

## EDUCATION, ADMINISTRATOR (PRINCIPAL/SUPERINTENDENT)

**Licensing Authority** Gary Borlaug  
State Board of Educational Examiners  
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**Legal Authority** Code of Iowa, Chapter 272

**Job Description** Administrators plan and set goals for a school or entire school district; set academic philosophy for the school; visit classrooms, review educational objectives, evaluate teachers, and examine learning materials. They also prepare budgets and administrative reports; confer with teachers, other administrative staff, parents, and community leaders.

Administrators are categorized into three broad areas: 1) elementary principal, 2) secondary principal, and 3) superintendent.

**Education & Experience Required** A principal must have at least a master's degree and have completed an approved administrative program from a recognized institution. In addition, the applicant must have three years of teaching experience at the level for which the administrative service will be provided.

A superintendent must have a master's degree plus 30 semester hours in an approved superintendent's program from a recognized institution. In addition, the person must have three years of administrative experience.

**Continuing Education** Four semester hours are needed for renewal of the administrator license.

**Examination** None

**Fees** Application: \$50  
Duration: Five Years  
Renewal: \$50  
Exam: None

**SOC Code, Title, & Avg. Hourly or Annual Wage**

11-9031	– Education Administrators, Preschool and Child Care Center/Program (\$17.57)
11-9032	– Education Administration, Elementary and Secondary School (\$65,719 annual)
11-9033	– Education Administration, Postsecondary (\$33.47)

**Number of Licenses Issued** Total number of licenses active as of September 30,  
2002: License counts were not provided for this time period.

2001: 6,456 - Full-time Public  
242 - Full-time Non-public  
534 - Part-time Public  
61 - Part-time Non-public  
7,293 - Total

2000: 6,422 - Full-time Public  
252 - Full-time Non-public  
533 - Part-time Public  
117 - Part-time Non-public  
7,324 - Total