

## OFFICE OF AUDITOR OF STATE

STATE OF IOWA

David A. Vaudt, CPA Auditor of State

## State Capitol Building Des Moines, Iowa 50319-0004

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**NEWS RELEASE** 

FOR RELEASE February 21, 2007 Contact: Andy Nielsen 515/281-5834

Auditor of State David A. Vaudt today released an audit report on Adams County, Iowa.

The County had local tax revenue of \$6,169,518 for the year ended June 30, 2006, which included \$377,876 in tax credits from the state. The County forwarded \$3,986,863 of the local tax revenue to the townships, school districts, cities and other taxing bodies in the County.

The County retained \$2,182,655 of the local tax revenue to finance County operations, an 8% increase over the prior year. Other revenues included charges for service of \$424,124, operating grants, contributions and restricted interest of \$2,019,415, capital grants, contributions and restricted interest of \$1,163,041, unrestricted investment earnings of \$42,698 and other general revenues of \$317,041.

Expenses for County operations totaled \$5,187,494, a 4% increase over the prior year. Expenses included \$2,457,647 for roads and transportation, \$598,102 for public safety and legal services and \$524,361 for county environment and education.

A copy of the audit report is available for review in the County Auditor's office, in the Office of Auditor of State and on the Auditor of State's web site at <a href="http://auditor.iowa.gov/reports/reports.htm">http://auditor.iowa.gov/reports/reports.htm</a>.

## **ADAMS COUNTY**

# INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

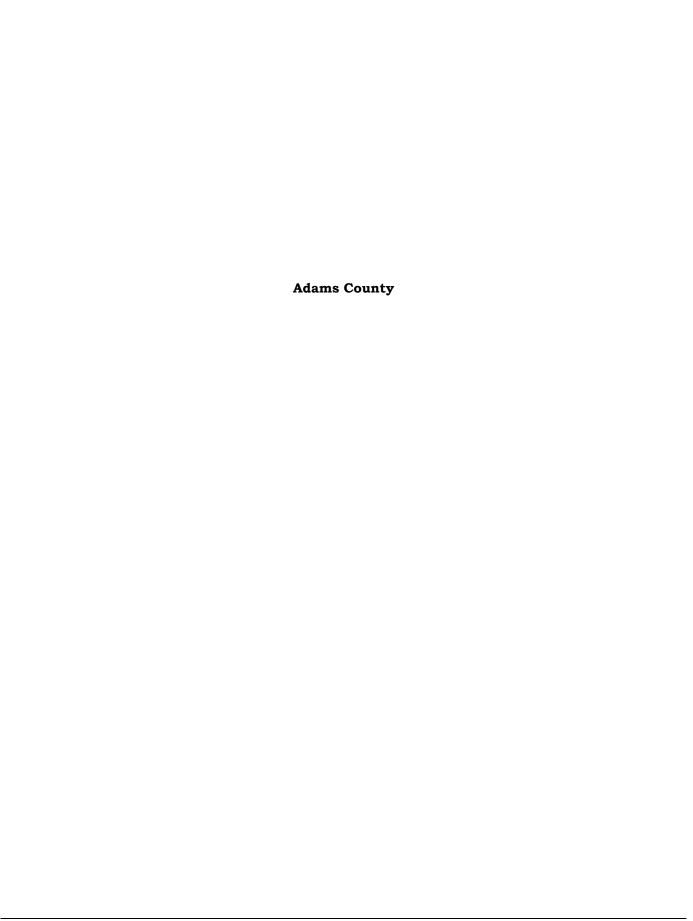
**JUNE 30, 2006** 

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## Officials

<u>Name</u>	<u>Title</u>	Term <u>Expires</u>
Rhonda Millhollin Linda England (Appointed) Phyllis Mullen Kevin Wynn Mark Olive Karl McCarty	Board of Supervisors	(Resigned) Nov 2006 Jan 2007 Jan 2007 Jan 2009 Jan 2009
Donna West Nicole Tucker (Appointed)	County Auditor County Auditor	(Resigned) Nov 2008
Nancy Kempton	County Treasurer	Jan 2007
Mary Miller	County Recorder	Jan 2007
Bill Lyddon	County Sheriff	Jan 2009
Jeff Millhollin	County Attorney	Jan 2007
Carolyn Burroughs	County Assessor	Jan 2010





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### Independent Auditor's Report

To the Officials of Adams County:

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Adams County, Iowa, as of and for the year ended June 30, 2006, which collectively comprise the County's basic financial statements listed in the table of contents. These financial statements are the responsibility of Adams County's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Adams County at June 30, 2006, and the respective changes in financial position for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 8, 2006 on our consideration of Adams County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 7 through 13 and 38 through 40 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Adams County's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the five years ended June 30, 2005 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

DAVID A. VAUDT, CPA Auditor of State

WARREN G. ÆNKINS, CPA Chief Deputy Auditor of State

December 8, 2006

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Adams County provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2006. We encourage readers to consider this information in conjunction with the County's financial statements, which follow.

#### 2006 FINANCIAL HIGHLIGHTS

- Adams County's governmental activities revenues increased approximately \$444,000 from fiscal year 2005 (FY2005). Property and other county tax increased approximately \$144,000 from FY2005.
- Adams County's governmental program expenses increased approximately \$220,000 from FY2005.
- The County's net assets increased 17.64%, or approximately \$961,000, from June 30, 2005 to June 30, 2006.

## **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the County's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of Adams County as a whole and present an overall view of the County's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Adams County's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Adams County acts solely as an agent or custodian for the benefit of those outside of County government (Agency Funds).

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the County's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor governmental and the individual Agency Funds.

#### REPORTING THE COUNTY'S FINANCIAL ACTIVITIES

Government-wide Financial Statements

One of the most important questions asked about the County's finances is, "Is the County as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information which helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting and the economic resources measurement focus, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account, regardless of when cash is received or paid.

The Statement of Net Assets presents all of the County's assets and liabilities, with the difference between the two reported as "net assets". Over time, increases or decreases in the County's net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods.

The County's governmental activities are presented in the Statement of Net Assets and the Statement of Activities. Governmental activities include public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, interest on long-term debt and non-program activities. Property tax and state and federal grants finance most of these activities.

#### Fund Financial Statements

The County has two kinds of funds:

1) Governmental funds account for most of the County's basic services. These focus on how money flows into and out of those funds, and the balances left at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Mental Health, Rural Services and Secondary Roads, and 3) the Debt Service Fund. These funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund financial statements provide a detailed, short-term view of the County's general governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the County's programs.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Fiduciary funds are used to report assets held in a trust or agency capacity for others which cannot be used to support the County's own programs. These fiduciary funds include Agency Funds that account for the County Assessor, Empowerment and CPC case management administration, to name a few.

The required financial statement for fiduciary funds is a statement of fiduciary assets and liabilities.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

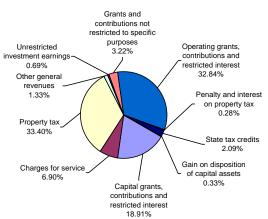
As noted earlier, net assets may serve over time as a useful indicator of financial position. Adams County's net assets for FY2006 totaled approximately \$6.4 million, compared to FY2005 of approximately \$5.5 million. The analysis that follows focuses on the net assets of governmental activities.

Net Assets of Governmen	tal Activities				
		June 30,			
		2006	2005		
Current and other assets	\$	4,048,630	4,221,949		
Capital assets		5,137,514	3,998,598		
Total assets		9,186,144	8,220,547		
Long-term liabilities		400,399	426,094		
Other liabilities		2,372,263	2,342,451		
Total liabilities		2,772,662	2,768,545		
Net assets:					
Invested in capital assets, net of related debt		4,851,614	3,654,439		
Restricted		1,321,878	1,498,474		
Unrestricted		239,990	299,089		
Total net assets	\$	6,413,482	5,452,002		

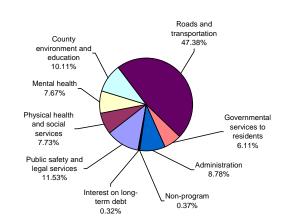
Net assets of Adams County's governmental activities increased by \$961,480 from FY2005. The largest portion of the County's net assets is invested in capital assets (e.g., land, infrastructure, buildings and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with resources other than capital assets. Restricted net assets represent resources subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. Unrestricted net assets—the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements—are reported at \$239,990 at June 30, 2006.

		Year ended June 30,		
	-	2006	2005	
Revenues:				
Program revenues:				
Charges for service	\$	424,124	509,940	
Operating grants, contributions and restricted interest		2,019,415	2,410,769	
Capital grants, contributions and restricted interest		1,163,041	425,200	
General revenues:				
Property tax		2,053,841	1,910,211	
Penalty and interest on property tax		17,280	15,705	
State tax credits		128,814	116,537	
Grants and contributions not restricted				
to specific purposes		198,073	173,369	
Unrestricted investment earnings		42,698	40,494	
Gain on disposition of capital assets		20,000	2,065	
Other general revenues		81,688	101,055	
Total revenues		6,148,974	5,705,345	
Program expenses:				
Public safety and legal services		598,102	609,405	
Physical health and social services		401,100	251,595	
Mental health		398,081	425,135	
County environment and education		524,361	766,663	
Roads and transportation		2,457,647	2,079,746	
Governmental services to residents		317,036	186,150	
Administration		455,635	506,614	
Non-program		19,117	122,952	
Interest on long-term debt		16,415	19,116	
Total expenses		5,187,494	4,967,376	
Increase in net assets		961,480	737,969	
Net assets beginning of year		5,452,002	4,714,033	
Net assets end of year	\$	6,413,482	5,452,002	

#### Revenue by Source



#### Expenses by Program



Adams County increased property tax rates by \$.90 per \$1,000 of taxable valuation in the countywide levy and decreased property tax rates by \$.17 per \$1,000 of taxable valuation in the rural tax levy, for a net increase of \$.73 in FY2006. The FY2006 Adams County taxable property valuation decreased by \$364,829. The General Assembly allows counties to exceed the statutory maximum levy rate of \$3.50 per \$1,000 of property valuation for the general basic tax levy for property taxes when the conditions specified by statute are met. Adams County's general basic tax levy for FY2006 was \$4.56 per \$1,000 of taxable valuation. The net effect of these changes raised the County's property and other county tax revenue by approximately \$144,000 in FY2006.

#### INDIVIDUAL MAJOR FUND ANALYSIS

As Adams County completed the year, its governmental funds reported a combined fund balance of \$1,675,544, a decrease of \$203,545 from last year's total of \$1,879,089. The decrease in the combined fund balance is due primarily to a decrease in the Secondary Roads Fund, the Rural Services Fund, and decreases in the nonmajor funds. Changes in fund balances of the major funds from the prior year are as follows:

- General Fund revenues decreased by \$155,839 and expenditures decreased by \$212,735. The General Fund ending balance increased \$35,763 over the prior year to \$340,900. Revenue decreases in the General Fund occurred mainly due to a Community Development Block Grant (CDBG) of \$410,000 received in FY2005. No CDBG funding was received in FY2006. Also, there was an increase in property tax revenue. Expenditure decreases were due to the \$410,000 CDBG loaned to a local business in FY2005. No similar large expenditures were made in FY2006. Also there was a decrease in non-program expenditures due to a decrease in care facility operations of \$103,835.
- The County has continued to look for ways to effectively manage the cost of mental health services. Mental Health Fund revenues increased by \$23,488 due to additional funding for the MH-DD allowed growth factor adjustment. Expenditures decreased by \$27,054 for the year due to a reduction in expenditures for persons with mental retardation. The Mental Health Fund balance at year end increased by \$62,884 over the prior year to \$154,034.
- Rural Services Fund revenues decreased by \$28,279. The Rural Services Fund ending balance decreased \$6,267 from the prior year to \$126,662. The revenue decrease is due to decreased property tax and other county tax revenues. Transfers to the Secondary Roads Fund decreased by \$1,318.
- Secondary Roads Fund expenditures increased by \$155,247 over the prior year, due mainly to engineering costs and roadway maintenance increases. Secondary Roads Fund revenues decreased by \$142,922. The decrease in revenue is due to the County receiving State and Federal pass-through revenues for bridge replacement due to the completion of the bridge project in FY2005 and not in FY2006. The aforementioned changes resulted in a decrease in the Secondary Roads Fund ending balance of \$249,075 for FY2006 to \$707,872.

#### **BUDGETARY HIGHLIGHTS**

Over the course of the year, Adams County amended its budget twice. The first amendment was made May 30, 2006 and resulted in an increase in budgeted disbursements related to increased policy and administration fees for family insurance policies and other administration for the purchase of a new computer system of \$47,440, public safety emergency services of \$5,495, County Conservation increased spending by \$35,500 due to the Harkin wellness grant and REAP expenditures. There were also expenditures for the DECAT program for a new administrator of \$45,000. A second amendment included increased disbursements due to WHSF Grant of \$91,305, a pass through grant and a \$21,000 increase in legal service fees due to family health policy and autopsy fees.

The County's actual receipts were \$402,155 less than budgeted, a variance of 7.3%. The variance resulted from the County receiving less intergovernmental receipts from a grant than anticipated.

Total actual disbursements were \$960,228 less than the amended budget, a variance of 15.4%. Actual disbursements for the roads and transportation and capital projects functions were \$242,743 and \$290,000, respectively, less than budgeted. In the Secondary Roads Fund, a bridge, road construction and maintenance were not completed as budgeted.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### **Capital Assets**

At June 30, 2006, Adams County had approximately \$5.1 million invested in a broad range of capital assets, including public safety equipment, buildings, park facilities, roads and bridges.

Capital Assets of Governmen	June 30,			
	2006	2005		
Land	\$ 265,266	265,266		
Buildings and improvements	1,367,038	1,413,258		
Equipment and vehicles	1,759,165	1,595,545		
Infrastructure	1,746,045	724,529		
Total	\$ 5,137,514	3,998,598		
This year's major additions included:				
Road network infrastructure	\$ 1,080,263			
CAT 320 Backhoe 2005	164,500			
AccuVote machines and equipment	109,761			
Two pickups	43,127			
AS 400 Mainframe I Series	26,220			
Total	\$ 1,423,871			

The County had depreciation expense of \$284,955 in FY2006 and total accumulated depreciation of \$2,234,739 at June 30, 2006. More detailed information about the County's capital assets is presented in Note 5 to the financial statements.

### Long-Term Debt

At June 30, 2006, Adams County had \$285,900 in general obligation capital loan notes outstanding, compared to \$344,159 at June 30, 2005.

The Constitution of the State of Iowa limits the amount of general obligation debt counties can issue to 5 percent of the assessed value of all taxable property within the County's corporate limits. Adams County's outstanding general obligation debt is significantly below its constitutional debt limit of approximately \$12.4 million. Additional information about the County's long-term debt is presented in Note 7 to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

Adams County's elected and appointed officials and citizens considered many factors when setting the fiscal year 2007 budget, tax rates and the fees charged for various County activities. One of those factors is the economy. Adams County's employment (number of persons working) has declined over 10 percent over the past 5 years. Total resident employment in 2006 was 2,040 and total resident employment in 2005 was 2,040. Unemployment in the County declined from 5.3% in 2005 to 4.8% in 2006. This compares with the State's unemployment rate of 3.7% and the national rate of 4.4%.

These indicators were taken into account when adopting the budget for FY2007. Amounts available for appropriation in the FY2007 operating budget are \$6,737,023, an increase of 7.9% over the final FY2006 budget. Adams County will use the increases in receipts to finance programs currently offered and offset the effect we expect inflation to have on program costs. Budgeted disbursements are expected to rise by approximately 7.9% for FY2007. Expected secondary roads projects, increased wage and cost-of-living adjustments and an increase in the cost of health care benefits are expected to represent the largest increases. The County has also increased its Emergency Management Funding which will contribute to a rise in budget needs for FY2007.

If these estimates are realized, the County's budgetary operating balance is expected to modestly decrease by the close of 2007.

#### CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of Adams County's finances and to show the County's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Adams County Auditor's Office, 500 9th Street, Corning, Iowa, 50841.





## Statement of Net Assets

## June 30, 2006

	Governmental Activities
Assets	4 1 710 610
Cash and pooled investments	\$ 1,710,613
Receivables:	
Property tax:	002
Delinquent	823
Succeeding year	2,042,000
Accounts	10,148
Due from other governments Inventories	205,324 79,722
	•
Capital assets (net of accumulated depreciation)	5,137,514
Total assets	9,186,144
Liabilities	
Accounts payable	242,640
Salaries and benefits payable	10,273
Due to other governments	77,350
Deferred revenue:	
Succeeding year property tax	2,042,000
Long-term liabilities:	
Portion due or payable within one year:	
Capital loan notes	58,439
Compensated absences	78,624
Portion due or payable after one year:	
Capital loan notes	227,461
Compensated absences	35,875_
Total liabilities	2,772,662
Net Assets	
Invested in capital assets, net of related debt	4,851,614
Restricted for:	
Supplemental levy purposes	113,896
Mental health purposes	154,034
Secondary roads purposes	707,872
Debt service	832
Other purposes	345,244
Unrestricted	239,990
Total net assets	\$ 6,413,482

## Statement of Activities

## Year ended June 30, 2006

			_		
			Operating Grants,	Capital Grants,	Net (Expense)
			Contributions	Contributions	Revenue and
		Charges for	and Restricted	and Restricted	Changes
	Expenses	Service	Interest	Interest	in Net Assets
Functions/Programs:					
Governmental activities:					(100 501)
Public safety and legal services	\$ 598,102	157,147	2,274	-	(438,681)
Physical health and social services	401,100	9,380	259,353	-	(132,367)
Mental health	398,081	-	76,791	-	(321,290)
County environment and education	524,361	97,695	42,058	-	(384,608)
Roads and transportation	2,457,647	65,856	1,638,939	1,080,263	327,411
Governmental services to residents	317,036	73,896	-	82,778	(160,362)
Administration	455,635	20,150	-	-	(435,485)
Non-program	19,117	-	-	-	(19, 117)
Interest on long-term debt	16,415	-	-		(16,415)
Total	\$ 5,187,494	424,124	2,019,415	1,163,041	(1,580,914)
General Revenues:					
Property and other county tax levied for	:				
General purposes					2,025,715
Debt service					28,126
Penalty and interest on property tax					17,280
State tax credits					128,814
Grants and contributions not restricted	to specific purpo	ose			198,073
Unrestricted investment earnings					42,698
Gain on disposition of capital assets					20,000
Miscellaneous					81,688
Total general revenues					2,542,394
Change in net assets					961,480
Net assets beginning of year					5,452,002
Net assets end of year					\$ 6,413,482

## Balance Sheet Governmental Funds

June 30, 2006

	Special Revenue				<del></del>
		_	Mental	Rural	Secondary
		General	Health	Services	Roads
Assets					_
Cash and pooled investments	\$	432,814	241,222	129,034	662,301
Receivables:			,	,	,
Property tax:					
Delinquent		724	75	11	_
Succeeding year		1,368,000	141,000	507,000	-
Accounts		10,148	, -	, -	-
Due from other funds		21,867	_	_	-
Due from other governments		19,480	364	_	126,134
Advance to other funds		-	_	_	-
Inventories		-	_	-	79,722
Total assets	\$	1,853,033	382,661	636,045	868,157
Liabilities and Fund Balances					
Liabilities:					
Accounts payable	\$	59,218	9,959	1,867	152,128
Salaries and benefits payable		1,368	243	505	8,157
Due to other funds		-	-	-	-
Due to other governments		-	77,350	-	-
Advance from other funds		82,823	-	-	-
Deferred revenue:					
Succeeding year property tax		1,368,000	141,000	507,000	-
Other		724	75	11	
Total liabilities		1,512,133	228,627	509,383	160,285
Fund balances:					
Reserved for:					
Supplemental levy purposes		113,896	-	-	-
Debt service		-	-	-	-
Unreserved, reported in:					
General fund		227,004	-	-	-
Special revenue funds			154,034	126,662	707,872
Total fund balances		340,900	154,034	126,662	707,872
Total liabilities and fund balances	\$	1,853,033	382,661	636,045	868,157

Nonmajor	Total
245,242	1,710,613
13	823
26,000	2,042,000
-	10,148
-	21,867
59,346	205,324
82,823	82,823
-	79,722
413,424	4,153,320
19,468	242,640
-	10,273
21,867	21,867
-	77,350
-	82,823
26,000	2,042,000
13	823
67,348	2,477,776
-	113,896
832	832
-	227,004
345,244	1,333,812
346,076	1,675,544
413,424	4,153,320

\$ 6,413,482

## Adams County

## Reconciliation of the Balance Sheet -Governmental Funds to the Statement of Net Assets

June 30, 2006

Total governmental fund balances (page 19)	\$ 1,675,544
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the funds. The cost of assets is \$7,372,253 and the accumulated depreciation is \$2,234,739.	5,137,514
Other long-term assets are not available to pay current period expenditures and, therefore, are deferred in the funds.	823
Long-term liabilities, including capital loan notes payable and compensated absences payable, are not due and payable in the current period and, therefore, are not reported in the funds.	(400,399)

See notes to financial statements.

Net assets of governmental activities (page 16)

## Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

## Year ended June 30, 2006

			S	Special Revenue	2
		_	Mental	Rural	Secondary
		General	Health	Services	Roads
Revenues:					
Property and other county tax	\$	1,302,105	179,908	543,518	_
Interest and penalty on property tax	Ψ	17,280	179,900	515,516	_
Intergovernmental		333,850	281,057	32,396	1,634,464
Licenses and permits		200	201,037	8,190	270
Charges for service		180,760	_	460	15
Use of money and property		114,321	_	400	950
Miscellaneous		•	-	134	13,394
Total revenues		14,479 1,962,995	460,965	584,698	1,649,093
Total Teveriues		1,902,993	400,903	364,096	1,049,093
Expenditures:					
Operating:					
Public safety and legal services		514,067	-	15,000	-
Physical health and social services		189,914	_	14,661	-
Mental health		-	398,081	-	-
County environment and education		359,911	-	47,219	-
Roads and transportation		-	-	-	2,411,389
Governmental services to residents		291,975	_	864	-
Administration		554,420	_	_	-
Non-program		19,117	_	_	-
Debt service		-	_	_	-
Total expenditures		1,929,404	398,081	77,744	2,411,389
Excess (deficiency) of revenues over (under)					
expenditures		33,591	62,884	506,954	(762,296)
Other financing sources (uses):					
Operating transfers in		8,172			513,221
Operating transfers out		(6,000)	_	(513,221)	313,221
Total other financing sources (uses)		2,172			513,221
rotal other imancing sources (uses)		2,172		(513,221)	313,221
Net change in fund balances		35,763	62,884	(6,267)	(249,075)
Fund balances beginning of year		305,137	91,150	132,929	956,947
Fund balances end of year	\$	340,900	154,034	126,662	707,872

Nonmajor	Total
28,126	2,053,657
-	17,280
331,149	2,612,916
-	8,660
10,744	191,979
364	115,635
20,391	48,398
390,774	5,048,525
62,990	592,057
190,049	394,624
-	398,081
86,971	494,101
-	2,411,389
20,540	313,379
-	554,420
-	19,117
74,902	74,902
435,452	5,252,070
(44,678)	(203,545)
51,000	572,393
(53,172)	(572,393)
(2,172)	
(46,850)	(203,545)
392,926	1,879,089
346,076	1,675,544

## Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances -Governmental Funds to the Statement of Activities

Year ended June 30, 2006

Net change in fund balances - Total governmental funds (page 23)		\$ (203	,545)
Amounts reported for governmental activities in the Statement of Activities are different because:			
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets. Capital outlay expenditures and contributed capital assets exceeded depreciation expense in the current year, as follows:			
Expenditures for capital assets  Capital assets contributed by the Iowa Department of Transportation  Depreciation expense	\$ 323,608 1,080,263 (284,955)	1,118	,916
In the Statement of Activities, the gain on the disposition of capital assets is reported whereas the governmental funds report the proceeds from the sale as an increase in financial resources.		20	,000
Because some property tax revenues will not be collected for several months after the County's year end, they are not considered available revenues and are deferred in the governmental funds.			186
Repayment of long-term liabilities is an expenditure in the governmental funds but the repayment reduces long-term liabilities in the Statement of Net Assets.		58	,259
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, as follows:			
Compensated absences	(32,564)		
Interest on long-term debt	228	(32)	,336)
Change in net assets of governmental activities (page 17)		\$ 961	,480

## Statement of Fiduciary Assets and Liabilities Agency Funds

June 30, 2006

Assets	
Cash and pooled investments:	
County Treasurer	\$ 343,180
Other County officials	248
Receivables:	
Property tax:	
Delinquent	3,764
Succeeding year	3,719,000
Due from other governments	70,543
Total assets	4,136,735
Liabilities	
Excess of outstanding checks over bank balance	39,630
Accounts payable	1,375
Salaries and benefits payable	1,381
Due to other governments	4,077,800
Trusts payable	155
Compensated absences	16,394
Total liabilities	4,136,735
Net assets	\$ -

#### Notes to Financial Statements

June 30, 2006

#### (1) Summary of Significant Accounting Policies

Adams County is a political subdivision of the State of Iowa and operates under the Home Rule provisions of the Constitution of Iowa. The County operates under the Board of Supervisors form of government. Elections are on a partisan basis. Other elected officials operate independently with the Board of Supervisors. These officials are the Auditor, Treasurer, Recorder, Sheriff and Attorney. The County provides numerous services to citizens, including law enforcement, health and social services, parks and cultural activities, planning and zoning, roadway construction and maintenance and general administrative services.

The County's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

## A. Reporting Entity

For financial reporting purposes, Adams County has included all funds, organizations, agencies, boards, commissions and authorities. The County has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the County to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the County. The County has no component units which meet the Governmental Accounting Standards Board criteria.

<u>Jointly Governed Organizations</u> – The County participates in several jointly governed organizations that provide goods or services to the citizenry of the County but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The County Board of Supervisors are members of or appoint representatives to the following boards and commissions: Adams County Assessor's Conference Board and the South Central Iowa Regional E911 Service Board. Financial transactions of these organizations are included in the County's financial statements only to the extent of the County's fiduciary relationship with the organization and, as such, are reported in the Agency Funds of the County.

The County also participates in the following jointly governed organizations: Creston Cluster Decat Program, Adams and Taylor Counties Regional Service Agency and South Iowa Area Detention Service Agency.

#### B. Basis of Presentation

Government-wide Financial Statements – The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the County and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are supported by property tax, intergovernmental revenues and other nonexchange transactions.

The Statement of Net Assets presents the County's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories.

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt attributable to the acquisition, construction or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets not meeting the definition of the two preceding categories. Unrestricted net assets often have constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor funds.

The County reports the following major governmental funds:

The General Fund is the general operating fund of the County. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges and the capital improvement costs not paid from other funds.

### Special Revenue:

The Mental Health Fund is used to account for property tax and other revenues designated to be used to fund mental health, mental retardation and developmental disabilities services.

The Rural Services Fund is used to account for property tax and other revenues to provide services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas.

The Secondary Roads Fund is used to account for secondary road construction and maintenance.

Additionally, the County reports the following funds:

Fiduciary Funds – Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, certain jointly governed organizations, other governmental units and/or other funds.

### C. Measurement Focus and Basis of Accounting

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the County.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments and compensated absences are recorded as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general revenues.

The County maintains its financial records on the cash basis. The financial statements of the County are prepared by making memorandum adjusting entries to the cash basis financial records.

## D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash and Pooled Investments</u> – The cash balances of most County funds are pooled and invested. Interest earned on investments is recorded in the General Fund, unless otherwise provided by law. Investments are stated at fair value except for non-negotiable certificates of deposit which are stated at cost.

<u>Property Tax Receivable</u> – Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the County Board of Supervisors. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable

represents taxes certified by the Board of Supervisors to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the Board of Supervisors is required to certify its budget in March of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2004 assessed property valuations; is for the tax accrual period July 1, 2005 through June 30, 2006 and reflects the tax asking contained in the budget certified by the County Board of Supervisors in March 2005.

<u>Interest and Penalty on Property Tax Receivable</u> – Interest and penalty on property tax receivable represents the amount of interest and penalty that was due and payable but has not been collected.

<u>Due from and Due to Other Funds</u> – During the course of its operations, the County has numerous transactions between funds. To the extent certain transactions between funds had not been paid or received as of June 30, 2006, balances of interfund amounts receivable or payable have been recorded in the fund financial statements.

<u>Due from Other Governments</u> – Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

<u>Inventories</u> – Inventories are valued at cost using the first-in, first-out method. Inventories in the Special Revenue Funds consist of expendable supplies held for consumption. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

<u>Capital Assets</u> – Capital assets, which include property, equipment and vehicles, and infrastructure assets (e.g., roads, bridges, curbs, gutters, sidewalks and similar items which are immovable and of value only to the County), are reported in the governmental activities column in the government-wide Statement of Net Assets. Capital assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Reportable capital assets are defined by the County as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	Amount
Infrastructure and buildings	\$ 50,000
Land	10,000
Equipment and vehicles	5,000

Capital assets of the County are depreciated using the straight line method over the following estimated useful lives:

	Estimated
	Useful lives
Asset Class	(In Years)
Buildings and infrastructure	20 - 100
Equipment and vehicles	3 - 30

<u>Due to Other Governments</u> – Due to other governments represents taxes and other revenues collected by the County and payments for services which will be remitted to other governments.

<u>Trusts Payable</u> – Trusts payable represents amounts due to others which are held by various County officials in fiduciary capacities until the underlying legal matters are resolved.

<u>Deferred Revenue</u> – Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds as well as property tax receivable and other receivables not collected within sixty days after year end.

Deferred revenue in the Statement of Net Assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Compensated Absences – County employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, death or retirement. Accumulated sick leave is paid at 50%, not to exceed 360 hours, upon retirement or death. A liability is recorded when incurred in the government-wide and fiduciary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees who have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2006. The compensated absences liability attributable to the governmental activities will be paid primarily by the General and Secondary Roads Funds.

<u>Long-Term Liabilities</u> – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Assets.

<u>Fund Equity</u> – In the governmental fund financial statements, reservations of fund balance are reported for amounts not available for appropriation or legally restricted by outside parties for use for a specific purpose.

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2006, disbursements exceeded the amount budgeted for the county environment and education function prior to a budget amendment by the Board of Supervisors. Also, disbursements in one department exceeded the amount appropriated at June 30, 2006. Although the Board of Supervisors acted to increase appropriations to certain departments, the appropriation changes were made after disbursements had exceeded the appropriation.

#### (2) Cash and Pooled Investments

The County's deposits in banks at June 30, 2006 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The County is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Supervisors; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The County had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 3, as amended by Statement No. 40.

## (3) Due From and Due to Other Funds

The detail of interfund receivables and payables at June 30, 2006 is as follows:

Receivable Fund	Payable Fund	Amount
General	Special Revenue: Decategorization	\$ 21,867

These balances result from the time lag between the dates interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system and payments between funds are made.

Advance to/from Other Funds:

Receivable Fund	Payable Fund		Amount
Special Revenue:		4	
Special Law Enforcement	General	\$	82,823

The advance to/from other funds resulted from a capital project in the General Fund to repair the care facility roof. The advance will be repaid over several years.

## (4) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2006 is as follows:

Transfer to	Transfer from	Amount
General	Special Revenue: Decategorization	\$ 8,172
Special Revenue: Secondary Roads	Special Revenue: Rural Services	513,221
Special Revenue: Conservation Land Acquisition	General	6,000
Debt Service	Special Revenue: Special Law Enforcement	 45,000
Total		\$ 572,393

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

## (5) Capital Assets

Capital assets activity for the year ended June 30, 2006 was as follows:

	В	alance			Balance
	Ве	ginning			End
	0	of Year	Increases	Decreases	of Year
Governmental activities:					
Capital assets not being depreciated:					
Land	\$	50,166	-	-	50,166
Land, road network		215,100	-	-	215,100
Total capital assets not being depreciated		265,266	-	-	265,266
Capital assets being depreciated:					
Buildings	2	,085,719	-	-	2,085,719
Equipment and vehicles	3	,073,403	343,608	(207,585)	3,209,426
Infrastructure, road network		731,579	1,080,263	-	1,811,842
Total capital assets being depreciated	5	5,890,701	1,423,871	(207,585)	7,106,987
Less accumulated depreciation for:					
Buildings		672,461	46,220	-	718,681
Equipment and vehicles	1	,477,858	179,988	(207,585)	1,450,261
Infrastructure, road network		7,050	58,747	-	65,797
Total accumulated depreciation	2	,157,369	284,955	(207,585)	2,234,739
Total capital assets being depreciated, net	3	3,733,332	1,138,916	-	4,872,248
Governmental activities capital assets, net	\$ 3	3,998,598	1,138,916	-	5,137,514

Depreciation expense was charged to the following functions:

Governmental activities:	
Public safety and legal services	\$ 37,947
Physical health and social services	12,392
County environment and education	29,715
Roads and transportation	171,892
Administration	 33,009
Total depreciation expense - governmental activities	\$ 284,955

## (6) Due to Other Governments

The County purchases services from other governmental units and also acts as a fee and tax collection agent for various governmental units. Tax collections are remitted to those governments in the month following collection. A summary of amounts due to other governments is as follows:

Fund	Description	Amount
Special Revenue:		
Mental Health	Services	\$ 77,350
Agency:		
Agricultural Extension Education	Collections	\$ 59,678
County Assessor		251,465
Schools		2,874,204
Community Colleges		128,544
Corporations		514,409
Townships		85,704
Auto License and Use Tax		91,826
All other		 71,970
Total for agency funds		\$ 4,077,800

## (7) Changes in Long-Term Liabilities

A summary of changes in long-term liabilities for the year ended June 30, 2006 is as follows:

	General Obligation Capital Loan Notes	Compen- sated Absences	Total
Balance beginning of year	\$ 344,159	81,935	426,094
Increases	-	127,511	127,511
Decreases	58,259	94,947	153,206
Balance end of year	\$ 285,900	114,499	400,399
Due within one year	\$ 58,439	78,624	137,063

The County issued general obligation capital loan notes to remodel the courthouse building, including the jail. Details of the County's June 30, 2006 general obligation capital loan note indebtedness are as follows:

Year		Series 1998				Series 1998B			
ending	Interest				Interest				
June 30,	Rates	Principal	Interest	Total	Rates	Principal	Interest	Total	
2007	4.60%	\$ 45,000	4,395	49,395	4.90%	\$ 10,000	8,985	18,985	
2008	4.65	50,000	2,325	52,325	4.95	10,000	8,495	18,495	
2009		-	-	-	5.00	50,000	8,000	58,000	
2010		-	-	-	5.00	55,000	5,500	60,500	
2011			-	-	5.00	55,000	2,750	57,750	
Tota	al	\$ 95,000	6,720	101,720		\$ 180,000	33,730	213,730	

Year	No. 1042-001					Total		
ending	Interest							
June 30,	Rates	Principal		Interest	Total	Principal	Interest	Total
						•		
2007	5.47%	\$	3,439	550	3,989	58,439	13,930	72,369
2008	5.47		3,630	359	3,989	63,630	11,179	74,809
2009	5.47		3,831	158	3,989	53,831	8,158	61,989
2010			-	-	-	55,000	5,500	60,500
2011			-	-	-	55,000	2,750	57,750
Tota	al	\$	10,900	1,067	11,967	285,900	41,517	327,417

#### (8) Pension and Retirement Benefits

The County contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 3.70% of their annual covered salary and the County is required to contribute 5.75% of covered salary. Certain employees in special risk occupations and the County contribute an actuarially determined contribution rate. Contribution requirements are established by State statute. The County's contributions to IPERS for the years ended June 30, 2006, 2005 and 2004 were \$102,179, \$97,705 and \$86,068, respectively, equal to the required contributions for each year.

#### (9) Risk Management

Adams County is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 331.301 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 531 members from various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials liability, police professional liability, property, inland marine and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 300 percent of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The County's property and casualty contributions to the risk pool are recorded as expenditures from its operating funds at the time of payment to the risk pool. The County's contributions to the Pool for the year ended June 30, 2006 were \$103,528.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in an amount not to exceed \$2,650,000 per claim and \$5,000,000 in aggregate per year. For members requiring specific coverage from \$2,000,000 to \$10,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the Pool up to \$100,000 each occurrence, each location, with excess coverage reinsured on an individual-member basis.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. The County does not report a liability for losses in excess of reinsurance or excess risk-sharing recoveries unless it is deemed probable such losses have occurred and the amount of such loss can be reasonably estimated. Accordingly, at June 30, 2006, no liability has been recorded in the County's financial statements. As of June 30, 2006, settled claims have not exceeded the risk pool or reinsurance coverage since the pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days prior written notice may withdraw from the Pool. Upon withdrawal, payments for all claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund of their capital contributions. If a member withdraws after the sixth year, the member is refunded 100 percent of its capital contributions. However, the refund is reduced by an amount equal to the annual operating contribution which the withdrawing member would have made for the one-year period following withdrawal.

The County also carries commercial insurance purchased from other insurers for coverage associated with workers compensation and employee blanket bond in the amount of \$500,000 and \$100,000, respectively. The County assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### (10) Industrial Development Revenue Bonds

The County has issued a total of \$3,935,000 of industrial development revenue bonds under the provisions of Chapter 419 of the Code of Iowa, of which \$3,010,000 is outstanding at June 30, 2006. The bonds and related interest are payable solely from the rents payable by the tenants of the properties constructed, and the bond principal and interest do not constitute liabilities of the County.

### (11) Community Development Block Grant (CDBG)

Adams County entered into a forgivable loan agreement dated January 27, 2004 with the Iowa Department of Economic Development for \$400,000. The proceeds were received during the year ended June 30, 2005 and loaned to a local business on October 29, 2004 to assist with economic development. The local business agreed during the contract period of January 27, 2003 to January 31, 2006 to retain 80 full time equivalent (FTE) positions and create 5 FTE positions within two years of loan disbursement. Also, of the FTE positions created or retained as a result of this project, the local business agreed at least 51%, or 44, of the FTE positions created or retained will be held by persons from low and moderate income households.

The local business agreed in the event the total job creation/retention requirement is not met, funds will be returned to the County in the same ratio as the job shortfall is to the total job requirement. Accordingly, \$4,706 is required to be returned for each FTE position short of the required number of created/retained positions of 85 FTE's.

The County's liability for repayment of this loan is limited to the amount the County receives as repayment from the local business. Because the loan is to be paid from other than County resources, the loan does not constitute a liability of the County and is not reported in the financial statements.



# Budgetary Comparison Schedule of Receipts, Disbursements and Changes in Balances -Budget and Actual (Cash Basis) – All Governmental Funds

## Required Supplementary Information

Year ended June 30, 2006

			Budgeted A	Budgeted Amounts		
		Actual	Original	Final	Variance	
Receipts:						
Property and other county tax	\$	2,053,657	2,074,193	2,074,193	(20,536)	
Interest and penalty on property tax	Ψ	17,280	12,600	12,600	4,680	
Intergovernmental		2,674,876	2,898,069	3,095,932	(421,056)	
Licenses and permits		8,660	8,900	8,900	(240)	
Charges for service		169,818	152,390	152,390	17,428	
Use of money and property		116,098	97,246	97,246	18,852	
Miscellaneous		55,497	56,780	56,780	(1,283)	
Total receipts		5,095,886	5,300,178	5,498,041	(402,155)	
Disbursements:						
Public safety and legal services		595,699	747,028	752,523	156,824	
Physical health and social services		390,790	464,039	509,039	118,249	
Mental health		399,955	485,162	485,162	85,207	
County environment and education		468,251	326,758	488,303	20,052	
Roads and transportation		2,444,257	2,687,000	2,687,000	242,743	
Governmental services to residents		306,540	315,863	335,863	29,323	
Administration		561,163	527,707	575,147	13,984	
Non-program		39,797	43,622	43,622	3,825	
Debt service		74,902	74,923	74,923	21	
Capital projects		-	290,000	290,000	290,000	
Total disbursements		5,281,354	5,962,102	6,241,582	960,228	
Excess (deficiency) of receipts over (under)						
disbursements		(185,468)	(661,924)	(743,541)	558,073	
Balance beginning of year		1,896,081	1,656,169	1,907,697	(11,616)	
Balance end of year	\$	1,710,613	994,245	1,164,156	546,457	

# Budgetary Comparison Schedule - Budget to GAAP Reconciliation Required Supplementary Information

Year ended June 30, 2006

	 Governmental Funds				
		Accrual	Modified		
	Cash	Adjust-	Accrual		
	 Basis	ments	Basis		
Revenues	\$ 5,095,886	(47,361)	5,048,525		
Expenditures	 5,281,354	(29,284)	5,252,070		
Net	 (185,468)	(18,077)	(203,545)		
Beginning fund balances	1,896,081	(16,992)	1,879,089		
Ending fund balances	\$ 1,710,613	(35,069)	1,675,544		

## Notes to Required Supplementary Information - Budgetary Reporting

June 30, 2006

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the County Board of Supervisors annually adopts a budget on the cash basis following required public notice and hearing for all funds except Agency Funds, and appropriates the amount deemed necessary for each of the different County offices and departments. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon 10 major classes of expenditures known as functions, not by fund. These 10 functions are: public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, non-program, debt service and capital projects. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds and the Debt Service Fund. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. Legal budgetary control is also based upon the appropriation to each office or department. During the year, two budget amendments increased budgeted disbursements by \$279,480. The budget amendments are reflected in the final budgeted amounts.

In addition, annual budgets are similarly adopted in accordance with the Code of Iowa by the appropriate governing body as indicated: for the County Extension Office by the County Agricultural Extension Council and for the County Assessor by the County Conference Board.

During the year ended June 30, 2006, disbursements exceeded the amount budgeted in the county environment and education function prior to a budget amendment by the Board of Supervisors. Also, disbursements in one department exceeded the amount appropriated at June 30, 2006. Although the Board of Supervisors acted to increase appropriations to certain departments, the appropriation changes were made after disbursements had exceeded the appropriation.



## Combining Balance Sheet Nonmajor Governmental Funds

June 30, 2006

	C	County	County	Resource	_
	R	ecorder's	Recorder's	Enhancement	Special
	R	ecords	Electronic	and	Law
	Mar	agement	Transaction Fee	Protection	Enforcement
Assets					
Cash and pooled investments	\$	5,765	570	7,864	170,377
Receivables:					
Property tax:					
Delinquent		-	-	-	-
Succeeding year		-	-	-	-
Due from other governments		296	-	-	-
Advance to other funds		-		-	82,823
Total assets	\$	6,061	570	7,864	253,200
Liabilities and Fund Equity					
Liabilities:					
Accounts payable	\$	_	-	921	-
Due to other funds		-	-	-	-
Deferred revenue:					
Succeeding year property tax		-	-	-	-
Other		-	-	-	
Total liabilities		-	-	921	
Fund equity:					
Fund balances:					
Reserved for debt service		_	-	-	-
Unreserved		6,061	570	6,943	253,200
Total fund equity		6,061	570	6,943	253,200
Total liabilities and fund equity	\$	6,061	570	7,864	253,200

Special l	Revenue					
Law Enforcement Forfeiture	County Attorney Forfeiture	Conservation Land Acquisition	Decateg- orization	Drivers License Revenue	Debt Service	Total
11,846	1,419	7,567	-	39,002	832	245,242
- - -	- - -	- - -	- - 59,050 -	- - -	13 26,000 - -	13 26,000 59,346 82,823
11,846	1,419	7,567	59,050	39,002	26,845	413,424
<del>-</del> -	- -	- -	18,108 21,867	439 -	- -	19,468 21,867
- 	- -	-	- - 39,975	- - 439	26,000 13 26,013	26,000 13 67,348
	-	-	39,975	+39	20,013	07,346
11,846 11,846	1,419 1,419	7,567 7,567	19,075 19,075	- 38,563 38,563	832 - 832	832 345,244 346,076
11,846	1,419	7,567	59,050	39,002	26,845	413,424

# Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

Year ended June 30, 2006

County	County	Resource	Special
•	County	Resource	
D 1 1		Resource	
Recorder's	Recorder's	Enhancement	Special
Records	Electronic	and	Law
Management	Transaction Fee	Protection	Enforcement
\$ -	-	_	_
_	_	3.875	71,833
974	_	-	75
170	32	162	_
_	_	_	_
1,144	32	4,037	71,908
_	_	_	62,951
_	_	_	02,501
_	_	6.016	_
4 732	389		_
1,702	-	_	_
4,732	389	6,016	62,951
(3.588)	(357)	(1.979)	8,957
(-,)	( )	( / /	-,
-	-	-	-
	-	-	(45,000)
	-	-	(45,000)
(3,588)	(357)	(1,979)	(36,043)
9,649	927	8,922	289,243
\$ 6,061	570	6,943	253,200
	Management  \$	Management         Transaction Fee           \$ -         -           974         -           170         32           -         -           1,144         32           4,732         389           4,732         389           (3,588)         (357)           -         -	Management         Transaction Fee         Protection           \$ -         -         -           974         -         -           170         32         162           -         -         -           1,144         32         4,037           -         -         -           -         -         -           -         -         -           4,732         389         -           -         -         -           4,732         389         6,016           (3,588)         (357)         (1,979)           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         -           -         -         - </td

Revenue						
Law Enforcement Forfeiture	County Attorney Forfeiture	Conservation Land Acquisition	Decateg- orization	Drivers License Revenue	Debt Service	Total
_	_	_	_	_	28,126	28,126
_	_	61,341	192,295	_	1,805	331,149
_	_	-	-	9,695	-	10,744
_	_	-	_	-	_	364
391	_	20,000	_	_	_	20,391
391	_	81,341	192,295	9,695	29,931	390,774
39	_	_	_	_	-	62,990
-	-	-	190,049		-	190,049
-	-	80,955	-	-	-	86,971
-	-	-	-	15,419	-	20,540
-	-	-	-	-	74,902	74,902
39	-	80,955	190,049	15,419	74,902	435,452
352	_	386	2,246	(5,724)	(44,971)	(44,678)
-	-	6,000	-	-	45,000	51,000
-	-	-	(8,172)	-	-	(53,172)
-	-	6,000	(8,172)	-	45,000	(2,172)
352	-	6,386	(5,926)	(5,724)	29	(46,850
11,494	1,419	1,181	25,001	44,287	803	392,926
11,846	1,419	7,567	19,075	38,563	832	346,076

# Combining Schedule of Fiduciary Assets and Liabilities Agency Funds

June 30, 2006

	County	Agricultural Extension	County	
	Offices	Education	Assessor	Schools
Assets				
Cash and pooled investments:				
County Treasurer	\$ -	1,647	120,733	56,024
Other County officials	248	-	-	-
Receivables:				
Property tax:				
Delinquent	-	31	28	1,180
Succeeding year	-	58,000	132,000	2,817,000
Due from other governments	 -	-	-	
Total assets	\$ 248	59,678	252,761	2,874,204
Liabilities				
Excess of outstanding checks over bank balance	\$ -	-	-	-
Accounts payable	-	-	28	-
Salaries and benefits payable	-	-	-	-
Due to other governments	93	59,678	251,465	2,874,204
Trusts payable	155	-	-	-
Compensated absences	 -	-	1,268	
Total liabilities	\$ 248	59,678	252,761	2,874,204

Community Colleges	Corpor- ations	Townships	Auto License and Use Tax	Other	Total
2,477	10,996	1,701	91,826	57,776 -	343,180 248
67 126,000	2,413 501,000	3 84,000	- - -	42 1,000 70,543	3,764 3,719,000 70,543
128,544	514,409	85,704	91,826	129,361	4,136,735
- - - 128,544 -	- - - 514,409 -	- - - 85,704 -	- - - 91,826 -	39,630 1,347 1,381 71,877	39,630 1,375 1,381 4,077,800 155
128,544	514,409	85,704	91,826	15,126 129,361	16,394 4,136,735

# Combining Schedule of Changes in Fiduciary Assets and Liabilities Agency Funds

# Year ended June 30, 2006

	County Offices	Agricultural Extension Education	County Assessor	Schools
Assets and Liabilities				
Balances beginning of year	\$ 2,010	57,537	246,753	2,751,314
Additions:				
Property and other county tax	-	58,897	133,709	2,855,684
State tax credits	-	3,652	7,237	176,560
Office fees and collections	114,317	_	-	-
Auto licenses, use tax and postage	_	-	-	-
Assessments	-	-	-	-
Trusts	-	-	-	-
Miscellaneous	-	-	878	-
Total additions	114,317	62,549	141,824	3,032,244
Deductions:				
Agency remittances:				
To other funds	54,400	-	-	-
To other governments	61,679	60,408	135,816	2,909,354
Total deductions	116,079	60,408	135,816	2,909,354
Balances end of year	\$ 248	59,678	252,761	2,874,204

			Auto		
Community	Cornoro		License and		
Community	Corpora-	T		041	T-4-1
Colleges	tions	Townships	Use Tax	Other	Total
123,231	546,126	82,224	68,847	98,818	3,976,860
107.605	474 004	06 701		001	2 727 001
127,695	474,234	86,781	-	801	3,737,801
7,876	48,754	4,934	-	49	249,062
-	-	-	-	-	114,317
-	-	-	1,028,841	-	1,028,841
-	-	-	-	5,427	5,427
-	-	-	-	45,011	45,011
-	-	-	-	481,375	482,253
135,571	522,988	91,715	1,028,841	532,663	5,662,712
-	-	-	42,116	-	96,516
130,258	554,705	88,235	963,746	541,750	5,445,951
130,258	554,705	88,235	1,005,862	541,750	5,542,467
128,544	514,409	85,704	91,826	89,731	4,097,105

# Schedule of Revenues By Source and Expenditures By Function - All Governmental Funds

## For the Last Six Years

		M	odified Accrual
	 2006	2005	2004
Revenues:			
Property and other county tax	\$ 2,053,657	1,909,954	1,771,320
Interest and penalty on property tax	17,280	15,705	14,441
Intergovernmental	2,612,916	2,968,262	2,547,623
Licenses and permits	8,660	5,335	6,635
Charges for service	191,979	209,643	239,886
Use of money and property	115,635	103,938	106,158
Miscellaneous	 48,398	64,989	33,959
Total	\$ 5,048,525	5,277,826	4,720,022
Expenditures:			
Operating:			
Public safety and legal services	\$ 592,057	588,571	591,164
Physical health and social services	394,624	351,646	342,341
Mental health	398,081	425,135	474,493
County environment and education	494,101	737,203	413,894
Roads and transportation	2,411,389	2,113,689	1,929,903
Governmental services to residents	313,379	185,295	144,655
Administration	554,420	498,956	466,006
Non-program	19,117	122,952	15,720
Debt service	74,902	72,182	74,436
Capital projects	 -	172,261	106,889
Total	\$ 5,252,070	5,267,890	4,559,501

Basis		
2003	2002	2001
1,723,545	1,648,933	1,665,429
16,318	17,189	14,697
2,965,672	2,642,340	3,014,696
9,305	7,915	6,470
230,433	179,202	147,070
106,715	102,256	132,133
57,754	74,713	44,044
5,109,742	4,672,548	5,024,539
582,684	522,867	454,643
318,587	289,953	298,875
405,010	456,706	434,150
339,075	314,480	939,736
1,994,793	1,738,982	2,298,731
140,097	142,997	125,280
475,246	426,336	434,680
19,287	29,849	17,874
76,667	73,631	75,552
482,279	340,841	51,903
4,833,725	4,336,642	5,131,424



#### OFFICE OF AUDITOR OF STATE

STATE OF IOWA

David A. Vaudt, CPA Auditor of State

# State Capitol Building Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 242-6134

Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Officials of Adams County:

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Adams County, Iowa, as of and for the year ended June 30, 2006, which collectively comprise the County's basic financial statements listed in the table of contents, and have issued our report thereon dated December 8, 2006. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered Adams County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Adams County's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable conditions are described in the accompanying Schedule of Findings.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we do not believe the reportable conditions described above are material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Adams County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the County's operations for the year ended June 30, 2006 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the County. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Adams County and other parties to whom Adams County may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Adams County during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

DAVID A. VAUDT, CPA Auditor of State

WARREN G. ÆNKINS, CPA Chief Deputy Auditor of State

December 8, 2006

#### Schedule of Findings

Year ended June 30, 2006

#### Findings Related to the Financial Statements:

#### REPORTABLE CONDITIONS:

(A) <u>Segregation of Duties</u> – During our review of internal control, the existing procedures are evaluated in order to determine incompatible duties, from a control standpoint, are not performed by the same employee. This segregation of duties helps to prevent losses from employee error or dishonesty and, therefore, maximizes the accuracy of the County's financial statements. Generally, one or two individuals in the offices identified may have control over the following areas for which no compensating controls exist:

	Applicable Offices
(1) Receipts – opening and listing mail receipts, collecting, depositing, posting and daily reconciling.	Recorder
(2) Disbursements – check writing, check signing, posting, reconciling and final approval.	Recorder
(3) No accounting procedures manual	Auditor

<u>Recommendation</u> – We realize segregation of duties is difficult with a limited number of office employees. However, each official should review the operating procedures of their office to obtain the maximum internal control possible under the circumstances. The official should utilize current personnel to provide additional control through review of financial transactions, reconciliations and reports.

#### Responses -

<u>County Auditor</u> – Accounting procedures manual will be approved in January 2007.

<u>County Recorder</u> – With just two people in the recorder's office, they both perform all duties and review each other's work.

<u>Conclusion</u> – Response accepted.

(B) <u>Credit Cards</u> – The County has credit cards for use by various employees while on County business. The County has not adopted a policy to regulate the use of the credit cards.

<u>Recommendation</u> – The County should adopt a written policy regulating the use of County credit cards. The policy, at a minimum, should address who controls credit cards, who is authorized to use credit cards and for what purpose, as well as the types of supporting documentation required to substantiate charges.

Response - The County will adopt a policy in January 2007.

Conclusion - Response accepted.

## Schedule of Findings

#### Year ended June 30, 2006

(C) <u>County Sheriff</u> – Bank reconciliations, including outstanding check listings, were not properly prepared during the year ended June 30, 2006. Variances between book and bank balances existed which were not investigated and resolved.

<u>Recommendation</u> – The bank reconciliations, including outstanding check listings and other reconciling items, should be prepared at the end of each month and reconciled to book balances. All variances between book and bank balances should be investigated and resolved in a timely manner.

<u>Response</u> – The County Sheriff Office started to perform bank reconciliations after we were made aware of the requirement to do so.

<u>Conclusion</u> – Response accepted.

(D) <u>Information Systems</u> – The following weaknesses in the County's computer based systems were noted:

The County does not have written policies for:

- password privacy and confidentiality.
- requiring password changes because software does not require the user to change log-ins/passwords periodically.
- usage of the internet.

<u>Recommendation</u> – The County should develop written policies addressing the above items in order to improve the County's control over computer based systems.

Response - The County will adopt a policy in January 2007.

Conclusion - Response accepted.

### **INSTANCE OF NON-COMPLIANCE:**

No matters were noted.

#### Schedule of Findings

Year ended June 30, 2006

#### Other Findings Related to Required Statutory Reporting:

- (1) <u>Certified Budget</u> Disbursements exceeded the amount budgeted in the county environment and education function prior to a budget amendment by the Board of Supervisors.
  - Disbursements in one department exceeded the amount appropriated at June 30, 2006. Although the Board of Supervisors acted to increase appropriations to certain departments, the appropriation changes were made after disbursements had exceeded the appropriation.
  - <u>Recommendation</u> The budget should have been amended in accordance with Chapter 331.435 of the Code of Iowa before disbursements were allowed to exceed the budget.
  - Chapter 331.434(6) of the Code of Iowa authorizes the Board of Supervisors, by resolution, to increase or decrease appropriations of one office or department as long as the function budget is not increased. Such increases or decreases should be made before disbursements are allowed to exceed the appropriation.
  - <u>Response</u> The budget and appropriations will be amended in the future prior to making disbursements that would exceed budgeted amounts.
  - <u>Conclusion</u> Response accepted.
- (2) <u>Questionable Expenditures</u> No expenditures we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- (3) <u>Travel Expense</u> No expenditures of County money for travel expenses of spouses of County officials or employees were noted.
- (4) <u>Business Transactions</u> Business transactions between the County and County officials or employees are detailed as follows:

Name, Title and Business Connection	Transaction Description	Amount	
Kim Lundquist, Deputy Assessor, spouse owns Lundquist AC Service	Air conditioner repair	\$	1,568
Mark Olive, Board of Supervisors Member, owns The Print Shop	Conservation supplies		525

In accordance with Chapter 331.342(10) of the Code of Iowa, the conservation supplies purchased from The Print Shop do not appear to represent a conflict of interest since total cumulative transactions were less than \$1,500 during the fiscal year. The transactions for air conditioner repair may represent a conflict of interest.

<u>Recommendation</u> – The County should consult legal counsel to determine the disposition of this matter.

#### Schedule of Findings

#### Year ended June 30, 2006

<u>Response</u> – In the future, the County will look for competitors of Lundquist AC in the Adams County area for bids, if feasible. The County sees no problem with the way the \$525 expenditure was handled to the Print Shop.

<u>Conclusion</u> – Response accepted.

- (5) <u>Bond Coverage</u> Surety bond coverage of County officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure the coverage is adequate for current operations.
- (6) <u>Board Minutes</u> Except for the following, no transactions were found that we believe should have been approved in the Board minutes but were not:
  - Certain interfund transfers did not appear to have been approved by the Board of Supervisors by resolutions as required by Chapter 331.432 of the Code of Iowa.
  - <u>Recommendation</u> The County should ensure all transfers are approved by resolution as required by Chapter 331.432 of the Code of Iowa.
  - <u>Response</u> In the future, the Board of Supervisors will approve transfers by resolution before the transfer is made.
  - <u>Conclusion</u> Response accepted.
- (7) <u>Deposits and Pooled Investments</u> No instances of non-compliance with the deposit and pooled investment provisions of Chapters 12B and 12C of the Code of Iowa and the County's investment policies were noted.
- (8) Resource Enhancement and Protection Certification The County properly dedicated property tax revenue to conservation purposes as required by Chapter 455A.19(1)(b) of the Code of Iowa in order to receive the additional REAP funds allocated in accordance with subsections (b)(2) and (b)(3).
- (9) <u>County Extension Office</u> The County Extension Office is operated under the authority of Chapter 176A of the Code of Iowa and serves as an agency of the State of Iowa. This fund is administered by an Extension Council separate and distinct from County operations and, consequently, is not included in Exhibits A or B.
  - Disbursements during the year ended June 30, 2006 for the County Extension Office did not exceed the amount budgeted.
- (10) <u>Deficit Fund Balance</u> The Special Revenue, Decategorization Fund had a deficit fund balance during the year ended June 30, 2006 and at June 30, 2006. This appears to violate Chapter 331.476 of the Code of Iowa.
  - <u>Recommendation</u> Claims should not be approved for payment when funds are not available unless the debt is authorized by resolution of the Board of Supervisors and takes the form of anticipatory warrants, loans from other County funds or other formal short-term debt instruments or obligations.

## Schedule of Findings

Year ended June 30, 2006

<u>Response</u> – Revenues in the Decategorization fund are from pass-through grants. Reimbursements are not always received timely. In the future, claims will not be approved for funding unless there is an adequate fund balance to cover the amount of the claim.

<u>Conclusion</u> – Response accepted.

#### Staff

## This audit was performed by:

K. David Voy, CPA, Manager Deborah J. Moser, CPA, Senior Auditor II Melissa M. Wellhausen, CPA, Staff Auditor Tiffany A. Gossweiler, Staff Auditor Dorothy A. Stover, Staff Auditor Paula J. White, Assistant Auditor

> Andrew E. Nielsen, CPA Deputy Auditor of State