

*Calendar of forms
1980-81 school year*

Iowa Department of Public Instruction

nonpublic school

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DEPARTMENT OF
PUBLIC INSTRUCTION

CALENDAR OF FORMS DUE TO THE DPI

from

NON PUBLIC SCHOOLS

State of Iowa
DEPARTMENT OF PUBLIC INSTRUCTION
Grimes State Office Building
Des Moines, Iowa 50319

1980

State of Iowa
DEPARTMENT OF PUBLIC INSTRUCTION
Grimes State Office Building
Des Moines, Iowa 50319

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Planning and Development

ELDERT A. GROENENDYK	Consultant - Statistical Reports
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INTRODUCTION

The Annual Data Acquisition Plan is published and distributed as a guide for reporting data to the Department of Public Instruction by the educational agencies of Iowa. This publication will be revised annually to include all official repetitive collection documents from the Department.

Emergencies which require collection of other data that arise during the year will be accompanied with instructions and justifications for collection. All other collection forms are optional for completion. Forms Control personnel of the Department of Public Instruction are attempting to organize and streamline the collecting, analyzing and dissemination of information concerning education in Iowa.

The arrangement of this publication is by months for documents with specific due dates. All others are listed after the last month. The telephone number of the person responsible for each document has been provided for your convenience. All phone numbers are in area code 515.

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
08-01-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-510	Total NETP Disbursement
08-04-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
08-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
08-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
08-11-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
08-18-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
08-25-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
09-01-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
09-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
09-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
09-08-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
09-15-80	School Transportation & Safety Education	Carlson, Dwight	281-4750	A728	Driver Education Annual Report
09-15-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
09-18-80	Management Information	Nielsen, Evelyn	281-5651	MID-200	Basic Educational Data Survey - New Staff (fall)
09-18-80	Management Information	Nielsen, Evelyn	281-5651	MID-200NI	Basic Educational Data Survey - Nonpublic Schools (fall)
09-22-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
09-25-80	Administration & Finance	Obrecht, Gayle	281-4738	AF-2	Non-Public School Enrollment Form
09-29-80	Basic Instructional Programs	Monroe, Edith	281-3199	CURR-SS	1980 United States Senate Youth Program Iowa - Personal Data Sheet
09-29-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
10-06-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
10-06-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
10-06-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
10-06-80	Child Nutrition	Carpenter, L.E.	281-4756	Report G812	School District Food Service Personnel
10-13-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
10-20-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-2	School Nutrition Fund Report
10-20-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-135	School Nutrition Fund Report - Supplement
10-20-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
10-27-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
10-30-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-51	Policy Statement for Free and Reduced-Price Meals - Child Care Food Program for Children

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
11-03-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
11-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
11-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
11-10-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
11-17-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
11-24-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
12-01-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
12-03-80	School Transportation & Safety Education	Carlson, Dwight	281-4750	TR-F-27	School Bus Inspection
12-03-80	School Transportation & Safety Education	Carlson, Dwight	281-4750	TR-F-27A	School Bus Chassis Inspection
12-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
12-05-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
12-08-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
12-15-80	Career Education	Wold, Kenneth	281-5663	None	Research Evaluation
12-15-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
12-22-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
12-29-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
01-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
01-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
01-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
01-12-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
01-19-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
01-21-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-2	School Nutrition Fund Report
01-21-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-135	School Nutrition Fund Report - Supplement
01-26-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
02-02-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
02-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
02-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
02-09-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
02-15-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
02-23-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
03-02-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
03-02-81	Child Nutrition	Carpenter, L.E.	281-4756	C89833	Foodservice Equipment Assistance Property Record
03-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
03-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
03-06-81	Career Education	Wold, Kenneth	281-5663	CENIS	Career Education Needs Information System (CENIS) Labor Supply (Non-Public)
03-09-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
03-16-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
03-23-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
03-30-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
04-03-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
04-03-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
04-06-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
04-13-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
04-17-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-2	School Nutrition Fund Report
04-17-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-135	School Nutrition Fund Report - Supplement
04-20-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
04-27-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
04-30-81	School Transportation & Safety Education	Carlson, Dwight	281-4750	DRED 01	Driver Education Teacher Update
04-30-81	School Transportation & Safety Education	Carlson, Dwight	281-4750	TR-F-27	School Bus Inspection
04-30-81	School Transportation & Safety Education	Carlson, Dwight	281-4750	TR-F-27A	School Bus Chassis Inspection

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
05-04-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
05-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
05-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
05-11-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
05-15-80	Child Nutrition	Carpenter, L.E.	281-4756	CNP-508	Nutrition Education and Training (NETP) Child Care Centers Application
05-18-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
05-25-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
06-01-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
06-02-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-5 Green	Registration Form for School Food Services Management Short Course III
06-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-1	Claim for Reimbursement - National School Lunch Program, Special Milk Program and School Breakfast Program
06-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-30	School Breakfast Program Financial Information
06-05-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-78	Annual Inventory of USDA - Donated Commodities on Hand May 31
06-08-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
06-15-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
06-15-81	Career Education	Wold, Kenneth	281-5663	None	Research Evaluation
06-16-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-5 Blue	Registration Form for School Food Services Management Short Course II
06-16-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-5 Pink	Registration Form for School Food Services Management Short Course I
06-22-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution
06-29-81	Child Nutrition	Carpenter, L.E.	281-4756	CNP-72	Report on Commodity Distribution

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
As Needed	Child Nutrition	Carpenter, L.E	281-4756	CNP-10	National School Lunch Program Agreement
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP12 A-3898	School Lunch and Special Milk Application
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-26	School Breakfast Program Agreement
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-27	Application for School Breakfast Program
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-36	Special Milk Program Agreement
As Needed	Child Nutrition	Carpenter, L.E	281-4756	CNP-41	Foodservice Equipment Assistance Application Claim - Agreement
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-66	School Lunch Commodity Agreement
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-67	Commodity Application Agreement
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-74	Transfer of Commodities
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-82	Commodity Availability Notice and Request Card (Form CANR)
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-83	Commodity Distribution Program Agreement for Recipient Agencies that Conduct Food Programs
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-88	Food Distribution Agreement Title VII Nutritio Program for the Elderly
As Needed	Child Nutrition	Carpenter, L.E.	281-4756	CNP-126	Special Milk Program Claim for Reimbursement Backup Information Sheet - Children and Adult Daily County Report
After Audit	Child Nutrition	Carpenter, L.E.	281-4756	CNP-132	School Nutrition Fund - Audit Report
As Needed	Teacher Education & Certification	Nearhoof, Orrin	281-3611	Form 2-11	Superintendent's or Administrative Officer's Statement of Teaching Experience

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
As Needed	School Transportation & Safety Education	Carlson, Dwight	281-4750	TR-F-6-497B	Application for School Bus Driver Permit
As Needed	School Transportation & Safety Education	Carlson, Dwight	281-4750	TR-F-14-R	School Bus Accident Report

