

Dept. of Commerce, Alcoholic Bev. Div. Facts – FY '07

http://www.iowaabd.com/



General Information

Address: 1918 SE Hulsizer Road
Ankeny, IA 50021-3941

Workforce Data (unless otherwise noted, information provided is at the end of FY '07)

# FT EEs: 61	# PT EEs: 0	# Temporary EEs: 4	Average Length of Service: 8.11
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Span of Control: N/A	% Performance Evaluations Completed: 90.9%	Total Unemployment Insurance Claims: N/A
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	6	45-54	17	<25	0	45-54	3	# of Females:	21	# of Males:	40
25-34	12	55-64	15	25-34	1	55-64	2	% of WF:	34.43%	% of WF:	65.57%
35-44	10	65+	1	35-44	0	65+	0	Average Age:	49.62	Average Age:	41.83
Employee Average Age: 44.51				Supervisor Average Age: 50.48				Average Length of Service: 15.41		Average Length of Service: 4.28	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	3	# of African-American:	1	# of Non-minorities:	58
% of Workforce:	4.92%	# of Asian:	0	% of Workforce:	95.08%
Average Age:	34.57	# of American Indian:	0	Average Age:	45.03
Average Length of Service:	1.09	# of Hispanic or Latino:	2	Average Length of Service:	8.48

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	1	# of Persons With Non-Disabilities:	58
% of Workforce:	1.64%	% of Workforce:	95.08%
Average Age:	23.27	Average Age:	44.79
Average Length of Service:	0.26	Average Length of Service:	7.93

Officials/Administrators EEO Category 1: 5	Professionals EEO Category 2: 14	Technicians EEO Category 3: 2	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 7	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 33

Separation Rate: 13.86%	Hire Rate: 43.56%	Number Hires: 22	Transfer In: 0
Retirements: 1	All Terminations: 5	Voluntary Quits: 1	Transfer Out: 0

# of Classes Used: 14	Most Populous Classes: Warehouse Operations Wkr (19), Transport Drive (14), Admin Asst 2 (5), Clerk-Specialist (5)		
Separations - By Class:	Warehouse Operations Wkr (4), Transport Driver (2), Secretary 3 (1)		
# Eligible for Retirement:	11 in the next 5 years	% Eligible: 18.03%	

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '07)

Vacation Payouts: \$30,581.83	Sick Leave Payouts: \$8,000.00	Annual Payroll: \$2,623,715.01	Avg. Base Salary: \$41,517	Overtime Days Worked: 779.2
Overtime Cost: \$138,630.51	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: \$813,557.93	Vacation Pay - Earned Value: \$161,986.12	Vacation Days Earned: 909.6	Vacation Used Expense: \$152,479.50	Vacation Days Taken: 841.4
Workers' Comp Days Used: 38	Sick Leave Days Earned: 918.7	Reg. Sick Leave Used Expense: \$79,626.38	Reg. Sick Leave Days Used: 495.3	Converted Sick Leave To Vacation Days Used: 20.0
	Sick Leave -Earned Value: \$150,736.61		Avg. Sick Leave Days Per EE: 8.12	Converted Sick Leave To Vacation Used Expense: \$3,999.32
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: N/A	<u>Reclassifications</u> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	<u>Grievances</u> Contract Grievances: 4 Disciplinary: 2 Language: 2 Non-Contract Grievances: 0 Disciplinary: 0 Language: 0 Arbitrations: 0
Funeral Leave Used Expense: \$4,602.29	Funeral Days Used: 33.5	Extraordinary Pay: \$1,662.40		
Jury Leave Used Expense: \$201.08	Jury Leave Days Used: 1.4	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '07. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

Females: Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A	Minorities: Current Year (FY '07) RUU: N/A Current Year (FY '07) Goal: N/A	PWD: Year (FY '07) RUU: 5 Current Year (FY '07) Goal: 1
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