



Bureau of Nutrition and Health Promotion

Friday Facts

Week ending Issue: April 2, 2010 – Issue # 55

Policy

From the WIC Services Policy and Procedure Manual —

310.50 Financial Requirements

All WIC contract agencies must have written financial policies and procedures for:

- *Supply distribution*
- *Purchasing, bidding, and selection*
- *Check writing and control,*
- *Billing, and*
- *Accounting/bookkeeping*

All WIC contract agencies must have:

- *An independent financial audit completed annually,*
- *Expenditure controls to prevent over-billing of yearly budgets,*
- *Valid signed time records for project staff and volunteers that clearly indicate the amount of time the individual spends on each program area, and*
- *Generally accepted accounting practices and procedures that meet the minimum requirements as established in this manual.*

Information

2009 Poverty Guidelines Extended

Congress has taken action to extend the 2009 Poverty Guidelines until April 30, 2010.

Available Formula

| <i>Product</i> | <i>Quantity</i> | <i>Expiration Date</i> | <i>Agency</i> | <i>Contact</i> |
|-----------------------|-------------------------------|-------------------------------|---------------------------------|--|
| <i>Enfaport Lipil</i> | <i>48 – 8 oz cans</i> | <i>6/2010</i> | <i>Mid-Sioux WIC</i> | <i>Glenda Heyderhoff at 712-786-3488</i> |
| <i>Elecare Infant</i> | <i>10 cans-14.1 oz powder</i> | <i>3/2012</i> | <i>Webster Co. Health Dept.</i> | <i>Kathy Josten at 515-573-4107</i> |
| <i>Portagen</i> | <i>2 cans</i> | <i>8/2010</i> | <i>Lutheran Hospital</i> | <i>Kathy Flagg at 515-263-5660</i> |