

**S T A T E**

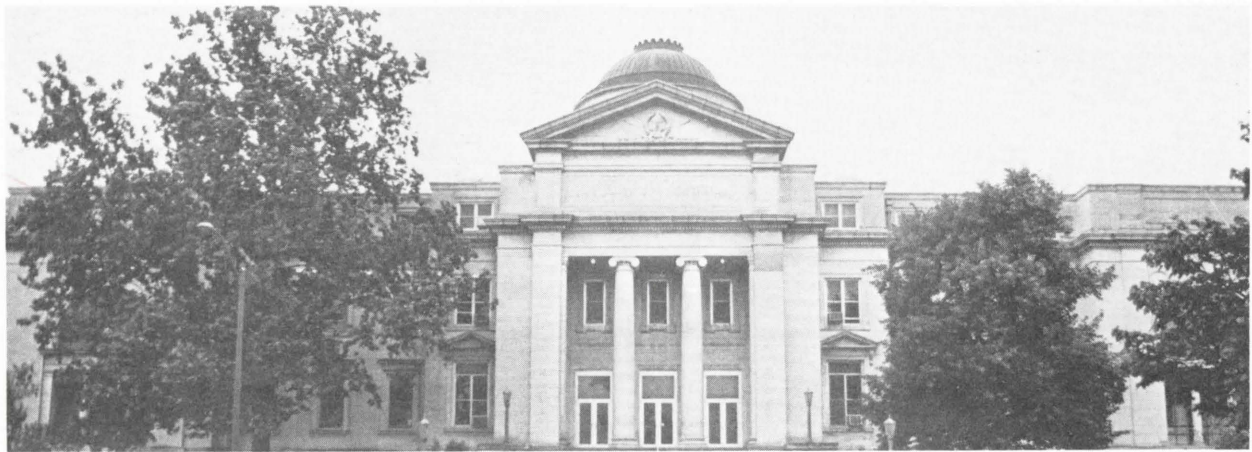
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**L I B R A R Y**

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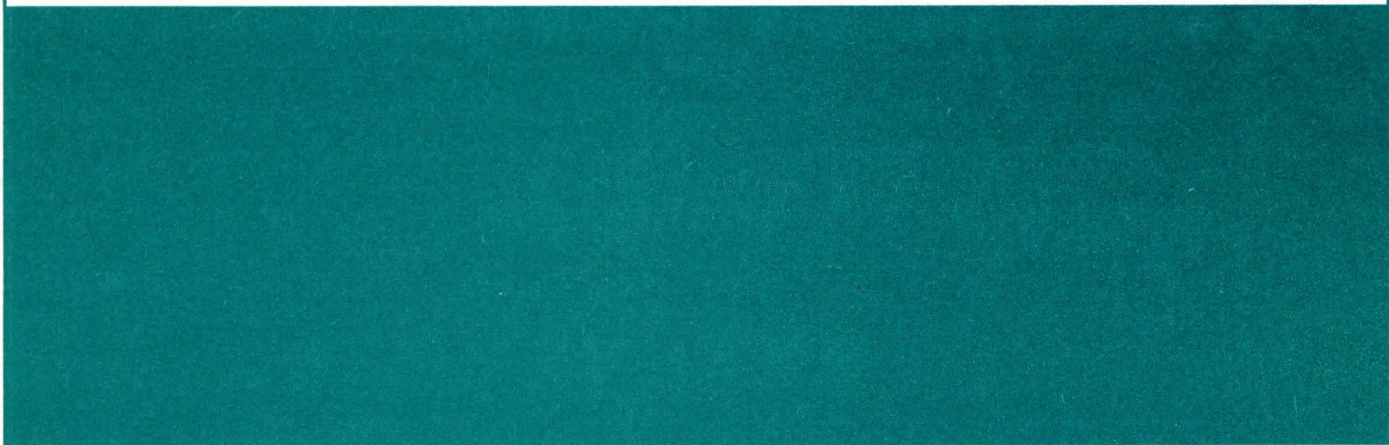
**O F I O W A**

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# **Annual Report**

**1993**



# Annual Report

State Library of Iowa  
July 1, 1992 to June 30, 1993

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Sharman B. Smith, State Librarian

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State Library of Iowa  
E. 12th and Grand  
Des Moines, Iowa 50319  
(515) 281-4105

State Law Library  
Linda Robinson  
Karon Moll  
Doug Stephenson

Networking  
Wendy Stear  
Judy Jones  
Rinda Kramm

## Department of Education

Dr. William L. Lepley, Director

## Division of Library Services

Sharman B. Smith  
Administrator/State Librarian

## State Library Commission

Phyllis Goldberg, Chair (Shenandoah)  
John Freeland (Mt. Pleasant)  
Gordon Greene (LeMars)  
William O'Brien (Des Moines)  
Charles Smith (Council Bluffs)  
Mary Stuart (Des Moines)  
Delores Thilges (Burt)

John Freeland, Gordon Greene, and Delores Thilges were appointed to the Commission by Governor Terry Branstad to fill vacancies created by the resignations of George Otte (Davenport), Noreen Coyan (Mason City), and Ted Healey (Cedar Rapids).

## State Library Staff

### Audio/Visual

Helen Dagley  
Carol Emerson  
Ray Fetters  
Jacqueline Kokke

### Information Services

Nancy Haigh  
Donna Broherd  
Gloria Kratz (retired 6/93)  
Linda Maurer  
Wayne Peterson (retired 4/93)  
Pam Rees  
Lorraine Scovel

### Networking

Wendy Street  
Judy Jones  
Rinda Kramme

### Administration

Sharman B. Smith  
Beverly Beck

### State Data Center

Beth Henning  
Janice Henson

### State Documents Center

Nancy Lee  
Georgiann Fischer  
Ruby Weigel

### Library Development

Christie Brandau  
Doris Collette  
Sandy Dixon  
Jan Irving  
Geri Mallett  
Pam Reid  
Gerry Rowland  
Annette Van Cleave

### Technical Services

Fred Chenery  
Mary Dales (retired 6/93)  
Lois Perry

### State Law Library

Linda Robertson  
Karon Moll  
Doug Stephenson

It is with pleasure that I present the State Library's 1993 Annual Report. My first year as State Librarian and administrator of the Division of Library Services has been exciting, thanks in large part to the open and warm reception I've received from the State Library Commission; Dr. William Lepley, Director of the Department of Education; State and Regional Library staff; the Iowa Library Association; and, especially, the Iowa library community.

The service and fiscal issues facing libraries today require that the State Library constantly assess its services and programs, as well as its mission. The State Library's new mission promotes excellence in libraries and library services to Iowans; fosters the development of statewide cooperative services and shared resources among libraries; and meets the informational needs of the three branches of government and Iowa's medical and legal communities.

We take this mission very seriously. As Iowa leaps forward into the Information Age through the fiber optic network, the State Library will continue to search for and develop services which help Iowans and Iowa libraries stay abreast of and use the myriad of information sources available.

Already in place are tools such as the Iowa Locator and Iowa Resources and Information Sharing (IRIS) system. The Open Access and Net Lender (Access Plus) programs, both receiving FY94 support from the Iowa General Assembly and the Governor's office, will continue to encourage Iowa communities to share library resources.

In a cooperative effort, the State and Regional libraries issued their first joint Plan of Service for FY94, a step which promises to provide libraries with all of the professional expertise of the Division of Library Services.

With a constant eye to the future, the State Library is participating in the development of a Unified Plan for Library Service in Iowa along with library representatives, area education agencies, governing authorities and library users. Predicting and planning for the library of the future is a formidable task, but one which must be undertaken if libraries are to continue to be the leading source for Iowans' informational needs.

I look forward to visiting more libraries in the coming year. Iowa has a proud library history. It is my pleasure to be a part of the Iowa library community.

Sharman B. Smith  
State Librarian

August 1993



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## A Message from the State Librarian

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Department of Education  
It is with pleasure that I present the State Library's 1993 Annual Report. My first year as State Librarian and administrator of the Division of Library Services has been exciting. I have found the open and warm reception I received from the State Library Commission, the Library Director of the Department of Education, and the Iowa Library Association, the Iowa Library Association, especially the Iowa library community.

## **MISSION**

### **State Library of Iowa**

**The mission of the State Library of Iowa is to:**

- promote excellence in libraries and library services to Iowans;**
- foster the development of statewide cooperative services and shared resources among libraries;**
- and meet the informational needs of the three branches of government and Iowa's medical and legal communities.**

**Adopted January 4, 1993**

Donna B. Smith  
Gloria Koen (retired 1990)  
Linda Maurer  
Wayne Peterson (retired 1988)  
Pam Papp  
Lorraine Sorel

State Department Center  
I look forward to visiting with librarians in the coming year. Iowa has a proud history of library service and it is my pleasure to be a part of the Iowa library community.

Networking  
Helen Strout  
July Jones  
Helen Krenke

State Librarian  
Donna B. Smith  
August 1993

Iowans checked out 1,349,575 items through the Open Access Program in FY93, an increase of seven percent over the previous year!

Open Access is the highly successful reciprocal borrowing program which enables library users to check out materials from over 500 Iowa libraries.

A FY93 survey identified the needs being met by the program. For example, users are going to libraries that are open more convenient hours than their "home" library. Also, Iowans with disabilities are able to use libraries that are handicapped accessible.

The Keokuk library director reported that a mother had to spend several weeks in Iowa City while her child was in the hospital. "She discovered her library card was good at the Iowa City Public Library and found the service to be a real comfort in her time spent waiting...."

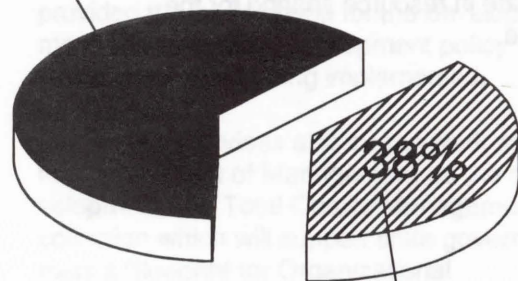
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## Open Access

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FY93: State Dollars to Iowa Libraries

State Library



Resource Sharing Subsidies, \$744,500  
(Open Access, \$674,500;  
Net Lender, \$70,000)

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## Net Lender

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The State Library's Net Lender Program was designed to encourage and support multiple resource sharing through interlibrary loan.

Although funding ended on Dec. 31, 1992, the 551 participating libraries continued to honor the letter of agreement and provided interlibrary loan service without charge to libraries or library users through June 30, 1993.

A Net Lender Task Force, convened in September 1993, developed criteria for an expanded and restructured interlibrary loan reimbursement program. These efforts resulted in a new program, Access Plus. The program received 100% funding in FY94 thanks to the Iowa General Assembly and the Governor.

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## Networking

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Progressive changes in the State Library's networking service occurred in FY93, including the first edition of the new Iowa Locator. The Iowa Locator, which provides information on 2.2 million titles in over 480 libraries in Iowa, has spurred positive comments from library users and library staff and has opened the door for many small libraries to participate in resource sharing for the first time.



In October, 1992, the state's automated interlibrary loan system, ICAN, was revamped and renamed IRIS (Iowa Resources and Information Sharing). The new system, used in 32 IRIS sites, is credited along with the Iowa Locator with a sharp rise in interlibrary loan transactions in Iowa in FY93.

The logo for IRIS features the letters "IRIS" in a large, bold, serif font. A stylized palm tree graphic is integrated into the letter "I", with its trunk forming the vertical stroke and its fronds extending to the right.

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## Information Services

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The State Documents Center, entering its 15th year of operation, guarantees that Iowans have convenient access to Iowa documents, including materials produced by state government agencies.

Materials gathered by the Center are processed and distributed to 47 member depository libraries in Iowa, including public and private universities, law libraries, 19 colleges, 20 public libraries and the State Library, as well as, the Library of Congress.

A new volume of Iowa Documents: A Catalog of State Publications was printed in FY93 and contains state documents cataloged from July 1990 to June 1992. While the State Department of General Services continues to microfilm Iowa publications for the Center, the State Library is exploring the possibility of optically scanning state documents for distribution on CD-ROM.

FY93 was a year of change for Information Services. Monies for materials were used to acquire new electronic resources. Partnerships were established to broaden and refocus resources. Current and future services were examined.

Information Services worked with University of Iowa library school students to produce bibliographies covering seven broad subject areas which identified articles, books and reports on key legislative topics.

In order to identify and plan for future informational needs, a consultant surveyed many of the State Library's users. The data collected from the survey provided the background for the development of a collection development policy which is currently being implemented.

Information Services also began work with the Department of Management on the development of a Total Quality Management collection which will support state government's Blueprint for Organizational Change. The materials will be collected and housed at the State Library.

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## State Documents

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Since 1986, over 450 libraries have participated in the Standards and Accreditation Program, designed to encourage the ongoing development of quality library service in Iowa.

The State Library Standards Committee tracks the progress of Iowa's 527 public libraries in meeting measures of quality as set forth in the program In Service to Iowa. In FY93, 50 libraries were accredited, bringing Iowa's total number of accredited libraries to 112. Accreditation requires libraries to meet standards in the areas of administration, collections, staff, services, facilities and public relations.

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## Accreditation

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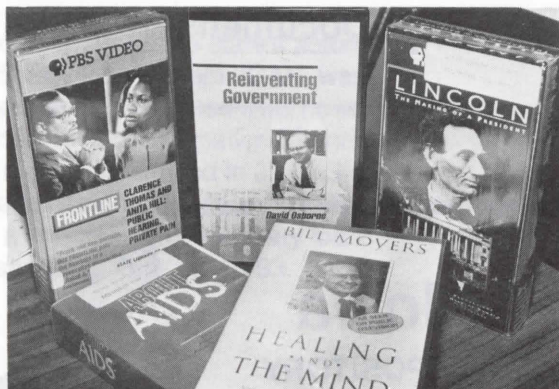
Two special collections of videos were developed during FY93 and added to the State Library's Audio Visual Unit.

The collections include over 80 VHS cassettes about Iowa, produced by Iowa Public Television, and VHS cassettes relating to AIDS, received from the Iowa Department of Health. Videos from both collections are frequently requested by library users. The State Library's audio visual collection has a wide variety of topics, ranging from pre-school programming to professional training materials.

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## Audio/Visual

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Audio Visual staff offered workshops on "Building Public Library Video Collections" and "Video Repair Techniques." In addition, a new streamlined, two-volume media catalog was produced and distributed. The catalog separates the State Library's collection of 16mm films and VHS videotapes. The volumes contain a cumulative topic index which refers to materials covered in both. The set has been widely praised for its appearance, readability and ease of use.

Established to provide Iowa lawmakers, government employees, the legal community, and the general public with a highly specialized legal collection, the State Law Library contains nearly 200,000 volumes including the laws and reports of all 50 states; government documents; abstracts and arguments of the Iowa Supreme Court and Court of Appeals; legal periodicals; legal treatises; and materials produced by the Iowa Legislature. For materials not located in the library, numerous databases including LEXIS/NEXIS are available.

An appropriation by the Legislature restored the law library's materials budget in FY93. Some of the funds were used to purchase new CD-ROM products, including the Federal Government Contracts Library and Internal Revenue Private Letter Rulings.

State Law Library telephone requests were up 33 percent in FY93. Walk-ins and electronic requests were up over 10%.

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## Law

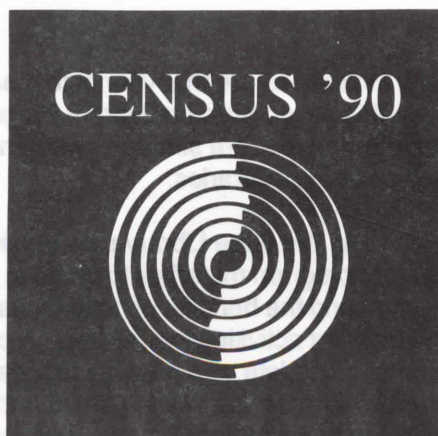
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## Census

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Census information from the State Data Center provides valuable community demographic information to businesses and social services, and supplies librarians with the information needed to make informed decisions about local library services and programs.

The Center offers training to librarians on the use of census materials in order to more effectively provide library users with access to demographic information. Other workshops and presentations in FY93 were held for educators, the Des Moines Chamber of Commerce, Women in Small Business, and administrators of the Job Training Partnership Act and Promise Jobs.

In addition, more than 1,800 questions were answered by the Census Data Center in FY93.

In FY93, over 100 library staffers from across Iowa completed Public Library Management I and II, two of many courses offered as part of the Iowa Certification Program. One student was Amelia Wolken of the Iowa Veterans Home in Marshalltown.

Said Amelia, "I had an academic exposure to libraries, but these courses were a good introduction to working in a library. Most helpful to me were the different ways to evaluate library services." As her class project, Amelia developed a pilot book cart program which brings items to Veterans Home residents, the majority of whom are over age 55 and wheel-chair bound.

The Iowa Certification Program for Public Librarians improves library service in Iowa by encouraging public librarians to acquire and develop skills through basic and continuing education. The State Library's Continuing Education Committee includes representatives from the State Library, the Bibliographical Center for Research, the Iowa Library Association, Regional Libraries, Area Education Agencies, and the University of Iowa School of Library and Information Science.

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## Public Library Management/ Certification Program

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## Summer Library Program

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Early indications are that youngsters participating in this year's Summer Library Program -- Story Spinners -- are setting new attendance records at local libraries.

Each year, the State Library provides innovative summer program materials to libraries interested in promoting the benefits of continuous reading and learning activities for children. A program manual--complete with reading suggestions, program themes, activities, games and crafts--is mailed to participating libraries, along with bookmarks, posters, and program certificates.

In addition to the printed materials, the State Library's children's consultant presents workshops to libraries on planning summer library programs.

Library Services and Construction Act (LSCA) funds are federal funds administered by the State Library of Iowa for the purpose of furthering the development of library service.

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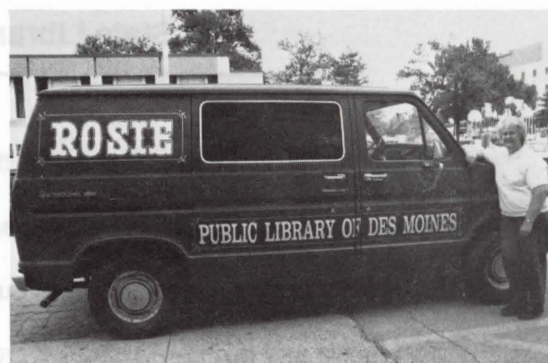
## Library Services and Construction Act

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Grants are awarded to libraries under three titles: Title I assists public libraries in improving and ensuring adequate services to specific areas and populations; Title II offers funds for construction and renovation of public library buildings; and Title III encourages different types of libraries to join together in cooperative projects to promote resource sharing.

Grants were awarded to libraries in all three titles in FY93. The Des Moines Public Library was awarded a Title I grant for outreach to the disadvantaged, the elderly, children in child care and other citizens who are unable to come to the library. Through the purchase of a portable video projector and public performance videos, and utilizing the library's "Rosie the Outreach Van", fresh visual programs will be brought to adults and children throughout the city who are unable to come to the library.

In 1993, the State Library awarded approximately \$671,000 in LSCA grants.



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## State Library FY94 Initiatives

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Participate in the development of the Unified Plan for Library Service in Iowa.

Continue cooperative activities with Regional Libraries.

Link Iowa's libraries through the state's fiber optic network.

Identify and develop innovative programs to assist Iowa's library community.

Coordinate the development of a public library trustee manual and companion resources.

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## Summer Library Program

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Early indications are that your area participating in this year's Summer Library Program - Story Spawners - are setting new attendance records at local libraries.

Each year, the State Library provides innovative summer program materials to libraries interested in promoting the benefits of computers, reader and learner activities for children. A program manual - complete with reading suggestions, program ideas, activities, games and crafts - is mailed to participating libraries, along with booklets, posters, and program services.

In addition to the printed materials, the State Library's children's consultants provide workshops to libraries on planning summer library programs.

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Des Moines IA 50319

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