## Department of DOC-Clarinda (248) Facts – FY '11

http://www.doc.state.ia.us/

Conoral	Information		http://w	ww.doc.state.ia.us	5/			
General Information         Address:       2000 N. 16 <sup>th</sup> Street, Box 1338         Clarinda, IA       51632								Administrative Services
Workfor	rce Data (u	nless otherv	vise noted, infor	mation provided is at t	the end of	FY '11)		Human Resources Enterpris
# FT EEs:	263		<b># PT EEs:</b> 0	ŧ	# Tempora	ary EEs: 1	14 Avera	ge Length of Service: 12.71
Span of C	ontrol: 15.41	% Perf	ormance Evalua	ions Completed: N/A%		То	Total Unemployment Insurance Claims: N/A	
Employee Age Groups			Supervisor Age Groups			Females		Males
<25 25-34	0 45-54 34 55-64	93 60	<25 0 25-34 0	45-54 7 55-64 5	# of Fer % of W		86 32.70%	<b># of Males:</b> 177 % of WF: 67.30%
35-44	68 65+	8	35-44 5	65+ 0		verage Age: 49.01		<b>Average Age:</b> 46.87
Employee	Average Age:	47.57	Supervisor Av	verage Age: 50.24	Averag	e Length of	f Service: 12.39	Average Length of Service: 12.86
Minorities				Breakout of Minorities			N	on-minorities
	# of Minorities % of Workforce		8 3.04%	<pre># of African-American: # of Asian:</pre>		1# of Non-mino2% of Workforc		
	Average Age:		45.58	# of American Indian		3	Average Age:	47.53
	Average Lengtl	n of Service:	12.68	# of Hispanic or Lati	<b>no:</b> 2	2	Average Lengtl	h of Service: 12.79
			Persons With		Persons With Non-Disab			
		# of Persons With Disab				of Persons With Non-Disabilities:		
		% of Workforce: Average Age:		5.32%% of Workfo53.09Average Age				80.61% 47.38
			Length of Servi			e Length of		11.47
Officials/Administrators Professionals				Technicians			Protective Service: Sworn	
8,			EEO Category 2: 39		EEO Category 3: 2		2	EEO Category 4: 162
Protect. Serv.: Non-Sworn EEO Category 5: 0			Administrative Services EEO Category 6: 13		Skilled Craft EEO Category 7: 16		6	Service/Maintenance EEO Category 8: 21
Separation Rate: N/A% Hire Rate: N/A						Transfer In: N/A		
-			All Termination			tary Quits: 9		Transfer Out: N/A
# of Class	es Used: 41	Most I	opulous Classes	Correctional Officer (	144), Corr 1	Food Serv C	Coord (18), Registered	1 Nurse (13)
	ns - By Class:			classes with 1 incumben				
# Eligible	for Retirement:	57 in ne	ext 5 years (34 Ger	n & 23 Prot Occ)		% Eligible:	21.67% (Gen 33.66	% & Prot Occ 14.20)%
Leave a	nd Benefits	(unless otl	nerwise noted, ir	formation provided is	at the end	d of FY '11)	)	
Vacation Payouts:         Sick Leav           \$32,918.01         \$167.47		e Payouts:	Annual Payroll: \$14,784,253.32	А	Avg. Base Salary: \$52,865		Overtime Days Worked: 1,867.7	
\$533,218.47 \$0			-	Recruitment Bonus \$0	-	Retention Pay: \$0		Exceptional Job Performance Pay: \$0
		Vacation I Value: \$1,	<b>Pay - Earned</b> 049,233.32	Vacation Days Earn 5,125.5		Vacation Used Expense: \$1,019,035.92		Vacation Days Taken: 4,945.8
		Sick Leave Days Earned:		Reg. Sick Leave Use	ed R	Reg. Sick Leave Days Used:		Converted Sick Leave To
Used: N/A		4,455.2 Sick Leave -Earned Value: \$863,078.70		Expense: \$619,245.35		3,062.2 Avg. Sick Leave Days Per EE: 11.64		Vacation Days Used: 139.5
					А			Converted Sick Leave To
								Vacation Used Expense: \$28,828.92
		Injury Lea	ve Days Used:	Classification Appeals: N/A		ReclassificationsUp (Filled):2		Grievances Contract Grievances: N/A
\$4,362.89						Up (Vacant): 1		Disciplinary: N/A
Funeral Leave Used Expense: \$24,704.11		Funeral Days Used: 128.3		Extraordinary Pay: \$0		Down (Filled):         0           Down (Vacant):         0           Lateral (Filled):         0		Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A
-		e Days Used:	Special Duty Pay: \$0		Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$5,564.00		Disciplinary: N/A Language: N/A Arbitrations: N/A	

\* based on difference between <u>average</u> of old and new pay grade FY 711. Vacancies and laterals were not calculated into the "cost."

Sources: AS400 Queries; "Just the Facts for FY11" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers. Date of Completion: December 2011