

# Iowa WorkSmart Project June 2021 Update



## Phase 1 - HCM Highlights

Supervisory Organization Review





Payroll Parallel Testing

Transaction Catch Up Plan (TCU)

- 3rd & final round in progress
- Agency to review most current Sup Org structure & provide corrections
- HRA team will update changes in Workday tenant

- 2nd & final round in progress
- Agency to review direct reports schedules and make any/all updates to a workbook that will be uploaded in the tenant.
- Opportunity for end users to preview the system and validate business functions needed for their roles and security levels
- Planned for June/July
- Will involve End-to-End Testers and Contributed Network Trainers

- Compares Workday data with legacy system data
- Absence, Time Tracking, and Earnings Validation
- Pay Complete done
- Load errors are being corrected

- Planning continues
- TCU process syncs Workday with transactions entered into HRIS after the final data pull
- TCU activities will be coordinated with agencies prior to golive





## Phase 2: FIN Highlights



- Plan Stage complete
- Architect design sessions wrapping up this week
- Collecting detailed requirements

 Multiple surveys sent to agency Financial Managers to collect broad input

Surveys and

Integration

Orientation

 Integration Orientation held June 9, workstream specific sessions to follow



- Agency Financial Managers to populate the Financial Data Model Workbook with Phase 2 Dimensions:
  - Fund, Appropriation, Cost Center, Grants, Programs, Regions, Projects, GL, Spend Categories, Revenue Categories, and Custom Organizations

- Configure and Prototype Conversion Mapping Sessions
- Configure and Prototype Data Conversion Mapping Sessions starting this week
  - Suppliers, Customers, Business Assets, P.O.'s





### Wanda WorkSmart - debuts in June!



workday

Wanda WorkSmart will be our virtual guide and cheerleader in a series of upcoming communications designed to build awareness and knowledge of Workday capabilities.

- **"Ask Wanda WorkSmart":** Email communications addressing employee questions pertaining to select Workday subjects.
- "Wanda Talks": Corresponding video snippets in the Ask Wanda Workday series.



Wanda WorkSmart Topics	Timeline
Kick-Off Wanda WorkSmart	June 2021
WorkSmart Training Experience Kick-Off	July 2021
Payroll	July 2021
Time Tracking	July 2021
Benefits	July 2021
Mobile Functionality	August 2021
Legacy System Freeze	August 2021
Employee Self-Service (ESS)	August 2021

Note that topics and timeline subject to change.

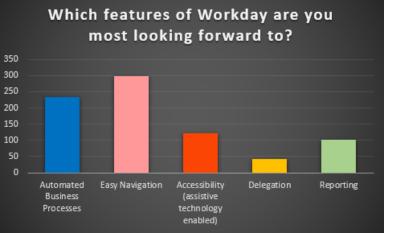


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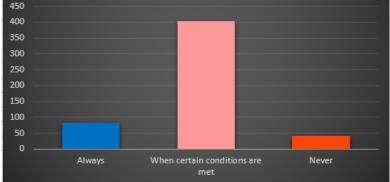
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### Future State Discussions

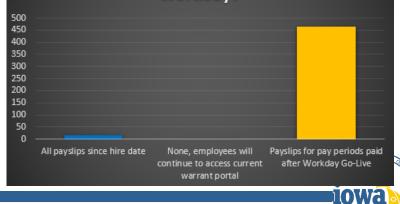
- ~1,040 attendees from 65 agencies
- Mentimeter responses confirmed that change impacts were understood by most of those who participated in the polls conducted throughout the presentations.



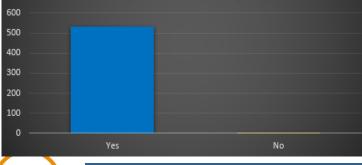
#### When will exempt employees need to enter time worked in Workday?



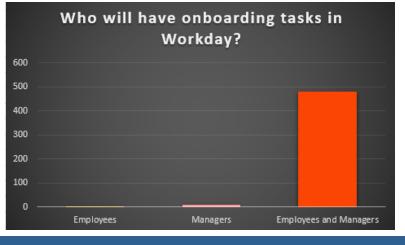
#### Which pay slips will be available in Workday?



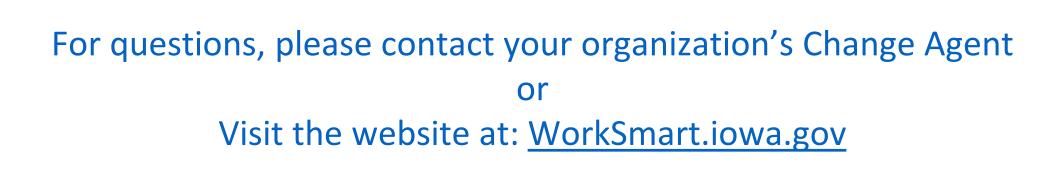
Will Managers have the ability to enter and correct time off in Workday for their emplo<u>yees?</u>



workday







### To locate your Change Agent, please go to the <u>Change Agent Directory</u>.



