

Secretary of State Budgets

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Secretary of State

Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

Description

The Office of Secretary of State is a constitutional office. The office:

1) Files documents related to corporations, for profit corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, cooperative corporations, nonprofit corporations, professional corporations, professional limited liability companies, uniform commercial code, mechanics liens, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents. Registers Notaries and investigates complaints against a notary.

2) Coordinates and supervises elections throughout Iowa. The Secretary of State is the state commissioner of elections and supervises Iowa's 99 county auditors in the administration of our election laws and administrative rules. Candidates for all statewide offices, federal offices, legislative offices, and certain judicial offices also file their nomination petitions with the Secretary of State.

3) Serves as the State Registrar of Voters and maintains the statewide voter registration system.

4) Holds critical positions on several state boards and commissions in Iowa. Including the Iowa Executive Council, the Voter Registration Commission, the State Insurance Committee, and the State Records Commission.

5) Preserves many original documents including the Constitution of the State of Iowa, the Acts of the General Assembly, and oaths of office.

6) Maintains the books and records of the State Land Office.

7) Cooperates with the Federal government on the census, including keeping official records.

8) Administers the Safe at Home program, an address confidentiality for victims of domestic violence.

9) Counter-signs with the Governor all commissions, proclamations, extraditions and land patents.

10) Performs miscellaneous duties set out by statute and the Constitution.

Financial Summary

Object Category	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Resources						
State Appropriations	5,840,916	4,890,916	5,140,916	4,890,916	5,140,916	4,890,916
Receipts from Other Entities	10,039,012	2,265,550	31,002	31,002	31,001	31,001
Interest, Dividends, Bonds & Loans	97,019	79,506	74,005	74,005	71,004	71,004
Fees, Licenses & Permits	2,073,794	2,404,071	2,404,071	2,404,071	2,404,071	2,404,071
Refunds & Reimbursements	365,415	300,001	300,001	300,001	300,001	300,001
Miscellaneous	174,753	1,218,693	142,693	142,693	142,693	142,693
Beginning Balance and Adjustments	7,593,823	18,161,033	13,785,652	13,798,285	7,724,114	7,647,696
Total Resources	26,184,732	29,319,770	21,878,340	21,640,973	15,813,800	15,487,382
Expenditures						
Personal Services	2,920,161	3,003,408	3,003,408	3,003,408	3,003,408	3,003,408
Travel & Subsistence	69,099	168,499	198,499	198,499	159,349	159,349
Supplies & Materials	965,979	2,426,610	935,937	935,937	677,687	677,687
Contractual Services and Transfers	3,055,815	7,274,359	8,642,254	8,392,254	6,560,720	6,310,720
Equipment & Repairs	335,527	463,777	465,026	465,026	445,876	445,875
Claims & Miscellaneous	128,606	213,706	213,600	213,600	187,801	187,801
Licenses, Permits, Refunds & Other	6,352	25,100	25,100	25,100	25,100	25,100
State Aid & Credits	259,132	1,750,626	564,053	564,053	324,052	304,624
Appropriations	195,400	195,400	195,400	195,400	195,400	195,400
Reversions	87,630	0	0	0	0	0
Balance Carry Forward	18,161,031	13,798,285	7,635,063	7,647,696	4,234,407	4,177,418
Total Expenditures	26,184,733	29,319,770	21,878,340	21,640,973	15,813,800	15,487,382
Full Time Equivalents	31	39	39	39	39	39

Appropriations from General Fund

Appropriations	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Elections/Voter Reg	2,124,870	1,874,870	2,124,870	1,874,870	2,124,870	1,874,870
Secretary of State-Business Services	1,420,646	1,420,646	1,420,646	1,420,646	1,420,646	1,420,646
Total Secretary of State	3,545,516	3,295,516	3,545,516	3,295,516	3,545,516	3,295,516

Appropriations from Other Funds

Appropriations	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Updating of Voter Registration System	2,100,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
Address Confidentiality Program	195,400	195,400	195,400	195,400	195,400	195,400
Total Secretary of State	2,295,400	1,595,400	1,595,400	1,595,400	1,595,400	1,595,400

Appropriations Detail

Elections/Voter Reg

General Fund

Appropriation Description

ELECTIONS/VOTER REG - This budget allows the Secretary of State's Office to coordinate and supervise, on a

limited basis, elections in Iowa and publish a canvas of votes. This also allows the department to maintain and operate the voter registration program; perform statutory interaction with the Office of the Governor; and initiation policies and requirements concerning elections and voter registration.

Elections/Voter Reg Financial Summary

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022 Total Department Request	FY 2022 Total Governor's Recommended	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Resources						
Appropriation	2,109,755	1,874,870	2,124,870	1,874,870	2,124,870	1,874,870
OCIO Rate Adjustment	15,115	0	0	0	0	0
Other States	15	0	0	0	0	0
Refunds & Reimbursements	0	1	1	1	1	1
Other	0	1,075,000	0	0	0	0
Total Resources	2,124,885	2,949,871	2,124,871	1,874,871	2,124,871	1,874,871
Expenditures						
Personal Services-Salaries	1,245,258	1,166,832	1,166,832	1,166,832	1,166,832	1,166,832
Personal Travel In State	1,946	2,000	2,000	2,000	2,000	2,000
Personal Travel Out of State	14,795	12,000	12,000	12,000	12,000	12,000
Office Supplies	28,247	24,000	24,000	24,000	24,000	24,000
Equipment Maintenance Supplies	0	305	305	305	305	305
Professional & Scientific Supplies	342	1,000	1,000	1,000	1,000	1,000
Other Supplies	25	1,000	1,000	1,000	1,000	1,000
Printing & Binding	1,529	230,000	10,000	10,000	10,000	10,000
Postage	1,837	215,000	10,000	10,000	10,000	10,000
Communications	91,282	84,000	84,000	84,000	84,000	84,000
Rentals	250	1,000	1,000	1,000	1,000	1,000
Professional & Scientific Services	0	25,000	0	0	0	0
Outside Services	73,915	87,000	87,000	87,000	87,000	87,000
Advertising & Publicity	102,557	725,000	100,000	100,000	100,000	100,000
Outside Repairs/Service	0	1,000	1,000	1,000	1,000	1,000
Reimbursement to Other Agencies	55,728	55,000	55,000	55,000	55,000	55,000
ITS Reimbursements	25,075	24,115	24,115	24,115	24,115	24,115
IT Outside Services	441,478	254,769	504,769	254,769	504,769	254,769
Gov Fund Type Transfers - Auditor of State Services	598	750	750	750	750	750
Equipment	0	100	100	100	100	100
Office Equipment	4,095	2,000	2,000	2,000	2,000	2,000
Equipment - Non-Inventory	0	1,000	1,000	1,000	1,000	1,000
IT Equipment	35,184	36,000	36,000	36,000	36,000	36,000
Other Expense & Obligations	640	1,000	1,000	1,000	1,000	1,000
Reversions	101	0	0	0	0	0
Total Expenditures	2,124,885	2,949,871	2,124,871	1,874,871	2,124,871	1,874,871

Secretary of State-Business Services

General Fund

Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, travel agen-

cies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise elections in Iowa, initiate policies and requirements concerning elections and voter registration, conduct a public canvass of votes, maintain and operate the voter registration system, provide electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

Secretary of State-Business Services Financial Summary

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Resources						
Balance Brought Forward (Approps)	707	423	0	0	0	0
Appropriation	1,405,530	1,420,646	1,420,646	1,420,646	1,420,646	1,420,646
OCIO Rate Adjustment	15,116	0	0	0	0	0
Gov Fund Type Transfers - Other Agencies	0	1,000	1,000	1,000	1,000	1,000
Fees, Licenses & Permits	0	1,000	1,000	1,000	1,000	1,000
Refunds & Reimbursements	364,181	300,000	300,000	300,000	300,000	300,000
Total Resources	1,785,533	1,723,069	1,722,646	1,722,646	1,722,646	1,722,646
Expenditures						
Personal Services-Salaries	1,152,213	1,155,571	1,155,571	1,155,571	1,155,571	1,155,571
Personal Travel In State	298	1,000	1,000	1,000	1,000	1,000
Personal Travel Out of State	6,487	7,500	7,500	7,500	7,500	7,500

Secretary of State-Business Services Financial Summary (Continued)

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Office Supplies	18,194	15,423	15,000	15,000	15,000	15,000
Equipment Maintenance Supplies	0	100	100	100	100	100
Professional & Scientific Supplies	641	500	500	500	500	500
Other Supplies	0	1,000	1,000	1,000	1,000	1,000
Printing & Binding	131	1,000	1,000	1,000	1,000	1,000
Postage	81,237	71,181	71,181	71,181	71,181	71,181
Communications	34,126	25,000	25,000	25,000	25,000	25,000
Rentals	898	1,000	1,000	1,000	1,000	1,000
Professional & Scientific Services	0	500	500	500	500	500
Outside Services	197,720	198,894	198,894	198,894	198,894	198,894
Advertising & Publicity	6,644	4,000	4,000	4,000	4,000	4,000
Outside Repairs/Service	0	100	100	100	100	100
Reimbursement to Other Agencies	91,296	70,000	70,000	70,000	70,000	70,000
ITS Reimbursements	44,180	40,000	40,000	40,000	40,000	40,000
IT Outside Services	7,914	8,000	8,000	8,000	8,000	8,000
Gov Fund Type Transfers - Other Agencies Services	0	100	100	100	100	100
Equipment	0	100	100	100	100	100
Office Equipment	6,651	5,000	5,000	5,000	5,000	5,000
Equipment - Non-Inventory	0	500	500	500	500	500
IT Equipment	13,846	16,500	16,500	16,500	16,500	16,500
Other Expense & Obligations	122,214	100,000	100,000	100,000	100,000	100,000
Refunds-Other	0	100	100	100	100	100
Balance Carry Forward (Approps)	423	0	0	0	0	0
Reversions	423	0	0	0	0	0
Total Expenditures	1,785,533	1,723,069	1,722,646	1,722,646	1,722,646	1,722,646

Voter Registration License Files Maintenance & Storage

Rebuild Iowa Infrastructure Fund

Appropriation Description

To provide funds to the Secretary of State for voter registration license maintenance & Business services files storage.

Voter Registration License Files Maintenance & Storage Financial Summary

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Resources						
Balance Brought Forward (Approps)	116,222	0	0	0	0	0
Total Resources	116,222	0	0	0	0	0
Expenditures						
Communications	2,975	0	0	0	0	0
IT Outside Services	66,480	0	0	0	0	0
IT Equipment	46,767	0	0	0	0	0
Total Expenditures	116,222	0	0	0	0	0

Address Confidentiality Program

Address Confidentiality Program Revolving Fund

Appropriation Description

Appropriates funds to the Secretary of State to administer an Address Confidentiality Program.

Address Confidentiality Program Financial Summary

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Resources						
Appropriation	195,400	195,400	195,400	195,400	195,400	195,400
Gov Fund Type Transfers - Other Agencies	34,200	30,000	30,000	30,000	30,000	30,000
Total Resources	229,600	225,400	225,400	225,400	225,400	225,400
Expenditures						
Personal Services-Salaries	81,933	135,760	135,760	135,760	135,760	135,760
Personal Travel In State	89	5,000	5,000	5,000	5,000	5,000
Personal Travel Out of State	1,906	3,000	3,000	3,000	3,000	3,000
Office Supplies	3,093	2,000	2,000	2,000	2,000	2,000
Printing & Binding	417	3,000	3,000	3,000	3,000	3,000
Postage	10,794	15,401	15,401	15,401	15,401	15,401
Communications	1,560	4,000	4,000	4,000	4,000	4,000
Rentals	622	1,000	1,000	1,000	1,000	1,000
Outside Services	17,235	16,000	16,000	16,000	16,000	16,000
Advertising & Publicity	20,139	32,839	32,839	32,839	32,839	32,839
Reimbursement to Other Agencies	2,512	1,000	1,000	1,000	1,000	1,000
ITS Reimbursements	1,597	1,000	1,000	1,000	1,000	1,000
IT Outside Services	0	1,075	1,075	1,075	1,075	1,075
Office Equipment	0	3,000	3,000	3,000	3,000	3,000
Equipment - Non-Inventory	0	25	25	25	25	25
IT Equipment	0	1,000	1,000	1,000	1,000	1,000
Other Expense & Obligations	596	300	300	300	300	300
Reversions	87,107	0	0	0	0	0
Total Expenditures	229,600	225,400	225,400	225,400	225,400	225,400

Updating of Voter Registration System

Technology Reinvestment Fund

Appropriation Description

To provide funds to the Secretary of State to update and upgrade old voter registration system and business services data system.

Updating of Voter Registration System Financial Summary

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Resources						
Balance Brought Forward (Approps)	685,635	2,629,378	3,309,378	3,309,378	1,034,378	1,034,378
Appropriation	2,100,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
Total Resources	2,785,635	4,029,378	4,709,378	4,709,378	2,434,378	2,434,378
Expenditures						
Personal Travel In State	433	0	0	0	0	0
Personal Travel Out of State	10,239	20,000	20,000	20,000	20,000	20,000
Outside Services	137,292	235,000	3,255,000	3,255,000	2,034,378	2,034,378
IT Outside Services	8,293	465,000	400,000	400,000	380,000	380,000
Balance Carry Forward (Approps)	2,629,378	3,309,378	1,034,378	1,034,378	0	0
Total Expenditures	2,785,635	4,029,378	4,709,378	4,709,378	2,434,378	2,434,378

Fund Detail

Secretary of State Fund Detail

Funds	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022 Total Department Request	FY 2022 Total Governor's Recommended	FY 2023 Total Department Request	FY 2023 Total Governor's Recommended
Secretary of State	19,142,857	20,392,052	13,096,045	13,108,678	9,306,505	9,230,087
Address Confidentiality Program Revolving Fund	439,650	386,943	299,836	334,236	247,129	281,529
Electronic Poll Book & Polling Place Modernization Rev Loan	277,660	247,728	183,947	158,676	183,947	69,624
Secretary of State Technology Modernization Fund	3,576,271	4,736,923	4,504,784	4,504,784	4,272,645	4,272,645
State Election Fund 2020 HAVA	5,178,446	6,245,684	4,841,245	4,831,136	3,049,047	3,038,938
State Election Fund Maintenance	494,770	408,155	379,071	379,071	379,071	379,071
HAVA CARES	4,848,183	4,714,399	596,188	600,756	200,638	205,206
State Election Fund	4,312,480	3,618,175	2,265,973	2,265,974	949,027	949,029
Secretary of State Fee Clearing	15,397	34,045	25,001	34,045	25,001	34,045

Secretary of State Technology Modernization Fund

Fund Description

Monies in the fund are appropriated to the Secretary of State for the purposes of modernizing technology used by the Secretary of State to fulfill duties of the office.

Secretary of State Technology Modernization Fund Detail

Object Class	FY 2020 Actuals	FY 2021 Current Year Budget Estimate	FY 2022	FY 2022	FY 2023	FY 2023
			Total Department Request	Total Governor's Recommended	Total Department Request	Total Governor's Recommended
Resources						
Balance Brought Forward (Funds)	1,958,839	2,736,923	2,504,784	2,504,784	2,272,645	2,272,645
Fees, Licenses & Permits	1,616,215	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Refunds & Reimbursements	1,217	0	0	0	0	0
Total Secretary of State Technology Modernization Fund	3,576,271	4,736,923	4,504,784	4,504,784	4,272,645	4,272,645
Expenditures						
Personal Services-Salaries	234,508	189,449	189,449	189,449	189,449	189,449
Personal Travel In State	0	10,000	10,000	10,000	10,000	10,000
Personal Travel Out of State	1,175	10,000	10,000	10,000	10,000	10,000
Office Supplies	849	5,000	5,000	5,000	5,000	5,000
Professional & Scientific Supplies	0	10,000	10,000	10,000	10,000	10,000
Printing & Binding	0	5,000	5,000	5,000	5,000	5,000
Communications	500	10,000	10,000	10,000	10,000	10,000
Professional & Scientific Services	0	100,000	100,000	100,000	100,000	100,000
Outside Services	351,027	350,000	350,000	350,000	350,000	350,000
Advertising & Publicity	0	10,000	10,000	10,000	10,000	10,000
Reimbursement to Other Agencies	0	50,000	50,000	50,000	50,000	50,000
ITS Reimbursements	0	50,000	50,000	50,000	50,000	50,000
Equipment - Non-Inventory	0	5,000	5,000	5,000	5,000	5,000
Balance Carry Forward (Funds)	2,736,923	2,504,784	2,272,645	2,272,645	2,040,506	2,040,506
IT Outside Services	59,488	1,127,690	1,127,690	1,127,690	1,127,690	1,127,690
IT Equipment	191,801	300,000	300,000	300,000	300,000	300,000
Total Secretary of State Technology Modernization Fund	3,576,271	4,736,923	4,504,784	4,504,784	4,272,645	4,272,645