

OFFICE OF AUDITOR OF STATE

STATE OF IOWA

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NEWS RELEASE

FOR RELEASE December 7, 2006 Contact: Andy Nielsen 515/281-5834

Auditor of State David A. Vaudt today released an audit report on the North Iowa Juvenile Detention Services Commission.

The Commission's receipts totaled \$1,592,286 for the year ended June 30, 2006, a 45 percent increase over 2005. The receipts included \$1,097,432 in detention care fees, \$386,488 from the state and \$25,746 in interest on investments. The significant increase in receipts is due to an increase in service units provided as well as increased reimbursements from the state.

Disbursements totaled \$1,274,950 for the year ended June 30, 2006, a 10 percent increase over the prior year, and included \$706,817 for salaries and \$271,192 for employee benefits. The significant increase in disbursements is due to the payment of two years insurance in the year ended June 30, 2006, the purchase of a van for transporting juveniles, and increased food, clothing and supplies as a result of the increase in service units provided.

A copy of the audit report is available for review in the North Iowa Juvenile Detention Services Commission's office, in the Office of Auditor of State and on the Auditor of State's web site at http://auditor.iowa.gov/reports/reports.htm.

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NORTH IOWA JUVENILE DETENTION SERVICES COMMISSION

INDEPENDENT AUDITOR'S REPORTS FINANCIAL STATEMENT AND REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

JUNE 30, 2006

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Officials

Name	<u>Title</u>	Representing
Ron Buch	Chair	Benton County
Steve Koeneke	Vice Chair	Delaware County
Leon Mosley	Treasurer/Secretary	Black Hawk County
Lennie Burke Gaylord Hinderaker Ralph Kremer Larry Backer Robert Amosson Sherry Mattke Robert Walke Donna Smith John Bunn Arlin Enabnit Jerry Plagge James Ross Mary Jo Wilhelm Ron Goeke Stephen Bouska Darrell Bang Rod Toftey Jane Hartman Thomas Horvath Capt. Timothy Pillack Ruth Frush Neal Wedeking	Member Member-at-large Member-at-large Member-at-large	Allamakee County Bremer County Buchanan County Butler County Cerro Gordo County Chickasaw County Clayton County Dubuque County Fayette County Floyd County Franklin County Grundy County Howard County Marshall County Winneshiek County Worth County Wright County
Luis Cox	Director	



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Independent Auditor's Report

To the Members of the North Iowa
Juvenile Detention Services Commission:

We have audited the accompanying financial statement of the North Iowa Juvenile Detention Services Commission as of and for the year ended June 30, 2006. This financial statement is the responsibility of the Commission's management. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described in Note 1, this financial statement is prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the cash basis financial position of the North Iowa Juvenile Detention Services Commission at June 30, 2006, and the changes in its cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated September 6, 2006 on our consideration of the North Iowa Juvenile Detention Services Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis on pages 6 through 8 is not a required part of the financial statement, but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express propinion on it.

DAVID A. VAUDT, CPA Auditor of State WARREN G. JENKINS, CPA Chief Deputy Auditor of State September 6, 2006

MANAGEMENT'S DISCUSSION AND ANALYSIS

The North Iowa Juvenile Detention Services Commission provides this Management's Discussion and Analysis of its financial statement. This narrative overview and analysis of the financial activities of the North Iowa Juvenile Detention Services Commission is for the fiscal year ended June 30, 2006. We encourage readers to consider this information in conjunction with the Commission's financial statement, which follows.

2006 FINANCIAL HIGHLIGHTS

- Operating receipts increased 45%, or approximately \$485,000, from fiscal 2005 to fiscal 2006.
- Operating disbursements increased 10%, or approximately \$109,000, from fiscal 2005 to fiscal 2006.
- Cash basis net assets increased 61%, or approximately \$317,000, from June 30, 2005 to June 30, 2006.

USING THIS ANNUAL REPORT

The Commission has elected to present its financial statement on the cash basis of accounting. The cash basis of accounting is a basis of accounting other than U.S. generally accepted accounting principles. Basis of accounting refers to when financial events are recorded, such as the timing for recognizing revenues, expenses and the related assets and liabilities. Under the cash basis of accounting, revenues and expenses and the related assets and liabilities are recorded when they result from cash transactions.

As a result of the use of the cash basis of accounting, certain assets and their related revenues and liabilities and their related expenses are not recorded in this financial statement. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

The annual report is presented in a format consistent with the presentation of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the cash basis of accounting.

This discussion and analysis are intended to serve as an introduction to the financial statement. The annual report consists of the financial statement and other information, as follows:

- Management's Discussion and Analysis introduces the financial statement and provides an analytical overview of the Commission's financial activities.
- The Statement of Cash Receipts, Disbursements and Changes in Cash Basis Net Assets presents information on the Commission's operating receipts and disbursements, non-operating receipts and disbursements and whether the Commission's financial position has improved or deteriorated as a result of the year's activities.

• The Notes to Financial Statement provide additional information essential to a full understanding of the data provided in the financial statement.

FINANCIAL ANALYSIS OF THE COMMISSION

Statement of Cash Receipts, Disbursements and Changes in Cash Basis Net Assets

The purpose of the statement is to present the receipts received by the Commission and the disbursements paid by the Commission, both operating and non-operating. The statement also presents a fiscal snapshot of the cash balance at year end. Over time, readers of the financial statement are able to determine the Commission's cash basis financial position by analyzing the increase and decrease in cash basis net assets.

Operating receipts are received from twenty member counties and non-member counties for services provided to juveniles who await court disposition. The Commission provides a physically secure, emotionally stable and safe environment for these individuals until a final court ruling. Operating disbursements are disbursements paid to operate the Commission. Non-operating receipts and disbursements includes interest on investments and principal and interest payments on the Commission's debt and building and remodeling projects. A summary of cash receipts, disbursements and changes in cash basis net assets for the years ended June 30, 2006 and June 30, 2005 is presented below:

Changes in Cash Basis Net A		
	Year ended	June 30,
	2006	2005
Operating receipts:		
Detention care fees	\$ 1,097,432	709,550
Telephone support	28,700	13,850
State programs	386,488	300,250
Transportation service fees	23,596	30,908
Miscellaneous	30,324	26,848
Total operating receipts	1,566,540	1,081,406
Operating disbursements:		
Salaries	706,817	701,070
Payroll tax and IPERS	94,295	93,945
Health and life insurance	176,897	159,976
Food and clothing	45,139	30,599
Insurance	44,757	508
Other	119,493	92,009
Total operating disbursements	1,187,398	1,078,107
Excess of operating receipts over operating disbursements	379,142	3,299
Non-operating receipts (disbursements):		
Interest on investments	25,746	17,695
Debt service	(77,474)	(76,606)
Building and remodeling	(10,078)	-
Net non-operating receipts (disbursements)	(61,806)	(58,911)
Net change in cash basis assets	317,336	(55,612)
Cash basis net assets beginning of year	519,738	575,350
Cash basis net assets end of year	\$ 837,074	519,738

In fiscal 2006, operating receipts increased by \$485,134, or 45%. The increase was primarily a result of an increase in charges for service of \$387,882 due to an increase in service units provided to member and non-member counties and an increase in state program reimbursements of \$86,238 in fiscal year 2006. In fiscal 2006, operating disbursements increased by \$109,291, or 10%, from fiscal 2005 due to an increase in insurance of \$44,249 because of the payment of two years insurance premiums in the year ended June 30, 2006, an increase in health insurance of \$16,921, an increase of \$15,492 for the purchase of a transportation vehicle and increases in food and clothing of \$14,540 as a result of increased service units provided.

LONG TERM DEBT

At June 30, 2006, the Commission had \$277,935 remaining on the outstanding loan agreement to Black Hawk County for the building addition added in 1995. The agreement is payable over the next four years.

ECONOMIC FACTORS

The North Iowa Juvenile Detention Services Commission continued to improve its financial position during the current fiscal year. However, the current condition of the economy in the state continues to be a concern for Commission officials. Some of the realities that may potentially become challenges for the Commission to meet are:

- Facilities require constant maintenance and upkeep.
- Technology continues to expand and current technology becomes outdated presenting an on going challenge to maintain up to date technology at a reasonable cost.

The Commission anticipates the current fiscal year will be much like the last and will maintain a close watch over resources to maintain the Commission's ability to react to unknown issues.

CONTACTING THE COMMISSION'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the Commission's finances and to show the Commission's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Luis Cox, Director of the North Iowa Juvenile Detention Services Commission, 1440 W. Dunkerton Road, Waterloo, Iowa, 50703-5783.



Statement of Cash Receipts, Disbursements and Changes in Cash Basis Net Assets

June 30, 2006

Operating receipts:	
Detention care fees	\$ 1,097,432
Telephone support	28,700
State programs	386,488
Transportation service fees	23,596
Miscellaneous	30,324
Total operating receipts	1,566,540
Operating disbursements:	 _
Salaries	706,817
Payroll tax and IPERS	94,295
Health and life insurance	176,897
Audit fees	3,221
Supplies, non-office	14,231
Office equipment and supplies	8,396
Education and training	2,649
Telephone	6,122
Resident health	5,553
Travel	3,126
Food and clothing	45,139
Repair and maintenance	19,629
Utilities	19,670
Insurance	44,757
Unemployment tax	887
Transportation	10,205
Vehicle	15,492
Miscellaneous	10,312
Total operating disbursements	1,187,398
Excess of operating receipts over operating disbursements	379,142
Non-operating receipts (disbursements):	
Interest on investments	25,746
Debt service	(77,474)
Building and remodeling	(10,078)
Net non-operating receipts (disbursements)	(61,806)
Changes in cash basis net assets	317,336
Cash basis net assets beginning of year	519,738
Cash basis net assets end of year	\$ 837,074
Cash Basis Net Assets	
Unrestricted	\$ 837,074
See notes to financial statement.	

Notes to Financial Statement

June 30, 2006

(1) Summary of Significant Accounting Policies

From its inception in 1986 until July 1987, the North Iowa Juvenile Detention Services Commission was under the direction of the Juvenile Detention Project Advisory Committee. In July 1987, the North Iowa Juvenile Detention Services Commission was established. This Commission is a voluntary joint undertaking of the Boards of Supervisors of the counties of Allamakee, Black Hawk, Benton, Bremer, Buchanan, Butler, Cerro Gordo, Chickasaw, Clayton, Delaware, Dubuque, Fayette, Floyd, Franklin, Grundy, Howard, Marshall, Winneshiek, Worth and Wright, Iowa as authorized in Chapter 28E of the Code of Iowa. The primary purpose of this detention facility is to provide a physically secure, emotionally stable and safe environment in which juveniles can await court disposition.

A. Reporting Entity

For financial reporting purposes, the North Iowa Juvenile Detention Services Commission has included all funds, organizations, agencies, boards, commissions and authorities. The Commission has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the Commission are such that exclusion would cause the Commission's financial statement to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the Commission to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the Commission. The Commission has no component units which meet the Governmental Accounting Standards Board criteria.

B. Basis of Presentation

The accounts of the Commission are organized as an Enterprise Fund. Enterprise Funds may be used to report any activity for which a fee is charged to external users for goods or services.

Enterprise Funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

C. Basis of Accounting

The North Iowa Juvenile Detention Services Commission maintains its financial records on the basis of cash receipts and disbursements and the financial statement of the Commission is prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statement does not present the financial position and results of operations of the Commission in accordance with U.S. generally accepted accounting principles.

(2) Cash and Investments

The Commission's deposits in banks at June 30, 2006 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The Commission is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Center; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Throughout the year and at June 30, 2006, the Commission utilized a sweep account that was invested in repurchase agreements backed by government securities.

Interest rate and custodial credit risk. The Commission's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the Commission. The term of the repurchase transaction may not exceed 89 days under the terms of the repurchase agreement.

The Commission does not take direct possession of the underlying collateral. However, the Commission holds a perfected interest in the collateral pledged for its sweep account.

Concentration of credit risk. The Commission places a limit of \$1,000,000 that may be invested in any one issuer. The Commission's investment in the repurchase agreement totaled \$846,474 at June 30, 2006. Where possible, it is the Commission's policy to diversify its investment portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, specific issuer or a specific class of securities.

(3) Note Payable

On August 24, 1995, the Commission entered into an \$800,000 loan agreement with Black Hawk County to pay the costs of an addition to the facility. The loan is evidenced by a revenue capital loan note requiring annual principal payments and semi-annual interest payments. Details of the capital loan note at June 30, 2006 are as follows:

Due	Interest			
Date	Rates	Principal	Interest	Total
Dec 1, 2006	5.125%	\$ -	7,150	7,150
Jun 1, 2007	5.125	63,850	7,150	71,000
Dec 1, 2007	5.125	-	5,514	5,514
Jun 1, 2008	5.125	67,606	5,514	73,120
Dec 1, 2008	5.125	-	3,781	3,781
Jun 1, 2009	5.125	71,362	3,782	75,144
Dec 1, 2009	5.200	-	1,953	1,953
Jun 1, 2010	5.200	75,117	1,953	77,070
Total		\$ 277,935	36,797	314,732

During the year ended June 30, 2006, principal of \$60,094 and interest of \$17,380 were paid.

(4) Pension and Retirement Benefits

The Commission contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual covered salary and the Commission is required to contribute 5.75% of annual covered payroll for the years ended June 30, 2006, 2005 and 2004. Contribution requirements are established by state statute. The Commission's contributions to IPERS for the years ended June 30, 2006, 2005 and 2004 were \$40,244, \$40,312 and \$43,963, respectively, equal to the required contributions for each year.

(5) Risk Management

The Commission is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The Commission assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

(6) Compensated Absences

Commission employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the Commission until used or paid. The Commission's approximate liability for earned vacation hours payable to employees at June 30, 2006 was \$38,000. This liability has been computed based on rates of pay in effect at June 30, 2006.



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with **Government Auditing Standards**



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Members of the North Iowa
Juvenile Detention Services Commission:

We have audited the accompanying financial statement of the North Iowa Juvenile Detention Services Commission as of and for the year ended June 30, 2006, and have issued our report thereon dated September 6, 2006. Our report expressed an unqualified opinion on the financial statement which was prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the North Iowa Juvenile Detention Services Commission's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide an opinion on the internal control over financial reporting. However, we noted a matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the North Iowa Juvenile Detention Services Commission's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statement. The reportable condition is described in the accompanying Schedule of Findings.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, the reportable condition described above is considered to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the North Iowa Juvenile Detention Services Commission's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

Comments involving statutory and other legal matters about the Commission's operations for the year ended June 30, 2006 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statement of the Commission. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments

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were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

This report, a public record by law, is intended solely for the information and use of the officials, employees and members of the North Iowa Juvenile Detention Services Commission and other parties to whom the North Iowa Juvenile Detention Services Commission may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the North Iowa Juvenile Detention Services Commission during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

DAVID A. VAUDT, CPA Auditor of State WARREN G. JENKINS, CPA Chief Deputy Auditor of State

September 6, 2006

Schedule of Findings

June 30, 2006

Findings Related to the Financial Statement:

REPORTABLE CONDITION:

<u>Segregation of Duties</u> - One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. One person opens the mail, records receipts, prepares deposits and reconciles the bank account for the Commission.

Recommendation - We realize it is difficult to segregate duties with a limited number of office employees. However, the Commission should review its operating procedures to obtain the maximum internal control possible under the circumstances. An independent person should open the mail, list the receipts, restrictively endorse all checks and periodically compare the initial listings to deposit.

<u>Response</u> – I will continue to open the mail, record receipts, prepare deposits, if Lesley is absent or while I'm here. I will continue to review the monthly reconciliations and reports. I will also continue to work to segregate duties as much as possible, given staffing limitations at this facility.

<u>Conclusion</u> – Response accepted.

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

Other Findings Related to Required Statutory Reporting:

- (1) <u>Questionable Disbursements</u> No disbursements we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- (2) <u>Travel Expense</u> No disbursements of Commission money for travel expenses of spouses of Commission officials or employees were noted.
- (3) <u>Commission Minutes</u> No transactions were found that we believe should have been approved in the Commission minutes but were not.
- (4) <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the Commission's investment policy were noted.

Staff

This audit was performed by:

Steven M. Nottger, CPA, Manager Jeffrey L. Lenhart, Staff Auditor

> Andrew E. Nielsen, CPA Deputy Auditor of State