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Monday Morning Eye-Opener April 27, 2020

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MONDAY MORNING EYE-OPENER

FROM THE STATE LIBRARY OF IOWA



April 27, 2020

Director Roundtables Move Online

Starting in May

Each year in May, the State Library sponsors **Director Roundtables** hosted by local libraries across Iowa. This year, though, forces a departure from our typical in-person gatherings. This year, **Director Roundtables** will be conducted online. The former catalog entries showing physical locations have been flipped to virtual options. So look to the C.E. Catalog for the date that best matches your schedule.



This spring, the roundtables will follow our overall education theme for 2020—**Project Management**. Project management is not just about overseeing big things like a new building or extensive remodeling. It's also about staying on top of smaller tasks, those seemingly endless to-do lists. From working with teams to using collaboration software, we'll talk about ways to stay on top of projects large and small. And we hope you'll share "staying organized" tips that work best for you.

Director Roundtables are expected to touch on these topics:

- Prepping for accreditation
- Developing better long-range plans
- Using password management software
- Using collaboration software

- Reviewing project management ideas from ILOC 2020

The day's agenda will also allow time for Samantha Bouwers, Continuing Education Coordinator, to talk with attendees about their training needs and interests. There's time to register and plenty of dates to choose from. Look to the C.E. Catalog for the date that best fits your calendar. 9:30AM-12:30PM each time, with 3 c.e. credits in the making!

[Register for Director Roundtables 2020](#)



Virtual Conference for Small & Rural Libraries

Afternoon of June 17

Three national education providers are joining forces to sponsor an online conference for small and rural libraries on June 17. The sponsors are Tech Soup, Association for Small, Rural Libraries (ARSL) and San Jose State University's School of Information. The conference is titled "Library 2020 For Small, Rural, and Independent Libraries." This is a three-hour program, running from 2:00-5:00PM central standard time and entirely free of charge.

A keynote panel opens the program, another keynote speaker closes the conference. In between there are approximately ten 30-minute presentations planned. Among the keynote panelists are Jim Lynch, senior editor for TechSoup and Kate Laughlin, executive director with ARSL.

From the event website: "...*This mini-conference will focus on innovation and innovative thinking in rural, independent, tribal, and other small libraries—as well as the many unique challenges that they face. A diverse array of keynote panelists and presenters will cover topics to include:*

- *Innovations to provide Internet access and training to rural patrons*
- *New ways that small libraries can offer services that urban libraries offer*
- *Taking community partnerships to the next level*

- *How workers from small and rural libraries can easily connect with each other to get ideas and keep innovating*
- *Novel ways to fund special programs*
- *Safety, security, and ways to deal with emergencies when the sheriff's department is far away*

Register For Library 2.020

Enrich Iowa Letter of Agreement



Due Date Moved to June

With Iowa's public libraries closed due to Coronavirus and staff hours reduced in many cases, the State Library administration has adjusted the dates surrounding the **Enrich Iowa Letter of Agreement for FY21**. The release date for the **FY21 Letter of Agreement** is pushed forward to May 1, with the return deadline pushed forward to June 1, 2020.

Another reason for the date change is that the **Enrich Iowa Letter of Agreement** is going online. Library directors completing the new online form will have the ability to sign it electronically. Assuming switching over to the electronic version goes as planned, we should be able to keep to a May 1st release date and a June 1st return date.

As for **Enrich Iowa Reports**--wherein library directors report annual Open Access and ILL transactions, along with Direct State Aid purchases--those reports will still be due on July 31, 2020.

One more point regarding **Enrich Iowa** surrounds spending **Direct State Aid** funding received in FY20. Again, due to the Coronavirus disruptions and public library closings, the State Library is lifting the requirement to spend **DSA** funds by June 30, 2020. Now if you **have spent** your library's share of **Direct State Aid** money by now, that's great. If you **can spend** it by June 30, that's the ideal. But if not, there will be no penalties from the State Library's perspective. Just don't forget about this revenue source in your budget and be ready to report what you purchased by July 31.

NOTE: we urge you to confirm with your city manager / city clerk whether or not the library can carry over its **DSA** money, allowing it to be spent in July--please confirm that locally. Contact [Scott Dermont](#) with questions.

Reminders This Week ...



Crisis Response Conversations

Another meeting in our series “**Crisis Response Conversations**” happens this **Wednesday April 29**.

This week covers possible scenarios for summer library programs. And this week is a departure from previous Wednesdays, as this time around the program will be divided into two parts based on library / population size..

Things get started with a presentation from Youth Services Consultant Angie Manfredi, then attendees split up into virtual breakout rooms to share ideas with staff from like-size libraries. For Size A-B-C libraries, the time is 1:00-2:00PM. For Size D libraries and larger, the time is 2:30-3:30PM. Still time to register

[C.E. Catalog](#)

E-Rate Reminder

This reminder for all libraries participating in E-Rate. This **Wednesday April 29** is the deadline to file **Form 471** in order to secure funds for Category 1 (Internet only) or for Category 2 applications (hardware, cabling, network equipment) Contact the Library Resource Technician for your District with questions or if you would like assistance in filing Form 471.

[Contact Us](#)

District Office Hours

Finally, District Office Hours continue this week. These are informal, casual conversations, in hopes of helping all of us feel abit more connected. Days and times vary, so simply contact your District Office for date-time-ZOOM room link

[Contact Us](#)



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