



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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NEWS RELEASE

FOR RELEASE _____ September 19, 2019

Contact: Marlys Gaston
515/281-5834

Auditor of State Rob Sand today released a report on the Iowa Department of Cultural Affairs for the year ended June 30, 2018.

The Iowa Department of Cultural Affairs has primary responsibility for development of the State's interest in arts, history and other cultural matters.

Sand recommended the Department implement procedures to ensure receipts are deposited timely. The Department responded favorably to this recommendation.

A copy of the report is available for review on the Auditor of State's web site at <https://auditor.iowa.gov/reports/audit-reports/>.

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**REPORT OF RECOMMENDATIONS TO THE
IOWA DEPARTMENT OF CULTURAL AFFAIRS**

JUNE 30, 2018

Iowa Department of Cultural Affairs



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Rob Sand
Auditor of State

August 26, 2019

Iowa Department of Cultural Affairs
Des Moines, Iowa

To Chris Kramer, Director of the Iowa Department of Cultural Affairs:

I am pleased to submit to you the Report of Recommendations for the Iowa Department of Cultural Affairs for the year ended June 30, 2018. The report includes audit findings pertaining to the Department's compliance which resulted from the fiscal year 2018 audit.

I appreciate the cooperation and courtesy extended by the officials and employees of the Iowa Department of Cultural Affairs throughout the audit. If I or this office can be of any further assistance, please contact me or my staff at 515-281-5834.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Sand".

Rob Sand
Auditor of State

Iowa Department of Cultural Affairs



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Rob Sand
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August 26, 2019

To Chris Kramer, Director of the Iowa Department of Cultural Affairs:

The Iowa Department of Cultural Affairs is a part of the State of Iowa and, as such, has been included in our audits of the State's Comprehensive Annual Financial Report (CAFR) and the State's Single Audit Report for the year ended June 30, 2018.

In conducting our audits, we became aware of an aspect concerning the Department's operations for which we believe corrective action is necessary. As a result, we have developed a recommendation which is reported on the following page. We believe you should be aware of this recommendation pertaining to the Department's compliance. This recommendation has been discussed with Department personnel and their response to the recommendation is included in this report. While we have expressed our conclusion on the Department's response, we did not audit the Iowa Department of Cultural Affairs' response and, accordingly, we express no opinion on it.

This report, a public record by law, is intended solely for the information and use of the officials and employees of the Iowa Department of Cultural Affairs, citizens of the State of Iowa and other parties to whom the Iowa Department of Cultural Affairs may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Department during the course of our audits. Should you have questions concerning the above matters, we shall be pleased to discuss it with you at your convenience. Individuals who participated in our audits of the Department are listed on page 5 and they are available to discuss these matters with you.

A handwritten signature in black ink that reads "Marlys K. Gaston".

Marlys K. Gaston, CPA
Deputy Auditor of State

cc: Honorable Kim Reynolds, Governor
David Roederer, Director, Department of Management
Glen P. Dickinson, Director, Legislative Services Agency

June 30, 2018

Findings Reported in the State's Single Audit Report:

No matters were noted.

Findings Reported in the State's Report on Internal Control:

No matters were noted.

Other Findings Related to Internal Control:

No matters were noted.

Findings Related to Statutory Requirements and Other Matters:

Timely Deposits – In accordance with Chapter 12.10 of the Code of Iowa, the Department is required to deposit 90% of collections with the Office of Treasurer within 10 business days. The remaining 10% of collections shall not exceed the sum of five thousand dollars and shall not be held more than thirty days.

We identified seven transactions which were not deposited within 10 days. Although the checks were deposited within 30 days, six of the seven checks exceeded \$5,000.

Recommendation – The Department should develop procedures to ensure all receipts are deposited timely to comply with Chapter 12.10 of the Code of Iowa.

Response – In November 2018, the Department of Cultural Affairs (DCA) increased the frequency of its check deposits to weekly. Therefore, DCA thinks this issue is already mitigated.

Conclusion – Response accepted.

Report of Recommendations to the Iowa Department of Cultural Affairs

June 30, 2018

Staff:

Questions or requests for further assistance should be directed to:

Michelle B. Meyer, CPA, Manager
Premnarayan Gobin, Senior Auditor
Marlys K. Gaston, CPA, Deputy Auditor of State

Other individuals who participated in the audits include:

Jason J. Miller, Staff Auditor
Drew H. Carter, Assistant Auditor
Noelle M. Luebbbers, Assistant Auditor