

Iowa Library Services Update

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www.statelibraryofiowa.org

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- In celebration of **Black History Month: African Americans in Iowa 2014**
- Visit upcoming **art exhibits** in the Miller Building

The **eBook Business Library** is available online for state employees. The library includes over 700 titles covering subjects such as process management, marketing, leadership, human resources, training, finance, career advice, and business skills.

Some titles in the eBook Business Library include:

Breakthrough Communication: A Powerful 4-Step Process for Overcoming Resistance and Getting Results by Harrison Monarth

- 4 easy steps to driving exemplary collaboration and positive business results.

Manger's Guide to Navigating Change by Stephen Rock

- Offers best practices for dealing with employees' resistance to change and provides methods for managing risks and ensuring the organization continues to move forward through turbulence created by both internal or external events.

Managing Multiple Projects by Michael & Irene Tobis

- All managers, whether brand new to their positions or well established in the corporate hierarchy, can use a little "brushing up" now and then. The skills-based Briefcase Books series is filled with ideas and strategies to help managers become more capable, efficient, effective, and valuable to their corporations.

State employees may go to www.statelibraryofiowa.org/services/online-resources/ebooks/ebooks2 to access this valuable online resource.

Iowa Library Services' **Enrich Iowa Program** includes:

- Direct State Aid for public libraries, intended to improve library services and reduce inequities among communities.
- Open Access which enables Iowans from participating libraries to check out physical materials at other participating libraries, thereby providing them with direct access to more materials and information resources.
- Interlibrary Loan Reimbursement which provides Iowans with equal access to library resources by encouraging and supporting interlibrary loan among all types of libraries.

To see the impact that this program has on Iowan's lives every day go to www.statelibraryofia.org/archive/2014/01/dsa14/view to view the FY13 report.

Iowa Library Services patrons can access **interactive skill building courses** in math, reading and writing, as well as a broad range of practice tests based on official exams such as the ACT, SAT, GED, ASVAB Core, and EMT Basic, as well as firefighter, police officer, paramedic, allied healthcare, U.S. citizenship, postal worker, cosmetology, and real estate agent and broker exams. The service is available 24/7—in the Main Library and the Law Library, at your public library, and from any computer with internet access.

The **LearningExpress Library** online learning platform provides over 770 of the most up-to-date test preparation and skill-building resources, helping both students and adults prepare for a wide range of academic and career oriented exams as well as improve basic skills in reading, writing and math. In addition, job-skills tutorials are available to assist in creating a resume, honing interviewing techniques, and improving business communications. Library patrons also have the option of selecting from more than 130 e-book titles to help learners of all ages prepare for success. The platform includes self-paced study, instant scoring and diagnostic feedback.

Iowa Library Services thanks Iowa Workforce Development for providing funding to make LearningExpress Library available online through public libraries, academic libraries, and workforce centers in Iowa.

To access this service, go to www.statelibraryofia.org/services/online-resources/resources and click on **LearningExpress**. To create a LearningExpress account, use your library card number as “username” and then choose your own “password” .

If you don't have a card, go to www.statelibraryofia.org and click on “Get a State Library Card” in the left hand side bar. For more information or assistance contact the Main Library at 515-281-4102, 800-248-4483 or is@lib.state.ia.us.

The legislative session began on Monday, January 13, 2014 and is projected to last until April 18th. The following websites and digital tools can help you understand what is happening daily in the state capitol.

The Legislature's website is at www.legis.iowa.gov and contains legislators' names and contact information, all current as well as archived legislation, legislative documents, election laws and lobbyists' names and clientele lists. Links on the home page provide access to live video streaming of House and Senate proceedings, as well.

The Senate/House tab in the top tool bar will take you to the session calendars—daily House and Senate debate calendars, committee meeting schedules, a legislative social calendar and a listing of capitol complex events. The website hosts educational pamphlets about how our government works, fiscal publications, an appropriations chart, a legislative terminology glossary, a tutorial on Iowa's budget process, instructions for purchasing the Iowa Code in print or electronic format and a list of legislative contacts, among many other features. Be sure to check out the "Tour the Capitol" videos and photos under the "Resources and Civic Education" tab.

The website for the Office of the Governor is at www.governor.iowa.gov and contains links to information about Governor Branstad and Lt. Gov. Kim Reynolds, as well as information on the flag status, how to request a proclamation, how to request a letter greeting, how to apply for executive clemency and how to access executive orders, news releases and speeches.

The information experts at the Law Library can help you navigate these resources and find the legal information you need. Contact them at 515-281-5124, 800-248-4483, or law@lib.state.ia.us.

The following links provide the information you'll need to **get your taxes filed**.

Federal tax forms and publications:
www.irs.gov/

Iowa Individual Income Tax Forms:
www.iowa.gov/tax/forms/indinc.html

Additional tax forms, instructions, and publications can also be found on this page from the University of Iowa Libraries: <http://guides.lib.uiowa.edu/taxes>

Many public libraries in Iowa offer tax help. For contact information and links to libraries' websites go to <http://directory.silo.lib.ia.us/cgi-bin/directory.CGI>.

In celebration of **Black History Month**, the State Data Center has updated the profile **African Americans in Iowa: 2014** www.iowadatacenter.org/Publications/Profiles. This printable brochure contains information about African Americans living in Iowa from the 2012 American Community Survey including population, income, poverty, business, jobs, housing and education.

The Main Library hosts **exhibits by Iowa artists** most months. In **February**, you can enjoy the beautiful photographs of Rick Dressler. Rick also happens to be a state employee at the Iowa Department for the Blind.

www.statelibraryofiaowa.org/services/news-publications/art-exhibits/dress6

March will bring fresh and original paintings by Pat Millin. A life-long lover of art, Millin began painting and crafting her own work in 2005. What started as a casual hobby soon turned into a serious endeavor, prompting Millin to retire from her post as Staff Psychologist at a women's correctional facility. Since then, she has devoted herself to honing her craft while studying under well-known master painters throughout the Midwest. www.statelibraryofiaowa.org/services/news-publications/art-exhibits/mill5

In **April**, we will host the delightful animal paintings of Tia Rodemeyer. She mainly paints on pieces of scrap plywood with watercolor and acrylic, but occasionally works on canvas as well. www.statelibraryofiaowa.org/services/news-publications/art-exhibits/rod6

The Library is located in the Miller Building at the corner of E. 12th St. and Grand Ave. The building is open from 8:00-4:30, Monday through Friday. For more information call: 515-281-4102 or 800-248-4483, or email is@lib.state.ia.us.

Other services that Iowa Library Services provides:

* Stay up to date in your profession! State employees can have the tables of contents of useful journals sent via email so they can see what is new in their field and/or area of interest. To sign up for this service go to www.statelibraryofiaowa.org/services/services/toc/table-contents?searchterm=table+of+contents and select those that interest you. If you don't find the title you want, just let us know on the form.

* The State Law Library offers free access to online legal information through the Westlaw databases. Staff is available to help you with legal research. The Law Library is located on the second floor of the State Capitol Building at 1007 E. Grand Ave. in Des Moines. Hours are 8:00-4:30, Monday-Friday.

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