

**AGENCY PERFORMANCE PLAN  
FY 2023**

<b>Name of Agency: Management</b>				
<b>Agency Mission: Lead enterprise performance, budgeting and other performance and accountability systems so lowans receive the highest possible return on public investment</b>				
<b>Core Function</b>	<b>Performance Measure (Outcome)</b>	<b>Performance Target FY23</b>	<b>FY22 Actual</b>	<b>Link to Strategic Plan Goal(s) and/or Governor's Priorities</b>
<b>CF: Enterprise Resource Management</b>	% of time the State of Iowa maintains a AAA credit rating during the year	<b>100%</b>	<b>100%</b>	Linked DOM Goal: Support achievement of Governor's priorities
<b>Desired Outcome(s):</b>				
<b>Maintain Iowa's reputation for strong fiscal management</b>				
<b>Services, Products, Activities</b>	<b>Performance Measures</b>	<b>Performance Target FY23</b>	<b>FY22 Actual</b>	<b>Strategies/Recommended Actions</b>
<b>1. Budget &amp; Finance Unit#1100</b>				
<b>A</b>	% of time budget system operational and accessible to departments for budget submission	<b>100%</b>	<b>100%</b>	Provide access to working internal system to enterprise users so they can provide information for decision-making in a consistent and uniform format.
<b>B</b>	% of agencies that submit budget on time (Oct 1)	<b>100%</b>	<b>100%</b>	Perform budget formulation, management and analysis
<b>C</b>	% Governor's recs delivered to the legislature on time (Feb 1)	<b>100%</b>	<b>100%</b>	Develop Governor's recommended budget
<b>D</b>	% of bill summaries/legislative action completed by Governor's Office deadline	<b>100%</b>	<b>100%</b>	Prepare reports and analysis of appropriations and program bills
<b>E</b>	% of state departments receiving grant funding that use IowaGrants.gov to track, manage and report grant activity	<b>100%</b>	<b>78%</b>	Work with agency leadership to ensure 100% participation in IowaGrants

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<b>2. Planning and Accountability Unit#1100</b>				
<b>A</b>	% of agencies that meet established Accountable Government Act requirements- Strategic Plans, Performance Plans and Performance Reports	<b>100%</b>	<b>83%</b>	Provide guidance and technical assistance for agency strategic planning, agency performance planning and performance measures
<b>B</b>	# of Lean projects achieving improved efficiencies	<b>20</b>	<b>21</b>	Assist agencies in identifying projects, leading events, and ensuring event follow-up
<b>C</b>	# of staff trained/in training to facilitate Lean events	<b>30</b>	<b>30</b>	Work with state agency leadership to identify staff to fulfill the liaison role.
<b>D</b>	Average # of users accessing data.iowa.gov per month	<b>4200</b>	<b>3902</b>	The performance actual figure only reflects users accessing the public site ( <a href="http://data.iowa.gov">data.iowa.gov</a> ) and not the internal portal for state government users. The number of users accessing the public portal declined when migrating to the Socrata Connected Government Cloud which split the portal into an internal portal and a public portal.
<b>E</b>	Number of Unique Visitors to data.iowa.gov	<b>45000</b>	<b>43000</b>	Increase available data sets

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<b>CF: Adjudication</b>	% of claims submitted to State Appeal Board (general/ non-tort) resolved within 6 months of filing	<b>100%</b>	<b>100%</b>	Linked DOM Goal: Support achievement of Governor's priorities
<b>Desired Outcome(s):</b>				
State Appeal Board claims are filed properly within the limits and guidelines established by Iowa Law, claimants are notified of the Board's decisions, and the amount of the award is disbursed if entitled.				
<b>Services, Products, Activities</b>	<b>Performance Measures</b>	<b>Performance Target FY23</b>	<b>FY22 Actual</b>	<b>Strategies/Recommended Actions</b>
<b>1. State Appeal Board Unit#1100</b>				
<b>A</b>	% of requests for SAB information responded to within 10 days % of requests for SAB information responded to accurately	<b>100%</b> <b>100%</b>	<b>100%</b> <b>100%</b>	Respond to inquiries and assist citizens and agencies in understanding the claims process, filing of the claims, status of claims and payment of claims.
<b>B</b>	% of SAB claims processed within 3 weeks of SAB decision % of SAB claims processed accurately	<b>100%</b> <b>100%</b>	<b>100%</b> <b>100%</b>	Process all SAB tort and general claims, outdated warrants, settlements and judgments; includes preparing affidavits for attorneys. Provide staffing assistance to the SAB; Includes preparing meeting notices, minutes, providing data, payment of claims through the I/3 system, analyzing data and preparing reports to the General Assembly.

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<b>CF: Local Government Assistance</b>	% of tax levies certified by June 15	<b>100%</b>	<b>100%</b>	Linked DOM Goal: Support achievement of Governor's priorities
<b>Desired Outcome(s):</b>				
Property taxes certified are within the limits and guidelines established by Iowa law.				
<b>Services, Products, Activities</b>	<b>Performance Measures</b>	<b>Performance Target FY23</b>	<b>FY22 Actual</b>	<b>Strategies/Recommended Actions</b>
<b>1. Local Government Budgets Unit#1100</b>				
<b>A. City Budgets</b>	% of city requests for budget materials delivered timely	<b>100%</b>	<b>100%</b>	Certify property tax levies and process city government budgets and payments. Includes preparing forms, budget software, instructions and computer programs. Partner with OCIO for automation/ maintenance of local government processes. Respond to questions and provide data related to city government budgets. Assist city government staff in understanding the budget process, meetings requirements and preparing reports. Analyze data and prepare reports. Provide training to local government staff. Enhance DOM website and other internet tools to improve usefulness to customers.
	% of city requests for budget materials that are accurate	<b>100%</b>	<b>100%</b>	
	% of city government rates certified by June 15	<b>100%</b>	<b>100%</b>	
<b>B. Property Valuations</b>	% of accurate property valuations on file	<b>100%</b>	<b>100%</b>	Facilitate the annual collection of property valuations. Includes preparing the collection software, receiving software and related instructions.
<b>C. Utility Tax Replacement</b>	% of utility tax replacement tax data delivered to the counties accurately	<b>100%</b>	<b>100%</b>	Compute and distribute the utility tax replacement data. Includes preparing supporting background information/ instructions and delivering replacement tax data in an electronically readable format.
	% of utility tax replacement tax data delivered to the counties timely	<b>100%</b>	<b>100%</b>	

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<b>D. County Budgets</b>	% of county budget annual report materials delivered timely	<b>100%</b>	<b>100%</b>	Certify property tax levies and process county and other miscellaneous levy authorities and process county government budgets and payments. Process county annual reports. Includes preparing forms, budget software, instructions, and computer programs.
	% of county budget annual report materials delivered accurately	<b>100%</b>	<b>100%</b>	
	% of county government rates certified by June 15	<b>100%</b>	<b>100%</b>	
<b>E. School Budgets</b>	% of school aid payments that are accurate	<b>100%</b>	<b>100%</b>	Certify property tax levies for school districts and determine the amount of state foundation aid. Partner with OCIO for automation/ maintenance of local government processes
	% of school aid payments that are timely	<b>100%</b>	<b>100%</b>	
	% of school district rates certified by June 15	<b>100%</b>	<b>100%</b>	