

Department of DOC, Central Off (238) Facts – FY '08

http://www.doc.state.ia.us/



General Information

Address: Jessie Parker Building
510 East 12th Street
Des Moines, IA 50319

Workforce Data (unless otherwise noted, information provided is at the end of FY '08)

# FT EEs: 45	# PT EEs: 0	# Temporary EEs: 2	Average Length of Service: 17.35
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Span of Control: 5.00	% Performance Evaluations Completed: 78%	Total Unemployment Insurance Claims: N/A
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	16	<25	0	45-54	0	# of Females:	25	# of Males:	20
25-34	3	55-64	14	25-34	0	55-64	5	% of WF:	55.56%	% of WF:	44.44%
35-44	12	65+	0	35-44	4	65+	0	Average Age:	47.91	Average Age:	51.64
Employee Average Age: 49.57				Supervisor Average Age: 52.06				Average Length of Service: 17.21		Average Length of Service: 17.52	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	4	# of African-American:	3	# of Non-minorities:	40
% of Workforce:	8.89%	# of Asian:	0	% of Workforce:	88.89%
Average Age:	52.60	# of American Indian:	0	Average Age:	49.11
Average Length of Service:	12.63	# of Hispanic or Latino:	1	Average Length of Service:	17.94

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	0	# of Persons With Non-Disabilities:	42
% of Workforce:	0%	% of Workforce:	93.33%
Average Age:	0	Average Age:	49.79
Average Length of Service:	0	Average Length of Service:	17.89

Officials/Administrators EEO Category 1: 22	Professionals EEO Category 2: 16	Technicians EEO Category 3: 2	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 5	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 0

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 4	Transfer In: N/A
Retirements: 4	All Terminations: 0	Voluntary Quits: 1	Transfer Out: N/A

# of Classes Used: 23	Most Populous Classes: Executive Officer 3 (8), Deputy Corrections Program Admin (4), Sec 2 (4), Exec Off 4 (4)		
Separations - By Class:	Executive Officer 3 (3), Exec Secretary (1), Training Specialist 2 (1)		
# Eligible for Retirement:	14 in next 5 years	% Eligible: 31.11%	

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '08)

Vacation Payouts: \$48,624.62	Sick Leave Payouts: \$10,000.00	Annual Payroll: \$3,175,505.25	Avg. Base Salary: \$73,427	Overtime Days Worked: 12.5
Overtime Cost: \$3,663.14	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: \$0	Vacation Pay - Earned Value: \$266,909.62	Vacation Days Earned: 931.7	Vacation Used Expense: \$243,730.18	Vacation Days Taken: 872.1
Workers' Comp Days Used: 0	Sick Leave Days Earned: 608.9	Reg. Sick Leave Used Expense: \$52,266.96	Reg. Sick Leave Days Used: 229.9	Converted Sick Leave To Vacation Days Used: 76.0
	Sick Leave -Earned Value: \$157,246.03		Avg. Sick Leave Days Per EE: 5.11	Converted Sick Leave To Vacation Used Expense: \$21,758.08
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: N/A	<u>Reclassifications</u> Up (Filled): 3 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 1 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$33,748.00	<u>Grievances</u> Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$3,579.52	Funeral Days Used: 13.0	Extraordinary Pay: \$9,328.00		
Jury Leave Used Expense: \$278.48	Jury Leave Days Used: 1.0	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '08. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

Females: Current Year (FY '09) RUU: N/A Current Year (FY '09) Goal: N/A Goal Achievement (FY '08): N/A	Minorities: Current Year (FY '09) RUU: N/A Current Year (FY '09) Goal: N/A Goal Achievement (FY '08): N/A	PWD: Year (FY '09) RUU: N/A Current Year (FY '09) Goal: N/A Goal Achievement (FY '08): N/A
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Sources: AS400 Queries; "Just the Facts for FY08" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: February 4, 2009