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NEWS RELEASE

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FOR RELEASE 10:00 a.m. July 12, 2007

Auditor of State David A. Vaudt today released a report on a special investigation of the Dallas County Mental Health Advocate for the period September 1, 2005 through March 31, 2006. The special investigation was requested by County officials as a result of concerns regarding certain payments made to the former Mental Health Advocate, Deb Toben. Ms. Toben was appointed Dallas County Mental Health Advocate on October 23, 2003 and she resigned effective March 31, 2006.

Vaudt reported Ms. Toben was paid \$17,371.00 for the 3 claims she submitted for the period September 1, 2005 through March 31, 2006. Of that amount, Vaudt reported the special investigation identified \$5,392.79 of improper payments to Ms. Toben. Vaudt also reported some or all of the remaining \$11,978.21 paid to Ms. Toben for that period may have been improper. However, sufficient supporting documentation necessary for making a determination was not prepared and maintained in the mental health case files at the Dallas County Clerk of Court.

Vaudt also reported Ms. Toben was paid \$54,599.50 for the period October 23, 2003 through August 31, 2005. The payments made to Ms. Toben during this time period are supported only by a timesheet. Additional documentation to support the number of hours worked by Ms. Toben was not prepared. Some or all of the \$54,599.50 paid to Ms. Toben for that period may have been improper.

Vaudt reported the written quarterly patient reports required by Chapter 229.19 of the *Code of Iowa* were not filed with the Court. In addition, Ms. Toben did not maintain patient files outside the County Clerk of Court's Office. Therefore, information needed to verify the validity of Ms. Toben's claims was not available and additional improper payments could not be identified.

The improper payments identified by reviewing mental health case files include \$2,280.00 of payroll costs for services to patients that do not appear appropriate. The improper payments also include \$908.10 of mileage reimbursements and \$792.00 of payroll costs for travel time reported

by Ms. Toben. An additional \$926.00 of improper payments for services to patients, travel time and mileage reimbursement were identified using Ms. Toben's cell phone billings. In addition, Dallas County incurred \$486.69 of employer share of payroll taxes for the improper payments to Ms. Toben.

The report includes recommendations for Dallas County and the Judicial Branch and items for consideration by the Judicial Branch to ensure proper reports are submitted by mental health advocates, mental health case files are properly maintained and improved oversight over the advocate position in each county.

Copies of the report have been filed with the Dallas County Attorney's Office, the Division of Criminal Investigation and the Attorney General's Office. A copy of the report is available for review in the Office of Auditor of State and on the Auditor of State's web site at <http://auditor.iowa.gov/specials/specials.htm>.

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**REPORT ON SPECIAL INVESTIGATION
OF THE
DALLAS COUNTY MENTAL HEALTH ADVOCATE

FOR THE PERIOD
SEPTEMBER 1, 2005 THROUGH MARCH 31, 2006**

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Auditor of State's Report

To the Dallas County
Board of Supervisors:

As a result of alleged improprieties regarding certain payments and at your request, we conducted a special investigation of the former Dallas County Mental Health Advocate (Advocate). We have applied certain tests and procedures to payments made by the County to the former Advocate for the period September 1, 2005 through March 31, 2006. Based on discussions with County personnel and a review of relevant information, we performed the following procedures.

- (1) Evaluated internal controls over the disbursement process to determine whether adequate policies and procedures were in place and operating effectively.
- (2) Reviewed compliance with requirements established in Chapter 229.19 of the *Code of Iowa* and Administrative Orders issued by the Fifth Judicial District Chief Judge.
- (3) Examined documentation for the claims submitted by the former Advocate to determine whether they were properly supported and if the mileage appeared appropriate.
- (4) Reviewed documentation filed in the mental health case files maintained by the Dallas County Clerk of Court and the Dallas County Attorney to determine whether claims submitted by the former Advocate could be substantiated.
- (5) Compared the claim originally submitted by the former Advocate for the period September through December 2005 to a revised claim to identify any variances and determine whether sufficient detail had been provided to substantiate the payment.
- (6) Obtained claims submitted to Guthrie County by the former Advocate for November 2005 through March 2006 to determine whether any time charged to Dallas County was also simultaneously charged to Guthrie County.
- (7) Contacted selected mental health facilities to determine whether documentation was available to support the former Advocate's claims.
- (8) Compared information on the claims submitted by the former Advocate to information obtained from her cell phone bills to determine if location information agreed.
- (9) Compared total payments made to the former Advocate to total payments made to her predecessor to determine if there was a significant variance.
- (10) Interviewed the Fifth Judicial District Court Administrator and District Associate Judge and Magistrates assigned to Dallas County during the former

Advocate's employment period to determine what oversight and/or monitoring procedures were in place for the mental health advocate position.

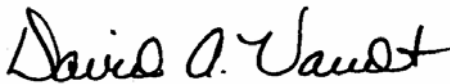
- (11) Interviewed Advocates from surrounding counties to determine policies and procedures in place for their assigned counties.
- (12) Reviewed the Judicial Advocates for the Mentally Ill Association (JAMI) handbook to determine standards and guidelines in place for the mental health advocate position.

These procedures identified \$5,392.79 of improper payments to Ms. Toben. Some or all of the remaining \$11,978.21 paid to Ms. Toben during this period may have been improper. However, sufficient supporting documentation necessary for making a determination was not prepared and maintained in the mental health case files. Also, the written quarterly patient reports required by Chapter 229.19 of the *Code of Iowa* were not filed with the Court. We were unable to support the \$54,599.50 paid to Ms. Toben prior to September 1, 2005. Our detailed findings and recommendations are presented in the Investigative Summary and **Exhibits A** through **G** of this report.


The procedures described above do not constitute an audit of financial statements conducted in accordance with U.S. generally accepted auditing standards. Had we performed additional procedures, or had we performed an audit of financial statements of the Dallas County Mental Health Advocate, other matters might have come to our attention that would have been reported to you.

Copies of this report have been filed with the Dallas County Attorney's Office, the Division of Criminal Investigation and the Attorney General's Office.

We would like to acknowledge the assistance and many courtesies extended to us by the personnel of Dallas County during the course of our investigation.



DAVID A. VAUDT, CPA
Auditor of State



WARREN G. JENKINS, CPA
Chief Deputy Auditor of State

April 4, 2007

Dallas County Mental Health Advocate
Investigative Summary

Background Information

Each county in Iowa has a mental health advocate (advocate) who serves as an individual independent of both the mental health system and the legal system and acts on behalf of individuals who have been committed for mental health services by court order. The advocate is appointed by the Chief Judge of the Judicial District for the county, except for the Polk County Mental Health Advocate who is appointed by the Polk County Board of Supervisors. Compensation for an advocate is established by the court order appointing the advocate, except for Polk County. In accordance with Chapter 229.19 of the *Code of Iowa*, the advocate's compensation is to be paid by the county.

Deb Toben was appointed Dallas County Mental Health Advocate, effective October 23, 2003, by the Chief Judge of the Fifth Judicial District. Ms. Toben was to be paid \$16 per hour, plus reasonable expenses. Dallas County utilizes its Mental Health Fund, in part, for this purpose. Ms. Toben was also appointed Advocate for Guthrie County, effective November 15, 2005, by the Chief Judge. Ms. Toben resigned her position as Dallas County Mental Health Advocate, effective March 31, 2006.

As the Advocate, Ms. Toben was to comply with several requirements. The requirements applicable to all advocates are summarized in the following paragraphs.

Code of Iowa - Chapter 229.19 of the *Code* establishes the requirements for the advocate position. The advocate's duties are to begin after the assigned attorney states legal services are no longer necessary and requests to withdraw as legal representative. Specifically, Chapter 229.19 states "the advocate's duties shall include all of the following:

1. To review each report submitted pursuant to sections 229.14 and 229.15 [Chief Medical Officer's psychiatric evaluation and periodic reports, respectively].
2. If the advocate is not an attorney, to advise the court at any time it appears that the services of an attorney are required to properly safeguard the patient's interests.
3. To make the advocate readily accessible to communications from the patient and to originate communications with the patient within five days of the patient's commitment.
4. To visit the patient within fifteen days of the patient's commitment and periodically thereafter.
5. To communicate with medical personnel treating the patient and to review the patient's medical records pursuant to section 229.25.
6. To file with the court quarterly reports, and additional reports as the advocate feels necessary or as required by the court, in a form prescribed by the court. The reports shall state what actions the advocate has taken with respect to each patient and the amount of time spent."

Chapter 229.19 also specifies the compensation of the advocate is to be based upon the reports filed with the court. The Iowa Court Rules, as ordered by the Iowa Supreme Court, prescribe Form 30 "Quarterly Report of Patient Advocate Pursuant to *Iowa Code* Chapter 229.19(6)" in Rule 12.36. A copy of the form is included in **Appendix 1**. However, Ms. Toben did not use the prescribed form. According to Ms. Toben, the form was not used to protect patient confidentiality. Any reports made to the court were delivered verbally to the District Associate Judge or Magistrate. According to a discussion

with an Advocate from another County we spoke with, she completes and files the form prescribed by the Court.

Subsequent to Ms. Toben's appointment as Dallas County Advocate, the former Dallas County Clerk of Court sought clarification from the Fifth Judicial District Court Administrator regarding the advocate's duties, compensation and required reporting. The Court Administrator's response, dated February 2, 2004, reiterated the duties established by the *Code of Iowa* and specified the advocate's compensation was to be based upon reports filed by the advocate. The response from the Court Administrator also expanded upon the requirements established in the *Code* to provide specific examples of activities encompassed by each requirement and indicated the advocate should be allowed reimbursement for time spent preparing for meetings, investigating patient complaints, explaining situations to patients and researching and answering patient questions. A copy of the Court Administrator's letter is included in **Appendix 2**. In a February 4, 2004 e-mail to the former Clerk of Court, the Court Administrator again emphasized the reports were to be written as opposed to verbal.

Administrative Order 1992/02 - In addition to the requirement established in the *Code*, the Fifth District Court issued Administrative Orders specifying the process to be used by advocates within the District when claiming reimbursement for time spent and/or miles driven. Administrative Order 1992/02 issued on January 22, 1992 was applicable to all counties within the Fifth Judicial District. The Order requires advocates to file their claims for compensation on a calendar year quarterly basis, within 30 days after the close of the quarter. The Order also specifies, upon filing of the claim, either a hearing is to be held on the claim or the County Board of Supervisors can provide a waiver to not have a hearing. Claims for compensation are to be itemized and include the following:

1. Dates and places of services,
2. Time spent – traveling and visits,
3. Name of patient as to each item,
4. Miles traveled,
5. Description of action taken,
6. Time spent reviewing records,
7. Time spent communicating with medical or treatment personnel and
8. All other relevant information.

The order appointing Ms. Toben as Dallas County Advocate specifically stated claims were to be filed in accordance with Administrative Order 1992/02. In a letter dated September 6, 2005, the Dallas County Attorney reiterated the claims for reimbursement were to follow the Administrative Order. However, based on our observations and discussions held with Ms. Toben, we determined she did not follow the established procedures. In addition, Ms. Toben submitted claims on a bi-weekly basis until the claim which covered the period September 19, 2005 through December 31, 2005.

Administrative Order 2005-60 - On November 28, 2005, the Chief Judge of the Fifth Judicial District issued Administrative Order 2005-60, which provided further detail and clarification to requirements established in Administrative Order 1992/02. In addition, the Order modified some requirements, such as requiring Advocates of the Fifth Judicial District to file their claims for reimbursement on a monthly basis within 20 days of the month end. However, the Order did not alter the provision for either a hearing to be held or for the County Board of Supervisors or County Attorney to provide a waiver of the hearing on each claim. The Order also provided clarification on the information to be included on the claims for compensation, as follows:

1. Dates and location of services rendered, with applicable mileage (travel voucher or equivalent county form is acceptable documentation),
2. List of the type of services rendered with corresponding time frames (i.e., travel, patient visits, records review, communications with medical or treatment personnel or other pertinent parties including other patient communications, hospitalization hearings, administrative duties such as preparing reports and claims, attending meetings, conferences or seminars related to duties and other reasonable advocate services or actions within the scope of the *Code*), and
3. Itemized list of reasonable business expenses associated with maintaining an office out of the advocate's residence, including but not limited to necessary office supplies, postage and telephone calls, if not otherwise provided for by the county.

The Order also specified the claim was to be submitted with appropriate supporting documentation, including corresponding patient identification numbers for patient specific services rendered. Each patient is assigned a case file number. According to a discussion held with the interim Dallas County Clerk of Court, mental health cases are usually assigned a 3-digit case number, unless it is a juvenile case which receives a 4-digit case number. Case numbers are assigned in numerical order to assist in tracking the cases.

Administrative Order 2005-60 also specified the domicile for travel as the advocate's residence if living in the county assigned. Otherwise, the domicile is to be the advocate's residence or county seat of resident county, whichever is less. The advocate is also to maintain a separate confidential list of the patient identification numbers and the corresponding actual patient names to be placed in a sealed envelope marked "Confidential" to be attached to the advocate's claims for services submitted to the Clerk of Court.

Judicial Advocates for the Mentally Ill Association Handbook - In addition to established statute, advocates are given a handbook, prepared by the Judicial Advocates for the Mentally Ill Association (JAMI). While the handbook is not authoritative, it is used to provide training to new advocates and is used in practice by the advocates with whom we spoke. The handbook defines an advocate as an individual who works "only with those who are mentally ill, for both substance abuse and serious mental impairment (a dual diagnosis)." The JAMI handbook specifies the advocates' duties are to continue as long as an individual remains under commitment (whether inpatient or outpatient). According to the Court Administrator, this would be consistent with the Court's expectation, provided a reasonable wrap-up period was provided. The JAMI handbook also provides details on the quarterly patient reports to be completed, as follows:

1. Reports to the court should be done regularly,
2. Clear records should be maintained to assist in the preparation of the reports and
3. Two sets of records should be maintained:
 - a. One set should list the activities, time spent and any costs incurred,
 - b. The second set should list all patients from the county to whom the advocate is assigned and a brief statement of what has been done in each case,
 - c. Any problems the patients have, interviews with treatment staff and resolution of the problems should be documented,
 - d. Such records assist the court in estimating how much time is required of the advocate, as the duties vary from county to county and
 - e. These records serve as an account which substantiates the payment received from the county.

County Requirements - Although the Administrative Order from the Fifth District Court specifies the content of the advocates' claims for reimbursement, each advocate must also comply with any claim payment procedures established by the assigned county. To support payroll payments, Dallas County requires standardized time cards be completed for hourly employees. The time cards include the employee's name, dates worked and the pay period. In addition, the time cards are to include the specific days worked, the hours in and out for the morning and afternoon and any overtime worked. For certain classes of employees, timesheets are to be attached to a claim voucher, which is signed by both the employee and his/her supervisor.

In addition, reimbursement requests are to be submitted by Dallas County employees on standardized "Travel Expense Reports." Employees submitting a claim for reimbursement must document the date, a description and the amount of reimbursement requested. Employees are also to attach any related vendor invoices. The report is to be completed and signed by the employee and attached to a claim voucher. The individual submitting the claim voucher must sign it along with his/her department head.

The claims submitted to Dallas County for payment by Ms. Toben for the period September 1, 2005 through March 31, 2006 were prepared on the "claim for reimbursement" form. The claims included compensation for the hours Ms. Toben stated she provided services to patients as well as reimbursement for mileage and any expenses she incurred, such as cellular telephone charges. In addition to a cover page, which summarizes the total hours, mileage and dollars claimed, the claims include daily detailed information to document the services provided and related hours by patient. Ms. Toben's claims were to be signed by the Magistrate or District Associate Judge for Dallas County.

County Concerns - Concern regarding Ms. Toben's claims was first identified by the Dallas County Operations Administrator when comparing budgeted expenditures to actual expenditures as of March 14, 2005. Ms. Toben's actual wages paid as of that date were \$18,672. However, only \$4,992 was budgeted for the entire year for the advocate position. This represented a \$13,680 budget overage with 3½ months remaining in the fiscal year. The Operations Administrator communicated her concern to the Board of Supervisors (Board).

After reviewing Ms. Toben's claims for reimbursement, the Board did not feel the claims complied with applicable Administrative Orders requiring sufficient supporting documentation be provided to substantiate the claims. As a result, the Board requested the Office of Auditor of State conduct an investigation of certain claims for reimbursement made by the former Dallas County Mental Health Advocate. We performed the procedures detailed in the Auditor of State's Report for the period September 1, 2005 through March 31, 2006.

Detailed Findings

These procedures identified \$5,392.79 of improper payments to Ms. Toben. Some or all of the remaining \$11,978.21 paid to Ms. Toben during this period may have been improper. However, sufficient supporting documentation necessary for making a determination was not prepared and maintained in the mental health case files. Also, the written quarterly patient reports required by Chapter 229.19 of the *Code of Iowa* were not filed with the Court. The improper payments identified by reviewing mental health case files include \$2,280.00 of payroll costs for services to patients that do not appear appropriate. The improper payments identified also include \$908.10 of mileage reimbursements and \$792.00 of payroll costs for travel time reported by Ms. Toben. An additional \$926.00 of improper payments for services to patients, travel time and mileage reimbursements were identified using Ms. Toben's cell phone billings. In addition, Dallas County incurred \$486.69 of employer share of payroll taxes for the improper payments to Ms. Toben.

We were unable to support the \$54,599.50 paid to Ms. Toben for the period October 23, 2003 through August 31, 2005. The payments made to Ms. Toben during this time period

are supported only by a timesheet. Some or all of the \$54,599.50 may have been improper.

Analysis of Payroll – We compared Ms. Toben’s wages to the amount budgeted by Dallas County for the advocate position for fiscal years 1997 through 2006. We also compared Ms. Toben’s wages to the previous Advocate’s wages. The previous Advocate’s annual wages ranged from approximately \$1,450 to \$3,100, while Ms. Toben’s wages ranged from approximately \$9,900 to \$24,600.

Table 1 summarizes the County’s budget, the previous Advocate’s wages and Ms. Toben’s wages by fiscal year, as well as the percent change from year-to-year. The previous Advocate’s wages decreased from fiscal year 2002 to fiscal year 2003 because she left the County’s employment at the end of April 2003, before the end of the fiscal year. As stated previously, Ms. Toben became the County’s Advocate in October 2003. As a result, the wages shown for her for fiscal year 2004 do not include a full year. As shown in the **Table**, Ms. Toben’s first-year wages were 580% greater than the previous Advocate’s wages. Her wages increased an additional 149% for fiscal year 2005.

Table 1				
Fiscal Year	Budgeted Wages	Previous Advocate’s Wages	Ms. Toben’s Wages	Percent Change
1997	\$ ^^	2,237.36	-	-
1998	^^	-	-	-
1999**	^^	1,786.69	-	(20.1%)
2000	^^	3,085.44	-	72.7
2001	563.00	2,021.44	-	(34.5)
2002	2,500.00	1,820.02	-	(10.0)
2003	2,500.00	1,452.55	-	(20.2)
2004	9,000.00	-	9,882.72	580.4
2005	4,992.00^	-	24,596.22	148.9
2006	4,993.00^	-	23,563.72#	-
Total	\$ 24,548.00^	12,403.50	58,042.66	

^^ - County paid the Advocate as a vendor rather than through the County’s payroll system. As a result, wages were not budgeted.

** - Comparison is based on the change from fiscal year 1997 to fiscal year 1999. No payroll could be identified for the mental health advocate position for fiscal year 1998 from available documentation.

^ - The original budgets of \$4,992.00 and \$4,993.00 were increased to \$25,992 and \$19,993 for fiscal years 2005 and 2006, respectively, to prevent an overage.

- Amount represents Ms. Toben’s wages for the period 07/01/05 through 03/31/06.

The fiscal year 2005 budget for the Advocate’s wages was established at \$4,992. By March 14, 2005 when the Dallas County Operations Administrator first identified a concern regarding the budget, actual wages totaled \$18,672 for the fiscal year, \$13,680 over the amount budgeted. As shown in **Table 1**, Ms. Toben’s wages for July 1, 2005 through March 31, 2006 totaled \$23,563.72. Annualized, her fiscal year 2006 salary would have been approximately \$31,400. When we asked Ms. Toben about the significant difference between her wages and the previous Advocate’s wages, she replied she was doing her job and the previous Advocate didn’t do nearly enough. She also indicated she had a significant caseload increase. However, based on a review of caseload activity on the Iowa Court Information Network (ICIS), the Dallas County caseload during the period of Ms. Toben’s employment as Advocate was not significantly different than the activity during the previous Advocate’s employment. Subsequent to Ms. Toben’s resignation in March 2006, the interim Clerk of Court and interim Mental Health Advocate closed several

cases which should have been closed previously. **Table 2** summarizes the number of mental health cases ICIS identified as initiated and dispensed during fiscal years 2001 through 2006.

Table 2		
Fiscal Year	Initiated Cases	Dispensed Cases
2001	47	31
2002	31	14
2003	41	15
2004	46	12
2005	46	27
2006	52	117

Improper Payroll Costs for Services to Patients – We reviewed the payments to Ms. Toben for work and expenses claimed for the periods September 19, 2005 through December 31, 2005, January 2, 2006 through January 31, 2006 and February 1, 2006 through March 31, 2006. We compared the detail provided by Ms. Toben on claims submitted for each payment to mental health case files in the Dallas County Clerk of Court's Office to determine if the payments could be substantiated.

As a result of our comparisons, we identified payments for hours improperly claimed by Ms. Toben and improper mileage reimbursements for each of the 3 periods. The claims submitted by Ms. Toben identified specific patients served on particular days as well as the related number of hours worked. The claims also specified travel destinations and related mileage. The improper amounts identified are summarized in **Exhibit A** and a detailed explanation of each finding follows for each payment.

- September 19 through December 31, 2005 – As originally submitted to the Dallas County Board of Supervisors (Board) on January 20, 2006, the September to December 2005 claim did not provide the detail required by Administrative Order 1992/02 to substantiate the reimbursement request. As a result, the Board requested Ms. Toben revise the claim to include actions taken and specify the number of hours worked by patient. According to a discussion we held with Ms. Toben, she relied primarily on her daily planner to prepare the revised claim because she did not maintain other supporting documentation of her time. During the course of several discussions, Ms. Toben estimated the amount of time it took her to prepare the revised claim. The estimates ranged from 5 hours to 15 hours.

We first compared the detail by patient from the revised claim to the mental health case files for each patient. Using the patients' assigned case file numbers, we reviewed the mental health case files for each patient included on the claim, which were maintained in the Dallas County Clerk of Court's office and the Dallas County Attorney's office. The claim identified services provided to 68 patients. We scanned the documentation included in the mental health case files to determine whether there were any supporting reports or notes which would substantiate Ms. Toben's claim.

Although there were minimal patient reports or advocate notes to refer to, we were able to determine commitment dates, discharge dates and locations for certain patients. Based on the information obtained, we identified the following:

- 1) Case files could not be located for 8 of the 68 patients included on Ms. Toben's claim. Each of the 8 patients was identified with a 4-digit case file number. As stated previously, mental health cases are assigned a 3-digit number, except

for juvenile cases which are assigned a 4-digit number. In addition, case numbers are assigned in numerical order by the Clerk of Court to assist in tracking the cases. The assigned case numbers of the missing files were within the range of 6100 to 8900, which would indicate they were juvenile cases. However, the juvenile case numbers assigned had not surpassed 3400 at the time of our fieldwork. Only 2 of the 8 case file numbers could be located on ICIS; however, the cases involved the dissolution of marriage and were not mental health cases. We attempted to contact Ms. Toben for her assistance in locating these patients' mental health case files but were informed by her attorney she was not available for questions. Ms. Toben claimed 48.5 hours for the 8 patients. The gross payroll cost for the 48.5 hours totaled \$776.00.

We also identified 1 additional patient for whom we were unable to locate a case file. The claim submitted by Ms. Toben states services were provided to the patient on December 20, 2005. However, the claim did not specify how many hours Ms. Toben spent providing the services. If this information had been included in the claim, the amount of improper payments identified would have been greater.

- 2) For the remaining 59 patients, 8 files indicated the patients had been discharged between 21 months and 13 years prior to the date of service shown on the claim submitted by Ms. Toben. Once a patient has been released from court-ordered commitment, neither the County nor the advocate is required to continue services to the individual. The patient is released to family or to live independently, depending on the individual circumstances. Ms. Toben claimed 25.25 hours for the 8 patients. The gross payroll cost for the 25.25 hours totaled \$404.00.
- 3) Of the 59 patient files reviewed, we identified 1 patient who received advocate services prior to their commitment date. Ms. Toben claimed 7.75 hours for the patient. The gross payroll cost for the 7.75 hours totaled \$124.00.
- 4) Of the 59 patient files reviewed, we identified 4 patients who were never committed according to court records maintained in the patients' mental health case files. Ms. Toben claimed 21.5 hours for the 4 patients. The gross payroll cost for the 21.5 hours totaled \$344.00.

The hours improperly included on the claim submitted by Ms. Toben totaled 103 and resulted in gross pay of \$1,648.00 which has been included on **Exhibit A**. Because of the limited nature of the documentation available for a number of the patients included in the claim, we are unable to determine whether all remaining hours claimed by Ms. Toben were proper. **Exhibit B** summarizes the claim submitted by Ms. Toben by patient.

We also compared the original claim submitted on January 20, 2006 to the revised claim requested by the Board, which was submitted on February 14, 2006. As previously stated, the claims submitted by Ms. Toben included a cover page summarizing the total hours, mileage and dollars claimed and detailed daily information showing the services provided and related hours by patient.

When Ms. Toben revised the claim for the September through December 2005 time period, she did not submit a revised cover page. As a result, we totaled the detail she provided by patient to determine the total hours and mileage included in the revised claim. **Table 3** summarizes the hours, mileage and dollars for both the original and revised claims. Both claims have been summarized in **Exhibit C**. A copy of a portion of the original claim is included in **Appendix 3** and **Appendix 4** includes a copy of a portion of the revised claim.

Table 3

Description	Original Claim Without Number of Hours per Patient (Per Cover Page)		Revised Claim With Number of Hours per Patient (Per Detailed Info)	
	Hours/ Miles	Amount	Hours/ Miles	Amount
Wage Compensation	568	\$ 9,088.00	586.25	\$ 9,380.00
Mileage Expense	3,696	1,108.80	3,628	1,088.40
Telephone Expense		37.10		37.10
Total Claim		\$ 10,233.90		\$ 10,505.50

The County subsequently paid Ms. Toben for the mileage on February 14, 2006 and the wages and telephone expenses on March 3, 2006. The amounts paid were based on the claim originally submitted by Ms. Toben.

During our comparison of the original claim to the revised claim, we identified several discrepancies. However, none of the discrepancies identified resulted in any additional improper payments. The discrepancies identified are as follows:

- 1) The detail provided by day on the revised claim totaled a greater number of hours than included on the original claim. According to a discussion held with Ms. Toben, this was done intentionally to demonstrate to the Board the number of hours she worked without requesting reimbursement. The detail provided by day was greater than the total number of hours recorded for the day for 23 days and less than the total number of hours recorded for the day for 1 day. In total, the detail provided by day equals 18.25 hours more than the total number of hours recorded on the cover page of the original claim.
- 2) Total hours recorded on the original detail by day do not agree with the total hours recorded on the cover page of the original claim. Total hours recorded on the cover page are overstated by 1 hour, resulting in an overpayment of an immaterial amount by the County.
- 3) Detail by patient was not provided on the revised claim for November 2, November 4 and December 20, 2005. In addition, an incorrect patient case file number was listed on 2 occasions and a patient listed on the original claim was omitted from the revised claim on 4 occasions.
- 4) A visit to Ames was recorded on the original claim on November 7, 2005 but no corresponding miles or expense amount were included. However, the visit was omitted from the revised claim.

For patients residing at or receiving services from a mental health facility, we also attempted to confirm activity recorded by Ms. Toben for certain patients with the specified facility. However, according to discussions held with various administrative personnel at the facilities, most of them do not maintain documentation of advocate visits. We were able to obtain supporting records from 3 facilities, of which 2 identified the following discrepancies on Ms. Toben's claim.

- 1) A visit to Council Bluffs was claimed on September 19, 2005. However, the facility's records only showed a visit on July 15, 2005. We obtained a copy of the claim submitted by Ms. Toben for that date, but a visit to Council Bluffs

was not included. The mileage claim of \$67.80 associated with the September 19 visit has been included in the improper mileage summarized in **Table 4** on page 15.

- 2) Services were claimed for a patient at the Cherokee Mental Health Institute on September 28, 2005 and October 6, 2005. However, according to a representative of the facility, the patient had been discharged on September 21, 1992. The 1.75 hours claimed, at a cost of \$28, have been included in the improper hours discussed previously. Ms. Toben did not claim mileage for the services claimed.
 - 3) As stated earlier, Ms. Toben was appointed as the Advocate for Guthrie County in November 2005. We identified 2 dates on the September through December 2005 claim submitted to Dallas County which corresponded with dates included on the December 2005 claim submitted to Guthrie County. However, we are unable to determine whether any time charged to Dallas County was also simultaneously charged to Guthrie County.
- January 2 through January 31, 2006 – The January claim was submitted using a form prescribed by the Board. The Board accepted the original claim and did not request any additional information. We again reviewed the mental health case files for each patient. In total, 19 patients were included on the claim. Based on the information obtained, we identified the following:
 - 1) Case files could not be located for 2 of the 19 patients included on Ms. Toben's claim. Of the 2 patients, 1 had been assigned a 4-digit case file number. As stated previously, mental health cases are assigned a 3-digit number, except for juvenile cases which are assigned a 4-digit number. In addition, case numbers are assigned in numerical order by the Clerk of Court to assist in tracking the cases. The assigned case number of the missing file was greater than 4300, which would indicate it was a juvenile case. However, the juvenile case numbers assigned have not surpassed 3400. Only the 4-digit case file number could be located on ICIS. However, it was entered as dissolution of marriage and not a mental health case. As stated previously, we attempted to contact Ms. Toben for her assistance in locating these patients' mental health case files but were informed by her attorney she was not available for questions. Ms. Toben claimed 5.5 hours for the 2 patients. The gross payroll costs for the 5.5 hours totaled \$88.00.
 - 2) Of the remaining 17 patients, it appears 1 patient reviewed was discharged in June 2004. The date of service shown on the claim was in January 2006. As stated previously, the advocate's services would terminate upon the patient's discharge. Ms. Toben claimed 2.5 hours for the patient. The gross payroll costs for the 2.5 hours totaled \$40.00.

The hours improperly included on the claim submitted by Ms. Toben totaled 8 and resulted in gross pay of \$128.00 which has been included on **Exhibit A**. Because of the limited nature of the documentation available for a number of the patients included on the claim, we are unable to determine whether all remaining hours claimed by Ms. Toben were proper. **Exhibit D** summarizes the claim submitted by Ms. Toben by patient.

During our review of the claim, we identified the following discrepancies between the daily claim detail and the claim cover page. However, none of the discrepancies identified resulted in any additional improper payments. **Exhibit E** includes a summary of the claim.

- 1) The 61.5 hours identified on the cover page does not agree with the total hours of 68.5 included in the detail provided by patient. In addition, mileage claimed was not mathematically correct by an immaterial amount.
 - 2) A visit to Indianola was claimed on January 27, 2006 on the claim detail but was recorded as January 26, 2006 on the cover page.
- February 1 through March 31, 2006 – For the February to March claim, Ms. Toben reverted to the format used for the September to December 2005 claim. However, detail by patient was provided. As a result, the claim was accepted by the Board in its original format. As with the September through January claims, we reviewed the mental health case files for the patients included on the February to March claim. In total, 63 patients were included on the claim. Based on the information obtained, we identified the following:

- 1) Case files could not be located for 7 of the 63 patients included on Ms. Toben's claim. Of the 7 files that could not be located, 6 had been assigned a 4-digit case file number. As stated previously, mental health cases are assigned a 3-digit number, except for juvenile cases which are assigned a 4-digit number. In addition, case numbers are assigned in numerical order by the Clerk of Court to assist in tracking the cases. The assigned case numbers of the missing files were within the range of 4300 to 8900, which would indicate they were juvenile cases. However, the juvenile case numbers assigned have not surpassed 3400. Only 2 of the 6 case file numbers could be located on ICIS; however, they were entered as dissolution of marriage and not mental health cases. Of the 7 cases, the remaining case had been assigned a 5-digit case file number. In a discussion with the interim Dallas County Clerk of Court, she could not provide an explanation for that case number. As stated previously, we attempted to contact Ms. Toben for her assistance in locating these patients' mental health case files but were informed by her attorney she was not available for questions. Ms. Toben claimed 16.5 hours for the 7 patients. The gross payroll costs for the 16.5 hours totaled \$264.00.

We also identified 1 additional patient for whom we were unable to locate a case file. The claim submitted by Ms. Toben states services were provided to the patient. However, the claim did not specify how many hours Ms. Toben spent providing the services. If this information had been included in the claim, the amount of improper payments identified would have been greater.

- 2) Of the remaining 55 patients, 6 had been discharged between 10 weeks and 18 years prior to the date of service shown on the claim. The advocate's services would terminate upon the patient's discharge. Ms. Toben claimed 10.5 hours for the 6 patients. The gross payroll costs for the 10.5 hours totaled \$168.00.
- 3) Of the 55 patients reviewed, 1 was assigned to an Advocate from a different county, based on the log of quarterly patient reports documented on ICIS. Ms. Toben claimed 2.25 hours for the patient. The gross payment improperly made to Ms. Toben for the 2.25 hours totaled \$36.00.
- 4) Of the 55 patients reviewed, 1 was never committed according to court records maintained in the patient's mental health case file. Ms. Toben claimed 2.25 hours for the patient. The gross payment improperly made to Ms. Toben for the 2.25 hours totaled \$36.00.

The hours improperly included on the claim submitted by Ms. Toben totaled 31.5 and resulted in gross pay of \$504.00 which has been included on **Exhibit A**. Because of the limited nature of the documentation available for a number of the patients included in the claim, we are unable to determine whether all remaining hours

claimed by Ms. Toben were proper. **Exhibit F** summarizes the claim submitted by Ms. Toben by patient.

During our review of the claim, we identified the following discrepancies between the daily claim detail and the cover page. However, none of the discrepancies identified resulted in any material improper payments. **Exhibit G** includes a summary of the claim.

- 1) The detail provided by day totaled 1 hour more than included on the cover page. In total, 52 days were claimed. Of those, the detail by patient for the day was greater than the total number of hours recorded for the day on 6 occasions and less than the total number of hours recorded for the day on 13 occasions. In terms of hours reported, the net effect was the cover page, upon which payment was based, was understated by 1 hour.
- 2) The mileage claimed is overstated by an immaterial amount.
- 3) Detail by patient was not provided for March 13, 2006. On 4 occasions, no hours were recorded in the detail by patient for a patient listed and, on 1 occasion, hours were recorded in the detail by patient for a patient not listed.
- 4) Mileage was not calculated for February 6, 2006 and mileage was miscalculated for March 29, 2006. In addition, mileage recorded on the claim did not agree with the mileage recorded on the corresponding County Travel Expense Report.
- 5) The hourly wage was not calculated for February 9, 2006 and no hours were recorded in the total for February 24, 2006.

Improper Mileage Reimbursements and Payroll Costs for Travel Time – In addition to the improper payments made to Ms. Toben for services she included on the claims submitted, Ms. Toben also was reimbursed for mileage to visit some of the same patients. **Table 4** summarizes the number of dates for which Ms. Toben included a patient visit on her claim, the number of patient visits which appear improper and the total mileage paid to Ms. Toben for the improper visits identified. The **Table** includes mileage claimed by Ms. Toben for cases for which we identified an inconsistency between the location or status recorded by Ms. Toben and the patient's location according to the patient's case file.

The **Table** also includes the gross payroll cost for the travel time associated with the improper visits identified. The travel time was separately identified on the claims submitted by Ms. Toben. The improper mileage reimbursements and gross payroll costs for the related travel time have been included on **Exhibit A**. **Exhibits C, E and G** summarize Ms. Toben's claims by day.

Table 4

Time Period	# of Days with a Patient Visit on Claim	Improper			Travel Time (In Hours)	Related Cost
		Visits	Miles	Amount		
09/05 through 12/05	25	16	1,706	\$ 511.80	31.5	\$ 504.00
01/06	5	3	114	34.20	**	**
02/06 through 03/06^	38	26	1,244	373.20	18.0	288.00
Total	68	45	3,064	\$ 919.20	49.5	\$ 792.00

** - The form prescribed by the BOS did not require travel time to be identified separately. Therefore, we are unable to determine whether there was related improper travel time claimed.

^ - Of the 26 visits included above, 16 are considered improper based on the location of the patient and 11 are considered improper as they are vicinity miles in and around Adel.

Based on the location of each patient documented in the mental health case files available for review, we also analyzed the reasonableness of the mileage paid to Ms. Toben for each of the 3 claims. The amount of mileage paid to Ms. Toben does not appear to be based on a consistent starting point. Using both Adel, the Dallas County seat, and Panora, Ms. Toben's place of residence, we calculated the mileage to the location of each patient. Based on these calculations, we were unable to determine whether Ms. Toben used Adel or Panora as her starting point when claiming mileage.

According to a representative of Dallas County, the county's policy does not address vicinity miles. In addition, the Administrative Orders issued by the Fifth Judicial District Court do not address vicinity miles. However, according to the Dallas County representative, in practice, mileage incurred in and around Adel is not typically claimed. Ms. Toben did not claim such mileage until the claim for the February through March 2006 time period.

In addition to comparing the destination of Ms. Toben's claimed travel to the location of each patient as documented in the mental health case files available for review, we compared the destination of Ms. Toben's claimed travel to her cell phone billings. We identified 7 days for which Ms. Toben was paid mileage to visit a patient outside Dallas County; however, the cell phone billings document she did not have sufficient time to travel to the destination claimed. For 3 of the 7 days identified, the mileage claimed by Ms. Toben has already been included in **Table 4** because the location of the patient, as documented in the mental health case files, did not agree with the location claimed by Ms. Toben. **Table 5** lists the remaining 4 days for which Ms. Toben's cell phone billings document she would not have had sufficient time to travel to the destination for which she claimed mileage.

Table 5

Date*	Patient Number(s)	Destination	Number of Hours for		Number of Miles
			Services	Travel	
10/03/05	A36	Humboldt	3	4	180
10/26/05	A15 & A54	Sioux City	5	6	380
12/06/05	A15 & A54	Sioux City	4	6	380
03/04/06	A12	Cherokee	1.5	5.5	280
Total Hours/Miles			13.5	21.5	1,220
Rate per Hour/Mile			\$ 16.00	16.00	.30
Subtotals			\$ 216.00	344.00	366.00
Total					\$ 926.00

* - Per cell phone records, Ms. Toben made phone calls in other areas of the State on these dates.

The costs identified for each of the 3 claims submitted by Ms. Toben total \$730.00 for September through December 2005 and \$196.00 for February through March 2006. The \$926.00 has been included in **Exhibit A**.

We subpoenaed Ms. Toben's cellular service provider to obtain information about the location the provider's cellular phone towers and the radius of service provided by each tower. However, the cellular service provider was unable to provide a timely response to the subpoena. Because of the concerns identified in **Table 5**, we believe there is a possibility there are additional improper charges, including time reported by Ms. Toben as spent in Dallas County. However, because the cellular service provider was unable to

provide tower information to us, we are unable to determine whether any additional payments to Ms. Toben were improper.

Dallas County's Share of Improper Payroll Costs - The improper payments to Ms. Toben for the excess hours included on the 3 claims we reviewed and the travel time associated with the improper visits identified also resulted in excess payroll costs for the County. As illustrated by **Table 6**, for the patient service time and travel time on the 3 claims, we identified a total of \$2,496.00 and \$1,136.00 of improper gross payroll costs, respectively. The **Table** also summarizes the amount of FICA and IPERS costs incurred by the County for the improper payroll costs. This amount has also been included on **Exhibit A**.

Table 6

Time Period	Improper Gross Payroll Costs					Related County Share		
	Identified Using Mental Health Cash Files		Identified Using Cell Phone Bills		Total	FICA (7.65%)	IPERS (5.75%)	Total
	Services to Patients	Travel Time	Services to Patients	Travel Time				
09/05 through 12/05	\$ 1,648.00	504.00	192.00	256.00	2,600.00	198.90	149.50	348.40
01/06	128.00	-	-	-	128.00	9.79	7.36	17.15
02/06 through 03/06	504.00	288.00	24.00	88.00	904.00	69.16	51.98	121.14
Total	\$ 2,280.00	792.00	216.00	344.00	3,632.00	277.85	208.84	486.69

Administrative Oversight – According to the District Court Administrator for the Fifth Judicial District, there is no oversight of the mental health advocate position at the state level. Job performance evaluations are not performed for the advocates. When discussing oversight, she referred to the section in the *Code of Iowa* which requires advocates file quarterly reports with the Court. However, she acknowledged the format of the reports would not necessarily be consistent between counties and expectations would vary among the Judicial Districts. During the discussion, the Administrator also referred to the Judicial Advocates for the Mentally Ill Association (JAMI), which provides an annual training and reference manual to advocates.

Compliance Requirements – As stated previously, Ms. Toben did not submit the quarterly patient reports in writing as required by section 229.19 of the *Code*, nor did she submit her claims for reimbursement in accordance with Administrative Order 1992/02. Minimal documentation was maintained in the mental health case files. According to a discussion held with Ms. Toben, when she became an Advocate she was instructed to shred any documentation containing confidential information and maintain sketchy notes because of confidentiality. She did not indicate who told her this. During the course of our fieldwork, we observed documentation maintained in the mental health case files for time periods prior to the claims reviewed, including correspondence and narratives, which would support the services provided by Ms. Toben. However, such documentation could not be located for the time period under review.

In discussion held with 2 Advocates from surrounding counties, conflict between an advocate and the county administration related to the retention of supporting documentation is not unusual. However, the level of documentation maintained by both individuals we spoke with exceeded the level of documentation maintained by Ms. Toben for Dallas County.

In a request presented to the Board of Supervisors shortly after her appointment, Ms. Toben requested a laptop because the nature of the advocate's work required a thorough and precise record of all encounters be maintained by the advocate. However, no written quarterly patient reports or other supporting documents could be located. According to a representative of Dallas County, the laptop was returned by Ms. Toben with no information contained on it. We inquired of the District Court Administrator what would be available to a new advocate assigned to a county. She indicated the open mental health commitment case files and the written quarterly reports would be the two sources of information used by a new advocate. According to a discussion held with Ms. Toben, she had taken two boxes of patient information to the Dallas County Clerk of Court's Office, which was confirmed by the former Dallas County Clerk of Court. However, neither we nor the interim Clerk of Court could locate the boxes.

According to discussions held with the District Associate Judge and Magistrates for Dallas County, Ms. Toben provided patient status reports verbally and, unless an action was taken in the case, there would not be supporting documentation of such reports. All 3 individuals interviewed felt Ms. Toben was performing satisfactorily and did not question the number of hours she included on the claims submitted. They also indicated the County had an unrealistic expectation the hours spent by the advocate would be equivalent to a part-time employee. They referred to the high mental health caseload in Dallas County.

During our discussions, 1 Magistrate referred to having at least 1 new case each day during the month of May 2006. However, using information from ICIS, there was only 1 new mental health case initiated in Dallas County and 24 were closed during May 2006. As previously stated, based on our observation of case activity recorded in ICIS for fiscal years 2001 through 2006, the number of new mental health cases ranged from 16 to 34 each year. During the fiscal year ended June 30, 2006, the number of cases recorded in ICIS dropped by 65 as the newly-appointed interim Clerk of Court and interim Mental Health Advocate (appointed after Ms. Toben's departure) closed old cases which should have been closed previously.

Recommended Control Procedures

As part of our investigation, we reviewed the procedures used by the Mental Health Advocate to submit claims. An important aspect of internal control is to establish procedures that provide accountability for assets susceptible to loss from errors or irregularities. These procedures provide the actions of one individual will act as a check on those of another and provide a level of assurance errors or irregularities will be noted within a reasonable time during the course of normal operations. Based on our findings and observations detailed below, the following recommendations are made to strengthen the internal controls.

- (A) Quarterly Patient Reports – The Iowa Supreme Court has prescribed a form to be used by the advocate to submit written quarterly patient reports. The form was not used by the former Dallas County Mental Health Advocate. The former Advocate was allowed to verbally submit patient reports to either the Magistrate or District Associate Judge.

Recommendation – The Magistrates and/or the District Associate Judge should ensure written quarterly patient reports are submitted by the advocate in a timely manner using the form prescribed by the Iowa Supreme Court.

- (B) File Maintenance – When reviewing the mental health case files maintained in the Dallas County Clerk of Court's Office and the Dallas County Attorney's Office, not all case files referred to by the Advocate could be located. From the claim for September through December 2005, we were unable to locate 26 files at the Attorney's office and 11 files at the Clerk of Court's Office.

In addition, as we reviewed the available files, we determined consistent information was not contained in both sets of files. The information also did not always agree with the information contained in ICIS. It was difficult to follow a patient's progress or determine the location of the patient's commitment.

We also determined the former Dallas County Mental Health Advocate had previously maintained more documentation for time periods prior to September 2005. The documentation included correspondence, narrative, case notes and other notations which would support the services provided to the patient. However, similar documentation could not be located for Ms. Toben's services for the period September 1, 2005 through March 31, 2006.

Recommendation – Files maintained by the Clerk of Court and County Attorney should contain the same information, which should agree with the information recorded on ICIS. In addition, complete records should be consistently maintained in order to determine patient progress or location of commitment.

- (C) Claims for Compensation – Administrative Order 2005-60 specified the information to be included on the claims for compensation submitted by the advocates to their assigned county. The claims submitted by the former Dallas County Mental Health Advocate did not consistently comply with these requirements. In addition, the copies of the claims available for our review did not contain the signature of a Magistrate or District Associate Judge authorizing the payment.

Recommendation – The Magistrates and/or the District Associate Judge reviewing and approving the claims should ensure all required documentation is included before the claim is approved by the Magistrate or Judge and subsequently presented to the County Board of Supervisors for payment.

Items for Further Consideration

As a result of our review, we also identified the following items for further consideration by the Judicial Branch.

- There is currently no administrative oversight in place over mental health advocates. Although there are requirements established in the *Code of Iowa* and Administrative Orders issued by the Judicial District Court, no job performance evaluations or monitoring is performed to ensure the requirements are being fulfilled. In the case of the former Dallas County Mental Health Advocate, the requirements were not being complied with, which led to the inability to substantiate the claims for reimbursement submitted. In addition, no statewide standards have been established and no statewide guidance is provided.

The following improvements would enhance the ability of the Iowa Judicial Branch, the counties and the advocates to provide mental health services in an efficient and effective manner.

- A detailed job description for mental health advocates should be developed and performance evaluations should be prepared. The job description would enable the Iowa Judicial Branch to establish performance evaluation criteria. It would also ensure both the counties and the advocates had a clear understanding of the advocate's responsibilities and how those responsibilities are to be carried out. Periodic performance evaluations would also ensure the advocate is carrying out responsibilities properly or corrective action is taken in a timely manner.
- A policies and procedures manual should be developed to outline the mental health process, including the advocate's position. The manual would standardize the process and ensure all parties involved had an understanding of the advocate's role throughout the process. While serving as a training and reference tool, the manual could also be used to reiterate the documentation requirements established in the *Code* and Court Administrative Orders to ensure all advocates maintain sufficient documentation to substantiate their claims.
- Periodic reviews of the documentation filed in the mental health case files should be performed by someone other than the advocate. The reviews should also include the quarterly patient reports and the documentation attached to the advocates' claims to ensure sufficient support is being maintained. In addition, the review should ensure the Judicial review of the advocate's work is properly performed. The independent reviews would improve the counties' reliance on the sufficiency of the documentation submitted and upon which payment is made. In addition, it would provide independent oversight to determine whether required reports are being filed.
- Chapter 229.19 of the *Code* establishes the requirements for the advocate position and specifies the advocate's duties are to begin after the assigned attorney states legal services are no longer necessary and requests to withdraw as legal representative. However, the *Code* does not specify when the advocate's duties are discharged or when the County is no longer responsible for mental health services.

The JAMI handbook specifies the advocates' duties are to continue as long as a patient remains under commitment (whether inpatient or outpatient). According to a Court Administrator we spoke with, this would be consistent with the Court's expectation, allowing for a reasonable wrap-up period. However, the Administrator also stated the advocates are not always notified in a timely manner of patient discharges. To ensure proper cut-off of services to the patient, the advocates need to be informed of court actions in a timely manner.

Exhibits

Exhibit A

Special Investigation of the
Dallas County Mental Health Advocate

Summary of Findings
For the period September 1, 2005 through March 31, 2006

Description of Improper Payments:	Exhibit / Table	Claim			Total
		September through December 2005	January 2006	February through March 2006	
Payroll Costs for Services to Patients:					
Claim for September through December 2005	Exhibit B	\$ 1,648.00			
Claim for January 2006	Exhibit D		128.00		
Claim for February through March 2006	Exhibit F			504.00	
Subtotal					\$2,280.00
Payments for Mileage;					
Claim for September through December 2005	Exhibit C	500.70			
Claim for January 2006	Exhibit E		34.20		
Claim for February through March 2006	Exhibit G			373.20	
Subtotal					908.10
Payroll Costs for Travel Time:					
Claim for September through December 2005	Exhibit C	504.00			
Claim for January 2006	Exhibit E		##		
Claim for February through March 2006	Exhibit G			288.00	
Subtotal					792.00
Improper Costs Identified with Cell Phone Billings:					
Payroll for Services to Patients	Table 5	192.00		24.00	
Mileage	Table 5	282.00		84.00	
Payroll for Travel Time	Table 5	256.00		88.00	
Subtotal					926.00
Dallas County's Share of Improper Payroll Costs:					
Claim for September through December 2005	Table 6	348.4			
Claim for January 2006	Table 6		17.15		
Claim for February through March 2006	Table 6			121.14	
Subtotal					486.69
Total		\$ 3,731.10	179.35	1,482.34	5,392.79

- The form prescribed by the BOS did not require travel time to be identified separately for the January 2006 claim. Therefore, we are unable to determine whether there was related improper travel time claimed.

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
A1	10/06/05	Phone calls, visit, documentation	2.75	-
	10/11/05	Phone calls, documentation	0.75	-
	10/12/05	Phone calls	0.50	-
	10/16/05	Phone calls	0.75	-
	10/17/05	Phone call, documentation	0.75	-
	10/19/05	Visit, documentation	2.00	-
	12/23/05	Phone calls, documentation	1.50	-
A2	10/17/05	File review, phone calls, documentation	2.00	2.00
	11/29/05	Visit, documentation	1.75	1.75
	11/30/05	File review, documentation	1.25	1.25
A3	09/20/05	Phone calls, visit, documentation	2.50	-
	09/21/05	Phone calls, documentation	1.50	-
	09/27/05	Visit, meeting, phone calls	2.00	-
	09/28/05	Phone calls, documentation	1.50	-
	10/07/05	Meeting, visit, phone calls, documentation	3.00	-
	10/24/05	Phone calls, documentation	1.75	-
	11/13/05	Meeting, phone calls, visit, documentation	3.00	-
	11/17/05	Visit, phone calls, documentation	3.00	-
	11/21/05	Phone calls, documentation	1.75	-
	11/28/05	Phone calls, documentation	1.50	-
	12/13/05	Visit, phone calls, documentation	1.75	-
	12/14/05	Phone calls, meeting, documentation	1.00	-
	12/20/05	<i>No description provided</i>	<i>None</i>	-
A4	09/20/05	Phone calls, documentation	2.00	-
	09/21/05	File review, phone calls, hearing, documentation, meeting	4.50	-
	10/17/05	Phone calls, documentation	1.25	-
	11/04/05	<i>No description provided</i>	<i>None</i>	-
	11/21/05	Phone calls, meeting, documentation	2.50	-
A5	09/26/05	Visit, documentation	1.50	-
	11/01/05	Visit, file review, documentation	2.00	-
	11/16/05	File review, documentation, phone calls	2.00	-
	12/20/05	<i>No description provided</i>	<i>None</i>	-
	12/28/05	Visit, documentation	2.25	-
A6	09/28/05	File review, phone call	0.75	0.75
	10/06/05	Phone calls	0.50	0.50
	10/06/05	Phone calls	0.50	0.50

Exhibit B

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
A7	10/25/05	Visit, meeting, documentation	2.50	-
	11/14/05	File review, phone calls, documentation	2.00	-
	12/19/05	Visit, documentation	2.00	-
	12/26/05	Phone calls, documentation	1.00	-
	12/28/05	Phone calls, documentation	0.75	-
A8	11/22/05	File review, visit, documentation	2.25	-
A12	11/07/05	File review, phone calls, documentation	1.25	-
	11/15/05	Documentation, file review	1.00	-
A13	09/22/05	Phone calls, file review, documentation	1.50	-
	10/09/05	Phone calls	0.50	-
	10/24/05	Phone calls	1.00	-
	10/27/05	Phone calls, documentation	1.00	-
	10/28/05	Visit, file review	1.50	-
	12/23/05	Phone calls, documentation	1.50	-
A14	11/30/05	Visit, documentation	2.00	-
A15	10/26/05	Visit, documentation	2.00	-
	10/28/05	Phone calls, documentation	0.50	-
	11/24/05	Phone call, documentation	1.00	-
	12/06/05	Visit, documentation	1.50	-
	12/29/05	Visit, phone calls, documentation	2.75	-
A16	11/01/05	File review, meeting	2.00	-
	11/02/05	<i>No description provided</i>	<i>None</i>	-
	11/21/05	Visit, documentation	2.00	-
	11/24/05	Phone calls, documentation	0.75	-
	12/27/05	File review, phone calls, documentation	1.50	-
A17	09/30/05	Phone calls, documentation	1.00	1.00
	11/10/05	Phone calls, documentation, file review	2.25	2.25
A18	12/07/05	Visit, documentation	2.00	-
A21	11/15/05	Visit, documentation	2.00	-
	11/28/05	Phone calls, documentation, meeting	3.00	-
	12/23/05	File review, phone calls, documentation	1.25	-
A22	12/12/05	Phone calls, documentation	1.00	1.00
A24	11/10/05	Visit, documentation	2.00	2.00
A25	09/22/05	Visit, meeting	2.75	2.75
	10/25/05	Phone calls, documentation	1.00	1.00
	11/24/05	Phone calls, documentation	1.00	1.00
A26	09/19/05	Phone calls	0.50	-
	09/20/05	Visit, documentation	1.50	-

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
	10/04/05	Visit, meeting, documentation	3.75	-
	10/29/05	Phone calls, documentation	1.00	-
	11/21/05	File review, visit, documentation	1.75	-
	12/23/05	Phone calls, documentation	1.00	-
A27	11/23/05	Phone calls, documentation	1.25	-
	12/09/05	Phone calls, documentation	1.00	-
A28	09/28/05	Visit, documentation	2.25	-
	11/18/05	Meeting, file review, visit, phone calls	3.75	-
A29	09/21/05	Phone calls	1.00	-
	09/28/05	Visit, file review, documentation	2.50	-
	10/05/05	Meeting, documentation	1.50	-
	10/12/05	Visit, documentation, meeting	2.00	-
	10/28/05	Visit, documentation	1.00	-
	12/19/05	Visit, documentation	1.50	-
	12/29/05	Phone calls, documentation	1.00	-
A30	09/26/05	Visit, staffing	2.00	-
	11/14/05	Phone calls, documentation, file review	1.75	-
	11/28/05	File review, phone calls, documentation	2.75	-
	12/13/05	Visit, phone calls, meeting, documentation	2.50	-
	12/26/05	Visit, phone calls, documentation	2.00	-
A32	10/17/05	Documentation, file review	1.00	-
	11/30/05	Phone calls, documentation	1.00	-
A33	10/07/05	Visit, documentation, phone calls	2.50	-
	10/27/05	Visit, phone calls, documentation	2.00	-
A34	10/19/05	Visit, meeting, documentation	2.50	-
	10/29/05	Phone call, documentation	0.75	-
	11/07/05	Visit, documentation, phone calls	2.50	-
	11/15/05	Visit, documentation	2.50	-
	12/20/05	<i>No description provided</i>	<i>None</i>	-
A35	09/29/05	File review, phone calls, meeting, documentation	2.25	-
	09/30/05	Phone calls	0.75	-
	10/05/05	Phone calls, documentation, meeting	1.75	-
	10/07/05	Phone calls	1.00	-
	10/12/05	Phone calls, documentation	1.00	-
	10/20/05	Meeting, phone calls, documentation	1.50	-
	10/21/05	Visit, meeting, phone calls	4.50	-
	10/24/05	Hearing, phone calls, documentation	4.50	-
	11/14/05	Phone calls, documentation	1.50	-

Exhibit B

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
	12/01/05	Documentation, phone calls	2.00	-
	12/05/05	Phone calls, documentation, meeting	3.00	-
	12/09/05	Phone calls, documentation, meeting	2.00	-
	12/22/05	Visit, documentation	2.50	-
	12/28/05	Visit, documentation	1.50	-
A36	09/28/05	Phone calls, documentation	1.00	-
	10/03/05	Visit, meeting, documentation	3.00	-
	11/02/05	<i>No description provided</i>	<i>None</i>	-
	12/26/05	File review, visit, documentation	1.75	-
A37	10/14/05	Visit, meeting, documentation	3.75	-
	11/01/05	Phone calls	0.75	-
	11/13/05	Phone calls, documentation	1.00	-
	11/22/05	Phone calls, documentation	0.75	-
A38	10/04/05	Visit, documentation	1.50	1.50
	11/07/05	Meeting, documentation	1.25	1.25
	11/15/05	Phone calls, documentation, meeting	1.75	1.75
A40	09/21/05	Visit, documentation	2.00	-
	10/04/05	Visit, documentation	1.50	-
	10/12/05	File review, phone calls, documentation	1.00	-
	12/23/05	Phone calls, documentation	1.00	-
	12/26/05	Phone calls, documentation	1.25	-
A41	11/01/05	Phone calls, documentation	1.00	1.00
	11/07/05	Phone calls, documentation	1.00	1.00
A43	11/08/05	Phone calls, documentation	1.50	-
	11/17/05	Phone calls, documentation	1.75	-
	11/23/05	Phone call, documentation	1.25	-
	12/13/05	Phone calls, documentation	1.25	-
	12/29/05	Phone calls, documentation	0.75	-
A44	10/31/05	Phone calls, documentation	1.75	1.75
A45	09/30/05	Phone calls, meeting, documentation	3.00	-
	11/22/05	Visit, meeting, documentation	2.50	-
	12/07/05	Phone calls, documentation	1.00	-
A46	09/22/05	Visit, documentation	1.25	-
	11/02/05	<i>No description provided</i>	<i>None</i>	-
A47	11/18/05	Visit, documentation	1.75	-
	12/05/05	Phone calls	0.25	-
A49	10/16/05	File review, phone calls, documentation	1.75	-
A52	12/05/05	Phone calls, documentation	0.75	-
	12/14/05	Visit, documentation	2.75	-

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
A53	10/09/05	Visit, documentation, phone call	1.50	1.50
	10/12/05	Visit, documentation	2.50	2.50
	10/20/05	Phone calls, meeting, documentation	2.00	2.00
	11/08/05	Visit, documentation	2.00	2.00
	11/13/05	File review, phone calls, documentation	1.50	1.50
	12/27/05	Phone calls, meeting, documentation	2.00	2.00
A54	10/25/05	Phone calls, documentation	1.25	-
	10/26/05	Meeting, visit, file review, documentation	3.50	-
	12/06/05	Visit, meeting, documentation	2.50	-
	12/21/05	File review, phone calls	1.75	-
	12/22/05	Documentation	0.75	-
A55	12/19/05	Phone calls, file review, documentation	1.50	-
A56	11/08/05	File review, phone calls, meeting	1.25	1.25
	11/09/05	Phone calls, visit, documentation	1.75	1.75
	11/24/05	Phone call, documentation	0.50	0.50
	12/06/05	Phone calls, file review, documentation	1.00	1.00
A57	09/21/05	Visit, documentation	2.00	-
	10/13/05	Staffing, documentation	2.00	-
A59	10/07/05	File review, documentation	1.00	-
	10/12/05	Documentation	0.75	-
	11/08/05	Visit, phone calls, documentation	1.75	-
	11/16/05	Documentation, phone calls	1.75	-
	12/08/05	Phone calls, documentation	1.25	-
A60	09/23/05	Phone calls, file review, documentation	1.00	-
	10/13/05	Visit, documentation, phone call	1.50	-
	11/01/05	Visit, documentation	1.75	-
	11/18/05	Phone calls, visit, documentation	2.50	-
	11/28/05	Phone calls, documentation	0.75	-
	12/19/05	Phone calls, documentation, meeting	1.75	-
A61	09/29/05	Visit, documentation, phone calls	2.75	-
	10/11/05	Visit, documentation, phone calls	2.75	-
	11/02/05	<i>No description provided</i>	<i>None</i>	-
	12/02/05	Phone calls, documentation, visit	2.75	-
	12/29/05	Phone calls, meeting, documentation	1.50	-
A62	10/11/05	File review, visit, phone call, documentation	3.50	-
	11/23/05	Visit, documentation	1.50	-
	12/12/05	Visit, documentation	2.00	-
	12/22/05	File review, documentation	1.75	-

Exhibit B

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
A64	10/29/05	Phone calls	0.25	-
	11/24/05	Phone calls	0.75	-
	12/07/05	Phone calls, documentation	1.00	-
	12/08/05	Phone calls, documentation	1.00	-
	12/21/05	File review	1.00	-
	12/22/05	Documentation	1.00	-
	12/27/05	Phone call, documentation	0.25	-
A65	10/05/05	Visit, staffing, documentation	3.50	-
	12/02/05	Phone calls, documentation	1.75	-
	12/08/05	Visit, meeting, documentation	2.50	-
A66	09/23/05	Phone calls, documentation	1.50	-
	09/26/05	Staffing, visit, phone call	3.00	-
	11/04/05	<i>No description provided</i>	<i>None</i>	-
	11/09/05	Visit, phone calls, documentation	1.50	-
	11/13/05	Phone calls, documentation	1.75	-
	11/16/05	File review, documentation	2.50	-
	12/12/05	Phone calls, visit, documentation	1.50	-
	12/23/05	Phone calls, documentation	0.50	-
	12/28/05	Phone calls, documentation	0.50	-
A67	09/20/05	Phone calls, documentation	2.00	-
	10/11/05	Phone calls, meeting	1.00	-
	11/08/05	Documentation, phone calls	1.00	-
	12/05/05	Phone calls, documentation	1.00	-
	12/26/05	Phone calls, documentation	1.00	-
	12/27/05	Documentation	0.25	-
A68	09/23/05	File review, documentation	0.50	0.50
	09/29/05	Visit, phone calls, file review	1.50	1.50
	10/06/05	Visit, staffing, phone calls, documentation	3.00	3.00
	10/20/05	Visit, documentation	2.75	2.75
	11/10/05	Visit, documentation	1.50	-
	11/14/05	Phone calls, documentation	1.00	-
	11/16/05	Documentation	1.00	-
	11/17/05	Phone calls, documentation	1.00	-
	11/23/05	Phone calls, documentation	1.00	-
	12/05/05	Visit, documentation	1.00	-
	12/13/05	Phone calls, visit, documentation	2.00	-
	12/14/05	Phone calls, documentation	1.25	-
	12/20/05	<i>No description provided</i>	<i>None</i>	-
	12/21/05	Phone calls, documentation	1.25	-

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Revised Claim			Improper Hours
	Date	Description	Hours	
A69	09/30/05	File review, phone calls, documentation	2.00	-
	12/23/05	Phone calls, documentation	0.75	-
A71	11/09/05	Visit, documentation	2.00	-
	11/22/05	Phone calls	0.50	-
	11/29/05	Phone calls, documentation, meeting	2.00	-
	12/09/05	Visit, documentation	1.50	-
	12/20/05	<i>No description provided</i>	<i>None</i>	-
A74	12/09/05	Visit, documentation	1.50	-
	12/12/05	Hearing, phone calls, documentation, visit	3.00	-
	12/28/05	Meeting, phone calls, documentation	1.75	-
A78	10/16/05	Visit, documentation	1.50	1.50
	12/07/05	Visit, phone calls, documentation	2.25	2.25
	12/26/05	Phone calls, documentation	1.00	1.00
A79	09/19/05	Visit, meeting, phone call, documentation	4.00	-
A82	11/30/05	Visit, file review, documentation	2.50	2.50
	12/14/05	Visit, phone calls, documentation	3.00	3.00
A84	09/29/05	Visit, documentation, file review	2.50	2.50
	10/31/05	Visit, documentation	2.50	2.50
	12/02/05	Meeting, phone calls, documentation	3.50	3.50
A85	11/29/05	Visit, meeting, file review, documentation	3.50	3.50
	12/16/05	Visit, meeting, file review, documentation	6.00	6.00
	12/20/05	<i>No description provided</i>	<i>None</i>	-
	12/21/05	Phone calls, documentation	2.00	2.00
	12/22/05	Phone calls	1.00	1.00
A86	10/31/05	Visit, phone calls, documentation	2.75	2.75
	12/01/05	Meeting, phone calls, documentation	3.00	3.00
A88	11/07/05	Visit, documentation	1.50	1.50
A89	10/13/05	Visit, meeting, documentation	2.75	2.75
	11/17/05	Visit, documentation	2.00	2.00
	12/27/05	Visit, documentation	2.00	2.00
A90	11/10/05	Phone calls, meeting, documentation	2.50	2.50
A91	09/30/05	File review, phone calls, documentation	1.25	1.25
A92	12/08/05	Visit, documentation	3.25	3.25
	12/27/05	File review, documentation	1.00	1.00
Total				103.00
			Hourly Rate	\$ 16.00
			Improper Gross Payroll Cost	<u>\$ 1,648.00</u>

** Patient numbers have been assigned by auditor for confidentiality purposes.

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Day
For the period September 1, 2005 through March 31, 2006

Daily Detail Submitted with Original Claim

Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						Council Bluffs	A79, A26	0.50
							Visit, meeting, paperwork, file, phone call	4.00
								4.00
09/19/05	8	128.00	226	67.80	195.80			8.50
						- - -	A67, A3, A4, A26	2.50
							Visits, staffing, phone calls, documentation	2.00
								1.50
								2.00
09/20/05	8	128.00	-	-	128.00			8.00
						- - -	A3, A4, A29, A40, A57	1.50
							Hearings, phone calls, paperwork, file review, visits	4.50
								1.00
								2.00
								2.00
09/21/05	11	176.00	-	-	176.00			11.00
						Knoxville	A25, A46, A13	1.50
							Visits, phone calls	2.75
								1.25
								2.50
09/22/05	8	128.00	122	36.60	164.60			8.00
						- - -	A60, A68, A66	1.00
							Phone calls, documentation	1.50
								0.50
09/23/05	4	64.00	-	-	64.00			3.00
						- - -	A66, A5, A30	1.50
							Staffing, phone calls, visits	2.00
								3.00
09/26/05	8	128.00	-	-	128.00			6.50
						- - -	A3	2.00
							files,	2.00
							phone calls	2.00
09/27/05	6	96.00	-	-	96.00			6.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				Council Bluffs	A26	Phone calls		
					A79	Visit, meeting, phone call, documentation		
						Travel time		4.00
136.00	226	67.80	203.80				226	
				- - -	A3	Phone calls, visit, documentation		
					A4	Phone calls, documentation		
					A26	Visit, documentation		
					A67	Phone calls, documentation		
128.00	-	-	128.00					
				- - -	A3	Phone calls, documentation		
					A4	File review, phone calls, hearing, documentation, meeting		
					A29	Phone calls		
					A40	Visit, documentation		
					A57	Visit, documentation		
176.00	-	-	176.00					
				Knoxville	A13	documentation		
					A25	Visit, meeting		
					A46	Visit, documentation		
						Travel time		2.50
128.00	122	36.60	164.60				122	
				- - -	A60	documentation		
					A66	Phone calls, documentation		
					A68	File review, documentation		
48.00	-	-	48.00					
				- - -	A5	Visit, documentation		
					A30	Visit, staffing		
					A66	Staffing, visit, phone call		
104.00	-	-	104.00					
				- - -	A3	Visit, meeting, phone calls Administrative duties Meeting		
96.00	-	-	96.00					

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Day
For the period September 1, 2005 through March 31, 2006

Daily Detail Submitted with Original Claim								
Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						- - -	A36, A3, A28, A6, A29	1.50
							Phone calls, visit	0.75
								2.25
								2.50
								1.00
09/28/05	8	128.00	-	-	128.00			8.00
						- - -	A61, A84, A35, A68	2.25
							Visits, phone calls, documentation	2.75
								1.50
								2.50
09/29/05	8	128.00	-	-	128.00			9.00
						- - -	A45, A69, A35, A17, A90	1.00
							Phone calls, documentation	0.75
								3.00
								2.00
								1.25
09/30/05	8	128.00	-	-	128.00			8.00
						Humboldt	A36	3.00
							Visit	4.00
10/03/05	7	112.00	180	54.00	166.00			7.00
						Perry	A40, A26, A38	3.75
							Visits	1.50
								1.50
								1.00
								0.75
10/04/05	8	128.00	17	5.10	133.10			8.50
						- - -	A35, A29, A65	1.50
							Visits, phone calls, documentation	1.75
								3.50
								1.00
10/05/05	7	112.00	-	-	112.00			7.75

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				- - -	A3	Phone calls, documentation		
					A6	File review, phone call		
					A28	Visit, documentation		
					A29	Visit, file review, documentation		
					A36	Phone calls, documentation		
128.00	-	-	128.00					
				- - -	A35	File review, phone calls, meeting, documentation		
					A61	Visit, documentation, phone calls		
					A68	Visit, phone calls, file review		
					A84	Visit, documentation, file review		
144.00	-	-	144.00					
				- - -	A17	Phone calls, documentation		
					A35	Phone calls		
					A45	documentation		
					A69	File review, phone calls, documentation		
					A91	File review, phone calls, documentation		
128.00	-	-	128.00					
				Humboldt	A36	Visit, meeting, documentation Travel time		
112.00	180	54.00	166.00					*
				Perry	A26	Visit, meeting, documentation		
					A38	Visit, documentation		
					A40	Visit, documentation Administrative duties Travel time		
136.00	17	5.10	141.10					
				- - -	A29	Meeting, documentation		
					A35	meeting		
					A65	Visit, staffing, documentation Administrative duties		
124.00	-	-	124.00					

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Day
For the period September 1, 2005 through March 31, 2006

Daily Detail Submitted with Original Claim								
Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						Atlantic	A68, A6, A1	2.75
							Staffing, visit, phone calls	0.50
								0.50
								3.00
								2.50
10/06/05	8	128.00	104	31.20	159.20			9.25
						Bagley	A3, A33, A59, A35	3.00
							Visits, phone calls, documentation	2.50
								1.00
								1.00
								1.00
10/07/05	8	128.00	30	9.00	137.00			8.50
						- - -	A53, A13	0.50
							Visit, phone calls	1.50
								2.00
10/09/05	2	32.00	-	-	32.00			2.00
						- - -	File review, phone calls, documentation, Magistrate, Clerk's Office	2.00
								3.00
								1.00
								1.50
								0.50
10/10/05	8	128.00	-	-	128.00			8.00
						- - -	A1, A61, A67, A62	0.75
							Visits, phone calls, court orders, documentation	2.75
								3.50
								1.00
								0.50
10/11/05	8	128.00	-	-	128.00			8.50
						- - -	A53, A59, A1, A29, A35, A40	0.50
							Visits, file review, phone calls	2.00
								1.00
								1.00
								2.50
								0.75
								1.00
								8.75
10/12/05	8	128.00	-	-	128.00			8.75

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				Atlantic	A1	Phone calls, visit, documentation		
					A6	Phone calls		
					A6	Phone calls		
					A68	Visit, staffing, phone calls, documentation Travel time		
148.00	104	31.20	179.20					
				Bagley	A3	Meeting, visit, phone calls, documentation		
					A33	Visit, documentation, phone calls		
					A35	Phone calls		
					A59	File review, documentation Travel time		1.00
136.00	30	9.00	145.00				30	
				- - -	A13	Phone calls		
					A53	Visit, documentation, phone call		
32.00	-	-	32.00					
				- - -		Administrative duties Meeting, documentation Meeting, documentation Meeting, documentation Phone calls		
128.00	-	-	128.00					
				- - -	A1	Phone calls, documentation		
					A61	Visit, documentation, phone calls		
					A62	File review, visit, phone call, documentation		
					A67	Phone calls, meeting Administrative duties		
136.00	-	-	136.00					
				- - -	A1	Phone calls		
					A29	Visit, documentation, meeting		
					A35	Phone calls, documentation		
					A40	documentation		
					A53	Visit, documentation		
					A59	Documentation Meeting		
140.00	-	-	140.00					

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on September through December 2005 Claim by Day
For the period September 1, 2005 through March 31, 2006

Daily Detail Submitted with Original Claim

Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						Des Moines	A57, A89, A60	2.00
							Visits, documentation, phone calls	1.50
								2.75
								1.00
10/13/05	7	112.00	34	10.20	122.20			7.25
						Mason City	A37	3.75
							Visit	5.00
10/14/05	8	128.00	290	87.00	215.00			8.75
						- - -	A1, A78, A49	0.75
							Visit, phone calls, documentation	1.75
								1.50
10/16/05	4	64.00	-	-	64.00			4.00
						- - -	A1, A32, A2, A4	0.75
							Hearings, phone calls, faxes,	2.00
							file updates	1.25
								1.00
								3.00
10/17/05	8	128.00	-	-	128.00			8.00
						Atlantic	A34, A1	2.00
							Visits, phone calls	2.50
								2.50
								1.00
10/19/05	8	128.00	104	31.20	159.20			8.00
						- - -	A68, A35, A53	1.50
							Visits, phone calls, documentation	2.00
								2.75
								1.75
10/20/05	8	128.00	-	-	128.00			8.00
						Iowa Falls	A35	4.50
							Visit, meeting/staffing, phone calls	3.50
10/21/05	8	128.00	210	63.00	191.00			8.00
						- - -	A35, A13, A3	1.75
							Hearings, phone calls, documentation	1.00
								4.50
								0.75
10/24/05	8	128.00	-	-	128.00			8.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				Des Moines	A57	Staffing, documentation		
					A60	Visit, documentation, phone call		
					A89	Visit, meeting, documentation		
						Travel time		1.00
116.00	34	10.20	126.20				34	
				Mason City	A37	Visit, meeting, documentation		
						Travel time		4.00
140.00	290	87.00	227.00				243	
				- - -	A1	Phone calls		
					A49	documentation		
					A78	Visit, documentation		
64.00	-	-	64.00					
				- - -	A1	Phone call, documentation		
					A2	File review, phone calls, documentation		
					A4	Phone calls, documentation		
					A32	Documentation, file review		
						Administrative duties		
128.00	-	-	128.00					
				Atlantic	A1	Visit, documentation		
					A34	Visit, meeting, documentation		
						Travel time		
						Administrative duties		
128.00	104	31.20	159.20					
				- - -	A35	Meeting, phone calls, documentation		
					A53	documentation		
					A68	Visit, documentation		
						Meeting, administrative duties		
128.00	-	-	128.00					
				Iowa Falls	A35	Visit, meeting, phone calls		
						Travel time		
128.00	210	63.00	191.00					
				- - -	A3	Phone calls, documentation		
					A13	Phone calls		
					A35	Hearing, phone calls, documentation		
						Administrative duties		
128.00	-	-	128.00					

Special Investigation of the
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Daily Detail Submitted with Original Claim

Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						Iowa City	A25, A54, A7	2.50
							Visit, phone calls, paperwork	1.00
								1.25
								4.50
10/25/05	8	128.00	270	81.00	209.00			9.25
						Sioux City	A54, A15	2.00
							Visits, documentation	3.50
								6.00
10/26/05	11	176.00	380	114.00	290.00			11.50
						Des Moines	A33, A13	1.00
							Visit, phone calls, file review, paperwork	2.00
								2.00
10/27/05	5	80.00	32	9.60	89.60			5.00
						Cherokee	A13, A15, A29	1.50
							Visits, documentation	0.50
								1.00
								7.00
10/28/05	10	160.00	280	84.00	244.00			10.00
						- - -	A26, A64, A34	1.00
							Phone calls	0.75
								0.25
10/29/05	2	32.00	-	-	32.00			2.00
						Des Moines	A61, A84, A86	1.75
							Visits, documentation	2.75
								2.50
								1.00
								1.00
10/31/05	8	128.00	37	11.10	139.10			9.00
						- - -	A37, A16, A5, A41, A60	2.00
							Visits, phone calls, documentation	2.00
								0.75
								1.00
								1.75
								1.25
11/01/05	6	128.00	-	-	128.00			8.75

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				Iowa City	A7	Visit, meeting, documentation		
					A25	Phone calls, documentation		
					A54	Phone calls, documentation		
						Travel time		4.50
148.00	270	81.00	229.00				270	
				Sioux City	A15	Visit, documentation		
					A54	Meeting, visit, file review, documentation		
						Travel time		
184.00	380	114.00	298.00					
				Des Moines	A13	Phone calls, documentation		
					A33	Visit, phone calls, documentation		
						Administrative duties		
80.00	32	9.60	89.60					
				Cherokee	A13	Visit, file review		
					A15	Phone calls, documentation		
					A29	Visit, documentation		
						Travel time		6.00
160.00	280	84.00	244.00				233	
				- - -	A26	Phone calls, documentation		
					A34	Phone call, documentation		
					A64	Phone calls		
32.00	-	-	32.00					
				Des Moines	A44	Phone calls, documentation		
					A86	Visit, phone calls, documentation		
					A84	Visit, documentation		
						Administrative duties		
						Travel time		1.00
144.00	37	11.10	155.10				37	
				- - -	A5	Visit, file review, documentation		
					A16	File review, meeting		
					A37	Phone calls		
					A41	Phone calls, documentation		
					A60	Visit, documentation		
						Administrative duties		
140.00	-	-	140.00					

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						- - -	A16, A46, A61, A36 Visits, phone calls, documentation	8.00
11/02/05	8	128.00	-	-	128.00			8.00
11/03/05	-	-	-	-	-	- - -	VOID	-
						- - -	A66, A4 Hearings, phone calls, Clerk's Office	6.00
11/04/05	6	96.00	-	-	96.00			6.00
						Ames	A88, A41, A12, A38, A34 Visit, phone calls, documentation	1.25
								2.50
								1.25
								1.00
								1.50
								0.50
11/07/05	7	112.00	-	-	112.00			8.00
						- - -	A56, A67, A43, A59, A53 Visits, phone calls, documentation	1.50
								2.00
								1.25
								1.75
								1.00
								0.50
11/08/05	8	128.00	-	-	128.00			8.00
						Humboldt	A56, A66, A71 Visits, travel, phone calls	1.75
								1.50
								2.00
								4.00
11/09/05	8	128.00	180	54.00	182.00			9.25
						- - -	A90, A24, A17, A68, A56 Visits, phone calls, documentation	2.25
								2.00
								1.50
								2.50
11/10/05	8	128.00	-	-	128.00			8.25

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				- - -	A16	# #		
					A36			
					A46			
					A61			
128.00	-	-	128.00					
-	-	-	-	- - -		VOID		
				- - -	A4	# #		
					A66			
96.00	-	-	96.00					
				- - -	A12	File review, phone calls, documentation		
					A34	Visit, documentation, phone calls		
					A38	Meeting, documentation		
					A41	Phone calls, documentation		
					A88	Visit, documentation		
						Administrative duties		
128.00	-	-	128.00					
				- - -	A43	Phone calls, documentation		
					A53	Visit, documentation		
					A56	File review, phone calls, meeting		
					A59	Visit, phone calls, documentation		
					A67	Documentation, phone calls		
						Meeting		
128.00	-	-	128.00					
				Humboldt	A56	Phone calls, visit, documentation		
					A66	Visit, phone calls, documentation		
					A71	Visit, documentation		
						Travel time		
148.00	180	54.00	202.00					
				- - -	A17	review		
					A24	Visit, documentation		
					A68	Visit, documentation		
					A90	documentation		
132.00	-	-	132.00					

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
11/13/05	8	128.00	-	-	128.00	-	A66, A3, A37, A53	3.00
							Staffing, phone calls, visits, documentation	1.00
								1.50
								1.75
								0.75
								8.00
11/14/05	8	128.00	-	-	128.00	-	A66, A68, A7, A30, A35	2.00
							File review, court orders, phone calls, documentation	1.75
								1.50
								1.00
								1.75
								8.00
11/15/05	8	128.00	-	-	128.00	-	A38, A12, A34, A21	1.00
							Visits, phone calls, documentation	2.00
								2.50
								1.75
								0.75
								8.00
11/16/05	8	128.00	-	-	128.00	-	A68, A66, A5, A59	2.00
							Court orders, placement phone calls, documentation, faxes, phone calls	1.75
								2.50
								1.00
								1.75
								9.00
11/17/05	8	128.00	-	-	128.00	-	A43, A89, A68, A3	3.00
							Visit, phone calls, documentation	1.75
								1.00
								2.00
								0.25
								8.00
11/18/05	8	128.00	43	12.90	140.90	Des Moines	A60, A47, A28	3.75
							Visits, phone calls, documentation	1.75
								2.50
								1.00
								9.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				- - -	A2	Meeting, phone calls, visit, documentation		
					A37	Phone calls, documentation		
					A53	documentation		
					A66	Phone calls, documentation		
						Administrative duties		
128.00	-	-	128.00					
				- - -	A7	File review, phone calls, documentation		
					A30	review		
					A35	Phone calls, documentation		
					A68	Phone calls, documentation		
						Meeting		
128.00	-	-	128.00					
				- - -	A12	Documentation, file review		
					A21	Visit, documentation		
					A34	Visit, documentation		
					A38	meeting		
						Administrative duties		
128.00	-	-	128.00					
				- - -	A5	File review, documentation, phone calls		
					A59	Documentation, phone calls		
					A66	File review, documentation		
					A68	Documentation		
						Administrative duties		
144.00	-	-	144.00					
				- - -	A3	Visit, phone calls, documentation		
					A43	Phone calls, documentation		
					A68	Phone calls, documentation		
					A89	Visit, documentation		
						Administrative duties		
128.00	-	-	128.00					
				Des Moines	A28	calls		
					A47	Visit, documentation		
					A60	Phone calls, visit, documentation		
						Travel time		
144.00	43	12.90	156.90					

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
11/21/05	8	128.00	-	-	128.00	---	A16, A26, A3, A4	1.75
							Visits, phone calls, file review	2.50
								2.00
								1.75
								8.00
11/22/05	9	144.00	213	63.90	207.90	Marshalltown, New Providence	A37, A8, A45, A71	2.25
							Visits, staffing, phone calls, documentation	0.75
								2.50
								0.50
								3.00
11/23/05	5	80.00	-	-	80.00	---	A62, A27, A68, A43	1.25
							Visit, phone calls, documentation	1.25
								1.50
								1.00
								5.00
11/24/05	4	64.00	-	-	64.00	---	A56, A64, A25, A15, A16	1.00
							Phone calls	0.75
								1.00
								0.50
								0.75
11/28/05	8	128.00	-	-	128.00	---	A21, A30, A60, A3	1.50
							Phone calls, documentation	3.00
								2.75
								0.75
								8.00
11/29/05	8	128.00	54	16.20	144.20	Norwalk	A85, A2, A71	1.75
							Visits, phone calls, documentation	2.00
								3.50
								1.25
								8.50
11/30/05	7	112.00	-	-	112.00	---	A82, A2, A32, A14	1.25
							Visits, phone calls, documentation	2.00
								1.00
								2.50
								0.25
11/30/05	7	112.00	-	-	112.00	---		7.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				- - -	A3	Phone calls, documentation		
					A4	documentation		
					A16	Visit, documentation		
					A26	File review, visit, documentation		
128.00	-	-	128.00					
				Marshalltown, New Providence	A8	File review, visit, documentation		
					A37	Phone calls, documentation		
					A45	Visit, meeting, documentation		
					A71	Phone calls		
						Travel time		
144.00	213	63.90	207.90				70	
				- - -	A27	Phone calls, documentation		
					A43	Phone call, documentation		
					A62	Visit, documentation		
					A68	Phone calls, documentation		
80.00	-	-	80.00					
				- - -	A15	Phone call, documentation		
					A16	Phone calls, documentation		
					A25	Phone calls, documentation		
					A56	Phone call, documentation		
					A64	Phone calls		
64.00	-	-	64.00					
				- - -	A3	Phone calls, documentation		
					A21	meeting		
					A30	File review, phone calls, documentation		
					A60	Phone calls, documentation		
128.00	-	-	128.00					
				Norwalk	A2	Visit, documentation		
					A71	meeting		
					A85	Visit, meeting, file review, documentation		
						Travel time		1.25
136.00	54	16.20	152.20				54	
				- - -	A2	File review, documentation		
					A14	Visit, documentation		
					A32	Phone calls, documentation		
					A82	Visit, file review, documentation		
						Administrative duties		
112.00	-	-	112.00					

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
12/01/05	8	128.00	-	-	128.00	-	A35, A86	2.00
							Meeting, phone calls, documentation	3.00
								1.50
								1.50
12/01/05	8	128.00	-	-	128.00			8.00
12/02/05	8	128.00	-	-	128.00	-	A65, A61, A84	2.75
							Visits, phone calls, documentation	1.75
								3.50
								8.00
12/02/05	8	128.00	-	-	128.00			8.00
12/05/05	6	96.00	-	-	96.00	-	A68, A35, A67, A47, A52	3.00
							Visit, phone calls	0.25
								0.75
								1.00
								1.00
								6.00
12/06/05	11	176.00	380	114.00	290.00	Sioux City	A54, A15, A56	1.50
							Visits, phone calls, staffing,	2.50
							placement calls	1.00
								6.00
								11.00
12/07/05	7	112.00	-	-	112.00	-	A18, A78, A64, A45	2.00
							Visits, phone call, Clerk's Office	1.00
								1.00
								2.25
								0.75
12/07/05	7	112.00	-	-	112.00			7.00
12/08/05	8	128.00	-	-	128.00	-	A92, A64, A59, A65	1.25
							Meeting, visits, phone calls	1.00
								2.50
								3.25
12/08/05	8	128.00	-	-	128.00			8.00
12/09/05	7	112.00	114	-	112.00	Ames	A27, A74, A35, A71	1.00
								2.00
								1.50
								1.50
								2.00
12/09/05	7	112.00	114	-	112.00			8.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				- - -	A35	Documentation, phone calls		
					A86	Meeting, phone calls, documentation		
						Meeting		
						Administrative duties		
128.00	-	-	128.00					
				- - -	A61	Phone calls, documentation, visit		
					A65	Phone calls, documentation		
					A84	Meeting, phone calls, documentation		
128.00	-	-	128.00					
				- - -	A35	meeting		
					A47	Phone calls		
					A52	Phone calls, documentation		
					A67	Phone calls, documentation		
					A68	Visit, documentation		
96.00	-	-	96.00					
				Sioux City	A15	Visit, documentation		
					A54	Visit, meeting, documentation		
					A56	documentation		
						Travel time		
176.00	380	114.00	290.00					
				- - -	A18	Visit, documentation		
					A45	Phone calls, documentation		
					A64	Phone calls, documentation		
					A78	Visit, phone calls, documentation		
						Administrative duties		
112.00	-	-	112.00					
				- - -	A59	Phone calls, documentation		
					A64	Phone calls, documentation		
					A65	Visit, meeting, documentation		
					A92	Visit, documentation		
128.00	-	-	128.00					
				Ames	A27	Phone calls, documentation		
					A35	meeting		
					A71	Visit, documentation		
					A74	Visit, documentation		
						Travel time		
128.00	46	13.80	141.80					

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
12/12/05	8	128.00	46	13.80	141.80	Waukee,	A62, A74, A66, A22	1.00
						Des Moines	Hearing, phone calls, documentation	2.00
								1.50
								3.00
								0.50
								1.00
								9.00
12/13/05	8	128.00	-	-	128.00	- - -	A68, A43, A30, A3	1.75
							Visit, phone calls, documentation	2.50
								1.25
								2.00
								0.50
								8.00
12/14/05	8	128.00	-	-	128.00	- - -	A3, A68, A82, A67, A52	1.00
							Visits, phone calls	2.75
								1.25
								3.00
								8.00
12/15/05	8	128.00	-	-	128.00	- - -	Magistrate, Clerk's Office, file review, phone calls	8.00
								8.00
12/16/05	8	128.00	270	81.00	209.00	Iowa City	A85	6.00
							Visit, documentation, travel	4.50
								10.50
12/19/05	8	128.00	41	12.30	140.30	Des Moines	A29, A55, A60, A7	2.00
							Visit, phone calls, documentation	1.50
								1.50
								1.75
								0.25
								1.00
								8.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				Waukee,	A22	Phone calls, documentation		
				Des Moines	A62	Visit, documentation		
					A66	Phone calls, visit, documentation		
					A74	documentation, visit Administrative duties Travel time		
144.00	46	13.80	157.80					
				- - -	A3	Visit, phone calls, documentation		
					A30	Visit, phone calls, meeting, documentation		
					A43	Phone calls, documentation		
					A68	Phone calls, visit, documentation Administrative duties		
128.00	-	-	128.00					
				- - -	A3	documentation		
					A52	Visit, documentation		
					A68	Phone calls, documentation		
					A82	Visit, phone calls, documentation		
128.00	-	-	128.00					
				- - -		Meetings, file review, phone calls, documentation		
128.00	-	-	128.00					
				Iowa City	A85	Visit, meeting, file review, documentation Travel time		
168.00	270	81.00	249.00				270	4.50
				Des Moines	A7	Visit, documentation		
					A29	Visit, documentation		
					A55	documentation		
					A60	meeting Administrative duties Travel time		
128.00	41	12.30	140.30				41	1.00

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						- - -	A3, A68, A85, A5, A34, A71 File review, visits, phone calls	8.00
12/20/05	8	128.00	-	-	128.00			8.00
						- - -	A54, A64, A85, A68 documentation	1.75 1.00 1.25 2.00 2.00
12/21/05	8	128.00	-	-	128.00			8.00
						- - -	A64, A85, A54, A35, A62 Visit, phone calls, documentation	2.50 0.75 1.75 1.00 1.00
12/22/05	8	128.00	-	-	128.00			8.00
						- - -	A21, A1, A66, A40, A26, A13, A69 Phone calls, documentation	1.50 1.50 1.25 1.00 1.00 0.50 0.75 0.50
12/23/05	8	128.00	-	-	128.00			8.00
12/24/05	-	-	-	-	-		Donated time	-
12/25/05	-	-	-	-	-		Donated time	-
						- - -	A78, A30, A7, A40, A67, A36 Visits, phone calls	1.00 2.00 1.75 1.25 1.00 1.00
12/26/05	7	112.00	-	-	112.00			8.00

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				- - -	A3	# #		
					A5			
					A34			
					A68			
					A71			
					A85			
128.00	-	-	128.00					
				- - -	A54	File review, phone calls		
					A64	File review		
					A68	Phone calls, documentation		
					A85	Phone calls, documentation		
						Meeting		
128.00	-	-	128.00					
				- - -	A35	Visit, documentation		
					A54	Documentation		
					A62	File review, documentation		
					A64	Documentation		
					A85	Phone calls		
						Administrative duties		
128.00	-	-	128.00					
				- - -	A1	Phone calls, documentation		
					A13	Phone calls, documentation		
					A21	File review, phone calls, documentation		
					A26	Phone calls, documentation		
					A40	Phone calls, documentation		
					A66	Phone calls, documentation		
					A69	Phone calls, documentation		
						Administrative duties		
128.00	-	-	128.00					
-	-	-	-			Donated Time		
-	-	-	-			Donated Time		
				- - -	A7	Phone calls, documentation		
					A30	Visit, phone calls, documentation		
					A36	File review, visit, documentation		
					A40	Phone calls, documentation		
					A67	Phone calls, documentation		
					A78	Phone calls, documentation		
128.00	-	-	128.00					

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Date	Hours	Cost	Miles	Cost	Total Cost	Destination	Description**	Hours
						Madrid	A67, A53, A89, A16, A64, A92	1.50
							Visits, phone calls, documentation	2.00
								0.25
								0.25
								2.00
								1.00
								0.25
								0.75
12/27/05	8	128.00	39	11.70	139.70			8.00
						- - -	A66, A7, A74, A5, A35	2.25
							Visits, phone calls, staffing, documentation	0.75
								1.50
								0.50
								1.75
								1.25
12/28/05	8	128.00	-	-	128.00			8.00
						- - -	A29, A15, A33, A61, A43	2.75
							Visit, phone calls, documentation	1.00
								0.75
								1.50
								2.00
12/29/05	8	128.00	-	-	128.00			8.00
						- - -	File review, documentation, phone calls	8.00
12/30/05	8	128.00	-	-	128.00			8.00
12/31/05	-	-	-	-	-		Donated time	-
	566	9,088.00	###	1,074.60	10,162.60		Total	586.25

** Patient numbers have been assigned by auditor for confidentiality purposes.

Detail for this day was not submitted with the revised claim.

Daily Detail Submitted with Revised Claim							Improper Miles	Improper Travel Time
Cost	Miles	Cost	Total Cost	Destination	Patients**	Description		
				Madrid	A16	File review, phone calls, documentation		
					A53	documentation		
					A64	Phone call, documentation		
					A67	Documentation		
					A89	Visit, documentation		
					A92	File review, documentation		
						Administrative duties		
						Travel time		0.75
128.00	39	11.70	139.70				39	
				- - -	A5	Visit, documentation		
					A7	Phone calls, documentation		
					A35	Visit, documentation		
					A66	Phone calls, documentation		
					A74	Meeting, phone calls, documentation		
						Administrative duties		
128.00	-	-	128.00					
				- - -	A15	Visit, phone calls, documentation		
					A29	Phone calls, documentation		
					A43	Phone calls, documentation		
					A61	documentation		
						Meeting, administrative duties		
128.00	-	-	128.00					
				- - -		Administrative duties, file review, documentation, phone calls		
128.00	-	-	128.00					
-	-	-	-			Donated Time		
9,380.00	3,628	1,088.40	10,468.40				1,669	31.50
Mileage Reimbursement Rate							\$	0.30
Improper Mileage Reimbursements							\$	500.70
Hourly Rate							\$	16.00
Improper Gross Payroll Cost							\$	504.00

* - Mental health case files showed the patient located in Fort Dodge, not Humboldt. However, cell phone records indicate Ms. Toben did not travel to either location on this date. Improper mileage has been included in **Table 5**.

**Special Investigation of the
Dallas County Mental Health Advocate**

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on January 2006 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Number**	Date	Description^	Hours	Improper Hours
A3	01/17/06	S; ADM	3.00	-
	01/19/06	CT	0.50	-
	01/20/06	H	2.00	-
A9	01/23/06	CDS; ADM	2.50	2.50
A19	01/02/06	C, placement ph calls; ADM	6.00	-
	01/04/06	C, placement ph calls	2.00	-
	01/06/06	CT, H	1.00	-
A23	01/06/06	CT	0.50	-
A26	01/02/06	CT	0.50	-
	01/04/06	CDS	2.50	-
	01/18/06	SCL; C	1.00	-
A31	01/06/06	CT	0.25	-
A35	01/17/06	P	0.50	-
	01/18/06	ADM; CDS	2.75	-
	01/20/06	C; ADM	1.00	-
A42	01/12/06	CDS; ADM	2.50	-
A43	01/16/06	CDS; ADM	2.50	-
A48	01/26/06	CDS; ADM	2.50	2.50
A50	01/10/06	CDS; ADM	2.00	-
A52	01/30/06	CDS; ADM	2.00	-
A58	01/03/06	CDS; ADM	2.50	-
A61	01/02/06	CT	0.50	-
A68	01/17/06	CDS; S; ADM	3.50	-
	01/18/06	C; ADM	1.50	-
	01/19/06	CT	0.50	-
A69	01/03/06	CDS	2.50	-
A71	01/03/06	CDS	1.50	-
A75	01/18/06	AH	2.50	-
	01/24/06	CDS; ADM	2.50	-
A81	01/27/06	CDS; ADM	3.00	3.00
	Total			8.00
			Hourly Rate	\$ 16.00
			Improper Gross Payroll Cost	\$ 128.00

** Patient numbers have been assigned by auditor for confidentiality purposes.

^ The BOS prescribed the form used for the month of January 2006, including the following legend:

S = Staffing

CT = Client phone contact

CDS = Client direct service

SCL = Supported community living worker

AH = Attended hearing

ADM = Administrative

H = Hospital

C = Clerk/court

P = Provider

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on January 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
	6.00					---
	0.50					
	0.50					
01/02/06	7.00	112.00	-	-	112.00	
	2.50					Des Moines
	2.50					
	1.50					
	1.50					
01/03/06	8.00	128.00	46	13.80	141.80	
	2.50					Perry
	2.00					
01/04/06	4.50	72.00	21	6.30	78.30	
	1.00					---
	0.25					
	0.50					
01/06/06	1.75	28.00	-	-	28.00	
01/10/06	2.00	32.00	-	-	32.00	---
01/12/06	2.50	40.00	-	-	40.00	---
01/16/06	2.50	40.00	-	-	40.00	---
	3.00					---
	3.50					
	0.50					
01/17/06	7.00	112.00	-	-	112.00	
	2.75					---
	1.00					
	2.50					
	1.50					
01/18/06	7.75	124.00	-	-	124.00	
	0.50					---
	0.50					
01/19/06	1.00	16.00	-	-	16.00	

Description**	Patients^	Improper Miles
C, placement ph calls - 4 hrs; ADM - 2 hrs	A19	
CT - 1/2 hrs	A26	
CT - 1/2 hrs	A61	-
CDS - 2 hrs; ADM - 1/2 hr	A58	
CDS - 2 1/2 hrs	A69	
CDS - 1 1/2 hrs	A71	
ADM - 1 1/2 hrs		-
CDS - 2 1/2 hrs	A26	
C, placement ph calls - 2 hrs	A19	-
CT, H - 1 hr	A19	
CT - 1/4 hr	A31	
CT - 1/2 hr	A23	-
CDS - 1 1/2 hrs; ADM - 1/2 hr	A50	-
CDS - 2 hrs; ADM - 1/2 hr	A42	-
CDS - 2 hrs; ADM - 1/2 hr	A43	-
S - 2 1/2 hrs; ADM - 1/2 hr	A3	
CDS - 1 hr; S - 2 hrs; ADM - 1/2 hr	A68	
P - 1/2 hr	A35	-
ADM - 1 1/2 hrs; CDS - 1 1/4 hrs	A35	
SCL - 1/2 hr; C - 1/2 hr	A26	
AH - 2 1/2 hrs	A75	
C - 1 hr; ADM - 1/2 hr	A68	-
CT - 1/2 hr	A3	
CT - 1/2 hr	A68	-

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on January 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
01/20/06	1.00					Des Moines
	2.00					
	3.00	48.00	38	11.40	59.40	
01/23/06	2.50					Woodward
	1.00					
	3.50	56.00	18	5.40	61.40	
01/24/06	2.50	40.00	-	-	40.00	- - -
01/26/06	2.50	40.00	-	-	40.00	- - -
01/27/06	3.00	48.00	58	17.40	65.40	Indianola
01/30/06	2.00	32.00	-	-	32.00	- - -
01/31/06	8.00	128.00	-	-	128.00	- - -
	68.50	1,096.00	181	54.30	1,150.30	

^ Patient numbers have been assigned by auditor for confidentiality purposes.

** The BOS prescribed the form used for the month of January 2006, including the following legend:

S	= Staffing	ADM	= Administrative
CT	= Client phone contact	H	= Hospital
CDS	= Client direct service	C	= Clerk/court
SCL	= Supported community living worker	P	= Provider
AH	= Attended hearing		

Description**	Patients^	Improper Miles
C - 1/2 hr; ADM - 1/2 hr	A35	
H - 2 hrs	A3	
		38
CDS - 2 hrs; ADM - 1/2 hr	A9	
ADM - 1 hr		
		18
CDS - 2 hrs; ADM - 1/2 hr	A75	-
CDS - 2 hrs; ADM - 1/2 hr	A48	-
CDS - 2 1/2 hrs; ADM - 1/2 hr	A81	58
CDS - 1 1/2 hrs; ADM - 1/2	A52	-
ADM - 8 hrs		-
Total		114
Mileage Reimbursement Rate		\$ 0.30
Improper Mileage Reimbursement		\$ 34.20

**Special Investigation of the
Dallas County Mental Health Advocate**

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Numbers**	Date	Description	Hours	Improper Hours
A1	02/01/06	Phone call	0.25	-
	02/11/06	Phone call	0.50	-
	02/21/06	Visit, documentation	2.50	-
	03/10/06	Phone call	0.50	-
A2	02/06/06	Phone call, administration	0.75	0.75
	02/14/06	Phone call	0.50	0.50
	02/22/06	Visit, documentation	2.00	2.00
A3	02/03/06	Phone call	0.50	-
	02/07/06	Visit, administration, staffing	2.25	-
	02/11/06	Phone call	0.50	-
	02/19/06	Phone call	0.50	-
	03/09/06	Phone call	0.50	-
	03/12/06	Phone call	0.50	-
	03/14/06	Phone calls	0.25	-
	03/30/06	Visit, documentation	1.25	-
A4	02/11/06	Phone call	0.50	-
	02/18/06	Phone call	0.50	-
	02/21/06	Phone call	0.50	-
	03/16/06	Phone call	0.50	-
A7	02/22/06	Phone call	0.50	-
	03/01/06	Visit	1.50	-
	03/02/06	Visit, documentation	1.25	-
A8	02/02/06	Visit	2.00	-
A10	02/11/06	Phone call	0.50	-
A11	02/06/06	Phone call, file review	1.00	-
	03/09/06	Phone call	0.50	-
A12	03/04/06	Visit, file review, documentation	1.50	-
	03/09/06	Phone call	0.50	-
A13	02/20/06	Phone call	0.50	-
A14	02/14/06	Phone call	0.25	0.25
A16	02/10/06	Phone call	0.50	-
	03/09/06	<i>No description provided</i>	<i>None</i>	-
	03/10/06	Phone call	0.25	-
A18	02/14/06	Phone call	0.75	-
A19	02/12/06	Phone call	0.50	-
	03/13/06	<i>No description provided</i>	<i>None</i>	-
	03/16/06	Phone call	0.50	-
A20	02/11/06	Phone call	0.50	0.50

Exhibit F

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Numbers**	Date	Description	Hours	Improper Hours
A24	02/20/06	Phone call	0.50	0.50
A26	02/10/06	Phone call	0.50	-
	02/17/06	Phone call, staffing	0.50	-
	02/18/06	Visit, documentation	2.50	-
	02/24/06	Phone call	0.50	-
	03/06/06	Phone call	0.50	-
	03/08/06	Visit	1.00	-
	03/10/06	documentation	1.50	-
	03/14/06	Phone call	0.50	-
	03/18/06	Visit, documentation	2.50	-
A28	02/14/06	Phone call	0.50	-
A29	02/01/06	Phone call	0.50	-
	02/19/06	Phone call	0.50	-
	03/10/06	Phone call	0.50	-
A30	02/02/06	Phone call	0.25	-
	02/06/06	Visit	1.00	-
	03/02/06	Visit, documentation	2.00	-
A34	02/10/06	Phone calls	0.75	-
	02/17/06	Phone call, administration	1.25	-
	02/19/06	Phone calls	0.75	-
	02/20/06	Phone call	0.50	-
	02/21/06	Visit, staffing, documentation	3.50	-
	03/12/06	Phone call	0.50	-
	03/15/06	Phone call	0.50	-
	03/28/06	Visit	1.50	-
A35	02/10/06	Phone call, file review	1.50	-
	02/17/06	Phone call	0.50	-
	03/02/06	Phone call	0.25	-
	03/14/06	Visit/family, documentation	1.50	-
A36	02/18/06	<i>No description provided</i>	<i>None</i>	-
	02/19/06	Phone calls	0.75	-
	03/24/06	Visit	1.50	-
A38	02/17/06	Phone call	0.25	0.25
	02/18/06	Visit, documentation	2.00	2.00
A39	03/15/06	Phone call	0.50	0.50
	03/18/06	Visit, documentation	2.00	2.00
A40	02/10/06	Phone calls	0.50	-
	02/12/06	Phone call	0.50	-
	02/18/06	Visit, documentation	2.50	-
	03/18/06	Visit, documentation	2.00	-

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Numbers**	Date	Description	Hours	Improper Hours
A42	02/16/06	Visit, administration	2.00	-
A43	02/14/06	Phone call	0.75	-
	03/02/06	Visit, documentation	2.00	-
	03/17/06	Visit, documentation	2.50	-
A45	02/03/06	<i>No description provided</i>	<i>None</i>	-
	02/24/06	Phone call	0.50	-
	03/26/06	Visit	1.50	-
A46	03/15/06	Phone call	0.25	-
A47	02/04/06	Phone call	0.50	-
	02/11/06	Phone calls	0.75	-
A50	02/15/06	Phone call	0.50	-
A51	03/04/06	Visit, documentation	2.25	2.25
A52	02/13/06	Visit, documentation	3.00	-
	02/15/06	Phone calls	0.75	-
	03/15/06	Phone call	0.50	-
	03/16/06	Phone call	0.25	-
A53	02/02/06	File review, phone call	1.50	-
A54	02/20/06	Phone call	0.75	-
	02/24/06	Phone call	0.50	-
	03/16/06	Phone call	0.25	-
	03/21/06	Visit	2.50	-
A57	02/04/06	Visit	1.00	-
	02/18/06	Phone call	0.50	-
	03/11/06	Visit, documentation	1.25	-
A60	02/01/06	Visit	1.50	-
	03/09/06	Visit, documentation	2.00	-
	03/16/06	Phone call	0.50	-
A61	02/15/06	Phone calls	0.75	-
	02/17/06	Phone call	0.50	-
	03/03/06	Visit, documentation	2.00	-
	03/10/06	Visit, documentation	2.50	-
A62	02/01/06	Phone call	0.25	-
	02/08/06	Visit, administration	2.00	-
	03/06/06	Visit, documentation	2.00	-
	03/20/06	Visit	1.50	-
A63	02/17/06	Phone call, file review	0.50	-
A65	02/22/06	Visit, documentation	1.50	-
	02/24/06	Staffing, file review	1.50	-

Exhibit F

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Numbers**	Date	Description	Hours	Improper Hours
A66	02/01/06	Phone call	0.50	-
	02/06/06	Visit, staffing	2.50	-
	02/20/06	Phone call	0.50	-
	02/21/06	Phone call	0.50	-
A67	02/02/06	Visit	2.00	-
	02/26/06	Visit	2.00	-
	03/09/06	Phone call	0.50	-
A68	02/07/06	Phone call, administration	0.75	-
	02/12/06	Phone call	0.50	-
	02/16/06	Phone call	0.50	-
	03/06/06	Phone call	0.50	-
	03/09/06	Phone call	0.50	-
	03/14/06	Phone call	0.50	-
	03/16/06	Phone call	0.25	-
	03/22/06	Visit, staffing	3.00	-
	03/31/06	Visit	1.00	-
	02/10/06	Phone call	0.50	-
	02/24/06	Visit, documentation	2.50	-
A70	03/10/06	Visit, documentation	2.50	-
	03/15/06	Phone call	0.50	-
A71	02/06/06	Visit, staffing	2.00	-
	02/10/06	Phone calls	0.75	-
	02/17/06	Phone call	0.50	-
	03/14/06	Phone call	0.50	-
	03/17/06	Visit, documentation	1.50	-
A72	03/15/06	Phone call	0.50	-
A73	02/08/06	Visit/staffing, phone call, phone call	2.00	-
	03/03/06	Phone call	0.50	-
	03/13/06	<i>No description provided</i>	<i>None</i>	-
	03/20/06	Visit, staffing	1.50	-
A74	02/01/06	Phone call	0.50	-
	02/04/06	Visit	2.00	-
	03/02/06	Phone call	0.25	-
	03/15/06	Phone call	0.50	-
	03/16/06	Visit, documentation	2.50	-
A75	02/03/06	Phone calls	0.75	-
	02/09/06	Visit, staffing	2.50	-
	02/15/06	Phone call	0.50	-
	03/11/06	Visit, documentation	2.00	-
	03/31/06	Visit	0.75	-

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Patient
For the period September 1, 2005 through March 31, 2006

Patient Numbers**	Date	Description	Hours	Improper Hours
A76	02/17/06	Phone call Magistrate, phone calls	1.75	-
	02/20/06	Phone call	0.50	-
	03/06/06	Visit/staffing	1.00	-
	03/15/06	Visit/staffing, documentation	2.00	-
A77	03/09/06	Visit, documentation	1.50	-
A78	02/07/06	Phone call, administration	0.75	0.75
	02/14/06	Phone call	0.50	0.50
	02/22/06	Phone call	0.50	0.50
	03/11/06	Visit, documentation	1.25	1.25
	03/16/06	Phone call	0.50	0.50
A80	02/16/06	Visit, administration	2.25	2.25
A81	02/12/06	Phone call	0.50	0.50
	03/16/06	Phone call	0.25	0.25
A83	02/22/06	Visit, documentation	2.50	2.50
A85	03/16/06	<i>No description provided</i>	<i>None</i>	-
	03/17/06	Phone call	0.25	0.25
A87	02/01/06	Visit	2.00	2.00
	02/16/06	Visit/staffing, administration	2.50	2.50
A91	02/20/06	Phone call	0.50	0.50
A92	03/03/06	Phone call	0.50	0.50
A93	02/09/06	Visit, phone call	2.50	2.50
	02/20/06	Phone call	0.75	0.75
	03/03/06	Phone call	0.50	0.50
	03/12/06	Phone call	0.50	0.50
	03/29/06	Visit	1.00	1.00
		Total		31.50
			Hourly Rate	\$ 16.00
			Improper Gross Payroll Cost	<u>\$ 504.00</u>

** Patient numbers have been assigned by auditor for confidentiality purposes.

Note: Hours claimed for travel time have not been included. See **Exhibit G**.

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
	1.50					Des Moines
	2.00					
	0.50					
	0.50					
	0.25					
	0.25					
	0.50					
	1.00					
	1.50					
02/01/06	8.00	128.00	46	13.80	141.80	
	2.00					Huxley
	2.00					
	1.50					
	0.25					
	0.75					
02/02/06	6.50	104.00	38	11.40	115.40	
	0.50					Des Moines
	0.50					
	0.75					
	1.00					
02/03/06	2.75	44.00	-	-	44.00	
	2.00					Des Moines
	1.00					
	0.50					
	1.00					
02/04/06	4.50	72.00	40	12.00	84.00	
02/05/06	8.00	128.00	-	-	128.00	Adel
	1.00					
	2.50					
	2.00					
	1.00					
	0.75					
02/06/06	7.25	116.00	10	3.00	119.00	

Patients**		Description	Improper Miles	Improper Travel Time
A60		Visit		
A87		Visit		
A66		Phone call		
A29		Phone call		
A62		Phone call		
A1		Phone call		
A74		Phone call		
		Travel time		1.00
		Administration	46	
A67		Visit		
A8		Visit		
A53		File review, phone call		
A30		Phone call		
		Travel		0.75
			38	
A3		Phone call		
A45				
A75		Phone calls		
		Administration		
A74		Visit		
A57		Visit		
A47		Phone call		
		Administration	40	
		Administrative duties, file review		
A30		Visit		
A66		Visit, staffing		
A71		Visit, staffing		
A11		Phone call, file review		
A2		Phone call, administration	10	

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
02/07/06	2.50					Adel
	0.75					
	0.75					
	4.00	64.00	8	2.40	66.40	
02/08/06	2.50					Waukee
	2.00					
	4.50	72.00	14	4.20	76.20	
02/09/06	2.50					Eldora/Marshalltown
	2.50					
	3.50					
	8.50	136.00	213	63.90	199.90	
02/10/06	1.50					
	0.50					
	0.75					
	0.50					
	0.75					
	0.50					
	0.50					
	2.00					
	0.50					
	7.50	120.00	-	-	120.00	
02/11/06	0.50					
	0.50					
	0.75					
	0.50					
	0.50					
	0.50					
	3.25	52.00	-	-	52.00	
02/12/06	0.50					
	0.50					
	0.50					
	0.50					
	2.00	32.00	-	-	32.00	

Patients**	Description	Improper Miles	Improper Travel Time
A3	Visit, administration, staffing, travel		0.25
A78	Phone call, administration		
A68	Phone call, administration		
		8	
A62	Visit, administration, travel		
A73	Visit/staffing, phone call, phone call		
A75	Visit, staffing		
A93	Visit, phone call		
	Travel		3.50
		213	
A35	Phone call, file review		
A16	Phone call		
A34	Phone calls		
A69	Phone call		
A71	Phone calls		
A26	Phone call		
A40	Phone calls		
	Documentation		
	Administration/faxes		
A20	Phone call		
A1	Phone call		
A47	Phone calls		
A4	Phone call		
A3	Phone call		
A10	Phone call		
A81	Phone call		
A19	Phone call		
A40	Phone call		
A68	Phone call		

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
02/13/06	3.00					Iowa Falls
	5.00					
	3.50					
	11.50	184.00	210	63.00	247.00	
02/14/06	0.50					
	0.50					
	0.50					
	0.75					
	0.75					
	0.25					
	4.00					
	1.00					
	8.25	132.00	-	-	132.00	
02/15/06	0.75					Adel
	0.50					
	0.50					
	0.75					
	1.50					
	1.00					
	1.00					
	0.25					
	6.25	100.00	10	3.00	103.00	
02/16/06	2.25					Des Moines
	2.50					
	2.00					
	0.50					
	0.75					
	8.00	128.00	37	11.10	139.10	
02/17/06	1.25					
	0.25					
	0.50					
	1.00					
	0.50					
	0.50					
	0.50					
	1.75					
	1.75					
	8.00	128.00	-	-	128.00	

Patients**	Description	Improper Miles	Improper Travel Time
A52	Visit, documetation Administrative duties (forms, file review) Travel	210	3.50
A2	Phone call		
A28	Phone call		
A78	Phone call		
A18	Phone call		
A43	Phone call		
A14	Phone call Administrative duties, meeting Clerk of Court		
A61	Phone calls		
A50	Phone call		
A75	Phone call		
A52	Phone calls Meeting Administration - faxes, copying Meeting Travel	10	0.25
A80	Visit, administration		
A87	Visit/staffing, administration		
A42	Visit, administration		
A68	Phone call Travel	37	0.75
A34	Phone call, administration		
A38	Phone call		
A26	Phone call, staffing		
A63	Phone call, file review		
A35	Phone call		
A61	Phone call		
A71	Phone call		
A76	Phone call Magistrate, phone calls Administrative duties		

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
	-					Perry
	2.50					
	2.00					
	0.50					
	0.50					
	2.50					
	0.50					
02/18/06	8.50	136.00	-	-	136.00	
	0.75					
	0.50					
	0.50					
	0.75					
02/19/06	2.50	40.00	-	-	40.00	
	0.75					
	0.50					
	0.75					
	0.50					
	0.50					
	0.50					
	0.50					
	0.50					
	1.00					
	2.00					
02/20/06	7.50	120.00	-	-	120.00	
	2.50					Atlantic
	0.50					
	3.50					
	0.50					
	2.00					
02/21/06	9.00	144.00	104	31.20	175.20	
	2.50					
	2.00					
	1.50					
	0.50					
	0.50					
02/22/06	7.00	112.00	-	-	112.00	

Patients**	Description	Improper Miles	Improper Travel Time
A36			
A26	Visit, documentation		
A38	Visit, documentation		
A4	Phone call		
A57	Phone call		
A40	Visit, documentation		
	Travel		
A34	Phone calls		
A29	Phone call		
A3	Phone call		
A36	Phone calls		
A93	Phone call		
A66	Phone call		
A54	Phone call		
A24	Phone call		
A13	Phone call		
A34	Phone call		
A91	Phone call		
A76	Phone call		
	Administrative duties		
	Clerk of Court		
A1	Visit, documentation		
A4	Phone call		
A34	Visit, staffing, documentation		
A66	Phone call		
	Travel		
A83	Visit, documentation		
A2	Visit, documentation		
A65	Visit, documentation		
A78	Phone call		
A7	Phone call		

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
	2.50					Creston
	1.50					
	0.50					
	0.50					
	0.50					
	1.00					
	1.75					
02/24/06	8.25	132.00	82	24.60	156.60	
	2.00					Norwalk
	1.00					
	1.00					
02/26/06	4.00	64.00	54	16.20	80.20	
02/27/06	6.00	96.00	-	-	96.00	
	4.00					
	2.00					
	2.00					
02/28/06	8.00	128.00	-	-	128.00	
	1.50					Adel
	0.25					
	0.50					
	0.25					
	3.00					
03/01/06	5.50	88.00	7	2.10	90.10	
	2.00					Adel
	2.00					
	1.25					
	0.25					
	0.25					
	0.25					
03/02/06	6.00	96.00	12	3.60	99.60	
	2.00					Des Moines
	0.50					
	0.50					
	0.50					
	0.75					
03/03/06	4.25	68.00	36	10.80	78.80	

Patients**		Description	Improper Miles	Improper Travel Time
A69		Visit, documentation		
A65		Staffing, file review		
A26		Phone call		
A54		Phone call		
A45		Phone call		
		Administrative duties		
		Travel		
A67		Visit		
		Travel		1.00
		Documentation/administration		
			54	
		Administrative duties		
		Meeting		
		Document review		
		Administrative duties		
A7		Visit		
		Travel		0.25
		Documentation		
		Travel		0.25
		Administrative duties		
			7	
A43		Visit, documentation		
A30		Visit, documentation		
A7		Visit, documentation		
A74		Phone call		
A35		Phone call		
		Travel		0.25
			12	
A61		Visit, documentation		
A73		Phone call		
A93		Phone call		
A92		Phone call		
		Travel		0.75
			36	

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
	1.50					Cherokee
	2.25					
	5.50					
03/04/06	9.25	148.00	280	84.00	232.00	
03/05/06	3.00	48.00	-	-	48.00	
	0.50					Waukee
	0.50					
	1.00					
	2.00					
	0.50					
03/06/06	4.50	72.00	18	5.40	77.40	
	1.00					Ames
	0.75					
	1.00					
	0.50					
	1.00					
03/08/06	4.75	76.00	114	34.20	110.20	
	0.25					Des Moines
	2.00					
	1.50					
	0.50					
	-					
	0.50					
	0.50					
	0.50					
	0.50					
	1.00					
03/09/06	7.25	116.00	42	12.60	128.60	
	2.50					Madrid/Redfield
	2.50					
	1.50					
	0.50					
	0.25					
	0.50					
	1.50					
03/10/06	9.25	148.00	53	15.90	163.90	

Patients**		Description	Improper Miles	Improper Travel Time
A12		Visit, file review, documentation		
A51		Visit, documentation		
		Travel		
		Administrative duties		
A69		Phone call		
A26		Phone call		
A76		Visit/staffing		
A62		Visit, documentation		
		Travel		0.50
			18	
A26		Visit		
		Doctor appointment		
		Documentation		
		Staffing		
		Administrative		
		Travel		
A40		Phone call		
A60		Visit, documentation		
A77		Visit, documentation		
A3		Phone call		
A16				
A68		Phone call		
A12		Phone call		
A11		Phone call		
A67		Phone call		
		Travel		1.00
			42	
A70		Visit, documentation		
A61		Visit, documentation		
A26		documentation		
A29		Phone call		
A16		Phone call		
A1		Phone call		
		Travel		1.50
			53	

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
03/11/06	1.25					Adel
	1.25					
	2.00					
	0.25					
	3.00					
	7.75	124.00	14	4.20	128.20	
03/12/06	0.50					
	0.50					
	0.50					
	8.00					
	9.50	152.00	-	-	152.00	
03/13/06	-					Council Bluffs
	-					
	-	-	226	67.80	67.80	
03/14/06	1.50					Adel
	0.25					
	0.50					
	0.50					
	0.50					
	4.00					
	0.25					
	7.50	120.00	15	4.50	124.50	
03/15/06	2.00					Des Moines/Waukee
	0.50					
	0.50					
	0.50					
	0.50					
	0.50					
	0.50					
	0.25					
	0.50					
	1.00					
	2.25					
	9.00	144.00	46	13.80	157.80	

Patients**		Description	Improper Miles	Improper Travel Time
A78		Visit, documentation		
A57		Visit, documentation		
A75		Visit, documentation		
		Travel		0.25
		Administrative duties	14	
A93		Phone call		
A2		Phone call		
A34		Phone call		
		Administrative duties, file review		
A19				
A73			226	
A35		Visit/family, documentation		
A3		Phone calls		
A26		Phone call		
A71		Phone call		
A68		Phone call		
		Administrative duties		
		Travel		0.25
			15	
A76		Visit/staffing, documentation		
A52		Phone call		
A34		Phone call		
A72		Phone call		
A70		Phone call		
A74		Phone call		
A39		Phone call		
A46		Phone call		
		WCMH [<i>West Central Mental Health</i>]		
		Travel		
		Administrative duties		

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
03/16/06	3.25					Granger
	0.50					
	0.50					
	0.50					
	-					
	0.25					
	0.25					
	0.25					
	0.25					
	0.50					
	6.25	100.00	31	9.30	109.30	
03/17/06	1.75					Adel
	2.50					
	0.25					
	4.50	72.00	12	3.60	75.60	
03/18/06	2.50					Perry
	2.00					
	2.00					
	0.50					
	7.00	112.00	21	6.30	118.30	
03/20/06	1.50					Waukee/Des Moines
	1.50					
	1.00					
	4.00	64.00	46	13.80	77.80	
03/21/06	9.00	144.00	380	114.00	258.00	Sioux City
03/22/06	3.25	52.00	10	3.00	55.00	Adel
03/24/06	4.50	64.00	180	54.00	118.00	Humboldt
03/26/06	5.00	80.00	210	63.00	143.00	Marshalltown
03/28/06	2.75	44.00	104	31.20	75.20	Atlantic

Patients**		Description	Improper Miles	Improper Travel Time
A74		Visit, documentation, travel		
A4		Phone call		
A19		Phone call		
A78		Phone call		
A85				
A81		Phone call		
A54		Phone call		
A68		Phone call		
A52		Phone call		
A60		Phone call		
A71		Visit, documentation, travel		0.25
A43		Visit, documentation		
A85		Phone call		
			12	
A26		Visit, documentation		
A40		Visit, documentation		
A39		Visit, documentation		
		Travel		
A73		Visit, staffing		
A62		Visit		
		Travel		
A54		Visit, travel		
A68		Visit, staffing, travel	10	0.25
A36		Visit, travel	37	
A45		Visit, travel		
A34		Visit, travel		

Special Investigation of the
Dallas County Mental Health Advocate

Activity Recorded on February through March 2006 Claim by Day
For the period September 1, 2005 through March 31, 2006

Date	Hours	Cost	Miles	Cost	Total Cost	Destination
03/29/06	1.75	28.00	54	16.20	44.20	Norwalk
03/30/06	1.50	24.00	10	3.00	27.00	Adel
	1.00					Adel
	0.75					
	0.50					
03/31/06	2.25	36.00	32	9.60	45.60	
	308.75	4,932.00	2,819	845.70	5,777.70	

** Patient numbers have been assigned by auditor for confidentiality purposes.

Patients**		Description	Improper Miles	Improper Travel Time
A93		Visit, travel	54	0.75
A3		Visit, documentation, travel	10	0.25
A68		Visit		
A75		Visit		
		Travel		0.50
			32	
		Total	1,244	18.00
		Mileage Reimbursement Rate	\$ 0.30	
		Improper Mileage Reimbursements	<u>\$ 373.20</u>	
		Hourly Rate	\$ 16.00	
		Improper Gross Payroll Cost	<u>\$ 288.00</u>	

Special Investigation of the
Dallas County Mental Health Advocate

Staff

This special investigation was performed by:

Annette K. Campbell, CPA, Director
Jennifer Campbell, CPA, Senior II

A handwritten signature in black ink that reads "Tamera S. Kusian". The signature is written in a cursive style with a large, stylized 'T' and 'K'.

Tamera S. Kusian, CPA
Deputy Auditor of State

Appendices

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Form 30 - "Quarterly Report of Patient Advocate
Pursuant to Iowa Code Chapter 229.19(6)"

February 2002	INVOLUNTARY HOSPITALIZATION – MENTALLY ILL	Ch 12, p.41
---------------	--	-------------

Rule 12.36 — Form 30. Quarterly Report of Patient Advocate Pursuant to Iowa Code Section 229.19(6).

IN THE IOWA DISTRICT COURT IN AND FOR _____ COUNTY, IOWA

IN THE MATTER OF: _____, ALLEGED TO BE SERIOUSLY MENTALLY IMPAIRED, Respondent.	No. _____ <p style="text-align: center;">QUARTERLY REPORT OF PATIENT ADVOCATE PURSUANT TO IOWA CODE SECTION 229.19(6)</p>
---	---

Date _____.

Date of last previous report (if one) _____.

Date of respondent's commitment _____.

Is respondent still committed _____. If not, date of release _____.

Actions I have taken with respect to the above-named respondent and the amount of time I have spent regarding the above-named respondent since (I became the patient's advocate) (the last report was filed):

<u>Action Taken</u> _____	<u>Time Spent</u> _____
---------------------------	-------------------------

Total Time Spent: _____

Other comments: _____

Patient Advocate

Form 30 [Supreme Court Report 1981; November 9, 2001, effective February 15, 2002]

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Letter from Fifth Judicial District Court Administrator



Fifth Judicial District of Iowa
OFFICE OF THE DISTRICT COURT ADMINISTRATOR
POLK COUNTY COURTHOUSE
500 MULBERRY STREET
DES MOINES, IOWA 50309-4238

ELIZABETH J. BALDWIN
DISTRICT COURT ADMINISTRATOR

TELEPHONE (515) 286-3083
FACSIMILE (515) 286-2141

2 February 2004

Deb Toben
Dallas County MH Advocate
416 Church Street
Panora, IA 50216

Dear Ms. Toben:

Gloria Ward, Dallas County Clerk of District Court, provided me a copy of the document dated January 20, 2004 (see attached) that I believe was shared with the Dallas County Board of Supervisors regarding you, as the Dallas County Mental Health Advocate. Based upon this communication, as the District Court Administrator for Dallas County, I wanted to provide my thoughts to you in writing regarding my understanding of what the MH Advocate position is, what activities that person should be performing in your county, and what support might be required by the Board of Supervisors.

The Code of Iowa, section 229.19, governs the MH Advocate position. The District Court, in each county with a population of less than 300,000 persons, is required to appoint a mental health advocate to represent the interests of patients involuntarily hospitalized by the court. The advocate is to act as the support person for all persons in Dallas County involved in involuntary hospitalization proceedings and their follow-up treatment. The advocate's job begins when the attorney representing the person to be hospitalized withdraws as counsel. Alternatively, the advocate's job begins at the end of a hospitalization hearing if the person to be hospitalized is found to be seriously mentally impaired.

The District Court is required by law to prescribe reasonable compensation for the services of the advocate. In your case an hourly rate of \$16 per hour has been set, plus reasonable expenses including mileage at the normal Dallas County reimbursement rate. The compensation received must be based upon documented reports filed by you as the advocate. Also, by law the Board of Supervisors is required to pay the compensation of the Mental Health Advocate, which may be by court order. The Board may recover the costs of compensating the advocate from the patient or the person legally liable for the patient's support if the patient or supporter is not legally indigent.

For the Dallas County resident/patients the advocate is assigned to, the advocate is required by law to perform the activities listed below. This is an overall list, not one fully descriptive of

ADAMS, ADAIR, CLARKE, DALLAS, DECATUR, GUTHRIE, JASPER, LUCAS, MADISON,
MARION, POLK, RINGGOLD, TAYLOR, UNION, WARREN, AND WAYNE COUNTIES

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Letter from Fifth Judicial District Court Administrator

every detail of what the MH advocate's responsibilities are. I have italicized in parentheses what I would consider the resulting reasonable reimbursable costs associated with each duty.

(1) review the reports submitted on the patient pursuant to sections 229.14 and 229.15 of the Code of Iowa; (*Would involve reasonable reimbursement of any copying, mail, faxing, or other costs associated with obtaining the reports, and then the time spent reviewing said reports*).

(2) advise the court at any time if it appears that the services of an attorney are needed to safeguard the patient's interests; (*Would involve time spent performing the action of advising the court, and preparation of any written documentation justifying such notice to the court, copying, mailing, faxing, etc.*).

(3) be readily available to receive communications from the patient and to communicate with the patient directly within 5 days of the patient's commitment; (*Would involve making oneself accessible to receiving mail and telephone calls from patients, time spent reviewing any written documentation or spent on a telephone call from or to the patient, and the costs of associated outgoing local and long distance telephone calls depending upon where the patient is*).

(4) to visit the patient within 15 days of that commitment and periodically thereafter; (*Would involve time spent traveling to the facility where the patient is located whether they be in a private hospital, mental health institute, county care facility, nursing home or at home receiving outpatient mental health services, meeting time with the patient, and associated mileage at the county's rate of reimbursement. Generally these visits should be day trips (no overnights) unless the patient is hospitalized more than about 4 hours one way driving time from Adel, and/or multiple patients are to be visited, and/or the weather does not reasonably permit driving safely to return on the same day. Visits should reasonably be combined to maximize travel time and mileage costs when at all possible*).

(5) to communicate with the medical personnel treating the patient as necessary and review the patient's medical records; (*Would involve time spent in person or on the telephone communicating with the medical treatment persons (presumably if done in person would be combined with visit to patient in #4 above to minimize travel mileage and time costs); could involve attending treatment staffing at facility; costs of telephone calls whether local or long distance; time to review medical records of patient and associated copying, mailing costs, etc.*).

(6) to file quarterly reports (or more often as necessary or required by the court) stating the actions taken with respect to each individual patient and amount of time spent. (*Would involve time spent preparing quarterly (or more frequent) reports for court, and associated copying, mailing, e-mailing, faxing costs, etc.*).

In performing the listed statutory duties, and based upon my review of the Reference Manual for MH Advocates, the advocate would, to perform their job duties professionally, also necessarily be required to spend time preparing for meetings, time investigating patient complaints and explaining the situation to the patient, and time looking into and answering patient questions. Some counties have chosen to provide the MH Advocate with a county

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Letter from Fifth Judicial District Court Administrator

computer and printer for use in performing the required duties to improve the quality of work the Advocate is able to perform (professional looking reports, utilize E-mail communications, maintain data bases of patient services provided, etc.), as well as to provide an important tool upon which to do the required duties.

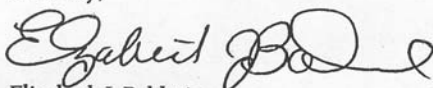
A cell phone for MH Advocate duties only has also been provided by some counties in order to simplify reimbursement processes (documentation) and assist with the availability of the MH Advocate while traveling/making visits/ for the MH Advocate's personal safety and security due to the volatile nature of some clients/patients.

Regarding travel time, most counties consider the county courthouse the Advocate's base of operations. Mileage commuting to and from the courthouse is not reimbursed, although mileage traveling to visit patients or providers, whether in or outside the county would be reimbursed from the courthouse location or from the Advocate's home to the patient/facility, whichever is less. (Eg., If you were to visit a patient at Broadlawns and you live in Panora, you would be reimbursed for mileage from the Dallas County Courthouse to Broadlawns round trip; if you had to visit a patient in a Council Bluffs care facility, you would be reimbursed from Panora to Council Bluffs round trip).

MH Advocates are covered by the Iowa Public Employment Retirement System (IPERS) according to Attorney General Opinion, #00-11-3(L) - Kempkes to Riepe, Henry County Attorney, 11-3-00) (See attached). Dallas County is therefore required to make IPERS contributions on your behalf.

I hope this letter provides some clarification regarding the duties, reasonably reimbursable expenses one might encounter as a MH Advocate, and other issues regarding your position. If you have further questions, please feel free to contact me at (515) 286-3083.

Sincerely,



Elizabeth J. Baldwin,
District Court Administrator

Attachments

Cc: Gloria Ward, Dallas County Clerk of Court
Brad Golightly, Chair, Dallas County Board of Supervisors
Kim Chapman, Dallas County Board of Supervisors
Alice Wicker, Dallas County Board of Supervisors
Carole Bayeur, Dallas County Auditor
John Grush, Central Point Coordinator, Dallas County

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Original Claim Submitted by Deb Toben

IOWA DISTRICT COURT
FIFTH JUDICIAL DISTRICT

MENTAL HEALTH ADVOCATE CLAIM FOR REIMBURSEMENT

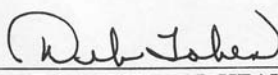
AS MENTAL HEALTH ADVOCATE FOR DALLAS COUNTY, I EXPENDED THE FOLLOWING TIMES AND INCURRED THE FOLLOWING EXPENSES, THE ITEMIZED DETAILS WHICH ARE ATTACHED HERETO.

	<u>Charge</u>
WAGE COMPENSATION	<u>568</u> hours x \$16 = <u>9088.00</u>
MILEAGE EXPENSE	<u>3,696</u> miles x \$0.30 = <u>1,108.80</u>
TELEPHONE EXPENSE	<u>37.10</u>
CONFERENCE FEES	_____
MISCELLANEOUS	_____

FILED
DALLAS COUNTY, IOWA
06 JAN 20 PM 3:15
CLERK DISTRICT COURT

I REQUEST THAT I BE ALLOWED COMPENSATION, INCLUDING REIMBURSEMENT FOR EXPENSES INCURRED, IN THE AMOUNT OF:

Total: 10,233.90


1-20-06
 Deb Toben, MENTAL HEALTH ADVOCATE
 PO Box 128, Minburn, IA 50167

WAIVER

DALLAS COUNTY WAIVES THE RIGHT TO A HEARING ON THE ABOVE CLAIM.



 CHAIR, BOARD OF SUPERVISORS

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Original Claim Submitted by Deb Toben

Cellular Connect/Panora
109 N. 1st St
Panora 50216
Business: (641) 755-4242
Business Fax: (641) 755-4244

Invoice # 5557

Bill To 4496 Deb Toben 	Ship To 4496 Deb Toben 
--	---

Invoice Date	Terms	Station Number	Bin
9/16/05	CUSTOMER	1	RESALE
Salesperson 1	Salesperson 2	Customer PO	Pricing
Tina Nelson			Retail
Tax Exempt			
No			

Qty	Product Code	Product Description	Tax	Unit Cost	Net Cost
1	BATKY0414	Kyocera 414 Battery	<input checked="" type="checkbox"/>	\$35.00	\$35.00
Item Total:					\$35.00
Sales tax:					\$2.10
Net Invoice:					\$37.10
Payment Type: Cash					Amount:
					-\$37.10
Balance Due:					\$0.00
Tendered:					\$40.10
Change:					\$3.00

Created on 09/16/2005 12:06:22PM by User TINA Never Been Modified

The accessory you have purchased has a 30 day replacement warranty for defective merchandise. Returns must be accompanied by this receipt.

Signature _____ Date _____

TeleTracker Online

Page 1 of 1

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Original Claim Submitted by Deb Toben

[illegible]

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Original Claim Submitted by Deb Toben

DALLAS COUNTY MENTAL HEALTH ADVOCATE CLAIM FOR COMPENSATION

Provider: Deb Toben, [REDACTED]Date: 9-19-05Charge: 195.80Hours: 8 x \$16.00 = 128.00 Miles: 226 x \$0.30 = 67.80Client(s): MMH 3215, 774Description of Service: Visit, meeting, paperwork, file, ph callTravel: From: Adel To: C. Bluffs

From: _____ To: _____

Date: 9-20-05Charge: 128.00Hours: 8 x \$16.00 = 128.00 Miles: _____ x \$0.30 = _____Client(s): MMH 906, 256, 434, 774Description of Service: Visits, staffing, ph calls, documentation

Travel: From: _____ To: _____

From: _____ To: _____

FILED
DALLAS COUNTY, TEXAS
06 JAN 20 PM 3:10
CLERK DISTRICT COURT

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Original Claim Submitted by Deb Toben

DALLAS COUNTY MENTAL HEALTH ADVOCATE CLAIM FOR COMPENSATION

Provider: Deb Toben, [REDACTED]

.....

Date: 9-21-05 Charge: 176.00

Hours: 11 x \$16.00 = 176.00 Miles: x \$0.30 =

Client(s): MHMH 256, 434, 800, 827, 875

Description of Service: Hearings, phone calls, paperwork,
file review, visits

Travel: From: To:

From: To:

.....

Date: 9-22-05 Charge: 164.60

Hours: 8 x \$16.00 = 128.00 Miles: 122 x \$0.30 = 36.60

Client(s): MHMH 765, 844, 606

Description of Service: visits, ph calls

Travel: From: Adel To: Knoxville

From: To:

FILED
DALLAS COUNTY, TEXAS
06 JAN 20 PM 3:10
CLERK DISTRICT COURT

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Original Claim Submitted by Deb Toben

DALLAS COUNTY MENTAL HEALTH ADVOCATE CLAIM FOR COMPENSATION

Provider: Deb Toben, [REDACTED]Date: 9-23-05Charge: 64.00Hours: 4 x \$16.00 = 64.00Miles: x \$0.30 = Client(s): MMH 891, 911, 904Description of Service: phone calls, documentationTravel: From: To: From: To: Date: 9-26-05Charge: 128.00Hours: 8 x \$16.00 = 128.00Miles: x \$0.30 = Client(s): MMH 904, 449, 808Description of Service: Staffing, phone calls, visitTravel: From: To: From: To: FILED
JAN 20 PM 3:10
CLERK DISTRICT COURT

Special Investigation of the
Dallas County Mental Health Advocate

Copy of Revised Claim Submitted by Deb Toben

DALLAS COUNTY MENTAL HEALTH ADVOCATE CLAIM FOR COMPENSATION

Provider: Deb Toben, [REDACTED]Date: 9-19-05Charge: 195.80Hours: 8 x \$16.00 = 128.00Miles: 226 x \$0.30 = 67.80

Client(s), Description of Services, Time Spent:

3215 - visit, meeting, ph call, documentation - 4 hrs.774 - ph calls - 1/2 hr.Travel Time - 4 hrs.

Revised
Set
delivered
2/14/06
(w)

Travel: From: AdelTo: C. BluffsFrom: C. BluffsTo: AdelDate: 9-20-05Charge: 128.00Hours: 8 x \$16.00 = 128.00Miles: x \$0.30 =

Client(s), Description of Services, Time Spent:

906 - ph calls, documentation - 2 hrs.256 - ph calls, visit, documentation - 2 1/2 hrs.434 - ph calls, documentation - 2 hrs.774 - visit, documentation - 1 1/2 hrs.Travel: From: To: From: To:

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Dallas County Mental Health Advocate

Copy of Revised Claim Submitted by Deb Toben

DALLAS COUNTY MENTAL HEALTH ADVOCATE CLAIM FOR COMPENSATION

Provider: Deb Toben, [REDACTED]

Date: 9-21-05

Charge: 176.00

Hours: 11 x \$16.00 = 176.00 Miles: x \$0.30 =

Client(s), Description of Services, Time Spent:

875 - visit, documentation - 2 hrs.
827 - visit, documentation - 2 hrs.
800 - ph calls, - 1 hr.
434 - file review, ph calls hearing, documentation, meeting - 4 1/2 hrs.
256 ph calls, documentation 1 1/2 hrs.

Travel: From: To:

From: To:

Date: 9-22-05

Charge: 164.60

Hours: 8 x \$16.00 = 128.00 Miles: 122 x \$0.30 = 36.60

Client(s), Description of Services, Time Spent:

765 - visit, meeting - 2 hrs 3/4 hrs.
844 - visit, documentation 1-1/4 hrs.
1006 - ph calls, file review, documentation - 1 1/2 hrs.
Travel Time - 2 1/2 hrs.

Travel: From: Adel To: Knoxville

From: Knoxville To: Adel

