# CREATING INCLUSIVE WORKSITES, BUSINESSES & ORGANIZATIONS



### WHAT CAN YOU DO TO ENSURE INCLUSIVITY?

With nearly one in four Iowa adults having some sort of a disability, it is important that businesses and worksites ensure that they are doing everything they can to provide equitable access to their facilities, products, and services. Interested organizations and businesses can get started by completing the Community Health Inclusion Index (CHII) Organizational Assessment and then completing a CHII On-Site Assessment. Both of these tools will not only help you identify what you are doing well, but they will also identify barriers that may make access difficult for people with disabilities. Then by addressing and removing those barriers you will ensure equitable access for all individuals you serve. Page two provides common policy, system, and environmental (PSE) changes that can be implemented with some being low-cost, simple solutions.

### **RESOURCES**

<u>Inclusive Worksite</u> <u>Wellness Guide</u>

Opening Doors for Everyone

ADA Standards for Communication Elements and Features



This document was supported through a contract with the Iowa Department of Public Health using federal funding available from Cooperative Agreement number 1NU27DD000019, funded by the Centers for Disease control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and







## WHAT PSE CHANGES CAN IMPROVE INCLUSIVITY?

### **POLICY & SYSTEM LEVEL CHANGES**

- Signage should be 14 point font, <u>high contrast text</u>, and include an image. Should also have large print and electronic options available.
- Create an inclusive wellness policy.
- Include language for accommodation requests on website and in appointment scheduling system.

#### **ENVIRONMENTAL CHANGES**

- Provide <u>accessible parking</u> and a crosswalk close to building entrance.
- Waiting areas should include <u>companion seating</u>.
- Provide a service counter that is lower than 34" high.
- Offer a wheelchair accessible scale, a lower exam table, and have a transfer board available.
- Ensure a minimum of 36" wide of <u>clear floor space</u> in waiting areas, meeting rooms, and breakrooms.
- Adjust all <u>interior doors</u> to have less than 5 pounds of force to open.
- Door handles should be operable with a closed fist.