

STATE OF IOWA

1944

Interviewers' Handbook
for
Veterans' Information
Centers

Published by
STATE OF IOWA
Des Moines

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PB 317

POINTERS ON INTERVIEWING

1. Know your subject. You cannot give information that you don't have yourself.
2. Convey to the applicant the fact that you have a friendly interest in his problem.
3. Give the applicant your undivided attention during the interview. Avoid interruption as much as possible.
4. Explain the need of information requested from applicant.
5. Control the trend of the interview. Do not permit the applicant to go into too much detail about his problem.
6. Avoid using technical terms or language the applicant may not understand.
7. Reassure applicant that his problem will receive attention, but do not make definite statement as to the applicant's eligibility. That is a matter for someone else to determine.
8. Arrange definite appointment, if possible, with Service Agencies, with notations in writing as to such appointments and information as to whatever papers or documents, if any, that must be presented.
9. Close the interview tactfully, avoiding the impression of haste.

This handbook has been prepared in the most practical manner for use in interviewing. The sections have been arranged alphabetically with a complete index of cross references in the front of the book. When the appropriate section cannot readily be found the interviewer should consult the index for further guidance.

PRINTED FOR THE IOWA VETERANS SERVICE COMMITTEE
BY THE IOWA INDUSTRIAL AND DEFENSE COMMISSION

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Types of Organizations and Benefits

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Accrued and Unpaid Compensation and Pensions	<p>Section 1</p> <p>Accrued compensation and pension due veteran, not paid to him during his lifetime, may be paid to widows, children, or dependent parents. Any person who may have paid the expense incident to the last illness and burial of any person in receipt of pension may be reimbursed amount due the pensioner.</p>	Contact nearest Veterans' Administration Office, or representatives of that office. Ask for Forms 614 & 601. See Appendix for offices.
Address, Change of	<p>Section 2</p> <p>The claim number, veteran's full name, full name of the payee, old and new address must be shown. The request must be signed by the payee or the guardian.</p>	Send to Veterans' Administration Office having custody of case file.
American Legion	<p>Section 3</p> <p>Assists honorably discharged veterans of World War I and II, and dependents of deceased veterans, in obtaining benefits to which they are entitled under federal or state laws.</p>	Contact service officer of American Legion Post.
American Red Cross	<p>Section 4</p> <p>Assists veterans and their dependents and dependents of deceased veterans in presenting claims for government benefits, provides financial assistance to veterans and their dependents for temporary periods. Assists with communications in emergency situations.</p>	Contact local Red Cross Chapter.
Appeals	<p>Section 5</p> <p>Application for appeal of a claim must be filed, with the office or official who denies the claim, within one year from date of notice.</p>	Send to office or official who denied claim. Ask for Form P-9.
Burial Allowances	<p>Section 6</p> <p>Every war veteran, honorably discharged from service, is entitled to a burial allowance of \$100.</p>	Send to office of Veterans' Administration having jurisdiction. Ask for Form 530. See Appendix for offices.
Business Opportunity	<p>Section 7</p> <p>Chamber of Commerce, Community Clubs and other civic clubs have facilities for aiding the returning veteran desiring to establish a business of his own, wishing to change to a new occupation or seeking a new location.</p>	Contact local Chamber of Commerce, or Commercial Club.
Coast Guard	<p>Section 8</p> <p>The Coast Guard functions as a bridge between the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen and all other governmental and state agencies relative to the facilities that they have available for service or assistance to the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen.</p>	Coast Guard Headquarters, Washington, D. C.

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Community and War Chest Services	<p>Section 9</p> <p>Practically all community services are available to both veterans and their families as they come within the particular services of the agency.</p>	Check with Chamber of Commerce of each community.
Compensation and Pensions	<p>Section 10</p> <p>Any veteran of World War I and II who has a disability due to service and rated 10 per cent or more will be entitled to compensation or pension. Any veteran of wartime service who becomes totally and permanently disabled may be entitled to pension. A widow, minor child or dependent parents of a deceased veteran who had a service connected disability may be entitled to a pension.</p>	Contact nearest Veterans' Administration Office, representatives of that office, or organizations who will assist in filing claims. Ask for Forms 526, 526B, 534 & 535.
Delinquent Taxes, Penalties or Interest on	<p>Section 11</p> <p>No penalties or interest shall be charged on any unpaid real estate taxes due and payable in 1943 and 1944 when the same are levied on the property of a person serving in the Armed Forces of the United States.</p>	Refer to County Treasurer of county in which real estate is situated.
Department of Social Welfare	<p>Section 12</p> <p>Public welfare programs in Iowa are administered through County Departments of Social Welfare and County Relief Agencies. Services include financial assistance to blind, dependent children, old age, relief to needy, and counseling in social problems.</p>	Offices are located in County Court Houses.
Disabled American Veterans	<p>Section 13</p> <p>Assists honorably discharged veterans of World War I and II, and dependents of deceased veterans, in obtaining benefits to which they are entitled under federal or state laws.</p>	Contact local Chapter or National Service Officer at Veterans Administration, Des Moines 10, Iowa.
Discharge Certificate, Recording of	<p>Section 14</p> <p>All discharge certificates should be recorded in recorder's office in the county in which you live. All veterans must have book and page of discharge certificate to file with the county auditor for veterans exemptions. These services are free of charge.</p>	Contact your county recorder for recording discharge. Contact your county auditor for veterans exemptions.

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Section 15

Educational Benefits Under G. I. Bill

The bill provides one year or more of education or training for any veteran who served on or after September 16, 1940, and prior to the termination of the present war, and who shall have been discharged or released therefrom under conditions other than dishonorable after active service of ninety days or more, or by reason of injury or disability incurred in service in line of duty. Anyone who was 25 or under upon entrance in the armed forces may be eligible, those over 25 must prove that education was interrupted, impeded, delayed or interfered with by entrance into service.

Contact your nearest Regional Office of Veterans' Administration, or the school you wish to attend. Ask for Form 1950. See Appendix for Regional Offices and approved schools.

Section 16

Educational or Training Institutions

In connection with the educational benefits under the G. I. Bill managers are authorized to utilize educational and training institutions, including industrial establishments, on the basis of adequate investigation, that the training facility is clearly qualified as to space, equipment, instructional material and personnel to give the required course.

See Appendix for approved list of schools

Section 17

Flag

A flag may be furnished to drape the casket of any deceased war veteran, who was honorably discharged.

Contact the county seat post office, or any Veterans' Administration Office. See Appendix for offices.

Section 18

Forms for Applications

Any forms necessary for use in applying for benefits payable by the Veterans' Administration may be secured without charge.

Apply to nearest Veterans' Administration Office. See Appendix for offices.

Section 19

Headstone

A granite or marble marker may be furnished for the unmarked grave of honorably discharged veterans.

Contact Veterans' Administration Office, or representative of that office. Ask for Form 623. See Appendix for offices.

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Section 20

Hospitalization and Domiciliary Care

A veteran of any war, not dishonorably discharged, is entitled to hospitalization for a condition or disability due to his military service. A veteran of peacetime service is entitled to hospitalization for a service connected disability. A veteran who has a disability not attributable to service, but swears that he is not financially able to pay the necessary expenses for hospitalization, is entitled to such care. Domiciliary care in a Soldiers Home may be provided for a veteran who is suffering from a chronic condition that incapacitates him from earning a living for a prospective period of time.

Application for hospitalization may be filed upon entrance in hospital or by local doctor. Application must be completed and signed before a notary and mailed to the nearest Veterans' Administration Facility with copy of veterans discharge certificate. Ask for Form P-10. See Appendix for hospitals.

Section 21

Insurance

National Service Life Insurance is payable only in the event of the death of the insured while the insurance is in force. The insurance is issued originally on the five-year level premium term plan, with the privilege of conversion to or exchange for policies of National Service Life Insurance on the ordinary life, 20-payment life, or 30-payment life plan, at any time after the five-year level premium term policy has been in force for one year and within the five-year term period.

United States Government Life Insurance for World War I veterans may be granted upon application. Satisfactory proof of good health and timely payment of premiums must be made.

Contact your nearest Veterans' Administration Office, or representative of that office. See Appendix for offices.

Section 22

Iowa State Bar Association

Assists in relocating returning lawyers in Iowa.

Contact Iowa State Bar Association, 1101 Fleming Bldg., Des Moines 9, Iowa.

Section 23

Legal Proceedings, Suspension of

In certain cases the temporary suspension of legal proceedings, and suspended enforcement of civil liabilities, against persons in the armed forces of the United States is provided for in the Soldiers' and Sailors' Civil Relief Act of 1940, as amended. Such relief may apply to claims against such persons for rent, claims under installment contracts, mortgages, liens and leases, claims for insurance premiums, and claims for taxes. General relief in any action or proceeding commenced in any court against persons in the armed forces of the United States also is provided for.

Refer to Reemployment Committeeman attached to each local Draft Board, or to an attorney to be selected by veteran.

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Section 24

Loans

Any veteran who served on or after September 16, 1940, and prior to the termination of the present war, and who shall have been discharged or released therefrom under conditions other than dishonorable after active service of ninety days or more, or by reason of injury or disability incurred in service in line of duty, may be eligible for a loan for the purchase or construction of a home, farm and business property when certain stipulations are met.

Contact your banks or lending agencies. Contact your county agriculture agency for advice on farm operations.

Section 25

Marine Corps Rehabilitation Division

The Rehabilitation Division functions as a bridge between the servicemen, ex-servicemen and their dependents and the dependents of deceased servicemen and all other governmental and state agencies relative to the facilities that they have available for service or assistance to the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen.

Contact your nearest Marine Corps Post.

Section 26

Mustering-Out Pay

Veterans who have not applied for mustering-out pay, and are eligible, must apply before February 3, 1946.

Apply for blanks at the nearest Veterans' Administration Facility. See Appendix for offices.

Section 27

Navy Department Bureau of Naval Personnel (Civil Readjustment)

The Bureau of Naval Personnel, Civil Readjustment, functions as a bridge between the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen and all other governmental and state agencies relative to the facilities that they have available for service or assistance to the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen.

Contact your nearest Navy Station.

Section 28

Out-Patient Treatment

Veterans may be eligible for out-patient treatment and necessary medicines for service connected disabilities only. This treatment may be given by physicians especially designated by the Veterans' Administration.

Apply to the nearest Veterans' Administration Facility. See Appendix for offices.

Section 29

Policemen and Firemen Retirement Benefits

Members of fire and police departments who entered the armed forces of the United States are given certain additional retirement rights under Chapters 189 and 191, Laws of the 50th General Assembly.

Refer to Reemployment Committeeman attached to each local Draft Board.

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Section 30

Power of Attorney

Before any organization, Veterans of Foreign Wars, American Legion, Disabled American Veterans or American Red Cross, may be recognized in connection with the handling of any claim, there must be filed with the Veterans' Administration a power of attorney, duly executed by the claimant or his guardian, specifically conferring upon the organization the authority to represent the claimant.

Contact the desired service organization. Ask for Form P-22.

Section 31

Railroad Retirement Board

The Railroad Retirement Board is responsible for the recruiting of railroad employees. Information in regard to openings on railroads in the State of Iowa can be secured from the District Manager's Office. Representatives also interview applicants at various United States Employment Service offices.

Contact the Railroad Retirement Board, District Manager's Office, 523 6th Ave., Des Moines 9, Iowa. See Appendix for other offices.

Section 32

Readjustment Allowances and Unemployment Compensation

Any veteran who meets the service qualifications set forth in the G. I. Bill is eligible for unemployment compensation and readjustment allowances under federal and state laws. Certain requirements must be met before payment.

Application should be made to the nearest Public Employment Office. See Appendix for offices.

Section 33

Reemployment in Former Position

In most cases a returning veteran is entitled to reemployment in his former position or to a position of like seniority, status, and pay. **Important:** Application for reemployment must be made within 40 days after veteran is released from service.

Refer to Reemployment Committeeman attached to each local Draft Board. See Appendix for addresses of local Draft Boards.

Section 34

Soldiers' Relief Commission

Each county has a fund for the relief of, and to pay the funeral expenses of honorably discharged, indigent United States soldiers, sailors, marines, and nurses who served in the military or naval forces of the United States in any war and their indigent wives, widows, and minor children, not over fourteen years of age if boys, nor sixteen if girls; having a legal residence in the county.

Contact Soldiers' Relief Commission Office, located in each county court house.

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Section 35

State Vocational Rehabilitation

The extent of the rehabilitation service offered by the State of Iowa can only be determined after investigation and advisement are completed. There are no charges or costs to be collected from future earnings. Financing is by state appropriation and federal grants.

Contact Director, Iowa State Division of Vocational Rehabilitation, 601 Crocker Bldg., Des Moines 9, Iowa.

Section 36

State War Food Administration

The War Food Administration has set up an Educational Advisory Service to returning veterans. The state and county advisory committees will provide educational materials and counseling which will be helpful to returning veterans interested in farming.

Contact County Farm Bureau Offices.

Section 37

Taxicab Owners and Operators

Any honorably discharged veteran who owned and operated a taxicab immediately preceding his entry into the armed forces shall, upon application, be issued a permit authorizing the operation of one taxicab to be driven by such veteran in the community in which he legally operated immediately preceding his entry into the armed forces.

Contact Office of Defense Transportation, 1416 Des Moines Bldg., Des Moines 9, Iowa.

Section 38

Teacher Placement

The Iowa Employment Security Agency, under the laws of the State of Iowa, operates a free public employment bureau, for placement of teachers.

Register with Iowa Employment Security Agency, 112-116 W. 11th, Des Moines 9, Iowa.

Section 39

Travelers' Aid USO

Travelers' Aid furnishes information and direction, travel service, and assists with social problems.

Contact offices at 205 5th Street, Des Moines 9, Iowa, and Northwestern Station, Sioux City, Iowa.

Section 40

United States Armed Forces Institute

In certain cases it may be advisable to contact the United States Armed Forces Institute, Madison, Wisconsin, which will provide records of courses taken by military personnel while in service and will give veterans special examinations to serve as basis of credit by civilian schools.

Contact United States Armed Forces Institute, Madison, Wisconsin.

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Section 41

United States Civil Service Commission

The office of Veterans' Federal Employment Representative has been established in the Eighth U. S. Civil Service Regional Office, in the New Post Office Building, St. Paul, Minnesota. The function of this office is to give every service possible to the returning veterans for placement in government service. A veteran is entitled to five points' preference in an examination for appointment, and a veteran with service connected disability is entitled to ten points.

Contact the Sub-Office of the United States Civil Service Commission, 308 Liberty Bldg., Des Moines 9, Iowa, or any first or second-class post office.

Section 42

Veterans' Employment Service

All veterans seeking employment in new jobs should register with their nearest United States Employment Service office in their home community. In each office, one person is designated as the Local Veterans' Employment Representative.

Apply at your nearest United States Employment Office. See Appendix for list of offices.

Section 43

Veterans of Foreign Wars

Assists honorably discharged veterans of World War I and II, and dependents of deceased veterans, in obtaining benefits to which they are entitled under federal or state laws.

Contact service officer of Veterans of Foreign Wars Post.

Section 44

Vocational Training

Any veteran who served on or after September 16, 1940, and during the present war, who was discharged under conditions other than dishonorable and has a service connected disability rated as 10 per cent or more with a vocational handicap, may be eligible for vocational training.

Application must be filed with the nearest Veterans' Administration Facility. Ask for Form 1900. See Appendix for offices.

Section 45

War Department (Army) Personal Affairs Division

The Personal Affairs Division functions as a bridge between the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen and all other governmental and state agencies relative to the facilities that they have available for service or assistance to the servicemen, ex-servicemen and their dependents, and the dependents of deceased servicemen.

Contact your nearest Army Post.

Section 46

Discharge
Review of

If you feel that your military service justified a more favorable discharge or dismissal than you received, you may at any time within 15 years request and receive a review of it, unless you were discharged or dismissed by general courtmartial sentence. Subject to approval by the Secretary of War or of the Navy, the reviewing board may change or modify a discharge, or issue a new one, if evidence warrants.

Application for Navy should be made to the Navy, Discharges and dismissals 1602 Temp Bldg. 2, 19th & D Streets N. W. Washington, D. C.
Application for Army to the Adjutant General's Office, Washington 25, D. C.

Section 47

Insurance
Private

If, when you went into the service, you had private life insurance, you may have arranged to have the Government protect this for you by guaranteeing the premiums. If so, remember that payments must be brought up to date, with interest, within two years after your discharge.

Contact your private life insurance company.

Section 48

Retirement
Review of

Any officer retired or released to inactive service without pay because of physical disability has the right (within 15 years) to request review of the retiring board's decision.

Application should be made to the Adjutant General's Office, Washington 25, D. C.

Section 49

Social Security
Board
Old-Age and
Survivors'
Insurance

Monthly retirement benefits for men and women age 65 or over who qualify under the Social Security Act. Survivors' benefits for widows, widowers, children, parents of service men and women who died having insured status under the Social Security Act. Social Security account numbers.

Contact nearest Field Office Social Security Board.

APPENDIX

**Approved Educational Training Institutions
*(Approved by State Superintendent of Public Instruction)**

**Schools Tentatively Planning to Devote Full Time to Vocational Agriculture
for 1944-1945**

Albia	Hansell	Oskaloosa
Belle Plaine	Harlan	Parkersburg
Bloomfield	Iowa Falls	Pella
Centerville	Jesup	Pocahontas
Chariton	Kanawha	Postville
Charles City	Keota	Radcliffe
Clarinda	Knoxville	Sac City
Coggon	Lamont	Sheldon
Corning	LeMars	Shenandoah
Corwith	Lisbon	Sibley
Creston	Lytton	Spencer
Decorah	Manchester	Story City
Delhi	Mount Ayr	Tipton
Eagle Grove	Mount Pleasant	Villisca
Eldora	Muscatine	Vinton
Fairfield	Nashua	Washington Twp., Minburn
Forest City	New Hampton	Waukee
Geneva	New London	Waukon
Grand Junction	Northwood	Waverly
Grinnell	Ogden	Webster City
Guthrie Center	Osage	Winterset

SHOP EQUIPMENT SCHOOLS

BURLINGTON PUBLIC SCHOOLS

Aircraft Sheet Metal Shop	Machine Shop
Building Trades Sheet Metal Shop	Printing Shop
Electric Welding Shop	Woodworking Shop
Gas Welding Shop	

CEDAR RAPIDS PUBLIC SCHOOLS

Cabinet and Millwork Shop	Machine Shop
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CLINTON PUBLIC SCHOOLS

Building Trades Sheet Metal Shop	Machine Shop
Cabinet and Millwork Shop	Electric Welding Shop

COUNCIL BLUFFS PUBLIC SCHOOLS

Cabinet and Millwork Shop	Printing Shop
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DAVENPORT PUBLIC SCHOOLS

Electric Welding Shop	Power Sewing Shop
Foundry Practice Shop	Printing Shop
Gas Welding Shop	Tool and Die Shop
Machine Shop	Retail Selling and Office Work
Ordnance Inspection Shop	

*Other Educational Training Institutions will be added as approved.

IOWA JUNIOR AND SENIOR COLLEGES

Approved by the Iowa Department of Public Instruction for Participation
in the Provisions of Public Law No. 346

DES MOINES PUBLIC SCHOOLS

Aircraft Electric Welding Shop	Gas Welding Shop
Aircraft Engine Maintenance Shop	Machine Shop
Aircraft Sheet Metal Shop	Printing Shop
Aircraft Riveting Shop	Power Sewing Shop
Auto Mechanics Shop	Radio Repair Shop
Building Trades Sheet Metal Shop	Retail Selling and Office Work
Diesel Engine Maintenance	Woodworking Shop
Electric Welding Shop	
American Technical School (Private)	

DUBUQUE PUBLIC SCHOOLS

Electric Welding Shop	Retail Selling and Office Work
Machine Shop	Woodworking Shop
Printing Shop	

FORT MADISON PUBLIC SCHOOLS

Auto Mechanics Shop	Printing Shop
Electric Welding Shop	Woodworking Shop
Machine Shop	

FORT DODGE PUBLIC SCHOOLS

General Metal Shop	Woodworking Shop
Printing Shop	

KEOKUK PUBLIC SCHOOLS

Cabinet and Millwork Shop	General Metal Shop
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MARSHALLTOWN PUBLIC SCHOOLS

Electric Welding Shop	Foundry Shop
Electric Motor Repair Shop	Retail Selling and Office Work
Machine Shop	

MASON CITY PUBLIC SCHOOLS

Auto Mechanics Shop	General Metal Shop
Cabinet and Millwork Shop	Retail Selling and Office Work

NEWTON PUBLIC SCHOOLS

Cabinet and Millwork Shop	Machine Shop
Electric Welding Shop	Retail Selling and Office Work

OTTUMWA PUBLIC SCHOOLS

Cabinet and Millwork Shop	Printing Shop
Electric Welding Shop	Retail Selling and Office Work
Machine Shop	

OSKALOOSA PUBLIC SCHOOLS

Cabinet and Millwork Shop	General Metal Shop
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SIoux CITY PUBLIC SCHOOLS

Aircraft Riveting Shop	Machine Shop
Auto Mechanics Shop	Printing Shop
Cabinet and Millwork Shop	Retail Selling and Office Work
Electric Welding Shop	

WATERLOO PUBLIC SCHOOLS

Cabinet and Millwork Shop	Printing Shop
Machine Shop	Retail Selling and Office Work

WEBSTER CITY PUBLIC SCHOOLS

Machine Shop

1. Four-Year Colleges

a. State Institutions:

State University of Iowa—Iowa City
Iowa State Teachers College—Cedar Falls
Iowa State College of Agriculture and Mechanic Arts—Ames

b. Private Institutions:

Briar Cliff College—Sioux City
Buena Vista College—Storm Lake
Central College—Pella
Clarke College—Dubuque
Coe College—Cedar Rapids
Cornell College—Mount Vernon
Drake University—Des Moines
Grinnell College—Grinnell
Iowa Wesleyan College—Mt. Pleasant
Kletzing College—Oskaloosa
Loras College—Dubuque
Luther College—Decorah
Morningside College—Sioux City
Parsons College—Fairfield
Saint Ambrose College—Davenport
Simpson College—Indianola
Trinity College—Sioux City
University of Dubuque—Dubuque
Upper Iowa University—Fayette
Wartburg College—Waverly
Western Union College—LeMars
William Penn College—Oskaloosa

2. Public Junior Colleges

Boone Junior College—Boone
Burlington Junior College—Burlington
Centerville Junior College—Centerville
Creston Junior College—Creston
Elkader Junior College—Elkader
Emmetsburg Junior College—Emmetsburg

Estherville Junior College—Estherville
Fort Dodge Junior College—Fort Dodge
Ellsworth Junior College—Iowa Falls
Marshalltown Junior College—Marshalltown
Mason City Junior College—Mason City
Muscatine Junior College—Muscatine
Waukon Junior College—Waukon

3. Private Junior Colleges

Graceland College—Lamoni
Grandview College—Des Moines
Mt. Mercy Junior College—Cedar Rapids
Mt. St. Clare Junior College—Clinton
Northwestern Junior College—Orange City
Ottumwa Heights College—Ottumwa
Waldorf College—Forest City

Private Business Schools

Bayless Business College—Dubuque
Capital City Commercial College—Des Moines
Cedar Rapids Business College—Cedar Rapids
Central Iowa Business College—Marshalltown
Fort Dodge-Tobin Business College—Fort Dodge
Fort Madison Business College—Fort Madison
Gates College—Waterloo
Hamilton School of Commerce—Mason City
Iowa Success School—Ottumwa
N. B. T.-Tri-State College of Commerce—Sioux City
American Institute of Business—Des Moines
American Institute of Commerce—Davenport
College of Commerce—Burlington
Waldorf College—Forest City
Palmer School of Chiropractic—Davenport, Iowa
Still College of Osteopathy—Des Moines, Iowa

RAILROAD RETIREMENT OFFICES

District Manager's Office
523 Sixth Avenue, Des Moines 9, Iowa
Lobby, Great Northern Passenger Station
Sioux City, Iowa—Offices open every day except Tuesday and Friday
Room 105, Rock Island Office Building
Cedar Rapids, Iowa—Offices open every day except Tuesday and Thursday
Lobby, Burlington Passenger Station
Ottumwa, Iowa—Offices open every day except Wednesday and Thursday
Council Bluffs, Iowa (USES Office)—Every Tuesday and Friday

Waterloo, Iowa (USES Office)—Every Tuesday
Burlington, Iowa (USES Office)—Every Wednesday
Ft. Madison, Iowa (USES Office)—Every Thursday
Clinton, Iowa (USES Office)—Every other Thursday
Ft. Dodge, Iowa (USES Office)—Every third Wednesday
Mason City, Iowa (USES Office)—Every third Thursday
Davenport, Iowa (USES Office)—Every other Thursday

SELECTIVE SERVICE SYSTEM

Local Board	Headquarters	Town
Adair	Court House	Greenfield
Adams	Post Office	Corning
Allamakee	Court House	Waukon
Appanoose	Centerville National Bank Building	Centerville
Audubon	Petit Jury Room, Court House	Audubon
Benton	Ray Building, 420 First Avenue	Vinton
Black Hawk No. 1	236 Federal Building	Waterloo
Black Hawk No. 2	203 Federal Building	Waterloo
Black Hawk No. 3	Armory Building	Cedar Falls
Boone	Assembly Room, City Hall	Boone
Bremer	Waverly Savings Bank Building	Waverly
Buchanan	Court House	Independence
Buena Vista	Sixth and Lake Streets	Storm Lake
Butler	Second Floor, Champlin Building	Clarksville
Calhoun	405 Court Street	Rockwell City
Carroll	West Fifth and Main	Carroll
Cass	Court House	Atlantic
Cedar	522 Cedar Street	Tipton
Cerro Gordo No. 1	315 Federal Building	Mason City
Cerro Gordo No. 2	311 Federal Building	Mason City
Cherokee	Court House	Cherokee
Chickasaw	203 Commercial Building	New Hampton
Clarke	City Hall	Osceola
Clay	Moore Birdsall Building	Spencer
Clayton	Rexall Drug Building	Elkader
Clinton No. 1	Post Office Building	DeWitt
Clinton No. 2	City Hall	Clinton
Crawford	Review Building	Denison
Dallas	Municipal Building	Perry
Davis	American Legion Hall	Bloomfield
Decatur	Second Floor Decatur Co. State Bank Bldg.	Leon
Delaware	Court House	Manchester
Des Moines No. 1	Court House	Burlington
Des Moines No. 2	Court House	Burlington
Dickinson	First National Bank Building	Spirit Lake
Dubuque No. 1	216 Old Federal Building	Dubuque
Dubuque No. 2	Old Post Office Building, Ninth and Locust	Dubuque
Emmet	12½ South Sixth Street	Estherville
Fayette	Box 286, Second Floor First Nat'l. Bk. Bldg.	West Union
Floyd	Court House	Charles City
Franklin	17 First Avenue Northwest	Hampton
Fremont	P. O. Box 382, Second Floor Post Office Bldg.	Sidney
Greene	Court House	Jefferson
Grundy	American Legion Hall	Grundy Center
Guthrie	Court House	Guthrie Center
Hamilton	618½ Second Street	Webster City
Hancock	Healy-Way Building, Main Street	Britt
Hardin	Second Floor, City Hall, 321 Stevens Street	Iowa Falls
Harrison	Court House	Logan
Henry	Court House	Mt. Pleasant
Howard	City Hall	Cresco
Humboldt	Humboldt Trust and Savings Bank	Humboldt
Ida	Ida County State Bank Building	Ida Grove
Iowa	Gode Building	Marengo
Jackson	Court House	Maquoketa
Jasper	405 Maytag Office Building	Newton
Jefferson	61½ West Broadway	Fairfield

Local Board	Headquarters	Town
Johnson	Court House	Iowa City
Jones	Court House	Anamosa
Keokuk	Court House	Sigourney
Kossuth	1½ East State Street	Algona
Lee No. 1	Room 32, Post Office Building	Keokuk
Lee No. 2	616½ Seventh Street, Hesse Building	Fort Madison
Linn No. 1	602-6 Guaranty Building	Cedar Rapids
Linn No. 2	Second Avenue and Fifth Street Southwest	Cedar Rapids
Linn No. 3	306-310 Old Post Office Building	Cedar Rapids
Louisa	Court House	Wapello
Lucas	Second Floor, Nat'l Bank and Trust Co. Bldg.	Chariton
Lyon	Court House	Rock Rapids
Madison	Union State Bank	Winterset
Mahaska	220 South Market, City Hall	Oskaloosa
Marion	945½ Third Street	Knoxville
Marshall	Tremont Building	Marshalltown
Mills	Rooms 3-4, Glenwood State Bank Building	Glenwood
Mitchell	City Hall	Osage
Monona	Second Floor, Citizens Bank Building	Onawa
Monroe	116 Benton Avenue East	Albia
Montgomery	Counsel Room, Second Floor, Court House	Red Oak
Muscatine	411-12-13 Hershey Building	Muscatine
O'Brien	Court House	Primghar
Osceola	Over Fire Station	Sibley
Page	Rooms 3, 4 and 5, 621 West Sheridan Avenue	Shenandoah
Palo Alto	Opera House Block, Maine and Broadway	Emmetsburg
Plymouth	Court House	LeMars
Pocahontas	Court House	Pocahontas
Polk No. 1	302-304 Insurance Exchange Building	Des Moines 9
Polk No. 2	214 Empire Building, Sixth and Walnut	Des Moines 9
Polk No. 3	218 Empire Building, Sixth and Walnut	Des Moines 9
Polk No. 4	308-309 Crocker Building	Des Moines 9
Polk No. 5	200 Insurance Exchange Building	Des Moines 9
Polk No. 6	602-603 Capital City Bank Building	Des Moines 9
Polk No. 7	201 Teachout Building	Des Moines 9
Pottawattamie No. 1	Water Works Building	Council Bluffs
Pottawattamie No. 2	American Legion Hall	Avoca
Poweshiek	Old Post Office Building	Montezuma
Ringgold	Court House	Mt. Ayr
Sac	Elwood Building, 605 Main Street	Sac City
Scott No. 1	310-11-12 Kahl Building	Davenport
Scott No. 2	609½ B Putnam Building	Davenport
Shelby	1020½ Sixth Street	Harlan
Sioux	Hollinga Building, 111 North Washington St.	Orange City
Story	Room 207, Hamilton Bldg., 304½ Main St.	Ames
Tama	101 East High Street	Toledo
Taylor	Court House	Bedford
Union	Iowa State Savings Bank Building	Creston
Van Buren	709 Dodge Street	Keosauqua
Wapello No. 1	Court House	Ottumwa
Wapello No. 2	339 Federal Building	Ottumwa
Warren	Grand Jury Room, Court House	Indianola
Washington	Old National Bank Building	Washington
Wayne	West Building	Corydon
Webster No. 1	Room 25, Court House	Fort Dodge
Webster No. 2	504-505 Carver Building	Fort Dodge
Winnebago	Old Library Building	Forest City
Winneshiek	Court House	Decorah
Woodbury No. 1	508-510 Frances Building	Sioux City 8
Woodbury No. 2	223 Badgerow Building	Sioux City 9
Woodbury No. 3	508-510 Frances Building	Sioux City 8
Worth	Court House	Northwood
Wright	Post Office	Clarion

UNITED STATES EMPLOYMENT SERVICE OFFICES

Area Offices (Full-time)

Boone	811½ Eighth Street	Keokuk	701 Blondeau Street
Burlington	214½ North Fourth Street	Marshalltown	Woodbury Building
Carroll	Fifth and Adams	Mason City	19 Third Street, N. E.
Cedar Rapids	308 Third Street S. E.	Muscatine	226 Iowa Avenue
Centerville	301 North Thirteenth Street	Newton	220 Jewell Building
Charles City	215 Ellis Building	Ottumwa	108½ East Main Street
Clinton	211-215 Ankeny Building	Shenandoah	621 West Sheridan Avenue
Council Bluffs	30 Pearl Street	Sioux City	341 Commerce Building
Creston	1 and 2 Strauss Building	Spencer	18 West Fifth Street
Davenport	223-224 Union Bank Building	Waterloo	200 First National Building
Decorah	Utilities Bldg., 104½ Winnebago Street		
Des Moines	615 High Street		
Dubuque	36 West Fourth Street		
Fairfield	104 West Burlington		
Fort Dodge	210 State Bank Building		
Iowa City	Community Building		

Branch Offices

Algona	1½ E St., First National Bldg.
Ames	Rice Building
Fort Madison	611 Avenue G
Oskaloosa	121 North Market Street

Part-Time Offices

See United States Employment Service Directory

VETERANS' ADMINISTRATION FACILITIES

Regional Offices

Des Moines 10, Iowa
Hines, Illinois
Sioux Falls, South Dakota
Lincoln, Nebraska
Minneapolis Minnesota

Contact Offices

Veterans Hospital	Knoxville, Iowa
Schick General Hospital	Clinton, Iowa

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