off. or a real estate office.	4	
		OR				60 S.H.		AND	Above	2	
		OR	10					AND	Above	6	
00103 Data Entry Operator I	11	None						AND		0*	Must pass perf. test. 8000 key strokes per hr.
00104 Data Entry Operator II	13	None						AND	Oper. of cardpunch, magnetic tape, or related data entry equipment.	15mo.	
		OR	Com-plet.	Data entry equip.				AND	Above	1	
00108 Data Entry Supervisor I	16	None						AND	Oper. & Trng., instructing, assigning & reviewing work of others engaged in data entry equip. (Equiv. to Data Entry Oper. II)	2	
00109 Data Entry Supervisor II	18	None						AND	Above exp.	3	

00115 Data Processing Librarian	13	None					AND	Clerical office work.	1		
		OR					AND	Data proc. installation involving cler. recrd. keeping, data entry oper. or related.	1/2		
		OR	1 yr.	Clerical, secretarial or related				AND		0	
		OR	6 mo.	Data proc. techniques or related				AND		0	
00130 Data Processing Operator I	13	Grad or GED					AND	Oper. data proc. tabulating equip. &/or data entry devices	1		
		OR	8				AND	Above	5*	Yr. for Yr. sub for H.S. educ.	
		OR	Com-plet.	Data proc. principles & equip. appl.			AND		0*	Mo. for Mo. sub for exp.	
00131 Data Processing Operator II	14	Grad or GED					AND	Above	2		
		OR	8				AND	Above	6*	Yr. for Yr. sub for H.S. educ.	
		OR	Com-plet.	Above			AND		0*	Mo. for Mo. sub for exp.	
00132 Data Processing Supervisor	19	Grad or GED					AND	Oper. data proc. tabulating equip., 1 yr of which in a lead work assignment.	4		
		OR	8				AND	Above, no sub for 1 yr spec. exp	8*	Yr. for yr. sub for H.S. educ.	
		OR	Com-plet.	Above			AND	Above lead work assignment.	1*	Mo. for Mo. sub for exp.	
00135 Computer Operator I	17	None					AND	Genr. data processing exp.	1		
		OR	Com-plet.	Data proc. including Comp. oper.			AND		0		
		OR	Grad or GED	Oper. an electr. digital Comp. &/or related.			AND		0*	H.S. coursework subs for exp. on a mo. for mo. basis.	
		OR			60 S.H.	Any	AND		0		
00136 Computer Operator II	21	None					AND	Oper. an electr. digital Comp.	1 1/2		
		OR	Com-plet.	Computer Oper.			AND	Above	1/2		
00137 Computer Operator III	24	None					AND	Oper. a multi-job electr. digital Comp., 6 mo's. of which in a suprv. respons.	2		
		OR	Com-plet.	Computer Oper..			AND	Above	1		

00152 Computer Programmer III	26	Grad or GED					AND	Devel. & maintng. Comp. Prog. which involved the anal. of bus., stat., engr., or related problems for proc. on an electronic digital computer.	3
		OR	Comple. 2 yrs. Computer Prog.				AND	Above	1
		OR			Deg	Any	AND	Above	1
00153 Computer Programmer IV	29	Grad or GED					AND	Above	5
		OR	Comple. 2 yrs. Above				AND	Above	3
		OR			Deg	Any	AND	Above	3
		OR		30 S.H.	Deg	Any	AND	Above	2
00155 Systems Analyst I	26				Deg	Any	AND	Systems analysis & design.	1
		OR	2 yrs. Data proc. field or a tech. subject matter area.				AND	Data proc. field or a technical sub. matter area including the above 1 yr. specified exp.	3
00156 Systems Analyst II	29				Deg	Any	AND	Systems analysis & design.	3
		OR		60 S.H.	Deg	Any	AND	Above	1
		OR	2 yrs. Above				AND	As above in data proc. field, including above 3 yrs. specified exp.	5
00157 Systems Analyst III	31				Deg	Any	AND	Systems analysis & design.	4
		OR		60 S.H.	Deg	Any	AND	Above	2
		OR	2 yrs. Above				AND	As above in data proc. field, including above 4 yrs. spec. exp.	6
00160 Systems Programmer	32				Deg	Any	AND	Systems analysis & design.	5
		OR		90 S.H.	Deg	Any	AND	Above	2
		OR	2 yrs. Above				AND	As above in data proc. field, including above 5 yrs. spec. exp.	9

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00162 Systems Analysis Manager	32					Deg	Any	AND	Third generation multi-prog. environ. involving suprv. & participation in the activities of prog./anal. engaged in feasibility, cost anal., design &/or prog. of a variety of busi., stat., engr. or related computer systems.	5		
		OR			90 S.H.	Deg	Any	AND	Above	2		
		OR		2 yrs.	Data proc. field or a tech. subject matter area.				AND	Data proc. field or a tech. sub-matter area including 5 yrs. above specified exp.	7	
00165 Programming Manager	32	Grad or GED						AND	Devel. & maintng. comp. prog. in a third gener. multi-programmer environ. including 2 yrs. of superv. a staff of prog/analyst.	6		
		OR	2 yrs.	Computer Prog.				AND	Above, no sub for 2 years suprv. exp.	4		
		OR				Deg	Any	AND	Above, no sub for 2 years suprv. exp.	4		
		OR			60 S.H.	Deg	Any	AND	Above supervisory exp.	2		
00170 Systems and Programming Supervisor	32					Deg	Any	AND	Systems Anal., involving suprv. & participation in the activities of analysts or prog/anal. engaged in designing a variety of busi., or related systems to be processed on an elect. dig. comp. (equiv. to Systems Analyst II)	3		
		OR				Deg	Any	AND	Comp. Prog. involving suprv. & parti. in the activities of programmers &/or prog/anal. engaged in devel. & maintng. comp. software systems &/or application prog. (equiv. to Comp. Prog. III).	4		
		OR	2 yrs.	Data proc. or a Tech. subject matter area				AND	Any of the above exp.	6		
		OR			60 S.H.	Deg	Any	AND	Any of the above exp.	2		
00185 TRACIS Technical Assistance Coordinator	24	Grad				60 S.H.	Any	AND		0		
		OR or GED						AND	Systems anal., data comm., radio comm., law enforce. or related statistical research.	2		

00186 TRACIS Technical Assistance Supervisor	28				Deg	Any	AND	Systems anal., data comm., radio comm., law enforce. or related stat. research, one yr. of which includes respons. for team or prog. management involving supr. of subordinates.	2	
		OR		60 S.H.	Deg	Any	AND		0	
		OR	Grad or GED					AND	Above	6
00188 Data Proces- sing Specialist	31				Deg	Any	AND	Third gener. multi-prog. Comp. environ., including 1 yr. of exp at an advanced technical level.	4	
		OR	2 yrs.	Data proc. field or a Tech. subject matter area.				AND	Data Proc. field or a tech. sub- ject matter including the above 4 yrs. specified exp.	6
		OR			90 S.H.	Deg	Any	AND	Advanced technical level.	1
00190 Data Proces- sing Administrator I	33				Deg	Any	AND	Third generation, multi-prog. comp. environ., including 1 yr. as an admin., manager, or supr. of prof/tech. staff engaged in anal. of problems for processing on a computer.	6	
		OR			30 S.H.	Deg	Any	AND	Above exp, no sub for 1 yr. specified exp.	5
		OR	2 yrs.	Data proc. field				AND	Data Proc. field, including above 6 years specified exp.	8
00192 Data Proces- sing Administrator II	34				Deg	Any	AND	Same as above Data Proc. Admin I except 2 yrs. of admin., manager or supr. exp. is required.	6	
		OR			30 S.H.	Deg	Any	AND	Above exp., no sub for 2 yrs. specified exp.	5
		OR	2 yrs.	Data Proc. field				AND	Data Proc. field, including above 6 years specified exp.	8
00194 Data Proces- sing Administrator III	36				Deg	Any	AND	Same as Data Proc. Admin. I except 3 yrs. of admin., manager, or supr. exp. is required.	6	
		OR			30 S. H.	Deg	Any	AND	Above exp., no sub for 3 yrs. specified exp.	5
		OR	2 yrs.	Data Proc. field				AND	Data Proc. field, including above 6 years specified exp.	8
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Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00196 Data Processing Administrator IV	37					Deg	Any	AND	Third generation, multi-prog. comp. environ., including 4 yrs. as an admin., manager, or suprv. of prof/tech. staff engaged in anal. of problems for processing on a computer.	6		
								AND	Above exp., no sub for 4 yrs. specified exp.	5		
		OR			30 S.H.	Deg	Any	AND	Data proc. field, including above 6 years specified exp.	8		
		OR		2 yrs. Data proc. field								
00204 Inventory Control Manager	32					Deg	Busi. admin, Indust. admin. or accounting.	AND	Supervisory of admin. exp in warehousing & inventory control	5		
		OR	Grad or GED					AND	Above	9		
00205 Purchasing Assistant	14							AND	Clerical associated with purchasing, acctng., budgeting, or storekeeping.	2		
		OR				60 S.H. Related		AND		0		
		OR	8					AND	Office clerical, including the above 2 years exp.	6*	Yr. for Yr. basis sub for H.S. educ.	
00210 Purchasing Agent I	21							AND	Purchasing exp. involving the procurement of standardized expendable items through contacts with sales repr. or vendors.	4		
		OR				Deg	Related	AND		0		
00211 Purchasing Agent II	25							AND	Purchasing a variety of items from suppliers 2 yrs. of which in a technical level purchasing capacity	6		
		OR		2 yrs. Related				AND	Above exp., no sub for 2 yrs. specified exp.	4		
		OR				Deg	Related	AND	Above Tech. level purchasing	2		
00212 Purchasing Agent III	28							AND	Same as Purchasing Agent I, except 4 years of Tech. level is required.	8		
		OR		2 yrs. Related				AND	Above exp., no sub for 4 yrs. specified exp.	6		
		OR				Deg	Related	AND	Above Tech. level purchasing exp.	4		

Purchasing Agent III (Con't)					30 S. H.	Deg	Grad. work in Busi., econ., or related.	AND	Above Tech level purchasing exp.	3		
00215 Purchasing Agent IV	31	Grad or GED						AND	Purchasing of items & services from suppliers, 6 yrs. of which in a tech. level purchas. capacity, 2 yrs. of respons. admin or suprv. exp. in directing purchasing activities.	10		
		OR				Deg	Related	AND	The above tech. level. purchas. & respons. admin or suprv. exp.	6		
		or	2 yrs.	Related					AND	Above exp., no sub for the above 8 years specified exp.	8	
		OR				30 S. H.	Deg	Grad. work in Busi., econ., or related	AND	Above Tech. level. purchasing no sub for 2 yrs. specified exp.	5	
00220 Liquor Store Clerk	13	Grad or GED						AND		0*	Must be age of majority in Iowa.	
		OR	8					AND	Full-time paid employment.	4*	"	
00225 Liquor Store Manager I	16	Grad or GED						AND	Full-time paid employ. 1 yr. of which in a superv. capacity.	3*	Above	
		OR	8					AND	Above, no sub for 1 year suprv. exp.	7*	"	
		OR				Deg	Busi. or publ. adm., econ. or related	AND		0*	"	
		OR	Com- plet.	Retail or whole- sale mrktng. or related				AND		0*	"	
00226 Liquor Store Manager II	18	Grad or GED						AND	Above, no sub for 1 year of supervisory exp.	4*	Above	
		OR	8					AND	Above, no sub for 1 year of supervisory exp.	8*	"	
		OR				Deg	Above	AND	Supervisory exp.	1*	"	
		OR	Com- plet.	Above				AND	Supervisory exp.	1*	"	
00227 Liquor Store Manager III	20	Grad or GED						AND	Sale of a product or service, 2 yrs. of which in a suprv. or managerial capacity.	5*	Above	
		OR	8					AND	Above, no sub for 2 years suprv. managerial exp.	9*	"	
		OR				Deg	Above	AND	Above suprv. or managerial exp.	2*	"	
		OR	Com- plet.	Above				AND	Above suprv. or managerial exp.	2*	"	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00228 Liquor Store Manager IV	22	Grad or GED						AND	Sales of a product or service, 3 yrs. of which in a supr. or managerial capacity.	6*	Must be the age of majority in Iowa.	
		OR	8					AND	Above exp., no sub for 3 years specified exp.	10*	"	
		OR					Deg	Busi. or public admin., econ., or related	AND	Above Suprv. or managerial exp.	3*	"
		OR		Com-plet.	Retail or whole-sale mrktng or related.				AND	Above Suprv. or managerial exp.	3*	"
00229 Liquor Store Operations Manager	31	Grad or GED						AND	Admin., supr., or managerial work, which included exp. in budgeting, pers. management, merchandising, mrktng., &/or related.	9		
		OR				Deg	Any	AND	Above	5		
		OR			60 S. H.	Deg	Any	AND	Above	3		
00230 Liquor Stock Control Supervisor	17	Grad or GED						AND	Inventory control clerical work.	2		
		OR	8					AND	Above	6		
00232 Liquor Products Manager	31	Grad or GED						AND	Management or equiv. in the sales & mrktng, or distrb & inventory control of prod. through a large scale supply network of stores or outlets.	9*	Prefer. in the food industry.	
		OR				Deg	Any	AND	Above	5*	"	
		OR			60 S. H.	Deg	Any	AND	Above	3*	"	
00233 Beer & Liquor Licensing Supervisor	25					Deg.	Busi., or public adm., finance or acctng.	AND	Acctng, licensing or auditing, 1 yr. of which in a govern. regulatory or control capacity.	3		
		OR	Grad or GED					AND	Above exp.	7		
00235 Storekeeper I	13	OR	8					AND	Inventory, warehousing, clerical, stores, supply or related	1		
		OR	6					AND	Above exp.	3*	Sub on yr for yr basis for educ.	
		OR	Grad or GED					AND		0		

00236 Storekeeper II	16												
			8						AND	Same as Storekeeper I	2		
		OR	6						AND	Above	4*	Sub on yr. for yr. basis for educ.	
		OR	Grad or GED						AND	Above	1		
		OR				30 S.H. Any		AND		0			
00237 Storekeeper III	19		8						AND	Same as Storekeeper I	3		
		OR	6						AND	Above	5*	Above	
		OR	Grad or GED						AND	Above	2		
		OR					30 S.H. Any		AND	Above	1		
00240 Stores Supervisor	21		Grad or GED						AND	Stores work, 2yrs. of which in an advanced suprv. stores work capacity.	6		
		OR	9						AND	Above	9*	Sub on mo. for mo. basis for educ.	
00245 Warehouse Dispatcher	16		Grad or GED						AND	Standard manual & clerical stores or warehousing work.	1		
		OR	9						AND	Above	4*	Above	
00250 Warehouse Foreman	19		Grad or GED						AND	Warehouse dispatching & records maintenance work.	1		
		OR	9						AND	Above	4*	Above	
00251 Warehouseman	83		None						AND		0*	Abil. to perform assigned tasks.	
00252 Forklift Operator	84		Read & Write						AND	Warehousing exp.	1*	Can be suppli. by on-job-exp. or trng. on oper. of fork-lift equip.	
00253 Head Warehouseman	87		None						AND	Shipping, receiving, stores or related in a large warehouse, distrib. center or storage facility.	2		
00254 Assistant Liquor Warehouse Manager	24		None						AND	Large scale, diversified warehousing stock handling, inventory control or related, 1 yr. of which included supervisory respons.	4		

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00255 Assistant Warehouse Supervisor	21	Grad or GED						AND	Warehouse operations, 2 yrs of which in a foreman capacity.	3	
		OR 9						AND	Above, no sub for 2 yrs. foreman exp.	6*	Sub for educ on a mo. for mo. basis.
00256 Warehouse Supervisor	23	Grad or GED						AND	Warehouse oper., 2 yrs. of which in an ass't. suprv. capacity	5	
		OR 9						AND	Above, no sub for 2 yrs. superv. exp.	8*	Above
00257 Liquor Warehouse Manager	26	Read & Write						AND	Large scale, diversified warehousing, stock handling or related, 1 yr. of which in a management level suprv. & inventory control responsibility.	5	
00260 Mail Clerk I	11	Read & Write						AND			Must possess an Ia. Drivers Lic.
00261 Mail Clerk II	13	Read & Write						AND	Mail processing work.	2*	Above
00262 Mail Room Supervisor I	16	Read & Write						AND	Above exp.	4*	Above
00265 Mail Room Supervisor II	21	Read & Write						AND	Above exp.	6*	Above
00275 Treasurer's Assistant Cashier	13	None						AND	Bank teller or related exp. processing checks, warrants, & cash for deposit in banks.	1/2	
		OR Grad or GED						AND	Clerical accounting exp.	1	
00276 Treasurer's Cashier	16	None						AND	Same as above Treasurer's Ass't. Cashier exp.	2	
		OR Grad or GED						AND	Clerical accounting exp.	3	
00290 Accounting Technician I	17	Grad or GED						AND	Accounting, auditing or fiscal work.	4	
		OR 10						AND	Above	6	
		OR					Accntng, law, 60 S.H. finance, econ., or related	AND		0	

00292 Accounting Technician II	20	Grad or GED					AND	Accounting	6		
		OR 10					AND	Above, including 2 yrs. in auditing, fiscal or acctng.	8		
		OR			90 S.H.	Acctng., law, finance, econ., or related		AND		0	
00294 Accounting Technician III	23	Grad or GED					AND	Accounting	8		
		OR 10					AND	Same as above Accounting Tech. II exp.	10		
		OR			Deg	Above		AND		0	
00305 Accounting Clerk I	12	Grad or GED					AND	Clerical work, 1 yr. of which in a fiscal or acctng. section.	2		
		OR 8					AND	Above exp., no sub for 1yr. in fiscal or acctng. section.	6		
		OR Grad or GED	H.S. 2 Sem.	Bookkeeping				AND	Above	1 1/2	
		OR			12 S.H.	Accounting		AND		0*	3 Sem Hrs. for each 6 mo's. exp.
00306 Accounting Clerk II	15	Grad or GED					AND	Clerical accnts. maint. work	3		
		OR "	H.S. 2 sem.	Above			AND	Above	2 1/2		
		OR			60 S.H.	Any		AND	Above	1	
		OR			12 S.H.	Accounting		AND		0*	Above
		OR 8						AND	Clerical office work, no sub for the above 3 years exp.	7	
00307 Accounting Clerk III	18	Grad or GED					AND	Clerical accnts. maint. work.	4		
		OR "	Above	Above			AND	Above	3 1/2		
		OR			24 S.H.	Accounting		AND		0*	Above
		OR			90 S.H.	Any		AND	Above	1	
		OR 8						AND	Clerical off. work, no sub for above 4 years exp.	8	
00310 Accountant I	22 (2)				Deg	9 Sem. Hrs. in Accounting	AND		0*		
		OR Grad or GED					AND	Acctng, accnts. exam., or verification, budgeting, or related	4		

Class Code & Job Title	Pay No.	H. S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00311 Accountant II	26					Deg	9 Sem. Hrs. in Accounting	AND	Acctng, acctns exam., or verification, budgeting, or related.	2		
		OR	Grad or GED					AND	Above exp.	6		
		OR			60 S.H.	Deg	Above	AND		0		
		OR		CPA					AND	Above exp.	1	
00312 Accountant III	30					Deg	Above	AND	Above exp.	3		
		OR	Grad or GED					AND	Above exp.	7		
		OR			60 S.H.	Deg	Above	AND	Above exp.	1		
		OR		CPA					AND	Above exp.	2	
00315 Accountant IV	34					Deg	Above	AND	Above exp., 2 yrs. of which at a suprv. level over a major functional acctng. area.	5		
		OR	Grad or GED					AND	Above exp.	9		
		OR			60 S.H.	Deg	Above	AND	Above, no sub for 2 yrs. superv. exp.	7		
		OR		CPA					AND	Above	4	
00319 Assistant State Accountant	33					Deg	Accounting	AND	Govern., commercial, or public acctng. in areas such as constructing & installing varied acctng systems preparing comprehensive financial statements or related.	3		
		OR			MA		Publ. admin, acctng or related.	AND	Above exp.	2		
		OR		CPA		Deg	Accounting	AND	Above exp.	2		
00320 State Accountant	36					Deg	Accounting	AND	Same as above Ass't. State Acct. 2 yrs. of which in a respons. admin., managerial, or suprv. capacity.	5		
		OR			MA		Pub. adm., acctng. or related.	AND	Above, no sub for 2 yrs. spec. exp.	4		
		OR		CPA		Deg	Accounting	AND	Above, no sub for 2 yrs. spec. exp.	4		

00322 State Payroll Supervisor	33				Deg	12 S.H. acctng., + CW in finance, publ. or bus. adm. or related	AND	Busi. or govern. admin. with exp in the supervision of a staff.	5	
		OR	Grad or GED				AND	Acctng., finance, Publ. or Bus. adm., no sub for above 5 yrs. exp	9*	Sub for educ on a yr for yr basis.
00326 Field Auditor I	22 (2)				Deg	12 Sem. Hrs. in Accounting	AND		0	
		OR	Grad or GED				AND	Auditing or acctng. work involving the preparation or anal. of financial statements.		
00327 Field Auditor II	26				Deg	Above	AND	Auditing or accounting.	2	
		OR	Grad or GED				AND	Same as above exp. for Field Auditor I.	6*	Above
00328 Field Auditor III	29				Deg	Above	AND	Auditing or accounting.	3	
		OR	Grad or GED				AND	Same as above exp. for Field Auditor I.	7*	Above
00338 Liquor Store Auditor	24						AND	Liquor store management.	1	
		OR					AND	Liquor store clerical sales.	3	
		OR	8				AND	Above	7*	or sub with 5 yrs. management work.
00340 Revenue Agent I	19 (2)						AND	Preparing &/or reviewing tax returns, tax assess. &/or collection, maintng., preparing &/or auditing acctng. recrds, credit investigation &/or collection or business management.	2	
		OR	Com-plet.	2 yr. curric. in acctng., pre-law, econ., or related.			AND		0	
		OR	8				AND	Above	6*	Sub for H.S. on a yr. for yr. basis.
00341 Revenue Agent II	22						AND	Same as above Rev. Agent I	5	
		OR			Deg	6 SH in math., acctng., pre-law, econ., or related.	AND	Above	1	
		OR	Com-plet.	Above			AND	Above	3	
		OR	8				AND	Above	9*	Above

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00345 Revenue Auditor I	22 (2)	OR				Deg	9 S.H. acctng. + related busi. coursework.	AND		0		
			Grad or GED						AND	Accounting or auditing.	4	
00346 Revenue Auditor II	26	OR				Deg	12 Sem. Hrs. in Accounting.	AND	Above exp.	2		
			Grad or GED						AND	Above	6	
						Deg	Acctng. or admision to pract as a CPA	AND	Above	1		
00347 Revenue Auditor III	29	OR				Deg	12 Sem. Hrs. in Accounting.	AND	Above exp.	3		
			Grad or GED						AND	Above	7	
						Deg	Acctng. or admision to pract as a CPA	AND	Above	2		
00348 Revenue Auditor IV	32	OR				Deg.	12 Sem. Hrs. in Accounting.	AND	Above exp.	5		
			Grad or GED						AND	Above	9	
						Deg	Acctng. or admision to pract as a CPA	AND	Above	4		
00350 Revenue Examiner I	20	OR				Deg	Busi. or publ. adm., indust. mgr. or related.	AND		0		
			Grad or GED						AND	Prof. acctng. or auditing.	4	
00351 Revenue Examiner II	23	OR				Deg	Above	AND	Above exp.	2		
			Grad or GED						AND	Above	6	
00367 Property Appraiser I	22 (2)	OR				Deg	12 S.H. in busi. or publ. adm., real estate, econ, engr. or related	AND		0		
			Grad or GED						AND	Property assessment, appraisal or sales negotiations.	4	

00368 Property Appraiser II	26				Deg	12 S.H. in busi. or publ. adm., real estate, econ, engr., or related.	AND	Appraising the value of or assessing commercial, indust., residential, &/or agric. property.	2		
				30 S.H.	Deg.	Above	AND	Above	1*	or design. as a CAE will sub for 1 yr. exp.	
		OR	Grad or GED					AND	Property assess., appraisal, or sales negotiation, no sub for above 2 yrs. specified exp.	6	
00369 Property Appraiser III	30				Deg	Above	AND	Appraising the value of or assessing taxes on commer., Indust, residential &/or agric. property.	4		
				30 S.H.	Deg	Above	AND	Above	3*	Above	
		OR	Grad or GED					AND	Prop. appraisal, assess. or sales negotiation, no sub for above 4 yrs. specified exp.	8	
00370 Property Appraiser IV	34				Deg	Above	AND	Same as Prop. Appr. III, 2 yrs. of which in a suprv. or admin. respons. over staff appraisers &/or assessors.	6		
				30 S.H.	Deg	Above	AND	Above	5*	Above	
		OR	Grad or GED					AND	Same as Prop. Appr. III, no sub for above 2 years specified exp.	10	
00375 Revenue Supervisor I	26				Deg	Finance, busi. or publ. adm. or related	AND	Revenue examining, Prof. acctng., auditing, or management work.	2		
		OR	Grad or GED					AND	Above	6	
		OR		MA		Above		AND	Above	1	
		OR	CPA		Deg	Above		AND	Public accounting	1	
00376 Revenue Supervisor II	28				Deg	Above	AND	Prof. acctng., auditing, or management, 1 yr. of which in a Supervisory capacity.	3		
								AND	Above, no sub for 1 year suprv. exp.	7	
		OR	Grad or GED					AND	Above, no sub for 1 year suprv. exp.	2	
		OR	CPA	MA	Deg	Above		AND	Public acctng., no sub for 1 year above suprv. exp.	2	

00404 Bank Examiner I	22 (2)				Deg	12 S.H. in econ, acctng, money & banking, bus. adm. or finance	AND		0		
		OR	Grad or GED					AND	4	Preparing & maintng., or in auditing the financial & acctng. records or as a Loan Officer.	
		OR	2 yrs*	Acctng., money & banking, bus. adm., finance or econ.				AND	2	Above exp.	Sub for exp. on a yr. for yr. basis.
00405 Bank Examiner II	25 (2)				Deg	Above	AND		1	Govern. exam. of bank busi. & financial records for acctnabil. to applicable banking laws & regulations. (such as Bank Exam. I)	
		OR	Grad or GED				AND	5	Preparing & maintng. or in auditing the financial & acctng. records or as a Loan Officer including the above i yr. spec. exp.		
		OR	2 yrs*	Above				AND	3	Above, no sub for 1 yr. spec exp	Above
00406 Bank Examiner III	30				Deg	Above	AND		2	Govern. exam. of bank busi. & finan. recrds. for acctnabil. to applicable banking laws & regulations of which 1 yr. must have been above a trainee level. (Such as Bank Examiner II)	
		OR	Grad or GED				AND	6	Preparing & maintng. or in auditing the finan. & acctng. recrds. or as a Loan Officer, including the above 2 yrs. specified exp.		
		OR	Complet*	Above				AND	4	Above, no sub for 2 yrs. spec exp	Above
00407 Bank Examiner IV	34				Deg	Above	AND		4	Govern. exam., of bank busi. & finan. recrds. for acct. to app. banking laws & regulations of which 2 yrs must have included emphasis on the anal. of credit operations & respons. for assigning & reviewing the audit work of subordinate examiners. (Such as Bank Examiner III).	
		OR	Grad or GED				AND	8	Preparing, maintng. or auditing finan. & bus. recrds. or as a Loan Officer, no sub for above 4 years specified exp.		
		OR	Complet*	Above				AND	6	Above, no sub for 4 yrs spec exp	Above

00421 Credit Union Examiner II	27				Deg	12 S.H. in econ, acctng., money & banking, bus. adm. or finance	AND	Examining public or private credit union acctng. & finan. recrds.	2	
		OR	Grad or GED				AND	Preparing, maintng. or auditing the finan. & acctng. recrds. or as a Loan Officer, no sub for above 2 yrs. specified exp.	6	
		OR	Com-plet.	Acctng., money & banking, bus. adm, finance or econ.				AND	Above, no sub for 2 yrs spec. exp	4
00422 Credit Union Examiner III	30				Deg	Above	AND	Exam. of credit union recrds. & finan. statements for acctnability to appli. credit union laws & regulations, of which 2 yrs. included work at the journeyman level with respon. for assigning & reviewing the audit work of subordinate examiners. (Such as Credit Union Examiner II)	4	
		OR	Grad or GED				AND	Preparing, maintng., or auditing finan. & bus. recrds or as a Loan Officer, no sub for above 4 years specified exp.	8	
		OR	Com-plet.	Above				AND	Above, no sub for 4 yrs spec exp	6
00425 Credit Union Examination Supervisor	34				Deg	Above	AND	Exam. of credit union recrds. & finan. reports for acctnability to appli. laws & regulations of which 2 yrs included suprv. respons. as exam-in-charge (Equiv. to Credit Union Exam. III) or advanced tech. analysis.	6	
		OR	Grad or GED				AND	Preparing, maintng. or auditing finan. & bus. recrds. or as a Loan Officer, no sub for above 6 years specified exp.	10	
		OR	Com-plet.	Above				AND	Above, no sub for 6 yrs spec. exp	8
00430 Credit Union Examination Analyst	30				Deg	Above	AND	Exam. of credit union recrds. & finan. statements for acctnabil. to appli. credit union laws & regulations of which 2 yrs must be at a journeyman level (Such as Credit Union Examiner II)	4	
		OR	Grad or GED				AND	Preparing & maintng. or auditing finan. & bus. recrds. or as a Loan Officer, no sub for above 4 yrs. specified exp.	8	
		OR	Com-plet.	Above				AND	Above, no sub for 4 yrs spec. exp.	6

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00462 Insurance Licensing Examiner	25								Insurance agent.	3	
		OR							Above	1*	Certi.. as a Chart. Prop. & Casualty Underwriter or Chart.
		OR				30 S.H.	Any		Above	2	life underw. may sub for 2 yrs. exp. or educ.
00463 Insurance Licensing Supervisor	28					60 S.H.	Any		Insurance agent.	3*	Above will sub for 2 yrs. of exp. or educ.
		OR							Above	5	
00465 Actuary	33 (3)					Deg	Math & Statistic		Conducting actuarial studies.	3	
00467 Property/Casualty Insurance Division Director	34					Deg	Any		Legal &/or actuarial analysis of property/casualty insurance.	4	
		OR							Above	8	
		OR			90 S.H. in law	Deg	Any		Above	1	
00469 Life/Health Insurance Division Director	34 (3)					Deg	Any		Actuarial analysis of life & health insurance.	4	
		OR							Above	8	
00470 Securities Examiner	29					JD/LLB				0*	Lic. to pract. law in Iowa
00472 Securities Dealer Examiner	28					Deg	12 S.H. in Accounting		Accounting, auditing, insurance or the securities field.	2	
		OR				MA	Bus. Admin.			0	
		OR				JD/LLB				0*	Lic. to pract. law in Iowa.
00475 Superintendent of Securities	34					JD/LLB					Analyzing & devel. conclusions relative to the legal aspects & requirements involved in the exam. ®istr. or the issuance & sale of securities.

00480 Grain Dealer Investigator	20	Grad or GED					AND	Buying, handling, storing &/or selling of grain &/or farm consumable prod. involving respons. for preparing &/or maintng recrds. of these transactions, or in govern. investigations of these activities.	1	
		OR	8				AND	Above	5*	Sub for educ. on a yr for yr basis
00482 Warehouse Examiner	23	Grad or GED					AND	Same as Above exp.	2	
		OR	8				AND	Same as Above exp.	6*	Above
		OR			30 S.H.	Busi., acctng., agric. or related	AND	Same as Above exp.	1*	Any post H.S. will sub for 1 yr. of exp.
00484 Assistant Director of Warehouse & Grain Dealer Investigation	25	Grad or GED					AND	Same as above, but in a management, ownership, or bookkeeping capacity.	4	
		OR	8				AND	Above	8	
		OR			90 S.H.	Above	AND	Above 1 yr. govern. investigat.	1*	Above
00486 Director of Warehouse & Grain Dealer Investigation	28	Grad or GED					AND	Govern. investi. of grain &/or agric. consumable prod. warehouses or grain dealers including 2 yrs. admin., management, or suprv. respons. for other warehouse exam. or graindealer investigators.	6	
			8					Production or sale of grain or agric. consumable products, no sub for above 6 yrs. specified exp.	10*	Yr. for yr. sub for educ.
		OR	Grad or GED				AND	Admin., management, or suprv. of a bus. engaged in buying, handling, storing & selling of grain &/or agric. consumable products.	6	
		OR			Deg	Above	AND	Admin., management or suprv. respons. for other warehouse exam. or grain dealer investigators.	2	
00505 Motor Transport Investigator	21	Grad or GED					AND	Employ. in the transportation field such as truck driving, traffic scheduling, bookkeeping or related.	2*	Exp. may sub for educ. on yr for yr basis
00510 Chief Motor Transport Investigator	25	Grad or GED					AND	Same as above, 2 yrs. of which in an admin., suprv. or management responsibility.	6*	Above

00526 Transportation Regulation Administrator	31	Grad or GED	2 yrs. Bus. admin.			AND	Transportation rate anal., 2 yrs of which in an advanced tech. & administrative capacity.	6			
00528 Utility Financial Examiner I	23				Deg	12 Sem. hrs. in accounting	AND		0* Any qual. comb. of educ. will		
		OR	Grad or GED				AND	Acctng. including auditing or preparing financial statements.	4	3 SH of acctng are included in each year.	
		OR	"	Comple	Accounting			AND	Above exp.	3	
00529 Utility Financial Examiner II	26				Deg	Above	AND	Prof. accountant, research econ. &/or financial analyst.	1		
		OR	Grad or GED				AND	Above exp.	5		
		OR	"	Comple	Above			AND	Above exp.	4	
		OR				Deg	Above plus CW in finance, econ., bus. adm., pre-law or related.	AND		0	
00530 Utility Auditor I	28				Deg	12 Sem. hrs. in accounting	AND	Prof. acctng., 1 yr of which in util. acctng. or auditing, (Equiv. to Utility Financial Examiner II.)	2		
		OR	Grad or GED	Com-plet.	Above			AND	Above exp.	5	
		OR	"					AND	Above, including 4 yrs in acctng., or auditing, including auditing or preparing financial statements.	6	
00531 Utility Auditor II	30				Deg	Above	AND	Prof. util. accountant, util. auditor, or util. acctnt/auditor consultant.	3*	Above	
		OR	Grad or GED	Com-plet.	Above			AND	Above exp.	6	
		OR	"					AND	Above, including 4 yrs. in acctng., or auditing, including auditing or preparing financial statements.	7	
00533 Principle Utility Auditor	33				Deg	Above	AND	Prof. util. accountant, util. auditor, or util. acctnt/auditor consultant with some supr. respons. for other util. acctnts. or auditors.	4		
		OR	Grad or GED	Com-plet.	Above			AND	Above exp.	7	
		OR	"					AND	Above, including 4 yrs in acctng., or auditing	8	
		OR				Deg	Above	AND	Prof. acctng or auditing as a Certified Public Accountant	4	PAGE 31

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00535 Chief Utility Auditor	35					Deg	12 Sem. hrs. in accounting.	AND	Prof. util. acctnt., util. aud. or util acctnt/aud. consultant with major admin., management, &/or suprv. respons. for subordinate accountants or auditors.	5	
		OR	Grad or GED	Com-plet.	Accounting			AND	Above exp. Certified Public Accountant, including 1 yr. above exp.	8	
		OR				Deg	Above	AND	Accntng., or auditing including 5 yrs. above exp.	5	
		OR	Grad or GED					AND		9	
00537 Utility Rate Investigator	32					Deg	Above	AND	Prof. acctnt. or auditor for a util. company or util. regul. agency including 1 yr. of exp in anal. & interpreting acctng. & finan. data to be used as testimony & exhibits in util. rate cases.	3*	Any comb of educ related to job. providing each year has 3 SH in accounting.
		OR		CPA				AND	Above exp., no sub for 1 yr. specified exp.	2	
00539 Director of Utility Rate Investigation	36					Deg	Acctng, econ., finance, engr. or related.	AND	Prof. admin., management, suprv. or consulting acctnt, auditor, econ., finan. anal. or engr. including 1 yr. of prof. exp. as an expert witness on one of these disciplines in util. rate cases.	5	
		OR		CPA				AND	Above, no sub for above 1 yr. specified exp.	4*	Qual. educ. can sub for exp. 30
		OR				JD/LLB		AND	Practice of law, including 1 yr. prof. exp. as an expert legal witness in util. rate cases.	2	SH equals 1 yr.
00540 Chief, Utilities Division	37					Deg	Engr., acctng., bus. admin.	AND	Admin. engineering, acctng., or legal exp. with a util. company or related.	6	
		OR	Grad or GED					AND	Same as above exp.	10	
00543 Utilities Regulation Engineer	26					Deg	Civil, electr., mech., industr., structural or related engr.	AND		0	
		OR	Grad or GED					AND	Practical engineering exp.	8*	Must be approved by Ia. Bd. of Engr. Examiners

00545 Utilities Regulation Engineer II	30				Deg	Civil, electr., mech., industr., structural or related engr.	AND	Util. regul. engr. with a fed. or state regulatory agency.	2*	Engr.-in-trng. certificate	
		OR	4 yrs.	Civil, electr., mech., industr., struct., or related engineering			AND	Publ. or private util. involved in research & devel., testing &/or manufacturing of util. equip., machinery or processes.	3		
		OR	Grad or GED					AND	Respons. practical engineering, no sub for above 3 yrs. exp.	10*	Must be approved by Ia. Bd. of Engr. Examiners
		OR			60 S.H.	Deg	Above	AND	Above exp.	1	
						Deg	Above	AND	Util. regul. engr. with a fed. or state regul. agency, which included 1 yr. of exp. suprv. subordinate engineers.	4*	Cert. of a Prof. Engr.
00546 Utilities Regulation Engineer III	33						AND	Publ. or private util. involved in research & devel., testing, &/or manuf. of util. equip., machinery or processes, no sub for above 1 year suprv. exp.	5		
		OR	4 yrs.	Above				AND	Above, including 8 years of respons. practical engineering.	12*	Must be approved by Ia. Bd. of Engr. Examiners
		OR	Grad or GED					AND	Same as above exp, no sub for 1 yr. supervisory exp.	3	
		OR			60 S.H.	Deg	Above	AND	Same as Util. Reg. Engr. III, 3 yrs. of which in suprv. capa.	6*	Cert. as a Prof. Engr.
00550 Chief Utilities Regulation Engineer	35						AND	Same as Util. Reg. Engr. III, no sub for 3 yrs. suprv. respons.	7		
		OR	4 yrs.	Above				AND	Respons. pract. engr., including above exp.	14*	Must be approved by Ia. Bd. of Engr. Examiners
		OR	Grad or GED					AND	Above, no sub for suprv. exp.	5	
		OR			60 S.H.	Deg	Above	AND	Util. Engr., including 1 yr. exp in the area of util. rate case & costs of service engineering work.	4*	Cert. as a Prof. Engineer.
00553 Utility Cost of Service Engineer	35						AND	Above, no sub for 1 yr spec exp. Above exp, including 8 years in respons. pract. engineering.	2	Must be approved by Ia. Bd. of Engr. Exam.	
		OR			60 S.H.	Deg	Above	AND	Insp. of general or public works, construction or other sub-prof. enr. work including the inspect. utility installations.	2	
		OR	Grad or GED					AND		0*	Subs for exp. on yr. for yr. basis.
00555 Utilities Regulation Inspector I	20						AND				
		OR	2 yrs.	Engineering tech.				AND			

00643 Attorney I	29					JD/LLB			AND		0*	Special. areas may be spec. by hiring agency.
00644 Attorney II	32					JD/LLB			AND	Law	2*	Above
00645 Attorney III	36					JD/LLB			AND	Law	5*	Above, Admissi. to Ia. Bar Asso.
00651 Labor Relations Examiner I	28				Deg	Any			AND	Prof. labor management relations exp. in the capacity of arbitrator, mediator or negotiator of labor contracts &/or disputes.	2*	Must submit copy of coll. transcript.
		OR	Grad or GED						AND	Above	6*	"
		OR		60 S.H.	Deg	Indust. relation law, labor econ, or closely related labor relations subjects.			AND		0*	"
		OR							AND		0*	"
		OR					JD/LLB			AND		0*
00652 Labor Relations Examiner II	31				Deg	Any			AND	Same as above exp.	4*	Above
		OR	Grad or GED						AND	Above	8*	"
		OR		More than 20 S.H.	Deg	Indust. relations pers. adm., or closely related.			AND	Above	3*	"
		OR					3 S.H. in labor relations law.		AND	Labor relations law practice	18mo	"
00655 State Director of Employment Relations	40 (7)					JD/LLB		AND	Respons. Labor management relations, 5 yrs. of which in the capacity of chief negotiator in the public sector.	7		
00658 Commerce Soliciter	38					JD/LLB		AND	Law, 2 yrs. of which involved preparation &/or trying of util. rate cases	3		
00659 Commerce Counsel	40					JD/LLB		AND	Law, 3 yrs. of which in the above specified exp.	4		

Labor Safety Officer (Con't.)		OR			30 S.H.	Deg	Same as above.	AND	Admin. respons. for safety prog. accident prev. insp. & control, safety educ. & prom., accd. invtg. analysis & reporting or occup. health & sanitation standard.	1		
		OR					90 S.H.	Same as above.	AND	Mgt. in safety prog.	3	
		OR	Grad or GED 2 yrs	Safety engr., safety educ. or related						AND	General safety exp.	6
00673 Industrial Hygienist	26					Deg	Indust. Hygiene, civil or mech. engr., environ. hlth, chem., physics or a biol. science	AND			0	
		OR			30 S.H.		6 SH of chem. 6 SH of math., 3 SH biol., 3 SH of physics.	AND	Field safety tech. with the employing agency.		4	
00675 Elevator Inspector	26		Grad or GED					AND	Constr., installation, repair, or inspect. of elevators, escalators, moving walks, &/or manlifts.	3*	Must be bondable 1a. driv. lic. & travel extensively.	
		OR	10					AND	Same as above exp.	5*	"	
00676 Elevator Inspection Supervisor	29		Grad or GED					AND	Same as above exp.	5*	Same as above.	
		OR	10					AND	Above exp.	7*	"	
00680 Surface Mine Inspector	25					Deg	Agric., Ecology, Agronomy, Soil Conserv. or related.	AND	Agric., Ecol., agronomy, soil conser., or strip mining oper.	2		
00684 Senior Track Inspector	32		Grad or GED					AND	Railroad track constru./maint. which included 3 yrs. advanced tech. or suprv. level exp. in track & roadbed inspection.	6		
		OR				Deg	Engineering	AND	Engr. exp. associated with railroad construction/maintenance.	2		
00685 Railroad Safety Investigator	26		Grad or GED						Railroad exp., 2 yrs. of which in a tech. or suprv. level in railroad track & roadbed inspec. constr. & maint., or closely related.	5*	1a. Driv. Lic. Of good health.	
		OR	8					AND	Same as above exp., no sub for 2 yrs. specified exp.	9		
		OR				Deg	Civil, elect, mech, indust., or related.	AND		0		

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00686 Chief Railroad Safety Investigator	28	OR						AND	Railroad exp, 2 yrs. of which in a suprv. level in railroad track & roadbed inspect., constr. & maint. or closely related.	7*	1a. Driv. Lic. Of good health.
								AND	Same as above exp., no sub for 2 yrs. supervisory exp.	2	
								AND			
								AND			
00688 Director of Railroad Transportation Division	37	OR						AND	Managerial or admin. exp. resolving diverse transportation problems, with emphasis on railroads.	3	
								AND	Same as above exp.	7*	Sub for educ on a yr. for yr. basis.
								AND			
00690 State Fair Fiscal/Management Coordinator	27	OR						AND	Tech. level employment in the design analysis, &/or coord. of governmental accounting functions.	3	
								AND	Same as above exp.	7*	Above
00691 Concessions Assistant	23	OR						AND	Merchand. &/or contract. for concession space for bus. functions.	1	
								AND	Same as above exp.	5*	Above
00692 Institutional Business Manager I	23	OR						AND	Genr. admin. work in acctng., budgeting, pers. purchasing or related.	1	
								AND	Same as above exp., including 4 yrs. in a suprv. or technical position with the institution.	5*	Above
00693 Institutional Business Manager II	28	OR						AND	Same as above Inst. Business Manager I.	3	
								AND	Same as above Inst. Bus. Mgr. I including 4 yrs. specified exp.	7*	Above
00694 Institutional Business Manager III	31							AND	Same as above Inst. Bus. Mgr. I	4	
								AND	Same as above Inst. Bus. Mgr. I, including 4 yrs. specified exp.	8*	Above

00695 Institutional Business Manager IV	33				Deg	Any	AND	Gen. adm. work in acctng., budg, pers., purchasing & related.	5	
		OR	Grad or GED					AND	Same as above exp., including 4 yrs. in a suprv. or tech. level position within the institution.	9*
00702 Director of Elections	30		Grad or GED				AND	Administering election laws & proced. for the conduct of elect.	5	
00705 Administrative Intern	17				60 S.H.	Liberal arts or humanities.	AND		0*	Intermittant only Copy of College transcript.
00708 Administrative Assistant I	20		Grad or GED				AND	Genr. Admin. or specialized tech. support work.	4	
		OR			Deg	Any	AND		0	
00709 Administrative Assistant II	24		Grad or GED				AND	Same as above exp. for Admin. Ass't. I	6	
		OR			Deg	Any	AND	Above exp.	2	
		OR			60 S. H.	Deg	Any	AND		0
00712 Administrative Officer I	23				Deg	Any	AND	Managerial or program analysis work.	1	
		OR	Grad or GED				AND	Above exp.	5	
		OR			30 S. H.	Deg	Any	AND		0
00713 Administrative Officer II	28				Deg	Any	AND	Same as above exp. for Admin. Officer I.	3	
		OR	Grad or GED				AND	Above exp.	7	
		OR			60 S. H.	Deg	Any	AND	Above exp.	1
00714 Administrative Officer III	33				Deg	Any	AND	Same as above exp. for Admin. Officer I.	5	
		OR	Grad or GED				AND	Above exp.	9	
		OR			60 S. H.	Deg	Any	AND	Above exp.	3
00715 Administrative Officer IV	38				Deg	Any	AND	Managerial or advanced program analysis work.	7	
		OR	Grad or GED				AND	Above exp.	11	
		OR			60 S. H.	Deg	Any	AND	Above exp.	5

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00717 Assistant Commissioner for Health Administration	34					Deg	Busi. or public adm. or related	AND	Respons. work leading to a position at an advanced admin. officer level.	7		
		OR			MA		Pub. Hlth, busi. or public admin.	AND	Above exp.	5		
		OR	Grad or GED						AND	Above exp., including 4 yrs. in public or business admin.	11	
00718 Assistant to the Director of Highways	36					Deg	busi. or public administration	AND	Advanced admin. work exp.	6		
		OR			MA		Above	AND	Above exp.	5		
		OR	Grad or GED						AND	Above exp.	11	
00719 Support Services Administrator	38					Deg	Above	AND	General administration work.	7		
		OR			MA		Above	AND	Above exp.	6		
		OR	Grad or GED						AND	Above exp.	11	
00721 Budget Analyst I	23					Deg	12 Sem. Hrs. in accounting	AND		0		
		OR	Grad or GED					AND	Tech. level budget analysis or fiscal management work.	4		
00722 Budget Analyst II	26					Deg	Above	AND	Same as above exp. for Budget Analyst I.	2		
		OR	Grad or GED					AND	Above exp.	6		
		OR			1 yr MA prog in Bus. Adm.		Above	AND	Above exp.	1		
00723 Budget Analyst III	29					Deg	Above	AND	Same as above exp. for Budget Analyst I.	3		
		OR	Grad or GED					AND	Above exp.	7		
		OR			1 yr. MA prog. in Bus. Adm.		Above	AND	Above exp.	2		
00724 Budget Analyst IV	32					Deg	Above	AND	Same as above exp. for Budget Analyst I.	4		
		OR	Grad or GED					AND	Above exp.	8		
		OR			Above		Above	AND	Above exp.	3		

00728 Assistant State Budget Director	36				Deg	12 Sem. Hrs. in Accounting.	AND	Tech. level budget analysis or fiscal management work.	6	
		OR	Grad or GED					AND	Above exp.	10
		OR			1 yr. MA prog. in Bus. Adm.		Above	AND	Above exp.	5
00729 State Budget Director	38				Deg	Above	AND	Same as above exp. for Ass't. State Budget Director	7	
		OR	Grad or GED				AND	Above exp.	11	
		OR			Above		Above	AND	Above exp.	6
00730 Local Budget Director	36				Deg	Above	AND	Govern. tech. level budget anal. 2 yrs. of which in a respons. suprv., advanced tech., or admin. capacity.	6	
		OR	Grad or GED				AND	Above exp.	10	
		OR			Above or related		Above	AND	Above exp.	5
00733 Management Analyst I	22 (2)				Deg	Any	AND		0	
		OR	Grad or GED				AND	Tech. management analysis work.	4	
00734 Management Analyst II	26				Deg	Any	AND	Same as above exp.	2	
		OR	Grad or GED		60 S. H.	Deg		AND	Above exp.	6
		OR			60 S. H.	Deg	Bus. adm., indust. manage. or related	AND		0
00736 Management Analyst III	30				Deg	Any	AND	Same as above exp., 2 yrs of which in an advanced level.	4	
		OR	Grad or GED				AND	Above, no sub for 2 yrs. specified exp.	8	
		OR			60 S. H.	Deg	Bus. adm., indust. manage. or related	AND	Advanced tech. mang. anal. work.	2
00737 Management Analyst IV	33				Deg	Any	AND	Tech. manag. anal. work, 2 yrs. of which in an advanced level.	6	
		OR	Grad or GED				AND	Above, no sub for 2 yrs. specified exp.	10	
		OR			60 S. H.	Deg	Bus. adm., indust. manage. or related	AND	Above, no sub for 2 yrs. specified exp.	4

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
00740 Statistical Assistant I	14					30 S.H.	3 S.H. of stat., math, &/or econ.	AND		0		
		OR				45 S.H.	Any	AND		0		
		OR	Grad or GED						AND	Cler. involving some collection, compiling, &/or editing of numerical data.	1 1/2*	Subs for 45 SH of coll. CW.
		OR				30 S.H.	Any	AND	Above exp.	1/2*	Subs for 3 SH of spec. educ.	
00741 Statistical Assistant II	16					90 S.H.	6 S.H. of stat., math, &/or econ.	AND		0		
		OR				105 S.H.	3 S.H. of above	AND		0		
		OR				90 S.H.	3 S.H. of above	AND	Same as above exp.	1/2		
		OR				60 S.H.	6 S.H. of above	AND	Above exp.	1		
00743 Statistical Research Analyst I	22 (2)		Grad or GED					AND	Respons. tech. stat. analysis or economic research work.	5		
		OR				Deg	Any	AND	Above exp.	1		
		OR				Deg	12 S.H. in stat, math, &/or econ.	AND		0		
00744 Statistical Research Analyst II	25 (2)		Grad or GED					AND	Same as Above exp.	7		
		OR				Deg	Any	AND	Above exp.	3		
		OR				Deg	12 S.H. in stat, math, &/or econ.	AND	Above exp.	2		
		OR			MA		Stat., math., &/or economics.	AND		0		
00746 Statistical Research Analyst III	28		Grad or GED					AND	Same as above exp.	9		
		OR				Deg	Any	AND	Above exp.	5		
		OR				Deg	12 S.H. stat., math &/or econ.	AND	Above exp.	4		
		OR			MA		Statistics, math &/or econ.	AND	Above exp.	2		

EDUCATION AND/OR EXPERIENCE QUALIFICATIONS FOR ELIGIBILITY

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00762 Personnel Technician	19	Grad or GED						AND	Respons. pers. exp., 2 yrs of which included assignments at the level of a Personnel Aide.	4	
		OR 8						AND	Above exp., including 4 yrs. of Public Contact work.	8	
		OR				Deg	Any	AND	Above exp.	2	
00763 Personnel Aide	15	Grad or GED						AND	Genr. off. or related, involving maint. of recrds & Pub. contact.	3	
		OR 8						AND	Above exp.	7	
		OR				90 S.H.	Any	AND		0	
00764 Training Officer I	26					Deg	Any	AND	Coun., instructing, teaching & eval. the work of students, employees, or clients or providing tech. guidance, etc. to management concerning employee training & development matters.	2	
00765 Training Officer II	29					Deg	Any	AND	Coun., instr., teaching, & eval. the work of students, employees or clients, 1 yr. of which involved respons. for devel., administer. & eval. a program to develop & train employees.	3	
00771 Training Officer III	31					Deg	Any	AND	Same as above TO II exp., 2 yrs. of which in the above spec. exp.	4	
00772 Personnel Analyst I	22 (2)	Grad or GED						AND	Exp. that would provide a pract. foundation for the appl. of the knowledges, abil. & skills as spec. in PA I specification.	4*	Post HS educ. can sub for exp
00773 Personnel Analyst II	26	Grad or GED						AND	A tech. service prog. area which corresponds closely with prog's. administered by Merit Empl. Dept. Such as Wage & Salary Anal., exam development Analyst.	2	
00774 Personnel Analyst III	28	Grad or GED						AND	Same as above exp.	3	

00775 Personnel Analyst IV	30	Grad or GED					AND	A Tech. serv. prog. area which corres. closely with prog. adm. by Merit Empl. Dept. Such as Wage & Sal. Anal., Exam Deve. Anal.	4	
00776 Personnel Analyst V	34	Grad or GED					AND	Same as above exp., 2 yrs. of which in advanced tech level assign. in diversified classification & pay, or exam. level. & validation work.	5	
00785 Employee Services Administrator	29			Deg	Any		AND	Pers., indust. relations, busi. or publ. admin.; 3 yrs. of which involved admin. respons. for the direct. of a prog. for a large & varied labor force + exten. public contact work.	6	
		OR	Grad or GED				AND	Above exp.	10	
00790 Personnel Officer I	22			Deg	Any		AND		0	
00791 Personnel Officer II	26	Grad or GED		Deg	Any		AND	Technical personnel exp.	2	
00792 Personnel Officer III	29			Deg	Any		AND	Above exp.	3	
00793 Personnel Officer IV	31	Grad or GED		Deg	Any		AND	Above exp.	4	
00794 Personnel Officer V	34	Grad or GED		Deg	Any		AND	Above exp., 1 yr of which in an advanced tech., suprv. or consultative pers. managem. work.	5	
00800 Manpower Aide I	11	Read & Write					AND		0	
00801 Manpower Aide II	14	OR	Read & Write				AND	Cler. &/or outreach work involving some Publ. contact work.	2	
				60 S.H.	Any		AND		0	
00802 Employment Interviewer Aide	13	OR	Grad or GED	60 S.H.	Any		AND		0	
							AND	General office clerical.	2	PAGE 45

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00804 Manpower Specialist I	20	Grad or GED						AND	Public contact work obtaining, analyzing &/or evaluating work.	4	
		OR				Deg	Any	AND		0	
00806 Manpower Specialist II	22	Grad or GED						AND	Same as above exp.	5	
		OR				Deg	Any	AND	Above exp.	1	
00808 Manpower Specialist III	24	Grad or GED						AND	Same as above exp.	6	
		OR				Deg	Any	AND	Above exp.	2	
00810 Employment Counselor I	22	Grad or GED						AND	Vocational Counseling or placement work.	5	
		OR				Deg	Any	AND	Above exp.	1	
		OR				Deg	15 SH Voc. guid. or coun. prep.	AND		0	
00812 Employment Counselor II	24					15 S.H.	Voc. guid. or coun. prep.	AND	Same as above exp.	6	
		OR				Deg	15 S.H. of above	AND	Above exp.	2	
		OR			MA-30 SH in Voc. Guid. or Coun. prep.	Deg	Voc. guid., soc. wrk., educ. or related.	AND		0	
00815 Employment Service Manager I	26					Deg	Any	AND	Interviewing or related involv. pub. contact obtaining, analy. &/or eval. data at the Manpower Specialist level.	3	
		OR	Grad or GED					AND	Above exp.	7	
00816 Employment Service Manager II	28					Deg	Any	AND	Manage., occupational &/or labor market, indust. manage. &/or devel., 1 yr. of which in prog. or admin. work in an Employment Service program or related.	4	
		OR	Grad or GED					AND	Above, no sub for 1 year specified exp.	8	
		OR			MA (30 SH program)		Any	AND	Above, no sub for 1 year specified exp.	3	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
00826 Employment Security Specialist V	32					Deg	Any	AND	Employ. interviewing, management, pers. admin., econ., planning &/ or research or related, 2 yrs. of which in tech. work in an employ. serv. program or related program field.	6	
		OR	Grad or GED					AND	Above exp.	10	
		OR			60 S. H.*	Deg	Econ., bus. adm. stat. or related	AND	Above exp.	4	Sub for exp on a yr. for yr. basis.
00828 State Counseling Specialist	28					Deg	Any	AND	Voc. or employ. coun., 1 yr. of which in an adm. or suprv. capa.	4	
		OR			90 S. H.	Deg	Voc. guidance or counseling	AND	Above exp.	1	
00831 Retirement Benefits Specialist I	20							AND	Job interv., referral &/or placement or related publ. contact work obtaining, analyzing, &/or evaluating data.	4	
		OR	Grad or GED			Deg	Any	AND		0	
00832 Retirement Benefits Specialist II	22							AND	Same as above exp.	5	
		OR	Grad or GED			Deg	Any	AND	Above exp.	1	
00833 Assistant Retirement Benefits Supervisor	25							AND	Cler. work involving bookkeeping acctng., auditing, or fiscal record, 1 yr. of which included supervisory respons.	6	
		OR	10					AND	Above exp., no sub for 1 year specified exp.	8	
		OR		Acctng., business or related	2 1/2*			AND	Above 1 year specified exp.	1	mo. educ equals 2 mo. of exp.
00834 Retirement Benefits Supervisor	29					Deg	Any	AND	Manage., occupational &/or labor mrkt. analysis, indust. manage. &/or development work or related	4	
		OR	Grad or GED					AND	Above exp.	8	
		OR			MA (30 SH program)		Any	AND	Above exp.	3	

00835 Retirement Trust Fund Specialist	33				Deg	12 Sem. Hrs. in accounting	AND	Investment work, for a stock exchange firm, invest. firm, inst. investor, or related.	6	
		OR	Grad or GED				AND	Above exp.	10	
00836 Retirement Program Administrator	35				Deg	Any	AND	Managem., occupa., &/or invest. anal., indust. managm. &/or devel., pers. admin, econ. plan. &/or devel. 3 yrs. or which were admin. & supr. work in a public retire. prog. or related field.	9	
		OR	Grad or GED				AND	Above exp., no sub for 3 years specified exp.	13	
		OR		MA (30 SH program)		Any	AND	Above exp., no sub for 3 years specified exp.	8	
00839 Employment Service Administrator	35				Deg	Any	AND	Same as above exp, 3 yrs. of which were admin. work in an employ. serv. program or related	9	
		OR	Grad or GED				AND	Above exp., no sub for 3 years specified exp.	13	
		OR		MA (60 SH program)		Any	AND	Above exp., no sub for 3 years specified exp.	7	
00842 Claims Manager I	25				Deg	Any	AND	Interviewing or related involving publ. contact obtaining, analyz. &/or evaluating data.	2	
		OR	Grad or GED				AND	Above exp.	6	
00844 Claims Manager II	26				Deg	Any	AND	Same as above exp.	3	
		OR	Grad or GED				AND	Above exp.	7	
00852 Claims Specialist I	20		Grad or GED				AND	Job Interv., referral &/or placement, credit invest., collection wrk. or related publ. contact obtaining, analyzing &/or evaluating data.	4	
		OR			Deg	Any	AND		0	
00853 Claims Specialist II	22		Grad or GED				AND	Same as above exp.	5	
		OR			Deg	Any	AND	Above exp.	1	
		OR		1 yr. of law	Deg	Any	AND		0	

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00854 Claims Specialist III	25	Grad or GED						AND	Job interv., referral &/or place., credit invest., collect. wrk. or related publ. contact obtain., anal., &/or eval. data. 1 year of which at the level of a Claims Specialist II.	6	
		OR				Deg	Any	AND	Above exp.	2	
00855 Claims Specialist IV	28	Grad or GED						AND	Same as above exp., including 3 yrs. at the level of Claims Specialist II.	8	
		OR				Deg	Any	AND	Above exp.	4	
00856 Claims Specialist V	30	Grad or GED						AND	Same as above, including 4 yrs. at level of Claims Spec. II.	9	
		OR				Deg	Any	AND	Above exp.	5	
00857 Claims Specialist VI	33	Grad or GED						AND	Same as above, including 5 yrs. at level of Claims Spec. II.	10	
		OR				Deg	Any	AND	Above exp.	6	
00859 Unemployment Insurance Administrator	35					Deg	Any	AND	Manage., occupa., &/or labor mrkt. anal., indust. manage. &/or devel., pers. admin., econ. planning &/or devel., 3 yrs of which were admin. work in an employ. sec. prog. or related prog.	9	
		OR	Grad or GED					AND	Above exp., no sub for 3 years specified exp.	13	
		OR			MA (30 SH program)		Any	AND	Above exp., no sub for 3 years specified exp.	8	
00865 Assistant Tax Functions Administrator	30					Deg	12 Sem. Hrs. in Accounting.	AND	Accntng., fiscal auditing, tax invest. work or related 2 yrs of which involved supr. of other prof. account maint. personnel.	6	
		OR	Grad or GED					AND	Above exp., no sub for 2 yrs. supervisory exp.	10	
		OR				Deg	8 Sem. Hrs. in Accounting.	AND	Above exp., no sub for 2 yrs. supervisory exp.	7	

00866 Tax Functions Administrator	32				Deg	12 Sem. Hrs. in Accounting	AND	Acctng, fiscal aud., tax invest. work, or related, 2 yrs of which involved supr. of other prof. account maint. personnel.	8
		OR	Grad or GED				AND	Above exp., no sub for 2 years supervisor exp.	12
		OR			Deg	8 Sem. Hrs. in Accounting	AND	Above exp., no sub for 2 years supervisor exp.	9
00870 Manpower Research Economist I	22 (2)		Grad or GED				AND	Respons. Tech. stat. analysis or econ. research work.	5
		OR			Deg	Any	AND	Above exp.	1
		OR			Deg	12 SH in stat., math. &/or econ.	AND		0
00871 Manpower Research Economist II	25 (2)		Grad or GED				AND	Same as above exp. for MRE I	7
		OR			Deg	Any	AND	Above exp.	3
		OR			Deg	12 SH in stat., math. &/or econ.	AND	Above exp.	2
		OR		MA		Statistics, math &/or economics	AND		0
00872 Manpower Research Economist III	28		Grad or GED				AND	Same as above exp. for MRE I	9
		OR			Deg	Any	AND	Above exp.	5
		OR			Deg	12 SH in stat., math. &/or econ.	AND	Above exp.	4
		OR		MA		Statistics, math &/or economics	AND	Above exp.	2
00873 Manpower Research Economist IV	31		Grad or GED				AND	Same as above exp. for MRE I	11
		OR			Deg	Any	AND	Above exp.	7
		OR			Deg	12 SH in stat., math &/or econ.	AND	Above exp.	6
		OR		MA		Statistics, math &/or economics.	AND	Above exp.	4
00874 Manpower Research Economist V	34		Grad or GED				AND	Same as above exp. for MRE I	13
		OR			Deg	Any	AND	Above exp.	9
		OR			Deg	12 SH in stat., math &/or econ.	AND	Above exp.	8
		OR		MA		Statistics, math &/or economics	AND	Above exp.	6

00888 Employer Liability Collection Officer	24	OR	Grad or GED		Deg	4 Sem. Hrs. in accounting	AND	Auditing, tax collection or related.	2	
		OR			Deg	Any	AND	Above exp.	6	
		OR			Deg	Any	AND	Above exp.	3	
00893 Emergency Employment Act Intern	20	OR	Grad or GED				AND	Public contact coun., interview., selling, collecting &/or related where work involved, obtaining, analyzing or evaluating data.	4	
		OR			Deg	Any	AND		0	
00896 State Youth Coordinator	29	OR			Deg	Any	AND	Devel., promotion, organization, or admin. of manpower or related service prog. designed to meet the needs of special appl. groups.	3	
		OR	Grad or GED				AND	Above exp.	7	
		OR		60 S.H.	Deg	Planning, soc. sci., educ. or economics	AND	Above exp.	1	
00897 Assistant State Youth Coordinator	23	OR			Deg	Any	AND	Non-clerical in a manpower utilization or related service prog.	1	
		OR		30 S.H.	Deg	Plan., soc. sci. educ. or econ.	AND		0	
		OR	Grad or GED				AND	Above exp.	5	
01005 Institutional Teacher Aide	12	OR	Grad or GED				AND	Caring for the emotionally disturbed, mently retarded, physically handicapped, children attending a nursery or child-care agency.	1	
		OR			30 S.H.	Any	AND		0*	or 45 qrtr hrs. or comple child care trng. prog.
		OR	8				AND	Above exp.	5	
01010 Institutional Instructor	17		Grad or GED 2 yrs	Social Sciences, education.			AND	Sub professional teaching exp.	1	
01015 Institutional Teacher	*				Deg	Gen. voc., early childhood, spec. educ. or child development	AND		0*	Educ. Cert. issued by the St. of Iowa
01020 Institutional Teacher Supervisor	*	OR			Deg	Genr. voc. or special educ.	AND	Professional teaching.	2*	Above
		OR		MA		Above	AND	Above exp.	1*	"

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01025 Institutional School Principal *According to local school district rate.	*					Deg	Gen. voc., spec. education.	AND	Prof. teaching, 2 years of which in a teacher suprv. capacity.	5*	Educ. Cert. issued by the St. of Iowa.
						MA	Above	AND	Above exp.	4*	" "
01027 Institutional Education Administrator	30					Deg	Gen. voc., spec. ed., child devel.	AND	Prof. teaching, 2 yrs. of which in a suprv, prog. manager, or administrator.	7*	Above
						90 S.H.	Deg	Above	AND	Above exp.	4*
01030 Vocational Instructor Aide	12						Grad or GED	AND	Work exp. in vocation being taught.	1	
01035 Vocational Instructor	21						Grad or GED	AND	Work exp. approximating, journeyman level in voc. being taught.	4	
01037 Certified Vocational Instructor	23						Grad or GED	AND	Work exp. at journeyman level in vocation being taught.	3*	Cert. voc instr. by Dept of Publ. Instr.
01040 Vocational Instructor Supervisor	25			Specialized voc. teaching skills			Grad or GED	AND	In voc. being taught, 2 yrs. must be in a voc. instr. capa.	5	
01045 Vocational School Principal	27						Grad or GED	AND	Voc. teaching, 2 yrs. of which in a voc. instr. suprv. capacity	4*	Voc. ed. cert. as issued by St. of Iowa.
01055 Institutional Curriculum Consultant	27					Deg	Any	AND	Prog. designed to meet resocial. &/or remedial educ. needs of adults.	3	
						60 S.H.	Deg	Any	AND	Above exp.	1
01105 Scholarship & Loan Supervisor	29					Deg	Edu., voc. coun. or soc. sciences	AND	Scholarship, grant, &/or tuition loan, or school admin. with suprv. & admin. respons.	3	
								AND	Above exp.	7	
						MA	Above	AND	Above exp.	2	

01110 Higher Education Facilities Specialist	26				Deg	Accntng., management, research, or statistics.	AND	Accntng., stat. research, admin. or suprv. work in architect, planning or construction or admin. exp. in an educ. inst.	2	
		OR		MA		Above	AND	Above exp.	1	
01305 Library Aide I	09					Grad or GED	AND	General clerical.	1/2*	Pass Typing test at 20 WPM.
		OR	6 mo.	Library practices			AND		0*	"
		OR			3 SH	Library science	AND		0*	"
		OR			15 SH	Any	AND		0*	"
01306 Library Aide II	12					Grad or GED	AND	Sub prof. clerical library wrk.	2*	Above
		OR	Comple-	Above			AND	Above exp.	1 1/2*	"
		OR			3 SH	Library science	AND	Above exp	1 1/2*	"
		OR			60 SH	Any	AND		0*	"
01310 Library Associate	16					Grad or GED	AND	Sub prof. library work.	4	
		OR	Above	Above			AND	Above exp.	3 1/2	
		OR			3 SH	Library science	AND	Above exp.	3 1/2	
		OR			Deg	Any	AND		0	
01315 Librarian I	22				MA	Library Science	AND		0	
		OR			Deg	Any	AND	Librarian experience.	1	
01316 Librarian II	25				MA	Library science	AND	Professional librarian.	2	
		OR			Deg	Any	AND	Above exp.	3	
01320 Library Consultant	28				MA	Above	AND	Prof. libr. work 1 yr. of which must be in the suprv. of prof. library work.	4	
01322 Medical Librarian	30				MA	Above	AND	Med. libr. which included some suprv. &/or admin. respons.	3*	Cert. as a Med. librarian.

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01325 Assistant Director, State Library	32				MA		Library Science	AND	Prof. Libr. work which included admin. &/or suprv. duties.	4	
01328 Annals Editor	20					Deg	Journalism or english	AND		0	
		OR	Grad or GED					AND	Newswriting, reporting, feature writing, editing or related for dissemination to the public.	4	
01330 Museum Technician	22		None					AND	Designing & constructing historical exhibits.	2	
		OR		design & constr. 2 yrs. of hist. exhibits.				AND		0	
01333 Museum Guide	18					60 SH	Any	AND		0	
		OR	Grad or GED					AND	Conducting educ. tours through a museum or other historical bldgs.	2	
01335 Historical Editor	25					Deg	Hist., Amer. Lit or journalism.	AND	Editing periodicals or other publications, teaching history at the college level, or as a historical researcher.	2	
		OR			60 S. H.	Deg	Above	AND		0	
01337 Historical Preservation Specialist	25					Deg	Anthro. (arche.) hist., or archi.	AND	Research wrk. in hist., anthro. (archeology) or architecture.	2*	Wrk. exp. gained as acad. require. is not accept. for req. exp.
		OR			60 S. H.	Deg	Above	AND		0	
01350 Historical Specialist	27					BA	Amer. hist. &/or Iowa History	AND	Work directly involving Iowa, western &/or Amer. History.	3*	Trav. & possess Ia. drivers lic
		OR			60 S. H.	BA	Above	AND	Above exp.	1*	"
01360 Capitol Guide Aide	08		Grad or GED					AND	Sales or related work involving public contact work.	None Spec.	
01361 Capitol Guide	12		Grad or GED					AND	Above exp.	2	

01363 Tourism Guide	10	None							AND		0*	Abil. to perf. assigned tasks. Ia. Driv. Lic.
02001 Licensed Practical Nurse I	14	None							AND		0*	Lic by Ia. as a PN or wrk permit by Ia. Bd Nurs.
02002 Licensed Practical Nurse II	17	None							AND	Practical nurse	2*	Lic. as an LPN by Iowa.
		OR	"						AND	Above exp.	2*	Wrk. permit by Ia. Bd. Nursing
		OR	"						AND	Above including 2 yrs. in a nursing care facil. as a ward or unit charge.	3	
02003 Licensed Practical Nurse III	19	None							AND	Licensed Practical Nurse	4*	Lic. as a PN by Iowa.
		OR	"						AND	Above exp.	4*	Wrk. permit by Ia. Bd. Nursing
		OR	"						AND	Same as above LPN II, including the 2 years specified exp.	5	
02010 Nurse's Residence Supervisor	09	Read Write						AND		0		
02015 Nursing Assistant I	10	8						AND		0		
02016 Nursing Assistant II	12	8	Trng. Nursing Ass't.						AND	Basic nursing.	1	
		OR	"	Com-plet. Lic. Pract. Nurse					AND		0	
02017 Nursing Assistant III	15	8	Trng. Nursing Ass't.						AND	Above exp.	3	
		OR	"	Com-plet. Lic. Pract. Nurse					AND	Above exp.	1	
02020 Nurse I	21		Com-plet. Approved school of Nursing						AND		0*	Lic. as Regist. Nurse in Iowa or wrk. permit by Ia. Bd. of Nursing
02021 Nurse II	23		Com-plet. Above						AND	Professional nursing	2*	Above
02022 Nurse III	26		Above Above						AND	Prof. Nursing, 1 yr. of which in a major suprv. capacity.	4*	Above
		OR				Grad. level	Nursing		AND	Above exp., no sub for 1 year specified exp.	2	

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02025 Nursing Educator	24		Com-plet.	Approved School of Nursing				AND	Professional nursing	2*	Lic. Reg. Nurse in la. or wrk. permit by la. Bd. of Nursing
		OR				Deg	Nursing	AND	Above exp.	1	
02030 Nursing Education Director	28					Deg	Nursing	AND	Prof. nursing, 3 yrs. of which in participation in a prof. nursing education program.	5	
		OR			MA		Above	AND	Teaching or administering in a work in a prof nurs. educ. prog.	2	
02035 Nursing Services Director	28		Above	Above				AND	Prof. nursing, including 2 yrs. of major suprv. respons.	5*	Above
		OR				Grad level	Nursing or related	AND	Above exp., no sub for 2 years supervisory respons.	3	
02041 Director of Nursing	31					Deg	Nursing	AND	Prof. nursing, including 3 yrs. in a major suprv. or admin. resp	5*	Above
02045 Nursing Standards Representative	29					Deg	Nursing	AND	Nursing educ. or administration.	3*	Lic. Reg. Nurse
02050 Public Health Nursing Aide	09	6						AND		0	
02054 Public Health Nurse Trainee	17					60 S.H.	Nursing	AND		0*	Used for summer employ.
02055 Public Health Nurse I	21		Com-plet.	Above				AND		0*	Lic. Reg. Nurse in la., or wrk. permit by la. Bd. of Nursing
02056 Public Health Nurse II	23		Above	Above		15 SH	Publ Hlth. Nurs.	AND	Public Health Nursing.	2*	Above
		OR				BA	Nursing	AND		0*	"
02060 Public Health Nursing Supervisor	27 (2)					BA	Above	AND	Same as above exp.	2*	Above
		OR	Com-plet.	Above, 15 SH in pub. hlth nursing				AND	Above exp., 1 year of which included supervisory exp.	2*	"

02065 Public Health Nursing Consultant	27 (2)				Deg	Nursing, post grad. trng. in midwifery, ment. hlth., maternal/child hlth., ped. or related	AND	Nursing, 1 year of which in a field of specialty.	4*	Same as above	
		OR			MA	Nursing, or Pub. hlth. nursing	AND	Above, no sub for 1 year of spec. exp.	3*	Above	
02066 Hospital Nursing Consultant	27 (2)				AA	Nursing	AND	Nursing under Nurs. suprv. 3 yrs of which involved eith. suprv. regist. nurses, consulting with prof. nurs. personnel. or admin. a nursing care program.	6		
		OR			MA	Nursing	AND	Above specified exp.	2		
		OR				BA	Above	AND	Above exp., no sub for 3 years specified exp.	4	
		OR	Grad	3 yr. hospital school of nursing				AND	Above exp., no sub for 3 years specified exp.	5	
02070 Assistant Director of Public Health Nursing	30				MA	Nursing, in supr admin or consult	AND	Public Health nursing, including 2 yrs. in a suprv. or consultative capacity.	4*	Above	
02071 Director of Public Health Nursing	33				MA	Above	AND	Above exp., no sub for 2 years specified exp.	5*	Above	
02075 Public Health Licensed Practical Nurse	15		Com-plet.	Above			AND	Practical nurse	1*	Lic. Regist. Pract. Nurse in Iowa	
		OR	1 yr.	School for RN with study for require. to be Lic. as a LPN				AND		0*	"
02085 Central Supply Worker I	12		Read Write				AND	Nursing Assistant in a health care facility.	1		
		OR		Com-plet.	LPN trng.			AND		0	
		OR		"				AND	Sterile supply worker in a health care facility.	1	
		OR		2 yrs.	Prof. nursing educ. program			AND		0	
02086 Central Supply Worker II	15		Read Write				AND	Nursing assistant in a health care facility.	2		
		OR		"				AND	Sterile supply worker in a health care facility.	2	
		OR		2 yrs	Above			AND	Above exp.	1	
		OR		Com-plet.	LPN trng.			AND		0	

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02087 Central Supply Supervisor	17	Read Write						AND	Nursing ass't. in a hlth care care facility.	4	
		OR "	Com-plet.	Leading to lic. as a Regist. Nurse.				AND	Above exp.	2	
		OR "						AND		0*	Lic. as a Regist. Nurse
		OR	1 yr*	Leading to lic as a Pract. Nurse				AND	Above exp.	2	Sub for exp. 6 mo educ for 1 yr. exp.
02105 Activities Aide	13	8	Trng.	Voc. or instrument, indust. workshop tools & mtl. in graph. or plastic arts, athletics or thera. techniques				AND		0	
		OR Grad						AND		0	
02110 Activities Specialist I	21					Deg*	Phys. educ., re-creation, graph. arts, music or closely related	AND		0	Any BA except engr. or other physical sci.
02111 Activities Specialist II	25					Deg*	Same as above	AND	Recreational, occupational or other therapeutic activity prog.	2	Above
		OR			MA		Above	AND	Above exp.	1	
02115 Director of Activities	29					Deg*	Recr., occupa., or indust. therapy, or closely related.	AND	Inst. activities therapy prog.	4	Above
		OR			MA		Above	AND	Above exp.	3	
02120 Occupational Therapy Consultant	26					Deg	Occupational therapy	AND	Prof. exp. in occup. therapy.	3	
		OR			MA		Above	AND	Above exp.	1	
02125 Physical Therapy Aide	13	Read Write						AND	Nursing assistant in a health care facility.	1	
		OR				30 S.H.	Phys. therapy, pract. nursing, child care, ger. care, mental hlth mental. retard.	AND		0	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
02215 Medical Technologist	22	Grad or GED						AND	Performance of lab. tests & exam as illustrated in job specification for this class 1 yr. of which in a suprv. respons. or independent respons. for a Medical lab.	4		
		Grad or GED						AND		0*	Med. Tech. Reg. by the Amer. Soc. of Clinical Path. or Amer. Med. Tech Asso.	
							Deg	Chemistry or microbiology	AND		0*	Membership in Amer. Soc. of Micro. or Amer. Assoc. of Clin. Chemists.
02218 Electroencephalographic Technician	14	Grad or GED						AND	Electroencephalographer	1		
			Trng.	Trng. under a Tech. or neurosurgeon				AND		0		
02220 Dental Assistant	13	Grad or GED						AND	Assisting a dentist in handling of patients, instruments & supplies.	1		
			Complet.	Dental Assistant				AND		0		
02225 Pharmacy Assistant	14	Grad or GED						AND	Pharmacy under suprv. of a registered Pharmacist.	1		
			1 yr.	Med. field to include pharmacology coursework				AND		0		
02226 Pharmacist	29				Completion Pharmacy Internship	Deg	Pharmacy	AND		0*	Lic. as a Pharmacist in Iowa	
02228 Pharmacy Consultant	32				Above	Deg	Pharmacy	AND	Pharmacist	1*	Above	
002230 Pharmacy Investigator	29				Above	Deg	Pharmacy	AND		0*	Above	
02405 Health Investigator	18	Grad						AND	Journeyman level or admin. exp. in the specified field.	2		
			Complet*	Courses in Health				AND		0	Must be apprvd by Health Dept.	

02410 Executive Secretary, Cosmetology	21	Grad	Approved School Cosmetology			AND	Cosmetologist, including 2 yrs. as a cosmetology inspector.	6*	Lic. as a Cosmetologist in Ia.	
02420 Executive Secretary, Barbering	21	Grad	Licensed school of Barbering			AND	Journeyman Barber	6*	Possess. an Ia Barber License	
02425 Public Health Representative	21	Grad or GED				AND	Performing or coordinating public contact work.	4		
		OR		Deg	Any	AND		0		
02427 Public Health Educator	25			Deg	Pub. Hlth or Pub. Hlth. edu.	AND		0		
		OR		Deg	Educ., journal. or related	AND	Diversified health education. Work at a Prof. level in a recognized hlth. educ. prog.	1		
		OR	Grad or GED				AND	which must have entailed assignments in the complete cycle of program involvement.	5	
02430 Public Health Dental Hygienist	24			Deg	Dental Hygiene	AND		0*	Dental Hygien. lic. issued by Health Dept. in Iowa.	
02435 Health Information Specialist	25	Grad or GED				AND	Writing, editing & performing related respons. work in planning, preparing, disseminating health inform. to the public.	5		
		OR		Deg	6 SH in English, journ., educ., natural sciences, psych., social., &/or publ. relations	AND	Above exp.	1		
		OR			BA*	Health educ. or Public Health	AND		0	or an MA
02505 Dentist	35			DDS	Dentistry	AND		0*	Lic. as a Dentist in Iowa	
02510 Public Health Veterinarian	36 (2)			DVM	MA	Public Health	AND	Practice or teaching of veterinary med. or vet. public hlth including 1 yr in a health agency which administers pub. hlth services	4*	Lic. as a Vet. in Iowa
02512 Public Health Dentist	36			DDS/DDM	Dentistry	AND	Dental practice.	3*	Lic as a Dentist in Iowa	

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02515 Public Health Dental Director	39 (2)				DDS/DDM	MA	Public Health	AND	Prof. practice of dentistry.	4*	Lic. as a Dentist in Iowa
02517 Public Health Physician I	39 (3)				MD			AND		0*	Lic. to pract. Med. in Iowa
02518 Public Health Physician II	41 (3)	OR			MD			AND	Prof. med. in gynecology, obstetrics, pediatrics, gerontology, communicable diseases or related public health medical fields.	4*	Above
					MD	MA	Public Health	AND	Above exp.	3*	"
02521 Public Health Service Chief I	42 (3)	OR			DDS or MD or DVM	MA	Public Health	AND	Prof. exp. in publ. hlth. 2 yrs which at the level of Pub. Hlth Dental Dir. or Pub. Hlth. Vet.	5*	Lic. to pract. Med., Dent., or Vet. Med. in Ia.
					PHD		Above	AND	Prof. exp. in Pub. Hlth., 2 yrs of which in respon. admin. level in a major health prog.	5	
02522 Public Health Service Chief II	46	OR			MD			AND	Prof. med. exp. in public health.	4*	Lic. to pract. med. in Iowa.
					MD	MA	Public Health	AND	Above exp.	3	
02525 Medical Records Consultant	21			Grad or GED 1 yr Medical records science				AND	Medical records operation.	5	
02555 Medical Services Administrator	46				MD			AND	Practice of medicine.	5*	Above
02558 Utilization Review Officer	32	OR				Deg	Any	AND	Social Service, statistical or fiscal work.	5	
						BS	Pharmacy	AND	Above exp.	2	
						MA	Hosp. Admin.	AND	Above exp.	2	
						MA	Nursing	AND	Above exp.	2	

02560 Developmental Disabilities Project Administrator	31				BA	Spec. educ., bus adm., soc. or behavioral sciences.	AND	Genr. admin., including 2 or more of following activities: budgeting, pers., purchasing, or other management functions.	6		
		OR		MA		Above	AND	Above exp.	2		
02570 Industrial Commissioner's Rehabilitation Counselor	24				Deg	Any	AND	Prof. rehab. services counselor.	1		
		OR		MA		Rehab. Counseling	AND		0		
		OR	Grad or GED					AND	Above exp.	5	
		OR						AND	Above exp.	1*	Lic. RN with la. will sub. for 4 yr college degree.
03005 Community Program Aide I	09	Read Write					AND		0*	la. Driv. Lic.	
03006 Community Program Aide II	12	"					AND	Public contact work.	1*	Above	
03007 Community Program Aide III	15	"					AND	Public contact work.	2*	Above	
		OR	Grad.				AND	Above exp.	1*	"	
		OR			60 SH	Any		AND		0*	"
03010 Social Work Associate	15	Read Write					AND	Employ. involving direct contact with people overcoming their social, econ., psychological, or health problems.	2		
		OR			AA	Program with Social Work	AND		0*	or Comple. of Cert. type Curr.	
		OR			60 SH	Any	AND		0		
03011 Social Worker Trainee	12				90 AH	Soc. Wrk., Soc. Sci., or behav. sciences.	AND		0*	Elig. to return to coll. as a senior with intent to grad. Summer position only.	
03012 Social Worker I	20				Deg	Any	AND		0		

03030 County Social Services Director I	25				Deg	Any	AND	Social Work	4
		OR			BA	Social Work	AND	Above exp.	3
		OR			MA	Social Work	AND	Above exp.	1
		OR			30 S.H.	Deg	Any	AND	Above exp.
03031 County Social Services Director II	27				Deg	Any	AND	Above exp.	5
		OR			BA	Social Work	AND	Above exp.	4
		OR			MA	Social Work	AND	Above exp.	2
		OR			30 S.H.	Deg	Any	AND	Above exp.
03032 County Social Services Director III	30				Deg	Any	AND	Above exp.	6
		OR			BA	Social Work	AND	Above exp.	5
		OR			MA	Social Work	AND	Above exp.	3
		OR			30 S.H.	Deg	Any	AND	Above exp.
03033 County Social Services Director IV	32				Deg	Any	AND	Social Work, 2 yrs. of which in an admin., consult., or suprv. level.	7
		OR			BA	Social Work	AND	Above exp., no sub for 2 yrs specified exp.	6
		OR			MA	Social Work	AND	Above exp.	4
		OR			30 S.H.	Deg	Any	AND	Above exp.
03034 County Social Services Director V	36				Deg	Any	AND	Same as above exp. for County Soc. Serv. Director IV.	8
		OR			BA	Social Work	AND	Above exp.	7
		OR			MA	Social Work	AND	Above exp.	5
		OR			30 S.H.	Deg	Any	AND	Above exp.
03037 Social Work Administrator I	32				Deg	Any	AND	Same as above exp. for County Soc. Serv. Director IV.	7
		OR			BA	Social Work	AND	Above exp.	6
		OR			MA	Social Work	AND	Above exp.	4
		OR			30 S.H.	Deg	Any	AND	Above exp.

EDUCATION AND/OR EXPERIENCE QUALIFICATIONS FOR ELIGIBILITY

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
03038 Social Work Administrator II	35					Deg	Any	AND	Soc. wrk., 3 yrs. of which at an adm., consult., or suprv. level.	8	
		OR				BA	Social Work	AND	Above exp., no sub for 3 yrs. specified exp.	7	
		OR				MA	Social Work	AND	Above exp.	5	
		OR				30 S.H.	Deg	Any	AND	Above exp.	7
03040 Social Service Program Administrator	38					Deg	Any	AND	Admin., prog. devel., consult., or 2nd level suprv. exp. in a social service agency.	7	
		OR				MA	Social Work	AND	Above exp.	5	
03045 Youth Services Worker I	13 (2)	Grad or GED						AND		0	
		OR	8					AND	Employ. in a treatment or foster care prog. for the delinquent, disadvantaged, emotionally &/or mentally retarded.	4	
03046 Youth Services Worker II	15 (2)	Grad or GED						AND	Same as above exp.	1	
		OR	8					AND	Above exp.	5	
		OR					30 S.H. Liberal Arts		AND		0
03047 Youth Services Worker III	17 (2)	Grad or GED						AND	Same as above exp.	3	
		OR	8					AND	Above exp.	7	
		OR					90 S.H. Behavioral Sci.		AND		0
03050 Youth Services Supervisor	20	Grad or GED						AND	Same as above exp.	5	
		OR	8					AND	Above exp.	9	
		OR					Deg	Above	AND	Above exp.	1

03055 Youth Counselor I	21				Deg	12 SH in psych., soc., criminalology, mental hlth. or soc. work	AND		0	
					60 SH	9 Sem. Hrs. of above	AND	Exp. in a treatment or habilit. prog. at the level of a Youth Services Worker II.	2	
		OR	Grad or GED					AND	Above exp. at the level of a Youth Services Worker III.	4
		OR		Com-plet.	Human Services Sequence			AND	Any of the above exp.	2
03056 Youth Counselor II	24				Deg	12 Sem. Hrs. in above coursewrk.	AND	Same as above exp. for YC I at the level of Youth Coun. I or Social Worker I	3	
		OR			MA	Above related field.	AND	Same as above exp.	1	
		OR			60 SH	9 Sem. Hrs. of above	AND	Above exp., 2 yrs. at the level of a Youth Serv. Worker II.	5	
		OR	Grad or GED					AND	Above exp., 4 yrs. at the level of a Youth Serv. Worker III.	7
		OR		Above	Above			AND	Any of above.	5
03060 Youth Services Assistant Superintendent	30				MA	Behavioral Sciences	AND	Inst. management, inst. or comm. soc. serv., mental hlth. or child development.	3	
03066 Dormitory Supervisor	13		Read Write				AND	Geriatrics prog. involving direct patient/resident contact.	2	
		OR		30 SH	Human Services Curriculum		AND		0	
		OR				AA	Human Services	AND		0
03070 Property Claims Officer I	18		Grad				AND	Employ. involving management, appraisal, acquisition, or disposal of commercial or residential real estate or personal property	1	
03077 Institutional Homemaker	16		Grad				AND	Homemaker	2	
03083 Homemaker Services Supervisor	24				Deg	Home econ., home managem., soc. wrk., or a soc. science.	AND	Homemaking, or home economics.	1	
		OR	Grad or GED				AND	Homemaker, 2 yrs. in a suprv. capacity.	5	

EDUCATION AND/OR EXPERIENCE QUALIFICATIONS FOR ELIGIBILITY

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
03085 Day Care Center Director	27					Deg	Early childhood devel., elem. educ., or behav. or soc. sciences	AND	Pre-school or elem. educ., child devel., soc. wrk. or home econ., 1 yr in a suprv. capacity.	4	
		OR	Grad or GED					AND	Above exp.	8	
		OR			MA		Above	AND		0	
03090 Income Maintenance Worker I	17		Grad or GED					AND	Publ. contact wrk., obtaining, anal. &/or evaluating data.	2	
		OR				60 SH	Any	AND		0	
03091 Income Maintenance Worker II	20		Grad or GED					AND	Same as above exp., 1 year of which in an income maint. prog.	3	
		OR				60 SH	Any	AND	In an income maint. prog.	1	
03092 Income Maintenance Worker III	24		Grad or GED					AND	Same as above exp. for IMW I, 2 yrs. in an income maint. prog.	4	
		OR				90 SH	Any	AND	In an income maint. prog.	1	
03093 Income Maintenance Worker IV	26		Grad or GED					AND	Same as above exp. for IMW I, 3 yrs. in an income maint. prog.	5	
		OR				90 SH	Any	AND	In an income maint. prog.	2	
03094 Income Maintenance Worker V	28		Grad or GED					AND	Publ. contact wrk., obtaining, anal., &/or eval. data, 4 yrs. of which in an income maint. program.	6*	Appli. must indicate area of interest on app. Specialist, Suprv. or both.
		OR				90 S.H.	Any	AND	In an income maint. program.	3*	1 yr. of either.
03095 Income Maintenance Worker VI	30		Grad or GED					AND	Same as above IMW V, 5 yrs. of which in an income maint. prog.	7*	Above, Special. 2 yrs at level of IMW II or 2 yrs. Suprv. exp.
		OR				90 S.H.	Any	AND	In an income maint. program.	4*	

03099 Income Maintenance Program Administrator	38				Deg	Pub. or bus. adm managmnt, social wrk. or sociology.	AND	Income maint. prog. 3 yrs. of which in a consult., program devel., or administrative capacity.	7
		OR		60 S.H.	Deg	Above	AND	Above exp., no sub for 3 yrs. specified exp.	5
		OR	Grad or GED					AND	Above exp., no sub for 3 yrs. specified exp.
03105 Consultant For The Aging	25				Deg	Any	AND	Organ., &/or devel. community action groups &/or prog. in the areas of pub. hlth., soc. serv, or educ., 1 yr. of which in an advisory, consultative or administrative capacity.	3
		OR	Grad or GED				AND	Above exp., no sub. for 1 yr. specified exp.	7
		OR		45 S.H.	Deg	Any	AND	Above, no sub for 1 year spec. exp.	1 1/2
03111 Social Service District Administrator I	32		Grad or GED				AND	Admin. manage. in a line or staff capacity providing client or employee social or economic services. Such admin. exp. gained at but not limited to level of Soc Wkr IV or Income Maint Wkr IV.	2
03112 Social Service District Administrator II	34		Grad or GED				AND	Same as above exp for SSDA I.	3
03113 Social Service District Administrator III	36		Grad or GED				AND	Same as above exp. for SSDA I.	4
03113 Social Service District Administrator IV	38		Grad or GED				AND	Same as above exp. for SSDA I.	5
03150 Consultant For The Handicapped	25				Deg	Any	AND	Social Service related field.	1
		OR		30 S.H.	Deg	Social Service Field	AND		0
		OR	Grad or GED					AND	Above exp.
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Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
03160 Alcoholism Consultant	25							AND	Alcohol treatment prog., program devel., or pub. alcohol educ.	5 *	*UJI or formal training can substitute for one month training for one month of exp. up to twelve months	
					60 S.H.		Health, sociology or psychology	AND		0		
		OR					Deg	Any	AND	Same as above experience	1 *	
03162 Alcoholism Director	38					Deg	Hosp., bus. or pub. adm., behavior sciences or health areas	AND	Genr. admin. wrk. exp., including such activities as: budgeting, pers. purchasing or related 2 yrs. of which involved exp. in handling alcohol problems.	6		
		OR			60 S.H.	Deg	Above	AND	Above exp., no sub for 2 yrs. specified exp.	4		
		OR	2 yrs*	Handling alcohol problems		Deg	Above	AND	Above genr. admin. wrk. exp.	4	Subs for 2 yrs spec. exp.	
03205 Mental Health Worker I	10	Read Write Speak English						AND		0		
03206 Mental Health Worker II	12	"						AND	Nursing assistant in a health care facility.	1		
		OR	Com-plet.	Lic. Pract. Nurse				AND	Above exp.	1/2		
		OR				30 S.H.		Educ. prog. involv. sub-prof. nursing skills & form. of therapeut. &/or human behavior	AND		0	
		OR		Prog. leading to 1 yr. Registered Nurse				AND		0		
03207 Mental Health Worker III	15	Read Write						AND	Nursing assistant in a health care facility.	3		
		OR				60 S.H.	Above	AND	Above exp.	1		
03208 Mental Health Worker IV	17	Read Write						AND	Same as Above exp.	5		
		OR				60 S.H.	Above	AND	Above exp.	3		
03210 Child Development Worker I	10	Read Write						AND		0		

03211 Child Development Worker II	12	Read Write						AND	Nursing assistant in a health care facility.	1		
		OR	Com-plet.	Lic. Pract. Nurse					AND		0	
		OR	1 yr.	Human Services Type Curriculum					AND		0	
03212 Child Development Worker III	15	Read Write						AND	Same as above exp.	3		
		OR	Com-plet.	Lic. Pract. Nurse					AND	Above exp.	2	
		OR	2 yrs.	Human Services Type Curriculum					AND	Above exp.	1	
03213 Child Development Worker IV	17	Read Write						AND	Same as above exp. for CDW II.	5		
		OR	Above	Above					AND	Above exp.	3	
		OR	Com-plet.	Lic Pract Nurse					AND	Above exp.	4	
03220 Foster Grandparent	07	None						AND		0*	Age require. may spec. in this class.	
03222 Foster Grandparents Supervisor	13	Read Write						AND	Some exp. in working with young children.	None		
03223 Foster Grandparent Project Director	20					Deg	Any	AND	Soc. wrk. capacity or comparable human resource serv. prog. which involved wrking with the elderly in solving their soc. &/or econ. problems.	1/2		
		OR	Grad or GED						AND	Above exp.	4 1/2	
03225 Geriatric Worker I	10	Read Write						AND		0		
03226 Geriatric Worker II	12	Read Write						AND	Nurse Aid in a health care facility.	1		
		OR	6 mo.	Lic. Pract. Nurse					AND		0	
		OR	1 yr.	Registered Nurse					AND		0	
03228 Geriatric Worker III	15	Read Write						AND	Nursing Assistant in a health care facility.	3		
		OR	6 mo.	Lic. Pract. Nurse					AND	Above exp.	2 1/2	
		OR	1 yr.	Registered Nurse					AND	Above exp.	2	

03249 Psychologist IV	34		MA	Psychology	AND	Psychology, 2 yrs. of which in an admin. or supr. respons. in an institution or community mental health or retardation prog.	6		
		OR	PhD	Above	AND	Above exp., no sub for 2 yrs. specified exp.	4		
03251 Drug Abuse Counselor I	17	Grad or GED			AND	Drug treatment program.	1		
		OR	1 yr.	Trng. in Coun. or guid. to drug users	AND		0		
		OR			30 S.H.	AND		0	
03252 Drug Abuse Counselor II	21	Grad or GED			AND	Drug treatment program.	3		
		OR	1 yr.	Above	AND	Above exp.	2		
		OR			60 S.H.	AND	Above exp.	1	
03253 Drug Abuse Counselor III	24	Grad or GED			AND	Drug treatment program.	4		
		OR	1 yr.	Above	AND	Above exp.	3		
		OR			90 S.H.	AND	Above exp.	1	
03265 Mental Health Nursing Consultant	32		MA in nurs. or an allied med., behav. or adm. sci.	Deg Nursing	AND	Mental health nursing of which 2 yrs. at the level of inst. director of nursing.	5*	Lic. RN in Iowa.	
03275 Psychiatric Consultant	44			MD Medicine	AND	Pract. of medicine & completion of a residency in psychiatry from an A.M.A. institution.	3*	Lic. to pract. med. in Iowa.	
03277 Assistant Director of Mental Health Services	36		MA	Hospital Administration	AND	Admin. exp. in a hlth care organ. including areas such as budgeting, purchasing, personnel, acctng., publ. relat. or related.	3		
		OR			Deg Administration Busi. or Publ. Administration	AND	Above exp.	5	
		OR		MA	Administration	AND	Above exp.	4	
03281 Retardation Specialist I	26			BA Behavioral or Social Sciences	AND	Working with the mentally retarded or other handicapped persons	6		
		OR		MA	Above	AND	Above exp.	2	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
03282 Retardation Specialist II	29				MA		Behavioral or social science	AND	Wrkng., with the mentally retard. or other handicapped persons, 2 yrs. of which as a Retard. Spec. I as an administr. or related in an inst. or community based retardation program.	4	
		OR				BA	Above	AND	Above exp., no sub for 2 yrs. specified exp.	8	
03285 Mental Retardation Assistant Superintendent	33				MA		Behav. sciences or hosp. admin.	AND	Respons. exp. in a program for the mentally retarded.	5	
		OR			PhD		Above	AND	Above exp.	1	
03291 Mental Retardation Program Administrator	38					Deg	Psych., hosp., bus., or publ. adm., soc. wrk., spec. educ. or school admin.	AND	Prof. exp. in programs for the mental retarded, 3 yrs. of which in a consultive, prog. devel., or administrative capacity.	7	
		OR			60 SH leading to MA		Above	AND	Above exp., no sub for 3 yrs. specified exp.	5	
		OR			60 SH leading to PhD		Above	AND	Above exp., no sub for 3 yrs. specified exp.	5	
03305 Chaplain Intern	17				1 yr. in theology school	Deg	Any	AND		0	
03310 Chaplain	24					Deg	Pastoral	AND	Pastoral	3*	Seminary & ordination in one of the recogn. faiths.
03311 Chaplain Educator	28					Deg	Pastoral	AND	Pastoral	3*	Above & comple. of a clin. past. educ. & cert. as a clin. past. educator.
03312 Equal Employment Opportunity Technician	22					Deg	Any	AND		0	
		OR	Grad or GED					AND	Contact with the Publ. requiring tact & persuasion where the rights & respons. of citizens are concerned & where statutes, rules & regula. relating to employ. pract. or compliance fields are explained, interpreted & enforced.	4	

03313 Equal Employment Opportunity Coordinator	24				Deg	Engr. or the social sciences	AND	Working with disadvantaged &/or minority people or groups.	1*	la. Driv. Lic.		
		OR	Grad or GED				AND	Above exp.	5*	Above		
03314 Equal Employment Opportunity Supervisor	27				Deg	Any	AND	Publ. contact where rights & respons. of citizens are concerned & where govern. statutes, rules & regula. relating to housing, zoning, employ. pract. or closely related fields are explained interpreted & enforced.	1			
		OR	Grad or GED				AND	Above exp.	5			
		OR			30 S.H.	Deg	Any	AND		0		
03315 Civil Rights Field Representative	25				Deg	Any	AND	Invest. alleged civil rights violations & discrimination complaints or exp. of comparable duties & responsibilities.	1*	la. Driv. Lic. Travel, work at night or odd hrs. & posses or have access to a private auto.		
		OR				MA	Social, behav. or educ. scien.	AND	Above exp.	1/2*		
		OR				Deg	Any	AND	Wrkng., with disadvant. through soc. wrk., teaching or counseling.	2*	Above	
		OR					MA	Above areas	AND	Above exp.	1*	Above
		OR					MSW		AND		0*	Above
		OR					LLB/JD		AND		0*	Above
03316 Civil Rights Aide	14		Grad or GED				AND		0			
03317 Compliance Officer	28				Deg	Any	AND	Invest. alleged civil rights violations & discrimination complaints or exp. of comparable duties & responsibilities.	2*	Same as above		
		OR				2 yrs acad MA	Soc. wrk., soc., behav. or educ. sciences	AND	Above exp.	1*	Above	
		OR				1 yr. acad MA	Above	AND	Above exp.	1 1/2*	Above	
		OR					LLB/JD	AND		0*	Above	
03318 Labor Union Compliance Director	32					LLB/JD	AND	Legal pract. which included exp. with labor, admin., civil or constitutional rights law in organizations.	1			

04067 Outdoor Recreation Planner I	26				Deg	Natr. resource fields, 9 SH of planning course-work	AND	Outdoor rec. planning, natural resource plan. or fed. aid admin of conservation programs.	1	
		OR		30 S.H.	Deg	Above	AND		0	
		OR	Grad or GED					AND	Above exp.	5
04068 Outdoor Recreation Planner II	28				Deg	Same as above	AND	Same as above exp.	3	
		OR		90 S.H.	Deg	Above	AND		0	
		OR	Grad or GED					AND	Above exp.	7
04069 Outdoor Recreation Planner III	30				Deg	Same as Above	AND	Same as above exp.	5	
		OR		90 S.H.	Deg	Above	AND	Above exp.	2	
		OR	Grad or GED					AND	Above exp.	9
04070 Outdoor Recreation Planning Administrator	34				Deg	Same as above	AND	Same as above exp.	7	
		OR		90 S.H.	Deg	Above	AND	Above exp.	4	
		OR	Grad or GED					AND	Above exp.	11
04105 Right of Way Aide I	15	Grad or GED					AND		0	
04106 Right of Way Aide II	18	Grad or GED					AND	Right of Way Aide or equivalent aide level.	2	
		OR		60 S.H.	Any		AND		0	
04107 Right of Way Aide III	21	Grad or GED					AND	Same as Above exp.	3	
		OR			Deg	Any	AND		0	
04108 Right of Way Aide IV	24	Grad or GED					AND	Same as above exp. including 1 yr. at a level equiv to ROW Aide III.	5	
		OR			Deg	Any	AND	Above exp.	1	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
04110 Right of Way Agent I	21	OR	Grad or GED					AND	Property acquisition, sales or public contact work.	2	
						60 S.H.	Any	AND		0	
04111 Right of Way Agent II	24 (2)	OR	Grad or GED					AND	Prop. acquis., real estate, sales or related publ. contact wrk. involving completion of the sale of real property.	5	
						Deg	Any	AND	Above exp.	1	
04112 Right of Way Agent III	27	OR	Grad or GED			Deg	Any	AND	Same as Above exp.	3	
								AND	Above exp.	7	
04113 Right of Way Agent IV	30	OR				Deg	Any	AND	Same as above exp.	5	
			Grad or GED					AND	Above exp.	9	
04115 Right of Way Appraiser I	23	OR				Deg	Real estate, bus., econ., Agric., engr., or urban planning	AND		0	
			Grad or GED					AND	Real estate activites.	4	
			Complet.					AND	Above exp.	3	
04116 Right of Way Appraiser II	26	OR	Complet.	Amer. Inst. Real Estate Appr. Course I or I-A or Soc. of Real Estate Appr. Course 101		Deg	Real est., Busi, econ., Agric. or engineering	AND	Real Estate appraisal	1 1/2	
			Grad GED	Complet.	Above			AND	Real est. appraising, acquisition, sales, manage. or related	5 1/2	
04117 Right of Way Appraiser III	29	OR	Complet.	Amer. Inst. Real Est. Appr. Courses IA, IB, & II		Deg	Above	AND	Real estate appraisal	4	Real Est. appr. courses 101 will sub for I or IA & 201 will sub for Course IB
			Grad or GED	Above	Above			AND	Real est. appraising, acquisition, sales, manage. or related	8	

04118 Right of Way Appraiser IV	30		Com-plet.	Above ROW A III or Soc. of Real Est. Appr. Course 101 will sub for 1A or 201 will sub for 1B	Deg*	Real Est., bus., econ., agric. or Engineering	AND	Real est. appraisal including 2 yrs. at the Appraisal III level.	6	The Amer. Soc. of Farm Mgrs. & Rural Appr. or an appr. course is required.	
		OR	Com-plet.	Above			AND	Above exp., including 4 yrs. real est. appraisng, acquisition sales, management or related.	10		
04119 Right of Way Appraiser V	31			Above Above	Deg*	Above	AND	Real estate appraisal including 3 yrs. at the Appraisal III level.	7	Above	
		OR		Above Above			AND	Above exp., no sub for 3 yrs. specified exp.	11		
04120 Assistant Right of Way Administrator (Operations)	33				Deg	Real est., Agric. appraisal, econ., bus. or pub. adm or civil or related engineering	AND	Real estate acquisition, management, conveyancing, or appr. at an admin. advanced supervisory or technical level.	4		
		OR			Deg	Above	AND	Prof. civil or related engineering work.	4*	Sub yr for yr basis for real est. exp.	
		OR	Grad or GED					AND	Any of above exp.	8*	Sub for educ.
04121 Assistant Right of Way Administrator (Administration)	33				Deg	Same as above	AND	Real est., acquis., management, convey. or appr., 2 yrs. of which at an admin. or advanced technical or supervisory level.	5		
		OR	Grad or GED				AND	Above exp.	9*	Sub for educ on yr for yr basis	
04125 Land Acquisition Agent	24		Grad or GED				AND	Prop. acquisition or any sales involving prof. closing exp.	2		
04126 Land Acquisition Appraiser	27		Grad or GED				AND	Real est. appr., sales, property acquisition, or prop. valuation and assessment.	4		
		OR			60 S.H.	Prop. appr., managem., assess. principles & pract. or bus. adm	AND	Above exp.	2		
04130 Land Acquisition Superintendent	30		Grad or GED				AND	Same as above exp.	6		
		OR			Deg	Same as above	AND	Above exp.	4		

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
04136 Property Management Supervisor	28					Deg	Bus. or pub. adm. real est. or related	AND	Right of Way or property management.	4	
		OR	Grad or GED					AND	Above exp.	8	
04140 Liquor Properties Manager	25							AND	Sale of commer. real est., or in the valuation, surveying, & anal. of property for potential purchase as a commer. establish.	6*	1a. Driv. Lic.
		OR	Grad or GED			Deg	Bus. or pub. adm or management	AND	Above exp.	2*	"
		OR		4 Crses Real est. manage. Comple valuation or appr.				AND	Above exp.	4*	"
04150 Utilities Agent	29					Deg	Bus. or pub. adm or engineering	AND	Right of way, construction, or design or managem. exp. with a railroad or util. company dealing with a regulatory agency.	4	
		OR	Grad or GED					AND	Above exp.	8	
04203 Highway Engineer Trainee	18					60 S.H.	Leading toward BA in Civil engr.	AND		0	
04205 Highway Engineer in Training	26					Deg	Civil or related engineering	AND		0*	Any Comb. that is approved by 1a. Bd. of Engr Examiners
		OR	Grad or GED					AND	Engineering	8*	Engr. in Trng. Certificate
04207 Senior Highway Engineer-In-Training	27					Deg	Same as above	AND	Engr.-in-Trng. or equiv. level.	1 1/2	
		OR	Grad or GED					AND	Above exp.	1 1/2	Cert. of Engr.-in-Trng appli. to require. of 1a. Bd. of Engr Examiners
04210 Highway Engineer I	29							AND		0*	Prof. Engr. Cert. issued by 1a. Bd. of Engr. Examiners
04211 Highway Engineer II	31							AND	Prof. work in highway engineering	1*	Above

04212 Highway Engineer III	33	Grad or GED					AND	Highway Engineering	2*	Prof. Engr. Cert. of Regist. as issued by the Ia. Bd. of Engr Examiners
04213 Highway Engineer IV	35	Grad or GED					AND	Highway engr., 3 yrs. of which in the area of engr. specialization.	5*	Same as above
04214 Highway Engineer V	36	Grad or GED					AND	Highway engr., 5 yrs. of which in admin. & superv. capacities.	7*	Same as Above
04215 Highway Engineer VI	37	Grad or GED					AND	Highway engr. in an administrative or supervisory capacities.	6*	Same as Above
04220 Deputy Chief Highway Engineer (Development)	39	Grad or GED					AND	Highway engr., 7 yrs. of which in admin. & suprv. capacities.	8*	Same as Above
04225 Deputy Chief Highway Engineer (Operations)	39	Grad or GED					AND	Same as above exp.	8*	Same as above
04230 Chief Highway Engineer	41	Grad or GED					AND	Highway engr. in a major operational & developmental administrative capacity.	8*	Same as above
04235 Roadside Development Special. I	25				Deg	Agronomy, or landscape archi.	AND		0	
04236 Roadside Development Special. II	28				Deg	Same as Above	AND	Agronomics or landscape design.	2	
04237 Roadside Development Special. III	31				Deg	Same as Above	AND	Same as above exp., 3 yrs of which in Prof. Roadside devel.	5	
04240 Land Surveyor I	27	None					AND		0*	Prof. Land Surveyors Lic. issued by Ia. Bd. of Engr. Exam.
04241 Land Surveyor II	30	None					AND	Prof. land surveying.	2*	Above
04245 Architect I	25				Deg	Arch. or Archi. engineering	AND		0*	Arch. Cert. of Regist. issued by Ia. Bd. of Arch. will qual.

Class Code & Job Title	Pay No.	H. S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
04246 Architect II	29					Deg	Arch. or archi. engineering	AND	Prof. architectural work	3*	Arch. Cert. of regist. issued by Ia. Bd. of Arch. will qual.
04250 Chief Architect	37					Deg	Same as Above	AND	Same as above exp., 2 yrs of which in Prof. & suprv. work.	5	
04255 Facilities Engineer I	29	OR Grad or GED				Deg	Civil, mech., arch. or related engineering field	AND	Design & construction of bldgs., utilities, earthwork, or related	2	
								AND	Above exp.	6	
								AND	Above exp.	5	
04256 Facilities Engineer II	31	OR Grad or GED				Deg	Same as Above	AND	Same as above exp., 2 yrs. of which in a facil. engr. capacity	4	
								AND	Above exp., no sub for 2 yrs. specified exp.	8	
04260 Facilities Management Director	34	OR Grad or GED						AND	Same as Above Facil. Engr. I or related or plant facil. managem. 2 yrs. of which in a supervisory capacity.	5*	Prof. Engr. Regist. with Ia.
04262 Central Services Director	34	OR Grad or GED				Deg	Engr., publ. or busi. admin.	AND	Administrative or engineering	5	
								AND	Above exp.	9	
								AND	Above exp.	3	
04265 Conservation Engineering Superintendent	34	OR Grad or GED	"					AND		0*	Prof. Engr. Re- gist. with Ia.
								AND		0*	Prof. Engr. Lic issued by another jurisdiction equal to Iowa's standards.
04300 Checker	11	None						AND		0*	Abil. to perform tasks assigned.
04301 Construction Aide	13	None						AND		0*	Same as above

04305 Engineering Aide I	15	Grad or GED				AND		0	
		OR 8				AND	Employment experience.	4	
04306 Engineering Aide II	18	Grad or GED				AND	Engr. survey, constr., inspect., materials inspect. or testing.	2	
		OR 8				AND	Above exp., including 4 years of employment experience.	6	
		OR			60 S.H.	Civil, constr. engr., or engr. survey	AND		0
04308 Assistant Soils Party Chief	17	Grad or GED				AND	Field exp. with a soils sampling crew.	2	
		OR 8				AND	Above exp., including 4 years employment exp.	6	
04310 Soils Party Chief	20	Grad or GED				AND	Field exp. with a soils sampling crew.	3	
		OR 8				AND	Above exp., including 4 years employment exp.	7	
04312 Soils Parties Supervisor	23	Grad or GED				AND	Field exp. with a soils sampling crew.	5	
		OR 8				AND	Above exp., including 4 years employment exp.	9	
04315 Soils Design Technician	22	Grad or GED				AND	Soils drafting or analysis wrk.	3	
		OR		Grad 2 yrs. Technical school		AND	Above exp.	1	
04320 Construction Technician I	21 (2)	Grad or GED				AND	Engr. survey, constr. inspect., materials inspect. or testing.	3	
		OR 8				AND	Above exp., including 4 years employ exp.	7	
		OR			90 S.H.	Civil or constr. engr. or engr. survey.	AND		0
04321 Construction Technician II	24	Grad or GED				AND	Engr. survey, constr. inspect., materials inspect. or testing.	5	
		OR			Deg	Same as Above	AND	Above exp.	1
		OR 8					AND	Above exp., including 4 years employment exp.	9
04322 Construction Technician III	27	Grad or GED				AND	Same as above exp. for CT II	7	
		OR			Deg	Same as Above	AND	Above exp.	3
		OR 8					AND	Above exp., including 4 years employment exp.	11

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
04325 Assistant Survey Party Chief	21	Grad or GED						AND	Engr. survey exp. which included the operations of survey instruments.	3	
		OR 8						AND	Above exp., including 4 years employment exp.	7	
		OR				90 S.H.	Civil or constr. engr. or photogrammetry.	AND		0	
04326 Survey Party Chief	24	Grad or GED						AND	Same as above exp., for Ass't. Survey Party Chief.	5	
		OR				Deg	Same as above	AND	Above exp.	1	
		OR 8						AND	Above exp., including 4 years employment exp.	9	
04330 Surveys Supervisor	28	Grad or GED						AND	Suprv. level exp. in engineering survey work.	6	
		OR				60 S.H.	Engr. tech. that is related to surveying & pre-constr. work	AND	Above exp.	5	
		OR Grad or GED						AND	Above exp., including 2 yrs. in a road design capacity at the level of a Photogrammist II, Chief Draftsman or Design Tech.	6	
04335 Photogrammist I	23	Grad or GED						AND	Field survey &/or drafting.	2	
		OR				60 S.H.	Photogrammetry, Civil engr. or drafting.	AND		0	
04336 Photogrammist II	26	Grad or GED						AND	Two yrs. field survey &/or drafting & 2 yrs. as a photogrammist.	4	
		OR				60 S.H.	Photogrammetry, civil engr. or drafting.	AND	Photogrammist	2	
04340 Materials Inspector I	15	Grad or GED						AND		0	
		OR 8						AND	Employment exp.	4	
04341 Materials Inspector II	18	Grad or GED						AND	Testing & inspect. of highway constr. or maint. materials..	2	
		OR 8						AND	Above exp., including 4 years employment exp.	6	
		OR				60 S.H.	Math, civil or constr. engr., metallurgy, geol. or chemistry	AND		0	

04342 Materials Inspector III	21	Grad or GED				AND	Testing & inspect. of highway constr. or maint. materials.	3	
		OR 8				AND	Above exp., including 4 years employment exp.	7	
		OR			90 S.H.	Math., civil or constr. engr., metallurgy, geol. or chemistry	AND		0
04345 Materials Inspection Supervisor I	24	Grad or GED				AND	Varied exp. in the test. & inspect. of hgwy. constr. or maintenance materials.	5	
		OR			Deg	Same as above	AND	Above exp.	1
		OR 8					AND	Above exp., including 4 years employment exp.	9
04346 Materials Inspection Supervisor II	27	Grad or GED				AND	Same as above exp. for MIS I.	7	
		OR			Deg	Same as above	AND	Above exp.	3
		OR 8					AND	Above exp., including 4 years employment exp.	11
04350 Materials Laboratory Technician I	15	Grad or GED				AND		0	
		OR 8					AND	Employment experience.	4
04351 Materials Laboratory Technician II	18	Grad or GED				AND	Testing of highway construction &/or maintenance materials.	2	
		OR 8					AND	Above exp., including 4 years employment exp.	6
		OR			60 S.H.	Same as above	AND		0
04352 Materials Laboratory Technician III	24	Grad or GED				AND	Same as above exp. for Mtlis. Lab. Tech. II	5	
		OR			Deg	Same as above	AND	Above exp.	1
		OR 8					AND	Above exp., including 4 years employment exp.	9
04353 Materials Laboratory Technician IV	27	Grad or GED				AND	Same as above exp. for MLT II	7	
		OR			Deg	Same as above	AND	Above exp.	3
		OR 8					AND	Above exp., including 4 years employment exp.	11
		OR Grad or GED					AND	Maint. & constr. of electro-mech. testing equip. including 2 yrs. of wrkng. with the appl. of strain gauge & other load transducer systems.	5

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
04354 Materials Field Technician	21	OR	Grad or GED					AND	Testing of highway construction & maintenance material.	3	
						90 S.H.	Math., civil or constr. engr., metallurgy or chemistry.	AND		0	
			8					AND	Above exp., including 4 years of employment exp.	7	
04355 Draftsman I	15	OR	Grad or GED				AND		0		
04356 Draftsman II	18	OR	Grad or GED					AND	Drafting or equiv. aide exp.	2	
						60 S.H.	Math., engineer. or Phys. science	AND		0	
			2 yrs.	Engineering or drafting tech.				AND		0	
04357 Draftsman III	22	OR	Grad or GED					AND	Same as Above exp.	3	
						90 S.H.	Same as above	AND		0	
			2 yrs.	Same as above				AND	Above exp.	1	
04360 Chief Draftsman	26	OR	Grad or GED					AND	Progressively exp. in design drafting work.	6	
			2 yrs.	Technical school program.				AND	Above exp.	4	
04363 Architectural Technician I	24	OR	Grad or GED	2 yrs	Arch., Architect. or related engr.			AND	Architectural, construction or engr. office or field work.	3	
04364 Architectural Technician II	26	OR	Grad or GED	2 yrs	Same as above			AND	Same as above exp.	4	
04365 Chief Architectural Technician	27	OR	Grad or GED	2 yrs	Same as above			AND	Same as above exp.	5	
04370 Contracts Technician	23	OR	Grad or GED					AND	Highway, bldg., or recreational facility constr., inspect. or cost estimate work.	4	
			3 yrs	Engineering Tech.				AND	Above exp.	1	

04374 Design Technician I	25	Grad or GED				AND	Hgwy. design, 3 yrs. of which must be in an area of road design, bridge design, soils design or related.	6	
		OR	2 yrs.	Engineering or drafting.		AND	Above exp.	4	
04375 Design Technician II	28	Grad or GED				AND	Semi-prof. engr. work, 5 yrs. of which in the above specified for Design Tech. I.	10	
		OR	2 yrs.	Same as above		AND	Above exp.	8	
04380 Engineering Office Assistant I	20	Grad or GED				AND	Public works inspect. involving constr. &/or materials specifications adherence.	3	
		OR	8			AND	Above exp., including 4 years employment exp.	7	
		OR			90 S.H.	Construction engineering	AND		0
04381 Engineering Office Assistant II	24	Grad or GED				AND	Same as above exp. for EOA I, &/or contract adherence.	5	
		OR			Deg	Construction engr., or math.	AND	Above exp.	1
		OR	8				AND	Above exp., including 4 years employment exp.	9
04385 Maintenance Operations Assistant	24	Grad or GED	Comple. 2 yrs	Engineering or constr. Technology		AND	Highway construction, inspection & surveying work.	2	
		OR	"			AND	Above exp.	4	
04400 Geological Aide	15	Grad or GED				AND	Auto or mechanical work.	1	
		OR	"	1 yr.	Mech. or auto.	AND		0	
		OR	8			AND	Auto. mech. or geology or drill rig operations.	5*	Yr. for Yr. sub for educ.
04401 Geological Technician	19	Grad or GED					Work exp., involving the oper. of drilling rigs &/or obtaining geological samples.	1	
04402 Remote Sensing Trainee	20				60 S.H.	Geol., physical geog. or other applic. remote sensing analysis	AND		0% Normal color perception & stereoscopic vision

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
04403 Remote Sensing Analyst I	23	Grad or GED						AND	Geology, phsy. geography or related with 4 mo.'s in the area of remote sensing.	4*	Normal color-perception, stereoscopic vision	
						BA	Geol., physical geog. or related with 6 SH in remote sensing, photogrammetry, photointerpreta.	AND		0*	Above	
							30 S.H.	Geol., physical geog. or related.	AND	Above exp.	3*	Above
							3 S.H.	Remote sensing, photogrammetry, photointerpretation	AND	Above exp.	3.10	Above, 3 SH in spec. areas = 2 mo. of exp.
04404 Remote Sensing Analyst II	28	Grad or GED						AND	Geol., phsy. geog., or related 2 yrs of which involved analysis of remotely sensed data.	6*	Normal color-perception, stereoscopic vision	
						Deg	Geol., physical geog. or other appli. to field of remote sensng.	AND	Above exp.	2*	Above	
							3 S.H.	Remote sensing, Photogram. or Photointerpreta.	AND	Above exp.	5.10*	Above, 3 SH in spec. areas = 2 mo. of exp.
04405 Geologist I	23					Deg.	Geol., physical geog., earth science	AND		0		
04406 Geologist II	28					Deg	Same as above	AND	Prof. geology.	2		
					60 S.H.	Deg	Same as above	AND		0		
04407 Geologist III	31					Deg	Same as above	AND	Prof. geology	4		
					60 S.H.	Deg	Same as above	AND	Above exp.	2		
					MA		Same as above	AND		0		
04410 Assistant State Geologist	33					Deg	Same as above	AND	Prof. geolcgy	6		
					60 S.H.	Deg	Same as above	AND	Above exp.	4		

04415 Chemist I	23			Deg	Chem., biochem., or related chem. science	AND		0	
		OR	Grad or GED			AND	Chemistry, biochemistry or related chemical science.	4	
04416 Chemist II	27			Deg	Same as above	AND	Prof. chemical analysis.	2	
		OR		60 S.H.	Deg	Same as above	AND		0
04417 Chemist III	30			Deg	Same as above	AND	Same as above exp.	4	
		OR		60 S.H.	Deg	Same as above	AND	Above exp.	2
04418 Climatology Assistant	16		Grad or GED			AND	Office work involving math. &/or statistics work.	4	
		OR			Deg	Math., stat., climatology or meteorology	AND		0
04422 Microbiologist I	23			Deg	Bacteriology, biochem., microbiol., virology, or related biol. science.	AND		0	
		OR	Grad or GED			AND	Employment in a biology lab.	4	
04423 Microbiologist II	27			Deg	Same as above	AND	Prof. microbiology analysis.	2	
		OR		60 S.H.	Deg	Same as above	AND		0
04424 Microbiologist III	30			Deg	Same as above	AND	Prof. microbiology analysis.	4*	Cert. by U.S.D.A. as Lab Survey
		OR		MA		Above areas	AND		0
04500 Environmental Engineer Trainee	21					AND			
		OR		60 S.H.	Deg	Above areas	AND	Above exp.	2
			Grad or GED			AND	Above exp., including 4 years in biology lab. work.	8	
				60 S.H.	Engineering	AND		0*	Used only as a Temp. position

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks		
Health Facilities Officer (Con't.)		OR				Deg	Same as coursework for MA	AND	Same as aforementioned exp. including 2 yrs. suprv. admin. exp. in engr., publ. hlth., psych. or med. soc. work., hosp., govern. or business administration.	7*	2 yrs. spec. exp will sub for grad. work only.		
04528 Health Facilities Engineer	36	OR				BA	Engineering or architecture	AND	Constr. industry, 2 yrs. in an administrative capacity.	7			
					MA	Above	AND	Above exp.	6				
04529 Health Facilities Engineering Consultant	33	OR				BS	Mech., electr., or related engr.	AND	Prof. engr. exp. 2 yrs. in the capacity of chief designer	5*	Registr. as a prof. engr. in state of Ia.		
					MA		AND	Above exp., no sub for 2 years exp. as chief designer.	3				
04530 Health Facilities Administrator	39				MA		Pub. hlth., hosp, bus. or pub. adm. or engineering	AND	Publ. hlth, or hosp. admin. 2 yrs. in an advanced prof. & adm. capacity.	6			
04538 Health Facilities Surveyor	29					Deg	Any	AND	General admin. work exp.	4			
04545 Medical Facilities Consultant	30	OR				Deg	Any	AND	Hosp. admin., or publ. health admin. involving hlth. facility licensing, certification or constr. assessment activities.	3			
					MA	Hosp., health or publ. admin.	AND	Above exp.	1				
04550 Public Health Trainee	17					60 S.H.	Any	AND		0*	This class may be used for intermittent empl		
04605 Aeronautical Standards Officer	30		Grad or GED	Com-plet.	Apprvd. flight trng. school			AND	General aviation.	5*	Must have 1,500 hrs. as a pilot in command. Commer. pilots lic. including instru. rating in single & multi-engine aircraft.		
04610 Aeronautics Educational Officer	30					Deg	Education	AND	Training or teaching.	3*	Possess. of a Commer. pilots license.		

04615 Airport Development Engineer	33			Deg	Civil engineering	AND	Civil engineering	5*	Cert. of Regist as a Prof. Engr Posses. of a Priv. Pilots Lic.	
04620 Assistant Aeronautics Commission Director	32			Deg	Engineering or business admin.	AND	Aeronautics	5*	Commercial Pilots license	
04705 Teletype Operator	14	Grad or GED				AND		0*	Must type 20 wpm net. 1 yr. cler. wrk subs for each yr of required educ.	
04710 Chief Teletype Operator	18	Grad or GED				AND	Receiving & transmitting communications responses through the use of teletype equipment.	3		
		OR 8				AND	Above exp., including 4 years clerical work.	7*	Cler. wrk. subs for each year of required educ	
04715 Communications Operator	20	Grad or GED				AND		0*	3rd class radio teleph. lic. within 60 days of employ. & pass a backgrnd. invest. by Bur. of Crim. Invest. Type 20 wpm Exp. subs for each yr. of educ	
		OR 8				AND	Radio operator	4*		
04725 Radio Station Supervisor	24	Grad or GED				AND	Radio operator	3*	Class II Radio-telephone lic.	
		OR "				AND	Above exp.	2*	Class I Radio-tele lic for 1 yr. exp.	
		OR 8				AND	Above exp.	7*	Class II or higher Radio-telep. license	
04730 Communications Towerman	22	None				AND	Constr. &/or maint. of tower &/or antenna structure such as Radio & TV towers.	1		
04735 Communications Technician I	22	Grad or GED				AND	Install., maint., & repair of two-way radio communication equip	1*	Class II or higher Radio-telephone lic.	
		OR 8				AND	Above exp.	5*	"	
		OR Grad or GED	Com-plet.	Electr. tech. including two-way radio communications			AND		0*	"

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04736 Communications Technician II	25	Grad or GED						AND	Maint. & Repair of two-way radio comm. equip. at the level of a journeyman.	2*	Class II or Higher Radio-tele. Oper. Lic. & be avail. 24 hrs. a day.	
		OR	"	Com-plet.	Electr. tech. in-cluding two-way radio comm.			AND	Above exp.	1*	"	
		OR	8					AND	Above exp., including 4 yrs. in install., maint., & repair of two-way communications equip.	6*	4 yrs. spec exp subs for HS Educ.	
04740 Chief Communications Technician	26	Grad or GED						AND	Install., maint., & repair of two-way radio communication systems & electronic equipment.	4*	Class I or higher Radio-tele. Oper. lic.	
		OR	"	Com-plet	Above areas			AND	Above exp.	3*	"	
		OR	8					AND	Above exp.	8*	"	
04742 Electronic Engineering Technician	28	None	2 yrs Comple	Electronic engr. Technology				AND	Electronic engineering work.	5*	2nd Class or higher lic. by Fed. Comm. Comm.	
04745 Communications Planner	26	Grad or GED						AND	Install., maint., & repair of commu. equip. in a state radio commu. system or sytems of comparable complexity.	5*	Class II Radio tele. lic or higher	
		OR					Deg	Engr., electr., or radio comm.	AND	Above exp.	1*	"
		OR				MA		Above	AND		0*	"
04746 Chief Communications Operator	26	Grad or GED						AND	Comm. with Ia. State Patrol Comm. Div., Public Safety.	3*	Class II or higher radio-telephone lic.	
		OR	None					AND	Above exp. including exp. as a Radio Operator for each year of required education.			
04747 Communications Manager	30					Deg	Electronic engineering	AND	Design or maint. of communications systems & equipment.	2		
04750 Traffic Signal Technician I	20	Grad or GED	2 yrs	Electronic technology				AND		0		
		OR	"	1 yr.	Above			AND	Install., repair & maint. of traffice signal systems, recorders, or related.	1		

04752 Traffic Signal Technician II	23	Grad or GED 2 yrs	Electronic Technology			AND	Install., repair, & maint. of traffic signal systems, recorders, 4 or related.		
04775 Communications Engineer	30		Elect. or Electronic or related engr. 4 yrs			AND	Prof. level engr. which involved respons. for design, testing, install., &/or maint. of radio, TV, &/or telecommunications system.	1	
		OR None				AND	Respons. practical engineering	8*	Any comb. of exp. & educ. approved by Ia. Bd. of Engineering Exam.
04777 Communications Development Director	32			Deg	Electr. engr., physics, math or indust. arts.	AND	Advanced commu. system design or engr. 2 yrs in a project leader or superv. capacity.	6	
		OR Grad or GED				AND	Above exp.	10	
04778 Chief Communications Engineer	32			Deg	Electr. or related engineering	AND	Commu. engr. assignments which involved system design & devel. 2 yrs as a team or project engr. respons. for prog. management & superv. of subordinate prof. & technicians.	5*	Poss. of Class I Lic.
		OR Grad or GED				AND	Above exp., no sub for 2 years specified exp.	9*	"
05005 Nurseryman I	14	6				AND	Growing, transplanting & cultivating flowers, plants, shrubs or trees.	1	
05006 Nurseryman II	17	6				AND	Same as above exp.	3	
05010 Farm Worker	14	Read, Write, Speak English				AND		0	
05015 Farm Foreman	17	Read Write			Farm Operations 60 S.H. or related	AND	Farm work.	2	
						AND		0	
05025 Herdsman	17	Read Write			Dairy or animal sci. or related 60 S.H.	AND	Dairy farm work involving care, feeding, & milking of dairy cows.	2	
						AND		0	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
05030 Farm Manager I	19	Read Write						AND	Oper. &/or management of a dairy stock or grain farm.	3	
						90 S.H.	Animal or dairy sci. or farm Operations	AND		0	
		OR Grad or GED	Not Spec.	Farm operations				AND	Above exp.	2	
05031 Farm Manager II	22	Read Write						AND	Same as above exp.	5	
						Deg	Same as above	AND	Above exp.	1	
		OR Grad or GED	Not Spec.	Same as above				AND	Above exp.	4	
05101 Weights & Measures Inspector	19 (2)	Grad or GED						AND	Using moisture measuring devices & equip. in a lab., grain warehouse, or related to determine the moisture content of agric. products or foodstuffs or using, oper., or repairing heavy commer. scales in the capacity of weightmaster, scaleman, scale mech., or heavy truck driver, or enforcing statutes, codes & ordinance in capacity of peace officer, or oper. a gasoline serv. station, bulk tank truck, LP gas truck, or serviceman, or oper. distribution equip used in petroleum industry.	1*	Good health, willing to travel extensively, might require chauffers lic.
		OR 8						AND	Any of above exp.	5*	"
05102 Food & Sanitation Inspector	19 (2)	Grad or GED						AND	Hotel, motel, restaurant, tavern, or related in a position involving superv., managerial, or operational respons.	2*	Good h'lt, travel extensively, Ia. Driv. Lic.
		OR 8						AND	Above exp.	6*	"
		OR Grad or GED						AND	Servicing food &/or beverage vending machines.	2*	"
		OR	Com-plet.	Environ. health ass't. prog. or equiv.				AND		0*	"
05103 Food Sanitation Survey Officer	21	Grad or GED						AND	Food & Sanitation Inspector.	5*	Cert. by U.S. Pub. Hlth. Serv., Ia. Driv. Lic.

05104 Metrologist	21	Grad or GED				AND	Weights & measures lab. suprv. or related.	4*	Cert. as a Metrologist by Natl. Bur. of Standards
		OR			60 S.H. Chemistry or physics	AND	Above exp.	2*	"
05112 Dairy Products Inspector	21	Grad or GED				AND	Dairy or dairy prod. plant with work relating to the processing &/or manufacturing of milk or milk products.	4*	Good hlth., travel extensively Ia. Driv. Lic.
		OR			Deg Dairy or food tech., bacteriology, animal sci. or related.	AND		0	
05117 Livestock Inspector	19 (2)	Grad or GED				AND	Auction mrkt., sale barn, livestock prod., &/or feeding, or a livestock regulatory program.	2*	Above
		OR	Com-plet.	Animal sic., livestock procurement & distribution, or livestock management.		AND		0*	"
		OR	8			AND	Above exp., including 4 years as a livestock inspector.	6*	Livestock Insp. subs for HS educ on a yr. for yr. basis.
05126 Meat Inspector	20	Grad or GED				AND	Livestock or poultry slaughter, processing or marketing.	2*	Good hlth, tra-extens. Ia. Driv. Lic. Must complete
		OR	"			AND	Meat & poultry inspect., in an establishment covered by either the Fed. or Ia. Meat & poultry Inspection Act.	1*	USDA courses during 1st yr. of employment.
		OR			60 S.H. 12 SH in zoology, biol., veteriny med., or related	AND		0*	"
05132 Livestock Marketing Specialist	20	Grad				AND	Livestock dealerships, brokerage, or marketing.	5	
		OR			Deg Agric. agricul. econ. or related	AND	Agriculture, agricultural economics or related.	1	
05134 Agricultural Marketing Specialist I	21				Deg	AND		0	
		OR	Grad or GED			AND	Agric. mrktng., agric. econ., agric. agronomy, animal sci. or related	4	Agric. mrktng, promotion, market analysis, inspection or related.
		OR			MA	AND	Above	0	
05135 Agricultural Marketing Specialist II	24				Deg	AND	Same as above	3	
		OR			MA	AND	Above	1	
		OR	Grad or GED			AND	Above exp.	7	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
05138 Veterinarian	32				D.V.M.			AND	Practicing, licensed Vet.	1*	Good hlth., travel extens. Ia. Driv. Lic., Lic. to pract. Vet. Med. in Iowa.
05140 Apiary Inspector	15	Grad						AND	Keeping of bees, production of honey or enforcement of apiary regulations.	3	
		OR				Deg	Entomology, biol, zoology or bact.	AND	Above exp.	1	
		OR	8					AND	Above exp., including 4 years in apiary related.	7*	4 yrs spec. exp subs for HS edu.
05144 Agricultural Products Inspector	20	Grad or GED						AND	Manufacture, use, sale or regulation of medicated feed, fertilizer, seed, pesticide or related.	4*	Good hlth., travel, Ia. Driv. Lic. & able to pass backgrnd.
		OR	"					AND	Suprv. or tech. production work in the manufacture or regulation of medicated feed, fertilizer, or pesticide.	2*	check necessary for commissioning as a Med. Feed Mill Inspector.
		OR				Deg	24 SH in agric. tech., agric. chem. or related	AND		0	
05160 Plant Pathologist	27					Deg	Biol., Botany, Agronomy or related	AND	Analy. plant life infestations determining their causes & recommending possible solutions.	1	
		OR				30 S.H.	Plant Pathology	AND		0	
05162 Entomologist	24					Deg	Entomology	AND	Basic entomology in a state, fed. or local univ. or college extension program.	1	
		OR				MA	Above	AND		0	
05165 Laboratory Aide	10	8						AND		0	
05168 Seed Analyst	15	Grad						AND	Seed analysis, botany, horticulture, or seed product. or sales.	1	

05171 Food & Agriculture Technician	17	Grad or GED	1 1/2 yrs.	Med. Lab Tech, RN, or LPN prog., Food or food serv. tech. or related lab. field.				AND		0*	Cert. as a Cert. Lab. Tech within 6 mos. of employ.	
		OR	"					AND	Lab. conducting exams of substances utilizing a knowledge of the physical & natural sciences.	1 1/2		
05175 Tests & Standards Technician I	16		1 yr.	Lab testing procedures				AND		0		
		OR	Grad or GED					AND	Lab. testing environ. performing tests & demonstrating knowledges, abilities & skills described in the specifications for this class.			
05176 Tests & Standards Technician II	20	Grad or GED						AND	Weights & measures inspection, skilled tech. lab or related.	3		
05180 Chief of Food & Drug Analysis - Laboratory Survey Officer					Deg	Chem., bacterio., microbiol., dairy or food tech., or related lab science.		AND	Lab. conducting food & drug anal., 1 yr. of which must be at the level of a lab section leader or program supervisor.	5		
		OR		30 S.H.	Deg	Above		AND	Above exp.	4		
		OR				Deg	Above		AND	Above exp.	4*	Cert. as a Lab. Surv. Off. will sub for 1 yr exp.
		OR				Deg	Above		AND	Superv. of a fed., or state lab. engaged in the anal. study of food & drug samples.	2	
05186 Dairy Trade Practices Investigator	19 (2)	Grad or GED						AND	Working with &/or auditing the acctng. practices of a business.	2		
		OR	"					AND	Admin. rating a sales department of a dairy.	2		
05192 Dairy Field Services Specialist	25				Deg	Agriculture or accounting		AND	Dairy indust., acctng., voc. agric., or county extension wrk.	3		
05205 Park Attendant	15		8					AND		0*	Employ. exp. will sub for each yr. of required education.	
05210 Park Ranger I	19	Grad or GED						AND		0*	Elig. for enroll. at Ia. Law Enfr. Acad. Must be 22 to 31 yrs. of age	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
05215 Park Ranger II	21	Grad or GED						AND	Park management work.	2*	Elig. for enroll. in Ia. Law Enfr.
		OR	2 yrs.	Park management, or outdoor recrea.				AND		0*	Acad., 22 yrs. of age, not more than 31. Iowa Drivers License
		OR				60 S.H.	Outdoor rec., forestry, wild-life or fish biol. or a related natural science.	AND		0*	
05217 Park Ranger III	23	Grad or GED						AND	Same as above exp.	4*	Same as above
		OR	2 yrs.	Same as above				AND	Above exp.	2*	Above
		OR				Deg	Same as above	AND		0*	Above
05220 Park Supervisor	25	Grad or GED						AND	Same as above exp.	5*	Same as above
		OR	2 yrs.	Same as above				AND	Above exp.	3*	Above
		OR				Deg	Same as above	AND	Above exp.	1*	Above
05225 Assistant Parks Superintendent	27	Grad or GED						AND	Same as above, 1 yr. of which in a suprv. capacity, such as respons. for all parks in a designated geographical district.	6*	Same as above
		OR	2 yrs.	Same as above				AND	Above exp.	4*	Above
		OR				Deg	Same as above	AND	Above exp.	2*	Above
05230 Parks Superintendent	31	Grad or GED						AND	Same as above for Ass't. Parks Suprn. 2 yrs. of which in above specified exp.	7	
		OR	2 yrs.	Same as above				AND	Above exp.	5	
		OR				Deg	Same as above	AND	Above exp.	3	
05235 Exhibit Assistant	18	None						AND		0*	Ia. Driv. Lic. within 90 days of employ.

05240 Exhibit Specialist	21	Grad or GED					AND	Planning, designing, & managing point-of-scale displays or exhibits.	2*	1a. Driv. Lic.
		OR		60 S.H.	Graphic arts, communication arts, or advertising		AND		0*	"
05300 Conservation Aide	09	None					AND		0*	Abil. to perform tasks assigned.
05301 Conservation Worker	15 (3)	8					AND		0*	Employ. exp will sub for educ. 1a. Driv. Lic.
05303 Fisheries Technician	18 (2)	Grad or GED					AND	Tech. outdoor research or managm. work related to biol., ecology or conservation.	2	
		OR		60 S.H.	Biological or natural sciences		AND		0	
05312 Fisheries Biologist I	22 (2)			Deg	Biol. sci., 9 SH of fish. biol.		AND		0	
05313 Fisheries Biologist II	25			Deg	Same as above		AND	Prof. fisheries work.	3	
		OR		60 S.H.	Above, Grad work must be in fish. biol. or fish. management.		AND	Above exp.	1	
05317 Fisheries Supervisor	28			Deg	Biol sci., 9 SH of fish. biol		AND	Same as above exp., 2 yrs. of which in a suprv. or management capacity.	5	
		OR		60 S.H.	Above, Grad work must be in fish. biol. or fish. management		AND	Above exp.	2	
05319 Fisheries Superintendent	31			Deg	Biol. Sci., 9 SH of fish. biol.		AND	Same as above exp., 3 yrs. of which in above specified exp.	7	
		OR		90 S.H.	Above, grad work must be in fish. biol. or fish. management		AND	Above exp.	4	
05331 Wildlife Technician	18 (2)	Grad or GED					AND	Tech. outdoor resrch. or managm. work related to biol., ecology, or conservation.	2	
		OR		60 S.H.	Biological or natural sciences		AND		0	PAGE 105

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
05332 Wildlife Biologist I	22 (2)					Deg	Biol. sci., 9 SH in Wildlife biol.	AND		0	
05333 Wildlife Biologist II	25	OR			90 S.H.	Deg	Above	AND	Prof. wildlife work.	3	
						Deg	Above, grad work must be in wild. biol. or wildlife management	AND		0	
05337 Wildlife Supervisor	28	OR			90 S.H.	Deg	Biol, sci., 9 SH in Wild. Biol.	AND	Above exp., 2 yrs. of which in a suprv. or managem. capacity.	5	
						Deg	Above, grad work must be in wild. biol. or wild. management	AND	Above exp.	2	
05339 Wildlife Superintendent	31	OR			90 S.H.	Deg	Same as above	AND	Above exp., 3 yrs. of which in a suprv. or managem. capacity.	4	
						Deg	Biol. sci., 9 SH in Wild. Biol.	AND	Above exp., 3 yrs. of which in above specified exp.	7	
05355 Conservation Officer	21		Grad or GED					AND		0*	Elig. for enroll. in Ia. Law Enfr. Acad. 22 yrs. of age not more than 31. Ia. Driv. License
05356 Recreational Safety Coordinator	23	OR	Grad or GED					AND	Conserv. enforce. work which involved enforce. of firearms & hunter safety laws.	2	
								AND	Conserv. enforce. work which involved enforce. of water & off-road vehicle laws.	2	
								AND	Outdoor rec., fish. or wildlife biol. or a related nat. science	0	
05360 Conservation Enforcement Supervisor	25	OR	Grad or GED			Deg	Same as above	AND	Conserv. enforce. work which involved enforce. of fish & game laws.	5*	Same as above
								AND	Above exp.	1*	Above

05365 Conservation Enforcement Superintendent	31	Grad or GED				AND	Conserv. enforce. work which involved enforce. of fish & game laws, 2 yrs. of which in a supervisory capacity.	7*	Elig. for enroll. in Ia. Law Enfr. Acad. 22 yrs. of age no more than 31, Ia. Drivers License.
		OR		60 S.H.	Outdoor rec., fish. or wild. biol. or a related nat. science	AND	Above exp.	3	
05400 Forestry Aide	12			60 S.H.	Forestry	AND		0	
05410 Forestry Foreman I	17	None				AND	General maint. work or farming background.	2	
05411 Forestry Foreman II	19	None				AND	General forestry maint. or management work.	5	
05415 Forester I	21			Deg	Forestry	AND		0	
05416 Forester II	23			Deg	Above	AND	Prof. forestry work.	2	
		OR		60 S.H.	Deg	Above	AND		0
05417 Forester III	25			Deg	Above	AND	Above exp.	3	
		OR		90 S.H.	Deg	Above	AND		0
05420 Assistant State Forester	28			Deg	Above	AND	Prof. Forest managment work.	5	
		OR		90 S.H.	Deg	Above	AND	Above exp.	2
05421 State Forester	31			Deg	Above	AND	Same as above exp., 3 yrs of which in a suprv. or admin. cap.	7	
		OR		90 S.H.	Deg	Above	AND	Above exp.	4
05424 State Waters Aide	11	None				AND		0*	Abil. to perform tasks assigned.
05426 State Waters Officer	21	Grad or GED				AND		0*	Elig. for enroll. in Ia. Law Enfr. Acad. 22 yrs. of age not more than 31, Ia. Driv. Lic.

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
05430 State Waters Supervisor	25	Grad or GED						AND	Conserv. enforce work which involved enforce. of boating safety laws.	5*	Elig. for enroll. at Ia. Law Enfrc. Acad. 22 yrs of age not more than 31. Ia. Driv. Lic.
						Deg	Outdoor rec., fish. or wild. biol. or related natural science	AND	Above exp.	1*	
05435 State Waters Superintendent	31	Grad or GED						AND	Same as above exp., 2 yrs of which in a respons. suprv. cap.	7*	Same as above
						Deg	Same as above	AND	Above exp.	3*	Above
05440 Land Management Agent	24					Deg	Forestry, ecol., resource manage. conserv., agric. or related	AND	Respons. resource or property management program.	1	
		Grad or GED						AND	Above exp., including 4 yrs. in a conserv. work area such as forestry, agriculture.	5*	4 yrs. conserv. work subs for college educ.
05442 Water Resources Technician I	18	Grad or GED						AND	Technician in civil or related engr. or water or soil conserv.	2	
			2 yrs.	Civil or constr. technology				AND		0	
05444 Water Resources Technician II	21	Grad or GED						AND	Above exp.	3	
			2 yrs.	Above area				AND	Above exp.	1	
05445 Water Resources Engineer I	26					Deg	Civil or related engineering	AND		0	
05446 Water Resources Engineer II	31					Deg	Above	AND	Field & office water resource engineering.	3	
					MA		Above or in planning.	AND	Above exp.	2	
05447 Water Resources Engineer III	33					Deg	Civil or related engineering	AND	Same as above exp.	5*	Regist. as a Prof. Engineer
					MA		Above or in planning.	AND	Above exp.	4*	"

05450 Water Rights Officer	29				Deg	Civil or geol. or related engr. or earth science	AND	Geol. or civil engr. with concentrated water resource engr. work.	2		
		OR		60 S.H.	Deg	Same as above	AND		0		
		OR		JD/LLB		Same as above	AND		0		
05455 Water Rights Administrator	33				Deg	Engr., geology, or law	AND	Water resources managem. exp. 2 yrs. of which must be in an ass't. admin. capacity related to the admin. of water rights law.	5		
05456 Soil Conservation Aide	16	Grad or GED					AND		0		
		OR None					AND	Engr. field survey or farm work.	*	1 yr exp subs for each yr. of educ.	
05470 Assistant Soil Conservation Director	27				Deg	Soil conserv. or agric. or busi. admin.	AND	Admin. exp. in district or equiv. soil conservation work.	4		
05471 Soil Conservation Engineering Technician	25	Grad or GED					AND	Tributary & river basin planning, inspect. &/or constr. of soil & water conserv. engr. practices	5		
		OR	2 yrs.	Civil or agric. engr. technology			AND	Above exp.	3		
05473 Soil Conservation Engineer	32				Deg	Civil, agric. or related engr.	AND	Field or office soil & water conserv. engineering work.	5*	Cert. or regist. as a Prof. Engr.	
		OR		MA		Above	AND	Above exp.	4*	"	
		OR		MA		Planning	AND	Above exp.	4*	"	
05475 Resource Conservationist	31				Deg	Any	AND	Soil conservation, extension or a related field.	8		
		OR		MA		Any	AND	Above exp.	6		
		OR	Grad or GED					AND	Above exp.	12	
05510 Conservation Projects Coordinator	25	Grad	2 yrs.	Prop. mgt., assess. princ. & pract., agric., bus. or pub. adm., or constr. tech.			AND	Land acquis., resource planning, or constr. compliance work.	3		
		OR			Deg	Prop. mgt., assess. princ. & pract., agric., bus. or pub. adm. or constr. tech.	AND	Above exp.	1		
		OR Grad						AND	Above exp.	5	PAGE 109

05535 Ecologist	26				Deg	Nat. sci., wild. mgt., forestry, or similar fields with CW in Ecol.	AND	Practical natural science.	4	
		OR		90 S.H.	Deg	Above	AND	Above exp.	1	
05540 Conservation Licensing Supervisor	25	Grad or GED 2 yrs	Acctng, bus. adm. or closely related				AND	One or more phases of conserv. licensing program.	4	
		OR	"				AND	Above exp.	6	
		OR			Deg	Acctng., bus. adm. or related	AND	Above exp.	2	
		OR	8				AND	Above exp., including 4 yrs. employ. involving clerical & bookkeeping duties	10*	4 yrs. spec. exp subs for HS educ on yr for yr basis
06018 Polygraph Examiner	29	Com-plet.	Polygraph school apprvd. by an Amer. Polygraph Assoc.				AND		0	
06020 Criminalist I	24			Deg	Phsy. or natural lab. science	AND			0	
06021 Criminalist II	29			Deg	Same as above	AND	Crime lab. involving work in the criminalistics or forensic sci.	2		
		OR		60 S.H.	Deg	Above	AND		0	
06023 Criminalist III	32			Deg	Same as above	AND	Same as above exp.	4		
		OR		90 S.H.	Deg	Above	AND	Above exp.	1	
06025 Crime Laboratory Administrator	34			Deg	Chem., physics, biol., toxicology or forensic sci.	AND	Lab engaged in criminalistics or forensic science.	7		
		OR		60 S.H.	Deg	Above	AND	Above exp.	5	
06030 Fingerprint Technician I	19	Grad or GED					AND	Classifying & searching fingerprints, including trng. or schooling in the classification & searching of fingerprints.	1	
06031 Fingerprint Technician II	23	Grad or GED					AND	Same as above.	4	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks					
06045 Drug Investigator	22	8						AND	Maintng., auditing, surveying or invest. pharmaceutical or related accounts or inventory.	8						
								OR	Grad or GED		4					
								OR		Deg	Any	AND		0		
06068 Law Enforcement Instructor	30							AND	Exp. in a law enforcement agency or program.	5						
								OR		90 S.H.	Deg	Above	AND	Above exp.	2	
								OR			Deg	Above	AND	Trng. instructor in a recognized law enforc. trng or educ. prog.	2 1/2	6 mos. instruct. exp. = 1 yr. above exp.
06069 Law Enforcement Academy Training Coordinator	32							AND	Law enforc. agency with major suprv., adm. or trng. duties & respons.	7						
								OR		60 S.H.	Deg	Grad. wrk must be in law enforc. police sci., adm., educ. or any soc. or behav. sci.	AND	Above exp.	5	
06070 Assistant Law Enforcement Academy Director	33							AND	Law enforce., 2 yrs. of which involved respons. level training, suprv., or admin. assignments in a large police dept. or major law enforcement agency.	3						
								OR		90 S.H.	Deg	Above	AND	Above exp.	3	
06075 Training Facilities Supervisor	18	Grad or GED						AND	Civilian law enforce. officer	2*	1 yr. law enforc. trng will sub for 1 yr only of exp.					
06077 Legal Instructor	32				JD/LLB			AND	Legal work exp. in legal instruct. & research, crim. law pract. &/or law enforcement.	1						

06100 Financial Responsibility Supervisor	24	Grad				AND	Insur. Claims Dept. or in the Finan. Respons. Section or Driv. Improve. Section of the Dept. of Public Safety.	3	
		OR		Deg	Any	AND	Above exp.	1	
06105 Driver Improvement Officer	28			Deg	Admin. or safety educ.	AND	Respons. tech. or admin. work through planning, organization, implementation & evaluation of management programs.	3	
		OR	Grad or GED			AND	Above exp.	7	
		OR		90 S.H.	Deg	Above	AND		0
06300 Driver's License Examiner	19	Grad or GED				AND		0*	18 yrs. of age, pass phys./mental exam. & periodic phys. Must be 5'2" max. 6'4" good eyesight, adequate hearing
		OR	8			AND	Driv. licensing or law enforce.	4*	
06302 Driver's License Hearing Officer	26	Grad or GED				AND	Hgwy. safety, driver educ. or licensing.	5*	1a. Driv. or Chauffeur's Lic.
		OR		Deg	Safety educ., psych or sociol.	AND	Above exp.	1*	"
06303 Chief Driver's License Examiner	28	Grad or GED				AND	Admin. work exp., including budgeting, trng., personnel, purchasing or related.	6*	Above
		OR		Deg	Any	AND	Above exp.	2*	"
06305 Traffic Notice Server	15	8				AND	Serving legal notices, collecting delinquent accounts, law enforce. driver licensing or as a drivers license clerk.	4*	Must be of legal age in Iowa.
		OR	Grad or GED			AND		0*	Above
06308 Alcohol Countermeasures Coordinator	28	Grad or GED				AND	Hgwy. safety, driv. educ., public safety, bus. admin. or management, 1 yr of which in an admin. or managerial capacity.	5	
		OR		Deg	Safety educ., sociology, pub. or bus. admin.	AND	Above exp.	1	
06311 Associate Director of Law Enforcement	34			Deg	Mgt., pub. or bus. adm., or political sci.	AND	Respons. tech., admin., or mgt. analysis work.	6	
		OR	Grad or GED			AND	Above exp.	10	
		OR		60 S.H.	Deg	Above	AND	Above exp.	4

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
06313 Associate Director of Licensing	32					Deg	Mgt., pub. or bus. adm., or political sci.	AND	Respons. Tech., admin. or mgt. analysis work.	6	
		OR	Grad or GED					AND	Above exp.	10	
		OR			60 S.H.	Deg	Above	AND	Above exp.	4	
06325 Vehicle Safety Officer	24		2yrs.	Bus. or pub. adm. or business law				AND	Purchasing, manufact., or selling auto equip. & supplies.	5	
		OR	"					AND	Above exp., including 2 yrs. in direct regulation of auto. bus. or in safety or inspectional work.	7*	2 yrs. spec. exp subs for post HS trng.
06350 Traffic Weight Officer I	18 (2)							AND		0*	1a. Driv. Lic. Pass a Physical exam.
		OR	9					AND	Pub. contact work involving the interpretation & enforcement of rules & regulations.	3*	"
06351 Traffic Weight Officer II	21							AND	Traf. wght. enforc. at a level comparable to Traffice Weight Officer I	3*	Above
		OR	9					AND	Above exp., including 3 yrs. of above exp. for Traf. Wght. Off. I.	6*	3 yrs. spec exp subs for 3 yrs HS educ.
06352 Traffic Weight Officer III	24							AND	Traf. wght. enforc. 3 yrs. at the level of Traf. Wght. Off II.	6*	1a. Driv. Lic. Pass Phys. exam
		OR	9					AND	Above exp., including 3 yrs. of above exp. for Traf. Wght. Off I.	9*	3 yrs. spec exp subs for 3 yrs HS educ.
06353 Traffic Weight Assistant Superintendent	26							AND	Traf. wght. enforc. including at 4 yrs. in a suprv. capacity.	7*	1a. Driv. Lic. Pass Phys. exam.
		OR	9					AND	Above exp., including 3 yrs of above exp. for Traf. Wght. Off I.	10*	3 yrs spec. exp subs for 3 yrs HS educ.
06354 Traffic Weight Superintendent	31							AND	Traf. Wght. enforc., 5 yrs. in a suprv. or admin capacity.	8*	1a. Driv. Lic. Pass Phys. exam.
		OR	9					AND	Above exp., including 3 yrs of above exp. for Traf. Wght Off I.	11*	3 yrs spec exp subs for 3 yrs HS educ.
06401 Women's Correctional Officer I	18							AND		0	
		OR	8					AND	Corr. officer, police matron, cottage parent, dorm. suprv. or closely related	4	

06402 Women's Correctional Officer II	20	Grad or GED				AND	Women's Corr. Officer.	1		
		OR	8			AND	Above, including 4 yrs. as a Corr. off., police matron, cot- tage patent, dormitory suprv. or closely related.	5*	4 yr. spec exp. subs for HS educ.	
06405 Correctional Officer I	18	Grad or GED				AND		0		
		OR	8			AND	Corr. off., law enforce., mili- tary service or related.	4		
06406 Correctional Officer II	20	Grad or GED				AND	Correctional Officer I	1		
		OR	8			AND	Same as above exp. for CO I	5		
		OR			BA	Any	AND		0	
06407 Correctional Escort	21	Grad or GED				AND	Correctional Officer II or Mental Health Officer.	1		
06409 Correctional Officer III	22	Grad or GED				AND	Correctional Officer.	2		
		OR	8			AND	Above exp., including 4 yrs. in law enforce., military service, or as a Correctional Officer.	6*	4 yrs. spec. exp. subs for HS educ.	
		OR				Penology, police 60 S.H. sci. or soc. sci.	AND		0	
		OR			BA	Above	AND		0	
06410 Correctional Officer IV	23	Grad or GED				AND	Correctional Officer.	4		
		OR			60 S.H.	Same as above	AND	Above exp.	2	
		OR	8				AND	Above exp., including 4 yrs in law enforce., military serv. or as a Correctional Officer.	8*	Above
		OR			BA	Same as above	AND		0	
06411 Correctional Officer V	25	Grad or GED				AND	Correctional Officer, 1 yr of which in a suprv. level.	6		
		OR			BA	Above	AND	Above exp., no sub for 1 year supervisory level.	2	
		OR	8				AND	Above exp., including 4 yrs in law enforce., military serv. or or as a Correctional Officer.	10*	Above
		OR			AA		AND	Supervisory correctional exp.	4	
		OR			MA	Behavioral or social sciences	AND		0	PAGE 115

06421 Correctional Treatment Director	29				Deg	Any	AND	Same as above exp., and 2 yrs. supervisory or admin. exp.	5		
		OR	Grad or GED					AND	Above exp., no sub for 2 years suprv. or admin. exp.	9	
		OR			MA		Any	AND	Above exp., no sub for 2 years suprv. or admin. exp.	3	
06425 Correctional Deputy Superintendent	31				Deg	Soc. sci., human, arts or sciences	AND	Corr. rehab. programs 3 yrs in a suprv. or admin. position.	6		
		OR			MA	Behav. sci. pub. adm., inst. mgt. or penology.	AND	Above exp., including 1 yr. of the above specified exp.	4		
06427 Corrections Community Services Coordinator	28				Deg	Psych., soc. wrk, or quid. & coun.	AND	Soc. work, corr. coun., parole & prob. including 2 yrs. of admin. & suprv. exp.	4		
		OR			60 S.H.	Deg	Above	AND	Above exp.	2	
06430 Women's Correctional Assistant Superintendent	29				Deg	12 SH in psych., sociology, crim., Mental health or social work	AND	Corr. rehab. or social serv. prog. with some management respons.	3		
		OR			60 S.H.	Deg	Any	AND	Management exp. in above.	1	
		OR			MA		Behav. or social sciences	AND	Same as above	1	
		OR	Grad or GED					AND	Same as above exp. for first requirement of this class.	7*	1 yr exp is = to 30 SH educ.
06434 Correctional Hospital Manager	21		Grad				AND	Hospital operation & medical procedures.	3		
06437 Correctional Camp Supervisor	25				Deg	Any	AND	Corr., voc., employ. or related couns. in helping people solve their economic or social problems.	3		
06440 Correctional Specialist	21		Grad or GED				AND	Corr. officer, including 1 yr. in a supervisory capacity.	4		
06443 Jail Inspector	25		Grad				AND	Correctional programs.	5		
06444 Deputy Corrections Program Administrator	35				Deg	Any	AND	Corr. rehab. prog. 3 yrs. in a respons. suprv. educ., management, or admin. capacity.	6		
		OR			MA	Behav. sci., pub or corr. admin. or educ.	AND	Above exp., including 1 yr. in above specified exp.	4		

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
06448 Parole & Probation Officer I	22	Grad or GED						AND	Organ. pub. serv. prog. which involved pub. contact work, such as coun., interviewing, assessment &/or related.	4*	Good hlth, Trav. extensively, Ia. Driv. Lic.	
		OR	"					AND	Organ. comm. corr. prog. involving client contact through casework, investigation, or counseling.	2		
		OR					Deg	Any	AND		0	
		OR					60 S.H.	Behav. sci. with CW in communications skills.	AND		0*	Any comb. of aforementioned exp./educ. will be qualifying
06449 Parole & Probation Officer II	24	Grad or GED						AND	Halfway House Worker	2*	With Ia. Dept. Soc. Serv.	
		OR	"					AND	Parole & Probation Officer I	1 1/2*	"	
		OR	"					AND	Halfway House Director	9 mo*	"	
06451 Parole & Probation Supervisor	26	Grad or GED						AND	Organized comm. corr. prog. in a professional capacity.	8*	Ia. Driv. Lic.	
		OR			60 S.H.	Deg	Any	AND	Above exp.	2*	"	
06453 Parole Board Liaison Officer	24	Grad or GED						AND	Parole &/or Probation Officer.	6		
		OR	"					AND	Couns., 1 yr of which was wrking with adult or juvenile criminal offenders.	6		
		OR			30 S.H.	Deg	Social sciences	AND	Above exp.	1		
06457 Parole & Probation Administrator	29					BA	Soc or behav. science	AND	Comm. corr. work, 2 yrs. of which involved admin., consul. supr. respons.	6*	Good hlth, trav. extens. Ia. Driv. Lic.	
		OR			30 S.H.	BA	Above	AND	Above exp.	5*	Grad CW subs for 1 yr of adm. consul. or supr. exp.	
06460 State Industries Salesman	23	Grad						AND	Sales representative and product sales work.	3		

06461 State Industries Sales Manager	26	Grad				AND Respons. sales or promotion work	6
		OR			60 S.H. Any	AND Above exp.	4
		OR			Deg Bus. adm. or liberal arts.	AND Above exp.	2
06465 State Industries Foreman I	21	Grad or GED				AND Trade or technical work area of assignment.	4
06466 State Industries Foreman II	23	Grad or GED				AND Tech. trade & skilled production work in the area of assignment 1 yr of which must be in a suprv. capacity.	5
06470 State Industries Supervisor	25				60 S.H. Indust. mgt., bus. adm., engr. or related.	AND Indust. or bus. mgt., part of which at a respons. suprv. level	5
		Grad				AND Above exp.	6 1/2
		OR			Deg Above	AND Above exp.	3
06475 Assistant Manager, State Industries	27	Grad 2 yrs	Indust. mgt., or pub. or bus. adm.			AND Admin. production or indust. mgt. 1 yr of which at a level comparable to a divisional production manager in state industries.	3
		OR Grad				AND Above exp.	4 1/2
		OR			Deg Indust. mgt., bus. or pub. adm.	AND Respons. indust. mgt. or product supervision.	1
06476 Manager, State Industries	29				60 S.H. Same as above or engr. or related	AND Indust. or bus. mgt., part of which at a respons. suprv. level	5
		OR Grad				AND Above exp.	6 1/2
		OR			Deg Above	AND Above exp.	0
06480 Mental Health Officer Trainee	18	Grad or GED				AND	0
06481 Mental Health Officer	20	None				AND Mental Health Officer Trainee	1/2* Plus certified modules completed
06482 Senior Mental Health Officer	22	"				AND Mental Health Officer.	1* Above
06483 Mental Health Officer Supervisor	25	"				AND Senior Mental Health Officer.	2* Above

Class Code & Job Title	Pay No.	H.S. Grad. Or. Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
07110 Security Guard I	13	Read Write						AND		0	
07111 Security Guard II	16	Grad						AND	Law enforce. or security work.	3	
		OR 8						AND	Above exp.	7	
07112 Military Security Guard I	16	Grad or GED						AND	Military policeman, or mil. sec. guard performing law enforce. or security duties on a military installation.	1	
		OR	Com-plet.	Active duty mili. security police & 6 mo. of drill status UTA participation.				AND		0	
		OR "						AND	Military serv. or civilian law enforce. or security work.	1 1/2	
		OR 8						AND	Any of above exp.	3*	9 mo. exp is = to 1 yr. educ.
07115 Assistant Capitol Security Chief	21	Grad						AND	Law enforce. or security work.	3*	All app. must meet the minimum standards for la. Law Enforcement
		OR None						AND	1 yr. of above exp. subs for each year of educ. on a year for year basis.	*	
07120 Capitol Security Chief	24	Grad						AND	Law enforce. or security work.	5*	Above
		OR None							1 yr. of above exp. subs for each year of educ. on a year for year basis.	*	
07125 Fairgrounds Security Chief	19	Grad						AND	Law enforce. or indust. or related security work, 2 yrs. of which in a supervisory capacity.	5	
		OR 10						AND	Above exp. including 2 years in law enforce. or security work.	7	
		OR				Deg*	Libr. arts, soc. sci., or police science	AND	Above exp.	1*	OR completion of spec. trng. in Law enforce. or related will sub on yr. for yr. basis.
07130 Airport Firefighter	21 (2)	Grad or GED						AND		0	
		OR None						AND	1 yr. firefighter exp. &/or trng. subs for each yr. of educ on a yr. for yr. basis	*	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
07226 Baker II	15	6						AND	Baker exp. in a commercial, military, or institutional setting.	3	
		OR	Com-plet.	Baking course					AND	Above exp.	2 1/2
07230 Meatcutter I	12	6						AND	Food serv., 1 1/2 yrs. of which involved duties at the level of a meatcutters helper or comparable work in a meatmarket, slaughter house or related setting.	2	
		OR	Com-plet.	Meatcutting course					AND	Above exp.	1 1/2
07231 Meatcutter II	15	6						AND	Meatcutting in a commercial, military or inst. setting.	3	
		OR	Com-plet.	Above					AND	Above exp.	2 1/2
07235 Food Production Supervisor	20	Grad						AND	Food serv. exp. 2 yrs. of which at a suprv. level in food prep. or food serv. work in a commer., military or institutional setting	4	
		OR	8					AND	Above exp.	8	
		OR				Deg	Dietitics, nutrition, food mgt., or related.	AND		0	
07240 Canteen Clerk	11	8						AND	Restaurant or store work involving public contact.	1	
07245 Canteen Operator I	14	8						AND	Gen. restaurant or store work involving some suprv. of oper.	3	
07246 Canteen Operator II	19	Grad		Bookkeeping				AND	Storekeeping or canteen operator exp.	3	
07250 Assistant Dietitian	22	Grad						AND	Food serv. exp. 2 yrs. of which at a suprv. level in a commer. military or institutional setting.	5	
		OR			30 S.H.	Deg	Diet.,nutri., Fd. mgt. or related.	AND		0	

07252 Dietitian I	22				Deg	Diet., nutrition, Food mgt., or related	AND	Prof. food serv. in a commercial, military or instit. setting.	1
		OR	Grad or GED				AND	Above exp., 4 years of which at a supervisory level.	5
07253 Dietitian II	24				Deg	Above	AND	Same as above exp.	3
		OR			MA	Above	AND	Above exp.	2
		OR	Grad or GED					AND	Above exp., 4 years of which at a supervisory level.
07254 Dietitian III	26				Deg	Above	AND	Prof. fd. serv. 2 yrs. of which in directing or assisting in the direction of a large food serv. oper. in a commer. military, or institutional setting.	4
		OR			MA	Above	AND	Above exp.	3
		OR	Grad or GED					AND	Above exp., 4 years of which at a supervisory level.
07256 Dietary Training Center Instructor	22		Com- plet.	Food Services			AND	Food prep. & serv. exp. 2 yrs. of which involved superv. duties	5
		OR			Deg	Above	AND	Prof. food service exp.	1
07258 Dietary Consultant	26				Deg	Above	AND	Dietitics, nutrit., home econ. educ., food serv. mgt., food technology or closely related.	4
		OR	Com- plet.	Diet. internship apprvd. by Amer. Diet. Assoc.	Deg	Above	AND	Above exp.	3
		OR			60 S.H.	Deg	Above	AND	Above exp.
07260 Dietary Administrator	31				Deg	Nutri., diet., home econ., food management or related	AND	Dietary management.	7
		OR			MA	Above	AND	Above exp.	6
07305 Laundry Worker I	10		6				AND		0
		OR	4				AND	Domestic labor, laundry or custodial work.	2
07306 Laundry Worker II	13		6				AND	Varied exp. in a commercial or institutional laundry.	2
		OR	4				AND	Above exp., including 2 yrs. in domestic labor, laund. or cust.	4

Class Code & Job Title	Pay No.	H. S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
07310 Laundry Supervisor I	18	Grad or GED						AND	Varied exp. in a commer. or inst. laundry 1 yr. of which in a supervisory capacity.	4	
07311 Laundry Supervisor II	20	Grad or GED						AND	Above exp., 2 yrs. of which in a suprv. capacity.	5	
07315 Linen Room Attendant I	09	8						AND		0	
07316 Linen Room Attendant II	11	8						AND	Commercial or institutional linen or clothing room.	2	
07320 Sewing Room Attendant I	09	8						AND	Sewing or mending exp.	1	
07321 Sewing Room Attendant II	11	8						AND	Above exp., 2 yrs. of which in a commer. or inst. program.	3	
07340 Therapeutic Technician	15	Grad						AND	Journeyman level fd. prep., in cooking, baking, ingred. prep., or comparable work in a commer., military or institutional setting.	2	
		OR 8						AND	Above exp.	6	
		OR				60 S.H.	Diet., nutrition, Food mgt., or related.	AND		0	
07344 Therapeutic Dietitian	22					Deg	Above	AND		0	
08005 Maintenance Worker I	13	8						AND		0*	Maint. work will sub for educ. on a yr. for yr. basis.
08006 Maintenance Worker II	15	8						AND	Semi-skilled, manual or equip. oper. tasks as described in Maint. Wker. II class specifications.	2*	Above

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08028 Electrical Maintenance Supervisor	24	None						AND	Commer., residential, or indust. electr. construction or repair work, 2 yrs. of which must have involved the suprv. of others performing similar construction or repair work.	5					
								OR	Comple. Apprenticeship 4 yrs. program			AND	Above exp.	1	
08029 Mechanical Maintenance Supervisor	26	None						AND	Mech. maint. & repair work exp. dealing with a physical plant, heating, cooling &/or ventilation systems, 2 yrs. of which involved the suprv. of others performing similar maint. & repair work.	6					
08030 Assistant Superintendent of Buildings & Grounds	29	None						AND	Admin. or technical bldg. trades in devel. or implementing progs. for providing building servies.	7					
08039 Furniture Upholsterer	85	8	Com-plet.	Upholstering				AND	Repairing & upholstering of furniture.	2*	Exp. will sub for educ. on a yr. for yr. basis				
								OR	Apprvd. apprenticeship program	1					
								OR	"	1					
08040 Carpenter I	86	8	Comple of 1* term	Carpentry				AND	Skilled carpentry	3*	Above				
								OR		2 1/2	Comple. of 1 term for each 6 mo's. of exp.				
								OR	Comple. Apprenticeship in carpentry	0					
08041 Carpenter II	89	8	Comple. 1 term	Carpentry				AND	Same as above exp.	5*	Exp. subs for educ. on a yr. for yr. basis.				
								OR	Comple. Apprenticeship in carpentry	4 1/2	Comple of 1 term for each 6 mo's. of exp.				
								OR	Comple. Apprenticeship in carpentry	2					

08042 Mason	86	8			AND	Skilled masonry work.	3*	Exp. will sub for educ. on a yr. for yr. basis
		OR	Com-plet.	Masonry trade Apprenticeship in Masonry	AND	Above exp.	2*	Educ. & exp. must total 3 years
		OR	"		AND		0	
08043 Painter I	84	8			AND	Skilled painting work.	2*	Same as above
		OR	Comple. 1* term	Painting course	AND	Above exp.	1 1/2*	Same as above
		OR	Com-plet.	2 yr. apprent. in painting	AND	Above exp.	1	
08044 Painter II	87	8			AND	Same as above exp.	4*	Same as above
		OR	Comple. 1* term	Painting course	AND	Same as above exp.	3 1/2	Same as above
		OR	Com-plet.	2 yr. apprent. in painting	AND	Above exp.	3	
08045 Plumber I	87	8			AND	Skilled plumbing work.	3*	Exp will sub for educ. yr. for yr. Posses. of a journeyman plumb. license or contractors lic. will qualify.
		OR	Com-plet.	Plumbers course 3 yr. apprent. in plumbing prog.	AND		0	
		OR	"		AND		0	
08046 Plumber II	90	8			AND	Same as above exp.	5*	Same as above
		OR	Com-plet.	Plumbing course	AND	Journeyman Plumber.	3*	Any qual. comb. of exp. & educ. totaling 5 years
08101 Toll Collector I	15 (3)	8			AND	Public contact work.	1	
		OR	6		AND	Above exp.	3	
		OR	9		AND		0	
08102 Toll Collector II	18 (3)	8			AND	Toll collection or clerical sales.	5	
		OR	Grad or GED		AND	Above exp.	1	
		OR	6		AND	Above exp.	7	
08105 Rest Area Attendant	16 (3)	8			AND	Bldgs. or grounds maintenance.	1	
		OR	6		AND	Above exp.	3	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
08110 Highway Maintenance Man I	15 (3)	Read Write						AND		0*	Ia. Driv. Lic., Pass phys. exam
08111 Highway Maintenance Man II	17 (3)	"						AND	Oper. of heavy equip. or other highway maint. work.	1*	Above
08113 Highway Maintenance Man III	18 (3)	"						AND	Same as above exp.	2*	Above
08112 Asphalt Paving Machine Operator	19	8						AND	Highway maint. & equip. oper. including trng. in asphalt paver & laydown machines.	3	
08115 Highway Maintenance Foreman I	20 (2)	Grad or GED						AND	Highway maintenance work.	2*	Ia. Chauffers Lic.
		OR 8						AND	Above exp.	6*	"
08116 Highway Maintenance Foreman II	22	Grad or GED						AND	Same as above exp.	5*	Same as above
		OR 8						AND	Above exp.	9*	"
08117 Highway Maintenance Foreman III	23	Grad or GED						AND	Same as above exp.	8*	Same as above
		OR 8						AND	Above exp.	12*	"
08120 Highway Maintenance Specialist	24	Grad						AND	Special phase of highway or equip, maint., or constr. work, 1 yr. of which in a suprv. capacity of the foreman or comparable level.	5	
08125 Highway Maintenance Supervisor	25	Grad						AND	Varied hgwy. maint. work, 4 yrs. in an advanced suprv. and limited administration work.	10	
08130 Suspension Bridge Maint. Man	19	6						AND	Bridge or hgwy. maint. work.	1*	Ia. Chauff. Lic. Abil. to work at extreme heights
		OR 6						AND	Steel Constr. or mech. work, 1 yr. of which was spent in the oper. of mech., electr., or pneumatic power tools.	2*	"

08131 Suspension Bridge Maintenance Foreman	21	Grad or GED	OR	8	AND	Bridge maint. work, 2 yrs of which related to suspension bridge maint.	5*	Ia. Chauff. Lic. Abil. to work at extreme heights
						Above exp., 4 yrs. of which in suspension bridge maintenance.	7*	"
08135 Bridge Maint. Inspector I	19	Grad or GED			AND	Survey or construction inspection exp.	2	
08136 Bridge Maint. Inspector II	22	Grad or GED			AND	Same as above exp.	3	
08137 Bridge Maint. Inspector III	25	Grad or GED			AND	Bridge constr. inspection.	5*	Comple. of a comprehensive bridge inspect. course within probationary period.
08138 Chief Bridge Maint. Inspector	27	Grad or GED	OR	Deg	AND	Bridge inspect. of which 1 yr. in charge of a bridge insp. team.	7*	Exp. will sub for educ. on yr. for yr. basis.
						Above exp.	3*	Comple. of a compre. bridge inspect. course
08140 Partsman	16 (3)	Read Write			AND	Shipping, receiving, stores or related stock handling work.	1*	Ia. Driv. Lic.
08141 Head Partsman	20	Grad or GED	OR	8	AND	Issuing or stocking of a wide variety of commodities in a medium to large facility.	2	
						Above exp.	6	
08142 Parts Manager	23	Grad or GED	OR	8	AND	Issuing of stock & supplies, maint. of inventory records & supervision of employees in this area of employment.	4	
						Above exp., including 4 yrs. in issuing or stocking of a wide variety of commodities in a medium to large facility.	8	
08205 Driver	14 (2)	Read Write			AND	Driving ambulances, buses, light trucks, autos or related auto equip.	1*	Ia. Driv. Lic. good driving record.
08210 Transport Driver	87	"			AND	Oper. heavy trucks & tractor-trailer equip. exceeding 4 tons.	2*	Ia. Chauff. Lic. good driv. recrd.

Class Code & Job Title	Pay No.	H. S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
08215 Vehicle Dispatcher	16 (2)	Grad or GED						AND	Cler. off. work, auto servicing, or mech. or public contact work.	1	
		OR 8						AND	Above exp.	5	
08220 Vehicle Fleet Foreman	20	Grad or GED						AND	Vehicle fleet dispatching or related 1 yr. in a suprv. capacity	3	
		OR 8						AND	Above exp.	7	
08222 Fleet Manager	29	Grad or GED						AND	Fleet maint. 4 yrs. of which in a suprv. capacity as a heavy equip. service manager.	8	
		OR		Auto or heavy equip. mech. or fleet mgt. or operations				AND	Above exp.	6	
08230 Heavy Equipment Operator	87	Read Write						AND	Oper. heavy equip. such as: bulldozers, power shovels, draglines, heavy motor patrol graders, steam-rollers, & related heavy constr. equip.	2*	1a. Chauff. Lic. Good driving record
		OR		Comple Apprent. as an Oper. Engineer				AND		0	
		OR		Com- Oper. heavy constr. plet. equipment*				AND	Above exp.	1	Sub on a mo. for no. basis for exp.
08305 Machinist	87	Grad or GED						AND	Machinist work exp.	2	
		OR		Comple Machinist 2 yrs. Apprent. program				AND		0	
		OR	6					AND	Above exp.	8	
		OR		2 yrs. Machinist*				AND		0	Sub on a mo. for mo. basis for exp.
08310 Welder	87	8						AND	Welding work exp.	2	
		OR		Comple Welder apprent. 2 yrs. program				AND		0	
		OR	6					AND	Above exp.	4	
		OR		2 yrs. Welder*				AND		0	Same as above

08315 Heating Plant Mechanic	86	Grad				AND	Mech. repairs & maint. work on heating & airconditioning syst.	2	
		OR 8				AND	Above exp.	3	
08320 Scale Mechanic	90	Grad or GED	Com-plet.	Weigh scale equip. manufact. trng.		AND	Repair & Maint. of weigh scales.	1	
08323 Air-Conditioning Mechanic	90	None				AND	Skilled air-conditioning maint. and repair work.	5	
		OR 1* Course Air-conditioning				AND	Above exp.	4 1/2	1 course subs for each 6 mo's. of exp.
08325 Electrician I	87	8				AND	Skilled electr. work on constr. or repair work of residential or commercial buildings.	3*	Exp. subs for educ. on a yr. for yr. basis.
		OR	Comple 1 term* course	Electricians		AND	Above exp.	2 1/2	1 Term of study = 6 mo's. of exp.
		OR	Comple 3 yrs.	Electricians Apprent. program		AND		0	
08326 Electrician II	90	8				AND	Same as above exp.	5*	Exp. subs for educ. on a yr. for yr. basis.
		OR	Comple 5 yrs.	Same as above including journeyman level work exp.		AND		0	
		OR	Comple 1 term* course	Electricians		AND	Above exp.	4 1/2	1 Term of study = 6 mo's. exp.
08335 Equipment Repairman	16	Grad or GED				AND	Work exp. in metal or wood working & the use of related tools.	1*	Must pass a physical exam.
		OR 8				AND	Above exp.	5*	"
08340 Laboratory Equipment Technician	89	Grad or GED	2 yrs.	Machinist progr.		AND		0	
		OR 10	4 yrs	Above		AND		0	
08345 Sign Shop Worker I	14	8				AND	Painting or in gen. maint. work involving the use of power tools.	1	
08346 Sign Shop Worker II	16	8				AND	Above exp., 1 yr. of which in sign fabrication.	2	
08347 Sign Shop Worker III	18	8				AND	Painting or maint. work, 2 yrs. of which in silkscreen fabrica.	4	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks
08350 Sign Shop Foreman	20	OR	8					AND	Production of signs involving a variety of processes.	6	
			Grad or GED					AND	Above exp.	4	
08351 Sign Shop Superintendent	23		Grad					AND	Suprv. capacity over operations requiring the scheduling of men, equip., & materials, 2 yrs. of which in an admin. capacity including maint. of production control records.	4	
08355 Truck Body Installer	87	OR	Grad or GED					AND	Installation & Modification of truck body equip. & accessories.	3	
			2 yrs*	Welding, hydraulics, & auto. mech.				AND	Above exp.	1	Sub for exp. on a mo. for mo. basis.
08360 Automotive Electrician	87*	OR	Grad					AND	Auto. fuel & electrical system repair.	3	
			8					AND	Above exp.	7	
			2 yrs*	Auto fuel and electrical systems				AND	Above exp.	1	Same as above
08365 Automotive Serviceman	13		8					AND		0*	1a. Driv. Lic.
08370 Automotive Mechanic Helper	84	OR	8					AND	Auto service or repair work.	1*	1a. Chauf. Lic.
			9 mo's	Auto or diesel mechanics				AND		0	
08375 Automotive Mechanic	87	OR	8					AND	Auto or diesel mech. work.	3*	Above
			1 1/2	Same as above				AND		0	
08380 Automotive Mechanic Foreman	90	OR	Grad or GED					AND	Journeyman auto mechanic	3*	Above
			1 1/2	Auto mechanics				AND	Above exp.	1 1/2	
			8					AND	Above exp., including 4 years as a auto mechanic.	7	

Class Code & Job Title	Pay No.	H.S. Grad. Or Grade	Tech. Voc. Bus. Amt.	Required Courses	Graduate Degree Or Sem. Hrs.	Degree Or Sem. Hrs.	Major Or Required Coursework	AND	Type of Experience Required	Yrs. Of Exp.	Special Requirements, Licenses, Remarks	
08420 Chief Power Plant Engineer	90	Read						AND	Oper. power plant steam & electr. gener. equip. or steam generation boilers & central. air-conditioning systems which must have included superv. respons.	5		
		Write						AND				
			Com-plet.	Power plant engr. principles.							AND	Above exp.
08425 Plant Operations Manager I	26	Grad or GED						AND	Diversified skilled trades, 3 yrs. of which were at the foreman or equiv. level in the constr., maint., & repair of equip. utilized to produce power, heat & refrigeration.	6		
								AND			Above exp.	10
		OR 8							AND	Tech. inspect. of commer. &/or residential bldgs. for compliance with building & safety codes.	6	
		OR Grad or GED						AND	Preparing engr. &/or archi. plans & specifications for commer. & residential bldgs.			6
		OR "							AND		0	
		OR					Deg	Struct., civil, electr. or mech. engr.	AND			
08426 Plant Operations Manager II	28 (2)	Grad or GED						AND	Same as above first exp. required for Plant Oper. Mgr. I.	8		
		OR 8						AND	Same as above exp.	12		
		OR Grad or GED						AND	Same as above third exp. required for Plant Oper. Mgr. I	8		
		OR "						AND	Same as above fourth exp. required for Plant Oper. Mgr. I	8		
		OR					Deg	Same as above	AND	Above exp.	2	
08430 Boiler Inspector	26	Grad or GED						AND	Constr., install., repair or inspection of boilers or allied equip.	5*	Must be bondable 1a. Driv. Lic. Travel extens.	
		OR 8						AND	Above exp., including 4 yrs. in constr., maint., repair, or oper. of high pressure boilers or unfired pressure vessels.	9		

08435 Boiler Inspector or Supervisor	29	Grad or GED	Com-plet.	Apprent. in steam gen. & power engr.		AND	Two yrs. in repair & 4 yrs. in constr. install., or inspection of boilers & allied equip.	6*	Must be bondable
		OR	8			AND	Above exp.	10	la. Driv. Lic. Travel extens. Regist. as a Natl. Bd. Comm. Member
08505 Compositor	16 (2)	None				AND	Compositor, typesetter, or closely related.	1*	Any qual. comb. of educ. & exp. totaling 1 yr. Pass typing test at 40 wpm.
08510 Binderyman	11	Grad or GED				AND		0	
		OR	8			AND	Clerical or maintenance work.	4	
08511 Photographic Processor I	14	Grad or GED				AND	Photo. lab exp. involving the devel., enlargement, & printing of film.	1/2	
		OR	8			AND	Above exp., including 4 yrs. in Photo. lab work.	4 1/2	
08512 Photographic Processor II	18	Grad or GED				AND	Tech. level photo or graphic arts lab exp. involving the devel., enlarg., & printing of film, & the prep. of graphic arts matls. for reproduction.	2	
		OR	8			AND	Above exp.	6	
08515 Photographer I	20	Grad or GED				AND	Photography, involving the use of a variety of still cameras & accessories, & the devel. & enlargement of films.	2	
		OR	8			AND	Above exp.	6	
08516 Photographer II	22	Grad or GED				AND	Same as above exp.	4	
		OR	8			AND	Above exp.	8	
08518 Graphic Artist	22				Deg	Art, journalism, or advertising		0	
		OR	Grad or GED			AND	Commercial Artist	4	
08520 Illustrator	19	Grad or GED	2 yrs	Art		AND		0	
		OR	"			AND	Art	2	

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08525 Reproduction Equipment Operator I	14	OR	None	6 mo's	Offset reprod. equip. oper.			AND		0	
			"					AND	Offset reprod. equip. operation.	1/2	
08526 Reproduction Equipment Operator II	17	OR	None	1 yr.	Oper. & Maint. of offset reprod. equip. including use of sophisticated equip. & Reprod. of multi-colored materials.			AND	Oper. & Maint. of offset reprod. equip. including use of sophisticated equip. & reprod. of multi-colored materials.	1	
08530 Reproduction Equipment Supervisor	19	OR	None					AND	Advanced level reprod. equip. oper. & suprv. of offset reprod. equip oper. & assoc. assembly activities.	2	
08535 Printing Foreman	24	OR	None					AND	Direct suprv. of offset reprod. & assoc. activities in a unit which reproduced single & multi-colored mtl. including scheduling, assigning, reviewing work & training operators.	4	
08605 Beautician	81	OR	Grad	Com-plet.	Cosmetology			AND	Beautician	1*	Lic. as a Cosmetologist in Ia.
			10	"	Above			AND	Above exp.	3	
08610 Beauty Shop Operator	82	OR	Grad	Com-plet.	Cosmetology			AND	Beautician	3*	Same as above
			10	"	Above			AND	Above exp.	5	
08615 Barber	81	OR	Grad	"	Barber training & apprenticeship			AND		0*	Lic. as a Barber in Iowa
			None*	"	Above			AND	One year of barbering exp. for each year of School.	*	
08620 Barber Instructor	84	OR	Grad	"	Above			AND	Barbering	1*	Same as above
			10	"	Above			AND	Above exp.	3	

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