



EXECUTIVE ORDER NUMBER SIXTEEN

(AMENDMENT TO EXECUTIVE ORDER 14)

WHEREAS, Chapter 19B of the 1973 Code of Iowa directed the transfer of certain administrative functions to the Department of General Services; and

WHEREAS, Executive Order Number Fourteen, dated December 28, 1972, was issued pursuant to Section 14 of Chapter 84 of the Laws of the 64th General Assembly, First Session; and

WHEREAS, the intent of Executive Order Number Fourteen was to transfer only certain administrative functions then performed by the Comptroller to the Director of the Department of General Services; and

WHEREAS, Executive Order Number Fourteen might be construed, contrary to intent, to transfer all functions of the State Educational Radio and Television Facility Board to the Department of General Services;

NOW, THEREFORE, I, Robert D. Ray, Governor of the State of Iowa, pursuant to the powers granted me in Section 14 of Chapter 84 of the Laws of the 64th General Assembly, First Session, do hereby exempt and exclude those portions of Executive Order Number Fourteen which relate to the State Educational Radio and Television Facility Board only and hereby direct that the "administrative functions" relating to said Board shall be and hereby are transferred to the Department of General Services in accordance with the intent of Chapter 19B of the 1973 Code of Iowa as amended hereinabove referred to. In all other respects said Executive Order shall remain in full force and effect. Accordingly, the present administrative functions exercised by the Department of General Services shall be the following:

1. Purchase Orders shall be initiated and approved by the Facilities Director with the approval of the Board, and shall be subject to Centralized Purchasing Division approval as required by the Code of Iowa.
2. Claims shall be initiated and approved by the Facilities Director, and are subject to pre-audit as any administrative document.
3. Requests for allocation of funds shall be initiated by the Facilities Director, approved by the Director of General Services and by the Comptroller.

4. Out-of-State Travel Requests shall be initiated by the Facilities Director, submitted to the Director of General Services and approved by the Executive Council pursuant to its rules and procedures.

5. Leases of land, buildings and long-term equipment items shall be initiated by the Facilities Director and approved by the Board. Leases shall be submitted to the Department of General Services for review and approved by the Attorney General as to form.

6. Applications for F.C.C. licensing shall be initiated and approved by the Facilities Director and the Board.

7. Copies of grants, grant applications, contracts and budgets relating thereto shall be filed with the Comptroller's Office, Office of Planning and Programming, and the Department of General Services.

8. Table of organization amendments, changes in job specifications, and staffing appointments shall be initiated by the Facilities Director with the approval of the Board and shall be in accordance with the provisions of Chapter 19A of the 1973 Code of Iowa.

9. The Facilities Director shall be responsible for preparing and shall approve the payrolls within the table of organization and submit same to the Comptroller.

10. It is understood that notice of Board meetings and agenda will be submitted to the Department of General Services at the same time as they are submitted to Board members, and minutes of Board meetings will be sent to the Department of General Services.

This transfer shall in no way affect the application of Chapter 8 of the 1973 Code of Iowa.

Further, this transfer shall in no way affect the authority of the State Educational Radio and Television Facility Board as enumerated in Sections 8A.6 through 8A.16, 8A.18, and 8A.21, of the 1973 Code of Iowa and as further required by the Federal Communications Commission.



IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed. Done at Des Moines, Iowa, this 1st day of November in the year of our Lord one thousand nine hundred seventy-three.

Robert D. Ray
GOVERNOR

Attest:

Melvin D. Sykes
SECRETARY OF STATE