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APPLICATION AND REPORTING PROCEDURES



TITLE

III ESEA

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170C-6T3

State Of Iowa

1970

APPLICATION AND REPORTING PROCEDURES FOR
TITLE III, ESEA GRANTEES

Title III of Public Law 89-10

The Elementary and Secondary Education Act of 1965

Issued by
Iowa State Department of Public Instruction

Published by
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Des Moines

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DEPARTMENT OF PUBLIC INSTRUCTION
Des Moines 50319

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Prepared by:

Title III, ESEA
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David J. Alvord, Consultant
Dr. Arden E. Johnston, Consultant

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FORWARD

THE PURPOSE OF PACE

The Title III program of the Elementary and Secondary Education Act, called PACE (Projects to Advance Creativity in Education), is designed to encourage school districts to develop imaginative solutions to educational problems; to more effectively utilize research findings; and to create, design, and make intelligent use of supplementary centers and services. Primary objectives are to translate the latest knowledge about teaching and learning into widespread educational practice and to create an awareness of new programs and services of high quality that can be incorporated in school programs. Therefore, PACE seeks to (1) encourage the development of innovations, (2) demonstrate worthwhile innovations in educational practice through exemplary programs, (3) supplement existing programs and facilities. The heart of the PACE program is in these provisions for bringing a creative force to the improvement of schools and for demonstrating that better practices can be applied. Since the innovative and exemplary programs supported by PACE are intended to contribute substantially to educational improvement, priority in funding is given to those projects which offer the greatest promise of solving persistent problems, thereby advancing educational excellence.

To achieve these objectives, the PACE program affords local school agencies an opportunity to engage in various facets of the innovation process. Projects may be developed which (1) invent a creative solution to a problem, (2) demonstrate an exemplary program which might be suitable for widespread use, (3) adapt an exemplary program to local requirements and organize its incorporation into the educational program. Many projects will, of course, combine these functions.

Virtually any project which is designed to facilitate the role of Title III in the innovation process is possible, provided that it supplements rather than supplants local, area, or State financial and program efforts.

A project proposal may be submitted only by a local educational agency. A local educational agency is composed of a local public board of education or other public authority legally constituted within a State for either administrative control or direction of, or to perform a service function for, public elementary or secondary schools in a city, county, township, school district, or other political subdivision of a State; or a combination of school districts or counties recognized in a State as an administrative agency for public elementary or secondary schools; or any other public institution or agency which has administrative control and direction of public elementary or secondary schools.

Either a local or intermediate educational agency may represent a combination of school districts or counties which are recognized in a State as administrative agencies for public elementary or secondary schools. Such a combination may include interstate groupings of eligible applicants.

A. Letter of Intent

The letter of intent should be written by the superintendent of the LEA and directed to: Dr. Max Morrison, Chief, Title III, ESEA. Grimes State Office Building, Des Moines, Iowa, 50319

The following general information should be included within the letter:

1. General purpose of the proposed project.
2. Estimated funds required.
3. Extent of local financial involvement.
4. Consideration for evaluation.
5. Expected effects upon pupils.

The basic purpose of this letter is to enable the state Title III staff to become involved in the preliminary planning stages of the project and hopefully to reduce the possibility of incorrect or inadequate application submission.

Who should submit letter of intent?

Superintendent wishing to develop proposals for Title III projects.

When should letter of intent be submitted?

After sufficient planning by representative school personnel has been accomplished and it is felt that there is a sound basis for seeking a grant from Title III.

What is the next step?

After the letter of intent has been submitted to the Title III staff, it will be reviewed and a response will be sent to the LEA outlining procedures to be followed.

INITIAL APPLICATION OR RESUBMISSION SECTION

Part I Statistical

Part II Narrative

Part III Financial

Part IV Assurances

Number of Copies Required: 15

Sent to: Title III, ESEA Iowa State Department of
Public Instruction

Submission Date: The dates for submission of Title III projects
will be July 1 and January 1.

INITIAL APPLICATION
PART I
STATISTICAL REPORT
Elementary and Secondary Education Act, Title III, P.L. 89-10, As Amended

SECTION A - GENERAL PROJECT INFORMATION

<p>1. MAJOR DESCRIPTION OF PROJECT:</p> <p>Check one category below which best describes your project. If categories do not apply, check Not Applicable.</p> <p>a. Central City b. Geographically Isolated c. Programs for Minority Groups d. Pre-Kindergarten Programs e. Programs for Handicapped f. Not Applicable</p>	<p>1A. TYPE OF PROJECT:</p> <p>Check the category which best describes your project.</p> <p><input type="checkbox"/> Innovative <input type="checkbox"/> Exemplary</p>
---	--

3. NAME OF APPLICANT (Local Education Agency)

4. ADDRESS (Number, Street, City, State, Zip Code)

5. NAME OF COUNTY	6. CONGRESSIONAL DISTRICT
-------------------	---------------------------

7. NAME OF PROJECT DIRECTOR	8. ADDRESS (Number, Street, City, Zip Code)	PHONE NUMBER
		AREA CODE

9. NAME AND POSITION OF PERSON AUTHORIZED TO RECEIVE GRANT (Please Type)	10. ADDRESS (Number, Street, City, Zip Code)	PHONE NUMBER
		AREA CODE

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and the local educational agency named above has authorized me as its representative to file this application.

SIGNATURE OF PERSON AUTHORIZED TO RECEIVE GRANT	DATE SUBMITTED
---	----------------

11. MAINTENANCE OF FISCAL EFFORT - AVERAGE PER PUPIL ADA / / OR ADM / / EXPEND. OF NON-FEDERAL FUNDS

- a. ESTIMATED CURRENT BUDGETED EXPENDITURES FISCAL YEAR _____ \$ _____
 ENDING JUNE 30, _____
- b. PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____
- c. SECOND PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____

12. LIST THE NUMBER OF EACH CONGRESSIONAL DISTRICT SERVED _____

14. TOTAL NUMBER OF LEA'S SERVED _____

SECTION B - TITLE III BUDGET SUMMARY FOR PROJECT

1.	Previous OE Grant Number	Beginning Date (Month, Year)	Ending Date (Month, Year)	Funds Requested
a. Initial Application or Resubmission				\$
b. Application for First Continuation Grant				\$
c. Application for Second Continuation Grant				\$
d. Total Title III Funds				\$

2. COMPLETE THE FOLLOWING ITEMS ONLY IF THIS PROJECT INCLUDES IMPROVEMENTS TO SITES, REMODELING, OR LEASING OF FACILITIES FOR WHICH Title III FUNDS ARE REQUESTED. LEAVE BLANK IF NOT APPROPRIATE.

TYPE OF FUNCTION	TITLE III FUNDS REQUESTED
a. REMODELING (\$2,000 or less)	\$
b. LEASING	\$
c. IMPROVEMENTS TO SITES	\$

SECTION C - TOTAL SCHOOL ENROLL, AND PROJECT PARTICIPANTS ALL PROJECTS ACTIVE IN FISCAL YEAR

1.	PRE-KINDER-GARTEN	KINDER-GARTEN	GRADES 1-6	GRADES 7-12	OUT OF SCHOOL YOUTH	ADULTS (exclude teachers)	TOTALS	TEACHERS EN-GAGED IN INSERVICE TRAINING
a. School Enrollment in Geographic Area	(1) Public							
	(2) Non-Public							
b. Served Persons Participat. in project	(1) Public							
	(2) Non-public							
	(3) Not Enrolled							

2. TOTAL NUMBER OF PARTICIPANTS BY ETHNIC GROUPS (applicable to figures given in Sec. Clb.

White	Negro	American Indian	Puerto Rican	Oriental	Mexican American	Other (Specify)	TOTAL*

*Total should agree with Totals in Section Clb.

SECTION C (CONTINUED)

3. RURAL/URBAN DISTRIBUTION OF PARTICIPANTS

PARTICIPANTS	RURAL		METROPOLITAN AREA		
	FARM	NON-FARM	CENTRAL-CITY LOW-SOCIO- ECON. AREA	OTHER CENTRAL CITY	OTHER URBAN
Percent of Total Number Served (Based on total given in Section C1b.)					

SECTION D - TITLE III PROJECT STAFF - ALL PROJECTS ACTIVE DURING FISCAL YEAR

PERSONNEL PAID BY TITLE III FUNDS

TYPE OF PAID PERSONNEL	Reg. Staff Assigned to Project				New Staff Hired For Project			
	NUMBER FULL- TIME	PART-TIME		TOTAL FULL TIME EQUIV (Col 2+4)	NO. FULL- TIME	PART-TIME		TOTAL FULL- TIME EQUIV. (Col. 6 + 8)
(1)	(2)	NO. OF PERSONS	F.T.E.	(5)	(6)	NO. OF PERSONS	F.T.E.	(9)
1. ADMINISTRATION/ SUPERVISION								
2. TEACHER:								
(a) Pre-Kindergarten								
(b) Kindergarten								
(c) Grades 1-6								
(d) Grades 7 -12								
(e) Other								
3. SUBJECT-MATTER SPECIALISTS (Artists, Scientists, Musicians etc.)								
4. TECHNICIANS (Audio- visual, Computer Specialists, etc.)								
5. PUPIL PERSONNEL WORKERS (Counselors, Social Workers, Psychologists, Attendance Workers)								
6. MEDICAL AND PSYCH. PERSONNEL								
7. RESEARCHERS, EVALUATORS								
8. PLANNERS AND DEVELOP								
9. DISSEMINATORS (Writer Publ. Rel. Personnel, Editors, etc.)								
10. Other Professional								
11. Para-Professional, Teacher Aides, etc.								
12. Other Non-Prof. Clerical, Bus Driver etc.								

SECTION E - SERVICES OFFERED, PERSONS DIRECTLY SERVED, AND ESTIMATED COST OF SERVICES - ALL PROJECTS ACTIVE DURING FISCAL YEAR - TOTAL NUMBER OF PARTICIPANTS (PERSONS MAY BE COUNTED MORE THAN ONCE)

MAJOR PROGRAMS OR SERVICES	NUMBER OF PUPILS BY GRADE LEVEL				ADULT	OUT OF SCHOOL YOUTH	NO. OF NON-PUB. PUPILS	ESTIMATED COST (Amt. may overlap)
	PRE-K	K	1-6	7-12				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. Develop, Plan, Eval, or Dissem. Activities								
2. Better Util. of Inserv: Ed. of Instr. Personnel								
3. Prog. for Instit, Improv. (Org, Admin, Mgt.)								
4. Educ. Centers Serving A Large Area								
5. Improv or Expand Curr. Arts(Music, Theater, etc.)								
Language Arts								
Foreign Languages								
Mathematics								
Science								
Soc. Stds/Humanities								
Vocational/Ind. Arts								
Other-Specify _____								
6. Educ. Technology Media								
Computers								
TV/Radio								
Other-Specify _____								
7. Improve Classroom Instr.								
Flex.Sched, Ind.Instr.								
Other-Specify _____								
8. Remed. & Spec. Education								
Handicapped								
Gifted								
Remedial Reading								
Speech and Hearing								
Other-Specify _____								
9. Pupil Person. Services								
Guidance								
Social Work								
Health								
Psychological								
Attendance								
10. Comm. Serv. or Partic.								
11. Meet. Crit. Educ. Needs								
Central City								
Geograph. Isolated								
Minority Groups								
Early Childhood								
12. Summer Programs								

INITIAL APPLICATION

PART II

NARRATIVE

Section 1. Statement of Needs and Objectives

A. Statement of Needs

- (1) Give a brief statement of the educational needs.
- (2) Explain why these needs should be met over others, and give status data where possible.
- (3) Give evidence that the community is aware of these needs.

B. Population

- (1) Give the estimated population of the area to be served and indicate the area's population distribution in relation to that of the State.
- (2) Attach a State map (8½" x 11") showing the location of the area to be served by the project. Also provide a list of local educational agencies and counties to be served.

C. Objectives

List and describe in detail each of the objectives of the proposed program. Objectives should include the projected changes which should result from program activities. Include behavioral as well as general objectives.

Section 2. Planning

- A. Describe the planning that took place or will take place in designing the proposed program, including a description of the methods and procedures used. Refer to successful models, research findings, expert knowledge, and study and visitation incorporated in the planning.

Section 2 (Continued)

- B. Describe participation by representatives of other government and non-government resources:
- (1) Identify and describe how the educational and cultural agencies have participated or will participate in planning and carrying out the proposed program. Include the names and titles of persons representing those agencies. Attach copies of letters of commitment from each agency involved.
 - (2) Indicate how teachers and other school personnel have participated or will participate in planning and carrying out the proposed program.
 - * (3) Show how the project will benefit children and teachers in private nonprofit schools. Plans for participation should be documented by letters or other evidence.
- C. Describe the resources required to implement the proposed program.
- (1) Personnel requirements. Give the number of personnel needed to carry out the proposed program including personnel to conduct the necessary inservice teacher education. Include job descriptions and personnel qualifications for key positions. Programs involving advisory specialists should include plans, developed prior to the actual employment or selection of the specialist, which specify the nature of the assistance sought, the importance of the assistance, the role of the specialist(s) in relation to the regular members of the staff, the persons or group with whom he is to work, and the time, location, and conditions under which he will work.
 - (2) Support requirements. Outline special administrative and service requirements necessary for successful operation, e.g., program direction, communications and cooperation with other agencies.

* When applicable.

(3) Facilities, material, and equipment requirements.

Describe the nature of the supplies, materials, equipment, and facilities needed to carry out the project.

(4) Time requirements.

Indicate, using calendar dates and flow chart, the time schedule anticipated for completing major phases of the proposed program.

(5) Financial requirements.

Indicate the amount of funds requested from this Federal grant program and indicate the amount of support available for this project from other sources. (e.g., foundation funds, other government grants, private donations, and local contributions).

(6) Dissemination Requirements.

Describe the provisions for on-site visitations, publications, conferences, or other means of disseminating information about the proposed program. Attach a separate estimate of dissemination costs. This amount should be included in the proposed budget summary.

Section 3. Procedures and Program Content

- A. State in sequence and where possible by flow chart, the activities and procedures to be used in meeting stated objectives.
- B. Explain why these procedures are considered the best method for achieving these objectives.
- C. Describe the general content of the program, in terms of the skills to be learned, materials to be developed, information to be gained, or other experiences designed to benefit the participant.

- D. Describe the methods of instruction or other activities to be used to accomplish the program objectives.
- E. Describe the techniques which will be used to continuously assess the extent to which objectives are met. Show provisions for continuous feedback for control and refinement of plans and procedures.

Section 4. Provisions for Evaluation

- A. Describe the methods, techniques and procedures to be used for determining the degree to which the objectives are achieved. Describe the instruments to be used in conducting the evaluation.
- B. Provide a separate estimate of costs for evaluation purposes. This amount should be included in the proposed budget summary. (Recommended percentage for evaluation is 5-10%)

Section 5. Subcontracting

If any services in connection with the proposed project are to be subcontracted, provide the following information in each case:

- A. Name and kind of agency with which the contract will be made;
- B. Dates of contract (expiration date must not be later than that of Title III grant);
- C. Type of contract, e.g., fixed price, cost reimbursement, cost sharing;
- D. Funds to be paid under the contract;
- E. Services to be provided;
- F. Responsibilities to be retained by the applicant for the control and supervision of the subcontracted services.

Section 6. Financial Effort

- A. What percent of the legal maximum tax rate is the current school tax levy in your district?
- B. What percent of the actual value of property in your district is the assessed value?
- C. What percent of the average per pupil expenditure in Iowa is the average per pupil expenditure in your district?
- D. Does your district have an unusual amount of nontaxable property? If so, please explain.
- E. How will Federal support be phased out over the period of proposed operation? (Provide a detailed explanation)
- F. What services and activities related to the proposed program have existed during the past three years in the geographic area to be served? Describe the extent to which such existing services and activities have been supported with funds derived from public sources. State how the applicant agency will assure that related services and funds from Federal sources will supplement rather than supplant the financial support already available.
- G. An LEA may apply for and receive 100 percent funding for the first year of an approved project. During the remaining two years the level of Federal support will be decreased by one third and two thirds respectively. The following indicates levels of financial participation as outlined in the FY 70 State Plan: (Section 3.2)

FEDERAL AND LOCAL LEVEL OF FINANCIAL PARTICIPATION

	<u>1st Year</u>	<u>2nd Year</u>	<u>3rd Year</u>	<u>4th Year</u>
Federal	100%	66 2/3%	33 1/3%	0
Local*				

*Proposals should indicate methods for phasing out Federal support through gradual cost absorption by local or other funding.

Initial Application

Part III

Financial

PROPOSED BUDGET SUMMARY

Elementary and Secondary Education Act, Title III, P.L. 89-10, as amended

Name and Address of Local Agency

Funds for Special Education Programs
for Handicapped Children \$

PROJECT NUMBER

BUDGET PERIOD: Beginning

Ending

EXPENDITURE ACCOUNTS

EXPENSE CLASSIFICATION

FUNCTIONAL CLASSIFICATION	ACCT. NO.	SALARIES		CONTRACTED SERVICES	MATERIALS AND SUPPLIES	TRAVEL	EQUIP- MENT	OTHER EXPENSES	TOTAL EXPENDITURES
		PROFESSIONAL	NON- PROFESSIONAL						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1. Administration	100								
2. Instruction	200								
3. Attendance Services	300								
4. Health Services	400								
5. Pupil Transp. Serv.	500								
6. Operation of Plant	600								
7. Maint. of Plant	700								
8. Fixed Charges (Except 830)	800								
9. Leasing of Facilities	830								
10 Food Services	900								
11 Student Body Activ.	1000								
12 Community Services	1100								
13 Improve. to Sites	1210C								
14 Remodeling (\$2,000 or less)	1220C								
15 Capital Outlay (Equipment Only)	1230								
16 Total Local Expend.									
17 Negotiated Budget									

18 Unexpended Balance of Funds Authorized for Expenditures; Total of Line 18 minus Total of Line 17 -----

THIS FISCAL REPORT IS CORRECT AND THE EXPENDITURES
INCLUDED HEREIN ARE DEEMED PROPERLY CHARGEABLE TO
THE GRANT AWARD.Signature of Person
Authorized to Receive GrantDate
Reported

INITIAL APPLICATION

PART IV

ASSURANCES

THE APPLICANT HEREBY GIVES ASSURANCE TO THE CHIEF STATE SCHOOL OFFICER THAT:

1. The applicant has the necessary legal authority to apply for and receive the proposed grant. (Attach a copy of substantiating document(s);
2. The activities and services for which assistance is sought under this Title will be administered by or under the supervision of the applicant;
3. In planning the program proposed in the application, there has been, and in establishing and carrying out that program, there will be participation of the appropriate cultural and educational resource(s) of the area to be served, including persons representative of the interests of potential beneficiaries;
4. Funds under Title III of the Act will be used to supplement and not supplant State and local funds expended for educational purposes and, to the extent practical, increase the fiscal effort that would in the absence of such funds be made by the applicant for educational purposes;
5. The applicant will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulations of the Department of Health, Education, and Welfare (45 CFR Part 80) issued pursuant to the title, to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under activity for which the applicant receives Federal financial assistance from the Department. (The assurance of compliance (HEW 441), or court order, or desegregation plan previously filed with the U.S. Office of Education in accordance with the Department of Health, Education, and Welfare Regulations applied to this application);

6. The project will be operated in compliance with Public Law 89-10 (as amended) and with Regulations and other policies and administrative issuances by the Chief State School Officer, including submission of such reports as may be required.

7. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application. (Attach copy of authorizing document(s));

8. The project will be operated only as it is consistent with the applicable provisions of Title III of the Act and makes provisions for the participation of children enrolled in nonprofit private schools in the area to be served, to the extent consistent with the number of such children whose educational needs are of the type served by the project;

9. No board or staff member of a local educational agency will participate in, or make recommendations with respect to, an administrative decision regarding a program or project under Title III of the Act if such a decision can be expected to result in any benefit or remuneration, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit to him or any member of his immediate family;

10. All equipment acquired under Title III of the Act will be used for the purposes specified in the approved project proposal, and such equipment will be subject to the administrative control of the recipient local educational agency;

11. The combined local and State fiscal effort for free public education provided by that agency for the preceding fiscal year was not less than such combined fiscal effort for that purpose for the second preceding fiscal year, and that the local project application for participation under Title III of the Act will provide data for the two preceding fiscal years.

I, _____, do hereby certify that all of the facts, figures, and representations made in this application, including all exhibits and attachments hereto and hereby made a part of this application, are true and correct to the best of my knowledge and belief.

DATED: _____

(Legal name of applicant)

BY _____

(Signature of authorized representative)

(Representative's title)

NOTARY PUBLIC: Subscribed to before me this

(City)

(State)

NOTARY
PUBLIC
SEAL

SIGNATURE OF NOTARY PUBLIC _____

DATE NOTARY'S COMMISSION EXPIRES _____

APPLICATION FOR CONTINUATION SECTION

Part I Statistical

Part II Narrative

Part III Financial

Number of Copies Required: 5 copies

Sent to: Title III, ESEA Iowa State Department of
Public Instruction.

Submission Date: 60 days prior to the current expiration date.

APPLICATION FOR CONTINUATION
PART I

STATISTICAL REPORT

Elementary and Secondary Education Act, Title III, P.L. 89-10, As Amended

SECTION A - GENERAL PROJECT INFORMATION

1. MAJOR DESCRIPTION OF PROJECT:

Check one category below which best describes your project. If categories do not apply, check Not Applicable.

- a. Central City
- b. Geographically Isolated
- c. Programs for Minority Groups
- d. Pre-Kindergarten Programs
- e. Programs for Handicapped
- f. Not Applicable

1A. TYPE OF PROJECT:

Check the category which best describes your project.

_____ Innovative

_____ Exemplary

2. PROJECT TITLE

3. NAME OF APPLICANT (Local Education Agency)

4. ADDRESS (Number, Street, City, State, Zip Code)

5. NAME OF COUNTY

6. CONGRESSIONAL DISTRICT

7. NAME OF PROJECT DIRECTOR

8. ADDRESS (Number, Street, City, Zip Code)

PHONE NUMBER

AREA CODE

9. NAME AND POSITION OF PERSON AUTHORIZED TO RECEIVE GRANT (Please Type)

10. ADDRESS (Number, Street, City, Zip Code)

PHONE NUMBER

AREA CODE

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and the local educational agency named above has authorized me as its representative to file this application.

SIGNATURE OF PERSON AUTHORIZED TO RECEIVE GRANT

DATE SUBMITTED

11. MAINTENANCE OF FISCAL EFFORT - AVERAGE PER PUPIL ADA / / OR ADM / / EXPEND. OF NON-FEDERAL FUNDS

- a. ESTIMATED CURRENT BUDGETED EXPENDITURES FISCAL YEAR _____ \$ _____
ENDING JUNE 30, _____
- b. PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____
- c. SECOND PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____

12. LIST THE NUMBER OF EACH CONGRESSIONAL DISTRICT SERVED _____

14. TOTAL NUMBER OF LEA'S SERVED _____

SECTION B - TITLE III BUDGET SUMMARY FOR PROJECT

1.	Previous OE Grant Number	Beginning Date (Month, Year)	Ending Date (Month, Year)	Funds Requested
a. Initial Application or Resubmission				\$
b. Application for First Continuation Grant				\$
c. Application for Second Continuation Grant				\$
d. Total Title III Funds				\$

2. COMPLETE THE FOLLOWING ITEMS ONLY IF THIS PROJECT INCLUDES IMPROVEMENTS TO SITES, REMODELING, OR LEASING OF FACILITIES FOR WHICH Title III FUNDS ARE REQUESTED. LEAVE BLANK IF NOT APPROPRIATE.

TYPE OF FUNCTION	TITLE III FUNDS REQUESTED
a. REMODELING (\$2,000 or less)	\$
b. LEASING	\$
c. IMPROVEMENTS TO SITES	\$

SECTION C - TOTAL SCHOOL ENROLL. AND PROJECT PARTICIPANTS ALL PROJECTS ACTIVE IN FISCAL YEAR

1.	PRE-KINDER-GARTEN	KINDER-GARTEN	GRADES 1-6	GRADES 7-12	OUT OF SCHOOL YOUTH	ADULTS (exclude teachers)	TOTALS	TEACHERS EN-GAGED IN INSERVICE TRAINING
a. School Enrollment in Geographic Area	(1) Public							
	(2) Non-Public							
b. Persons Participat. in project	(1) Public							
	(2) Non-public							
	(3) Not Enrolled							

2. TOTAL NUMBER OF PARTICIPANTS BY ETHNIC GROUPS (applicable to figures given in Sec. Clb.

White	Negro	American Indian	Puerto Rican	Oriental	Mexican American	Other (Specify)	TOTAL*

*Total should agree with Totals in Section Clb.

SECTION C (CONTINUED)

3. RURAL/URBAN DISTRIBUTION OF PARTICIPANTS

PARTICIPANTS	RURAL		METROPOLITAN AREA		
	FARM	NON-FARM	CENTRAL-CITY LOW-SOCIO- ECON. AREA	OTHER CENTRAL CITY	OTHER URBAN
Percent of Total Number Served (Based on total given in Section C1b.)					

SECTION D - TITLE III PROJECT STAFF - ALL PROJECTS ACTIVE DURING FISCAL YEAR

PERSONNEL PAID BY TITLE III FUNDS

TYPE OF PAID PERSONNEL	Reg. Staff Assigned to Project				New Staff Hired For Project			
	NUMBER FULL- TIME	PART-TIME		TOTAL FULL TIME EQUIV (Col 2+4)	NO. FULL- TIME	PART-TIME		TOTAL FULL- TIME EQUIV. (Col. 6 + 8)
	(2)	NO. OF PERSONS	F.T.E.	(5)	(6)	NO. OF PERSONS	F.T.E.	(9)
1. ADMINISTRATION/ SUPERVISION								
2. TEACHER:								
(a) Pre-Kindergarten								
(b) Kindergarten								
(c) Grades 1-6								
(d) Grades 7 -12								
(e) Other								
3. SUBJECT-MATTER SPECIALISTS (Artists, Scientists, Musicians etc.)								
4. TECHNICIANS (Audio- visual, Computer Specialists, etc.)								
5. PUPIL PERSONNEL WORKERS (Counselors, Social Workers, Psychologists, Attendance Workers)								
6. MEDICAL AND PSYCH. PERSONNEL								
7. RESEARCHERS, EVALUATORS								
8. PLANNERS AND DEVELOP								
9. DISSEMINATORS (Writer, Publ. Rel. Personnel, Editors, etc.)								
10. Other Professional								
11. Para-Professional, Teacher Aides, etc.								
12. Other Non-Prof. Clerical, Bus Driver etc.								

SECTION E - SERVICES OFFERED, PERSONS DIRECTLY SERVED, AND ESTIMATED COST OF SERVICES - ALL PROJECTS ACTIVE DURING FISCAL YEAR - TOTAL NUMBER OF PARTICIPANTS (PERSONS MAY BE COUNTED MORE THAN ONCE)

MAJOR PROGRAMS OR SERVICES	NUMBER OF PUPILS BY GRADE LEVEL				ADULT	OUT OF SCHOOL YOUTH	NO. OF NON-PUB. PUPILS	ESTIMATED COST (Amt. may overlap)
	PRE-K	K	1-6	7-12				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. Develop, Plan, Eval, or Dissem. Activities								
2. Better Util. of Inserv: Ed. of Instr. Personnel								
3. Prog. for Instit. Improv. (Org, Admin, Mgt.)								
4. Educ. Centers Serving A Large Area								
5. Improv or Expand Curr. Arts(Music, Theater, etc.)								
Language Arts								
Foreign Languages								
Mathematics								
Science								
Soc. Stds/Humanities								
Vocational/Ind. Arts								
Other-Specify _____								
6. Educ. Technology Media								
Computers								
TV/Radio								
Other-Specify _____								
7. Improve Classroom Instr.								
Flex.Sched, Ind.Instr.								
Other-Specify _____								
8. Remed. & Spec. Education								
Handicapped								
Gifted								
Remedial Reading								
Speech and Hearing								
Other-Specify _____								
9. Pupil Person. Services								
Guidance								
Social Work								
Health								
Psychological								
Attendance								
10. Comm. Serv. or Partic.								
11. Meet. Crit. Educ. Needs								
Central City								
Geograph. Isolated								
Minority Groups								
Early Childhood								
12. Summer Programs								

APPLICATION FOR CONTINUATION

PART II

NARRATIVE

A. Progress and Activity Report

1. Discuss the effect of the project on the clientele up to this point by briefly stating the major objectives of the project and the techniques used in evaluating the extent to which these objectives were achieved.
2. Briefly describe project endeavors in which the anticipated results have exceeded expectations, and those in which results have not measured up to expectations and give reasons for the outcome.
3. Report the effect of the project up to this point on the educational institution or agency by discussing what you consider to be the greatest change resulting from the project.
4. Report the effect of the project on the co-operating agencies by (1) listing all the community agencies that co-operated in the project; and (2) discussing the results of such co-operation.
5. Explain any changes in the project objectives or procedure since the beginning of the funding period.
6. Give quantitative and qualitative information on the effectiveness of the project as a demonstration using the following outline:
 - a. Indicate whether the project in part or in whole will be continued after the termination of Federal funding.
 - b. Give major reasons why the project will or will not be continued.
 - c. List the school districts in your State or outside your State that have adopted your project or elements of your project.
7. Briefly discuss the projected activities for the next budget period using the following outline:
 - a. Describe the additional educational needs to be met with the proposed program.
 - b. Describe in detail the additional objectives of the proposed program as related to the needs described above.
 - c. State in sequence the activities to be carried out in achieving these objectives.
 - d. Describe the method and procedures for evaluating these objectives.

B. DISSEMINATION REPORT

Section A - Summarize your dissemination activities

1. Describe methods of dissemination used.
2. Discuss major reasons for successful and unsuccessful dissemination efforts.

Section B - Submit 5 copies of all items disseminated by your project such as newsletters and newsclippings to the State educational agency.

Section C - Submit 3 copies of all items produced by the project such as films, slides, tapes, and printed materials to the State educational agency.

Application for Continuation
Part III
Financial
Expenditure Report of Federal Funds
Elementary and Secondary Education Act, Title III, P.L. 89-10, as amended

Name and Address of Local Agency

Funds for Special Education Programs
for Handicapped Children \$

PROJECT NUMBER BUDGET PERIOD: Beginning Ending
☐ Estimated Expenditure Report ☐ Final Expenditure Report

EXPENDITURE ACCOUNTS		EXPENSE CLASSIFICATION							
FUNCTIONAL CLASSIFICATION	ACCT. NO.	SALARIES		CONTRACTED SERVICES	MATERIALS AND SUPPLIES	TRAVEL	EQUIP- MENT	OTHER EXPENSES	TOTAL EXPENDITURES
(1)	(2)	PROFESSIONAL	NON- PROFESSIONAL	(5)	(6)	(7)	(8)	(9)	(10)
1. Administration	100								
2. Instruction	200								
3. Attendance Services	300								
4. Health Services	400								
5. Pupil Transp. Serv.	500								
6. Operation of Plant	600								
7. Maint. of Plant	700								
8. Fixed Charges (Except 830)	800								
9. Leasing of Facilities	830								
10. Food Services	900								
11. Student Body Activ.	1000								
12. Community Services	1100								
13. Improve. to Sites	1210C								
14. Remodeling (\$2,000 or less)	1220C								
15. Capital Outlay (Equipment Only)	1230								
16. Total Local Expend.									
17. Negotiated Budget									

18. Unexpended Balance of Funds Authorized for Expenditures; Total of Line 18 minus Total of Line 17 ---

THIS FISCAL REPORT IS CORRECT AND THE EXPENDITURES
INCLUDED HEREIN ARE DEEMED PROPERLY CHARGEABLE TO
THE GRANT AWARD.

Signature of Person
Authorized to Receive Grant

Date
Reported

Application for Continuation

Part III

Financial

PROPOSED BUDGET SUMMARY

Elementary and Secondary Education Act, Title III, P.L. 89-10, as amended

Name and Address of Local Agency

Funds for Special Education Programs
for Handicapped Children \$

PROJECT NUMBER

BUDGET PERIOD: Beginning

Ending

EXPENDITURE ACCOUNTS

EXPENSE CLASSIFICATION

FUNCTIONAL CLASSIFICATION	ACCT. NO.	SALARIES		CONTRACTED SERVICES	MATERIALS AND SUPPLIES	TRAVEL	EQUIP- MENT	OTHER EXPENSES	TOTAL EXPENDITURES
		PROFESSIONAL	NON- PROFESSIONAL						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1. Administration	100								
2. Instruction	200								
3. Attendance Services	300								
4. Health Services	400								
5. Pupil Transp. Serv.	500								
6. Operation of Plant	600								
7. Maint. of Plant	700								
8. Fixed Charges (Except 830)	800								
9. Leasing of Facilities	830								
10 Food Services	900								
11 Student Body Activ.	1000								
12 Community Services	1100								
13 Improve. to Sites	1210C								
14 Remodeling (\$2,000 or less)	1220C								
15 Capital Outlay (Equipment Only)	1230								
16 Total Local Expend.									
17 Negotiated Budget									
18 Unexpended Balance of Funds Authorized for Expenditures; Total of Line 18 minus Total of Line 17 -----									

THIS FISCAL REPORT IS CORRECT AND THE EXPENDITURES
INCLUDED HEREIN ARE DEEMED PROPERLY CHARGEABLE TO
THE GRANT AWARD.

Signature of Person
Authorized to Receive Grant

Date
Reported

END OF PROJECT REPORT SECTION

Part I Statistical

Part II Narrative

Part III Financial

Number of Copies Required: Four copies shall be submitted to the State
and two copies to the U.S. Office of Education

Send to: Chief, Title III, ESEA, DPI, Des Moines and
Title III, U.S. Office, Washington, D.C.

Submission Date: 90 days after project termination

END OF PROJECT
PART I
STATISTICAL REPORT
Elementary and Secondary Education Act, Title III, P.L. 89-10, As Amended

SECTION A - GENERAL PROJECT INFORMATION

<p>1. MAJOR DESCRIPTION OF PROJECT:</p> <p>Check one category below which best describes your project. If categories do not apply, check Not Applicable.</p> <p>a. Central City b. Geographically Isolated c. Programs for Minority Groups d. Pre-Kindergarten Programs e. Programs for Handicapped f. Not Applicable</p>		<p>1A. TYPE OF PROJECT:</p> <p>Check the category which best describes your project.</p> <p>_____ Innovative _____ Exemplary</p>	
<p>2. PROJECT TITLE</p>			
<p>3. NAME OF APPLICANT (Local Education Agency)</p>			
<p>4. ADDRESS (Number, Street, City, State, Zip Code)</p>			
<p>5. NAME OF COUNTY</p>		<p>6. CONGRESSIONAL DISTRICT</p>	
<p>7. NAME OF PROJECT DIRECTOR</p>		<p>8. ADDRESS (Number, Street, City, Zip Code)</p>	
		<p>PHONE NUMBER</p>	
		<p>AREA CODE</p>	
<p>9. NAME AND POSITION OF PERSON AUTHORIZED TO RECEIVE GRANT (Please Type)</p>		<p>10. ADDRESS (Number, Street, City, Zip Code)</p>	
		<p>PHONE NUMBER</p>	
		<p>AREA CODE</p>	
<p>I hereby certify that the information contained in this application is, to the best of my knowledge, correct and the local educational agency named above has authorized me as its representative to file this application.</p>			
<p>SIGNATURE OF PERSON AUTHORIZED TO RECEIVE GRANT</p>		<p>DATE SUBMITTED</p>	

11. MAINTENANCE OF FISCAL EFFORT - AVERAGE PER PUPIL ADA / / OR ADM / / EXPEND. OF NON-FEDERAL FUNDS

- a. ESTIMATED CURRENT BUDGETED EXPENDITURES FISCAL YEAR _____ \$ _____
ENDING JUNE 30, _____
- b. PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____
- c. SECOND PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____

12. LIST THE NUMBER OF EACH CONGRESSIONAL DISTRICT SERVED _____

14. TOTAL NUMBER OF LEA'S SERVED _____

SECTION B - TITLE III BUDGET SUMMARY FOR PROJECT

1.	Previous OE Grant Number	Beginning Date (Month, Year)	Ending Date (Month, Year)	Funds Requested
a. Initial Application or Resubmission				\$
b. Application for First Continuation Grant				\$
c. Application for Second Continuation Grant				\$
d. Total Title III Funds				\$

2. COMPLETE THE FOLLOWING ITEMS ONLY IF THIS PROJECT INCLUDES IMPROVEMENTS TO SITES, REMODELING, OR LEASING OF FACILITIES FOR WHICH Title III FUNDS ARE REQUESTED. LEAVE BLANK IF NOT APPROPRIATE.

TYPE OF FUNCTION TITLE III FUNDS REQUESTED

a. REMODELING (\$2,000 or less) \$

b. LEASING \$

c. IMPROVEMENTS TO SITES \$

SECTION C - TOTAL SCHOOL ENROLL. AND PROJECT PARTICIPANTS ALL PROJECTS ACTIVE IN FISCAL YEAR

1.	PRE-KINDER-GARTEN	KINDER-GARTEN	GRADES 1-6	GRADES 7-12	OUT OF SCHOOL YOUTH	ADULTS (exclude teachers)	TOTALS	TEACHERS EN-GAGED IN INSERVICE TRAINING
a. School Enrollment in Geographic Area	(1) Public							
	(2) Non-Public							
b. Persons Participat. in project	(1) Public							
	(2) Non-public							
	(3) Not Enrolled							

2. TOTAL NUMBER OF PARTICIPANTS BY ETHNIC GROUPS (applicable to figures given in Sec. Clb.

White	Negro	American Indian	Puerto Rican	Oriental	Mexican American	Other (Specify)	TOTAL*

*Total should agree with Totals in Section Clb.

SECTION C (CONTINUED)

3. RURAL/URBAN DISTRIBUTION OF PARTICIPANTS

PARTICIPANTS	RURAL		METROPOLITAN AREA		
	FARM	NON-FARM	CENTRAL-CITY LOW-SOCIO- ECON. AREA	OTHER CENTRAL CITY	OTHER URBAN
Percent of Total Number Served (Based on total given in Section C1b.)					

SECTION D - TITLE III PROJECT STAFF - ALL PROJECTS ACTIVE DURING FISCAL YEAR

PERSONNEL PAID BY TITLE III FUNDS

TYPE OF PAID PERSONNEL	Reg. Staff Assigned to Project				New Staff Hired For Project			
	NUMBER	PART-TIME		TOTAL FULL	NO.	PART-TIME		TOTAL FULL-
	FULL- TIME	NO. OF PERSONS	F.T.E.	TIME EQUIV. (Col 2+4)	FULL- TIME	NO. OF PERSONS	F.T.E.	TIME EQUIV. (Col. 6 + 8)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. ADMINISTRATION/ SUPERVISION								
2. TEACHER:								
(a) Pre-Kindergarten								
(b) Kindergarten								
(c) Grades 1-6								
(d) Grades 7 -12								
(e) Other								
3. SUBJECT-MATTER SPECIALISTS (Artists, Scientists, Musicians etc.)								
4. TECHNICIANS (Audio- visual, Computer Specialists, etc.)								
5. PUPIL PERSONNEL WORKERS (Counselors, Social Workers, Psychologists, Attendance Workers)								
6. MEDICAL AND PSYCH. PERSONNEL								
7. RESEARCHERS, EVALUATORS								
8. PLANNERS AND DEVELOP								
9. DISSEMINATORS (Writer Publ. Rel. Personnel, Editors, etc.)								
10. Other Professional								
11. Para-Professional, Teacher Aides, etc.								
12. Other Non-Prof. Clerical, Bus Driver etc.								

SECTION E - SERVICES OFFERED, PERSONS DIRECTLY SERVED, AND ESTIMATED COST OF SERVICES - ALL PROJECTS ACTIVE DURING FISCAL YEAR - TOTAL NUMBER OF PARTICIPANTS (PERSONS MAY BE COUNTED MORE THAN ONCE)

MAJOR PROGRAMS OR SERVICES	NUMBER OF PUPILS BY GRADE LEVEL				ADULT	OUT OF SCHOOL YOUTH	NO. OF NON-PUB. PUPILS	ESTIMATED COST (Amt. may overlap)
	PRE-K	K	1-6	7-12				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. Develop, Plan, Eval, or Dissem. Activities								
2. Better Util. of Inserv: Ed. of Instr. Personnel								
3. Prog. for Instit, Improv. (Org, Admin, Mgt.)								
4. Educ. Centers Serving A Large Area								
5. Improv or Expand Curr.								
Arts(Music, Theater, etc.)								
Language Arts								
Foreign Languages								
Mathematics								
Science								
Soc. Stds/Humanities								
Vocational/Ind. Arts								
Other-Specify _____								
6. Educ. Technology Media								
Computers								
TV/Radio								
Other-Specify _____								
7. Improve Classroom Instr.								
Flex.Sched, Ind.Instr.								
Other-Specify _____								
8. Remed. & Spec. Education								
Handicapped								
Gifted								
Remedial Reading								
Speech and Hearing								
Other-Specify _____								
9. Pupil Person. Services								
Guidance								
Social Work								
Health								
Psychological								
Attendance								
10. Comm. Serv. or Partic.								
11. Meet. Crit. Educ. Needs								
Central City								
Geograph. Isolated								
Minority Groups								
Early Childhood								
12. Summer Programs								

END OF PROJECT REPORT

Narrative

PART II

A. Evaluation Report

This guideline covers the activities of the entire project period.

Section A. Final Evaluation

Submit your final evaluation report to the State educational agency. The report must show evidence of the effectiveness of your project in improving the educational opportunities of persons in the area served and must reflect your original evaluation design, as approved by the State educational agency.

Section B. Effectiveness of the Project as a Demonstration

1. Give quantitative and qualitative information on the effectiveness of the project as a demonstration using the following outline:
 - a. Indicate whether the project in part or in whole is being continued after the termination of Federal funding.
 - b. Give major reasons why the project is or is not being continued.
 - c. List the school districts in your State or outside your State that have adopted your project or elements of your project.

PART II

Narrative

END OF PROJECT REPORT

B. Dissemination Report

Section A - Summarize your dissemination activities.

1. Describe methods of dissemination used.
2. Discuss major reasons for successful and unsuccessful dissemination efforts.

Section B - Submit 5 copies of items disseminated by your project such as newsletters and newsclippings to the State educational agency.

Section C - Submit 3 copies of items produced by the project such as films, slides, tapes, and printed materials to the State educational agency.

End of Project Report
Part III
Financial
Expenditure Report of Federal Funds
Elementary and Secondary Education Act, Title III, P.L. 89-10, as amended

Name and Address of Local Agency

Funds for Special Education Programs
for Handicapped Children \$

PROJECT NUMBER

BUDGET PERIOD:

Beginning

Ending

☐ Final Expenditure Report

EXPENDITURE ACCOUNTS

EXPENSE CLASSIFICATION

FUNCTIONAL CLASSIFICATION	ACCT. NO.	SALARIES		CONTRACTED SERVICES	MATERIALS AND SUPPLIES	TRAVEL	EQUIP- MENT	OTHER EXPENSES	TOTAL EXPENDITURES
		PROFESSIONAL	NON- PROFESSIONAL						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1. Administration	100								
2. Instruction	200								
3. Attendance Services	300								
4. Health Services	400								
5. Pupil Transp. Serv.	500								
6. Operation of Plant	600								
7. Maint. of Plant	700								
8. Fixed Charges									
(Except 830)	800								
9. Leasing of Facilities	830								
10. Food Services	900								
11. Student Body Activ.	1000								
12. Community Services	1100								
13. Improve. to Sites	1210C								
14. Remodeling									
(\$2,000 or less)	1220C								
15. Capital Outlay									
(Equipment Only)	1230								
16. Total Local Expend.									
17. Negotiated Budget									

18. Unexpended Balance of Funds Authorized for Expenditures; Total of Line 18 minus Total of Line 17 ----

THIS FISCAL REPORT IS CORRECT AND THE EXPENDITURES
INCLUDED HEREIN ARE DEEMED PROPERLY CHARGEABLE TO
THE GRANT AWARD.

Signature of Person
Authorized to Receive Grant

Date
Reported

END OF BUDGET PERIOD REPORT SECTION

PART I Statistical

PART II Narrative

PART III Financial

Number of Copies Required: Three copies shall be submitted to the State and two copies to the U.S.O.E.

Send to: Chief, Title III, ESEA, Des Moines and
Title III, ESEA, U.S.O.E. Washington

Submission Date: Must be submitted 90 days after the current grant expiration date.

END OF BUDGET PERIOD

PART I

STATISTICAL REPORT

Elementary and Secondary Education Act, Title III, P.L. 89-10, As Amended

SECTION A - GENERAL PROJECT INFORMATION

1. MAJOR DESCRIPTION OF PROJECT:		1A. TYPE OF PROJECT:	
Check one category below which best describes your project. If categories do not apply, check Not Applicable.		Check the category which best describes your project.	
a. Central City b. Geographically Isolated c. Programs for Minority Groups d. Pre-Kindergarten Programs e. Programs for Handicapped f. Not Applicable		_____ Innovative _____ Exemplary	
2. PROJECT TITLE			
3. NAME OF APPLICANT (Local Education Agency)			
4. ADDRESS (Number, Street, City, State, Zip Code)			
5. NAME OF COUNTY		6. CONGRESSIONAL DISTRICT	
7. NAME OF PROJECT DIRECTOR	8. ADDRESS (Number, Street, City, Zip Code)	PHONE NUMBER	
		AREA CODE	
9. NAME AND POSITION OF PERSON AUTHORIZED TO RECEIVE GRANT (Please Type)	10. ADDRESS (Number, Street, City, Zip Code)	PHONE NUMBER	
		AREA CODE	
I hereby certify that the information contained in this application is, to the best of my knowledge, correct and the local educational agency named above has authorized me as its representative to file this application.			
SIGNATURE OF PERSON AUTHORIZED TO RECEIVE GRANT		DATE SUBMITTED	

11. MAINTENANCE OF FISCAL EFFORT - AVERAGE PER PUPIL ADA / / OR ADM / / EXPEND. OF NON-FEDERAL FUNDS

- a. ESTIMATED CURRENT BUDGETED EXPENDITURES FISCAL YEAR _____ \$ _____
ENDING JUNE 30, _____
- b. PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____
- c. SECOND PRECEDING YEAR FISCAL YEAR ENDING JUNE 30, _____ \$ _____

12. LIST THE NUMBER OF EACH CONGRESSIONAL DISTRICT SERVED _____

14. TOTAL NUMBER OF LEA'S SERVED _____

SECTION B - TITLE III BUDGET SUMMARY FOR PROJECT

1.	Previous OE Grant Number	Beginning Date (Month, Year)	Ending Date (Month, Year)	Funds Requested
a. Initial Application or Resubmission				\$
b. Application for First Continuation Grant				\$
c. Application for Second Continuation Grant				\$
d. Total Title III Funds				\$

2. COMPLETE THE FOLLOWING ITEMS ONLY IF THIS PROJECT INCLUDES IMPROVEMENTS TO SITES, REMODELING, OR LEASING OF FACILITIES FOR WHICH Title III FUNDS ARE REQUESTED. LEAVE BLANK IF NOT APPROPRIATE.

TYPE OF FUNCTION	TITLE III FUNDS REQUESTED
a. REMODELING (\$2,000 or less)	\$
b. LEASING	\$
c. IMPROVEMENTS TO SITES	\$

SECTION C - TOTAL SCHOOL ENROLL. AND PROJECT PARTICIPANTS ALL PROJECTS ACTIVE IN FISCAL YEAR

1.	PRE-KINDER-GARTEN	KINDER-GARTEN	GRADES 1-6	GRADES 7-12	OUT OF SCHOOL YOUTH	ADULTS (exclude teachers)	TOTALS	TEACHERS EN-GAGED IN INSERVICE TRAINING
a. School Enrollment in (1) Public (2) Non-Geographic Public Area								
b. Served Persons Participat. in project (1) Public (2) Non-public (3) Not Enrolled								

2. TOTAL NUMBER OF PARTICIPANTS BY ETHNIC GROUPS (applicable to figures given in Sec. Clb.

White	Negro	American Indian	Puerto Rican	Oriental	Mexican American	Other (Specify)	TOTAL*

*Total should agree with Totals in Section Clb.

SECTION C (CONTINUED)

3. RURAL/URBAN DISTRIBUTION OF PARTICIPANTS

PARTICIPANTS	RURAL		METROPOLITAN AREA		
	FARM	NON-FARM	CENTRAL-CITY LOW-SOCIO- ECON. AREA	OTHER CENTRAL CITY	OTHER URBAN
Percent of Total Number Served (Based on total given in Section C1b.)					

SECTION D - TITLE III PROJECT STAFF - ALL PROJECTS ACTIVE DURING FISCAL YEAR

PERSONNEL PAID BY TITLE III FUNDS

TYPE OF PAID PERSONNEL	Reg. Staff Assigned to Project				New Staff Hired For Project			
	NUMBER	PART-TIME		TOTAL FULL	NO.	PART-TIME		TOTAL FULL-
	FULL- TIME	NO. OF PERSONS	F.T.E.	TIME EQUIV (Col 2+4)	FULL- TIME	NO. OF PERSONS	F.T.E.	TIME EQUIV. (Col. 6 + 8)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. ADMINISTRATION/ SUPERVISION								
2. TEACHER:								
(a) Pre-Kindergarten								
(b) Kindergarten								
(c) Grades 1-6								
(d) Grades 7 -12								
(e) Other								
3. SUBJECT-MATTER SPECIALISTS (Artists, Scientists, Musicians etc.)								
4. TECHNICIANS (Audio- visual, Computer Specialists, etc.)								
5. PUPIL PERSONNEL WORKERS (Counselors, Social Workers, Psychologists, Attendance Workers)								
6. MEDICAL AND PSYCH. PERSONNEL								
7. RESEARCHERS, EVALUATORS								
8. PLANNERS AND DEVELOP								
9. DISSEMINATORS (Writer Publ. Rel. Personnel, Editors, etc.)								
10. Other Professional								
11. Para-Professional, Teacher Aides, etc.								
12. Other Non-Prof. Clerical, Bus Driver etc.								

SECTION E - SERVICES OFFERED, PERSONS DIRECTLY SERVED, AND ESTIMATED COST OF SERVICES - ALL PROJECTS ACTIVE DURING FISCAL YEAR - TOTAL NUMBER OF PARTICIPANTS (PERSONS MAY BE COUNTED MORE THAN ONCE)

MAJOR PROGRAMS OR SERVICES	NUMBER OF PUPILS BY GRADE LEVEL				ADULT	OUT OF SCHOOL YOUTH	NO. OF NON-PUB. PUPILS	ESTIMATED COST (Amt. may overlap)
	PRE-K	K	1-6	7-12				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1. Develop, Plan, Eval, or Dissem. Activities								
2. Better Util. of Inserv: Ed. of Instr. Personnel								
3. Prog. for Instit, Improv. (Org, Admin, Mgt.)								
4. Educ. Centers Serving A Large Area								
5. Improv or Expand Curr. Arts(Music, Theater, etc.)								
Language Arts								
Foreign Languages								
Mathematics								
Science								
Soc. Stds/Humanities								
Vocational/Ind. Arts								
Other-Specify _____								
6. Educ. Technology Media								
Computers								
TV/Radio								
Other-Specify _____								
7. Improve Classroom Instr. Flex.Sched, Ind.Instr.								
Other-Specify _____								
8. Remed. & Spec. Education								
Handicapped								
Gifted								
Remedial Reading								
Speech and Hearing								
Other-Specify _____								
9. Pupil Person. Services								
Guidance								
Social Work								
Health								
Psychological								
Attendance								
10. Comm. Serv. or Partic.								
11. Meet. Crit. Educ. Needs								
Central City								
Geograph. Isolated								
Minority Groups								
Early Childhood								
12. Summer Programs								

END OF BUDGET PERIOD

NARRATIVE

PART II

1. Name and Address of Agency _____
 2. Project Number _____ 3. Grant Number _____
 4. State _____ 5. Budget Period Month _____ Day _____ Year _____
- A. (1) Discuss the effect of the project on the clientele by briefly stating the major objectives of the project and the techniques used in evaluating the extent to which these objectives were achieved. PACE project applicants are required to provide project evaluations. Please attach one copy of the results of this evaluation with supporting materials. Give an estimate of evaluation costs.
- (2) For planning activities, attach one copy of the results of the planning.
- B. Briefly describe project endeavors in which the anticipated results have exceeded expectations and those in which results have not measured up to expectations.
- C. Report the effect of the project on the educational institution or agency by discussing what you consider to be the greatest change resulting from the project.
- D. Report the effect of the project on the co-operating agencies by (1) listing all the community agencies that co-operated in the project; (2) discussing the results of such co-operation; and (3) listing local educational agencies and counties which were served by the project and indicate any changes since the initial application.

E. Discuss how project information was disseminated. Include such information as (1) the number of unsolicited requests for information; (2) the number of visitors from outside the project area; and (3) the estimated cost of such dissemination.

F. Describe the methods and procedures being developed to carry the project forward without Federal support.

G. List costs for budget period this narrative report covers

\$_____ Total cost

\$_____ Total non-Federal support

\$_____ Total Federal support under Title III

\$_____ Total Federal support other than Title III

End of Budget Period Report
Part III
Financial
Expenditure Report of Federal Funds
Elementary and Secondary Education Act, Title III, P.L. 89-10, as amended

Name and Address of Local Agency

Funds for Special Education Programs
for Handicapped Children \$

PROJECT NUMBER

BUDGET PERIOD:

Beginning

Ending

☒ Final Expenditure Report

EXPENDITURE ACCOUNTS

EXPENSE CLASSIFICATION

FUNCTIONAL CLASSIFICATION	ACCT. NO.	SALARIES		CONTRACTED SERVICES	MATERIALS AND SUPPLIES	TRAVEL	EQUIP- MENT	OTHER EXPENSES	TOTAL EXPENDITURES
		PROFESSIONAL	NON- PROFESSIONAL						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1. Administration	100								
2. Instruction	200								
3. Attendance Services	300								
4. Health Services	400								
5. Pupil Transp. Serv.	500								
6. Operation of Plant	600								
7. Maint. of Plant	700								
8. Fixed Charges (Except 830)	800								
9. Leasing of Facilities	830								
10. Food Services	900								
11. Student Body Activ.	1000								
12. Community Services	1100								
13. Improve. to Sites	1210C								
14. Remodeling (\$2,000 or less)	1220C								
15. Capital Outlay (Equipment Only)	1230								
16. Total Local Expend.									
17. Negotiated Budget									

18. Unexpended Balance of Funds Authorized for Expenditures; Total of Line 18 minus Total of Line 17 ----

THIS FISCAL REPORT IS CORRECT AND THE EXPENDITURES
INCLUDED HEREIN ARE DEEMED PROPERLY CHARGEABLE TO
THE GRANT AWARD.

Signature of Person
Authorized to Receive Grant

Date
Reported

QUARTERLY ESTIMATED REQUIREMENTS

FOR FEDERAL CASH

Number of Copies: Two copies to the State

Sent to: Chief, Title III, ESEA, DPI, Des Moines

Submission Date: Submitted 30 days prior to the beginning of each quarter.

QUARTERLY ESTIMATED REQUIREMENTS FOR FEDERAL CASH

INSTRUCTIONS: Please complete and submit 3 copies of this report 30 days prior to the beginning of each qtr.

3. Name of Program		1. Report Period for Qtr, Ending _____, 19__	
		2. Contract or Grant Number	
4. Name and Address of Contractor or Grantee	5. Est. Cash Needed: (Show month & Day)		6. Est. Amt. Required
			\$
	TOTAL		\$
7. Remarks:			

8. Submitted by (Type name and title)

9. Signature of Requesting Official

10. Date

MONTHLY/QUARTERLY REPORT OF DISBURSEMENTS
OF FEDERAL CASH

Number of Copies: Three copies to the State

Sent to: Chief, Title III, ESEA, D.P.I., Des Moines

Submission Date: Submit 10 days after the last day of each month.

MONTHLY/QUARTERLY REPORT OF DISBURSEMENTS OF FEDERAL CASH

INSTRUCTIONS: Please complete and submit 3 copies of this report by the 10th day of each month following report period.

1. Report for Period Ending:
_____, 19__

3. Name of Program

2. Contract or Grant Number

4. Name and Address of Contractor or Grantee:

DISBURSEMENT ITEMS		AMOUNT OF DISBURSEMENTS
5. Disbursements of Federal cash previously reported		\$
6. Disbursements of Federal cash for current reporting period		
7. Federal cash on hand at end of current reporting period		
8. (Federal cash accounted for) TOTAL		\$
9. <u>Remarks:</u>		

10. Submitted by: (Type name and title)

11. Signature of Reporting Official

12. Date:

INDEX OF KEY REGULATIONS

Construction of necessary facilities

No approval shall be granted by the State education agency for the construction of facilities with Title III monies for fiscal 1970. This section is reserved for future plan amendments regarding the authorization of construction should the level of federal funding for Title III be significantly increased.

Criteria for approving projects

The following criteria for the approval of projects appear as a result of the initial needs assessment conducted this past year. It is not intended to have these criteria serve as restrictive measures to delimit the creativeness of new Title III projects but only as indicators of needs which were found to exist when the needs assessment was conducted. As each new project could not be expected to encompass all of these criteria, they will serve where applicable.

- (1) Extent to which proposed project is designed to meet the critical educational needs in the various areas of the State to be served by the project.
- (2) Adequacy of evidence that the proposed project will supplement the regular school program.
- (3) Extent to which the project would contribute to the solution of important educational problems.
- (4) Extent to which procedures to be used in achieving objectives are appropriate, adequate and efficient.
- (5) Extent to which proposed program is:
 - (a) Innovative (a new or improved educational idea, practice, or technique) or

(b) Exemplary (an activity designed to serve as a model for regular school programs).

- (6) Adequacy of documentation showing the extent of the involvement in planning and implementing project activities of teachers, students, or other school personnel and others, including those with low income, broadly representative of the cultural and educational resources and of the public in the area to be served.
- (7) Adequacy of planning for the proposed project.
- (8) Degree of awareness of similar programs, research findings, or the knowledge of recognized experts.
- (9) Economic feasibility and efficiency of the proposed project.
- (10) Whether the proposed project makes provision for the participation of children to the extent consistent with the number of children enrolled in nonprofit private schools in the area to be served whose educational needs are of the type provided by the program or project.
- (11) Extent to which provisions for evaluating the proposed project are appropriate and adequate and provide for a reasonable degree of objectivity.
- (12) Extent to which provisions for dissemination of information about the proposed program are appropriate and adequate for the area to be served.
- (13) Suitability of the size of the staff.
- (14) Suitability of the qualifications of the staff.
- (15) Adequacy and appropriateness of the facilities, equipment, and materials to be used for the proposed project.

- (16) Extent to which the best available talent and resources will be utilized to increase substantially the educational opportunities of children to be served by the project.
- (17) Adequacy of provision for the assimilation of the program by the LEA at the conclusion of Federal financial participation.
- (18) Extent to which the proposed project involves teachers in inservice training activities.
- (19) Extent to which the proposed project can be used to promote curriculum expansion.
- (20) Extent to which the project involves guidance activities at the elementary level.
- (21) Extent to which the project is designed to include provisions for serving the needs of special education.
- (22) Extent to which the proposed project makes provisions for promoting teacher's educational and professional growth.
- (23) Extent to which the proposed project will influence the improvement of elementary libraries and library services.

Length of project period

The basic project period will be three years. Each project will be evaluated annually. Where advisable the project may be funded for less than three years. The decision shall require a recommendation from the advisory council and a majority vote of the State board of public instruction. In certain instances a project may be continued beyond the three-year basic project period. Such a situation would exist where additional time was a factor in meeting the initial objectives of the project. This decision would also require a recommendation of the advisory council and a majority vote of the State board of public instruction. If a project is extended beyond a three year period, the LEA must submit a new application.

No project may be considered for extension beyond three years unless it can be demonstrated that federal assistance in the program will be fifty percent or less of the total project cost.

Provisions for assuring that Title III funds will supplement and not supplant State and local funds

As part of its project application the local education agency will be required to submit evidence that the expenditure of Title III funds will not supplant State and local funding of the district. Fiscal effort by a local education agency shall be determined by the State agency on the basis of expenditures other than those made from funds derived from Federal sources for which the local education agency is required to account to the Federal government directly or through the State education agency. Project application evidence must include the following:

- (1) Total amount budgeted for current fiscal year.
- (2) Total amount expended for each of the two preceding fiscal years.
- (3) That the program portion of the proposed project must clearly supplement the existing program activities of the local education agency.

Dates for Submission of Title III Applications

The dates for submission of Title III projects will be January 1, April 1, July 1, and October 1.

Length of Project Period

The basic project will be three years in length. In certain instances, a project may receive a planning grant for a period of one year in order to lay the groundwork for submitting a regular three-year project proposal.

