

II School calendars

Calendar of forms 1980-81 school year

Iowa Department of Public Instruction

area school

REGISTERED
JUL 11 1980
DEPARTMENT
PUB

CALENDAR OF FORMS DUE TO THE DPI

from

AREA SCHOOLS

State of Iowa
DEPARTMENT OF PUBLIC INSTRUCTION
Grimes State Office Building
Des Moines, Iowa 50319

1980

State of Iowa
DEPARTMENT OF PUBLIC INSTRUCTION
Grimes State Office Building
Des Moines, Iowa 50319

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DEPARTMENT OF PUBLIC INSTRUCTION

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DON COX.	Associate Superintendent - Instruction
WILLIAM M. BALEY	Associate Superintendent - Area Schools
DREXEL LANGE	Associate Superintendent - Pupil Services

Planning and Development

ELDERT A. GROENENDYK	Consultant - Statistical Reports
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INTRODUCTION

The Annual Data Acquisition Plan is published and distributed as a guide for reporting data to the Department of Public Instruction by the educational agencies of Iowa. This publication will be revised annually to include all official repetitive collection documents from the Department.

Emergencies which require collection of other data that arise during the year will be accompanied with instructions and justifications for collection. All other collection forms are optional for completion. Forms Control personnel of the Department of Public Instruction are attempting to organize and streamline the collecting, analyzing and dissemination of information concerning education in Iowa.

The arrangement of this publication is by months for documents with specific due dates. All others are listed after the last month. The telephone number of the person responsible for each document has been provided for your convenience. All phone numbers are in area code 515.

ANNUAL DATA ACQUISITION PLAN
As of July 1, 1980

Area School

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
07-10-80	School Transportation & Safety Education	Carlson, Dwight	281-4750	SB-1	Enrollment and Reimbursement Report (Bus Driver)
07-11-80	Management Information	Nielsen, Evelyn	281-5651	MID-100E	Basic Educational Data Survey - Area Schools (summer)
07-15-80	Adult Education	Wederquist, Don	281-3671	310 Report	Final 310 Project Report
07-16-80	Adult Education	Wederquist, Don	281-3671	AE-12A	Adult Education Full-Time Equivalent Enrollment Report - College Parallel Programs Eligible for State General Aid
07-16-80	Adult Education	Wederquist, Don	281-3671	AE-12HSC	Characteristics of Adult Basic Education and High School Completion Students
07-16-80	Adult Education	Wederquist, Don	281-3671	AE-12RN	Continuing and General Adult Education Programs Eligible and not Eligible for State General Aid
07-16-80	Adult Education	Wederquist, Don	281-3671	AE-12STV	Adult Education Full-time Equivalent Enrollment Report - Adult Career Supplementary Programs Eligible for State General Aid
07-16-80	Adult Education	Wederquist, Don	281-3671	AS-25	Enrollment Report for Iowa Course for Drinking Drivers
07-16-80	Career Education	Wold, Kenneth	281-5663	CE-4 Blue	Career Education Report - Adult
07-16-80	Career Education	Wold, Kenneth	281-5663	CE-4 Green	Career Education Report - Post Secondary
07-16-80	Adult Education	Wederquist, Don	281-3671	310-1	Quarterly Reimbursement Request-310 Projects
07-16-80	Special Needs	Kroloff, Dan	281-3896	SN-CSPE	Community School Program Evaluation
07-16-80	Special Needs	Kroloff, Dan	281-3896	SN-E-PS	Evaluation Report for Special Needs Program/ Support Services - Post Secondary
07-20-80	Adult Education	Wederquist, Don	281-3671	ABE-9	Adult Basic Education Program Financial Report
07-20-80	Adult Education	Wederquist, Don	281-3671	ABE-10	Adult Education Annual Performance Report

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
08-01-80	Guidance Services	Smith, Giles J.	281-3874	J375H001	Career Education Student Followup - Area Schools

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
09-18-80	Management Information	Nielsen, Evelyn	281-5651	MID-200A	Basic Educational Data Survey - Area Vocational School and Community College (fall)
09-18-80	Management Information	Nielsen, Evelyn	281-5651	MID-200CA	Basic Educational Data Survey - Area Vocational School and Community College - New Certificated Staff (fall)
09-18-80	Management Information	Nielsen, Evelyn	281-5651	MID-200NC	Basic Educational Data Survey - Area Education New Non-Certificated Staff (fall)
09-18-80	Management Information	Nielsen, Evelyn	281-5651	MID-200NCV	Basic Educational Data Survey - Area Vocational School and Community College - Non-Certificated New Staff (fall)

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
10-02-80	Adult Education	Wederquist, Don	281-3671	601-T	Financial Status Report for Adult Education State Programs
10-10-80	Management Information	Nielsen, Evelyn	281-5651	MID-200BA	Basic Educational Data Survey - School Board Members Area Vocational Schools and Area Community Colleges (fall)
10-10-80	School Transportation & Safety Education	Carlson, Dwight	281-4750	SB-1	Enrollment and Reimbursement Report (Bus Driver)
10-17-80	Adult Education	Wederquist, Don	281-3671	AE-12A	Adult Education Full-Time Equivalent Enrollment Report - College Parallel Programs Eligible for State General Aid
10-17-80	Adult Education	Wederquist, Don	281-3671	AE-12HSC	Characteristics of Adult Basic Education and High School Completion Students
10-17-80	Adult Education	Wederquist, Don	281-3671	AE-12RN	Continuing and General Adult Education Programs Eligible and not Eligible for State General Aid
10-17-80	Adult Education	Wederquist, Don	281-3671	AE-12STV	Adult Education Full-Time Equivalent Enrollment Report - Adult Career Supplementary Programs Eligible for State General Aid
10-17-80	Adult Education	Wederquist, Don	281-3671	AS-25	Enrollment Report for Iowa Course for Drinking Drivers
10-17-80	Adult Education	Wederquist, Don	281-3671	310-1	Quarterly Reimbursement Request-310 Projects

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
11-17-80	Career Education	Wold, Kenneth	281-5663	CE-4 Blue	Career Education Report - Adult
11-17-80	Career Education	Wold, Kenneth	281-5663	CE-4 Green	Career Education Report - Post Secondary

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
12-15-80	Career Education	Wold, Kenneth	281-5663	None	Research Evaluation

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
01-09-81	School Transportation & Safety Education	Carlson, Dwight	281-4750	SB-1	Enrollment and Reimbursement Report (Bus Driver)
01-16-81	Adult Education	Wederquist, Don	281-3671	AE-12A	Adult Education Full-Time Equivalent Enrollment Report - College Parallel Programs Eligible for State General Aid
01-16-81	Adult Education	Wederquist, Don	281-3671	AE-12HSC	Characteristics of Adult Basic Education and High School Completion Students
01-16-81	Adult Education	Wederquist, Don	281-3671	AE-12RN	Continuing and General Adult Education Program Eligible and not Eligible for State General Aid
01-16-81	Adult Education	Wederquist, Don	281-3671	AE-12STV	Adult Education Full-Time Equivalent Enrollment Report - Adult Career Supplementary Programs Eligible for State General Aid
01-16-81	Adult Education	Wederquist, Don	281-3671	AS-25	Enrollment Report for Iowa Course for Drinking Rivers
01-16-81	Adult Education	Wederquist, Don	281-3671	310-1	Quarterly Reimbursement Request-310 Projects

February

No Forms

March

No Forms

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
04-10-81	School Transportation & Safety Education	Carlson, Dwight	281-4750	SB-1	Enrollment and Reimbursement Report (Bus Driver)
04-17-81	Adult Education	Wederquist, Don	281-3671	AE-12A	Adult Education Full-Time Equivalent Enrollment Report - College Parallel Program Eligible for State General Aid
04-17-81	Adult Education	Wederquist, Don	281-3671	AE-12HSC	Characteristics of Adult Basic Education and High School Completion Students
04-17-81	Adult Education	Wederquist, Don	281-3671	AE-12RN	Continuing and General Adult Education Programs Eligible and not Eligible for State General Aid
04-17-81	Adult Education	Wederquist, Don	281-3671	AE-12STV	Adult Education Full-Time Equivalent Enrollment Report - Adult Career Supplementary Programs Eligible for State General Aid
04-17-81	Adult Education	Wederquist, Don	281-3671	AS-25	Enrollment Report for Iowa Course for Drinking Drivers
04-17-81	Adult Education	Wederquist, Don	281-3671	310-1	Quarterly Reimbursement Request-310 Projects

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
05-01-81	Guidance Services	Smith, Giles J.	281-3874	D24978-4/80	A Quick Reference Guide to Higher Education In Iowa

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
06-15-81	Career Education	Wold, Kenneth	281-5663	None	Research Evaluation

<u>DUE DATE</u>	<u>UNIT</u>	<u>CONTACT PERSON</u>	<u>PHONE NO</u>	<u>FORM NO</u>	<u>FORM NAME</u>
As Needed	Adult Eudcation	Wederquist, Don	281-3671	ATT-1	Teacher Training/Staff Development Budget Approval Request-ABE
As Needed	Adult Education	Wederquist, Don	281-3671	ATT-2	Reimbursement Request Teacher Training - ABE
As Needed	Teacher Education & Certification	Nearhoof, Orrin	281-3611	Form 2-11	Superintendent's or Administrative Officer's Statement of Teaching Experience
As Needed	Special Needs	Kroloff, Dan	281-3896	SN-CSP	Application of Special Needs - Community School Program
As Needed	Special Needs	Kroloff, Dan	281-3896	SN-INSER	Inservice Application for Vocational Activities for Disadvantaged and Handicapped Persons
As Needed	Special Needs	Kroloff, Dan	281-3896	SN-MINI	Mini-Grant Application for Vocational Activities for Disadvantaged
As Needed	Special Needs	Kroloff, Dan	281-3896	SN-PF	Planning Format for Developing Special Needs Proposals
As Needed	Special Needs	Kroloff, Dan	281-3896	SN-TAP	Teacher Aide Program (TAP) - Mainstreaming the Elderly
As Needed	Special Needs	Kroloff, Dan	281-3896	CN-TCHR	Teacher Incentive Grants
As Needed	Teacher Education & Certification	Nearhoff, Orrin	281-3611	TEC-30	Inservice Professional Credit Form

