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Health Dept  
Environmental Eng.

Mobile Home  
Licensing

STATE OF IOWA

1965

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IOWA  
PUBLIC HEALTH  
BULLETIN

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RULES AND REGULATIONS  
GOVERNING  
LICENSING OF MOBILE HOME PARKS

EFFECTIVE SEPTEMBER 1, 1956

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INSTRUCTIONS FOR  
PREPARING PLANS

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MOBILE HOME PARK LAW

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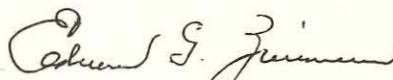
*Prepared by*

DIVISION OF PUBLIC HEALTH ENGINEERING  
IOWA STATE DEPARTMENT OF HEALTH  
DES MOINES, IOWA

### CERTIFICATION

It is hereby certified to all County Auditors, City and Town Councils, and Local Boards of Health that the Rules and Regulations Governing Licensing of Mobile Home Parks appearing in Iowa Departmental Rules, 1954, pages 162 to 168 inclusive, are rescinded; that the rules and regulations contained herein were adopted in lieu thereof by the Iowa State Department of Health on May 9, 1956; that the same will become effective Sept. 1, 1956; and that the requirements of Chapter 17A, Code of Iowa, 1954, have been duly complied with.

(SEAL)

A handwritten signature in cursive script, reading "Edmund G. Zimmerer".

Edmund G. Zimmerer, M.D.  
Commissioner of Public Health

Dated at Des Moines, Iowa, this 9th day of May, 1956.

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RULES AND REGULATIONS GOVERNING LICENSING OF  
MOBILE HOME PARKS

**1.0 AUTHORITY**

- 1.1 Under the provisions of Section 135D.16, Code of Iowa, 1954 the following rules and regulations governing the licensing and regulation of mobile home parks have been promulgated.

**2.0 DEFINITIONS**

- 2.1 "Department" is the State Department of Health which is the legally designated authority providing for licensing, inspection, and regulation of mobile homes and mobile home parks.
- 2.2 "Independent Mobile Home" is a mobile home which has a water closet and a bathtub or shower.
- 2.3 "Dependent Mobile Home" is a mobile home which does not have a water closet, nor a bathtub or shower.
- 2.4 "Mobile Home Space" is a plot of ground within a mobile home park designated for the accommodation of one mobile home.
- 2.5 "Independent Mobile Home Space" is a mobile home space which has individual water and sewer connections available.
- 2.6 "Dependent Mobile Home Space" is a mobile home space which does not have individual water and sewer connections available.
- 2.7 "Community Building" is a building housing toilet and bathing facilities for men and women and a slop-water sink.
- 2.8 "Existing Installations" are those installations which were constructed before January 1, 1954.
- 2.9 New installations are those which are proposed for construction after the effective date of these rules and regulations.

**3.0 LICENSE**

- 3.1 The application for the first annual license required for each park established within the state shall be made, in triplicate, on the form "Application for a License to Operate a Mobile Home Park". The application for a license forms, with the appropriate annual license fee, shall be submitted to the department.

There also shall be included, with each application for the first annual license submitted, an application for a permit to construct a mobile home park and plans and specifications for the proposed park, as specified in Section 4.0.

- 3.2 The application for the annual license required for each subsequent year of operation shall be made, in triplicate, on the form "Application for Renewal of License to Operate a Mobile Home Park". The application forms, with the appropriate annual license fee, shall be submitted to the Department.

Each application for renewal of license to operate a mobile home park throughout the year shall be submitted to the Department on or before January 1 of each year. Each application for renewal of license to operate a park during the period May 1 to October 1 shall be submitted to the Department on or before May 1 of each year.

- 3.3 Each application for a license, or application for renewal of license, relating to a mobile home park located within a municipality shall contain a certification of the Local Board of Health (Mayor, Council, and Health Physician) that the park complies with municipal ordinances, codes, and other local regulatory measures, applicable thereto and not in conflict with the statute and these rules and regulations, before being submitted to the Department.

#### 4.0 PERMIT

- 4.1 The application for the permit required before constructing, remodeling, or making alterations to the sanitary facilities in a park shall be made, in triplicate, to the Department on the form "Application for a Permit to Construct, Reconstruct, or Remodel a Mobile Home Park". Plans and specifications for proposed new construction of, or alterations on, the water supply system, sewerage system, community building facilities, refuse disposal, and lighting in the park are required, and shall be attached to the application for a permit. (See Appendix E)

Plans and specifications relating to constructing, reconstructing, or making alterations to the sanitary facilities in all parks where a private water supply or a private sewage disposal system is used, or proposed for use, shall be prepared by an engineer registered under Iowa statute. This requirement may be waived for small parks at the discretion of the Department.

If changes are proposed in the plans and specifications after a permit has been issued, a supplemental permit shall be obtained.

- 4.2 Each application for a permit relating to a park located within a municipality shall contain a certification of the Local Board of Health (Mayor, Council, and Health Physician) that the construction, reconstruction, or alterations are in compliance with existing municipal ordinances, codes, or other local regulatory measures, applicable thereto and not in conflict with the statute and these rules and regulations, before being submitted to the Department.

#### 5.0 PARK SITE

- 5.1 Each park shall be adequately lighted at night, particularly all walkways between the mobile homes and any community building or privies provided, with not less than 25-watt bulbs located at 100 foot intervals or equivalent lighting.
- 5.2 The number of mobile homes permitted in the park shall not exceed the number of spaces which can be serviced by the sanitary facilities in the park, and for which a license was issued.
- 5.3 Plans and specifications for the construction, reconstruction, or remodeling of swimming pools, wading pools, or bathhouses used in connection with such pools shall be submitted to the Department as specified in Section 4.0. The design, construction, operation, and maintenance of such facilities shall be based on the published "Policies Governing Design, Construction, Maintenance, and Operation of Swimming Pools" issued by the Department.

## 6.0 TOILET AND WASHING FACILITIES

- 6.1 All plumbing fixtures and systems hereafter installed shall conform to local ordinances, or the State Plumbing Code when no local ordinance is in effect, and to these rules and regulations.
- 6.2 A community building or buildings containing toilet and washing facilities shall be provided in each mobile home park, except when such facilities are provided for each mobile home space, or when only independent mobile homes are accepted in the park and individual water and sewer connections are available at each space harboring an independent mobile home, or when sanitary privies and leaching pits are used for waste disposal.
- 6.3 Each community building shall be conveniently located, well constructed with washable interior walls, well lighted, have adequate ventilation, all openings to toilet rooms effectively screened, and floors of concrete or other impervious material.

A general illumination level of at least 5 foot candles shall be maintained in each community building.

Each room housing toilet or laundry facilities shall be provided at least one window or a vent to the outside atmosphere. In new installations, window area at a ratio of 10 percent of the floor area, with 50 percent of the total window area openable, or mechanical ventilation capable of making at least one air change every 5 minutes, shall be provided.

In new installations, all openings to community buildings shall be effectively screened. Solid doors opening outward and equipped with mechanical closing devices shall meet the requirement for screen doors.

A sanitary method of disposal of mop water shall be provided. In new installations, the floors shall be sloped to floor drains, and shall have concrete curbing or other impervious material extending at least 6 inches above the floor and forming a cove at the junction of the floor and side wall.

- 6.4 Where toilet and washing facilities are provided, each toilet room shall contain at least one water closet and one lavatory. Where separate facilities for males and females are provided, they shall be plainly marked by appropriate signs and shall be separated by a sound resistant wall if located in the same building. In new installations, separate water closet, lavatory, and bathing facilities shall be provided for males and females in accordance with Table 1.

In new installations, each water closet shall be in a separate compartment, with all partitions constructed of washable materials and all partition supports extending to the floor constructed of impervious materials.

In new installations, compartments shall be provided for bath and shower facilities. An individual dressing compartment not less than 2½ by 3 feet in plan, so arranged to assure privacy, shall be provided in combination with and affixed to each shower compartment installed for women. The floor of such compartment shall be waterproof and elevated at least 3 inches above the floor of the shower stall, or a 6 inch curbing provided, separating the shower and dressing compartments. Mats, grids, and walkways made of wood, cloth, or other absorbent materials shall not be furnished for use in bath sections of community buildings.

A sanitary method of disposal of slop shall be provided. Unless waived, in new installations a slop sink supplied with hot and cold running water shall be provided in each community building, and such sink shall not be located in the laundry room.

An adequate supply of hot and cold running water shall be available in community buildings whenever needed by the occupants of the mobile home park.

In new installations, laundry facilities provided shall be separated by full partitions or walls from the toilet rooms.

TABLE 1  
Water Closet, Urinal, Lavatory, and Bathing  
Fixture Requirement Schedule for Community Buildings

NUMBER OF DEPENDENT MOBILE HOMES	MEN			WOMEN		
	WATER CLOSET	LAVATORY	BATHTUB OR SHOWER	WATER CLOSET	LAVATORY	BATHTUB OR SHOWER
1 - 10	1	1	1	1	1	1
11 - 20	2	2	1	2	2	1
21 - 30	3	3	2	3	3	2
31 - 40	4	4	2	4	4	2
41 - 50	5	5	3	5	5	3
51 - 60	6	6	3	6	6	3
61 - 70	7	7	4	7	7	4
71 - 80	8	8	4	8	8	4
81 - 90	9	9	5	9	9	5
91 - 100	10	10	5	10	10	5
101 - 110	11	11	6	11	11	6
111 - 120	12	12	6	12	12	6
121 - 130	13	13	7	13	13	7
131 - 140	14	14	7	14	14	7
141 - 150	15	15	8	15	15	8

*When sanitary privies are furnished for use they shall be provided on the basis of one privy for each sex for each 10 mobile homes.*

*Urinals may be substituted for not more than 1/3 of the water closet fixtures for men.*

*Each 18 inches of horizontal length of trough urinal shall be accepted in lieu of a single or separate urinal, i.e., 18 inches equals one, 36 inches equals two, 54 inches equals three, and 72 inches equals four. Trough urinals are prohibited in new construction.*

6.5 When facilities are provided at each individual mobile home space, the building housing the facilities shall be located on the space served, be constructed in accordance with Section 6.3, contain a water closet, lavatory, shower with floor drain or tub, and be provided with an adequate supply of hot and cold water.

6.6 The interior of each community or individual space building, including all fixtures and equipment therein, shall be maintained in good repair and in a sanitary condition at all times. All plumbing fixtures shall be cleaned, such that all dirt and other visible foreign matter are removed, at least once each day. All waste paper and similar material shall be placed in suitable containers, and shall not be allowed to accumulate on the floor. All floors shall be swept and scrubbed at intervals sufficient to maintain a clean and sanitary condition. There shall be no evidence of insect or rodent harborages.



Such buildings shall have heating facilities capable of maintaining a temperature of at least 70°F in cold weather. Gas-fired water or space heaters shall be vented to the outside.

The use of common drinking cups and common towels in the community building is prohibited.

## 7.0 WATER SUPPLY

- 7.1 An adequate supply of safe potable water shall be provided in each mobile home park. Where a public water supply is available, abutting the property, such water shall be used.
- 7.2 Every new well shall be located at the highest favorable point practicable on the premises, and as far removed from any possible sources of pollution as the layout of the premises and the surroundings permit. Minimum distances between new wells and sources of pollution shall be maintained as shown in Table 2.

TABLE 2

Minimum Distance Between Wells and Sources of Pollution

SOURCE OF POLLUTION	DISTANCE IN FEET
Cesspool	100
Filter bed, soil absorption field, seepage (leaching) pit, earth pit privy, or similar disposal unit	75
Sewer of tightly jointed tile or its equivalent, septic tank, sewer connected foundation drain, impervious concrete vault privy, or barnyard	50
Cast iron sewer with leaded or mechanical joints, independent clear water drain, or cistern	10
Cast iron sewer with leaded joints and encased in 6 inches of concrete	5
Pumphouse floor drain of cast iron pipe with leaded joints and draining to ground surface	2

### Definitions:

Cesspool - used for disposal of raw sewage

Seepage (leaching) Pit - used for disposal of settled sewage, filter overflow, kitchen laundry, or similar wastes.

### Notes:

*The same distances apply to the suction pipe of a well, unless surrounded by a protective casing.*

*Existing wells will be considered as properly located when they meet the above minimum requirements with respect to sources of pollution.*

*The above distances apply to clay and loam soils. Greater distances must be maintained in sand and gravel formations. For wells deriving water from creviced limestone formations, see Section 7.12.*

- 7.3 The upper terminal of all wells shall be watertight. Well platforms shall be of watertight reinforced concrete of a minimum thickness of 6 inches or equivalent watertight construction, with all openings constructed with raised shoulders to exclude surface wash or other foreign material. Covers for such openings shall be of the overlapping type. The platform shall be sloped and satisfactory drainage to the ground surface provided. A watertight seal shall be provided for the annular space between the drop pipe and the casing.

- 7.4 In new installations, the upper surface of the well platform shall be at least 6 inches above the surrounding ground surface.
- 7.5 In new installations, the drop pipe opening through the well platform shall be formed, in drilled wells, by an extension of the well casing or, in bored or dug wells, by a length of iron pipe sleeve cast into the platform, of sufficient diameter to admit the pump cylinder. This casing extension or sleeve shall reach at least 1 inch above the platform, or higher if a flanged connection is used, for hand pumped wells; and at least 6 inches for power pump installations. Casings for power pump installations shall allow for a 1 inch extension into the pump base. Well pits are prohibited in new installations. In existing installations, well pits will be accepted providing they are supplied with a gravity drain or a sump pump.

In new installations where a pump unit is not located over a well and the connecting pipe is under suction, that piping shall be encased in a protective conduit and buried at least 5 feet unless protected against freezing. If a buried suction line is located within 10 feet of a sewer, the sewer shall be constructed of cast iron pipe with leaded joints. If the suction line is below the sewer, there shall be no joint in the suction pipe within 10 feet of the sewer. An exposed suction pipe, as in a basement room, shall be at least 18 inches above the floor.

- 7.6 The casing or curbing of all new wells shall be watertight to a depth of 10 feet, and preferably 20 feet. New wells deriving water from aquifers below shattered limestone formations shall be constructed to exclude shallower waters. For additional information on proper well construction, see other publications of the Department.
- 7.7 Storage reservoirs, hereafter installed, shall be located above ground water level, and in such a location that surface and underground water flows away from the structure. All reservoirs shall be constructed of permanent, watertight material. Manhole covers shall be of the overlapping type. When the bottom of the reservoir is below the normal ground surface, the reservoir shall be located with respect to sources of contamination as specified for wells. Overflows and vents shall be turned downward, and the opening covered with 24 mesh screen. Reservoir overflows and drains shall not be connected to a sanitary or storm sewer.
- 7.8 In new installations, the water supply pipes shall be of brass, copper, lead, cast iron, open hearth iron, wrought iron, or steel as specified in the State Plumbing Code.

In new installations, the water supply lines shall be separated horizontally from sanitary sewers by at least 10 feet of undisturbed or compacted earth, except as specified below. When separated as above, the sewer lines may be constructed of cast iron, vitrified clay, concrete, cement-asbestos, or bituminized fibre sewer pipe, with tight approved and tested joints. When water and sewer lines cross, the water line shall be at least 12 inches above the top of the sewer line throughout a distance of 10 feet horizontally, and no joints shall be made in the water line within this distance of 10 feet.

In new installations, water and sewer lines may be laid in the same trench providing the bottom of the water line is laid at all points at least 12 inches above the top of the sewer line at its highest point, the water line is laid on a solid shelf excavated at one side of the common trench or on a solidly tamped backfill, the joints in the waterline are kept at a minimum, and the

sewer is constructed of cast iron with leaded or mechanical joints and shown to be watertight by test. In cases where cast iron is not a suitable sewer material, vitrified clay or other durable and corrosion resistant material may be used provided it is installed to remain watertight and root-proof. Where a water service stub and a sewer pipe stub of vitrified clay or concrete have heretofore been placed in the same trench from the mains to the curb or property line, a park sewer of the same material may be extended in the same trench with the water line.

In new installations, minimum pipe sizes for the park water mains shall be in accordance with Table 3.

TABLE 3

Size of Water Pipe

PIPE SIZE (INCHES)	MOBILE HOMES SERVED
1	2 - 10
1-¼	11 - 20
1-½	21 - 35
2	36 - 50
2-½	51 - 100
3	101 - 150
4	151 - 300

In new installations, the minimum size water pipe from the park mains to each mobile home space shall be ½ inch, and the space water outlets shall be separated from the sewer outlets by not less than 5 feet. Each mobile home space water outlet shall terminate above ground, shall be encased with concrete at least 6 inches thick and 2 feet deep unless otherwise protected, shall be provided with a control valve, shall be capped or otherwise protected when not in use, and shall be provided with a suitable flexible connection for attachment to the mobile home water line; and also shall be protected against freezing if the park is operated throughout the year. In new installations, control valves of the stop and waste type may be installed provided a horizontal separation of at least 10 feet from any part of the sewer system is maintained, or if an approved system of watertight piping from the weep holes of the valves is installed to drain to a lower, protected level. (See Appendix A)

Sanitary precautions shall be taken in laying all water pipes. They shall be laid where they will not come in contact with sewage during the laying process.

In the design of the water distribution system, a sufficient number of fire hydrants or outlets shall be provided throughout the park at proper locations for fire protection.

The water supply system shall be so installed to prevent back-flow of contaminated water from appliances, fixtures, drains, and sewers; and shall not be connected with non-potable or questionable supplies.

- 7.9 Drinking fountains, when provided, shall be of the guarded, inclined jet type conforming to standards specified in local ordinances or in the State Plumbing Code where not covered by local ordinance.
- 7.10 Wells, storage reservoirs, and water lines when first installed, or when repaired in such a manner that contamination may gain entrance, shall be disinfected with chlorine. Following such disinfection, the water shall be sampled and a satisfactory bacteriological quality determined before the water is used for drinking or culinary purposes. Until water of such satisfactory bacteriological quality is assured, all water used for drinking and culinary purposes shall be boiled.
- 7.11 The potable water supply derived from each private system shall be of satisfactory quality as determined by a sample collected at the time of the annual inspection.
- 7.12 If a sample collected from a properly located (as determined from Table 2, Section 7.2) well supply shows the water to be bacterially unsafe at the time when the sample was taken, the supply may be disinfected and an additional sample collected. If disinfection fails to eliminate the contamination, continuous chlorination of the water supply shall be provided.

If samples collected from an existing well whose only known defect is improper location (as determined by Table 2, Section 7.2) show a consistently satisfactory bacterial quality, as determined by at least 3 consecutive samples collected at monthly intervals, the supply may be approved with or without continuous chlorination provided. Nature and type of subsoil, actual distance from sources of pollution, and construction of the well will be given consideration in determining whether continuous chlorination of the supply will be necessary. If samples collected from an improperly located supply show the water to be bacterially unsafe, the system will not be approved for use unless continuous chlorination is provided. No permit will be issued for extension of an existing water supply to serve an addition to a park where the well is improperly located unless continuous chlorination is provided.

An existing well deriving water, or a new well planned to derive water, from a shallow creviced limestone formation will be approved only when properly located, the formation is overlain with soil or unconsolidated material to a depth of at least 40 feet extending  $\frac{1}{2}$  mile from the well, and continuous chlorination is provided.

Only water with a nitrate nitrogen content of 10 parts per million or less shall be furnished to infants. A water supply containing more than 10 parts per million of nitrate nitrogen shall be placarded or posted stating the water shall not be used for infant feeding. The park operator shall notify all parents not to use the water for infant feeding.

- 7.13 Chlorinating equipment shall be maintained properly, and operated such that a minimum combined chlorine residual of 0.2 parts per million shall be maintained in the distribution system at all times. Daily records shall be kept of the quantity of water used when known and of the amounts of chlorine used. These daily records shall be filed with the Department at the end of each week.
- 7.14 All abandoned wells shall be properly filled to prevent contamination of water-bearing formations and to eliminate accident hazards. In filling dug or bored wells, as much of the curbing as possible shall be removed.

## 8.0 SEWAGE DISPOSAL

8.1 Disposal of sewage and other water carried wastes shall be into a municipal sewerage system when the sewer abuts the property or is otherwise available. In mobile home parks where such connections are not available, disposal shall be into a private system designed, constructed and operated in accordance with good sanitation practice to meet the requirements of the Department. Plans and specifications for new construction shall be submitted as specified in Section 4.0.

8.2 The connection between the mobile home drain and the park sewer shall be made with a leakproof connector of durable, corrosion-resistant rubber or metal; flexible for a length of at least 24 inches and preferably throughout its length; attached at the inlet and outlet end with a water and gas tight joint; and constructed to pull apart in an emergency without serious damage to the mobile home piping or the park sewer. (See Appendix B)

It shall be the responsibility of the park operator to supervise the installation of the sewer connector. Flexible connectors shall be kept clean when not in use. Each sewer outlet shall be capped when not in use. There shall be no discharge of sewage or waste water from any mobile home onto the ground surface, nor shall there be any sewage odors from the sewer outlet.

8.3 In new installations, each space sewer lateral shall be connected to the sewer main by use of an appropriate Y fitting, with short T fittings prohibited; shall connect with a P trap located below the frost line; and then shall extend vertically to not less than 4 inches above grade, with the individual sewer outlets not less than 3 inches in diameter. Extensions through the ground shall be protected against frost heaving and damage by a concrete apron at ground level. (See Appendix A)

In new installations, the outlet risers, P trap, and one connecting length of lateral at each space shall be constructed of cast iron with leaded joints. The remaining new sewers and drainage lines shall be constructed as specified for building drains and sewers. (See Section 7.8)

In new installations, sanitary sewers shall be separated horizontally from water supply pipes by at least 10 feet of undisturbed or compacted earth, except as provided in Section 7.8.

Changes in direction of new main sewer lines shall be with 45 degree fittings. Each new sewer main or branch shall terminate in a stack extending at least 9 feet above the ground level and provided with a cleanout. Stacks may be constructed of cast iron, vitrified clay, concrete, cement asbestos, bituminized fibre, lead, or copper piping or tubing. Galvanized steel or wrought iron may be used above ground. (See Appendix C)

In new installations, cleanouts shall be provided at each second change in direction or at intervals of 100 feet. Manholes may be substituted in lieu of cleanouts and stacks where a perforated cover will not create an odor nuisance or explosion hazard, and where surface water is excluded. A sufficient number of cleanouts or manholes shall be provided to allow rodding of the system.

Sanitary sewers within the mobile home park area shall not receive storm or surface water drainage.

- 8.4 The minimum size and slope of new sewer installations, exclusive of laterals serving individual mobile home spaces, shall be determined in accordance with Table 4.

TABLE 4

Minimum Size and Slope of Sewer

SEWER DIAMETER (INCHES)	MOBILE HOMES CONNECTED (NUMBER)	SLOPE PER 100 FEET (INCHES)
4	2 - 50	15
6	51 - 100	8
8	101 - 400	5

- 8.5 In new installations, the components of sewage treatment systems shall be separated from wells and other critical items by at least the distances specified in Table 5.

TABLE 5

Minimum Separation Distances In Feet  
Required in Locating Sewage Treatment Plants

COMPONENT OF SEWAGE TREATMENT SYSTEM	PRIVATE WELL	PUBLIC WATER SUPPLY WELL	STREAM OR OPEN DITCH	DWELLING OR OTHER STRUCTURE	PROPERTY LINE
Sewer of cast iron concrete encased	5	10	-	-	-
Sewer of cast iron, leaded joints, not encased	10	20	-	-	-
Sewer of tile or equivalent material, tight joints	50	75	-	-	-
Septic tank	50	75	-	10	-
Distribution box	50	75	-	-	-
Subsurface absorption field	75	200	-	10	5
Subsurface filter system	75	200	25	10	5
Seepage pit	75	200	25	20	10

*Distances specified for public wells also apply to pump suction lines.*

*Existing systems will be considered as properly located when meeting the above minimum separation distances.*

- 8.6 Cesspools will not be approved for the disposal of toilet wastes except where installed and in use prior to January 1, 1954. There shall be no overflow or discharge to the ground surface from a cesspool.
- 8.7 Seepage (leaching) pits will be approved for the disposal of kitchen and laundry wastes, in new construction, when complying with the following requirements: (a) The location of each pit shall conform to the standards shown in Table 5, Section 8.5;

(b) Each pit installed for disposal of kitchen wastes shall contain at least 1.5, and each for disposal of kitchen and laundry wastes at least 3, cubic yards of crushed rock or gravel below the inlet, with pits serving more than one mobile home or other buildings increased proportionately in size; (c) No pit shall penetrate the soil to a depth within 3 feet above the ground water stratum, nor to a total depth of over 12 feet; (d) Each pit shall be provided with an inlet pipe, to which a flexible leakproof connection from the mobile home drain shall be attached when the space is occupied and which shall be capped when the space is unoccupied; (e) Each pit shall be covered by not less than 12, nor more than 24, inches of loose filled earth; and (f) There shall be no overflow or discharge to the ground surface from any seepage pit.

- 8.8 Privies shall be maintained in a clean and sanitary condition at all times. All privy pits shall be flytight, and there shall be no spillage or seepage of the pit contents to the ground surface. Pits shall be kept cleaned, or new pits provided when the contents are within 18 inches of the ground surface. When a privy is abandoned, the superstructure shall be removed and the pit contents covered with lime and at least 18 inches of compacted earth.

The proposed construction of sanitary privies in existing parks will be approved providing the present method of waste disposal is by privies. In the development of new parks or additions to existing parks, the installation of privies will be approved only when other satisfactory methods of waste disposal cannot be provided. New privies shall be constructed with insect- and rodent-tight pits and superstructure as shown in publications of the Department or equal thereto.

- 8.9 When a septic tank is cleaned the sludge shall be handled in a sanitary manner and its disposal shall be by burial, placing in a public sewer system, or by other similar sanitary methods. Dumping directly into a stream or on land adjacent to a stream is prohibited.

## **9.0 REFUSE DISPOSAL**

- 9.1 The storage, collection, and disposal of refuse (which includes garbage, rubbish, and trash) from each park shall be conducted to avoid creation of health hazards such as rodent harborage, insect breeding areas, and air pollution. The park premises shall be kept free of debris and litter at all times.
- 9.2 All refuse shall be stored in flytight, watertight, and rodent-proof metal containers having tight fitting lids; and shall not be allowed to be placed or to accumulate on the ground. Each container and lid shall be maintained in a sanitary condition and in good repair at all times.

Sufficient containers to supply a minimum capacity of 20 gallons for each 4 mobile homes, and to supply adequate storage space for all refuse produced between collections, shall be provided. In new installations, each container shall be placed on a holder or rack elevated at least 12 inches above the ground level, or an impervious slab at ground level; each of which shall be maintained in a sanitary condition at all times.

Refuse shall be collected from the containers at least once each week, and more often if necessary; and shall be incinerated, buried, or transported to a municipal, county, or private dump ground, or other similar disposal plant. No incinerator used

for garbage disposal on the park premises shall create objectionable smoke or odor. No garbage or empty food cans shall be placed in a unit suitable for use only as a trash burner. A spark screen shall be provided for each incinerator and each trash burner. When refuse is buried on the premises, it shall be covered by at least 12 inches of compacted earth immediately.

#### 10.0 SUPERVISION

- 10.1 The owner or authorized agent shall be personally liable and responsible for supervision of the park, maintenance of all sanitary appliances and fixtures in good repair and appearance, and conducting, when necessary, insect and rodent control measures including applying insecticides and rodenticides. It shall be the duty of the owner or agent to take promptly such action as may be required to enforce these regulations or, if necessary, to eject from the park any person who wilfully or maliciously damages the sanitary appliances or fixtures provided, or does not adhere strictly to these regulations. Adequate equipment for maintaining the park in a strictly sanitary manner at all times shall be provided and maintained by the owner or agent.

#### MISCELLANEOUS REGULATIONS AND REQUIREMENTS

- 11.1 In existing parks, each mobile home space shall be at least 8 feet wider than the mobile home. In parks hereafter constructed, changed, or added to, each mobile home space shall be clearly marked, contain not less than 1000 square feet, be at least 25 feet wide, and abut a driveway or have clear, unobstructed access to a public highway or alley. In new parks, the mobile home shall be parked at least 5 feet from the boundaries of the park and 10 feet from a public street or alley, and 10 feet from any building, except for the building housing sanitary facilities for each mobile home space. In new parks, there shall be a space of at least 15 feet from the sides of every mobile home and at least 10 feet between the ends of each mobile home. Mobile home parks, hereafter constructed, shall be well drained, and located in areas free from flooding, marshes, swamps, or other potential breeding places for insects and rodents. (See Appendix D)
- 11.2 All fires shall be made in stoves or other equipment provided for that purpose. Open unattended fires shall not be permitted.
- 11.3 It shall be the duty of all park owners or managers, or other persons knowing or suspecting the presence of persons in the park inflicted with any communicable disease, to report the said condition immediately to the local health officer.
- 11.4 A permanent register of all guests and/or patrons of the premises shall be maintained and open to the inspection of the health officer or representative of the Department at all times.
- 11.5 The issuance of a permit or license by the Department does not relieve the applicant from securing building permits in municipalities having a building code; nor from complying with any other municipal ordinance, applicable thereto and not in conflict with the statute and these rules and regulations; nor does it relieve the applicant, owner, or manager from complying with other laws, rules, or regulations of local governmental agencies.
- 11.6 Section 732.3, Code of Iowa, 1954, provides that no person shall throw or cause to be thrown, any dead animal, night soil, or garbage into any river, stream, well, spring, cistern, reservoir, or pond, or in or upon any land adjoining, which is subject to overflow.

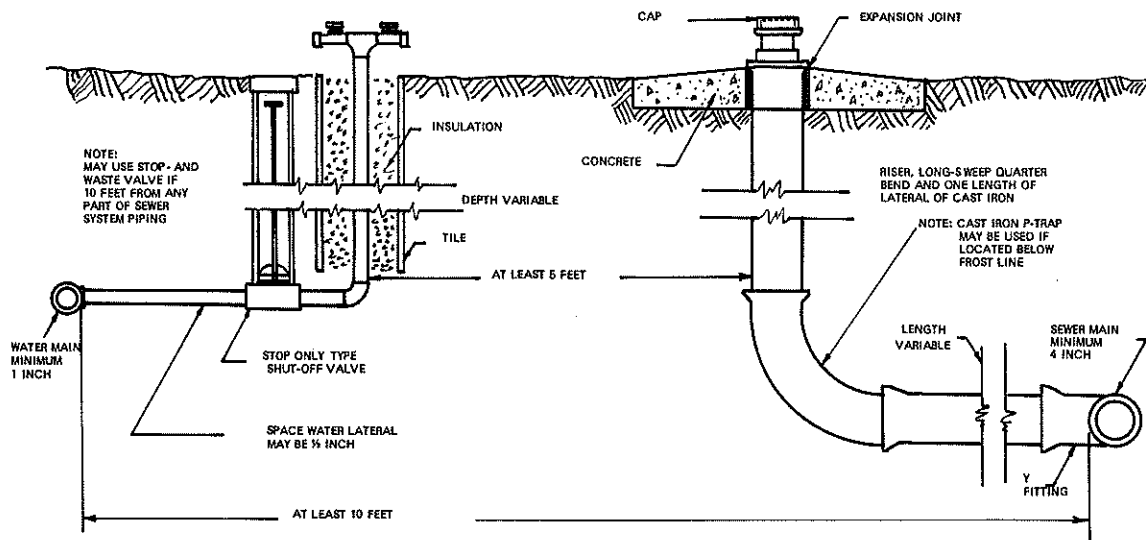


## APPENDIX

The following appendix is not a part of the Rules and Regulations Governing Licensing of Mobile Home Parks. This appendix is added to provide material useful as a guide and reference in complying with the Rules and Regulations. The material presented is designed to explain and illustrate the major facilities specified for mobile home parks, and to provide instructions to be followed in preparing plans and specifications for construction or remodeling projects. The Mobile Home Park Law also is included for the convenience of those concerned.

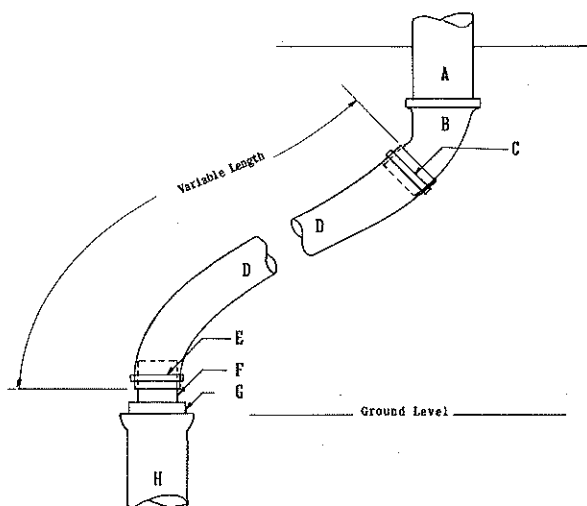
### APPENDIX A

#### TYPICAL SPACE WATER AND SEWER CONNECTIONS



### APPENDIX B

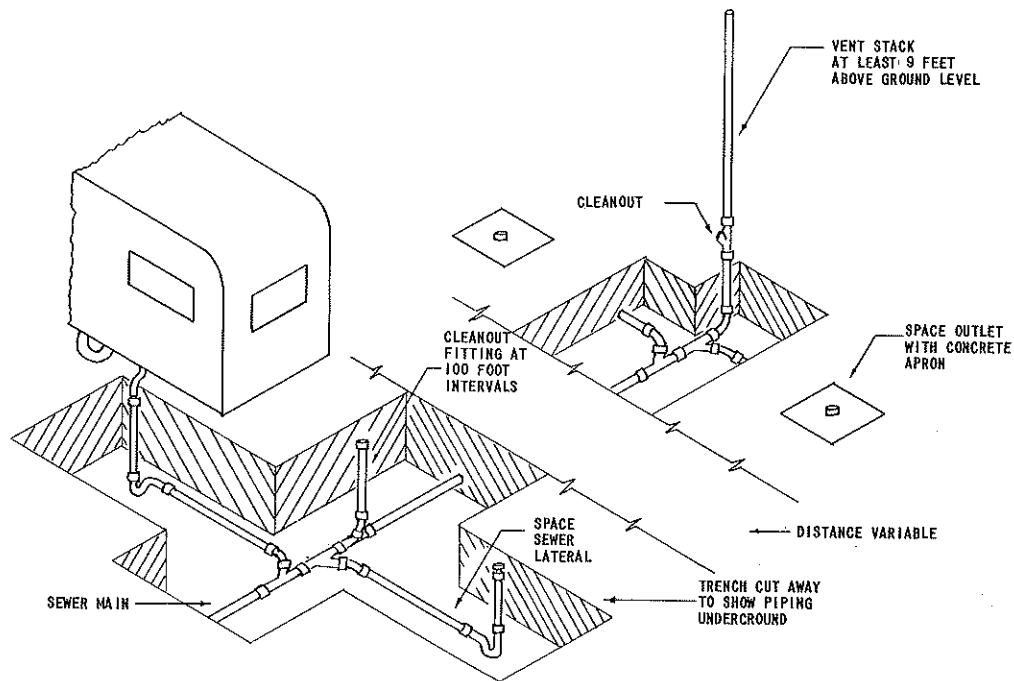
#### SUGGESTED SEWER CONNECTOR



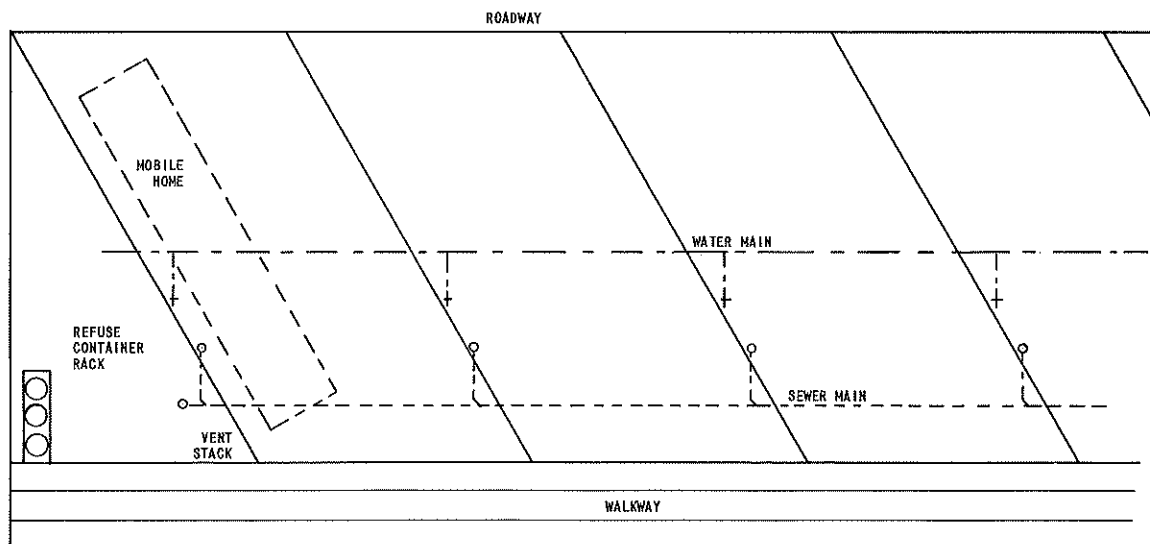
- A. MOBILE HOME DRAIN
- B. 45° STREET ELBOW (can use other fitting or clamp tubing directly to A)
- C. METAL CLAMP TO INSURE TIGHT CONNECTION
- D. FLEXIBLE METAL OR RUBBER TUBING
- E. METAL CLAMP TO INSURE TIGHT CONNECTION
- F. THREADED PIPE NIPPLE
- G. FERRULE
- H. MOBILE HOME SPACE SEWER OUTLET

NOTE: For unoccupied space, screw plug into ferrule (G) or screw cap onto nipple (F).

# APPENDIX C TYPICAL SEWER VENT STACK INSTALLATION



# APPENDIX D TYPICAL SPACE LAYOUT



APPENDIX E  
INSTRUCTIONS FOR THE PREPARATION OF PLANS AND SPECIFICATIONS  
FOR MOBILE HOME PARKS

Each application for a permit to construct, reconstruct, or make alterations to the sanitary facilities of mobile home parks shall be accompanied by three sets of plans and specifications covering the project. Each applicant shall submit these materials to the Regional Office of the Department serving the county in which the park is or will be located, as shown in Appendix G, unless otherwise notified.

Plans and specifications relating to the construction, remodeling, or alteration of private wells or private sewage treatment systems for such parks shall be prepared by an engineer registered under Iowa law, unless specifically waived by the Department. Since the plans and specifications provide the basis for determining whether a permit may be issued, it is of utmost importance that they clearly show all required information. Plans should be drawn to a suitable scale and be prepared in a neat and workmanlike manner. The plans should be blueprints, black and white prints, or other common reproductions to assure exact copies. Plans on tracing paper or other similar non-permanent material can not be accepted.

The following information shall be furnished on all plans: 1) Name and post office address of the mobile home park; 2) Name of park owner; 3) Name and occupation, such as Professional Engineer, Architect, Plumber, etc., of individual who prepared plans; 4) Scales used; 5) North point; 6) Explanation of all symbols used; and 7) Date.

PLOT PLANS

The plot plan shall show the general layout of the entire park, and should be drawn to a scale not smaller than 1 inch = 40 feet. Distances from park boundaries to public utilities, such as watermains, municipal wells, sewage treatment plants, and similar items, located near and outside the park should be shown, or at least indicated by arrows.

The location of each of the following must be clearly shown and clearly identified. (Show both existing and proposed construction, properly differentiated.)

1. Outlines of each mobile home space. Show each space number.
2. Driveways and walkways.
3. All water and sewer lines in the park. Indicate type of material, size, and construction details involved. Indicate point where water or sewer system connects with the municipal system, if either municipal system is used.
4. Private water supply or sewage disposal system, is used.
5. Each drinking water supply outlet (except those in buildings).
6. Community buildings.
7. Refuse storage, collection, and disposal facilities.
8. Each lighting fixture for lighting the park.
9. Suitable information concerning soil conditions, elevation of the ground water table, etc., in the vicinity of the proposed sewage disposal system.

### COMMUNITY BUILDING PLANS

Floor plan of the building serving the mobile home park. These plans should be drawn to a suitable scale, preferably about  $\frac{1}{4}" = 1'$ . The following information shall be shown on all plans: (Show both existing and proposed construction, properly differentiated.)

1. Location and size of all windows.
2. Location of all doors.
3. Location and size of all rooms and use of each room.
4. Location and construction details of all partitions or compartments in each room.
5. Location of all fixtures such as water closets, urinals, lavatories, bathing facilities, laundry facilities, slop sinks, drinking fountains, electrical fixtures, etc.
6. Location of all equipment installed in the building such as water pumps, water heaters, hot water tanks, etc.
7. Indicate floor material and thickness, slope of floors, and the location of floor drains.

### WATER SUPPLY PLANS

The plans for a new well shall include:

1. A plat of the property to be used for ground water development indicating the topography and the arrangement of present and proposed wells. (Use a contour interval not greater than 2 feet.)
2. The location, size, and materials of sewers existing or proposed, as well as privies, cesspools, drains, soil absorption systems, and other similar features, within a 200 foot radius of the proposed well. Also show existing wells in this area, including depth and whether active or abandoned.
3. The elevation of extraordinary high surface water, upper terminal of protective casing, floor of structure, and surrounding grade.
4. Anticipated depth, proposed type of construction below ground and upper terminal of well.

The plans for a new distribution system shall include:

1. The location of each mobile home space water and sewer connection. Indicate type of materials, size, and construction details.
2. The location of each drinking water supply outlet (except those in buildings).
3. The location of all water and sewer lines. Indicate material, size, and construction details.
4. Plans of any required appurtenances such as, storage reservoirs, elevated tanks, etc.

Complete specifications for the development of the source of supply, distribution system, and all appurtenances shall accompany the plans.

## SEWAGE WORKS PLANS

The general plans for sewage works shall show:

1. Existing or proposed buildings, roadways, recreational facilities, etc., and all streams, surface waters, and water courses. Contour lines at suitable intervals should be included on the general plan.
2. The boundary lines of the area to be served.
3. The location, size, length, slope and direction of flow of all existing sewers affecting the proposed improvements.
4. A plat of the property to be used for treatment works on which shall be indicated the topography and the arrangement of existing treatment units.
5. The location of existing and proposed wells, or other sources of water supply, water treatment plants, reservoirs, or other structures of public health significance.
6. The location of all proposed sewers, with the size, grade, length, and direction of flow indicated.
7. The location of outlets, treatment plants, bypasses or overflows, manholes, lampholes, siphons, pumping stations, and other items.

The detailed plans for sewage works shall include:

1. A plan and profile of all sewers to be constructed. Such plan and profile shall show all special features. Profiles should have a horizontal scale of not more than 100 feet to the inch, and a vertical scale of not more than 10 feet to the inch. Show all known existing structures both above and below ground which might interfere with the proposed construction.
2. Figures showing the manhole spacing, size of sewers, surface and sewer invert elevations of manholes, and the grade of all sewers between such manholes.
3. Details of all sewer appurtenances such as independent mobile home space connections, manholes, drop manholes, inspection chambers, inverted siphons; as well as of any special equipment such as regulators, flap gates, special piping, cradling, encasements, sewer bridges, pumping stations, etc.
4. Complete construction details for pumps or ejector stations.
5. Complete detailed construction drawings, including elevations, shall be given of all treatment units.

Complete detailed specifications for the construction of sewers sewage treatment plant, all appurtenances, and all special equipment, shall accompany the plans.

A summary of design data and other pertinent field information such as soil tests, borings, etc., shall accompany the plans and specifications.

## GENERAL

Any proposed deviations from approved plans and specifications must be approved in writing by the Department before construction work begins.

## APPENDIX F

### IOWA MOBILE HOME PARK LAW CHAPTER 135D, CODE OF IOWA, 1962

AS AMENDED BY SENATE FILE 461, 60TH GENERAL ASSEMBLY  
AND HOUSE FILES 467 AND 484, 61ST GENERAL ASSEMBLY

*135D.1 Definitions.* The following definitions shall apply to this chapter:

1. "Mobile home" means any vehicle without motive power used or so manufactured or constructed as to permit its being used as a conveyance upon the public streets and highways and so designed, constructed, or reconstructed as will permit the vehicle to be used as a place for human habitation by one or more persons; but shall also include any such vehicle with motive power not registered as a motor vehicle in Iowa.

2. "Mobile home park" shall mean any site, lot, field or tract of land upon which two or more occupied mobile homes are harbored, either free of charge or for revenue purposes, and shall include any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of such mobile home park.

The term "mobile home park" shall not be construed to include mobile homes, buildings, tents or other structures temporarily maintained by any individual, educational institution, or company on their own premises and used exclusively to house their own labor or students.

*135D.2 Annual License For Park.* No person, firm or corporation shall establish, maintain, conduct or operate a mobile home park within this state without first obtaining an annual license therefor from the state department of health. Such annual license shall be issued for the calendar year applied for and shall expire at midnight on December 31 of such year. Any mobile home park located in more than one municipality shall be dealt with as two separate mobile home parks.

*135D.3 Application For Annual License.* The application for annual license to operate, and maintain a mobile home park shall be made to the state department of health, at such office and in such manner as may be prescribed by regulations of that department; provided that when such mobile home park is located within a municipality, the application shall be filed with the local board of health who shall forward the same to the state department of health.

*135D.4 Form of Application For Annual License.* The application for such annual license shall be in writing and upon such form as the state department of health may by regulation provide, and shall include the following information:

1. The full name and address of the applicant or applicants or names and addresses of the partners if the applicant is a partnership, or the names and addresses of the officers if the applicant is a corporation, and present or last occupation of the applicant at the time of the filing of the application.

2. A legal description of the site, lot, field or tract of land upon which it is proposed to operate and maintain a mobile home park.

3. The proposed and existing facilities on and about such site, lot, field or tract of land for the proposed construction or alteration and maintaining of a sanitary community building for toilets, urinals, sinks, wash basins, slop sinks and showers, drains, laundry facilities, source of water supply; sewage, garbage and waste disposal.

4. The proposed method of lighting the structures and site, lot, field or tract of land upon which said mobile home park is to be located.

5. Designate the calendar months of the year in which applicant will operate said mobile home park.

6. Plans and drawings for new construction, including buildings, wells, and sewage disposal systems, not in existence at the time of the application.

*135D.5 Primary And Annual License Fees.* The application for the first annual primary license shall be submitted with all plans and specifications enumerated in section 135D.4, and payment of twenty-five dollars for each mobile home park with facilities for twenty or fewer mobile homes, or fifty dollars for each mobile home park with facilities for more than twenty mobile homes, and shall be accompanied by an approved permit from the municipality whereon the park is to be located, or a statement that the municipality does not require an approved permit. In the event a mobile home park has facilities for three or less mobile homes, the annual license fee shall not exceed ten dollars.

Each year thereafter, the license fee shall be twenty-five dollars. All annual license fees collected by the department of health shall be deposited with the state treasurer.

When the application is received by the state department of health, it shall promptly cause the mobile home park and appurtenances thereto to be inspected. When such inspection and report has been made and the state department of health finds that all requirements of this chapter and such conditions of health and safety as the state department of health may require have been met by the applicant, the state department of health shall forthwith issue such annual primary license in the name of the state.

*135D.6 Sanitary And Safety Facilities Reported.* During the pendency of the application for such annual primary license, any change in the sanitary or safety facilities of the intended mobile home park shall be immediately reported in writing to the state department of health to the office to which the application was made. If no objection is made by the state department of health to such a change in such sanitary or safety facilities within sixty days of the date such change is reported, it shall be deemed to have the approval of the state department of health.

*135D.7 Permit From Department Of Health - Construction or Remodeling.* No person, firm, or corporation shall construct, expand, remodel or make alterations to the sanitary facilities in a mobile home park within this state without first obtaining a permit therefore from the state department of health. The application for such permit shall be made to the state department of health in such manner as may be prescribed by regulations of said department; provided that, when such mobile home park is located within a municipality, the application and any information to accompany the same, shall be filed with the local board of health, which shall forward the same to the state department of health. When the application has been approved, the state department of health shall issue a permit to the applicant to construct or to make alterations pertaining to water and sewage disposal upon a mobile home park and the appurtenances thereto according to the plans and specifications presented with the approved application.

No approval of plans and specifications and issuance of a permit to construct or make alterations upon a mobile home park and the appurtenances by the state department of health shall be construed as having been approved for other than sanitation.

Such permit does not relieve the applicant from securing building permits in municipalities having a building code; or from complying with any other municipal ordinance or ordinances, applicable thereto, and not in conflict with this statute.

*135D.8 Denial Of Permit Or License.* If the application for a permit to construct or make alterations upon a mobile home park and the appurtenances thereto, or a primary license to operate the same, is denied by the state department of health, it shall so state in writing, giving the reasons for denying the application. If the objection can be corrected, the applicant may amend this application and resubmit it for approval, and if denied the applicant may within thirty days thereafter appeal from the decision of the state board of health to the district court of the county in which said mobile home park is located, and the case shall be tried in equity.

*135D.9 Repealed by 60th General Assembly and the following enacted in lieu thereof, and amended by 61st General Assembly:*

Section 1. The owner of each mobile home shall pay to the county treasurer a semiannual tax as herein provided. However, when the owner is any ed-

educational institution and the mobile home is used solely for student housing or when the owner is the state of Iowa or a subdivision thereof, the owner shall be exempt from the tax provided herein. The semiannual tax shall be computed as follows:

1. Multiply the number of square feet of floor space each mobile home contains when parked and in use by seven and one-half cents. In computing floor space the exterior measurements of the mobile home shall be used as shown on the certificate of registration and title, but not including any area occupied by any hitching device.
2. The amount thus computed shall be the semiannual tax for all mobile homes for the first five years after the year of manufacture.
3. For the sixth through ninth years after the year of manufacture the semiannual tax shall be ninety percent of the tax computed according to subsection one (1) of this section.
4. For all mobile homes ten or more years after the year of manufacture the semiannual tax shall be eighty percent of the tax computed according to subsection one (1) of this section.
5. The semiannual tax shall be figured to the nearest whole dollar.

Section 2. There shall be exempted from the semiannual tax the manufacturer's and dealer's inventory of mobile homes not in use as a place of human habitation. All travel trailers shall be exempt from this tax. Mobile and travel trailers in the inventory of manufacturers and dealers shall be exempt from personal property tax. Mobile homes coming into Iowa from out of state shall be liable for the tax computed pro rata to the nearest whole month, for the time such mobile home is actually situated in Iowa.

Section 3. The semiannual tax provided herein shall be due and payable to the county treasurer semiannually on or before January 1 and July 1 in each year; and shall be delinquent February 1 and August 1 of each year, after which a penalty of five percent shall be added each month until paid. The semiannual payment of taxes and license may be paid at one time if so desired. A mobile home parked and put to use at any time after January 1 or July 1 shall be immediately subject to the said taxes prorated for the remaining months or days of the tax period. Said tax shall be due and payable immediately, and delinquent thirty days after said parking and subject to the same penalties herein set out.

Each mobile home park licensee is hereby required to keep an accurate and complete record of the number of units of mobile homes harbored in his park, listing the owner's name, year and make of the unit and whether there is a current registration plate, and to report such information on or before the tenth (10) day of January and July with supplemental monthly reports listing arrivals, departures, and unlicensed mobile homes. The records of such licensee shall be open to inspection by a duly authorized representative of any law enforcement agency. Any property owner, manager or tenant shall report to the assessor any and all mobile homes parked upon any property, owned, managed, or rented by him.

The county treasurer shall report the name of any owner of a mobile home and the year, make, and serial number of each unit on which there is no current registration plate to the Iowa Department of Public Safety. The motor vehicle registration division shall be the enforcement agency for enforcement of registration provisions.

The tax and registration fee shall be a lien on the vehicle senior to any other lien there may be upon it. The mobile home and automobile bearing current registration plates issued by any other state than the state of Iowa and remaining within this state for an accumulated period not to exceed ninety days in any twelve-month period shall not be subject to Iowa tax. However, when one or more persons occupying a mobile home bearing a foreign registration are employed, there shall be no exemption from Iowa registration and tax herein provided. This tax shall be in lieu of all other taxes general or local.

Section 4. The tax and any penalties provided by section three (3) herein shall be allocated to the school fund of the district wherein the mobile home is located.



Section 5. No mobile home shall be assessed for property tax nor be eligible for homestead tax credit or military service tax credit unless.

1. The mobile home owner intends to convert his mobile home to real estate and does so by:

a. Attaching his unencumbered mobile home to a permanent foundation on real estate owned by him. Encumbered mobile homes shall not be converted to real property.

b. Destruction or modification of the vehicular frame rendering it impossible to reconvert the real property thus created to a mobile home.

2. After converting a mobile home to real estate, the owner shall notify the assessor who shall inspect the new premises for compliance with the provisions of this section and if the mobile home is properly converted, the assessor shall then collect the mobile home vehicle title, registration, and license plates from the owner and enter the property upon the tax rolls,

*135D.10 Repealed by 60th General Assembly.*

*135D.11 Distribution Of Copies Of Permit.* When the state department of health has approved an application for permit to construct or make alterations upon a mobile home park or the appurtenances thereto or a license to operate and maintain the same, it shall retain the original and keep a file thereof. One copy shall be returned to the applicant or his agent, one copy to the local board of health, if the mobile home park is located within the limits of a municipality.

*135D.12 Forms Furnished By Department.* The state department of health shall furnish all necessary forms to be executed in making application for all licenses under this chapter.

*135D.13 Notice To Municipal Treasurer.* It shall be the duty of the state department of health to notify, or cause to be notified, the treasurer of each municipality of the issuance of each mobile home park license issued within the jurisdiction of such municipality.

*135D.14 Parks Owned by Public.* Any mobile home park owned and operated by any municipality shall meet all provisions of this chapter. Any mobile home park owned and operated by any agency or department of this state shall meet all the requirements of this chapter except those set forth in section one hundred thirty-five D point five (135D.5).

*135D.15 Seasonal Operation.* If any applicant for a mobile home park license desires to operate such mobile home park only during the months from May 1 to October 1, they should pay only one-half of the above mentioned annual license fee, but should pay the full monthly fees hereinbefore required for each month of operation. If in the opinion of the state department of health the sanitary and facility requirements herein contained are too rigid for the mobile home park, it may in writing or by regulation modify such requirements as circumstances may permit and require.

*135D.16 Rules And Regulations.* The department shall have full authority to prescribe reasonable rules and regulations for the administration and enforcement of this chapter, in addition hereto and not inconsistent herewith. All rules and regulations shall be filed and entered by the department in its office in an index, permanent book or record, with the effective date thereof suitably indicated, and such book or record shall be a public document. Whenever a new ruling or regulation is adopted by the department, a copy of the same shall be mailed by it to each licensee hereunder. All rules and regulations issued shall be in conformity with the provisions of Chapter 17A.

*135D.17 Revocation And Suspension Of License.* Any license granted hereunder shall be subject to revocation or suspension by a court of proper authority and jurisdiction, and the state department of health shall first serve or cause to be served a written notice specifying a way or ways in which said licensee has failed to comply with the chapter, or any special rules or regulations promulgated by the state department of health pertaining thereto. Said notice shall direct the licensee to remove or abate such nuisance, unsanitary or objectionable condition specified in said notice within five days, or within such reasonable period of time or extended period of time as may be reasonably allowed by the complaining officer. If the licensee fails to comply with the terms and conditions of said notices, within the

time specified or such extended period or a period of time, the complaining officer may require the county attorney of the county in which such violation occurred to start a civil action to remove or abate such nuisance, unsanitary, unhealthful, or objectionable condition as complained of in the court of proper authority and jurisdiction of the city or county in the name of the State of Iowa, and if found guilty a decision may be entered by the court to revoke or suspend such license.

*135D.18 Penalty.* Any person violating any provision of this chapter shall be fined not less than one hundred dollars nor more than one thousand dollars or be imprisoned in the county jail for not more than six months or by both such fine and imprisonment.

*135D.19 Construction Of Statute.* The licenses and fees provided for in this chapter shall be in addition to any licenses and fees provided for in chapter 321.

*135D.20 Powers Delegated To Local Boards.* The state department of health shall have the power to delegate to local boards of health the duties of inspection and regulation of mobile home parks located within the jurisdiction of such local board of health, where, in the opinion of the state department of health, such delegation can best effectuate the policies of this chapter. When said duties are so delegated, fifty percent of the annual license fee collected therefrom shall be turned over to the treasurer of the jurisdiction involved, and there is hereby appropriated from the general fund of the state an amount sufficient to pay the proportionate fees allowable to the jurisdiction involved as provided in this section.

# APPENDIX G

## STATE DEPARTMENT OF HEALTH REGIONAL OFFICES AND COUNTIES SERVED BY EACH

Regional Office No. 1  
P.O. Box 70  
Main & Franklin  
Manchester 52057

Regional Office No. 2A  
1104 First Avenue N.  
Fort Dodge 50501

Regional Office No. 3  
P.O. Box 270 - City Hall  
Spencer 51301

Allamakee Dubuque  
Benton Fayette  
Black Hawk Jackson  
Buchanan Jones  
Clayton Linn  
Clinton Winneshiek  
Delaware

Calhoun Humboldt  
Carroll Sac  
Crawford Webster  
Greene Wright  
Hamilton

Buena Vista O'Brien  
Cherokee Osceola  
Clay Palo Alto  
Dickinson Pocahontas  
Emmet Plymouth  
Ida Sioux  
Lyon Woodbury \*

Regional Office No. 2B  
P. O. Box 1443 - 1420 N. Federal  
Mason City 50401

Bremer  
Butler  
Cerro Gordo  
Chickasaw  
Floyd

Franklin  
Grundy  
Hancock  
Hardin

Howard  
Kossuth  
Mitchell  
Winnebago  
Worth

Regional Office No. 4  
35 North Main  
Council Bluffs 51501

Regional Office No. 5  
307 East Seventh St.  
Des Moines 50219

Regional Office No. 6  
P.O. Box 65 - Journal Bldg.  
Washington 52353

Adams Montgomery  
Audubon Page  
Cass Pottawattamie  
Fremont Ringgold  
Harrison Shelby  
Mills Taylor  
Monona Union

Adair Mahaska  
Appanoose Marion  
Boone Marshall  
Clarke Monroe  
Dallas Polk \*  
Decatur Poweshiek  
Guthrie Story  
Jasper Tama  
Lucas Warren  
Madison Wayne

Cedar Lee  
Davis Louisa  
Des Moines \* Muscatine  
Henry Scott \*  
Iowa Van Buren  
Jefferson Wapello \*  
Johnson \* Washington  
Keokuk

### \* NOTES:

- (1) Matters relating to the construction, operation, or remodeling of parks located within the limits of Des Moines or Polk County (including all cities and towns) should be referred to the Des Moines-Polk County Health Department, Argonne Armory Building, East First and Des Moines Streets, Des Moines 50309.
- (2) Such matters relating to parks located in Des Moines County (including all cities and towns) should be referred to the Des Moines County Health Center, 522 North Third Street, Burlington 52601.
- (3) Such matters relating to parks located in Scott County (including all cities and towns) should be referred to the Scott County Board of Health, Attention Administrator, Scott County Court House, Davenport.
- (4) Such matters relating to parks located in Johnson County (including all cities and towns) should be referred to the Johnson County Health Department, Attention: Director, Johnson County Court House, Iowa City 52240.
- (5) Such matters relating to parks located in Woodbury County (including all cities and towns) should be referred to the Sioux City-Woodbury County Health Department, Attention: Director, Box 447, Sioux City 51102.
- (6) Such matters relating to parks located within the limits of Ottumwa should be referred to the Ottumwa Health Department, Municipal Building, Ottumwa 52501.

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