

Secretary of State Budgets

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Secretary of State

Mission Statement

The mission of the Office of Secretary of State is to fulfill the statutory duties of the Office with competence, courtesy, and efficiency.

Description

The Office of Secretary of State: 1) files documents related to corporations, limited liability companies,

limited partnerships, limited liability partnerships, cooperative associations, uniform commercial code, mechanics liens, notaries, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinates and supervises elections throughout Iowa; 3) maintains the statewide voter registration system; and 4) performs miscellaneous duties set out by statute and the Constitution.

Financial Summary

Object Category	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
State Appropriations	2,896,699	3,675,299	3,593,872	3,282,099
Receipts from Other Entities	8,521	167,200	205,400	205,400
Interest, Dividends, Bonds & Loans	4,659	3	5	5
Fees, Licenses & Permits	292,846	584,022	536,719	536,719
Refunds & Reimbursements	268,827	100,002	3,695,900	100,003
Miscellaneous	0	100	0	0
Beginning Balance and Adjustments	1,149,500	1,094,080	609,727	852,307
Total Resources	4,621,051	5,620,706	8,641,623	4,976,533
Expenditures				
Personal Services	2,248,639	2,322,740	2,924,573	2,333,294
Travel & Subsistence	18,400	93,500	68,500	58,500
Supplies & Materials	303,750	239,801	306,100	235,101
Contractual Services and Transfers	615,254	1,694,247	3,796,364	1,341,647
Equipment & Repairs	277,435	186,522	967,197	186,522
Claims & Miscellaneous	54,353	86,978	75,524	75,524
Licenses, Permits, Refunds & Other	4,379	50,011	50,011	50,011
Appropriations	0	94,600	85,400	85,400
Reversions	4,762	0	0	0
Balance Carry Forward	1,094,080	852,307	367,954	610,534
Total Expenditures	4,621,051	5,620,706	8,641,623	4,976,533
Full Time Equivalent	24	27	32	27

Appropriations from General Fund

Appropriations	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Secretary of State-Business Services	2,896,699	2,896,699	3,183,472	2,896,699
Total Secretary of State	2,896,699	2,896,699	3,183,472	2,896,699

Appropriations from Other Funds

Appropriations	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Voter Registration & Business Services Systems Updating	0	450,000	0	0
Voter Registration License Files Maintenance & Storage	0	234,000	325,000	300,000
Address Confidentiality Program	0	94,600	85,400	85,400
Total Secretary of State	0	778,600	410,400	385,400

Appropriations Detail

Secretary of State-Business Services

General Fund

Appropriation Description

Allows the Office of Secretary of State to: 1) statutorily file documents related to corporations, limited liability companies, limited partnerships, limited liability partnerships, cooperative associations,

uniform commercial code, mechanics liens, notaries, transient merchants, travel agencies, trade and service marks, joint exercise of governmental powers agreements and miscellaneous documents; 2) coordinate and supervise on a limited basis elections in Iowa, conduct a public canvass of votes, staff the voter registration system / electronic poll book help desk; 3) perform accounting, budgeting, purchasing, data processing and personnel functions for the Office; and 4) perform the statutory and constitutional duties of the Office.

Secretary of State-Business Services Financial Summary

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Balance Brought Forward (Approps)	0	4,762	0	4,762
Appropriation	2,896,699	2,896,699	3,183,472	2,896,699
Gov Fund Type Transfers - Other Agencies	3,257	20,000	20,000	20,000
Fees, Licenses & Permits	0	200,000	200,000	200,000
Refunds & Reimbursements	268,827	100,000	3,695,897	100,000
Total Resources	3,168,783	3,221,461	7,099,369	3,221,461
Expenditures				
Personal Services-Salaries	2,248,639	2,280,494	2,871,773	2,280,494
Personal Travel In State	3,024	30,000	30,000	30,000
Personal Travel Out of State	14,685	20,000	30,000	20,000
Office Supplies	78,317	30,000	50,000	30,000

Secretary of State-Business Services Financial Summary (Continued)

Object Class	FY 2015	FY 2016	FY 2017	FY 2017
	Actuals	Current Year Budget Estimate	Total Department Request	Total Governor's Recommended
Equipment Maintenance Supplies	857	5,000	5,000	5,000
Professional & Scientific Supplies	0	50	50	50
Other Supplies	468	50	50	50
Printing & Binding	26,803	19,001	25,000	19,001
Postage	196,671	145,000	190,000	145,000
Communications	54,607	52,000	55,000	52,000
Rentals	11,822	10,000	15,000	10,000
Professional & Scientific Services	4,581	365,050	715,000	365,050
Outside Services	88,713	39,662	220,062	39,662
Advertising & Publicity	27,145	29,803	39,803	29,803
Outside Repairs/Service	25,990	0	20,000	0
Reimbursement to Other Agencies	70,481	61,049	75,000	61,049
ITS Reimbursements	23,957	14,429	40,400	14,429
IT Outside Services	104,260	40,804	1,859,899	40,804
Gov Fund Type Transfers - Auditor of State Services	751	50	1,000	50
Gov Fund Type Transfers - Other Agencies Services	605	100	1,500	100
Equipment	0	50	1,000	50
Office Equipment	17,494	50	1,000	50
Equipment - Non-Inventory	2,606	2,500	5,000	2,500
IT Equipment	102,430	23,822	800,097	23,822
Other Expense & Obligations	54,353	47,724	47,724	47,724
Refunds-Other	0	11	11	11
Balance Carry Forward (Approps)	4,762	4,762	0	4,762
Reversions	4,762	0	0	0
Total Expenditures	3,168,783	3,221,461	7,099,369	3,221,461

Voter Registration & Business Services Systems Updating

Rebuild Iowa Infrastructure Fund

Appropriation Description

To update voter registration & business services systems

Voter Registration & Business Services Systems Updating Financial Summary

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Appropriation	0	450,000	0	0
Total Resources	0	450,000	0	0
Expenditures				
Personal Travel In State	0	10,000	0	0
Personal Travel Out of State	0	25,000	0	0
Other Supplies	0	5,000	0	0
Communications	0	5,000	0	0
Professional & Scientific Services	0	400,000	0	0
Outside Services	0	5,000	0	0
Total Expenditures	0	450,000	0	0

Voter Registration License Files Maintenance & Storage

Rebuild Iowa Infrastructure Fund

Appropriation Description

To provide funds to the Secretary of State for voter registration license files maintenance & storage .

Voter Registration License Files Maintenance & Storage Financial Summary

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Appropriation	0	234,000	325,000	300,000
Total Resources	0	234,000	325,000	300,000
Expenditures				
IT Outside Services	0	200,000	300,000	275,000
Other Expense & Obligations	0	34,000	25,000	25,000
Total Expenditures	0	234,000	325,000	300,000

Address Confidentiality Program

Address Confidentiality Program Revolving Fund

Appropriation Description

Appropriates funds to the Secretary of State to administer an Address Confidentiality Program.

Address Confidentiality Program Financial Summary

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Appropriation	0	94,600	85,400	85,400
Total Resources	0	94,600	85,400	85,400
Expenditures				
Personal Services-Salaries	0	42,246	52,800	52,800
Personal Travel In State	0	2,000	2,000	2,000
Personal Travel Out of State	0	1,500	1,500	1,500
Office Supplies	0	2,000	2,000	2,000
Printing & Binding	0	2,600	4,000	4,000
Postage	0	6,100	5,000	5,000
Communications	0	3,000	3,000	3,000
Advertising & Publicity	0	10,000	10,000	10,000
IT Outside Services	0	21,800	4,200	4,200
Office Equipment	0	600	600	600
Other Expense & Obligations	0	2,754	300	300
Total Expenditures	0	94,600	85,400	85,400

Fund Detail

Secretary of State Fund Detail

Funds	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Secretary of State	1,452,269	1,620,645	1,131,854	1,369,672
Address Confidentiality Program Revolving Fund	0	94,600	85,400	85,400
State Election Fund	1,446,143	1,474,298	996,454	1,232,525
Secretary of State Fee Clearing	6,126	51,747	50,000	51,747

Address Confidentiality Program Revolving Fund

assault, sexual abuse, stalking, and human trafficking offenses.

Fund Description

Fund consists of moneys collected by the clerk of the district court for assessments against domestic abuse

Address Confidentiality Program Revolving Fund Detail

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Intra State Receipts	0	47,200	85,400	85,400
Fees, Licenses & Permits	0	47,300	0	0
Other	0	100	0	0
Total Address Confidentiality Program Revolving Fund	0	94,600	85,400	85,400
Expenditures				
Appropriation	0	94,600	85,400	85,400
Total Address Confidentiality Program Revolving Fund	0	94,600	85,400	85,400

State Election Fund

Fund Description

This fund receives federal revenue with a 5% state match to fund H.R 3295 the Help America Vote Act.

State Election Fund Detail

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Balance Brought Forward (Funds)	1,149,500	1,087,571	609,727	845,798
Federal Support	5,264	100,000	100,000	100,000
Interest	4,659	3	5	5
Fees, Licenses & Permits	286,720	286,722	286,719	286,719
Refunds & Reimbursements	0	2	3	3
Total State Election Fund	1,446,143	1,474,298	996,454	1,232,525
Expenditures				
Personal Travel In State	691	5,000	5,000	5,000
Office Supplies	0	5,000	5,000	5,000
Professional & Scientific Supplies	633	5,000	5,000	5,000
Other Supplies	0	5,000	5,000	5,000
Printing & Binding	0	5,000	5,000	5,000
Postage	0	5,000	5,000	5,000
Communications	294	7,500	7,500	7,500
Rentals	1,363	5,000	5,000	5,000
Outside Services	0	100,000	100,000	100,000
Equipment - Non-Inventory	5,264	0	0	0
Other Expense & Obligations	0	2,500	2,500	2,500
Balance Carry Forward (Funds)	1,087,571	845,798	367,954	604,025
IT Outside Services	200,685	320,000	320,000	320,000
IT Equipment	149,641	159,500	159,500	159,500
Gov Fund Type Transfers - Auditor of State Services	0	4,000	4,000	4,000
Total State Election Fund	1,446,143	1,474,298	996,454	1,232,525

Secretary of State Fee Clearing

Fund Description

This account receives a transfer from the Secretary of State accounts that receive fees.

Secretary of State Fee Clearing Detail

Object Class	FY 2015 Actuals	FY 2016 Current Year Budget Estimate	FY 2017 Total Department Request	FY 2017 Total Governor's Recommended
Resources				
Balance Brought Forward (Funds)	0	1,747	0	1,747
Fees, Licenses & Permits	6,126	50,000	50,000	50,000
Total Secretary of State Fee Clearing	6,126	51,747	50,000	51,747
Expenditures				
Refunds-Other	4,379	50,000	50,000	50,000
Balance Carry Forward (Funds)	1,747	1,747	0	1,747
Total Secretary of State Fee Clearing	6,126	51,747	50,000	51,747