

## State Library open for business

With the recent move of the patents collection and state documents, all State Library collections and services are once again available.

- Patents and state documents are located on the ground floor;
- Census, public policy and federal documents are housed on the first floor;
- the medical library is located on the second floor; and
- Library Development staff and the library science and video collections are on the third floor.

The telephone number for the Patents Information Desk is (515) 242-3886.

Audio/visual numbers are: Phone: (515) 281-4315; Watts: 1-800-248-4462; Fax: (515) 242-6543

All other numbers remain unchanged.

## Library Commission receives Library Services Task Force Report

The Iowa Commission of Libraries met January 4 and 5 to consider the Library Services Task Force recommendations.

The Task Force met six times in 2000 to make recommendations to the Iowa Commission of Libraries on positioning libraries to effectively and efficiently meet the future needs of Iowa.

"We appreciate the effort that went into the report," said Commission Chair Dale Ross. "We realize it was a difficult and sometimes wrenching undertaking, but it is gratifying the way the various groups in the library community came together to share their points-of-view."

The Commission review began with a process overview by Task Force facilitators Arlinda McKeen and Tom Slater of SPPG, who noted that the final report was a consensus document.

"Blood, sweat and tears, along with hugs and cheers," went into the report,

said Slater. "It was important to have all kinds of library representatives involved. They were able to come together, listen to each other's needs, and in the end realize that they are not individual entities, but part of a system," said Slater.

Task Force members Gina Millsap, Ames Public Library, and Karen Burns, Southwest Iowa Regional Library, along with commissioners, provided a review of each recommendation. Commission members Eldon Huston and Dwight Carlson, who also served on the Task Force, added to the overview.

The Commission voted to accept the report "with heartfelt thanks," and began setting Commission priorities based on the Task Force report to the Iowa General Assembly.

The Commission report and Task Force recommendations were received by legislators on January 25. Copies of both documents are available online at [www.silo.lib.ia.us/LibraryServices/LStaskforce.htm](http://www.silo.lib.ia.us/LibraryServices/LStaskforce.htm)



Members of the Iowa Commission of Libraries, from left Berta Van Ekeren, Nancy Ross and Eldon Huston, listen as Gina Millsap explains details of the Library Services Task Force report.

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# FOOTNOTES

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## Reflections on the Iowa Library Association's Legislative Day

Librarians from across Iowa came to Des Moines January 24 to tour the newly restored State Library and meet with legislators in the Capitol about library-related issues.



## Certification Update

Congratulations to the following public library staff recently certified for the first time through the State Library's Iowa Certification Program for Public Librarians.

*Kim Ball*, Hampton  
*Lezlie Barry*, Maynard  
*Dorothy Baxter*, Lewis  
*Mary Carpenter*, Council Bluffs  
*Carol Clemens*, Ventura  
*Barbara Crawford*, Cedar Falls  
*Candace Diercks*, Plainfield  
*Shari Fedders*, Boyden  
*Beverly Finnigan*, Sidney  
*Patsy Gibler*, Villisca  
*Jerry Gilliland*, Stanton  
*Kathleen Gregory*, Council Bluffs  
*Marcia Habeger*, Burt  
*Mary (Sam) Halter*, Melbourne  
*Marcia Huntsinger*, Estherville  
*Denise Jacobsen*, Tabor  
*Cathy Jensen*, Marathon  
*Kimberly Kellogg*, Polk City  
*Diane Knott*, Coggon  
*Brenda Knox*, Donnellson  
*Joyce Kreitlow*, Lake View  
*Kathy Lecnar*, Colfax  
*Michele Leininger*, Des Moines  
*Brian Lenane*, Delhi  
*Joyce Marrandino*, Bonaparte  
*Vickie Mente*, Anthon  
*Dorothy Mills*, Crew  
*Michelle Pettit*, McGregor  
*Elaine Rosburg*, Aurora  
*Emily Seeger*, Hamburg  
*Carol Thompson*, Grundy Center  
*Jacqueline Vanderhorst*, Bussey  
*Nancy Watt*, Rockwell  
*Jeaneal Weeks*, Hiawatha  
*Linda Wright*, Nevada  
*Karin Yungclas*, Webster City



First Lady Christie Vilsack used the occasion to unveil year two of her Iowa Stories 2000 literacy project. Two hundred communities will be chosen to participate this year.

Librarians from northwest Iowa met with Representative Steve Kettering (Lake View). From left is Joyce Amdor, Denison; Kettering; Bonnie McKewon, Northwest Regional Library; Sandy Haynes, Denison; and Nancy Burreight, Pierson.



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## Governor's budget figures released

Like other state agencies, the Governor's budget recommendations for the State Library and Regional Libraries for FY01-02 were "revenue neutral" with no significant increase.

The recommendations called for:

- a status quo Regional Library budget of \$1,678,000;
- a reduction of \$1,352,422 (Open Access and Access Plus) in the State Library's budget;

- An increase of \$1 million plus an additional \$500,000 from the Rebuild Iowa Infrastructure Fund (RIIF) for Enrich Iowa, bringing total funding to \$2.5 million.

The State Library reduction is in the Open Access and Access Plus programs. The Governor's budget proposes these programs be rolled into the Enrich Iowa program in order to get more dollars to public libraries, increased cooperation, and consolidation.

"Obviously, there are significant issues associated with rolling these multi-type library programs into a public library program," said State Librarian Sharman Smith. "The negative impact on large volume Open Access public libraries and interlibrary loan among all types of libraries is great if the funds are distributed only to public libraries according to the direct aid formula."

## Help needed for Iowa Cookbook Collection

Iowa State University (ISU) has developed an archival collection of Iowa cookbooks and is looking for donations.

The collection began several years ago when the university was given a large number of cookbooks representing Iowa groups, families and organizations. Several hundred have since been added as the foundation of the Iowa Cookbook Collection.

Trying to identify historical and new cookbooks, ISU is asking for help from Iowa libraries. When weeding Iowa cookbooks from library collections, consider donating them to Iowa State. Libraries should contact Diana Shonrock at (515) 294-7866 or e-mail [shonrock@gwgate.lib.iastate.edu](mailto:shonrock@gwgate.lib.iastate.edu), and/or check them against the finding aid as it already exists at <http://www.lib.iastate.edu/spcl/manuscriptcs/MS596.html>. Its

entry in the ISU online catalog is under Title: Iowa Cookbook Collection. Shonrock will contact libraries as to where to send the book.

Second, if libraries are aware of new cookbooks being published in their area, suggest that the publisher consider donating a copy to this unique and special collection.

Iowa State is particularly interested in those cookbooks that include a foreword with a page or more of information about the organization, family or group, indicating why the cookbook was produced.

The books are housed in Special Collections/Archives and are not part of the circulating collection. Shonrock said the university may purchase an additional copy of some cookbooks for circulation, such as the Iowa State Fair cookbook or the Terrace Hill Cookbook. Shonrock will begin a project to catalog all cookbooks held by Iowa libraries. More information will be forthcoming.

## School library information now online

The American Association of School Librarians (AASL) has launched "Resource Guides for School Library Media Program Development:" <http://www.ala.org/aasi/resources/index.html>.

The web-based guides include a working bibliography of resources gathered by AASL staff and members to assist in answering many requests for information about school libraries.

The items are arranged alphabeti-

cally by frequently-used topics in professional literature. The bibliography is a work-in-progress and will be continually revised and updated.

The topics were selected from requests that came from school librarians, principals, parents, charter school organizers, government officials, college instructors and others.

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## Central Regional Library organizes group purchase of CatExpress

The Central Iowa Regional Library has organized a group purchase of CatExpress, open to libraries in all regions.

OCLC's CatExpress is a Web-based cataloging utility designed for small libraries. CatExpress allows libraries to download full MARC records from OCLC's 45 million record WorldCat database. Libraries using CatExpress report finding records for up to 99 percent of their materials, including CD's, CD-ROM's, videos, and foreign language titles.

Because CatExpress is Web-based, there is no software to install or maintain. Using CatExpress requires minimal training. All that libraries

must have to use CatExpress is a Web browser (Netscape 4.0 or higher or IE 4.0 or higher). Set-up fees are waived for any Iowa libraries participating in FirstSearch.

To see CatExpress, check out the tutorial at [www.purl.org/oclc/catxtutorial](http://www.purl.org/oclc/catxtutorial) and visit the CatExpress website at [www.oclc.org/oclc/catalog/ing/catexpress/index.htm](http://www.oclc.org/oclc/catalog/ing/catexpress/index.htm)

Contact Katherine Von Wald, Central Iowa Regional Library, for details at [kvonwal@cirls.lib.ia.us](mailto:kvonwal@cirls.lib.ia.us) or (515) 223-7709. Specific questions about CatExpress should be directed to Mike Wright, BCR's Iowa representative at [mwright@bcr.org](mailto:mwright@bcr.org) or call BCR's Iowa City office at 1-800-383-1218.

## IREN begins new grant cycle

The Iowa Research and Education Network (IREN) is now taking applications for FY2000-01 IREN Technology Grants. The grant program assists public libraries and other educational organizations in purchasing technology that is beneficial to their organization and the people they serve.

Information about this year's grants is available at [www.iren.net/iren/grant.html](http://www.iren.net/iren/grant.html) (description of the grant program) and [www.iren.net/iren/grantapp.html](http://www.iren.net/iren/grantapp.html) (the grant application form.) Or contact Kevin Engel at [engel@iren.net](mailto:engel@iren.net).

## Library Exchange

**Wanted:** Used microfilm cabinet. Contact: The Palo Alto County Genealogical Society, Vickie Kesler, Emmetsburg Public Library, 707 N. Superior St., Emmetsburg, IA 50536; (712) 852-4164; e-mail [keslerkv@ncn.net](mailto:keslerkv@ncn.net).

## Library Milestones

Lake City students in fourth through sixth grades were treated to artist Dave Sunken's description of how to build the world's largest gingerbread house (62' tall and 35' square). Meanwhile, the creative students built their own gingerbread houses and displayed them at the Lake City Public Library over the holidays.

## Dates to Remember

February 27, Iowa Commission of Libraries, location to be announced.

February, Registration for spring sessions of Public Library Management 1 and 2

March 1-3, Public Library Association Spring Meetings, Chicago

## Book awards announced

The 2001 Newbery Medal was awarded to Richard Peck for *A Year Down Yonder*. This year's Caldecott Medal winner is David Small, illustrator of *So You Want to Be President?* (author Judith St. George).

The Michael L. Printz Award for teen literature was awarded to David Almond for *Kit's Wilderness*.

## Kids First Conference set for April 2001

The Kids First Conference "Hand in Hand: Community Partnerships for Youth" will be held April 19 and 20, 2001 at The INN at Merle Hay, Johnston. Keynote speakers include Renee Vailancourt, feature editor of *Public Libraries* magazine and David K. Brown, webmaster for the Children's Literature Web Guide. For more information, including the Heartland AEA 11 Author's Conference on April 19, log on to [www.silo.lib.ia.us/youthserv/kidsfirst.pdf](http://www.silo.lib.ia.us/youthserv/kidsfirst.pdf).

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## Library Supply Vendors chosen for 2001-2001

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The North Central Iowa Regional Library has negotiated prices with the following library supply vendors for public libraries and school media centers for January 1, 2001 through January 31, 2002.

### BRODART

Use bid number: "DIOWAS."  
35% discount on consumable library and audiovisual supplies. 15% discount on equipment and furniture. Excludes: security systems and accessories, all software. Discount from current catalog at the time of the order. 2001 catalog will be mailed the end of January. Cannot be used in conjunction with other bids and promotions, including sales flyers or coupons offered by Brodart. Must reference discount name on order. Place in prominent place on first page of order or tell sales staff on phone orders. If tax-exempt, provide certificate or number. No credits will be issued for pricing errors if not used. Minimum \$25.00.

Freight charges FOB shipping point, prepaid and added to invoice.

Terms: Net 30 days

Order line: 1-888-820-4377

Order fax: 1-800-283-6087

E-mail: [supplies@brodart.com](mailto:supplies@brodart.com)

Website: [www.shopbrodart.com](http://www.shopbrodart.com)

Mail: Brodart Supply Division, Clinton County Industrial Park, 100 North Road, PO Box 300, McElhattan PA 17748

### DEMCO

Use bid number: C81009

20% discount on library, office and computer supplies. 3% on library promotion/educational. 5% on furniture/equipment. Exclusions: 3M Tattle tape products, Self-Check systems, staff workstations, and video check-out; Checkpoint products, software, Kwik Case Products, books from web site, special orders for non-standard products. This contract discount cannot

be used with bids, sale catalogs, or other promotions/specials. Shipping charges will be prepaid and added to the invoice. Minimum \$50.00. Must have \$50 order after discount is applied

Terms: Net 30 days

Order line: 1-800-356-1200

Order fax: 1-800-245-1329

Mail: Demco Inc., 4810 Forest Run Road, Box 7488, Madison WI 53707-7488

### GAYLORD

Use bid number: 5031

13% supplies. 9% Furniture - FOB shipping point. Discounts will be applied to Gaylord's prevailing prices at the time of order. Free shipping on orders over \$100. Excluded: Government Postcards, charging machines, rentals and audio visual projectors. Order Phone: 1-800-448-6160  
Order Fax: 1-800-891-5280  
Mail: Gaylord Bros., PO Box 4901, Syracuse NY 13221

### HIGHSMITH

Use bid number: 47772

35% discount from current catalogs.

FOB Origin

Minimum order \$25

Freight prepaid and added to invoice

Order phone: 1-800-558-2110

Order fax: 1-800-835-2329

Mail:

Highsmith, W5527 Highway 106, Box 800, Fort Atkinson WI 53538-0800

### QUILL

Use bid number: 20-3315

10% discount off column price of quantity ordered from Semi-Annual Catalog. Excluded: Office furniture, machines such as printers, copiers, fax machines, computer hardware and computer software. Free shipping by UPS or standard truck tailgate delivery  
Order phone: 1-800-634-4809

Order fax: 1-800-789-2016

Mail: Quill Corporation, 100 Schelter Rd., Lincolnshire IL 60069-3621

### UNIVERSITY PRODUCTS

Use bid number: 00-471

10% discount on library supplies. No catalog — use URL:

[www.librarysuppliers.com](http://www.librarysuppliers.com)

Net 30 days - F.O. B. Holyoke, MA or F.O.B. Factory

Order phone: 1-800-628-1912

Order fax: 1-413-532-9281

Mail: University Products, 517 Main Street, Box 1014, Holyoke MA 01041

### THE LIBRARY STORE INC

Use bid number: IA01

15% discount on items and products presented in current main catalog.

Minimum \$50 order to receive discount; orders under minimum will be charged at catalog price plus \$3.50

handling charge. Excluded: 3M Security System products, Checkpoint Security Systems products, furniture and audiovisual hardware. Discount does not apply to shipping costs. Products requiring the addition of a shipping charge are noted in the catalog. There is no shipping charge for most supply type products.

Order Phone: 800-548-7204

Order Fax: 800-320-7706

Mail: The Library Store Inc., 112 E. South Street, PO Box 964, Tremont IL 61568

Questions concerning these bids should be directed to Karen Day, North Central Regional Library System, 22 North Georgia, Suite 208, Mason City, IA 50401-3435. Phone: (641) 423- 6917; fax (641) 423-6261 or e-mail [kday@ncrls.lib.ia.us](mailto:kday@ncrls.lib.ia.us).

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## Iowa Commission of Libraries - Minutes January 4 and 5, 2001 - State Library of Iowa

(These minutes are considered draft until approved by the Iowa Commission of Libraries.)

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### January 4, 2001

Members present: Dale Ross, Dwight Carlson, Pam Bradley, Nancy Ross, Berta Van Ekren, Bill O'Brien, Eldon Huston

Members absent: John Bennett

Guests: Gina Millsap, Ames Public Library; Karen Burns, Southwest Regional Library; Tom Slater and Arlinda McKeen, State Public Policy Group (SPPG)

Staff: Sharman Smith, Mary Wegner, Sandy Dixon, Annette Wetteland, Roy Kenagy, Carol Simmons

#### **1.01 Set Agenda**

D. Ross called the meeting to order at 10:00 a.m. It was explained that the Library Services Task Force Report was the primary business for the day. Agenda was set as mailed.

#### **1.02 Discussion Item**

Library Services Task Force Recommendations. McKeen and Slater began the discussion by explaining the Task Force process. Burns and Millsap, members of the Task Force, discussed the Task Force recommendations and answered questions from the Commission. N. Ross moved to receive the Library Task Force Report. Van Ekren seconded.

D. Ross reminded the Commission that they could approve, modify, or not accept the Task Force recommendations, but a decision was needed before adjournment of the Friday, January 5, 2001, meeting. He also said priorities needed to be established for those recommendations requiring legislative action and those requiring library community attention.

Millsap and Burns thanked the Commission for allowing them to be part of the discussion.

#### **1.03 Public Comment**

None

#### **1.04 Action Items**

The vote on the Library Services Task Force recommendations was postponed until the 5th.

### **5.0 Adjournment at 5:10 p.m.**

### January 5, 2001

Members present: Dale Ross, Dwight Carlson, Pam Bradley, Nancy Ross, Berta Van Ekren, Bill O'Brien, Eldon Huston

Members absent: John Bennett

Guest: Karen Burns, Southwest Regional Library

Staff: Sharman Smith, Mary Wegner, Sandy Dixon, Annette Wetteland, Roy Kenagy, Carol Simmons

#### **1.0 Set Agenda**

D. Ross called the meeting to order at 8:30 a.m. Agenda was set as mailed.

#### **3.0 Action Items A & B**

D. Ross asked the Commission to go back to the Task Force recommendations and determine which needed legislative action or Commission action, and then prioritize them. Discussion of what should be sent to the legislature along with a letter from the Commission followed. The Commission then proceeded to discuss, come to consensus, and prioritize each recommendation. The Commission set January 24<sup>th</sup> as the deadline for the Commission Report and transmittal letter to be sent to the Legislature and the Governor.

#### **3.0 Action Item C**

Van Ekren reported for that she and Huston met with Smith earlier in the morning. The Evaluation Committee commended Smith for her continued diligence in exceeding expectations in her position as State Librarian and recommended a salary increase. Motion carried.

#### **3.0 Action Item D**

A Bylaws Review Committee was appointed. N. Ross, Bradley and Wegner will serve.

#### **4.0 Minutes**

Carlson moved to approve the minutes of the last meeting. Seconded by Van Ekren.

#### **5.0 Financial Report**

The Financial Report was reviewed. Huston moved to receive the financial report and Bradley seconded. Motion carried

#### **6.0 A Commission Reports**

N. Ross reported being in Vail, Colorado and visiting the libraries there. Bradley

asked about Trustee Advocacy Training this spring. D. Ross reported that arrangements are being made.

#### **6.0 B State Librarian's Report**

Wegner told the Commission that the Gates grant application was mailed and, if approved, would be worth approximately \$3.4 million in Gateway computers and software to public libraries. The grant would become available in spring 2003.

Wegner reported that Iowa Library Association (ILA) lobbyist, Ted Anderson, passed away in November and that the ILA had chosen Amy Campbell and Josh Bronsink from SPPG to lobby on ILA's behalf.

A draft copy of the Enrich Iowa status report was discussed. Smith thanked Sandy Dixon and Annette Wetteland for their work on the report.

N. Ross, Van Ekren, and Huston's Commission terms are up in April 2001. Smith encouraged all three to consider reappointment.

#### **6.0 C Regional Library Report**

Burns reported on the Regional Libraries' budget proposal and the request for cost of living increases. A status quo appropriation for the second year in a row will be difficult. She reported that in her area she feels Enrich Iowa is improving library services.

#### **7.0 A Discussion Items**

Roy Kenagy reported to the Commission on the move. Kenagy told the Commission about the stages of the move and dates for planned openings. Smith shared an article from *The Des Moines Register* regarding the Iowa Legislature's announcement that they would be moving into the building. Smith reported that the east wing of the building was built specifically for the State Library and that considerable money was spent to restore the State Library.

The Commission toured the building. Kenagy and Smith pointed out specific features and explained how different floors would operate. Huston moved to adjourn after the tour. N. Ross seconded.

The meeting was adjourned at 3:20 p.m.  
Next meeting: 02/27/01 Location TBA

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## "@ Your Library" campaign has tools, materials for public relations efforts

The following websites have materials for downloading, or copying and pasting, into computers.

Print-ready Artwork I: EPS format for a variety of "@ Your Library" advertisements and bookmarks in a range of shapes and sizes. [www.ala.org/@yourlibrary/printmaterials1.html](http://www.ala.org/@yourlibrary/printmaterials1.html).

Print-ready Artwork II: Print-ready artwork in Acrobat format consisting

of a series of six letter-size ads/flyers. [www.ala.org/@yourlibrary/printmaterials2.html](http://www.ala.org/@yourlibrary/printmaterials2.html).

Ways to use the @ your library logo: [www.ala.org/@yourlibrary/logoways.html](http://www.ala.org/@yourlibrary/logoways.html).

Sample public service announcements: Use as-in or as inspiration for writing your own. [www.ala.org/@yourlibrary/samplepsa.html](http://www.ala.org/@yourlibrary/samplepsa.html).

Sample press release: Use as the basis for your own release to local media. [www.ala.org/@yourlibrary/samplepr.html](http://www.ala.org/@yourlibrary/samplepr.html).

Quotable quotes: Quotes from notables ranging from Andrew Carnegie to Keith Richards. [www.ala.org/@yourlibrary/quotes.html](http://www.ala.org/@yourlibrary/quotes.html).

## FOOTNOTES<sup>1</sup>

<sup>1</sup>The Official Newsletter of the State Library of Iowa  
[www.silo.lib.ia.us](http://www.silo.lib.ia.us)

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### Iowa Commission of Libraries

John Bennett (Iowa City)  
Pamela E. Bradley (Burlington)  
Dwight Carlson (Des Moines)  
Eldon Huston (Des Moines)  
William O'Brien (Des Moines)  
Dale Ross (Ames)  
Nancy Ross (Harlan)  
Berta Van Ekeren (Monroe)

### State Library Services

Audio/visual services; Information services and medical library; Specialized consulting services; Law library; Networking; State Data Center; Publications; State documents program

State Library of Iowa  
E. 12th and Grand  
Des Moines IA 50319

PRSR STD  
U.S. POSTAGE  
PAID  
Des Moines, Iowa  
Permit No. 1195

MEDIA SPECIALIST/LIBRARIAN