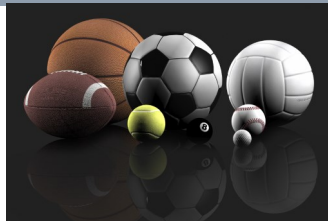


Rule Proposal Updates

Activities Director Authorization

The BoEE board has adopted a rule change to allow candidates with a bachelor's degree in athletic administration (or a related field) to serve as activities directors upon the completion of additional training specific to ADs. Questions regarding this new authorization may be directed to Steve Mitchell, Licensure Consultant (coaching). steve.mitchell@iowa.gov



Substitute Authorizations

The BoEE board has adopted a rule change to allow holders of the substitute authorization to serve in grades PK-12 instead of secondary only. Paraeducators who hold the substitute authorization but do not hold a bachelor's degree are still limited to subbing in their assigned special education classroom only. Substitute authorization holders are limited to no more than 5 days in a row or 10 days in a month for any one assignment (no long term subbing).

Special Education

The BoEE board has voted to adopt a change to allow the option of a K-12 Special Education endorsement. The proposed change allows all existing special education endorsements to remain, including those held by current teachers. There will not be a requirement for teachers to go back and obtain this new endorsement, but rather it will be available as an option. This Iowa Administrative Code change must be vetted by the Iowa Legislature Administrative Rules Review Committee before being implemented.

BoEE Quarterly Newsletter February 2015

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Update Your Information

The BoEE website has many convenient features including a new FAQ page and the ability to update your contact information.

Please take a moment now to visit our website and update your contact information. Go to www.boee.iowa.gov and click "update my information" in the left column.

The "Search for a license" tool is helpful to see your license type and expiration date.

The FAQ page replaces the old BoEE handbook and has the most current and relevant information for educators in a user-friendly format.

How Do I?

- Search for a license
- Update My Information
- Order a Background Check
- Become a teacher

Additional Information

- Announcements
- FAQs

www.boee.iowa.gov

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From the Executive Director: D.T. Magee



It has been my great honor to serve as the President of the National Association of State Directors of Teacher Education and Certification (NASDTEC) since June of 2014. One of my duties with NASDTEC has been to monitor the progress of a committee convened to draft a Model Code of Ethics for Educators (MCEE). Iowa currently has one committee member, Superintendent Craig Menozzi from the Southeast Polk CSD, helping with this important work. Phil Rogers currently serves as the Executive Director of NASDTEC and has submitted a request to NASDTEC members to seek input regarding the MCEE:

Public comment is now being solicited for the draft of the first-ever Model Code of Ethics for Educators (MCEE), sponsored by the National Association of State Directors of Teacher Education and Certification (NASDTEC). Comment will be gathered from February 2, 2015 through March 2, 2015. [Click here \(http://www.nasdtec.net/default.asp?page=MCEE\)](http://www.nasdtec.net/default.asp?page=MCEE) to review the rationale for the MCEE, download the current press release, review the members of the MCEE Task Force, and provide your comments. You can also find the above materials by going to the NASDTEC website at www.nasdtec.net.

The purpose of the Code, which is comprised of six domains, is to serve as an ethical guide designed to assist educators in constructing the best course of action when faced with the complexities of P-12 education; establish principles that define ethical behavior and ethical best practice; and to clarify to current and future educators, and to those they serve, the nature of the ethical responsibilities held in common by all educators.

By establishing the MCEE, a model of best practice will be available to jurisdictions to adopt or adapt, thereby helping ensure that states, educator preparation providers (EPPs), individual schools and districts are effectively equipping educators in ethical understanding and decision making.

Plans are to have the first model framework for P-12 educator ethics completed and presented at the NASDTEC Annual Conference in Portland, Oregon on June 7-9, 2015.

I am excited about this work and the potential positive impact the MCEE can have on PK-12 educators across the country. On behalf of NASDTEC and the BoEE I encourage all BoEE licensees to review the MCEE and provide feedback on the proposed principles and best practices.

Yours in service,
D.T.



Attorney Update: Darcy Lane



The 2015 legislative session began on January 12, 2015, and BoEE staff members are keeping an eye on any developments under the golden dome that may have an impact on educator licensure. This year, the BoEE submitted four bills for consideration by the legislature. Bill numbers and summaries are below. Note that you can view daily schedules for legislative meetings and the full text of any bill by visiting www.legis.iowa.gov.

HSB8/SSB1049 Educational Examiners Complaints, Resolution Deadline. Currently, Iowa Code requires the BoEE to reach a final decision on an ethics complaint within 180 days of receipt of the complaint, unless the BoEE finds good cause to extend that deadline. The deadline is often extended in cases where criminal charges are pending against the respondent, or in situations where the BoEE is awaiting an available hearing date or written decision from an administrative law judge. This bill would alter the timeline to require the BoEE to complete its investigation and determination of probable cause within 180 days, rather than the entire process required to reach a final order.

HSB17/SSB1051: School Coaching, Transitional Authorization. This bill would allow the BoEE to issue a one-year, nonrenewable transitional coaching authorization to any person who completes a background check and has an outstanding offer of a coaching position. The holder of the transitional coaching authorization would be required to complete all required coaching coursework within the year-long term in order to maintain their coaching position.

HSB36/SSB1054: Education Licensees, Court Information Check for Renewal. Per current Iowa Code language, the BoEE must check the child abuse registry, the dependent adult abuse registry, and the sex offender registry for all applicants for renewal. This bill would add to that a requirement to check Iowa Courts Online.

HSB7/SSB1055: Educational Examiners Board Code Correction. This bill is a purely technical change to correct an inconsistency in Iowa law regarding the appointment of the executive director of the BoEE.



Hiring New Graduates

Teachiowa.gov, the statewide job posting and application system, centralizes the job search process for employers and potential employees. The system makes hiring and applying for jobs more efficient and reduces costs statewide. All public school and AEA job postings must be listed on this site as required by Iowa Code 256.96.



This is a great time to ready your district account for the spring hiring season. Use this instruction guide to [inactivate old postings](#).

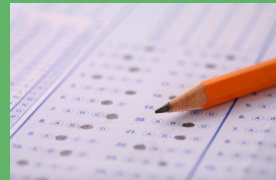
Use the [help page](#) or [archived webinars](#) to find additional information about posting jobs, accessing applicants, and setting up interviews.

If you have a position to fill that has not generated many applicants, we suggest sending an [email to potential candidates](#).

Additional questions may be directed to Marietta Rives at the Department of Education (marietta.rives@iowa.gov).

Iowa now requires passing test scores on two Praxis II exams or edTPA before candidates are eligible for licensure beginning with graduates after January 1, 2013. Candidates must pass a pedagogy exam and a content exam.

No temporary or provisional licensure will be issued without passing test scores. The candidates must pass the approved chosen Iowa assessments using Iowa's cut score.



If candidates already have an Iowa teaching license, you can be assured that they have met the testing requirements. You may search for a candidate's license by using the [search function](#) on our website. **Districts should use this function for all new hires to verify licensure, endorsements, and that no disciplinary action is currently in force against a license, such as a suspension or revocation.** Only the electronic search on our website can provide this accurate real-time data.

Converting Initial to Standard

To convert to the standard license, you will need to teach for two years in an Iowa public school or three years in any combination of public, private or out-of-state schools. Iowa public school teachers will participate in the mentoring and induction program and meet the Iowa teaching standards. You must be teaching within your endorsement areas (or have conditional licensure) in order for the experience to be validated. Any credits you have taken during the term of your initial license may not be used for future standard or master educator renewals.

Once you have met the experience requirement, your evaluator will need to recommend you for one of the following:

1. recommend for the standard license; or
2. a third year of mentoring and induction to meet the standards; or
3. affirmatively NOT recommend the teacher for a standard license.

If you are teaching in Iowa, your license must remain valid. If it expires before you have enough experience, you may apply for an extension. You may also renew your license twice if you have not met the experience requirement; the second renewal requires proof of employment.

Administrators need to report to the BoEE the status of any teacher on an initial license who is leaving the district by using this form: [STATUS REPORT—INITIAL LICENSE](#).

Self-Paced Renewal Credit Options

AEA PD Online

Did you realize Iowa educators can complete professional development courses and earn credit at any time or pace? Through AEA PD Online, a consortium of Iowa's AEAs, you have the option of Self-Paced Courses.

Self-Paced Courses are available for teacher license renewal, substitute authorization, para-educator license renewal, and in some cases, graduate credit through Drake University. Each course is one credit and 15 total hours in length, and multiple topics are available:

- Digital Citizenship
- Google Apps 101
- The Exceptional Learner
- Using Iowa AEA Online's Resources
- Para-Educator Roles and Responsibilities
- Social Media
- Universal Constructs (coming soon)
- Introduction to Online & Blended Learning (coming soon)

You can begin the courses at any time and work at any pace. They are 100% online. And, there are no weekly deadlines like traditional courses, making them the perfect professional development for busy schedules, during the school year, or to plan around a family vacation.

To find out more or register, visit AEA PD Online's website at <http://www.aeapdonline.org> and click on the Self-Paced Courses link on the right.

ISEA Academy

Professional Learning to Fit Your Schedule It isn't always easy to make time for professional learning. That's why the Iowa State Education Association (ISEA) Academy courses offers self-paced, professional development courses to accommodate even the busiest schedules. Classes are flexible and convenient while still providing participants with the same rigor, quality and instructor support as traditional, face to-face classes.

Participants can choose from a growing selection of topics that are relevant to today's educators and offer ISEA members reduced pricing, yet open to all educators. Whether it's reading, writing, curriculum development, technology, ensuring safe school environments, behavior management, special education issues, mental health, social-emotional learning, brain research or poverty issues in our schools, you will find courses that pique your interest and provide you with instruction that is practical and relevant to 21st century classrooms. Take classes for Iowa Relicensure credit (accepted for Iowa Board of Education Examiners license), Drake University graduate credit, CEUs, paraeducator credit, audit or just for fun. The ISEA Academy offers the flexibility of self-paced courses, interactive, self-guided or instructor-led classes which range from 1-3 credit hours.

Please see a full listing of the ISEA's Academy course catalog at: [ISEA Academy Courses](#).

How many credits does it take to renew a teaching license?

Initial license: none – you need to gain successful teaching experience to convert to a standard. Credits earned during the initial license cannot be used for future renewals.

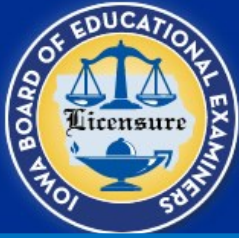
Standard license: six
Master educator: four

All need the mandatory reporter certificate for child and dependent adult abuse. This is not a renewal credit.

Renewal credits can be any combination of Iowa licensure renewal credits or college credits from regionally accredited institutions.

Credits should be taken during the term of the currently valid license or be no more than five years old.





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