



State of Iowa  
Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

EXECUTIVE ORDER NUMBER 60

WHEREAS, it is the responsibility of each state agency to perform its assigned functions as efficiently and effectively as possible, including the procurement of services as necessary; and

WHEREAS, specialized services contracting has become a major category of expenditures as the operations of state government have become more complex; and

WHEREAS, to maintain public confidence every reasonable effort must be made to insure that commitments of public funds for services be done so as to obtain the most value for the money spent.

NOW, THEREFORE, I, Terry E. Branstad, Governor of the State of Iowa, by the power vested in me by the Laws and Constitution of the State of Iowa, do hereby proclaim that state agencies shall have the following responsibilities in order to insure that the procurement of services is done in an orderly manner so as to maintain the public confidence and so that state government will obtain the highest value for the funds spent on contracted services, and do hereby order that:

1. Executive Order Number 50 is rescinded.
2. All state agencies that procure contracted services shall make available training on procurement, contract negotiation, contract monitoring, and internal control measures to employees who are responsible for services contracting. The Department of Personnel shall provide formal courses to aid in meeting this requirement.

4. The Auditor of State is requested to review, during agency financial audits, the internal control procedures of each state agency procuring contracted services.
5. For the purposes of this Executive Order, contracted services shall be defined as those services provided by persons or organizations that are generally considered to have knowledge and special abilities that are needed within the Iowa State Government. They do not include services provided through a grant or subgrant by a not-for-profit service provider organization such as a city, county, or Community Action Agency.



ATTEST:

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed. Done at Des Moines this 19th day of May in the year of our Lord one thousand nine hundred and ninety-seven.

Terry E. Branstad  
GOVERNOR

Paul D. Pate  
SECRETARY OF STATE