

**AGENCY PERFORMANCE PLAN
FY 2015**

Name of Agency: Iowa Public Information Board			
Agency Mission: To further state and local government transparency and foster informed citizen participation through education, training, dispute resolution and enforcement activities concerning Iowa Code Chapters 21 and 22.			
Core Function	Performance Measure (Outcome)	Performance Target(s)	Link to Strategic Plan Goal(s)
CF: Regulation & Compliance			
Provide education, training, dispute resolution and enforcement activities	Number of trainings/presentations made. FY14 Actuals - 38 presentations made to civic and governmental entities.	30 presentations annually to civic and governmental entities.	<p>Goal #1: Provide information education, training, dispute resolution and enforcement activities to enhance compliance with Chapters 21 and 22 and enable citizen participation.</p> <p>Goal #2: Increase the publics' and public official's knowledge of the requirements in Iowa Code Chapters 21 & 22.</p>
Obtain compliance through advice, complaint resolution and prosecution.	Number of cases resolved. FY14 Actuals - 645 cases.	350 cases	Goal #3: Receive and resolve compliance complaints and questions concerning Chapters 21 and 22.
Issue declaratory orders and advisory opinions.	Percent of opinion and declaratory order requests handled timely. FY14 Actuals -100%	100%	Goal #4: Provide a legal compliance resource to public and public officials.
Monitor regulatory and legal environment to suggest modifications to governor and legislature.	IPIB administrative rules updated and technical amendments made to statutes; advice on legislative issues provided to governor and legislators as requested; and, annual report made to governor and legislators in January.	NA	Goal #5: Provide regulatory and legislative advice and suggest changes to regulatory and statutory environment.
Services, Products, Activities	Performance Measures	Performance Target(s)	Strategies/Recommended Actions
1. Investigations & Hearings Unit 592 0P22	Percent of non-contested or appealed cases resolved less than 60 days. FY14 Actuals - 98%	Statistical documentation show 90% of non-contested cases or appealed cases are resolved in less than 60 days.	<ul style="list-style-type: none"> Documentation of current and past performance information on case handling.

	100% of contested cases heard within 120 days.	75% completion of contested cases within 150 days	<ul style="list-style-type: none"> • Emphasize efficient and prompt contested case handling procedures
2. Education and Training Unit 592 0P22	<p>Percent of educational brochures and materials available for distribution and the website are current. FY14 Actuals 100%</p> <p>Percent of training presentation requests met. FY14 Actuals 100%</p>	<p>90% of all educational brochures, materials, and reports available, including the website up-to-date.</p> <p>90% of all requests for training presentations met.</p>	<ul style="list-style-type: none"> • Develop necessary educational and training materials. • Accept as many opportunities to provide written or oral training presentations as possible. • Utilize the website as a training resource and avenue of all current information and events.