

Iowa Board of Educational Examiners



BoEE Quarterly Newsletter – May 2019

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YOUR LICENSURE JOURNEY BEGINS HERE

Did you know . . . ? Licensure Renewal Tips

Why wait? You can renew your license ONE YEAR prior to your expiration date, and you will not lose any time on your license. We will add the new time to your current expiration date.

EARN CREDITS FOR WORK YOU ARE ALREADY DOING:

- Up to two credits may be earned per cycle by serving as a cooperating teacher for candidates from Iowa institutions. The Iowa college will issue the certificate showing your credits.
- One credit may be earned through the successful completion of an Individualized Professional Development Plan. We will need a completed IPDP signed by an evaluator. The plan should minimally include
 - specific goal(s), planned activities, alignment to building/district goals, alignment to the Iowa teaching standards, data collected, and how the goal impacted student learning.

Additional credits should be from approved Iowa providers such as the AEA, ISEA, PEI, Iowa colleges, Iowa Safe Schools, or undergraduate or graduate college credits from any regionally-accredited institution. Credits need to be earned after the issue date of the current license, or be no more than five years old if the license is expired. Credits should be relevant to education or an endorsement area.

NEW: Micro-externships for Renewal Credit



The Board of Educational Examiners has recently approved a new option to earn renewal credits through micro-externship experiences. Educators who participate in a micro-externship will be able to earn one renewal credit per experience.

The micro-externship is a content-related externship work experience pre-approved by the employing school district. This externship will first need to be approved by a school administrator. The workplace learning coordinator should also be informed of the externship (if the district has such a position). A minimum of 40 hours of micro-externship experience are required for this renewal credit. Renewal credits may not be earned if college credits are earned for the same experience. [Click here to view the micro-externship renewal credit form.](#)

The Governor's STEM advisory council has a full externship program. Click here to learn more about this program, including stipend and credit options. [Iowa Stem Teacher Externship Program](#)

New Online Licensure System

I Agree (create an account)

Make sure you create an account if you have not applied since 3/18/19, as you need to set up an account in this new software system. Your folder number will remain the same.

Submit applications 6-8 weeks prior to an expiration date (or prior to when a new license is needed). Background checks can take 4-6 weeks, in addition to the time our office needs to process the request. Educators cannot remain in the classroom, even if their materials have been submitted, if their license expires.

All fees are non-refundable as per Iowa Administrative Code 282—12.7(272). Do not submit payment unless you are certain your application and fees are correct.

Helpful Hints for School Administrators and HR Directors

Bookmark [this link](#) for important information about Iowa license types, BEDS information, ethics presentations, and other important information for school administrators and HR directors.

Conditional Licensure

The **Class B License** is valid for two school years and may be issued under the following conditions:

- The person is the holder of a valid Iowa license with one or more endorsements and is seeking to obtain some other endorsement
- The employer requests the Class B be issued due to an official position offer
- The individual seeking this endorsement has completed at least two-thirds of the requirements or one-half in a shortage area.

The **Executive Director Decision License** is valid for one school year and may be issued under the following conditions:

- The person is the holder of a valid Iowa license with one or more endorsements and is seeking to obtain some other endorsement
- The employer requests the Executive Director Decision license be issued
- The employer verifies a diligent search to find a fully licensed teacher for the position

2019 Legislation News

- The individual seeking this endorsement is not eligible for the Class B license

[SF 304](#) removes the licensure sanction for defaulting on a student loan.

[SF159](#) allows the BoEE to issue a one-year non-renewable initial license to an applicant who has not passed the required assessment (Praxis, edTPA) if they have a position offer after a good-faith search. **Rules will need to be created for this option, and will not likely be in place until mid-August.**



[HF 731](#) changed the mandatory reporter trainings for child and dependent adult abuse to every three years, and the trainings will be approved by DHS.

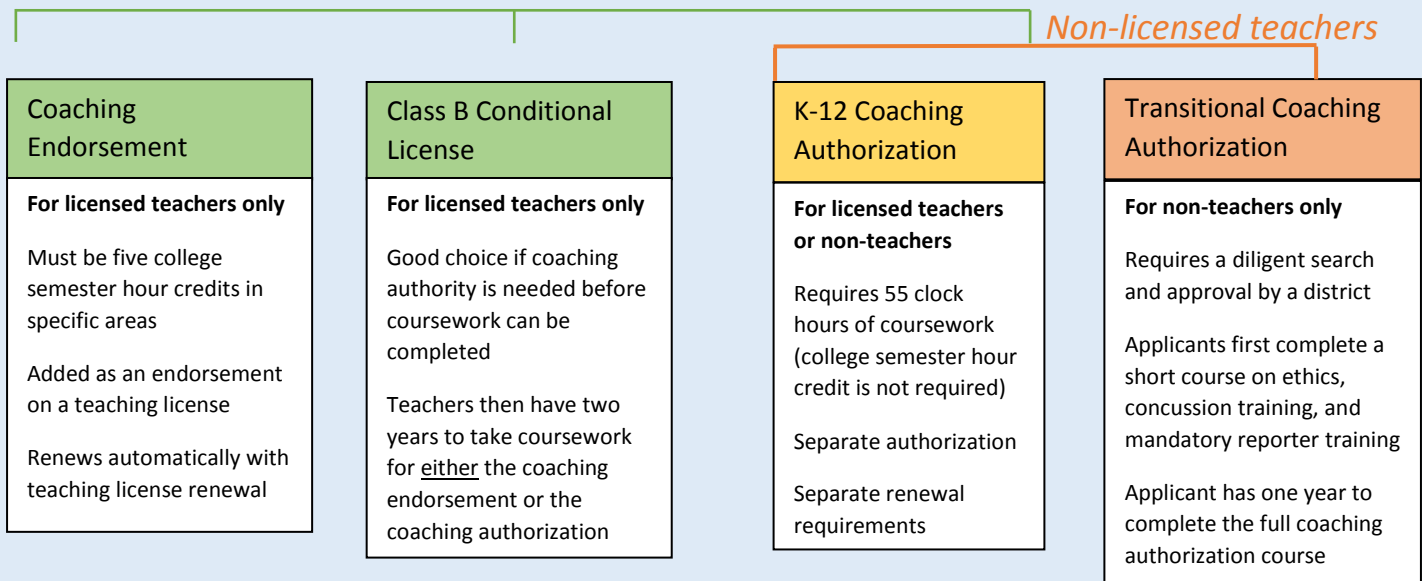
[HF 637](#) requires districts to file mandatory reporting ethical violations within 30 days of the disciplinary action.

Coaching – Which License?

www.coaching.iowa.gov

The BoEE offers a variety of pathways to become a licensed coach. Below is a chart that will show the best pathway for both licensed teachers and non-licensed teachers.

Licensed teachers



Troops to Teachers



The Troops To Teachers program assists transitioning service members by providing financial assistance as they choose their pathway to become a teacher.

Please feel free to pass this information along to any veteran who may be interested in becoming a teacher.

More information: - click [Troops To Teachers](#)

Contact:

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NASDTEC Clearinghouse



We can agree that an educator has no greater responsibility than keeping students safe. Most districts conduct criminal background checks, but are not aware that there is

important information missing from their screening process.

Educator misconduct cases are prosecuted through administrative hearings and if there are no criminal charges a criminal background check will not alert the district of an applicant's past professional misconduct. This is especially an issue when the person is applying for a position that does not require a license and therefore not screened by the state licensing agency.

For over 25 years state licensing agencies have depended on the Clearinghouse to determine if adverse actions have been taken against any license of in-state educators, as well as out-of-state applicants. [Now local school districts have access to the Clearinghouse.](#)

Here is a short but informative video that provides a great overview of the Clearinghouse: <https://vimeo.com/327091275>

For additional information on the LEA Clearinghouse, please [click here](#).

Facebook Fired: Spotlight on Ethics

Recent case law involving teacher terminations and social media indicates that posting statements about students online, allowing students to access the teacher's social media sites, or posting off-duty conduct to social media often results in teachers being fired.

Apart from termination, consider the other risks involved:

- How might other students in my class feel if I post about only certain students?
- How might students take advantage of their access to my personal social media accounts?
- How might students, colleagues, or the community perceive the content of my personal online pictures and comments?

Navigating the risks of educator social media use takes ethical muscle memory. Use the questions above to assess risk. Think before you tweet!

Recent Case Studies

The respondent in case number [18-77](#) was charged with failing to account properly for funds collected from student athletes and funds collected during concession stand sales. The settlement agreement imposes a reprimand and a requirement that the respondent complete an ethics course.

The settlement agreement in case number [18-93](#) imposes a reprimand and ethics course requirement, after the respondent was charged with failing to use time granted for the purpose for which it was intended.

In case number [18-156](#), the respondent was charged with falsifying, misrepresenting, or deliberately omitting material information regarding the evaluation of students. The settlement agreement imposes a reprimand and an ethics course requirement.

The respondent in case number [18-167](#) was charged with converting public funds to personal use, and agreed to a settlement imposing a reprimand, three-month suspension, and ethics course requirement.

In case number [18-161](#), the respondent allegedly failed to complete student progress monitoring and data entry. The settlement agreement imposes a reprimand and ethics course requirement.

The settlement agreement in case number [18-133](#) imposes a reprimand for the respondent's alleged abandonment of his employment contract without release by the employing district.

In case number [18-168](#), the respondent allegedly sent a threatening text message to a fellow practitioner. The settlement agreement imposes a reprimand and six-month suspension. The respondent must complete an ethics course and anger management counseling prior to seeking reinstatement.

The settlement agreement in case number [18-176](#) imposes a reprimand and ethics course requirement for alleged incompetence in special education data-gathering practices.

The respondents in the following cases waived their right to a hearing and voluntarily surrendered their respective licenses:

<http://www.iowa.gov/legacyboee/board/orders/2016/16-116.pdf>

<http://www.iowa.gov/legacyboee/board/orders/2018/18-10.pdf>

<http://www.iowa.gov/legacyboee/board/orders/2017/17-161.pdf>

<http://www.iowa.gov/legacyboee/board/orders/2017/17-34.pdf>

<http://www.iowa.gov/legacyboee/board/orders/2018/18-64.pdf>

<http://www.iowa.gov/legacyboee/board/orders/2018/18-76.pdf>