

Department of DOC-Clarinda (248) Facts – FY '09

http://www.doc.state.ia.us/



General Information

Address: 2000 N. 16th Street, Box 1338
Clarinda, IA 51632

Workforce Data (unless otherwise noted, information provided is at the end of FY '09)

# FT EEs: 291	# PT EEs: 0	# Temporary EEs: 17	Average Length of Service: 12.41
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Span of Control: 11.42	% Performance Evaluations Completed: 98.63%	Total Unemployment Insurance Claims: 3
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	2	45-54	99	<25	0	45-54	11	# of Females:	96	# of Males:	195
25-34	40	55-64	71	25-34	0	55-64	8	% of WF:	32.99%	% of WF:	67.01%
35-44	70	65+	9	35-44	7	65+	0	Average Age:	48.98	Average Age:	46.76
Employee Average Age: 47.49				Supervisor Average Age: 50.18				Average Length of Service: 11.81		Average Length of Service: 12.71	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	7	# of African-American:	0	# of Non-minorities:	274
% of Workforce:	2.41%	# of Asian:	2	% of Workforce:	94.16%
Average Age:	45.66	# of American Indian:	3	Average Age:	47.29
Average Length of Service:	12.42	# of Hispanic or Latino:	2	Average Length of Service:	12.55

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	18	# of Persons With Non-Disabilities:	227
% of Workforce:	6.19%	% of Workforce:	78.01%
Average Age:	53.20	Average Age:	47.12
Average Length of Service:	21.00	Average Length of Service:	11.31

Officials/Administrators EEO Category 1: 31	Professionals EEO Category 2: 46	Technicians EEO Category 3: 2	Protective Service: Sworn EEO Category 4: 173
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 16	Skilled Craft EEO Category 7: 18	Service/Maintenance EEO Category 8: 5

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 12	Transfer In: N/A
Retirements: 5 (3 were SLIP)	All Terminations: 4	Voluntary Quits: 4	Transfer Out: N/A

# of Classes Used: 48	Most Populous Classes: Correctional Officer (152), Corr Food Serv Coord (19), Registered Nurse (13), Corr Trades Leader (13)		
Separations - By Class:	Correctional Officer (7), Drug Abuse Counselor 2 (2), 4 classes with 1 incumbent each		
# Eligible for Retirement:	43 civ & 19 prot occ in next 5 yrs	% Eligible: 36.44% civ & 10.98% prot occ%	

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '09)

Vacation Payouts: \$38,377.48	Sick Leave Payouts: \$7,075.16	Annual Payroll: \$15,918,934.22	Avg. Base Salary: \$51,066.50	Overtime Days Worked: 2,669.6
Overtime Cost: \$731,520.36	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$7,078.40	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: \$45,969.65	Vacation Pay - Earned Value: \$1,132,838.86	Vacation Days Earned: 5,629.6	Vacation Used Expense: \$1,136,109.25	Vacation Days Taken: 5,602.8
Workers' Comp Days Used: 545	Sick Leave Days Earned: 4,851.9 Sick Leave -Earned Value: \$920,124.00	Reg. Sick Leave Used Expense: \$643,230.66	Reg. Sick Leave Days Used: 3,259.6 Avg. Sick Leave Days Per EE: 11.20	Converted Sick Leave To Vacation Days Used: 219.6 Converted Sick Leave To Vacation Used Expense: \$43,376.00
Injury Leave Used Expense: \$8,591.09	Injury Leave Days Used: 46.6	Classification Appeals: N/A	<u>Reclassifications</u> Up (Filled): 1 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 1 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$1,435.20	<u>Grievances</u> Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$21,386.79	Funeral Days Used: 108.3	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$1,037.14	Jury Leave Days Used: 5.4	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '09. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Underutilization [UU] and Gains/Losses)

Females: Begin of Year (FY '09) UU: N/A Gains/Losses (FY '09): N/A End of Year (FY '09) UU: N/A	Minorities: Begin of Year (FY '09) UU: N/A Gains/Losses (FY '09): N/A End of Year (FY '09) UU: N/A	PWD: Begin of Year (FY '09) UU: N/A Gains/Losses (FY '09): N/A End of Year (FY '09) UU: N/A
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Sources: AS400 Queries; "Just the Facts for FY09" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: December 2009