

SCALE FUND.

| | | |
|----------------------------------|-------------------|-----------|
| Orders issued during 1891-2..... | \$ 100.00 | |
| | <u> </u> | \$ 100.00 |

STUDENTS' CONTINGENT FUND.

| | | |
|----------------------------------|-------------------|-----------|
| Orders issued during 1891-2..... | \$ 3,060.85 | |
| Orders issued during 1892-3..... | 9,031.21 | |
| | <u> </u> | 12,092.06 |

SUMMARY OF TOTALS.

| | |
|--------------------------------|-------------------|
| Teachers' fund..... | \$ 37,618.33 |
| Contingent fund..... | 12,853.03 |
| Library fund..... | 3,723.24 |
| Repair fund..... | 9,454.88 |
| Military instruction fund..... | 500.00 |
| Sewerage fund..... | 125.00 |
| Water fund..... | 326.70 |
| Scale fund..... | 100.00 |
| Students' contingent fund..... | 12,092.06 |
| | <u> </u> |
| Total orders issued..... | \$ 76,793.24 |

A. GRUNDY,

Secretary.

REPORT

OF THE

JOINT COMMITTEE

OF THE

TWENTY-FIFTH GENERAL ASSEMBLY

OF THE

STATE OF IOWA,

APPOINTED TO VISIT THE

STATE NORMAL SCHOOL

LOCATED AT

CEDAR FALLS.

 PRINTED BY ORDER OF THE GENERAL ASSEMBLY.

DES MOINES:
G. H. RAGSDALE, STATE PRINTER.
1894.

REPORT.

To the Twenty-fifth General Assembly of the State of Iowa:

GENTLEMEN—Your committee appointed to visit and inquire into the workings and condition of the State Normal School at Cedar Falls, having performed the duty assigned them, desire to submit herewith their report.

We made a careful examination of the school and its operation and management, in accordance with the joint resolution adopted relating to visiting committees, and beg leave to submit the following:

First.—We find the appropriations, made by the Twenty-fourth General Assembly, so far as used, have been wisely and economically expended according to their several purposes. Of the \$5,000 appropriated for sewerage, but \$125 have been actually expended, and this in making a preliminary survey. Unexpected difficulties arose in obtaining the right of way for this purpose, and of conflicting with the water-works, which practically suspended operations in this work.

Owing to the abandonment of the boarding house department, the demand for increased sewerage has greatly decreased, and your committee are of the opinion that a system of cess-pools can be inaugurated which will satisfy the needs of the school and be a great saving to the State. No specific plan of sewerage has yet been determined upon by the Board, so that the expense can not be estimated at this time. We would recommend that whatever balance of this fund remains after the completion of such system should be transferred to the general contingent fund of the school. We also find a balance of \$391.78 belonging to the water fund, which will doubtless be sufficient to satisfy the needs of the institution for the next biennial period.

The other appropriations have been entirely expended.

Second.—No indebtedness has been contracted in excess of the appropriations so far as we were able to discover.

Third.—We find no diversion of any money from the specific purpose for which it was appropriated.

Fourth.—The law relating to the drawing of money from the State treasury, has generally been complied with, at least in its spirit. But we found in the hands of the treasurer, a balance of \$391.78 belonging to the water fund, the greater part of which should be returned to the State treasury; also balances of \$375.00 and \$76.20 belonging to the sewerage and cold storage fund respectively, all of which should be returned to the State treasury in order to comply with the requirements of said law.

Fifth.—The following is a complete list of employes of said institution together with their salary and perquisites.

TEACHERS.

| | |
|---|-------------|
| President, H. H. Seerley (and house rent) | \$ 2,200.00 |
| M. W. Bartlett | 1,600.00 |
| D. S. Wright | 1,600.00 |
| Albert Loughridge | 1,600.00 |
| A. C. Page | 1,600.00 |

| | |
|----------------------------|-------------|
| M. F. Arey | \$ 1,600.00 |
| W. L. Parish..... | 1,600.00 |
| W. A. Dinwiddle..... | 500.00 |
| Anna E. McGovern..... | 1,200.00 |
| Marlan McFarland..... | 750.00 |
| Emma M. Ridley..... | 1,000.00 |
| Margaret Baker..... | 750.00 |
| Miss Nellie Wallbank..... | 750.00 |
| Miss Julla E. Curtiss..... | 500.00 |
| Miss Alice C. King..... | 1,000.00 |
| Miss Eva Benham..... | 650.00 |
| Miss Nellie Anderson..... | 650.00 |
| Miss Mary E. Summers..... | 600.00 |

EMPLOYES.

| | |
|--|-----------|
| Superintendent buildings and grounds, Alex Martz (and house rent)..... | \$ 600.00 |
| Fireman, Jesse Smith | 480.00 |
| Janitor, Harry Fabrick..... | 480.00 |
| Janitor, Harry Fabrick, for extra work on grounds..... | 25.00 |
| President's stenographer, Catharine Schell..... | 600.00 |
| Librarian (work done by students)..... | 228.00 |

We find the teaching force now employed greatly over-worked and inadequate to meet the present requirements. We find the present annual endowment insufficient to pay the salaries of the teachers already employed, the deficiency being made up from the students' contingent fund. This is an encroachment upon the students' fund, which fund, we think, was never intended to be used for this purpose. Three teachers are now being paid from this fund. To meet the demand for additional teachers and to prevent such diversion of the students' contingent fund, we would recommend that provision be made for the payment of six additional teachers at salaries not to exceed in the average, \$1,000 each.

The duties of librarian are performed by students, none of whom are kept in that employment a sufficient length of time to become proficient. Owing to this large and constantly increasing department, a skilled librarian seems an absolute necessity and we would recommend that provision be made for the employment of such officer at a salary not to exceed \$450 per year.

The military department of the school commends itself so strongly and the work which is being done is of such a satisfactory character, that its continuance is a very essential factor in maintaining the present high standard of the school. Provision should be made, we think, for the employment of a competent instructor for this department at a salary not to exceed \$500 per annum.

The present contingent fund of the institution is entirely inadequate to meet the demands, and we believe an annual increase of \$2,000 should be provided for this purpose.

An additional endowment of \$10,000 would be necessary to meet the foregoing expenses, and we heartily recommend that you make provision accordingly.

Sixth.—The present crowded condition of the school in all its departments, and the entire absence of any proper system of ventilation, coupled with the fact that the old building (Central Hall), is absolutely unfitted for class-rooms makes a new building an urgent necessity. Some idea of the present crowded condition of the school may be conceived, from the size of the following classes: Logic, 49; physiology, 47; arithmetic, 56; drawing, 48; grammar, 57; geography, 46, United States History, 58, and many others might be enumerated equally as large. In fact, there was barely standing room left for your committee in many of the class-rooms.

Many repairs, changes, and improvements are needed in any event to put the old building (Central Hall), in a suitable condition. Many of the floors, ceilings, and walls must be replaced; partitions removed and stairways rebuilt. Repairs will also be needed for the heating apparatus, water pipes, etc., and it is impossible for your committee to estimate very closely the amount required.

Such recommendations as we would make to meet these demands are as follows: For library and apparatus, \$4,000; for repairs, \$6,000; for new building, \$50,000.

Seventh.—We find the principle of competitive bids in making purchases for the use of the institution is applied whenever it will conserve the best interests of the State. It may be proper to suggest in this connection that some system might be inaugurated on the part of the State which would greatly lessen the cost of text books to the students, and we feel like making a recommendation in this line, for the reason that most of the students are teachers, many of whom are compelled to earn the money necessary to secure their education. We believe that an appropriation of \$1,000 by the State would enable the institution, through a business manager or secretary, to supply the needed text books to the students at wholesale prices. This may not be deemed practicable or the right method to serve such a worthy purpose, but we submit it for consideration.

In our judgment the president should not be burdened with the details of business management as he is at present, but should be free to devote his entire time and energy to school work, and some method should be devised which would provide for a business manager who might act under his direction, and thus secure the best possible results for the institution. This could probably be done at a cost not exceeding \$800 or \$1,000 a year, and we recommend a provision be made for such purpose.

In conclusion we wish to say that we cannot too highly commend the excellent work being done by this institution, or too strongly call attention to the necessity for its generous maintenance and support. It is patronized by students from nearly every county in the State, many of whom attend for a term or two and then go out and teach in the common schools of our State, and in this manner provide for their own education in this institution. The graduates nearly all find employment also in the schools of our State. And thus it will be seen that this institution is in close touch with all the schools of our State. Notwithstanding the present teaching force is badly over-worked, the thorough discipline prevailing and the practical results attained attest the excellent character of the institution. We would also call attention to the fact that support for additional departments is urgently called for by the board, and the needs of these are strongly presented by the president in his report. In relation to this we only wish to say that if possible, we think they should be provided for, at least, as soon as the funds necessary for their maintenance can be obtained. We believe that no institution in our State surpasses this in the importance of its work and the attendant benefits, and desiring to see it receive the support which will enable it to reach as high a standard as the wealth and intelligence of our great State permits, we are

Respectfully yours,

C. C. UPTON,
On part of the Senate.
J. C. MILLIMAN,
J. D. MORRISON,
On part of the House.