

ANNUAL REPORT

FISCAL YEAR 2022

**Third Judicial District
Department of Correctional
Services**

Submitted by:

**Maureen A. Hansen
District Director**



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MESSAGE FROM THE DIRECTOR

Preparing an annual report is a fantastic and very humbling way to look over the past year and see how we have completed many of the goals we have established for our Department through our Strategic Initiatives and cumulative staff accomplishments.

The culture of our Department reflects a commitment to the success of our clients. Patience, active listening, coaching, and walking alongside our clients to encourage and help remove roadblocks on their path to live their best life.

The culture of our Department reflects a commitment to the health and well-being of our current staff (safety, wellness, staff support team committees) and future staff (speaking at schools and providing internships). There is so much teamwork and camaraderie (and laughter) witnessed in our offices every day.

The culture of our Department reflects a commitment to community connectedness. Staff and client volunteerism/community service work. Involvement in community outreach and support by attending many community events and speaking engagements to let people know that our primary focus is client success and community wholeness.

I want to thank our Board for their guidance and support during the past year. I thank all of the community agencies that we work with to positively impact the lives of our clients. Most of all, I thank our staff for their passion and dedication to improving lives of those we work with and as a result, improving our communities.

Respectfully,



Maureen Hansen
District Director

The Annual Report is prepared in accordance with Section 905.4 of the current Code of Iowa. This report is filed with the Board of Supervisors of each county within the Third Judicial District, with the Iowa Department of Corrections, with the State of Iowa Library, and with any other agency requesting a copy. It provides information about activities in the Third Judicial District Department of Correctional Services from July 1, 2021 through June 30, 2022.

MISSION STATEMENT

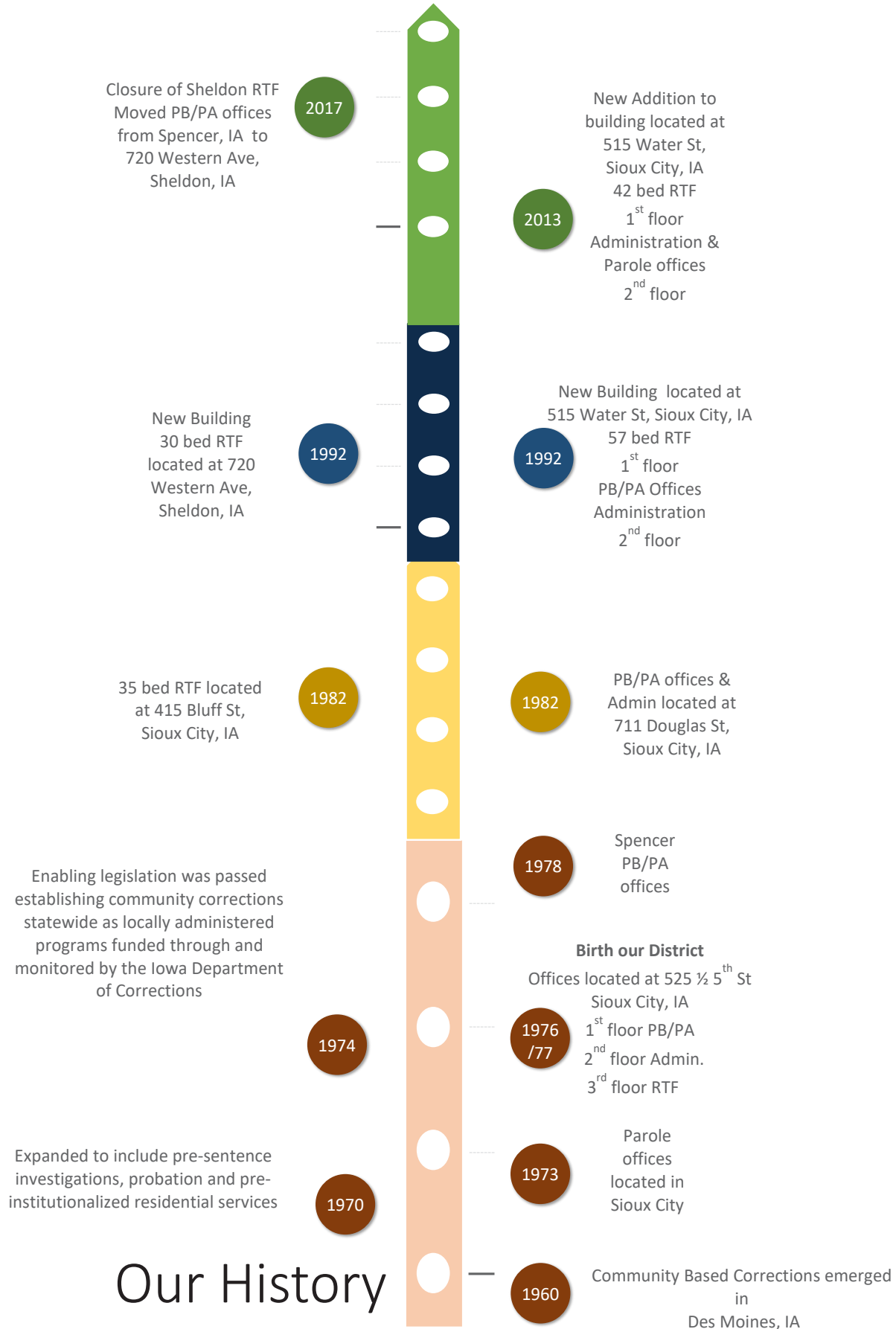
Utilizing Evidence Based Practices and accountability to improve client outcomes and create opportunities for safer communities.

Values & Beliefs

- To advocate for the health, safety, dignity, and rights of clients, by holding them accountable while assisting them to achieve a pro-social lifestyle.
- Supporting our diverse and innovative staff to uphold team work and staff safety while encouraging individual growth and achievement.
- To promote public safety by managing resources in the most efficient, effective and practicable manner.
- Collaborating and building partnerships with other community agencies to enhance client success.
- To monitor and evaluate programs for general effectiveness and achievement of Department goals.

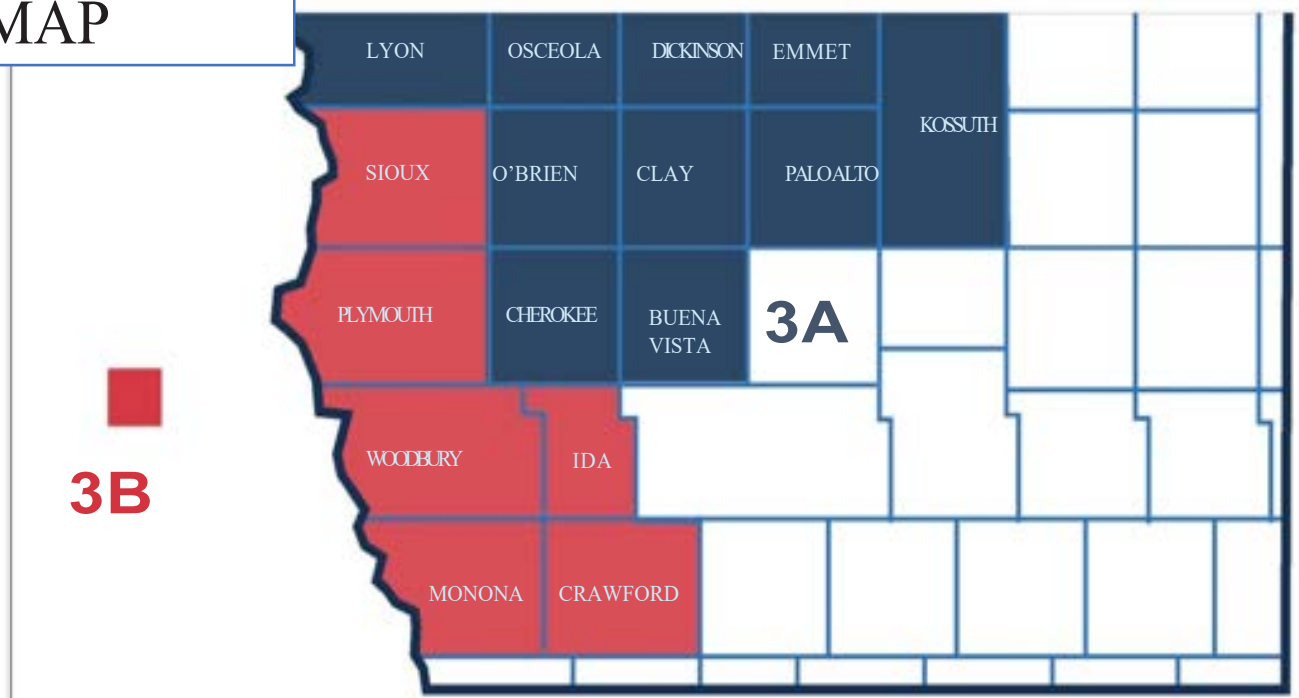
The Third Judicial District is one of eight judicial districts in the state of Iowa providing community based correctional services for sixteen counties in Northwest Iowa.

Our Future



Our History

DISTRICT MAP

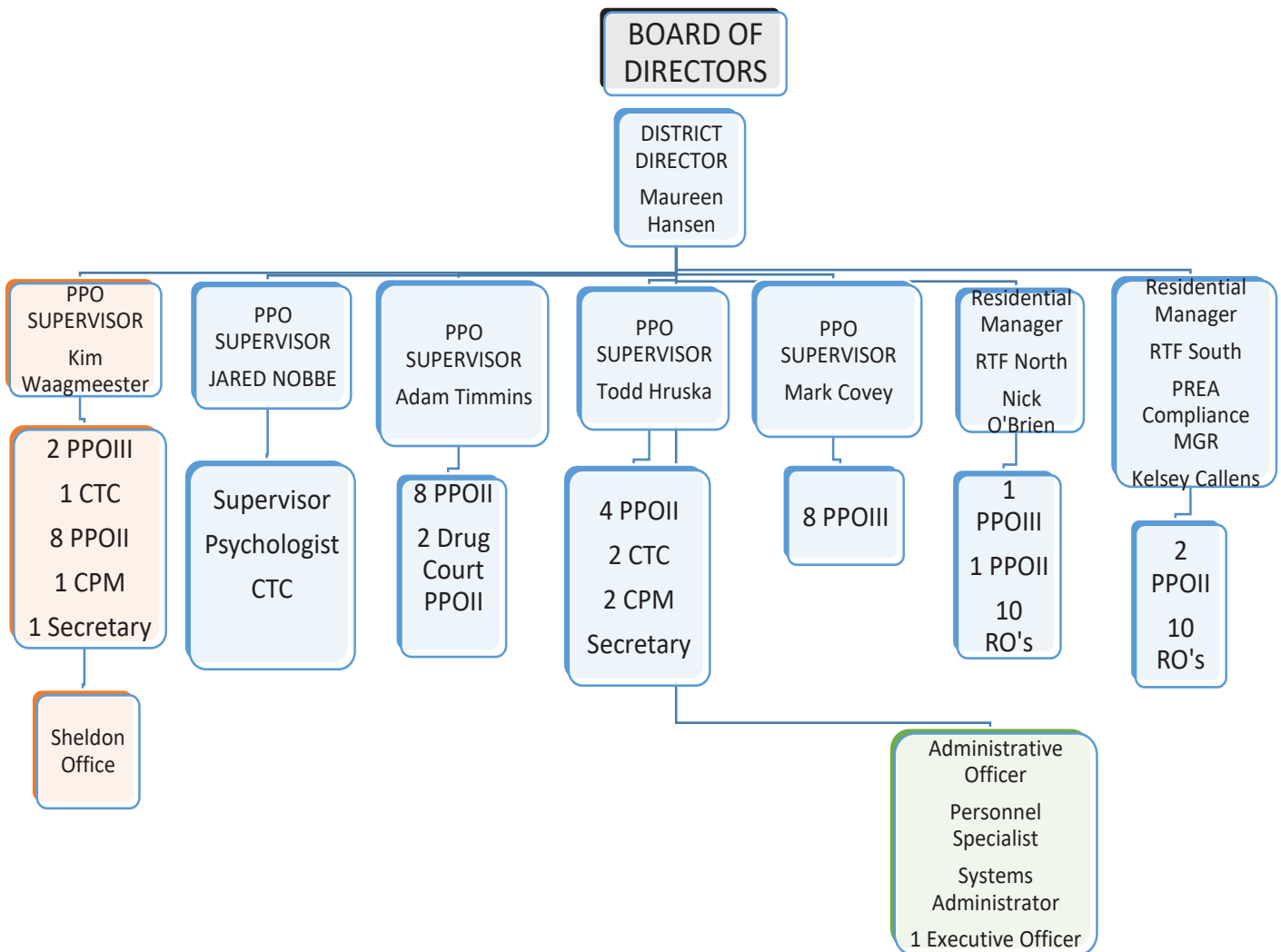


Location & Contacts

ADMINISTRATION	FIELD SERVICES	RESIDENTIAL SERVICES
515 Water Street Sioux City, IA 51103 (712) 252-0590 Maureen Hansen, Director	515 Water Street Sioux City, IA 51103 (712) 252-0590 Supervisors: Mark Covey, Todd Hruska, Adam Timmins (counties in 3B) <hr/> 720 Western Ave. Sheldon, IA 51201 (712) 324-5384 Kim Waagmeester, Supervisor (counties in 3A)	515 Water Street Sioux City, IA 51103 (712) 252-4226 Nick O'Brien, RTF North Residential Manager <hr/> 515 Water Street Sioux City, IA 51103 (712) 224-5515 Kelsey Callens, RTF South Residential Manager

TABLE OF ORGANIZATION

THIRD JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES



SHELDON PROBATION/PAROLE OFFICE



Sheldon Office

(Standing, L to R) Kim Waagmeester (Supervisor), Dan Pullen, Tyler Reck, Cameron Scott, Kody Vande Kamp, Jamey Beltman, Glen Kruger. (Sitting, L to R) Amanda Ahrenstorff, Samantha Grause, Lesley Rodriguez, Ana Neri-Gonzalez, LaNee Shugars, Lou Ann Crook, Zack Wolf (insert)



Sioux City Clerical Unit – (L – R) Stephanie Beelner (Supervisor), Jen Florke, Tiffanie Kruse, Patty Hanson, Danielle Grause



ADMINISTRATIVE STAFF (L – R)
Laura Sullivan (FISCAL OFFICER)
Maureen Hansen (DISTRICT DIRECTOR)
Karen Borg (EXECUTIVE OFFICER)
Jody Hagaman (PERSONNEL SPECIALIST)
Ryan Daniels (SYSTEMS ADMINISRATOR)

SPECIALTY COURT

ANTHONY THOMAS (PLYMOUTH COUNTY
DRUG COURT & VETERAN'S COURT)
JOSHUA KNAACK (WOODBURY COUNTY
DRUG COURT)
ADAM TIMMINS (SUPERVISOR)



Sex Offender Treatment Unit

Jared Nobbe (Supervisor)
Jolene Dixon (Psychologist)
Daniel Foote (Community Treatment
Coordinator)

SIOUX CITY PPO'S



Front Row Left to Right – Cynder Flores, Mindy Bottom, Tiffany Stallbaum
Back Row Left to Right – Lindsay Van Holland, Jason Nelson, Nate Wallinga, Phil Welte, Shelly Hankins Walker, Nate Balder, Keith Iverson, Stacy Collins & Kevin De La O (below)



PAROLE UNIT

SIOUX CITY OFFICE

(Back row, left to right)

Jim Thompson, Jennica Corporon, Manny Scarmon, Tyler Griffin, Monte Colfack

(Front row, left to right)

CJ Nolen, Mark Covey (Supervisor), Kaia Downing, Brandee Ostrem





Community Treatment Coordinators

Sara Anderson (L)
Todd Hruska (Supervisor)
Kashe Utesch (R)

Community Program Monitors

Mia Freese (L)
Alejandra Gonzalez Marquez (R)



Sioux City PSI Unit
Lucero Vasquez

NORTH RESIDENTIAL TREATMENT FACILITY STAFF



Back row (L to R): Nick O'Brien (Supervisor), Deb Miller, McKenzie Martin, Alyssa Pank, Trevor Risdal, Mark Pope, Josh Martin
Front row (L to R): Jeff Batram, Whitney Van Wyk, Juaquin Salazar, Isaac Gallardo, Riley Jelken. Arleen Roth (not pictured)

SOUTH RESIDENTIAL TREATMENT FACILITY STAFF



Back Row (L-R) Greg Maassen, John Funkhouser , Todd Vogel, Ethan Heermann, Troy Baer

Front Row (L-R) John Weeks, Michaela Van Klompenburg Kelsey Callens (Manager), Jay Myers, Lexi Schwerin, Mike Schultz, Abby Fritsch, Jana Nash

2021/22 COMMITTEE HIGHLIGHTS

Diversity-Equity-Inclusion

The Diversity, Equity and Inclusion Focus Group (DEI Focus Group) was created in January 2021 to help identify any disparity within our Department, formulate a plan to educate staff on the different ethnic backgrounds we serve, and also build relationships in our community. The DEI Focus Group meets throughout the year and is comprised of ten staff members that represent all divisions within the Department.

The DEI Focus Group has accomplished many things this past year. We look forward to continuing our involvement in the community and building relationships.

Some of the things the DEI Focus Group accomplished this past year include:

- Hosted speakers to educate staff
- Attended events in the community (Unity in the Community; Family Fun Night)
- Attended Inclusive Sioux City Advisory Committee meetings monthly
- Continued to expand the Re-Entry Program to help eliminate barriers for our clients
- Continued to expand the Incentive Program rewarding positive pro-social behavior
- Staff spoke at local colleges/universities
- Media Interview - "Bridging the Gap: Community Corrections Education on Native History"

DIVERSITY



of people and perspectives

EQUITY



in policy and practice

INCLUSION



of all voices and visions

Trisha Etringer, Director at Great Plains Action, presented a Decolonization Workshop to DCS staff on April 12th. This presentation was very informative.



Interview – “Bridging the Gap: Community Corrections Education on Native History

WELLNESS COMMITTEE

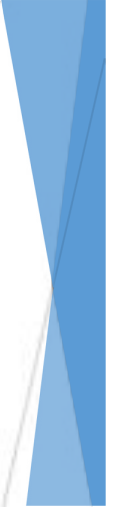
The Wellness Committee supports team building and fellowship through a variety of activities:

- “Adopt A Family” during the Holiday Season
- Open House Planning and Presentation for Probation, Parole, and RTF Supervision Week
- Volunteering in the community
- “Wellness” through satisfied stomachs and happy work days via BBQs, breakfasts, and potlucks

WELLNESS COMMITTEE



"IF WORK ISN'T FUN, YOU'RE NOT PLAYING ON THE RIGHT TEAM."
FRANK SCHNYBERG



SAFETY COMMITTEE



*HANDCUFF & PEPPER
SPRAY TRAINING*

The Safety Committee meets every three months to discuss and collaborate on safety issues and concerns. The committee is made up of nineteen staff members, representing all divisions within the Department.

Safety issues that we address range from safety of staff and clients within the building to safety while working in the community. These meetings improve communication within the Department and offers an opportunity for staff to bring safety concerns or new ideas to the committee.

This past year, we have focused on hands-on safety related exercises. Members of the safety committee have been teaming up with RTF staff for additional room searches and pat downs to build relationships and improve facility safety. We have established monthly defensive tactics training with Sgt. Jansen (WCSO) at Prairie Hills training facility for all who wish to attend. In the coming fiscal year, the plan is to have PO's Manny Scarmon, Nathan Balder, and CJ Nolen attend training in Des Moines specific to home visits. Once this training is completed, we will then implement home visit training within our district.

Examples of what our committee accomplished in the past year:

- *Safety Policy review and updates
- *Prepared building for annual audits and walk-throughs
- *Personal Safety Training was held for new employees as a part of the New Employee Orientation (NEO)
- *Replaced expired pepper spray and ballistics vests
- *Collaborated with WCSO and held Pepper Spray Certification on 8-27-21
- *Collaborated with WCSO and held Handcuff Training on 3-15-22 and 3-16-22
- *Personal Safety Trainer Recertification in Des Moines - Adam Timmins, Alejandra Gonzalez-Marquez, Nathan Balder

Fair Chances Employment

In FY22, Community Treatment Coordinators Sara Anderson and Kashe Utesch had several opportunities to raise awareness of the barriers individuals with criminal histories face in regard to attaining sustainable quality employment. They were also able to advocate for clients in an attempt to get employers to change their exclusive hiring practices. On August 18, 2021, Sara and Kashe presented to staff at Iowa Works in Sioux City. They were asked to present to employer groups through Iowa Works and the Siouxland Chamber of Commerce on August 24, 2021 and September 2, 2021. Additionally, Sara and Kashe presented on the employment barriers and solutions during the Statewide Reentry Conference in April 2022.

Sara and Kashe also hosted two Fair Chances Employment Fairs in FY22, September 2021 and June 2022. Employers who hire individuals with criminal histories (including felonies) were invited to come to the Sioux City Office to set up a booth, accept applications, and do on the spot interviews with potential employees. These events were open to all DCS involved clients and advertised in the community to welcome outside applicants struggling with finding work. The feedback from employers after each of these events was very positive and helpful in planning future events. Between these two events, 22 booths were set up and 49 potential employees attended.

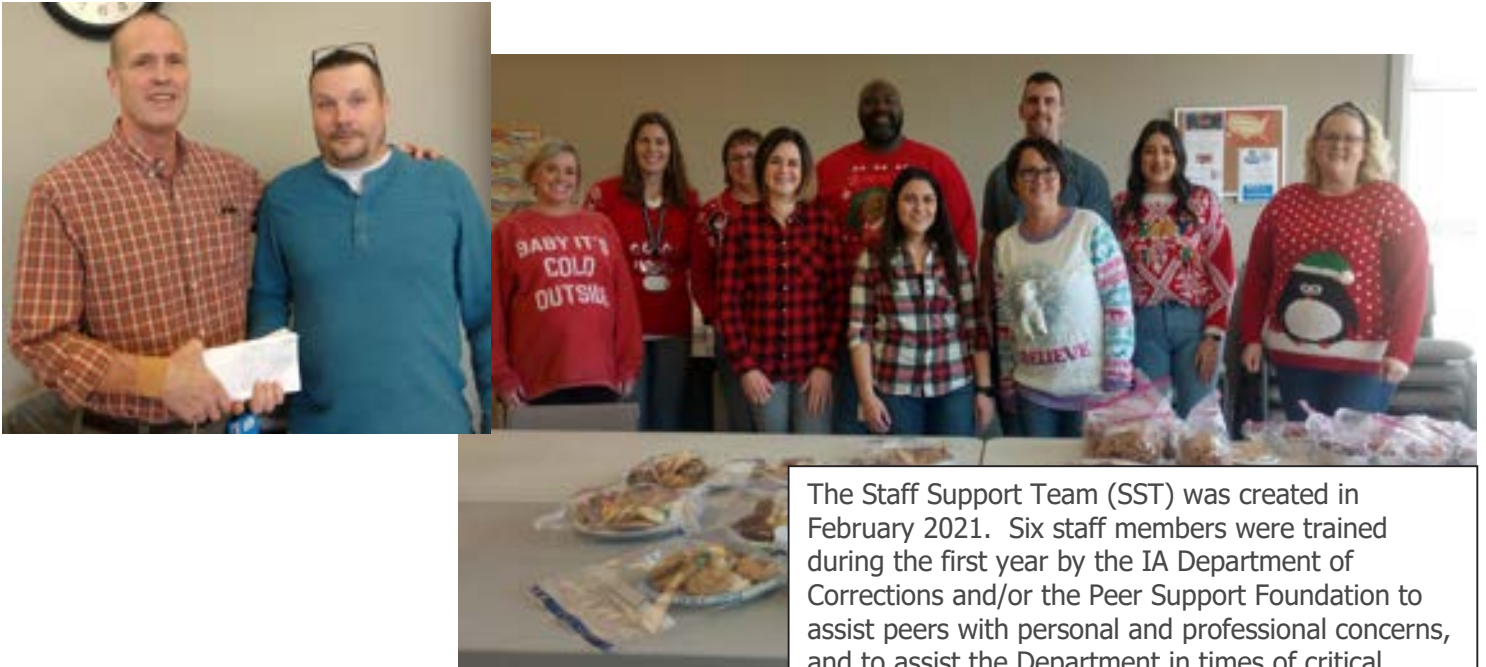


2022 PROBATION/PAROLE/RTF WEEK



SUPPORTING OUR TEAM

The parents of RO Troy Baer lost their home and belongings to a house fire in Algona, IA. The Wellness Committee supported a holiday cookie bake sale and took donations for the Baer family. It was a great success and \$1,340.00 and 5 gift cards were raised. Thank you to all!
(Left) Keith Iverson and Troy Baer



The Staff Support Team (SST) was created in February 2021. Six staff members were trained during the first year by the IA Department of Corrections and/or the Peer Support Foundation to assist peers with personal and professional concerns, and to assist the Department in times of critical incidents. Policies were developed and implemented, to meet the following objectives:

- To provide support to employees involved in any type of personal and/or professional concern or crisis;
- To listen to staff, support them, and refer them to appropriate resources, if necessary;
- To promote confidentiality, trust, and allow appropriate anonymity for employees receiving support;
- To provide information and referrals to an employee involved in a traumatic event;
- To assist employees as requested by the employee, peer, family member, or member of the leadership team;
- To receive feedback from staff regarding the effectiveness of the program.

SST currently has five team members who voluntarily serve the Department; one member has LMSW licensure. Team members have met with numerous employees individually, and feel that the program has been beneficial for both the employees and peers involved.

Staff Support Team

Left to Right: Jennica Corporon, Brandee Ostrem, John Funkhouser, Kaia Downing, Manny Scarmon



2021/22 STAFF ACCOMPLISHMENTS

NEW EMPLOYEE ORIENTATION



*Rock Star
CCP Instructors!*

*Dan Pullen
&
Cynder Flores*

Lesley Rodriguez completed her Associate of Arts Degree



Jamey Beltman was awarded the Lowell Brandt Award at this year's Iowa Corrections Association training. This is awarded to individuals who are instrumental in the development, organization and planning of ICA. Congratulations!

Jamey is pictured left with his wife Paula and youngest son, Evan.



Congratulations to CJ Nolen and Daniel Foote for receiving their SOTP 1 Certification.

Celebrating Client Success! Drug Court Graduates



Jaryl Grauer graduate (center) with PPO Thomas (left) and panelist Gary Burton (right)

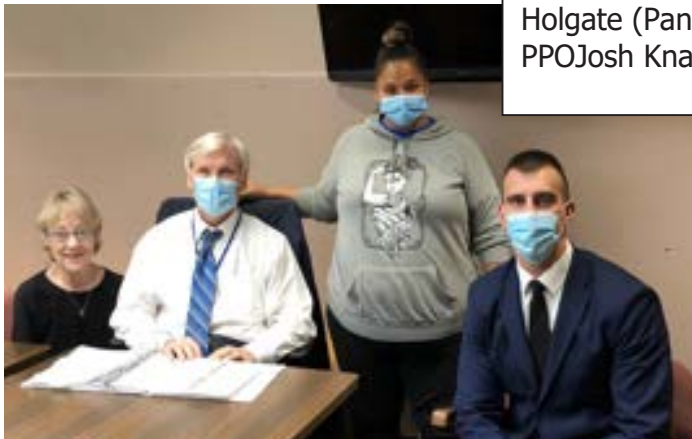
PLYMOUTH COUNTY



Andrew Storlie graduate (left) PPO Thomas (right)

WOODBURY COUNTY

Nicole Fraizer (center) pictured with Diane Holgate (Panelist), Judge Ackerman and PPO Josh Knaack



Dustin Duncan (right) pictured with Diane Holgate (Panelist), Judge Ackerman, Angela Arrington (Panelist) and PPO Josh Knaack



2021/22 WE SUPPORT OUR COMMUNITIES!



A collection of hats and gloves were collected by staff to donate to the Sioux City Soup Kitchen.



Items were donated by Sheldon staff for the Genesis House and by Sioux City staff for Safe Place.



3rd District Staff went to the Sioux City Food Bank and packed 700 lunches for children to have over the weekends



SIoux CITY LITTER DASH

Each spring, staff and clients work together to help clean up Sioux City by participating in the "Litter Dash". This year, we picked up A LOT of garbage near the walking path.



SUPPORTING THE WOODBURY COUNTY
SHERIFF'S K-9 GOLF FUNDRAISER





Sioux City

Family Fun Night

Family Fun Night takes place at the Expo Center in Sioux City. This is a free event for families and their children to come play games, eat food, win prizes, and find out about services available to them. DCS goes to show support, educate about our department, and get to know community members. Fun was had by all, and DCS looks forward to Family Fun Night 2023.



**UNITY
IN
THE
COMMUNITY**



Re-Entry at Work

Our Department worked hard this year growing our Re-Entry and Incentive Programs. We are working to eliminate barriers for our clients to give them the best chance to succeed and also reward the clients that are making positive pro-social changes in their lives.

3rd District staff went to NCCF on November 10, 2021 to have a reach in visit with clients wanting to parole or complete work release in our district. Around 50 clients were met with. During these meetings we discussed what needs they may have upon release, and what they see as assets and concerns.

A hygiene closet was created this year to have products on hand for clients in need.

Community Donations for Client Incentives & Re-Entry Funds:

- Launch Pad Children's Museum passes
- Burger King gift cards
- McDonald's gift cards
- YMCA passes
- Public Pool passes
- County Fair tickets
- Sioux City Transit Bus Tokens
- Hygiene Products
- Clothing Items

*criminal history taken into consideration



CLIENTS GIVING BACK TO OUR COMMUNITIES!

RTF South clients went to Mary J. Treglia House and helped clean up their community garden!

Before



After



NATIONAL CRIME VICTIMS' RIGHTS WEEK

Client sidewalk artwork for National Crime Victims' Rights Week



Donations were taken for National Crime Victims' Right's Week.

Items were purchased for the Lila Mae House



On 5/1/22 DCS held its first Art Workshop. Clients from the RTF were able to decorate bags for the Ronald McDonald House, as well as create art. Pizza, pop, and fun was had by all.





Misty Sweet

Retired from the 3rd Judicial District DCS on March 31st, after 33 years with the Iowa DOC. She worked 17 years in the prison system and 16 in CBC.



RETIREMENTS

WAYNE GUY

After 31 years of service, Wayne Guy retired from our Department. Starting as an RO and retiring as a PPOII



3rd District Information Technology

By Systems Administrator, Ryan Daniels

"One of my goals as the Third District's Systems Administrator is to make sure downtime for our critical systems is at the absolute minimum, while reliability, security and ease of access remain high. With this focus, it was important for us to finally migrate away from our old domain this year. A domain is a computer network that allows for management and control of security, permissions, computer configurations and much more. It's basically the heart of any organization's IT infrastructure.

We had been on our own domain for a long time, with a trust relationship between our domain and the rest of the DOC's domain, allowing us to still communicate with systems in the greater-DOC networks. (Think of us as on an island, away from the DOC-mainland, with a few trade routes going back and forth.) We were having to Band-Aid many fixes and put less-than-ideal solutions in place to continue operations with this setup, as systems on DOC's domain chugged right along, growing and improving in functionality. This project had been a long time in the making, and something I'd wanted to address ever since joining the Third District.

In February of 2022, we kicked things off to bring us in line with the rest of the DOC districts. In what expanded to be a multi-week and many-late-nights project, we were able to stand up our own DOC domain controller, move our multitude of devices onto the new domain, merge two sets of domain accounts and permissions, change core IP addressing functions in our environment, and restructure our data (fixing decade-old security gaps along the way), while also migrating our critical applications, data and services to newly virtualized file and app servers for both Sioux City and Sheldon, deploying redundant, off-site backup capabilities at the same time. Whew.

If it's not obvious already, this project required a lot of time and planning up front, prior to the cutover. (And a lot of time investment after the cutover, too.) I'm thankful for everyone in the district being so patient and understanding with their needs and requests during this time as I juggled tasks and focused on completing the move. They are really a great bunch of people to work with.

It was a massive project, but one well-worth the time investment. Things are running smoother than ever. We're now able to be fully integrated into the day-to-day systems of the DOC. We're more secure and protected than ever before, and I think staff would say their jobs are massively easier as a result of the move as well! (Well, maybe just a tiny bit easier...)

Thanks for indulging me with this glimpse into the realm of IT, quietly existing behind-the-scenes of everything we do here in the Third District."



STAFF TRAINING

Many of our staff are also trainers of specialized topics and facilitate training for the remainder of the Department. We are grateful for their skills and volunteering to be a trainer.

New Employee Orientation training for all new staff hired in the past year was completed in the fall. We taught and coached topics such as: Core Correctional Competencies, Personal Safety, Report Writing, Motivational Interviewing, CPR, Community Resources, and much more.

A concerted focus for training in FY 2022 was completion of the many and varied training modules offered through our statewide Learning Management System. Staff completed a total of **3,234** training hours through LMS. Our total training hours for this fiscal year, 4,825 is 12% more than last fiscal year (4,326).

The top training topics for FY2021 were:

1. Implicit Bias
2. Diversity Equity and Inclusion Workshops
3. Staff Support Team
4. Personal Safety
5. Drug Recognition Education
6. CPR
7. DRAOR (Dynamic Risk Assessment of Offender Re-Entry success planning)
8. New Employee Orientation
9. ICOTS (Interstate Compact Offender Tracking System)
10. Sex Offender Treatment Program Certification
11. Sex Offender Treatment and Intervention Progress Scale (SOTIPS assessment tool)



**Staff
completed a
total of**



**hours through
in-person,
virtual and
web based
training.**

STRATEGIC INITIATIVES

CLIENT SUCCESS

We will continue to address community and staff safety by taking advantage of technology, training, and resources.

COLLABORATION

We will utilize technology to support communication, increase accountability, improve safety, and enhance relationships with community stakeholders.

SAFETY

We will target barriers that limit client access to community resources in order to promote rehabilitation and reduce criminal behavior.

STRATEGIC INITIATIVE STEPS TOWARDS PROGRESS FY22

- **Increased collaboration with stakeholders (focus in 3A)**
- **Rebranding our Department logo**
- **Utilization of Re-Entry and Incentive funds for clients**
- **All staff trained in Trauma Informed Response**
- **Staff Support Team and Wellness committee involvement**
- **Safety Committee – additional personal safety training**
- **Two employment fairs hosted at our Sioux City office**
- **Additional classes added for ACT Intentional Living**
- **Additional classes added for Sex Offender treatment**
- **Department Facebook Page**
- **Increased community engagement**
- **Promoting careers in Community Based Corrections**
- **Guest speakers to promote Diversity, Equity, and Inclusion**

BOARD OF DIRECTORS

<p>BUENA VISTA COUNTY Tom Huseman 213 Cyclone Dr. Alta, IA 51002 712-229-7854 (c) Thuseman@bvcountyiowa.com</p>	<p>CHEROKEE COUNTY Bryan Petersen 795 500th St. Cleghorn, IA 51014 712-229-0660 (c) bpetersen@co.cherokee.ia.us</p>	<p>CLAY COUNTY Art Hamrick 2365 290th St. Spencer, IA 51301-7404 712-260-5535 ahamrick@co.clay.ia.us</p>	<p>CRAWFORD COUNTY Eric Skoog 814 N. 24th St. Denison, IA 51442 712-263-5319 eric.j.skoog@gmail.com</p>
<p>DICKINSON COUNTY Steve Clark 24432 182nd St. Spirit Lake, IA 51364 712-853-6473 sclark@dickinsoncountyiowa.gov</p>	<p>EMMET COUNTY John Pluth 1823 Hwy 4 Estherville, IA 51334 712-209-3226 cjpluth09@aol.com</p>	<p>IDA COUNTY Creston Schubert 406 Crawford St. Galva, IA 51020 712-229-7956 (c) Cjschubert@schallertel.net</p>	<p>KOSSUTH COUNTY Kyle Stecker 3807 90th Ave. Swea City, IA 51590 515-320-3844 kstecker@co.kossuth.ia.us</p>
<p>LYON COUNTY Jerry Birkey 1662 Ibex Ave. Rock Rapids, IA 51246 712-739-0472 (c) jerry.birkey602@gmail.com</p>	<p>MONONA COUNTY Tom Brouillette 44616 110th St. Mapleton, IA 51034 712-882-3226 Mocodist2@mononacounty.org</p>	<p>O'BRIEN COUNTY Nancy McDowell 1016 6th Ave. Sheldon, IA 51201 712-261-0167 (cl) nmcdowell@obriencounty.iowa.gov mcdowellnancy@hotmail.com</p>	<p>OSCEOLA COUNTY Michael Schulte 1010 4th St. NE Sibley, IA 51249 712-754-3925 (h) mschulte@osceola.coia.org</p>
<p>PALO ALTO COUNTY Craig Merrill 2303 4th St. Emmetsburg, IA 053624 712-852-9084 Craig.merrill302@gmail.com</p>	<p>PLYMOUTH COUNTY Don Kass 48138 190th St. Remsen, IA 51050 712-540-4690 Citizenk2@msn.com dkass@co.plymouth.ia.us</p>	<p>SIOUX COUNTY Mark Sybesma 2980 350th St. Hull, IA 51239 712-722-2259 sybm@mtcnet.net</p>	<p>WOODBURY COUNTY Jeremy Taylor Sergeant Bluff, IA 51054 jtaylor@woodburycountyiowa.gov</p>
<p>Treylla Lee – JUDICIAL REPRESENTATIVE 3807 Chippewa Ct., Sioux City, IA 51104 712-258-2538 (h), 712-204-1542 (c) AKATML12@aol.com</p>	<p>Dennis Wright – CITIZEN ADVISORY REP. 2613 Castles Gate Dr., Sioux City, IA 51106 712-441-6505 Wrights4946@gmail.com</p>		

HIGHLIGHTS OF BOARD MEETINGS

September 3, 2021

- Change in policy to allow staff to attend Board Meetings without using paid leave time.
- Department debit card secured through Security National Bank.
- Review of Department goals relating to additional positions.
- Special Program completion rates were shared.
- Training – Peer Support training in Ft. Dodge and Des Moines, New Employee Orientation training (8 - 3rd District staff and 4 - 4th District staff).
- Building projects: Sheldon HVAC system cleaned and new gutters, brick repair around front steps of Sioux City building, new fire alarm system in Sioux City, and preparing for major renovation of resident bathrooms in North RTF and second floor staff bathrooms (north building).
- Table of Organization was approved (81 FTE's).

December 3, 2021

- Strategic Initiatives progress reviewed: client success rates, stakeholder collaboration, safety, IT development, and building repairs.
- Review of FY21 Annual Report.
- Approval of additional positions to the Table of Organization: Supervisor, Community Treatment Coordinator, and PPOII.
- The Department's mission statement was reviewed and approved.
- Resolution #07001 updated: Board authorization for the District Director and Administrative Officer to handle the investment of all operating funds received.
- Director Hansen's annual evaluation was completed.

March 4, 2022

- Guest presentation by Community Treatment Coordinators Kashe Utesch and Sara Anderson specific to community outreach. Our department has been involved in Family Fun Night, Neighborhood Night Out, as well as presentations at Iowa Works and Siouxland Chamber of Commerce. Overview of classes offered by our department and information on our website and Resource Guide were shared.
- Election of officers completed: Board Chair Nancy McDowell, Vice Chair Kelly Snyder Sybesma, and Board Representative Art Hamrick.
- Out of State Travel – We no longer have to get permission for out of state travel from Central Office. Our Board decided they don't need to "pre-approve" out of state travel as related expenses will show up on our monthly expenditure reports and end of the year reports (which they review).
- Presentation shared related to statistics for client housing, job retention, revocations and escapes from the facilities, and sex offender related information.

June 3, 2022

- Meeting held at our office location in Sheldon.
- Presentation by Community Program Monitor, Lesley Rodriguez, specific to Minimum Risk Probation (self- supervision or "paper" supervision). Caseload is approximately 470 clients.
- FY23 Goals were discussed: increase use of technology, Trauma Informed Care and Crucial Conversations training, Circles of Support and Accountability panel.
- Personnel Classification Manual was reviewed and approved.
- Department By-Laws were approved.
- FY23 Budget was presented and unanimously approved.
- District Director Appointment – Director Hansen was appointed for another twelve months.

FINANCIAL RESULT OF OPERATIONS

33

FTE Positions		81 FY start	84 FY end			
Resources Available		Original Board Approved		Revised	Total YtD	Percent (Actual of Budget)
04B	Balance Brought Forward - Local Funds	1,113,776	1,113,776	1,113,776	1,113,776	100.00%
04B	Balance Brought Forward - General Fund	-	-	-	-	---
05A	Appropriation	7,519,274	7,519,274	7,519,274	7,519,274	100.00%
---	Appropriation Re-Allocation	-	-	-	-	---
-						
201R	Federal Support	-	-	-	-	---
202R	Local Governments	-	-	-	-	---
204R	Intra-State Receipts	-	-	-	-	---
205R	Grants (includes Federal pass-through)	-	-	-	-	---
234R	Transfers - Other Agencies	-	-	-	-	---
301R	Interest	10,000	10,000	10,000	5,674	56.74%
401R	Enrollment / Supervision Fees	440,552	440,552	440,552	428,899	97.35%
401R	Sex Offender Fees	50,000	50,000	50,000	46,680	93.36%
401R	IDAP / BEP Fees	-	-	-	-	---
401R	Other Client / Group Fees	9,000	9,000	9,000	9,729	108.10%
501R	State Offender Rent	475,000	475,000	475,000	538,440	113.36%
501R	Federal Bed Rent	-	-	-	-	---
501R	Federal UA Contract Reimbursements	-	-	-	-	---
704R	Miscellaneous	16,200	-	-	18,174	112.19%
	Total Resources Available	9,633,802	9,617,602	9,617,602	9,680,646	100.49%
Funds Expended						
101	Personal Services	7,572,773	7,572,773	7,572,773	7,704,868	101.74%
202	Personal Travel In-State	37,500	37,500	37,500	42,438	113.17%
203	State Vehicle Operation	13,100	13,100	13,100	8,261	63.06%
205	Personal Travel Out-of-State	5,000	5,000	5,000	-	0.00%
301	Office Supplies	45,800	45,800	45,800	32,070	70.02%
302	Facility Maintenance Supplies	24,500	24,500	24,500	3,928	16.03%
304	Professional & Scientific Supplies	50,000	50,000	50,000	23,878	47.76%
306	Housing & Subsistence Supplies	35,800	35,800	35,800	21,154	59.09%
308	Other Supplies	7,500	7,500	7,500	5,447	72.63%
311	Food	95,000	95,000	95,000	88,778	93.45%
312	Uniforms & Related Items	-	-	-	-	---
401	Communications	122,000	122,000	122,000	8,865	7.27%
402	Rentals	20,000	20,000	20,000	9,450	47.25%
403	Utilities	104,750	104,750	104,750	104,425	99.69%
405	Professional & Scientific Services	112,000	112,000	112,000	33,483	29.90%
406	Outside Services	70,000	70,000	70,000	50,730	72.47%
407	Intra-State Transfers	-	-	-	-	---
408	Advertising & Publicity	-	-	-	140	---
409	Outside Repairs/Service	412,500	412,500	412,500	596,265	144.55%
412	Auditor of State Reimbursements	-	-	-	-	---
414	Reimbursement to Other Agencies	28,900	28,900	28,900	13,841	47.89%
416	ITS Reimbursements	-	-	-	128	---
501	Equipment	512,000	512,000	512,000	-	0.00%
502	Office Equipment	-	-	-	-	---
503	Equipment (Non-Inventory)	78,520	78,520	78,520	40,530	51.62%
510	IT Equipment	246,159	246,159	246,159	70,167	28.50%
601	Claims	-	-	-	-	---
602	Other Expense & Obligations	40,000	40,000	40,000	30,289	75.72%
901	Capitals	-	-	-	-	---
-						
91B	Balance Carry Forward - Local Funds	-	-	-	-	---
91B	Balance Carry Forward - General Fund	-	-	-	-	---
93R	Reversion	-	-	-	-	---
---	Appropriation Re-Allocation	-	-	-	-	---
---	De-appropriation	-	-	-	-	---
	Total Expenses	9,633,802	9,633,802	9,633,802	8,889,135	92.27%
	Ending Balance		791,511			

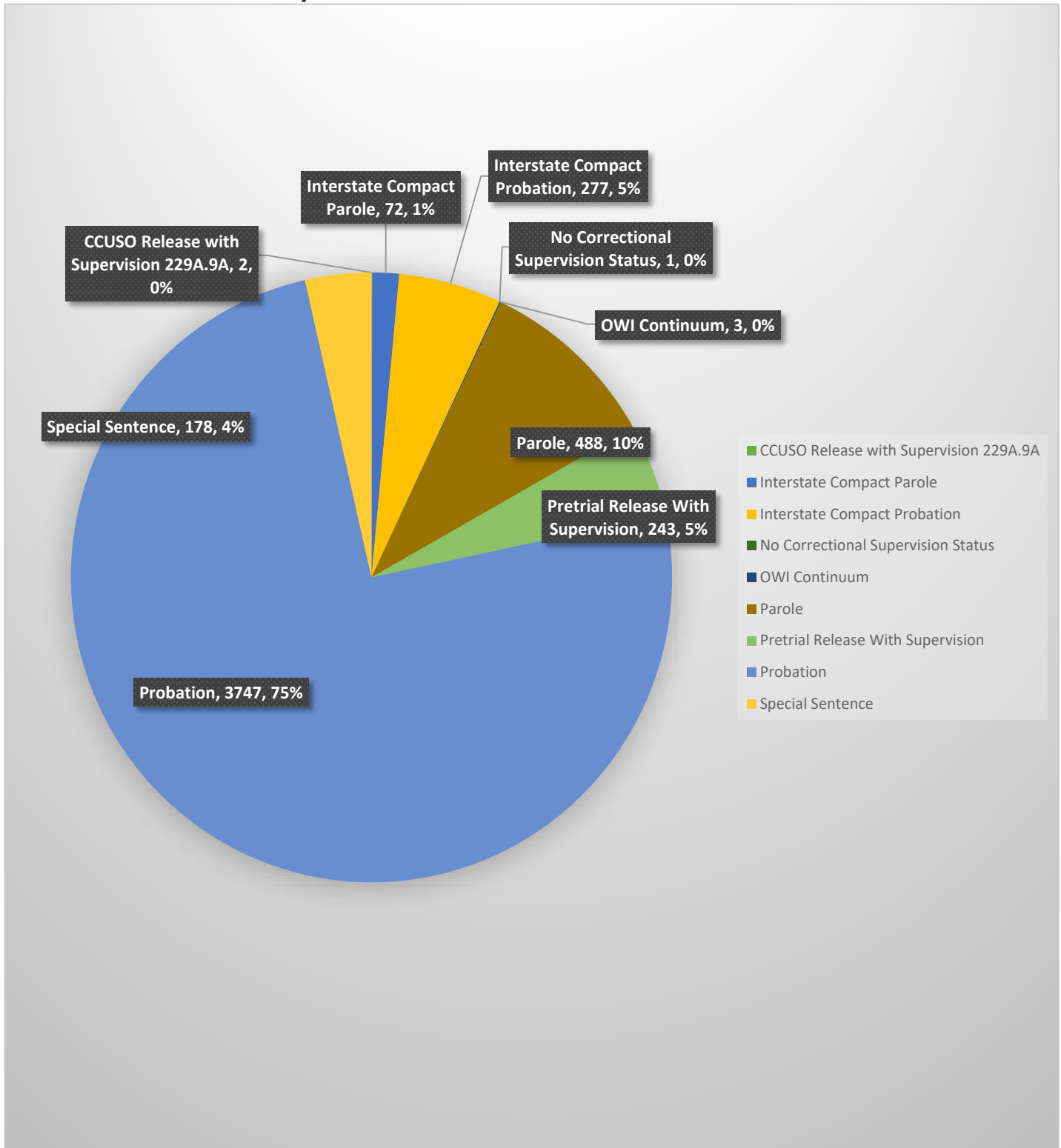
DISTRICT FACTS

Average Daily Costs

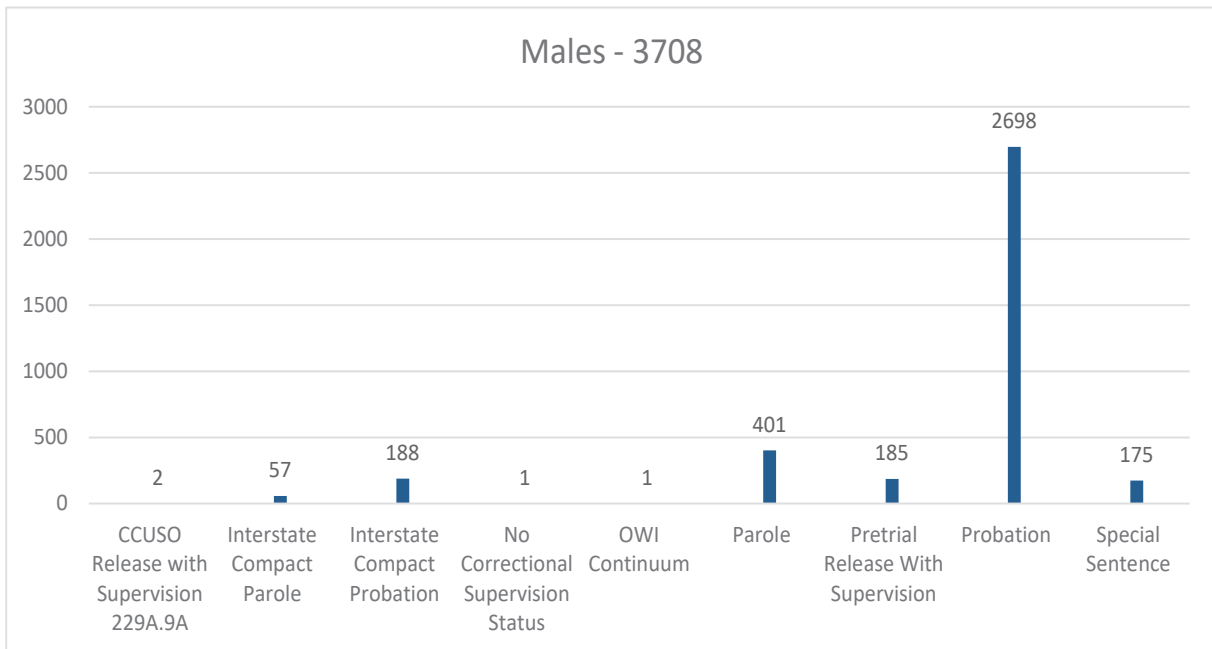
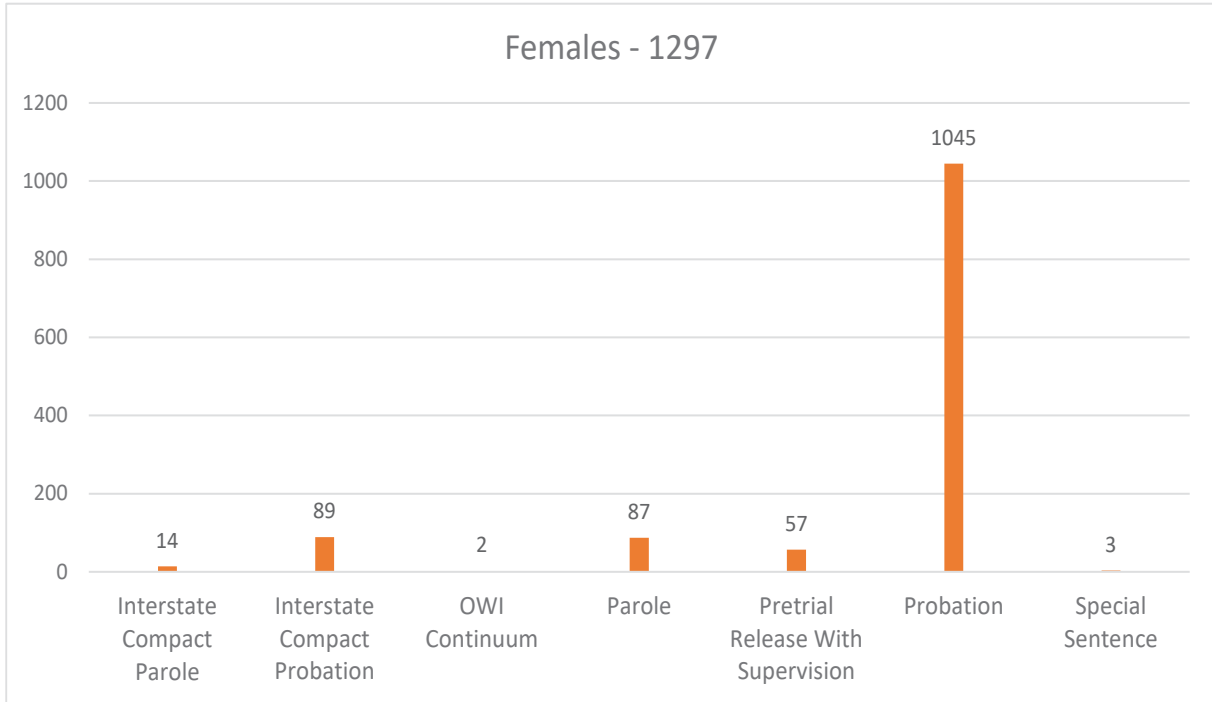
COSTS PER CLIENT SERVED	
Pre-Sentence Investigation (long form)	\$386
Pre-Sentence Investigation (informal)	\$132
COSTS PER DAY PER CLIENT SERVED	
Iowa Domestic Abuse Program Monitoring	\$.35
Low Risk Probation – “Paper Supervision”	\$.37
Minimum Risk Probation Supervision	\$.59
Pre-Trial Release with Supervision	\$3.26
Intensive Supervision	\$6.65
Specialty Court (Drug court/Veteran’s court)	\$7.55
Standard Supervision	\$7.63
Intensive Sex Offender Supervision	\$21.17
Residential Treatment Facility Placement	\$98.16

3RD DISTRICT CLIENTS ON SUPERVISION

5,011 CLIENTS SERVED in FY22

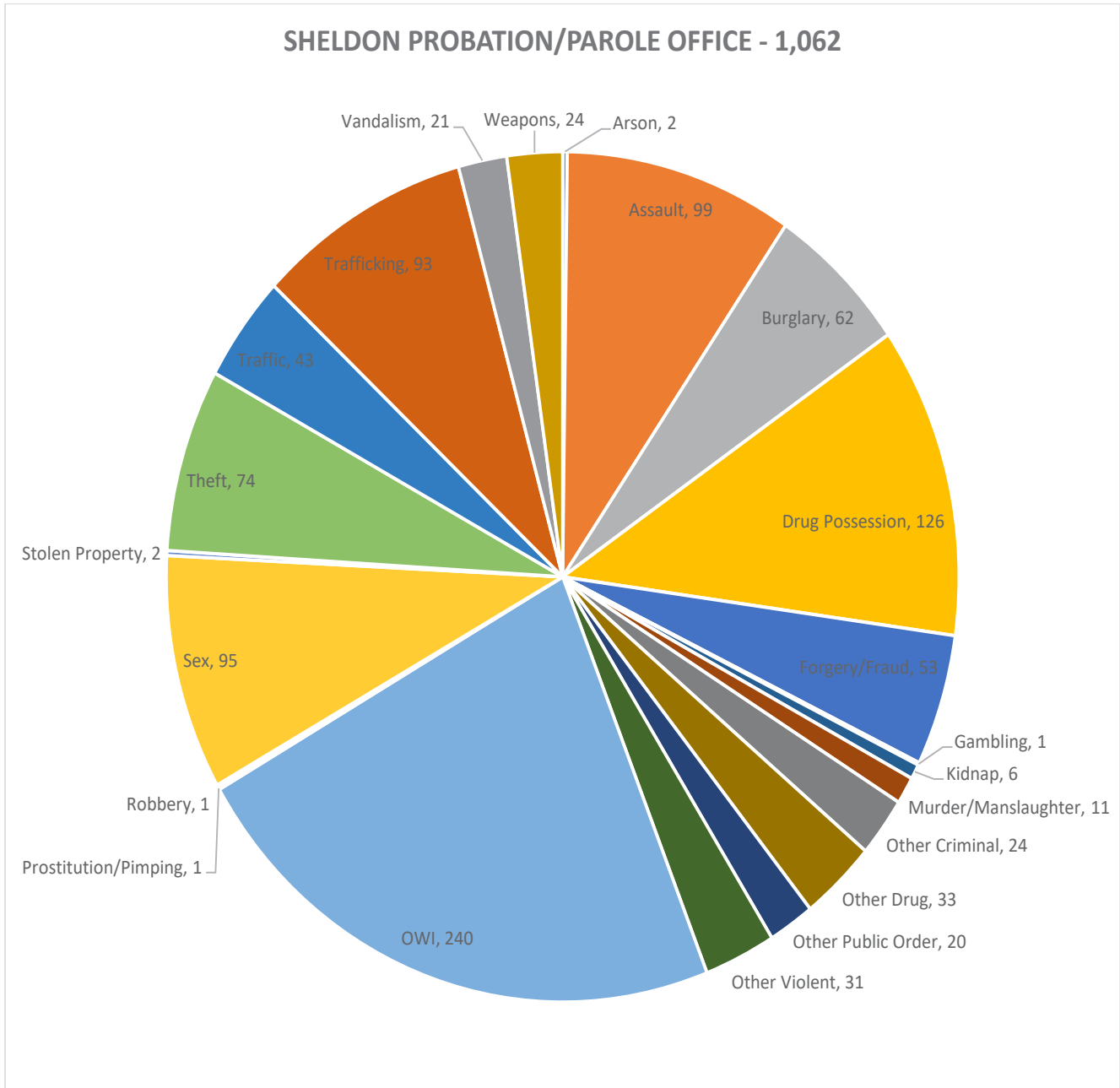


CLIENTS SERVED ON SUPERVISION BY GENDER



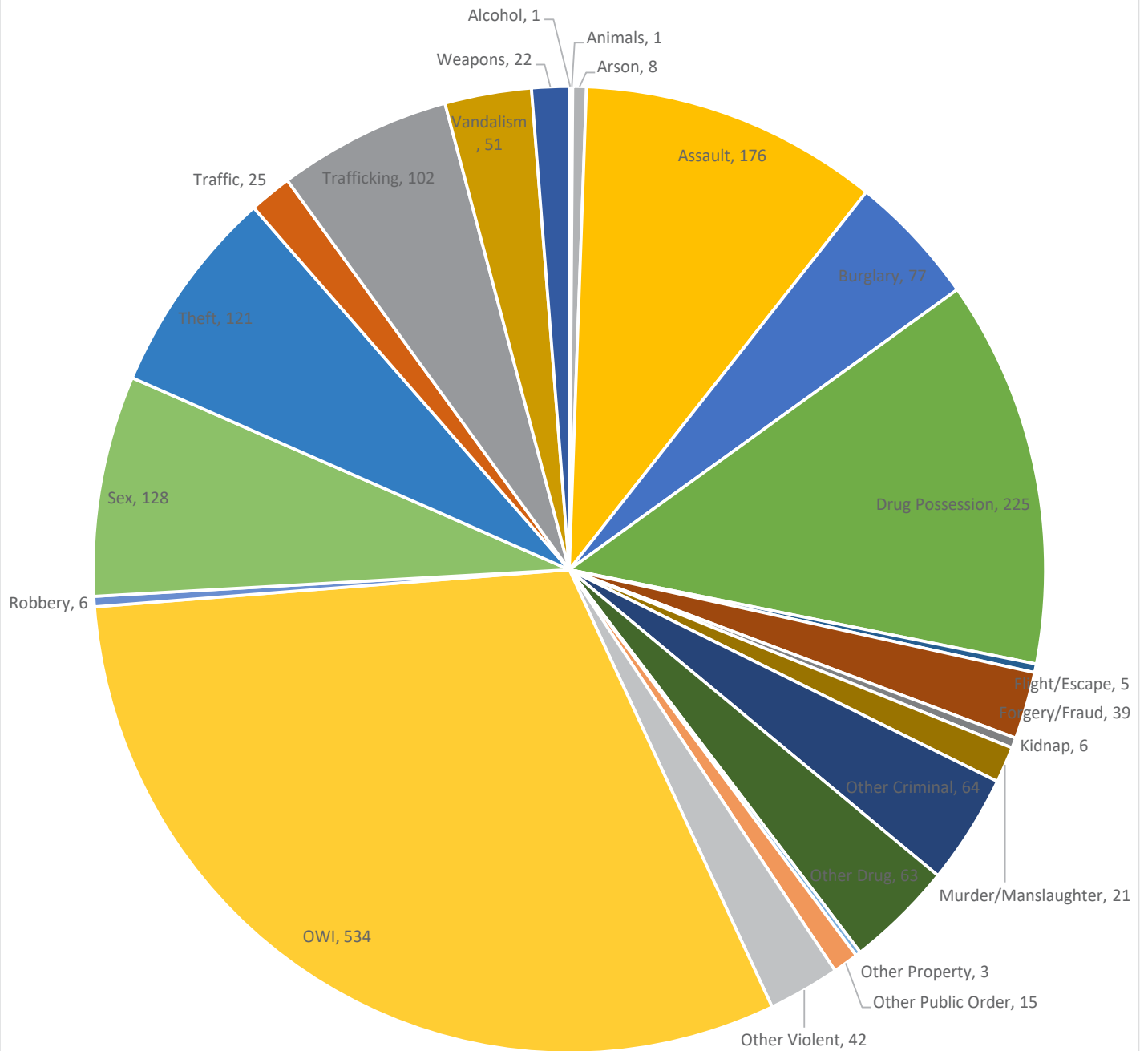
Unknown = 6

CLIENTS ON SUPERVISION 6/30/2022 BY OFFENSE TYPE

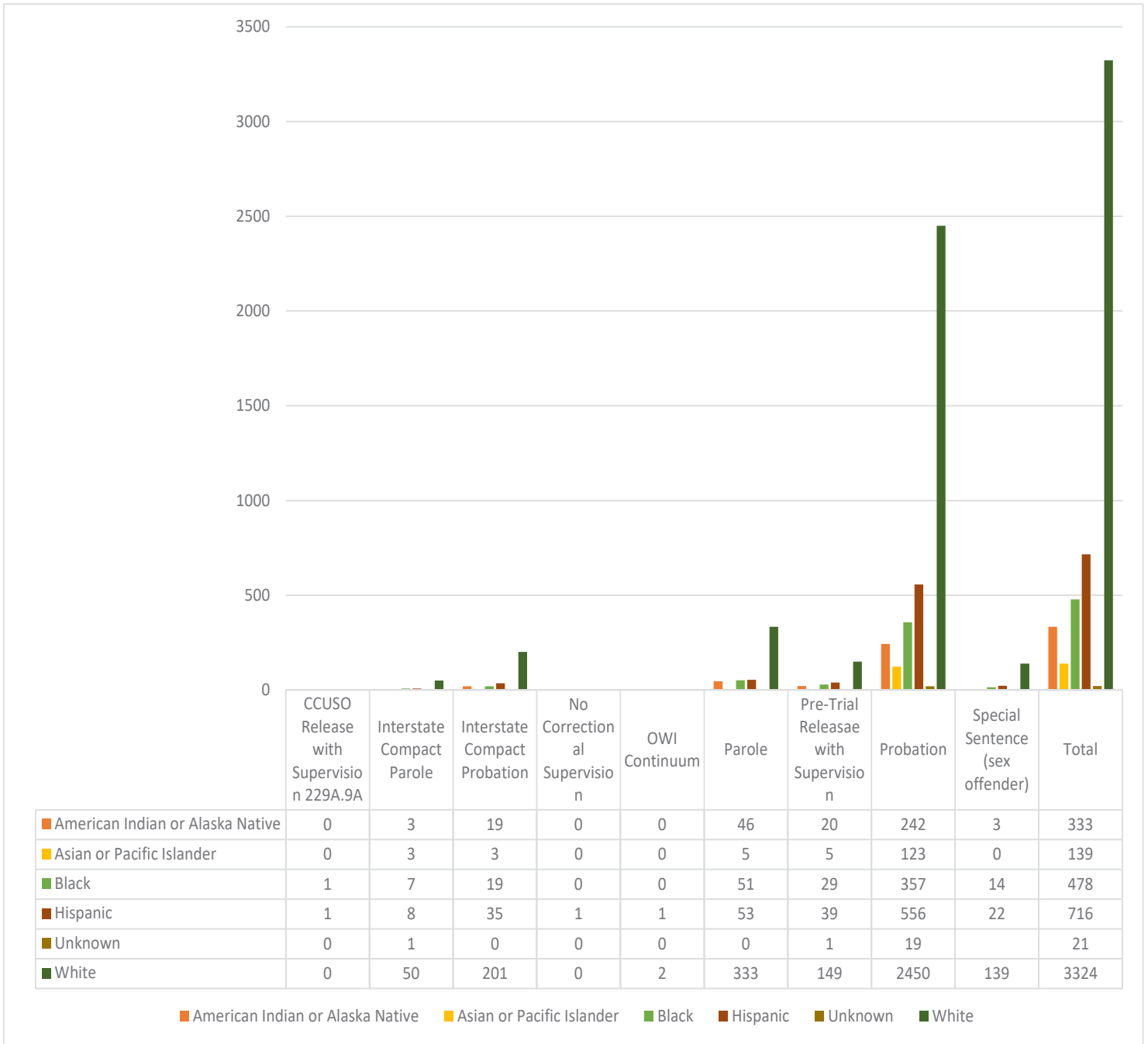


CLIENTS ON SUPERVISION 6/30/2022 BY OFFENSE TYPE

SIOUX CITY PROBATION/PAROLE OFFICE - 1,735

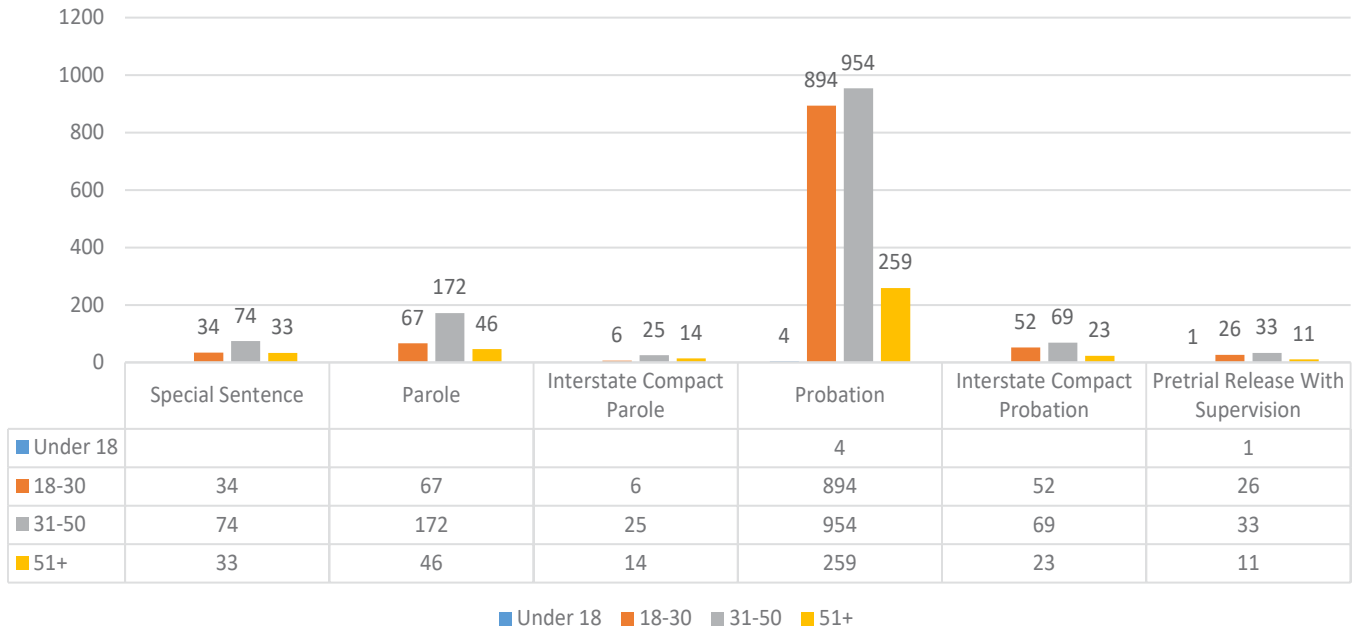


CLIENTS SERVED ON SUPERVISION BY TYPE AND RACE FY21/22

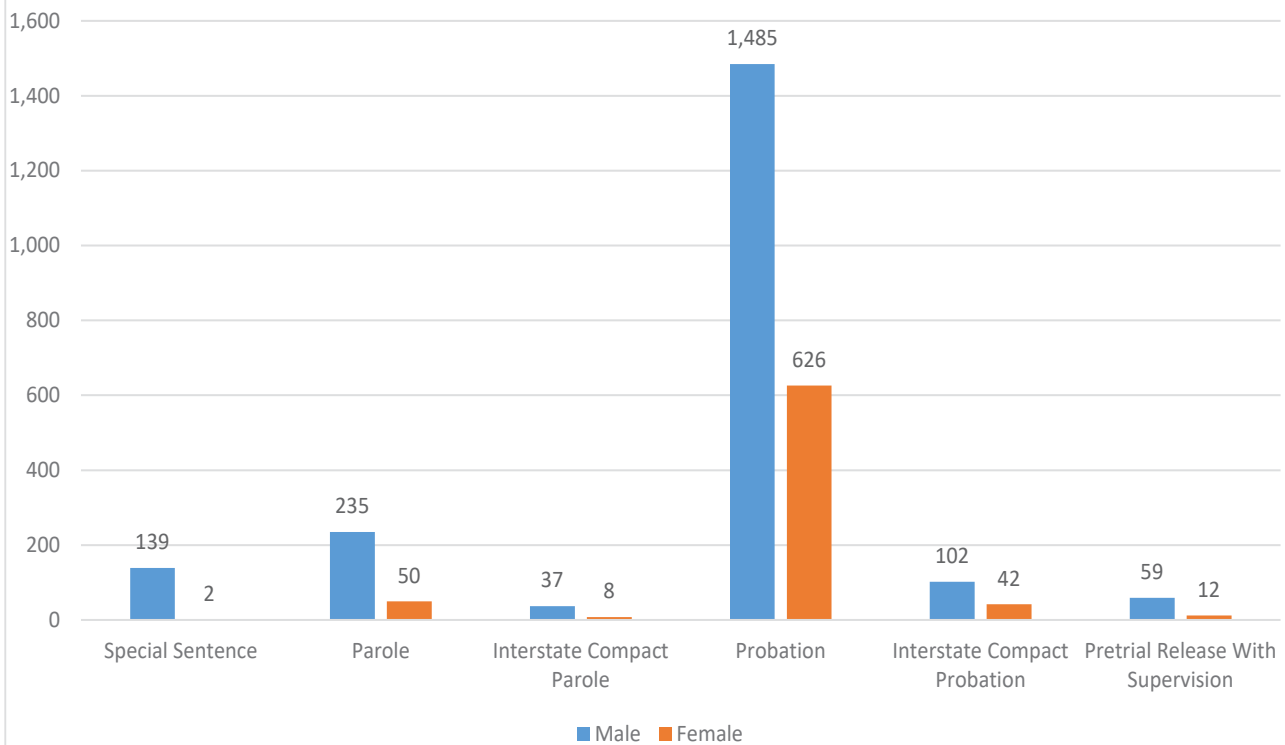


CLIENTS ON SUPERVISION AS OF 6/30/2022

Supervision Status by Age



Supervision Status by Gender



CLIENTS ON SUPERVISION by RACE/ETHNICITY (as of 6/30/2022)

State of Iowa and District

	STATE %	DISTRICT %
White	84.1%	85.7%
Black	4.3%	1.7%
Native American/Alaska Native	0.6%	0.9%
Asian/Pacific Islander	3.0%	2.0%
Hispanic	6.7%	9.3%
Other	1.3%	.4%
TOTALS	100%	100%

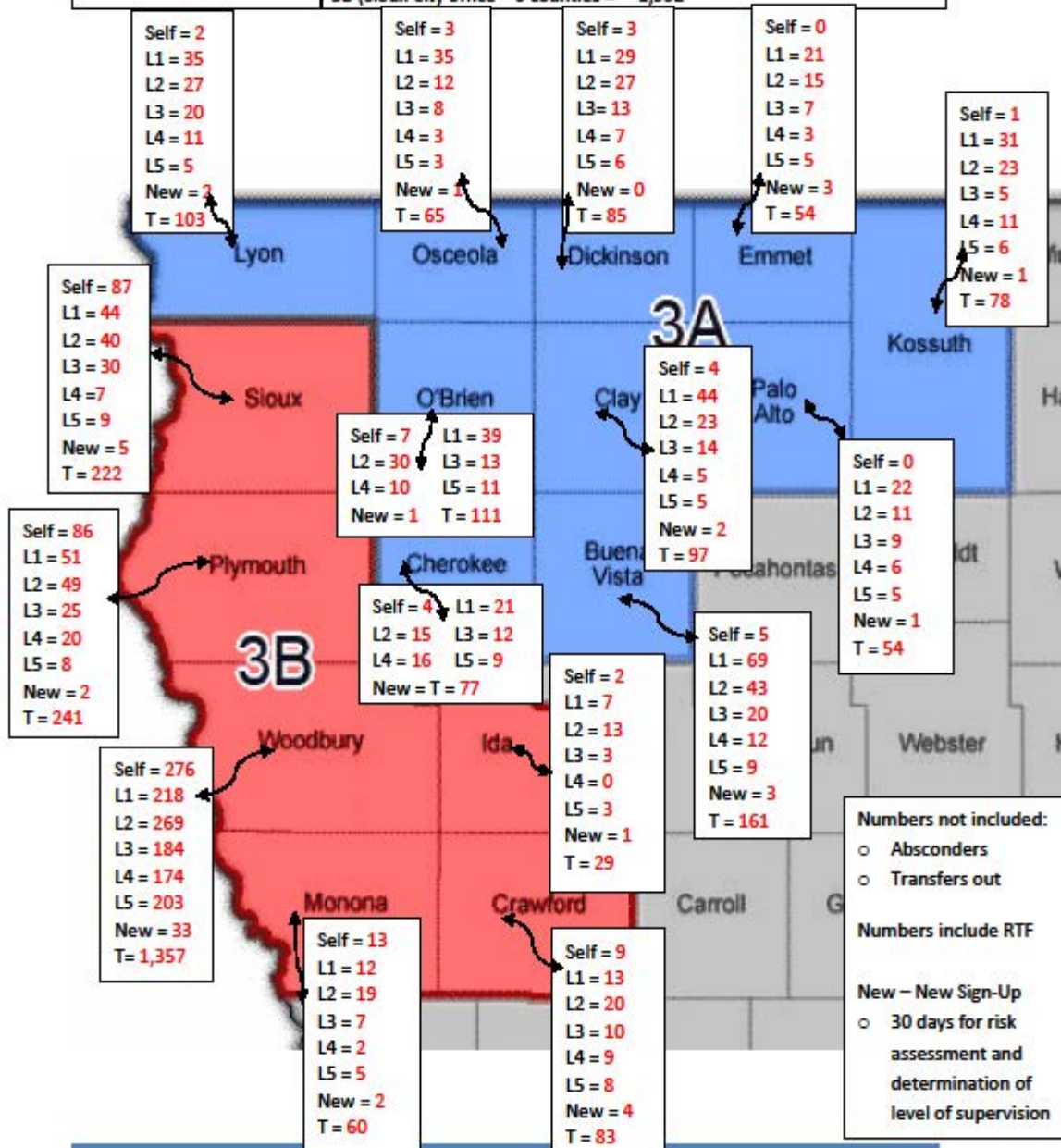
Race by District County Population

%	Buena Vista	Cherokee	Clay	Crawford	Dickinson	Emmet	Ida	Kossuth	Lyon	Monona	O'Brien	Osceola	Palo Alto	Plymouth	Sioux	Woodbury
White	54.9	91.8	92.4	62.6	94.2	86.3	93.4	92.8	94.5	93.8	90.9	86.6	92.6	89.5	86.1	69.1
Black	4.0	1.3	0.9	3.6	0.7	1.3	0.6	1.0	0.4	0.7	1.6	1.1	1.8	2.0	0.8	5.3
Native American Alaska Native	0.7	0.5	0.4	1.5	0.2	1.7	0.4	0.6	0.6	2.0	0.4	0.7	0.5	1.0	0.7	3.1
Asian/Pacific Islander	13.4	1.1	0.9	3.2	1.0	0.7	0.8	0.6	0.4	0.4	0.9	0.8	1.0	1.1	1.0	3.7
Hispanic	27.5	4.9	4.4	30.4	2.9	10.3	4.0	4.6	3.2	2.2	6.0	9.5	3.3	6.0	11.7	18.6

3 rd District Supervision Status	WHITE- NH	BLACK - NH	AMERICAN INDIAN ALASKA NATIVE-- NH	ASIAN PACIFIC ISLANDER - NH	UNKNOWN - NH	W - HISPANIC	B - HISPANIC	AI/AN - HISPANIC	A/PI - HISPANIC	Not Identified	Race/ Ethnicity Totals	% of Total
SPECIAL SENTENCE	113	10	1			15	1	1			141	5.0%
PAROLE	201	27	27	3		25		2			285	10.2%
PAROLE Compact	34	5	1			5					45	1.6%
PROBATION	1,399	189	103	76	2	306	2	4		30	2,111	75.5%
PROBATION Compact	104	10	8	2		19			1		144	5.1%
RELEASE with SUPERVISION	43	7	3	3		14				1	71	2.5%
Supervision Status Race/Ethnicity Totals	1,894	248	143	84	2	384	3	7	1	31	2,797	100.0%

CLIENTS ON SUPERVISION by LEVEL OF SUPERVISION (as of 6/30/2022)

Contact Standards per Level of Supervision	
Self-Supervised	"Paper" supervision – monitored by Community Program Monitor (CPM)
Level 1	"Skype" contact every 6 months – monitored by Community Program Monitor (CPM)
Level 2	1 meeting with client and one collateral contact every 60 days
Level 3	1 meeting with client/mo; 1 collateral contact; home visit as needed
Level 4	2 mtgs with client/mo; 3 collateral contacts; home visits
Level 5	4 mtgs with client/mo; 4 collateral contacts; home visits
Total Clients on Supervision	3A (Sheldon Office – 10 counties) = 885 3B (Sioux City office – 6 counties) = 1,992



Pre-Sentence Investigation Reports Completed

Form Type	PSI Count	PSI Percentage
Long	344	40.4 %
Short	507	59.6 %
Total/Percent	851	100.0 %

Pre-Sentence Investigation Reports by Offense Type

Offense Type	Total	Percentage
Violent	153	18.0%
Property	241	28.3%
Drug	243	28.6%
Public Order	183	21.5%
Other	31	3.6%
Total/Percent	851	100.0%

Pre-Sentence Investigation Reports by Offense Class

Sheldon Probation/Parole Office	Offense Class	Total	% of Total
	A Felony	1	0.3%
	B Felony	34	11.7%
	Felony - Enhancement to Original Penalty	3	1.0%
	C Felony	40	13.7%
	D Felony	198	68.0%
	Aggravated Misdemeanor	6	2.1%
	Serious Misdemeanor	5	1.7%
	Simple Misdemeanor	4	1.4%
	Work Unit Total/Percent	291	100.0%

Sioux City Probation/Parole Office	Offense Class	Total	% of Total
	A Felony	2	0.4%
	B Felony	37	6.6%
	Felony - Enhancement to Original Penalty	14	2.5%
	C Felony	94	16.8%
	D Felony	389	69.5%
	Aggravated Misdemeanor	15	2.7%
	Serious Misdemeanor	7	1.3%
	Simple Misdemeanor	2	0.4%
	Work Unit Total/Percent	560	100.0%

Third District Supervision Data FY 22

Appendix #2

(As Of 06-30-2022)

Interstate Compact Parole	24	21
Interstate Compact Probation	82	62
Parole	230	55
Probation	1,264	847
Special Sentence (Sex Offense Supervision)	86	55
2,797 Total	1,735	1,062

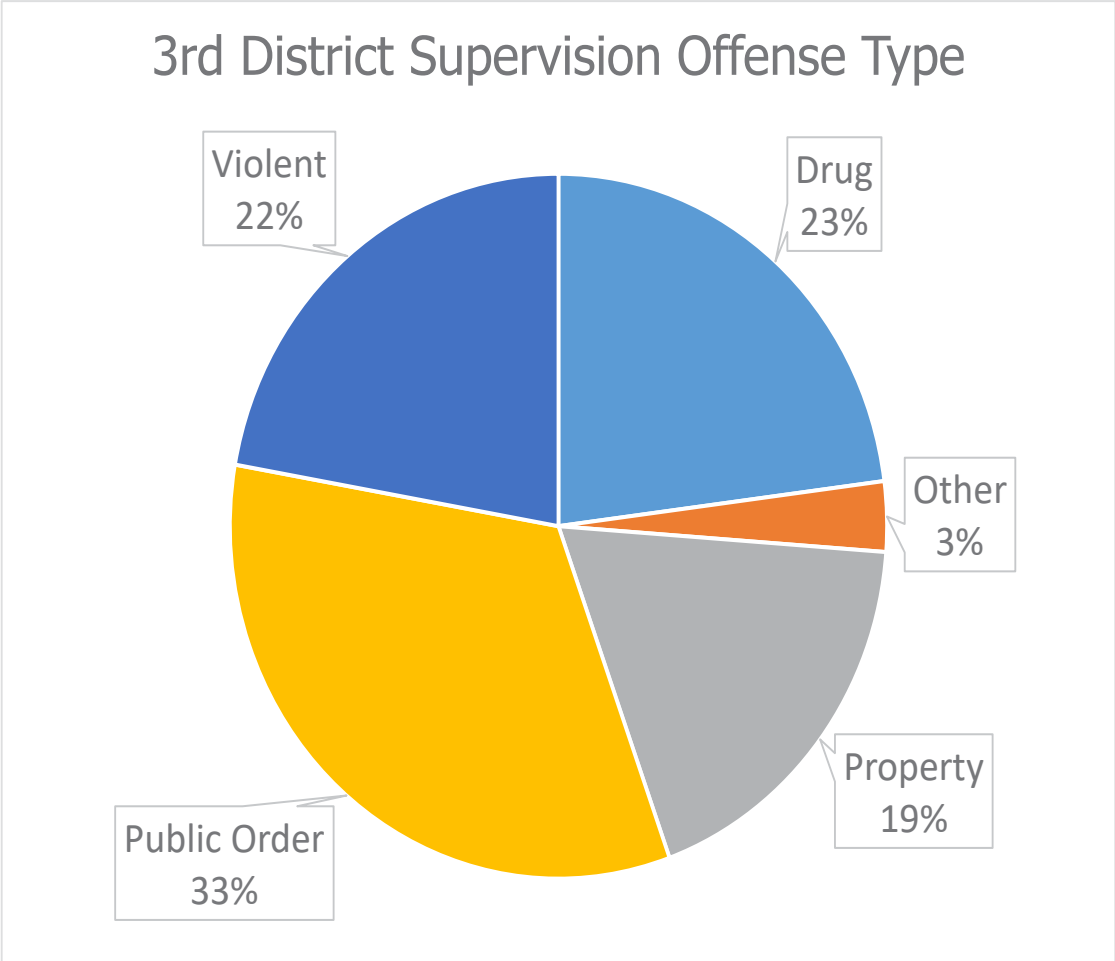
	Level 0 - None	Level 0 - Not Available for Supervision	Level 0 - Self Supervision	Level 1	Level 2	Level 3	Level 4	Level 4 - New Case Assigned	Level 5	Grand Total
Buena Vista	4		4	65	41	18	11	3	9	155
Cherokee		1	4	20	14	12	15		9	75
Clay	3	3	3	39	23	16	5	2	4	98
Crawford	1	8	8	13	21	10	7	4	9	81
Dickinson	4		3	27	26	13	7		6	86
Emmet	4			22	16	6	3	3	5	59
Ida		2	2	7	13	3		1	3	31
Kossuth	1		1	30	20	5	10	1	5	73
Lyon	2	1	2	34	25	18	10	1	4	97
Monona		2	12	10	20	8	3	2	4	61
O'Brien	3	1	7	37	30	13	9	1	11	112
Osceola			3	34	12	7	2	1	3	62
Palo Alto	1			20	10	9	6		5	51
Plymouth	5	1	80	50	46	24	19	2	6	233
Sioux	2	2	76	43	39	31	8	5	8	214
Woodbury	32	45	243	211	263	175	170	33	197	1369
Grand Total	62	66	448	662	619	368	285	59	288	2857

Specialty	Total: 1686
Drug Court Supervision	62
Global Positioning - Satellite	115
Intensive Supervision	9
Low Risk Probation	576
Minimum Risk Program	422
OWI Pre-Placement	1
Pre-Trial Release with Supervision	97
Radio Frequency	12
SCRAM Remote Breath	15
SCRAM (Secure Continuous Remote Alcohol Monitor)	1
Sex Offender	354
Veterans Court Supervision	20
Warrant	2

SUPERVISION
SPECIALTY

AS OF 6/30/2022

Third District Offense Data FY 22 **Appendix #3**



Offense Class	Total	% of Total
A Felony	3	0.1%
B Felony	55	2.0%
Felony - Enhancement to Original Penalty	62	2.2%
C Felony	264	9.4%
D Felony	731	26.1%
Aggravated Misdemeanor	557	19.9%
Serious Misdemeanor	780	27.9%
Simple Misdemeanor	15	0.5%
NCIC Virtual Code	189	6.8%
Special Sentence 2005	141	5.0%
Region Total/Percent	2,797	100.0%


Third District Intervention Program Data FY 22
Appendix #4

Programming offered through our offices

	TOTAL CLIENTS SERVED	American Indian or Alaska Native	Asian or Pacific Islander	Black	Hispanic	White
ACT Anger Group	46	3	1	7	7	28
ACT - Intentional Living - Sioux City	95	9	1	4	10	71
DCS - Psych 1:1 (Non-Sex Offender)- Sioux City	1	1	0	0	0	0
DOC - TeleMed Psychiatric Services	19	1	0	2	3	13
Drug Court - Plymouth County - Le Mars	19	0	0	1	4	14
Drug Court - Woodbury County - Sioux City	50	6	1	1	8	34
SOTP - Aftercare Group (Monthly) - Sheldon	27	2	0	2	4	19
SOTP - Aftercare Group (Monthly) - Sioux City	62	3	0	4	8	47
SOTP - Aftercare Group (Weekly) - Sioux City	16	0	0	2	0	14
SOTP - DCS 1:1 - GOOD LIVES - Sioux City	38	2	1	0	7	28
SOTP - GOOD LIVES - Sheldon	22	0	0	1	3	18
SOTP - GOOD LIVES - Sioux City	44	2	1	1	7	33
SOTP - GOOD LIVES - Special Needs - Sioux City	5	1	0	1	0	3
SOTP - RTF - GOOD LIVES	20	3	1	1	2	13
SOTP - Spanish Speaking - Primary Group	3	0	0	0	3	0
TOTAL CLIENTS SERVED	405	33	6	27	66	335

South RTF - 5603 total tests	.01% positive
Alcohol	11
Benzodiazepine (including Valium)	14
MDMA – Ecstasy	2
Methamphetamine	17
Opiates including Heroin	2
Other Amphetamines	13
Oxycodone	12
Suboxone	1
THC	15

North RTF - 8055 tests	>.01% positive
Alcohol	5
Benzodiazepine (including Valium)	7
Cocaine	1
MDMA – Ecstasy	1
Methamphetamine	22
Opiates including Heroin	3
Other Amphetamines	15
Oxycodone	3
Suboxone	11
THC	4



Sheldon - 4042 tests	.11% positive
Alcohol	55
Benzodiazepine (including Valium)	1
Cocaine	7
MDMA – Ecstasy	2
Methamphetamine	184
Opiates including Heroin	5
Other Amphetamines	55
Oxycodone	1
Suboxone	1
THC	155

Sioux City - 31179 tests	.06% positive
Alcohol	302
Benzodiazepine (including Valium)	42
Cocaine	42
Hallucinogen other than PCP	1
MDMA – Ecstasy	13
Methadone	1
Methamphetamine	950
Morphine	1
Opiate other than Heroin	3
Opiates including Heroin	32
Other Amphetamines	27
Other Stimulants	2
Oxycodone	46
Suboxone	3
Synthetic Drug	2
THC	658

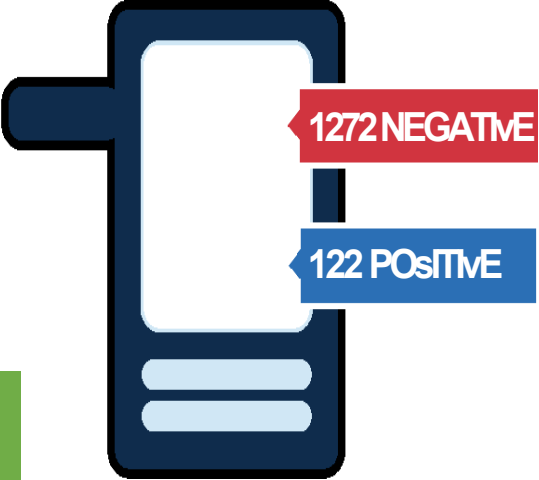
*ZERO positive tests for:

Heroin

LSD

PCP

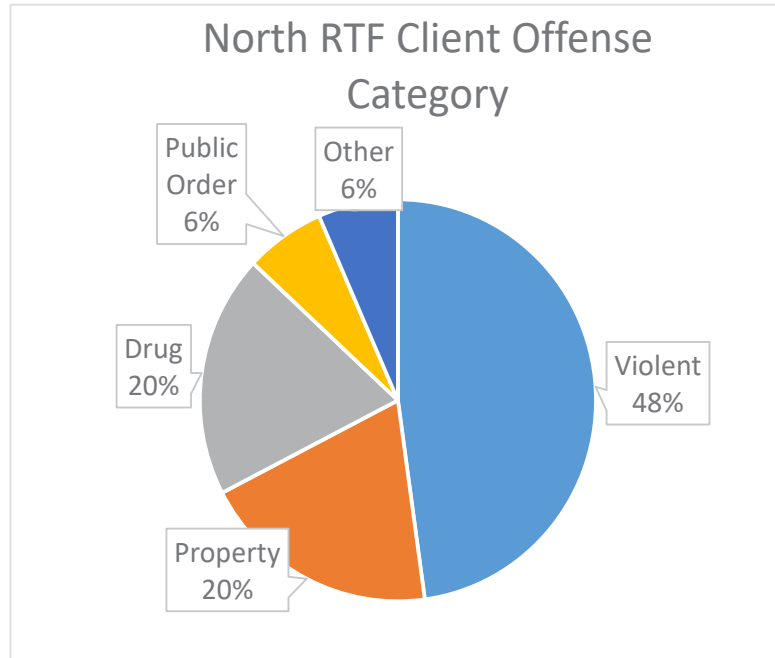
1394 BREATH TESTS



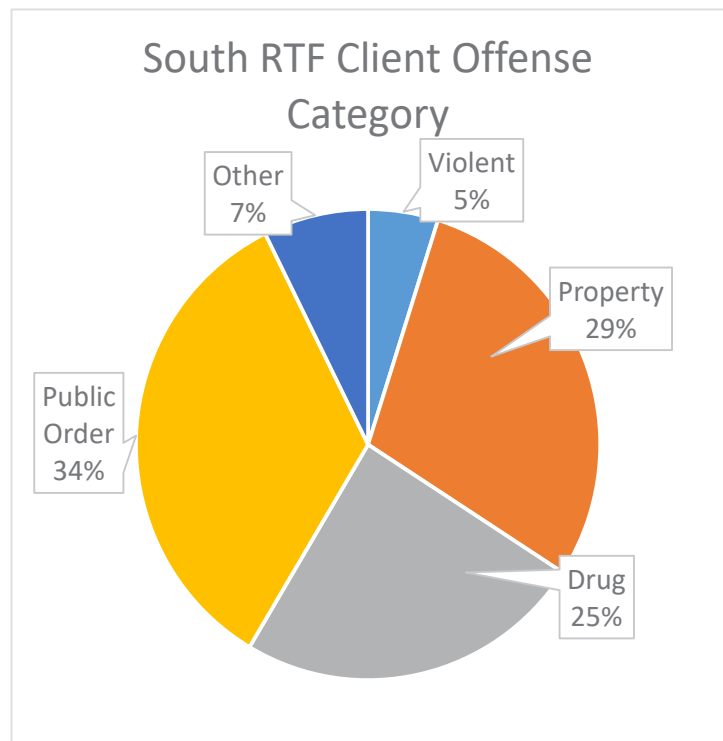
SECURITY STANDARDS COMPLETED - 5,465

Arrest - Violation	1
Cell Phone Search	167
Data Check	12
Employment - On Site	32
Employment Phone Verification	4
Furlough	11
Furlough Phone Contact	89
GPS Offsite	1707
GPS Onsite	3
Home Placement Investigation	30
Home Search	30
Home Visit	704
Home Visit - Attempted	374
Other Agency Assist	2
Pat Search	482
Pre-Warrant Check	5
Public Location Field Check	81
RTF Locker Search	363
RTF Room Search	942
Strip Search	105
Transport Courtesy	33
Transport Medical	12
Vehicle Search	10
Visual - Contact in Community	247
Warrant - Absconder	2
Warrant - Violation	3
Warrant Check - Attempted	14

NORTH RTF CLIENT CHARGES FOR ALL CLIENTS IN THE FACILITY ON JUNE 30, 2022



SOUTH RTF CLIENT CHARGES FOR ALL CLIENTS IN THE FACILITY ON JUNE 30, 2022



RESIDENTIAL POPULATION BY GENDER

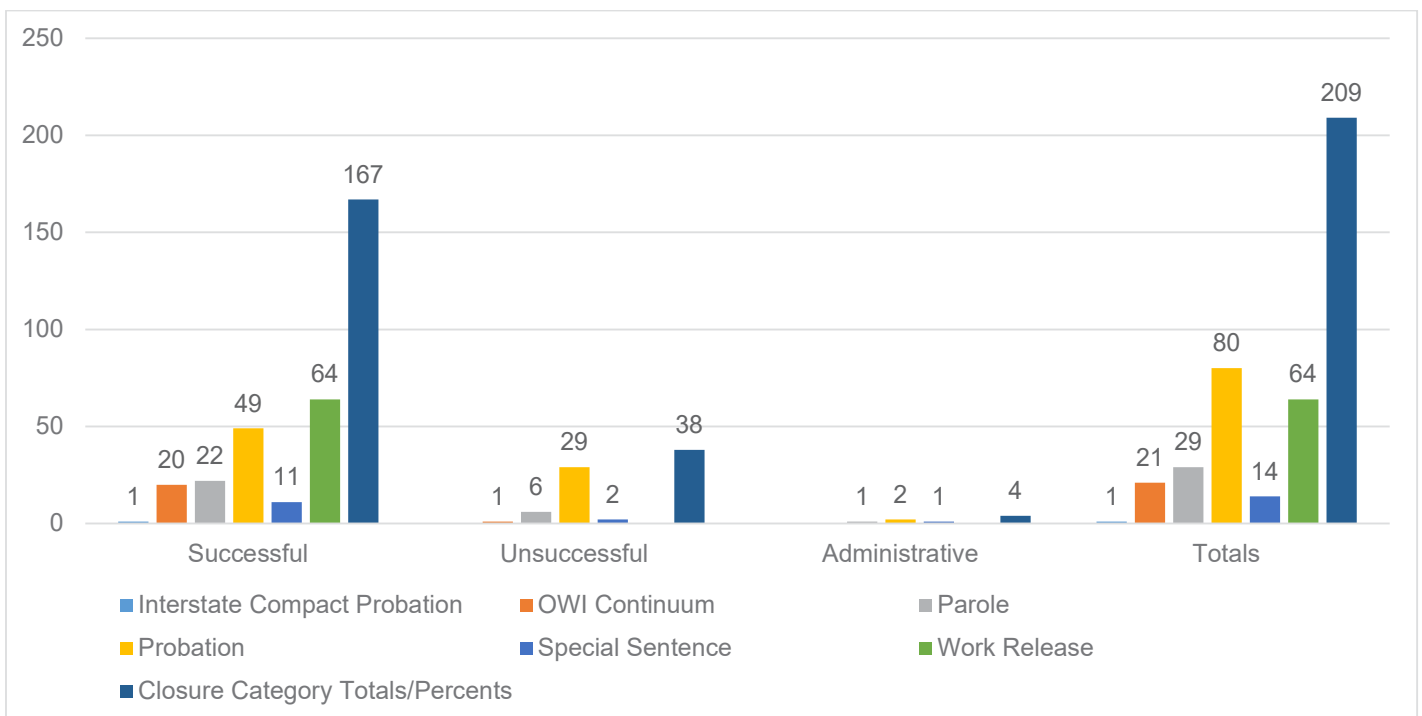
FEMALE RTF CLIENTS

Supervision Status	Active At Start	New Admits	Closures	Active At End	Clients Served
OWI Continuum	1	3	3	1	4
Parole	3	7	6	3	10
Probation	3	18	18	4	21
Work Release	2	9	3	6	11
District Total	9	37	30	14	46

MALE RTF CLIENTS

Supervision Status	Active At Start	New Admits	Closures	Active At End	Clients Served
Interstate Compact Probation		2	1		2
OWI Continuum	8	13	18	10	21
Parole	9	27	23	7	36
Probation	19	71	62	20	90
Special Sentence	11	20	14	10	31
Work Release	25	71	61	26	96
District Total	72	204	179	73	276

RESIDENTIAL DISCHARGE RATES FY22



THANK YOU
FOR READING
OUR 2022
ANNUAL
REPORT



MORE INFORMATION CAN BE FOUND
ON OUR WEBSITE

WWW.THIRDDCS.COM

