

STATE OF IOWA
1920

IOWA PUBLICATIONS

REPORT OF THE
STATE DOCUMENT DEPARTMENT

FOR THE
Biennial Period Ended June 30, 1920

ORA WILLIAMS, State Document Editor

Published by
THE STATE OF IOWA
DES MOINES

IOWA PUBLICATIONS

REPORT OF THE DOCUMENT EDITOR.

The state document department under the direction and supervision of the State Document editor is maintained to the end that all the publishing and printing activities of the State of Iowa shall be concentrated under one head for the purpose of efficiency and economy.

The department, in its present form, was established in 1915 by an act of the Thirty-sixth general assembly known as the document editor law. Provision was made for a state official who took over the duties and responsibilities that had been widely scattered among a number of state offices and some others that had been long neglected. The department is yet in its formative stage. It is being gradually developed along the lines wisely laid down by a strong group of public spirited persons who had devoted a great deal of study to solving a problem that had long been troublesome. There has been a development until now the department has three distinct functions, namely:

1. Editorial assistance to state officials and others in their duty in preparation of reports, which may or may not be published.
2. Publication duties, or the revision of manuscripts and preparation of the same for printing, and the distribution of published material of all kinds.
3. Printing; or the letting of contracts in connection with the printing board, giving orders, checking bills, attending to the actual physical printing of books and all job work.

The establishment of the department by authority for appointment of a state document editor was a forward step which immediately attracted widespread attention. No other state had tried that plan of handling the editorial work which attaches to all departments of the state. In the Code of 1897 it was provided that the governor should act as editor, and as such editor should exercise supreme authority over the various reports submitted to him and filed in his office. The various governors did perform this duty, but as their labors increased and reports multiplied, they could not give the

LETTER OF TRANSMITTAL.

HON. WM. L. HARDING, *Governor.*

Sir: I have the honor to submit herewith, in accordance with law, the report on Iowa Publications, or the operations of the State document department, for the period July 1, 1918, to June 30, 1920, inclusive.

ORA WILLIAMS,
State Document Editor.

Des Moines, December 30, 1920.

work the attention it deserved. This editorial duty was either neglected or shifted to others by necessity. The Thirty-sixth general assembly took note of this unfortunate situation, and provided what is in effect an assistant to the governor in the matter of getting these reports from the various departments of the state.

In establishing this office the general assembly transferred to the new state official much of the high authority that attached properly to the office of governor. Unusual power and authority were given, and it was recognized that this could best be given by keeping the office in very close association with that of the governor. The incumbent is appointed and his selection is subject to the approval of the senate by a two-thirds vote. This gives stability to the position and makes it possible to carry on the work comparatively free from those hampering annoyances and interferences which always surround an elective office or one of less standing. The state document editor is, in fact, the strong right arm of the chief executive in the doing of those things necessary to be done but which naturally and properly pertain to the office of governor and can not very well be done except under his direction. The duties are of a high order. The responsibility is great. The work can not be made merely incidental to something else, because it is superior to work later imposed upon the document editor. The proper performance of the duties involves knowledge of every branch of the state government, familiarity with the workings of every office and department, and acquaintance with the details of legislative business in all its infinite variety.

DIFFICULTY OF EFFECTING REFORMS.

Successful administration of this law has not been without difficulty. The department, as a distribution department, had been attached to the office of secretary of state, and its transfer was resisted and resisted. By the act of requiring all shipping to be done under one organization, some of the long cherished privileges of a number of officials were cut off. The custom of inserting in books sent out by operation of law, of slips indicating that they went out "with the compliments" of this or that official, was stopped at once, and this caused some heart burning. It was not an easy task to show state officials how their reports could be improved by elimination of features in which they had, perhaps, taken much pride. The rearrangement of statistical tables which had grown to large pro-

portions through years of neglect was attended by some controversy. The whole purpose of the establishment of the new office of state document editor was to break down traditions, to get away from the routine and to compel state officials to improve the character of the reports made. This meant much study. It required many conferences. It was an educational problem. Sometimes it involved more diplomacy than editorial capacity. Gradually but surely has the principle of the new law been accepted by all in official position who have the welfare of the public at heart and who put aside all selfishness and self seeking for the common good. The document editor has had the hearty co-operation of a great majority of the state officials. That the work was regarded as useful is shown by the fact that the last general assembly increased the compensation of the office 50 per cent and extended the term to four years.

While the establishment of the new system met with the expected friction because of the taking away of cherished prerogatives from various officials, this has never been very serious; but there has been from the very first a well defined effort from the outside to discredit and ultimately to destroy the entire system, and to force abandonment of some of the essential reforms worked out under the law. The passage of the bill was bitterly opposed by influences interested in printing profits. Efforts were made, at the very beginning of the work, to compel acquiescence in policies that would have been destructive of much of the good. For instance, a part of the duty of the document editor, was to see that bills for printing were paid in strict accord with the law or contracts, and bills were presented which violated this principle and a demand was made that they be paid in full without inquiry too deeply into their correctness. The document editor was able to establish a definite policy of requiring that every bill conform exactly to the law or the contract, without regard to outside pressure, and by reason of this policy firmly adhered to there has been a considerable saving to the state. Only because of the very close relationship between the office and that of governor was this possible.

There have been economies in other ways. For instance, in the matter of shipment of books and supplies, the fact of just one shipping or distributing organization saves much in postage or express charges, as well as in the cost of packing and care of the material. In the matter of handling of the paper stock, not only that which is used for printing but much that does not go to the printer at all, there is great economy to the state. The state uses annually prob-

ably \$50,000 worth of paper or other material related to printing. It is purchased at factory prices less a discount for large orders and sure pay; and this method of taking care of the needs of the state effects a saving which at a very conservative estimate as compared with purchases at retail plus the customary profits is sufficient to pay the expense of operating the department. In other words, on this one item alone, the entire cost of the department is made by a safe and sensible business policy. In the matter of reduction of the number of copies of different publications a similar saving is effected. The document editor has the duty of fixing the number of copies of each report or other thing to be published. The number needed varies from time to time. The orders are made according to the needs as disclosed at the time of making the order. Under this system there is no accumulation of unused printed matter. The former plan, of fixing the number in the Code, which resulted in piling up thousands of volumes of books that will never be used, has been definitely abandoned for a flexible system based on investigation as to actual needs.

ACTUAL RESULTS SHOWN BY THE SYSTEM.

The extraordinary authority granted the state document editor for revising and eliminating material from those reports or manuscripts which are to be printed, has already shown good results, though it is felt that little more than a beginning has been made. A suggestion as to first fruits of the system is found in this short table showing the results of systematic editing and revising of manuscripts and of general state supervision as distinguished from a printer supervision. It shows the volumes and pages of the last three sets of the Iowa legislative documents, comprising the reports that are printed to go to the general assembly.

Iowa documents, 1915.....	Volumes, 7, Total pages, 11,180
Iowa documents, 1917.....	Volumes, 6, Total pages, 9,343
Iowa documents, 1919.....	Volumes, 5, Total pages, 7,458

While this is illuminating, it tells only part of the story that is properly to be credited to those who in the Thirty-sixth general assembly started this practical reform. When twenty different reports had been published under the supervision of the state document editor a comparison was made as to the cost in proportion to the cost of the last previously published editions of the same books. It was not

a select list for comparison, but all on which comparison could be made, whether favorable or otherwise. The last previous editions had cost \$51,252.96. The edition first fully edited cost \$26,781.34. The saving by reason of better editing, elimination of useless matter, changes in the form of composition, reduction in number of copies and a slight change in price paid the printer and binder, amounted to \$24,471.62. This rate of reduction could not, of course, be kept up indefinitely as most of the chaff went out the first time through the mill, but with a strengthening of the law the work can be extended much further.

REAL SOLUTION OF A VEXED PROBLEM.

The law for the creation of office of state document editor was prepared by the retrenchment and reform committee of the Thirty-sixth general assembly, after an exhaustive investigation into complaints which had been made that there was wastefulness or worse in the printing and publishing activities of the State. The committee reached the conclusion that if there had been waste or graft or overcharges or improper methods of handling the business it could all be cured by proper editorial supervision. This position was stoutly opposed and a determined effort has been made to discredit the system and to deny that reform could be thus effected. The plan, however, justified itself in its first three and one-half years, during which time there had been no change in the manner of choosing which particular print shops should do the printing. The work of the document editor has no relation to the manner of choosing just where the printing shall be done nor the price to be paid per piece or portion. His work is professional, or at least semi-professional, in character. That which the law of the Thirty-sixth general assembly has abundantly demonstrated is that by and through a state official, having proper authority and the freedom to exercise that authority, the supervision of publications does in fact reduce waste and eliminate abuses until the minimum is reached.

By the now well established policy of the state in the handling of its own business solely with regard to needs of the public service, especially in the matter of business-like handling of the paper stock and incidentals and in the matter of distribution and the doing of some work directly under state control, a saving is effected which alone more than saves the entire cost of the department; and over and above all this is the larger saving by proper editorial supervision

which lessens by many thousands of dollars annually the cost of publications.

GROWING NEEDS OF THE STATE.

While there has been a very substantial decrease in cost of publications, and this is shown when comparisons are made of individual books, it should be remembered that the printing needs of the state are constantly on the increase, as in the case of commercial life everywhere; and the use of printer's ink in the transaction of public business is recognized much more than ever before. The State of Iowa has been very modest in its publications as compared with other states. In the future there is going to be an expansion of the business and many publications ought to be issued for the general information of the people as to the resources, wealth, business and population of the state. There is a vast field of usefulness lying fallow now that some day will be utilized.

CONTRACT SYSTEM FOR GETTING PRINTING DONE.

For many years a state printer and a state binder were elected as state officials to do the printing and the binding. They maintained plans in which to have the work done and the legislature fixed the price, changing the same from time to time. It was alleged that under this plan, the general supervision of the work had been done by the state printer in such a way that the state sustained losses, and that whatever editorial work was done was from the standpoint of those who were more interested in printing profits than in economy for the state. The law of the Thirty-sixth general assembly had already eliminated the waste and made impossible the things about which complaint had been made; but the Thirty-seventh general assembly yielded to the agitation and passed a bill to make an entire change in the method of selecting printers, and to abandon the strict state control over prices. A state printing board was authorized for the purpose of letting contracts based on cheapness alone. The four elective state officials who are members of the executive council were made members and the document editor was made secretary. The board costs nothing for its operation. It has authority to let contracts. Specifications are prepared for printing; for binding, for blank book work, for lithographing, embossing and all other things necessary. Awards are made after advertising for bids and inviting proposals. Some of the work is done on annual

contracts and much of it on special contracts entered into from time to time.

The contract law of the Thirty-seventh general assembly authorized the state printer and state binder to continue in office and to do the state work until the year 1919, and then to complete unfinished work, so that at the end of the period for which this report is made (June 30, 1920) the contract system was only in partial operation and the printer and binder have much uncompleted work on hand. For the five years since the creation of the office of document editor three and a half years were with the old system unaffected, and only a year and a half with the contract system in partial operation.

In practical operation, the contract system under the state printing board, secured at first some reduction in the prices paid for certain parts of the printing, but later these prices were advanced enormously. The prices prevailing during the year 1919, on most of the work, ranged about 15 per cent below the statutory rates. The greatest reduction was on book work. The prices on job printing were not materially reduced. On the book work, however, competition is limited, and in some kinds of book work there is practically no competition. The prices offered for the year 1920 were at or below the statutory rate on practically all job work, but on book work the prices went up to about 65 per cent above the statutory rates.

The new law provides for classification into six classes. In the preparation of the specifications this was sub-divided into 21 classes or divisions in order to secure wider distribution of the work. Later, a further sub-division was made into 67 divisions, so that bidding might be more general and in the hope that firms all over the state would enter the competition. While normally the work done for the use of the state offices is business for contractors at the state capital, yet some parts can be done elsewhere, and the policy has been followed of sending much of it elsewhere even though this involves some embarrassing delays and involves additional expense.

PRACTICAL APPLICATION OF CONTRACT SYSTEM.

The contract system has not as yet been applied long enough to demonstrate all the advantages. As stated before, it is now only used in part, and at least not for another year will all the business of the former state printer and state binder be fully closed. The

printing board deals only with the mechanical work of getting the printing done. While the document editor is ex-officio secretary of the board and as such keeps the records and attends to office details as to contract work, it does not alter his responsibility for the editorial work. Preparations were made in the fall of 1918 to put the contract system into operation. The printing board adopted specifications for the 1919 business. These specifications were prepared by experienced printers and before final adoption were submitted to and had the approval of a number of the leading printers who desired to bid on the work. There was difficulty in making specifications because of arbitrary regulations in the law and provisions which forbade the ordinary method of handling printing specifications. The first contracts, those for the year 1919, were placed as follows:

John M. Jamieson, Des Moines, binding the Year Book and similar miscellaneous work.

R. E. Hutton, Bancroft, Iowa, printing letter heads, booklets, circulars, envelopes, court dockets and abstracts.

The Homestead Company, by J. M. Pierce, Des Moines, printing and binding Iowa documents, geological survey reports, printing the Year Book and large books, general job work and engraving, and the legislative printing.

Prices were secured that were within the law as to maximum or Code rates, and all the work, not yet being done by the state printer and the state binder, was done during the year 1919 on these general contracts or on special contracts made from time to time.

The bidding in December, 1919, for the 1920 business showed a great change in the situation. Contracts were let as follows:

The University Publishing Company, by D. H. Scott, Des Moines, letter heads and court dockets.

The Homestead Company, by J. M. Pierce, Des Moines, engraving and for the code and session laws.

Hutton & Jenks, Bancroft, Iowa, booklets, envelopes, abstracts for the supreme court.

All other bids were rejected in December as being above the maximum rates or otherwise not acceptable. The contract for the code and session laws was never entered into as lacking in validity. A second bidding was advertised for and a strenuous effort was made to induce printers to enter the competition. In January, 1920,

these bids were opened, and additional contracts awarded as follows for the year 1920:

The University Publishing Company, by D. H. Scott, Des Moines, for all general job work.

The Tribune Publishing Company, by W. H. Williams, Ames, Iowa, general job work for the highway commission.

Later in the year some special contracts were entered into. Advertisements were published for printing a compiled code and a report of the code commission and this contract was let to the Homestead company, practically without contest, the specifications having been necessarily made so that comparison with the maximum rates was impossible. The same company also was given contract for the blanks and other work for the motor vehicle department, as this is in a class by itself. The printing of the monthly reports of the weather bureau was given the Monarch Press, Davenport, on a special contract secured by competitive bids.

In view of the inability of the printing board to secure satisfactory prices on much of the work where competition was only nominal authority was given to have some state work done at the Reformatory for Men, at Anamosa, the price to be paid being the maximum rates. The state has a good plant there and much work was done during the year under this arrangement. The arrangement was not very satisfactory, however, as the plant is so far away that close supervision could not be given and delays in shipment were frequent.

BOOK WORK PRICES AND EDITING.

Under the contract system, contracts were secured for all work for the year 1919, but for the year 1920 prices were offered that could be accepted only on general job work and some of the special classes. On these there is strong competition. The system of dividing the work even more than authorized by law resulted in giving opportunity for bidders both in Des Moines and elsewhere in the state and prices were held down to the code rates. While in volume the job work—the printing of blanks, stationery, booklets, etc.—is not as great as for the book work, it is far more important and involves very much more labor of supervision. It is gratifying to know that excellent printers were found who would do this work at or below the maximum rates.

But the book work is obviously something for which only a few shops are prepared to bid and competition is all but impossible. After the first of January, 1920, the state was left without provision for printing the books. A final effort was made during the summer to get contracts. Specifications were prepared which included the furnishing of the paper stock by the printers as a part of the printing job instead of making use of the state's own stock of paper. It was said this would enlarge the field of competition and secure low prices. Bids were asked on a number of the reports then ready for printing. The specifications were made very simple and plain, and called for offers on individual books each one separate from others. The state was disappointed in that only two bids were received, one from the Advance Printing company, Des Moines, and one from the University Publishing company, Des Moines. The question of the legality of making the specifications in the form thus prepared was submitted to the attorney general and a ruling obtained that the plan was entirely correct, even though a strict comparison could not be made with the code rates. But the board rejected all bids.

At this time and in this connection a tentative offer came, not from either of the bidders, that a special contract would be considered for printing all the reports at the old code rate provided the contractor or his representative could have the right to so supervise the work that the printing would be done just as it had been done before the document editor had assumed the duty of supervision. This would involve putting back into the reports the things which had been taken out by editorial direction. It was suggested that by a return to the old plan the maximum rates would be found sufficient for the book work as they are for the job work. This proposed subterfuge for evading the law was not considered at all; but it does indicate at least something of the real reason for the failure to secure prices for the book work.

No further effort was made during the year 1920 to get the printing done, and when the manuscripts were received by the governor they were laid aside to await further developments.

OPERATING A STATE PLANT.

Because of the embarrassments of the printing board, the experiment was started in April, 1920, of operation of a small plant in the state house under authority of the executive council and the printing board, in the name of the Duplicating Service department. It is

being operated under the management of the document editor as if it was privately owned, the rates charged being the maximum or code rates. The plant is equipped with addressograph, folder, multi-graph, duplicators, etc. It is found that it can be operated at a considerable profit at the code rates; but its chief advantage is that it gets quick results and for form letters and similar matters it is regarded by all the state officials as indispensable.

Although the act of the Thirty-sixth general assembly and later that of the Thirty-seventh, contemplated the handling of the entire business in one office, the executive council continued in full control of the purchase and supervision of the paper stock until in October, 1919, when the authority was for the first time transferred to this department. This accounts for the imperfect record here presented as to cost of various items. Since the date named the record as to paper and other materials is complete.

The printing board has had the advice and assistance of two men who have spent their entire lives as printers and in the printing trades, and also in editorial work.

The department has a very complete record of all transactions, carefully card indexed and classified, and the records show in detail all sums paid for each and every purpose.

NEED FOR AMENDMENT TO LAW.

When bids were opened for the 1921 business, in December, 1920, it was found that all save but a few items were above the maximum, the average on book work and the most of the job work being about 65 per cent over the prices allowable by law. As soon as the general assembly met an emergency bill was passed under which contracts were let as follows:

The University Publishing company, by D. H. Scott, Des Moines, general job work and letter heads for the legislature, also general job work for all state purposes, including envelopes and letter heads.

John M. Jamieson, Des Moines, senate and house journals, envelopes and all work in page form for the general assembly.

The Homestead Company, Des Moines, by Dante Pierce, legislative bills.

The Newton News, Newton, Iowa, abstracts and briefs for supreme court.

Later the printing board let other contracts distributed among these four bidders. The contract for highway commission work with the Daily Tribune, Ames, was extended through the year.

The new law contained many restrictions on the liberty of the state to make contracts and these stood in the way of getting the work done. The fixing of the old code rate for printing as a maximum under the contract system, together with the very material change in the manner of editing the copy which lessened the profit, was the most serious matter to contend with. The printing board was able to get the job work done during the year 1920 only by an agreement with D. H. Scott, of the University Press, that if the maximum rates were found non-compensatory, the board would join in an effort to secure reimbursement; but it was found that with care and co-operation the work could be done under the maximum rates without loss.

COST OF STATE PRINTING.

The actual cost of state printing during a period of years can be given only approximately. Prior to the organization of the department under the state document editor, the value of paper was kept separately and there were many items of actual printing that did not appear at all in the record as to printing. Blank books, lithographing and engraving were treated as office supplies and paid out of a general fund. In the past five years all orders and all bills and records have been in the office of the document editor, except that accounting for the paper stock was retained by the executive council. The following shows the cost, as nearly as can now be ascertained, of printing for a number of years, some of the earlier items being estimated carefully:

	State Printer	State Binder	Printing and Binding
Biennium ended June 30, 1912.....	\$ 93,757.48	\$48,658.76	\$142,416.24
Biennium ended June 30, 1914.....	116,484.25	55,765.87	172,250.12
For the year 1915	70,175.96	21,466.32	91,642.28
For the year 1916	41,561.91	28,028.38	69,590.91
Biennium ended June 30, 1916.....	\$111,737.87	\$49,494.70	\$161,232.57
For the year 1917	\$54,615.82	\$18,074.46	\$ 72,690.28
For the year 1918	37,871.96	23,485.47	61,357.43
Biennium ended June 30, 1918.....	\$92,487.88	\$41,489.93	\$133,977.81

For the year 1919—	
Printing, binding, engraving	\$45,547.63
To contractors, printing, binding, engraving	27,207.62
Total.....	\$72,755.25
For the year 1920—	
Printing, binding, engraving	\$25,489.81
To contractors, printing, binding, engraving	90,527.32
Total.....	\$116,017.32
Biennium ended June 30, 1920	\$188,772.57

STATE PRINTER AND STATE BINDER.

In view of the fact that in the two biennial reports of the State document editor already published, there was given a very complete exhibit of the payments made for printing, binding and other things under the old printer and binder system, it is worth while to complete the record to show the conclusion of that work. The terms of office of the state printer and the state binder ended December 31, 1918, but it was required of them that they should complete jobs in hand at the old rates, and more than two years was needed for such completion. An exhibit of what was paid them, including also engraving done for jobs in which they were interested, is herewith shown:

	Printing	Binding	Engraving	Total
July 1, 1918, to Dec. 31, 1918.....	\$18,148.72	\$ 6,629.46	\$764.21	\$25,542.39
Jan. 1, 1919, to Dec. 31, 1920....	27,250.73	20,033.01	43.32	47,327.06
Total 2½ years	\$45,399.45	\$26,662.47	\$807.53	\$72,869.45
Unfinished business by half years—				
Jan. 1, 1919, to June 30, 1919.....	\$14,259.27	\$5,707.60	\$38.37	\$20,005.24
July 1, 1919, to Dec. 31, 1919.....	9,932.86	7,957.44	4.95	17,895.25
Jan. 1, 1920, to June 30, 1920....	2,105.77	5,484.79	7,590.56
July 1, 1920, to Dec. 31, 1920....	948.83	883.18	1,832.01
Total 1919 and 1920.....	\$27,250.73	\$20,033.01	\$43.32	\$47,327.06

There was still unpaid at the close of the period a few minor bills affecting binding, which had not been paid; but the state practically closed out its business with the state printer and the state binder with the close of the year 1920.

WORK DONE UNDER THE PRINTING BOARD.

Although the law for the establishment of the printing board was passed in the early months of the year 1917, the board did not let any contracts until the close of the year 1918, and the contract sys-

tem under the printing board really commenced January 1, 1919. The board did not at first obtain the control of the printing stock, as the executive council insisted upon retaining this work in its office until October, 1919. The following table shows the payments to the various contractors under the printing board, for the year 1919 and half of the year 1920:

CONTRACT PAYMENTS JAN. 1, 1919, TO JUNE 30, 1919.

The Homestead Company, Des Moines, printing and binding.....	\$24,958.37
John M. Jamieson, Des Moines, binding	963.97
Iowa Lithographing company, Des Moines, lithographing.....	327.50
American Lithographing and Printing Co., Des Moines, lithographing and printing	172.50
S. D. Page & Co., Des Moines, binding	65.50
Federal Printing Co., Des Moines, printing.....	8.75
The Homestead Company, Des Moines, engraving.....	711.03
Total, including some stock	\$27,207.62

CONTRACT PAYMENTS JULY 1, 1919, TO DEC. 31, 1919.

The Homestead Company, Des Moines, printing and binding.....	\$46,468.91
Hutton & Jenks, Bancroft, printing and binding	2,474.85
John M. Jamieson, Des Moines, binding	950.00
Des Moines Book Bindery, Des Moines, binding	360.35
American Lithographing and Printing Co., Des Moines, lithographing and printing	818.25
Iowa Lithographing Company, Des Moines, lithographing.....	265.45
D. E. Moon & Company, Des Moines, embossing.....	52.75
Register-Tribune Job Department, Des Moines, printing.....	24.35
Stephenson Printing Company, Des Moines, printing.....	18.90
The Homestead Company, Des Moines, engraving	1,623.92
Total, including some paper stock.....	\$53,057.73
Carpenter Paper Company, Des Moines, paper stock.....	\$ 2,043.85
Prairie Paper Company, Des Moines, paper stock.....	165.43
Total paper bought separately	\$ 2,209.28

CONTRACT PAYMENTS JAN. 1, 1920, TO JUNE 30, 1920.

The Homestead Company, Des Moines, printing and binding.....	\$22,534.74
University Publishing Co., Des Moines, printing and binding.....	6,033.30
Tribune Publishing Co., Ames, printing and binding.....	2,207.40
Hutton & Jenks, Bancroft, printing and binding.....	1,187.07
The Reformatory, Anamosa, printing and binding.....	1,111.55
American Lithographing & Printing Co., Des Moines, printing and lithographing	1,628.37
Iowa Lithographing Co., Des Moines, lithographing.....	355.75
John M. Jamieson, Des Moines, binding	495.06
Des Moines Book Bindery, Des Moines, binding.....	60.00
Duplicating Service Department of the State.....	169.43
S. D. Page & Co., Des Moines, binding	14.50
The Homestead Company, Des Moines, engraving.....	1,662.61
Capital City Printing Plate Co., Des Moines, electrotyping.....	10.00
Total including some stock	\$37,469.78

Carpenter Paper Company, Des Moines, paper stock.....	\$7,352.28
Whiting Paper Company, Chicago, paper stock	4,178.06
Prairie Paper Company, Des Moines, paper stock	776.28
Butler Paper Company, Chicago, paper stock	298.12
Paper Mills Company, paper stock	838.83
John C. Moore Company, paper stock	35.00
Langan Bros., Des Moines, paper stock	6.00

Total paper bought separately **\$13,484.57**

PRINTING OUTLAY BY DEPARTMENTS.

Department	1918-19	1919-20
Academy of Science	\$ 334.43	\$ 1,560.02
Adjutant General	1,379.91	2,568.78
Agricultural Department	4,110.78	1,917.95
Apliarist	218.62	174.84
Attorney General	1,656.05	1,547.55
Auditor of State	4,361.25	4,123.07
Automobile Department	126.10	13,826.92
Banking Department	2,240.24	560.94
Board of Control	1,236.56	342.62
Boat Inspectors	22.42	48.80
Code Commission	13.22	22,670.47
Commerce Counsel		120.30
Commission of Animal Health	480.32	1,231.07
Conservation Board		1,508.76
Custodian		7.13
Dairy Association		1,709.08
Dairy and Food Department.....	1,697.65	1,709.08
Dental Board	25.51	111.81
Document Editor	1,662.03	2,652.50
Education, Board of	1,061.36	242.39
Educational Examiners, Board of	528.84	762.78
Engineering Examiners, Board of		20.79
Entomologist, State	22.32	22.94
Executive Council, Sec'y of	3,362.41	2,716.17
Executive Department	451.45	256.20
Fire Marshal	780.36	253.92
Fish and Game Warden	469.56	3,688.07
General Assembly, 38th	2,426.67	619.75
General Assembly, House	8,894.91	2,079.98
General Assembly, Senate	7,938.05	2,122.94
Geological Survey	2,163.06	406.37
Board of Health	298.25	1,895.89
Board of Health, Antitoxin Dept.		26.34
Board of Health, Embalmers	10.90	233.66
Board of Health, Hotel Inspection	3.90	173.28
Board of Health, Housing Dept.		20.24
Board of Health, Medical Examiners	40.00	98.87
Board of Health, Nurses' Dept.		202.87
Board of Health, Optometry Examiners	3.42	7.45
Board of Health, Bureau V. D. Control	65.25	1,393.24
Board of Health, Vital Statistics		1,203.18
Highway Commission	1,471.90	8,179.94
Historical Department	443.53	103.67
Historical Society	20.97	28.07
Horticultural Society	2,152.64	1,471.53
Industrial Commission	480.30	210.12
Insurance Commission	2,974.62	2,998.68
Iowa Corn and Small Grain Growers' Assn.....		2,998.68

PRINTING OUTLAY BY DEPARTMENTS—Continued

Department	1918-19	1919-20
Iowa War Roster Commission	\$ 198.20	\$ 106.42
Labor Bureau	932.36	992.74
Library Commission	736.19	486.57
State Library	234.50	149.67
Mine Inspectors	454.69	118.73
Oil Inspector	135.82	81.29
Parole Board	508.03	135.72
Pharmacy Commission	349.88	213.92
Pioneer Lawmakers' Assn.	235.72	203.06
Railroad Commission	526.80	3,022.73
Secretary of State	6,889.20	14,627.39
Shorthand Board		
Superintendent of Public Instruction	3,326.45	5,553.98
Supreme Court	43.30	56.28
Supreme Court, Clerk of	671.72	636.94
Supreme Court Reporter	17.10	1.97
Treasurer of State	1,714.02	1,834.42
Vocational Education, Board for	211.88	3.35
Weather and Crop Bureau	905.97	813.95
	\$73,721.59	\$117,190.17

PUBLICATIONS APPROVED, 1918-20

IOWA LEGISLATIVE DOCUMENTS

Date Approved	Report	Pages	Cloth Bdg.	Paper Cov.	No. Cov.
1918					
December 28	Adjutant General, 1918	672	1,500		
November 29	Attorney General, 1918	608	800		
December 17	Complete Report State Auditor, 1918	364	500		
December 17	Finances of the State, 1918	162		1,000	
December 17	County Accounts, 1918	16		1,000	
December 17	Building and Loan Associations, 1918	176			
December 16	Report on Municipal Finances, 1918	296	1,500	1,000	
October 1	Report Supt. of Banking, 1918	352	1,000		
December 30	Report State Auditor, 1918	68	500		
November 16	Report Board of Control, 1918	354	1,200	1,700	
December 2	Report Boat Inspectors, 1918				50
December 30	Report Board of Dental Commission, 1918	44	200	2,800	
December 30	Report Board of Dental Examiners, 1918	32		500	
December 13	Report Document Editor, 1918	33	400	6.00	
October 23	Report Supt. of Public Instruction, 1918	352	500	2,500	
December 5	Report of Governor on Pardons, 1918	248	500	1,000	
October 16	Expense Report, 1918	532	500	4,000	
October 10	Railroad Assessments, 1918	64		900	
December 19	Report Fish and Game Warden, 1918	44	500	700	
December 30	Report of Governor on Pardons, 1918	36		500	
December 28	Report Board of Health, 1918	180	500	1,000	
November 16	Report Historical Society, 1918	16		500	
October 8	Report Workmen's Comp. Service, 1918	80	400	5,600	
May 2	Vol. I—Fire and Casualty Ins. Rept., 1918	288	1,600	1,000	
June 12	Vol. II—Life and Fraternal Ins. Rept., 1918	184	800	1,000	
December 25	Report Bureau of Labor, 1918	216	500	2,000	
December 30	Report State Librarian, 1918	16	500		
November 15	Report Library Commission, 1918	36	1,000		
October 22	Report Oil Inspector, 1918	32		500	
November 30	Report Board of Parole, 1918	96	200	800	
August 2	Report Pharmacy Commission, 1918	80	200	1,900	
December 28	Proceedings Pioneer Lawmakers, 1917	80		500	
December 2	Report Railroad Commission, 1918	352	1,000		
December 8	Report of Land Department, 1918	24	500		
December 6	Report of Treasurer of State, 1918	128	500	500	
December 30	Report of Veterinary Department, 1918	24	800	1,200	
December 28	Report Public Bldgs. and Prop., 1918	16		2,500	

PUBLICATIONS ORDERED, 1918-20

IOWA LEGISLATIVE DOCUMENTS

Date Approved	Report	Pages	Cloth Bdg.	Paper Cov.	No. Cov.
1919					
October 2	Municipal Finances, 1919	296	1,500	1,000	
February 26	Building Loan Association, 1918	36		400	
August 23	Railroad Assessments, 1919	64		800	
February 7	Report Fire Marshal, 1918	56	350	4,800	
January 9	Governors Message and Budget, 1919	48	500		
January 15	Inaugural Gov. W. L. Harding, 1919	16	200	1,000	
February 15	Report Highway Commission, 1918	352	500	1,500	
June 19	Report Weather and Crop Service, 1918	82	200	1,300	
December 30	Report Weather and Crop Service, 1919	78	200	2,000	
1920					
February 17	Report Dairy and Food Commission, 1919	120	200	2,800	
February 17	Report Fire Marshal, 1919	44		4,800	

Note—Quarterly Bulletins Library Commission and Monthly Bulletins Weather and Crop Bureau.

MISCELLANEOUS PUBLICATIONS

Date Approved	Publication	Pages	Cloth Bdg.	Paper Cov.	No. Cov.
1918					
September 11	Proceedings Academy of Science, 1918	688	900		
December 7	Year Book of Agriculture, 1918	680	3,000		
December 16	Report State Registration Div., 1918	140		3,000	
December 3	Official Register, 1919-20	816	35,655		
1919					
August 19	Corporation Laws, 1919	64			2,500
October 14	Times of Holding Terms of Court	35		5,000	
December 23	List of Iowa Corporations	152		500	
December 23	Primary and General Election Laws	180		5,000	
December 15	Constitution of Iowa	20	400	2,600	
June 23	Law on Domestic Animal Health	12			3,000
January 15	Report Board of Vocational Education	12			1,000
1919					
August 19	Man Power	16			10,000
August 19	Parents' Part	16			10,000
August 19	Sex Education	16			10,000
August 23	Iowa Code for Plumbing	64		3,000	
October 2	Quarterly Bulletin Board of Health	20			14,600
October 2	Girls' Part	16			15,000
December 23	Circular of Information	16			15,000
December 23	Man Power	16			10,000
December 27	Girls' Part	12			10,000
December 29	Parents' Part	16			25,000
May 3	Workmen's Compensation Law	42		7,000	
September 3	List of Insurance Companies	16			500
May 13	Laws Relating to Insurance Companies	24			2,000
February 13	List of Insurance Companies	16			600
July 15	Manufacturers' Directory	228			7,000
July 14	Child Labor Law	12			2,000
January 23	Study Club Outlines	12			2,000
May 6	Mining Law	48			2,000
May 2	M. V. Law	36			100,000
September 16	State Book Fees and Weights	212		5,000	
August 11	Pharmacy Law	20			2,000
May 2	Hire Sky Law	24			2,000
May 15	Law Relating to Corporation Reports	8			12,000
March 19	Laws in Effect by Publication, No. 1	20			200
May 8	Laws in Effect by Publication, No. 2	55			500
May 21	Laws in Effect by Publication, No. 3	72			500
November 21	Regulations for Standardizing the Common Schools	30			30,000
December 30	Report State Teachers Association, 1919	12		15,000	
July 1	Free Hospital Service Law	8			2,000
August 9	Engineering Examiners' Law	8			2,500

MISCELLANEOUS PUBLICATIONS—Continued

Date Approved	Publication	Pages	Cloth Bdg.	Paper Cov.	No. Cov.
April 28.	List of Iowa Nurseries.....	8			1,000
September 26.	Telephone and Telegraph Assessments, 1919	145		700	
July 3.	Mussel License Law.....	8			500
February 23.	Rules of Procedure, 38 G. A.....	82	250	500	
January 25.	Committees, 38 G. A.....	66	200	1,000	
April 23.	Bill List, 1919.....	24			1,000
March 4.	Index to Senate and House Bills—1st Ed.....	160			400
March 12.	Index to Senate and House Bills—2nd Ed.....	88			400
March 28.	Index to Senate and House Bills—3rd Ed.....	272			500
June 6.	Index to Senate and House Bills—Final Ed.....	339			700
May 2.	Session Laws, 38 G. A.....	580	6,000		
May 6.	Senate Journal, 38 G. A.....	2,512	1,000	1,000	
May 6.	House Journal, 38 G. A.....	2,406	1,000	1,000	
May 1.	Housing Law.....	40		20,000	
March 22.	List of Publications, Geological Survey.....	16			500
January 9.	Iowa State Budget, 1919.....	32			
January 9.	Biennial Message, W. L. Harding, 1919.....	16		500	
April 28.	List of Licensed Embalmers.....	26		3,500	
June 2.	Hotel Inspection Law.....	24			1,000
July 14.	Law on Venereal Diseases.....	16			50,000
July 22.	Circular of Information on Venereal Diseases.....	8			
August 11.	The Girls' Part.....	16			25,000
August 15.	Rules and Regulations, Board of Medical Examiners.....	16			10,000
August 21.	Proceedings, Academy of Science, 1919.....	22		2,500	
April 25.	Valuation and Taxes, 1919.....	144	950		1,000
May 31.	County Officers Law, 1919.....	40		1,000	
July 30.	Tax Levies, 1919.....	16			2,000
July 31.	Revenue Law, 1919.....	96		3,000	
December 13.	New Banks or Trust Companies.....	16			300
August 4.	Compiled Code.....	2,092	2,500		
November 25.	Report of Code Commission.....	2,092	500		
September 20.	Iowa Parks, 1919.....	16			2,000
December 23.	Bulletin No. 23—Egg Regulations.....	16		2,000	
April 22.	Dairy Law, 1919.....	20			15,000
May 1.	Pure Food Law, 1919.....	8			5,000
May 2.	Sanitary Law, 1919.....	8			5,000
May 8.	Weight and Measure Law, 1919.....	12			5,000
June 26.	Bulletin No. 27—Rules and Regulations.....	26			2,000
July 15.	Bulletin No. 28—Report.....	64			20,000
July 22.	Bulletin No. 29—Weight and Measure.....	64			5,000
January 17.	Outline of Music.....	32		6,000	
June 8.	List of Approved Graded and High Schools.....	16		4,500	
June 6.	School Laws of 1918.....	126		25,000	
June 24.	Report State Teachers Association, 1918.....	130		7,000	
September 24.	Course of Study for Common Schools.....	40			20,000
September 27.	Outline Music.....	32			15,000
November 20.	Educational Directory 1919-20.....	412		10,000	
January 1920	Parents' Part.....	16			15,000
January 27.	List of Licensed Embalmers.....	26		3,500	
February 17.	Sex Education in Schools.....	16			15,000
March 4.	Information for Accredited Schools for Nursing.....	16			300
January 17.	Girls' Part.....	16			15,000
June 8.	Premium List Mid-West Horticultural Exposition.....	16		5,000	
March 9.	List of Insurance Companies.....	16		500	
June 18.	Child Labor Law.....	8		2,000	
June 26.	Rate Book Fees and Weights.....	176		5,000	
April 26.	List of Vendor Licenses.....	8		350	
March 9.	Law Relating to Corporation Reports.....	8		15,000	
June 11.	Blue Sky Law.....	30		3,500	
May 12.	Valuation and Taxes.....	16		2,000	
January 17.	Report on High Cost of Living.....	32		3,000	
January 19.	Commercial Feeding-Staffs Law.....	8		5,000	
June 5.	The Consolidated Schools.....	8		1,000	
June 5.	Public School Chief Factor in Americanization.....	8		1,000	
May 13.	Mussel License Law.....	8			1,000
March 2.	Communication from Governor to Members of the 38th G. A.....	8			5,000

IOWA STATE PUBLICATIONS

List of reports and other publications with number in possession of the State Document Department, and number reserved for the future.

IOWA DOCUMENTS.

REPORTS SUBMITTED TO THE GENERAL ASSEMBLY. (300.)

Year	Vol.	No.	Year	Vol.	No.	Year	Vol.	No.
1856	(1)	10	1882	(5)	71	1894	(4)	91
1857	(1)	3	1884	(1)	118	(5)		90
1859-60	(1)	1	(2)		118	(5)		90
1860	(1)	28	(3)		135	(2)		94
1861-2	(1)	2	(4)		195	(3)		88
1864	(1)	2	(5)		110	(4)		93
1866	(1)	72	(2)		33	(5)		116
1868	(2)	84	(3)		27	1898	(1)	126
1868	(1)	3	(4)		26	(2)		182
1870	(1)	11	(4)		26	(3)		178
1870	(1)	33	1888	(1)	168	(4)		204
1870	(2)	36	(2)		170	(6)		150
1872	(1)	37	(3)		171	1900	(1)	137
1872	(2)	36	(4)		140	(2)		127
1874	(1)	52	(5)		105	(3)		113
1874	(2)	56	1890	(1)	120	(4)		131
1874	(3)	68	(2)		190	(5)		126
1874	(4)	68	(3)		190	(6)		106
1876	(2)	53	(4)		90	(7)		107
1876	(3)	57	(5)		98	1902	(1 to 7)	each 185
1878	(1)	40	(6)		119	1904	(1 to 8)	each 177
1880	(1)	72	1892	(2)	130	1907	(1 to 4)	each 237
1880	(2)	107	(3)		190	1909	(1 to 6)	each 260
1880	(3)	109	(4)		190	1911	(1 to 5)	each 305
1882	(1)	77	(5)		191	1912	(1 to 7)	each 91
1882	(2)	76	1894	(1)	80	1915	(1 to 7)	each 295
1882	(3)	75	(2)		88	1919	(1 to 5)	each 320
1882	(4)	60	(3)		84			

ACADEMY OF SCIENCE.

ANNUAL REPORT OF PROCEEDINGS. (100.)

1894	(2)	155	1903	(11)	88	1912	(19)	705
1895	(3)	253	1904	(12)	119	1913	(20)	525
1896	(4)	205	1906	(13)	438	1914	(21)	390
1897	(5)	198	1907	(14)	421	1915	(22)	269
1898	(6)	25	1908	(15)	518	1916	(23)	192
1899	(7)	189	1909	(16)	506	1917	(24)	109
1900	(8)	100	1910	(17)	500	1918	(25)	260
1901	(9)	78	1911	(18)	570	1919	(26)	300
1902	(10)	291						

ADJUTANT GENERAL.

REPORTS ON IOWA NATIONAL GUARD. (75.)

Year	No.	Year	No.	Year	No.
1868	3	1885	84	1903	80
1873	90	1887	84	1905	106
1874	73	1888	17	1906	229
1875	72	1889	29	1908	182
1876	3	1891	67	1910	101
1877	50	1892	78	1912	98
1879	86	1895	75	1914	95
1881	64	1902	116	1916	102
1883	54	1899	179	1918	285
1884	28	1901	83		

ROSTER AND RECORD OF IOWA SOLDIERS. (100.)

Volume 1	2073	Volume 3	64	Volume 5	426
Volume 2	2057	Volume 4	174	Volume 6	775

The Soldiers' Roster is distributed only through the office of the Adjutant General.

MISCELLANEOUS PUBLICATIONS.

Year	No.
1862 Report of Surgeon General to Governor.....	18
1862 Statistics, Civil and Military.....	25
1896 Report on Shiloh Battlefield.....	247
1901 Report on Vicksburg Battlefield.....	506
1907 Dedication Battlefield Monuments.....	169
1890 Soldiers' and Sailors' Monument, Report of Commissioners.....	155
1893 Soldiers' and Sailors' Monument, Report of Commissioners.....	493
1895 Soldiers' and Sailors' Monument, Report of Commissioners.....	25
1894 Battle Flag Day.....	23

AGRICULTURAL DEPARTMENT.

ANNUAL REPORT OF STATE AGRICULTURAL SOCIETY. (50.)

Year	No.	Year	No.	Year	No.
1856	19	1877	47	1899	57
1857	8	1878	30	1899	23
1859	1	1879	69	1891	32
1861-2	10	1880	20	1892	23
1865	18	1881	51	1893	50
1866	57	1882	97	1894	50
1867	2	1883	24	1895	95
1868	5	1884	73	1896	90
1872	17	1885	48	1897	25
1873	48	1886	14	1898	55
1874	2	1887	48	1899	82
1876	2	1888	52		

YEAR BOOK OF DEPARTMENT OF AGRICULTURE. (50.)

1900	24	1908	48	1914	295
1902	49	1909	47	1915	45
1903	41	1910	100	1916	200
1904	55	1911	65	1917	374
1905	60	1912	351	1918	271
1906	107	1913	32	1919	724
1907	41				

STALLION REGISTRATION RECORD. (50.)

1912	160	1914	75	1916	52
1913	100	1915	142	1917	60

IMPROVED STOCK BREEDERS' ASSOCIATION, PROCEEDINGS. (50.)

Year	Vol.	No.	Year	Vol.	No.	Year	Vol.	No.
1880	(6)	1	1888	(15)	1	1894	(21)	33
1880	(7)	1	1889	(16)	46	1895	(22)	4
1882	(10)	35	1890	(17)	45	1897	(24)	69
1883	(11)	55	1911	(18)	81	1898	(25)	41
1886	(13)	10	1892	(19)	24	1899	(26)	28
1887	(14)	2	1893	(20)	35			

STATE DAIRY ASSOCIATION, PROCEEDINGS. (50.)

Year	No.	Year	No.	Year	No.
1895	11	1898	74	1905 (Mason City)	46
1896	5	1899	109	1905 (Cedar Rapids)	100
1897	14				

ATTORNEY GENERAL.

BIENNIAL REPORT. (60.)

Year	No.	Year	No.
1898	55	1906	228
1898	55	1907	190
1902	58	1909	281
1904	83	1910	51

MISCELLANEOUS.

Year	No.
1914 Opinions on Duties of County Officers.....	216
1915 Workmen's Compensation Opinions.....	50
1916 Workmen's Compensation Opinions.....	26

AUDITOR OF STATE.

BIENNIAL REPORT. (100.)

Year	No.	Year	No.	Year	No.
1860 Special	2	1883	55	1903	383
1867	58	1885	97	1905	150
1869	35	1887	63	1906	281
1871	24	1889	62	1908	383
1873	1	1891	62	1910	179
1875	65	1893	40	1912	667
1877	49	1895	143	1914	366
1879	19	1897	97	1916	82
1881	72	1899	395	1918	165

MUNICIPAL FINANCE REPORT. (75.)

1907	247	1912	134	1916	45
1908-9	248	1913	190	1917	86
1910	117	1914	62	1918	71
1911	94	1915	89	1919	28

BANK REPORT. (75.)

1892	17	1895	21	1897	197
1893	18	1896	22	1916	176
1894	30				

MISCELLANEOUS.

Year	No.
1916 State Finances, Part I of Auditor's Report.....	107
1918 State Finances, Part I of Auditor's Report.....	103
1916 County Finances, Part II of Auditor's Report.....	150
1918 County Finances, Part II of Auditor's Report.....	158
1916 Building and Loan, Part IV of Auditor's Report.....	15
1918 Building and Loan, Part IV of Auditor's Report.....	25
1919 County Officers Law 38 G. A.....	55

BEE INSPECTION.

ANNUAL REPORT OF INSPECTOR. (50.)

Year	No.	Year	No.	Year	No.
1912	174	1914	65	1916	198
1913	64	1915	193		

ANNUAL REPORT OF APRAISER.

Year	No.	Year	No.
1917	199	1918	148

SUPERINTENDENT OF BANKING.

BIENNIAL REPORT. (75.)

Year	No.
1918	145

BOARD OF CONTROL OF STATE INSTITUTIONS.

BIENNIAL REPORT OF BOARD OF CONTROL. (100.)

Year	No.	Year	No.	Year	No.
1899	268	1906	350	1914	1084
1901	270	1908	676	1916	430
1902	270	1910	974	1918	59
1905	141	1912	540		

QUARTERLY BULLETIN STATE INSTITUTIONS. (100.)

Year	Volume	Quarter	No. on Hand	Year	Volume	Quarter	No. on Hand
1899	1	1st	109	1902	4	1st	258
1899	1	2d	209	1902	4	2d	379
1899	1	3d	359	1902	4	3d	426
1899	1	4th	None	1902	4	4th	356
1900	2	1st	None	1903	5	1st	262
1900	2	2d	155	1903	5	2d	290
1900	2	3d	173	1903	5	3d	309
1900	2	4th	493	1903	5	4th	229
1901	3	1st	291	1904	6	1st	102
1901	3	2d	311	1904	6	2d	229
1901	3	3d	388	1904	6	3d	None
1901	3	4th	289	1904	6	4th	None

MISCELLANEOUS REPORTS.

Year	No.
1860 Report on Penitentiary to 8th G. A.	12
1860 Report on Hospitals for Insane, 8th G. A.	31
1872 Report on State Institutions	22
1873 Report on Penitentiary, 15th G. A.	33
1878 Report on Penitentiary	19
1882 Report National Conference of Charities	120
1890 Report on State Institutions	88
1894 Report on Locating Hospital for Insane	117
1904 Report on Tuberculosis	1760
1912 Report on Penitentiary	95

SOLDIERS' HOME, MARSHALLTOWN, BIENNIAL REPORT. (50.)

Year	No.	Year	No.
1887	97	1891	155
1889	49	1893	69

REPORT OF VISITING COMMITTEE, SOLDIERS' HOME. (25.)

1888	77	1894	230
1890	57		560

SOLDIERS' ORPHANS' HOME, DAVENPORT, BIENNIAL REPORT. (50.)

1867	45	1879	120
1868	16	1881	63
1869	47	1883	70
1871	80	1885	107
1875	77	1887	85
1877	105	1889	16
			145
			15
			40
			87
			34

REPORT OF VISITING COMMITTEE, SOLDIERS' ORPHANS' HOME. (25.)

1882	13	1888	45
1884	47	1890	57
1886	27		195
			670

SCHOOL FOR DEAF, COUNCIL BLUFFS, BIENNIAL REPORT. (50.)

1859	4	1877	95
1861	12	1879	48
1865	37	1881	55
1869	50	1883	69
1871	98	1885	35
1875	54		1897
			54
			17
			44
			45
			46
			54

REPORT OF COMMISSIONERS, SCHOOL FOR DEAF. (50.)

1868	38	1874	27
1870	10		1876
			95

REPORT OF VISITING COMMITTEE, SCHOOL FOR DEAF. (25.)

1872	42	1884	25
1874	8	1888	60
1880	23		1896
			96
			96

HOSPITAL FOR INSANE, CHEROKEE, REPORT OF COMMISSIONERS.

1895	100	1897	91
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HOSPITAL FOR INSANE, CLARINDA, REPORT OF COMMISSIONERS.
(50.)

1885	107	1896	18
			1897
			106

HOSPITAL FOR INSANE, CLARINDA, BIENNIAL REPORT. (50.)

1889	34	1893	45
1891	81	1895	40
			1897
			180

REPORT OF VISITING COMMITTEE, CLARINDA. (25.)

1886	12	1894	57
1888	54		1896
			97

HOSPITAL FOR INSANE, INDEPENDENCE, REPORT OF COMMISSIONERS. (50.)

1869	27	1875	167
1871	32	1877	31
1873	31	1879	34
			1886
			35

HOSPITAL FOR INSANE, INDEPENDENCE, BIENNIAL REPORT. (50.)

1875	5	1885	48
1879	40	1887	15
1881	56	1889	4
1883	45		1897
			38
			35

REPORT OF VISITING COMMITTEE, INDEPENDENCE. (25.)

1882	16	1888	24
1884	26	1890	54
1886	27		1896
			497

HOSPITAL FOR INSANE, MT. PLEASANT, BIENNIAL REPORT. (50.)

1861	5	1877	56
1867	26	1879	53
1869	56	1881	45
1871	47	1883	40
1873	32	1885	32
1875	62	1887	30
			1889
			13
			55
			19
			44
			9

REPORT OF VISITING COMMITTEE, MT. PLEASANT. (25.)

1868	25	1886	23
1880	50	1888	40
1884	23		1896
			497

HOSPITALS FOR INSANE, REPORT OF VISITING COMMITTEE. (25.)

1873	32	1881	22
1875	19	1883	19
1877	29	1885	77
1879	26	1887	50
			1897
			180

INSTITUTION FOR FEEBLE-MINDED, GLENWOOD, REPORT. (50.)

Year	No.	Year	No.
1877	97	1885	70
1879	58	1887	54
1881	70	1889	27
1883	48	1891	50
			1897
			97

REPORT VISITING COMMITTEE, INSTITUTE FOR FEEBLE-MINDED.
(25.)

1880	25	1888	48
1886	64	1890	26
			1894
			55
			97

INDUSTRIAL HOME FOR BLIND, KNOXVILLE, BIENNIAL REPORT. (25.)

Year	No.	Year	No.
1889	Report of Commissioners.	97	1895
1891	Report of Trustees.	40	1897
1893	First Biennial Report.	97	
			1897
			145

REPORT OF VISITING COMMITTEE, KNOXVILLE. (25.)

1894	97	1896	197
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INDUSTRIAL SCHOOL FOR BOYS AND GIRLS, BIENNIAL REPORT. (50.)

(Boys at Eldora, Girls at Mitchellville.)

Year	No. Year	No. Year	No.
1869	24 1879	39 1889	29
1871	57 1881	53 1891	59
1873	51 1883	49 1893	56
1875	47 1885	77 1897	37
1877	51 1887	62	

First report of Boys' department made in 1869; first report of Girls' department made in 1873; both reports after 1873 bound together.

REPORT OF VISITING COMMITTEE, ELDORA. (25.)

Year	G. A.	No. Year	G. A.	No. Year	G. A.	No.
1870	13th	25 1882	19th	18 1888	22d	42
1872	14th	23 1884	20th	60 1890	23d	97
1874	15th	7 1886	21st	56 1896	24th	30
1876	17th	2				

REPORT OF VISITING COMMITTEE, MITCHELLVILLE. (25.)

1884	20th	24 1888	22d	47 1896	26th	97
1886	21st	45 1890	23d	50		

STATE PENITENTIARY, FORT MADISON, BIENNIAL REPORT. (50.)

1865	25 1877	54 1887	49
1867	77 1879	62 1891	57
1869	77 1879	77 1893	120
1871	84 1883	60 1895	17
1873	76 1885	46 1897	99
1876	20		

REPORT OF VISITING COMMITTEE, STATE PENITENTIARY. (25.)

1882	19th	14 1888	22d	5 1894	25th	97
1884	20th	77 1890	23d	97 1896	26th	590
1886	21st	46				

STATE REFORMATORY, ANAMOSA, BIENNIAL REPORT. (50.)

Year	No. Year	No. Year	No.
1873	60 1883	77 1891	94
1873	Report Com'r.	87 1893	5
1877	87 1887	90 1895	27
1879	76 1889	17 1897	67
1881	94		

REPORT OF VISITING COMMITTEE, STATE REFORMATORY. (25.)

1882	19th	1 1888	22d	50 1894	25th	80
1884	20th	39 1890	23d	40 1896	26th	470
1886	21st	50				

BENEDICT HOME, BIENNIAL REPORT. (25.)

1885	134 1890	90 1893	175
1889	120		

REPORT OF VISITING COMMITTEE, BENEDICT HOME. (25.)

1886	58 1894	100 1896	100
1888	62		

BOAT INSPECTORS.

BIENNIAL REPORT. (25.)

Year	No. Year	No. Year	No.
1891	99 1907	108 1914	160
1892	18 1908	99 1916	100
1893	88 1910	100 1918	100
1906	108 1912	100	42

CAPITOL AND PUBLIC PROPERTY.

CAPITOL COMMISSION, REPORT ON BUILDING. (50.)

Year	No. Year	No. Year	No.	
1871	Laying Corner Stone	1881	Sixth Report	73
1871	First Report	43 1883	Seventh Report	91
1875	Second and Third Reports, together	1885	Eighth Report	89
1875	Third Report (bound alone)	20 1886	Report to 21st G. A.	29
1877	Fourth Report	102 1887	Final Report	48
1879	Fifth Report	83 1884	Report of Settlement	113
			Capitol Dedication	93

CAPITOL COMMISSION, COMPLETION OF BUILDING. (50.)

Year	No. Year	No. Year	No.
1902	495 1904	469 1909	427

CUSTODIAN OF PUBLIC BUILDINGS AND PROPERTY. (50.)

1887	70 1899	176 1910	295
1889	29 1901	12 1912	95
1891	67 1903	166 1914	170
1893	170 1905	222 1916	91
1895	4 1906	438 1918	950
1897	192 1908	283	

CENSUS OF IOWA.

COMPLETE. (100.)

1866	82 1869	27 1895	350
1869	57 1875	30 1905	246
1867	43 1855	70 1915	390

CENSUS BULLETINS. (50.)

Year	No. Year	No. Year	No.	
1905	No. 1 Cities and towns	59 1915	Population	250
1905	No. 2 Civil War Vets.	800 1915	Agricultural	250

DAIRY AND FOOD DEPARTMENT.

ANNUAL REPORT OF COMMISSIONER. (50.)

Year	No. Year	No. Year	No.
1887	2 1887	36 1910	81
1888	50 1900	50 1911	86
1889	21 1901	79 1912	98
1890	35 1902	74 1913	245
1891	50 1903	15 1914	200
1892	35 1904	151 1915	200
1893	50 1905	261 1916	45
1894	79 1906	97 1917	205
1896	21 1907	82 1918	110
1897	60 1908	97 1919	200
1898	53 1909	81	

DENTAL EXAMINERS.

ANNUAL AND BIENNIAL REPORT OF BOARD. (25.)

Year	No. Year	No. Year	No.
1883	50 1892	56 1910	99
1884	48 1893	50 1912	99
1885	49 1903	50 1914	68
1889	50 1906	100 1916	60
1890	50 1908	100 1918	60.

DOCUMENT DEPARTMENT.

DOCUMENT LISTS AND BIENNIAL REPORT. (25.)

Year	No. Year	No. Year	No.
1904	Check list	100 1911	75
1907	100 1913	150 1918	74
1909	100 1914	150	

STATE PUBLICATIONS. (25.)

1916	100
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EDUCATION—STATE DEPARTMENT OF EDUCATION.

BIENNIAL REPORTS SUPERINTENDENT OF PUBLIC INSTRUCTION. (100)

Year	No.	Year	No.	Year	No.
1867	5	1889	18	1905	58
1871	48	1891	142	1910	429
1876	13	1896	91	1908	606
1877	58	1897	26	1912	770
1879	83	1899	7	1914	91
1883	56	1903	118	1916	242
1885	56	1903	169	1918	214
1887	5				200

EDUCATIONAL DIRECTORY.

1902	100	1908	100	1913	90
1904	100	1909	100	1914	100
1905	100	1910	100	1915-16	100
1906	100	1911	100	1917-18	100
1907	100	1912	100	1918-19	94

SCHOOL LAW AND DECISIONS. (25.)

1872	12	1888	62	1907	100
1874	37	1892	5	1911	50
1876	48	1897	99	1915	55
1880	45	1902	100	1919	195
1884	34				

STATE TEACHERS' ASSOCIATION, PROCEEDINGS. (50.)

1893	50	1905	247	1913	68
1896	39	1906	128	1914	247
1898	5	1907	147	1915	102
1898	51	1907	137	1916	127
1899	23	1909	147	1918	98
1901	3	1910	139	1919	125
1903	153	1911	139	1919	125
1904	200	1912	98		

MISCELLANEOUS BOOKS AND PAMPHLETS.

1903	Louisiana Purchase	No.
1904	Flag Day	95
1895	Handbook Iowa Schools.	90
1900	Handbook Iowa Schools.	100
1906	Handbook Iowa Schools.	100
1913	Course of Study.	100
1919	Course of Study.	100
1920	Course of Study.	100
1906	Arbor Day	\$95.50
1913	Arbor Day	95
1901	Special Day Books.	580
1902	Special Day Books.	80
1904	Special Day Books.	100
1905	Special Day Books.	100
1906	Special Day Books.	25
1907-8	Special Day Books.	100
1908-9	Special Day Books.	100
1910-11	Special Day Books.	50
1914	Special Day Books.	100
1898	Legislative Committee Report.	100
1900	Manual for Iowa Normal Institutes.	38
1904	Manual for Iowa Normal Institutes.	95
1906	Supplement to Manual for Normal Institutes.	100
1898	Memorial Day	100
1903	Memorial Day	45
1905	Memorial Day	45
1908	Uniform County Certificates.	45
1908	Outlines of Psychology.	100
1914	Regulations for Uniform County Certificates.	100
1901	Consolidation of Districts.	1100
1903	Improvement of Rural Schools.	100
1903	Training of Teachers.	100
1901-2	The Flag and the School House.	100
1904	What, How and Why.	115
1905	Holidays and Hallowed Days.	95
1903	Supplementary List of Library Books.	14
		95

1908	Supplementary List of Library Books.	100
1917	Supplementary List of Library Books.	750
1904	Catalogue of Library Books.	100
1911	Catalogue of Library Books.	65
1905	Conditions and Needs of Rural Schools.	95
1908	Educational Commission Report.	48
1912	Normal Training Handbook.	60
1913	Normal Training Handbook.	90
1915	Home Economics.	100
1914	High School Reference Books.	100
1914	Vocational Education.	100
1917-18	Vocational Education Bulletin No. 1.	50
1918-19	Vocational Education Bulletin No. 2.	60
1915	Outlines for 36 Lessons Agriculture.	100
1915	Outlines for High School Agricultural.	100
1915	Psychology and School Management.	100
1915	Iowa Schoolhouses and Grounds.	100
1915	Outlines in Normal Training in Woodwork.	75
1916	Iowa Children at Play.	100
1916	Consolidation of Independent School District.	100
1916	Spelling List.	100
1920	Spelling List.	100
1916	Iowa Day	95
1918	Iowa Day and Patriotism.	100
1916	Normal Training High School.	150
1920	Normal Training High School.	1195.00
1916	Approved Graded and High Schools.	75
1918	List of Approved Graded and High Schools.	70
1919	List of Approved Graded and High Schools.	125
1920	List of Approved Graded and High Schools.	200
1918	Outline of Rural School Problems.	825
1918	Public Evening Schools.	500
1919	Outline of Music.	16400
1919	Regulation Standardizing Common Schools.	120

EDUCATION—STATE BOARD OF EDUCATION.

BIENNIAL REPORT, BOARD OF EDUCATION. (100.)

Year	No. Year	No. Year	No.
1910	249	1914	946
1912	1618	1916	632

MISCELLANEOUS.

Year	No.	Year	No.
1905	Report Educational Commission on Colleges.	2237	
1913	Co-ordination of the Colleges.	2	
1913	High School Bulletin.	1	
1914	Bulletin No. 1. The Accredited High School.	40	
1914	Bulletin No. 2. History of High School Inspection.	1	
1914	Bulletin No. 3. Classification of High Schools.	2	
1914	Bulletin No. 4. The High School and the College.	1	
1915	Iowa Accredited High Schools.	190	
1919	Board on Secondary School Relation.	80	

STATE NORMAL SCHOOL, BIENNIAL REPORT. (50.)

Year	No. Year	No. Year	No.
1877	66	1889	54
1879	76	1892	100
1881	96	1897	1
1883	106	1899	76
1885	45	1901	324

REPORT OF VISITING COMMITTEE TO NORMAL SCHOOL. (25.)

1884	36	1888	84
1886	35	1890	52

COLLEGE FOR THE BLIND, BIENNIAL REPORT. (50.)

1859	1	1875	25
1861	6	1877	75
1867	53	1879	65
1869	26	1881	74
1871	60	1883	46
1873	67	1885	42
		1887	49
		1889	45
		1891	45
		1893	45
		1895	71
		1897	102

REPORT OF VISITING COMMITTEE, COLLEGE FOR THE BLIND. (25.)

Year	No. Year	No. Year	No.
1882	18 1888	64 1894	420
1886	93 1899	23 1896	555

STATE UNIVERSITY OF IOWA, BIENNIAL REPORT. (75.)

1869	25 1883	24 1899	96
1871	14 1885	44 1901	95
1873	21 1887	85 1903	72
1875	24 1889	63 1905	79
1879	39 1895	36 1906	110
1881	49 1897	96 1908	100

REPORT OF VISITING COMMITTEE TO STATE UNIVERSITY. (25.)

1874	6 1884	53 1890	58
1880	53 1886	34 1894	89
1882	2 1888	69 1896	596

STATE COLLEGE OF AGRICULTURE AND MECHANIC ARTS, REPORT. (75.)

1861 (Annual)	1 1881	16 1897	144
1863 (Annual)	13 1883	23 1899	145
1867 (Biennial)	48 1885	59 1901	144
1869	24 1887	16 1903	144
1871	23 1889	70 1905	194
1873	12 1891	64 1906	255
1877	49 1893	104 1908	270
1879	33 1895	104	270

REPORT OF VISITING COMMITTEE TO STATE COLLEGE. (25.)

1882	5 1888	37 1894	95
1884	64 1890	36 1896	525
1886	54		

REPORT OF EXPERIMENT STATION, STATE COLLEGE. (25.)

1899 Annual report. 110 1899 Bulletin No. 26. 146 1899 Bulletin No. 38. 970

EXECUTIVE COUNCIL OF IOWA.

EXPENSE REPORT OF SECRETARY, BIENNIAL. (75.)

Year	No. Year	No. Year	No.
1899	150 1906	500 1914	184
1901	150 1908	150 1916	194
1903	78 1910	149 1918	146
1905	159 1912	149	

ASSESSMENT OF RAILROAD PROPERTY. (100.)

1872	53 1895	108 1908	199
1876	199 1896	199 1909	198
1880	199 1897	199 1910	200
1882	8 1898	199 1911	200
1884	77 1899	199 1912	199
1886	84 1900	199 1913	194
1887	92 1901	61 1914	146
1889	127 1902	352 1915	139
1890	38 1903	199 1916	200
1891	118 1904	176 1917	92
1892	154 1905	199 1918	130
1893	199 1906	73 1919	88
1894	199 1907		

ASSESSMENT OF TELEPHONE AND TELEGRAPH. (75.)

1902	82 1908	89 1914	183
1903	168 1909	115 1915	195
1904	197 1910	197 1916	190
1905	193 1911	197 1917	204
1906	298 1912	198 1918	143
1907	164 1913	164 1919	25

FIRE MARSHAL.

ANNUAL REPORT. (50.)

Year	No. Year	No. Year	No.
1911	238 1914	244 1917	180
1912	240 1915	244 1918	149
1913	134 1916	260 1919	120

FISH AND GAME DEPARTMENT.

BIENNIAL REPORT FISH AND GAME WARDEN. (50.)

Year	No. Year	No. Year	No.
1877	62 1893	73 1906	113
1879	49 1895	52 1908	92
1881	43 1897	8 1910	190
1883	35 1899	96 1912	70
1885	38 1901	96 1914	77
1887	53 1903	2 1916	114
1889	49 1905	96 1918	192
1891	97		

FISH HATCHERY, SPECIAL REPORTS. (25.)

1882	12 1888	43 1894	400
1884	26 1890	62 1896	550
1886	35		

GENERAL ASSEMBLY.

SENATE JOURNALS. (50.)

Year	General Assembly	No. on Hand	Year	General Assembly	No. on Hand
1848	2d	41	1888	22d	99
1854	5th	2	1890	23d	46
1856	6th	36	1892	24th	191
1860	8th	110	1894	25th	186
1861	8th Extra	11	1896	26th	176
1862	9th	25	1897	26th Extra	179
1864	10th	33	1898	27th	180
1866	11th	45	1900	28th	185
1868	12th	66	1902	29th	185
1870	13th	12	1904	30th	180
1872	14th	25	1906	31st	288
1873	14th Extra	36	1907	32d	145
1874	15th	73	1908	32d Extra	546
1876	16th	137	1909	33d	160
1878	17th	126	1911	34th	143
1880	18th	151	1912	35th	183
1882	19th	74	1915	36th	95
1884	20th	3	1917	37th	145
1886	21st	18	1919	38th	160

HOUSE JOURNALS. (50.)

Year	General Assembly	No. on Hand	Year	General Assembly	No. on Hand
1854	5th	2	1890	23d	35
1856	6th	21	1892	24th	195
1858	7th	2	1894	25th	182
1860	8th	50	1896	26th	184
1862	8th Extra	41	1897	26th Extra	180
1862	9th Extra	50	1898	27th	181
1864	10th	24	1900	28th	182
1866	11th	24	1902	29th	180
1868	12th	24	1904	30th	178
1870	13th	44	1906	31st	224
1873	14th Extra	2	1907	32d	40
1874	15th	67	1908	32d Extra	574
1876	16th	67	1909	33d	163
1878	17th	89	1911	34th	304
1880	18th	100	1913	35th	143
1882	19th	7	1915	36th	182
1884	20th	2	1917	37th	136
1886	21st	2	1919	38th	150
1888	22d	65			

RULES OF GENERAL ASSEMBLY. (25.)

Year	General Assembly	No. on Hand	Year	General Assembly	No. on Hand
1870	13th	5	1896	26th	6
1876	16th	50	1900	28th	50
1878	17th	50	1902	29th	50
1880	18th	50	1904	30th	49
1882	19th	50	1906	31st	163
1884	20th	50	1907	32d	105
1886	21st	50	1909	33d	60
1888	22d	50	1911	34th	118
1890	23d	21	1913	35th	90
1892	24th	50	1917	37th	50
1894	25th	50	1919	38th	50

GEOLOGICAL SURVEY.

ANNUAL REPORT. (100.)

Vol.	No. on Hand	Vol.	No. on Hand	Vol.	No. on Hand
1	203	10	227	19	592
2	199	11	259	20	1000
3	234	12	324	21	1133
4	92	13	394	22	Bibliography 559
5	157	14	408	23	550
6	214	15	282	24	1111
7	232	16	657	25	375
8	220	17	647	26	1176
9	232	18	900	27	2500

BULLETINS. (100.)

Grasses of Iowa, No. 1	100	Weed Flora	165
Grasses of Iowa, No. 2	1123	Rodents of Iowa	1475
Artesian Wells bulletin	180	Raptorial Birds of Iowa	1530

GOVERNOR OF IOWA.

MESSAGE TO THE GENERAL ASSEMBLY. (50.)

Year	G. A.	Governor	No. on Hand
1864	10th	Kirkwood	50
1868	12th	Stone	113
1872	14th	Merrill	66
1876	16th	Carpenter	50
1878	17th	Newbold	54
1880	18th	Gear	31
1884	20th	Sherman	24
1886	21st	Sherman	4
1888	22d	Larrabee	50
1890	23d	Larrabee	3
1892	24th	Boles	20
1894	25th	Jackson	222
1896	26th	Jackson	7
1898	27th	Drake	142
1900	28th	Shaw	870
1902	29th	Shaw	625
1904	30th	Cummins	174
1906	31st	Cummins	588
1907	32d	Cummins	512
1909	33d	Garns	9
1911	34th	Carroll	616
1913	35th	Carroll	137
1915	36th	Clarke	62
1917	37th	Clarke	244
1919	38th	Harding	75
1919	38th	Harding, Message and Budget Combined	128
1921	39th	Harding	20
1921	39th	Harding, Message and Budget Combined	154

INAUGURAL ADDRESS OF GOVERNOR. (50.)

Year	G. A.	Governor	No. on Hand
1863	9th	Kirkwood	1
1864	10th	Stone	3
1868	12th	Merrill	58
1870	13th	Merrill	270
1872	14th	Carpenter	108
1874	15th	Carpenter	50
1876	16th	Kirkwood	183
1878	17th	Gear	97
1882	19th	Sherman	97
1886	21st	Larrabee	97
1890	23d	Boles	108
1892	24th	Boles	59
1894	25th	Jackson	32

GOVERNOR OF IOWA BUDGET.

1917	37th		190
1919	38th		100
1921	39th		80
1896	26th	Drake	398
1898	27th	Shaw	30
1900	28th	Shaw	33
1902	29th	Cummins	520
1904	30th	Cummins	466
1907	32d	Cummins	273
1909	33d	Carroll	278
1911	34th	Carroll	468
1913	35th	Clarke	140
1915	36th	Clarke	260
1917	37th	Harding	250
1919	38th	Harding	100
1921	39th	Kendall	119

BIENNIAL AND INAUGURAL ADDRESSES BOUND TOGETHER. (50.)

Year	G. A.	Governor	No. on Hand
1878	17th	Newbold	Biennial 4
		Gear	First Inaugural 38
1880	18th	Gear	Second Inaugural 19
1882	19th	Gear	Biennial 5
1884	20th	Sherman	First Inaugural 100
		Sherman	Biennial 6
1886	21st	Sherman	Second Inaugural 108
		Larrabee	First Inaugural 98
1888	22d	Larrabee	Biennial 5
		Larrabee	Second Inaugural 3

SPECIAL MESSAGES. (50.)

1860	8th	Kirkwood	1
1861	8th	Extra	300
1862	9th	Kirkwood	30
1868	12th	Merrill	144
1872	14th	Carpenter (Swamp Lands)	95
1884	20th	Sherman (Kasson Land)	ad. 33

GOVERNOR'S BUDGET. (50.)

1917			200
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HEALTH.

BIENNIAL REPORT STATE BOARD OF HEALTH. (50.)

Year	No. Year	No. Year	No.
1883	71	1897	96
1887	34	1899	95
1889	99	1901	97
1891	99	1903	97
1893	98	1906	139
1896	98	1908	139
		1918	269
		1918	49

HIGHWAYS.

ANNUAL REPORT STATE HIGHWAY COMMISSION. (50.)

Year	No.	Year	No.	Year	No.
1905	4	1903	1	1910	71
1906	150	1915	195	1912	98
1908	192	1916	193	1914	98

LAKE BED REPORT HIGHWAY COMMISSION. (50.)

1917	93	1917 Maps for same	95
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HISTORICAL.

BIENNIAL REPORT STATE HISTORICAL DEPARTMENT. (75.)

Year	No.	Year	No.	Year	No.
1893	4	1903	93	1912	98
1895	2	1905	369	1914	98
1897	2	1906	74	1916	100
1899	98	1908	1		
1901	1				

BIENNIAL REPORT STATE HISTORICAL SOCIETY, IOWA CITY. (75.)

Year	No.	Year	No.	Year	No.
1857	13	1881	61	1901	195
1863	2	1883	53	1903	175
1865	40	1885	115	1905	162
1867	49	1887	44	1906	96
1869	102	1889	47	1908	112
1871	66	1891	105	1910	94
1873	99	1893	82	1912	122
1875	29	1895	185	1914	124
1877	70	1897	189	1916	142
1879	125	1899	163	1918	145

HORTICULTURAL DEPARTMENT.

ANNUAL REPORT OF STATE HORTICULTURAL SOCIETY. (50.)

Year	No.	Year	No.	Year	No.
1867	36	1888	7	1905	33
1872	50	1890	50	1906	50
1876	31	1892	322	1907	50
1877	12	1893	32	1908	50
1878	5	1894	383	1909	50
1879	58	1895	581	1910	50
1880	187	1896	59	1911	50
1881	174	1897	115	1912	48
1882	50	1898	50	1913	107
1883	50	1899	50	1914	78
1884	50	1901	65	1915	102
1885	50	1902	46	1916	87
1886	50	1903	668	1917	87
1887	50	1904	50	1918	74

INSURANCE.

STATE AUDITOR ANNUAL INSURANCE REPORT. (75.)

Year	No.	Year	No.	Year	No.
1876	78	1898	65	1909	216
1877	1	1899	176	Vol. 2	260
1878	1	1900	124	Vol. 3	294
1879	1	Vol. 1	254	1910	362
1881	80	1901	86	Vol. 2	174
1882	75	Vol. 2	88	Vol. 3	332
1883	79	1902	299	1911	307
1884	76	Vol. 2	286	Vol. 2	68
1885	45	1903	277	Vol. 3	343
1886	40	Vol. 2	274	1912	353
1888	29	1904	289	Vol. 1	106
1889	26	Vol. 2	282	Vol. 3	82
1890	11	1905	564	1913	206
1891	51	Vol. 2	568	Vol. 2	70
1892	45	1906	633	Vol. 1	63
1893	74	Vol. 2	657	1914	204
1894	66	1907	365	Vol. 3	48
1895	150	Vol. 2	233	Vol. 3	48
1896	74	1908	175		
1897	44	Vol. 2	299		

INSURANCE COMMISSIONER, ANNUAL REPORT. (75.)

Year	No.	Year	No.
1915	Vol. 1	1917	Vol. 2
1915	Vol. 2	1917	Vol. 3
1915	Vol. 3	1918	Vol. 1
1916	Vol. 1	1918	Vol. 2
1916	Vol. 2	1919	Vol. 1
1916	Vol. 3	1919	Vol. 2
1917	Vol. 1		

MISCELLANEOUS.

Year	No.
1907	Report of Commission to Thirty-second General Assembly
1907	Same with abstract of the testimony

LIBRARY.

BIENNIAL REPORT STATE LIBRARIAN. (50.)

Year	No.	Year	No.	Year	No.
1869	100	1893	78	1908	90
1877	2	1895	165	1912	119
1881	78	1897	58	1893	95
1883	58	1899	23	1905	100
1885	13	1905	27	1916	99
1887	245	1906	56	1918	
1889	14				

CATALOGUE OF STATE LIBRARY. (25.)

Year	No.	Year	No.
1889	Law and Miscellaneous Departments combined	1889	Law Department
	100	1889	Miscellaneous Dept.

LIBRARY COMMISSION, BIENNIAL REPORT. (50.)

Year	No.	Year	No.	Year	No.
1903	23	1908	152	1914	145
1905	70	1910	146	1916	145
1906	194	1912	149	1918	114

MINE INSPECTION.

BIENNIAL REPORT STATE MINE INSPECTORS. (50.)

Year	No.	Year	No.	Year	No.
1881	30	1893	3	1908	199
1883	12	1895	5	1910	199
1885	1	1901	25	1912	199
1887	48	1903	46	1914	299
1889	8	1905	66	1915	100
1891	59	1906	95	1917	87

OFFICIAL REGISTER.

(125.)

Year	No.	Year	No.	Year	No.
1892	360	1909	38	1907-8	492
1894	217	1901	9	1909-10	483
1895	178	1902	495	1911-12	481
1897	5	1903	105	1913-14	423
1898	4	1904	516	1915-16	313
1899	1	1905	203	1917-18	241
1899	540	1906	298	1919-20	500

BIENNIAL REPORT COMMISSIONER OF LABOR STATISTICS. (75.)

Year	No.	Year	No.	Year	No.
1888	86	1902	86	1911	150
1894	1	1903	82	1913	160
1896	1	1906	73	1916	113
1898	87	1907	68	1918	421
1900	34	1909	251		

COMMISSION OF LABOR MISCELLANEOUS.

1919 Directory Manufactures Establishments.....677

WORKMEN'S COMPENSATION, BIENNIAL REPORT. (75.)

Year	No.	Year	No.
1914	74	1918	200
1916	200		

MISCELLANEOUS.

1912 Report of Commission to Thirty-fifth General Assembly..... 62

LAW BOOKS AND PAMPHLETS.

	No. on Hand		No. on Hand
School law, 1915	55	Criminal law	10
Insurance law, 1916	1295	Paroles and Pardons	50
Banking law, 1917	10	Absent Voters law	50
Fish and Game law	20	Law on Accident Reports	85
Drainage law, 1916	50	Tax Levy Limits	50
Revenue law	50	Tax Levies, Municipal	50
Election law, 1918	100	Printing Law, County	25
Primary Election law	50	Printing Law, Municipal	25
Corporation law	100	Oil Inspection law	60
Mine Inspection law	45	Library law	25
Building and Loan law	25	Insurance Rating law	35
Motor Vehicle law	150	Admission to the Bar	25
Child Labor law	10	Supreme Court Rules	10
Roads, Bridges, Ferries	5	Law on Feeding Stuffs	10
New Highway law	40	Dairy law	5
Pharmacy law and rules	50	Cold Storage law	10
Pure Food law	10	Printing law for state	20
Temperance Legislation	100	Workmen's Compensation law	50
Hotel Inspection law	2	Dental law	10
Sanitary law	55	Elections for Soldiers	20
Fire Escape law	1	Collateral Inheritance Tax law	50
Free Employment Bureau	2	Insecticides and Fungicides	20
County Officers, new law	40	Concentrated Feeding Stuffs	24
"Blue Sky" law	240	Fire Marshal law	30
Child Labor law	5	Board of Health law and rules	40
Weights and Measures law	5	Intoxicating Liquor law	50

OIL INSPECTION.

BIENNIAL REPORT SECRETARY OF STATE ON INSPECTION. (50.)

Year	No. Year	No. Year	No.
1885	50 1897	50 1906	316
1887	50 1899	50 1908	234
1889	50 1901	50 1910	145
1891	50 1903	50 1912	222
1893	50 1905	50 1914	147
1895	50		

OIL INSPECTOR, BIENNIAL REPORT. (50.)

1916100 1918 59

RULES ON OIL INSPECTION.

1898 75

PAROLES AND PARDONS.

BIENNIAL REPORT BOARD OF PAROLE. (75.)

Year	No. Year	No. Year	No.
1910	99 1914	23 1918	107
1912	174 1916	79	

BIENNIAL REPORT OF GOVERNOR ON PARDONS. (50.)

1867	97 1891	99 1906	89
1869	99 1893	30 1908	270
1873	48 1895	24 1910	148
1877	99 1897	66 1912	329
1881	64 1899	94 1914	230
1883	17 1901	93 1916	100
1887	5 1903	91 1918	97
1889	59 1905	90	

CRIMINAL STATISTICS, REPORT OF SECRETARY OF STATE. (75.)

1861	20 1879	60 1895	45
1865	3 1881	60 1897	72
1867	31 1883	12 1899	96
1869	57 1885	57 1901	98
1871	24 1887	46 1903	97
1873	44 1889	38 1905	92
1875	45 1891	62 1906	215
1877	59 1893	68 1908	276

PHARMACY.

BIENNIAL REPORT STATE BOARD OF PHARMACY. (50.)

Year	No. Year	No. Year	No.
1881	82 1895	92 1908	167
1883	52 1897	91 1910	197
1885	35 1899	91 1912	197
1887	49 1901	91 1914	97
1889	46 1903	15 1916	123
1891	43 1905	198 1918	93
1893	91		

PHARMACY LAW AND REGULATIONS.

1886	49 1915	9 1917	9
1896	14		

PIONEER LAW MAKERS' ASSOCIATION.

PROCEEDINGS OF BIENNIAL MEETINGS. (75.)

Year	No. Year	No. Year	No.
1886 to 1890, first and second reports.	39 1900	92 1909	143
1892	10 1904	300 1911	273
1894	137 1906	259 1913	282
1896	300 1907	259 1915	120
1898	300	213 1917	85

RAILROADS

ANNUAL REPORT BOARD OF RAILROAD COMMISSIONERS. (100.)

Year	No. Year	No. Year	No.
1878	60 1892	41 1907	735
1880	62 1894	158 1908	569
1881	3 1895	39 1909	970
1882	18 1896	832 1910	996
1883	14 1897	377 1911	925
1884	23 1898	497 1912	1067
1885	9 1899	169 1913	879
1886	40 1900	979 1914	826
1887	29 1901	85 1916	306
1888	25 1902	259 1916	257
1889	100 1903	261 1917	193
1890	119 1904	655 1918	387
1891	84 1905	983 1919	392
1892	415 1906		

MISCELLANEOUS.

Year	No.	
1870	Water Communications Report to 13th General Assembly	12
1874	Railway Regulations Report to 15th General Assembly	229
1882	Report on Railroads	79
1902	Statistics of Railways	200
1915	National Appraisal (Thorne)	10
1916	Electric Transmission Lines	60

SECRETARY OF STATE

LAND OFFICE REPORT, BIENNIAL. (59.)

Year	No.	Year	No.
1857	4 1879	59	1901
1858 (Supplemental)	66 1881	55	1903
1859	50 1883	35	1905
1865	28 1885	125	1906
1867	116 1889	65	1908
1869	39 1891	388	1910
1871	62 1893	277	1912
1873	5 1895	90	1914
1875	46 1897	55	1916
1877	34 1899	50	1918

MISCELLANEOUS.

Year	No.
1914	Members 36th General Assembly
1865	Member 37th General Assembly
1915	Acts Effective by Publication
1913	Nominees at the Primary
1915	Nominees at the Primary
1914-15	Times of Holdings Court
1916-17	Times of Holding Court
1914	Corporation List
1915	Corporation List

WEATHER AND CROPS

REPORT OF IOWA WEATHER SERVICE. (25.)

Year	No. Year	No. Year	No.
1884	1 1886	11	1887

REPORT OF CENTRAL STATION. (25.)

1887	31 1889	15
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ANNUAL REPORT WEATHER AND CROP SERVICE. (25.)

1890	12 1906	82	1913
1891	9 1907	227	1914
1896	8 1908	219	1915
1897	12 1909	119	1916
1898	1 1910	123	1917
1899	40 1911	132	1918
1902	26 1912	140	1919
1905	60		

MISCELLANEOUS PAMPHLETS AND REPORTS

Year	No.
1857	Des Moines River Improvement Report
1858	Des Moines River Improvement Report
1867	Iowa at the Paris Exposition
1869	Commissioner of War Claims Report
1870	Report of Water Commissioners
1870	Law as to Commissioners
1871	Commissioner of Immigration Report
1872	Report on Des Moines River Losses
1874	Distribution of Seeds
1876	Conference of Governors on Grasshoppers
1876	Philadelphia Exposition State Address
1876	Philadelphia Exposition Educational
1881	Report of Commissioner of Immigration
1882	Homeseeker's Guide
1883	First Registration of Iowa
1886	New Orleans Exposition
1886	Impeachment of Brown
1886	Answer to the Impeachment of Brown
1886	Brief on the Impeachment of Brown
1889	Report of Philadelphia Relief
1892	Revenue Commission Report to 34th G. A.
1892	Constitution of Iowa (1857)
1893	Opening Iowa Building at Chicago Exposition
1893	Report Executive Council to 25th G. A.
1893	Duties of Township Trustees

1892	Chicago Exposition	159
1894	Law of 25th G. A. Taxing Liquors	170
1896	Report Code Commission to 24th G. A.	229
1898	Omaha Exposition	169
1904	Report on State Offices 27th G. A.	285
1906	D. B. Henderson Memorial	5
1908	W. B. Allison Memorial	244
1912	Report on Jail Systems of Iowa	5
1912	Report of Tax Commission of 35th G. A.	640
1913	Capitol Improvement Plans	113
1914	Report of Retrenchment and Reform Committee to 36th G. A.	1
1915	Iowa at Panama-Pacific Exposition	225
1915	Bee Keepers' Library	10
1915	Memorial Session Senate of 36th G. A.	20
1917	Memorial Session Senate of 38th G. A.	800
1917	Memorial Session House of 38th G. A.	170
1919	Report Code Commission	194
1919	Iowa Parks	540

TREASURER OF STATE.

BIENNIAL REPORT. (100.)

Year	No. Year	No. Year	No.
1857	15 1883	166	1903
1859	47 1885	58	1905
1867	41 1887	28	1906
1869	51 1889	92	1908
1871	61 1891	91	1910
1873	94 1893	98	1912
1875	37 1895	115	1914
1877	192 1897	192	1915
1879	121 1899	195	1918
1881	173 1901	91	

MISCELLANEOUS.

Year	No.
1898	Collateral Inheritance Tax Regulations
1904	Collateral Inheritance Tax Regulations
1911	Collateral Inheritance Tax Regulations
1918	Collateral Inheritance Tax Regulations
	Special Investigation of Treasury

VETERINARY DEPARTMENT.

BIENNIAL REPORT OF VETERINARY SURGEON. (50.)

Year	No. Year	No. Year	No.
1882	82 1892	144	1903
1886	68 1893	69	1905
1887	143 1894	74	1910
1888	123 1895	45	1912
1889	25 1897	17	1914
1890	111 1899	44	1916
1891	168 1901	101	1918

MISCELLANEOUS.

Year	No.
1883	Report on Hospital for Contagious Diseases
1885	Rules for Pleuro-Pneumonia
1885	Rules on Contagious Diseases
1896	Rules on Contagious Diseases
1914	Iowa State Veterinary Register

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