



STATE OF IOWA

# **Fiscal Year 2008 IOWAccess Revolving Fund Annual Report**

December 23, 2008



# State of Iowa Fiscal Year 2008 IOWAccess Revolving Fund Annual Report



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The IOWAccess Advisory Council expresses its appreciation to the Iowa Department of Administrative Services - Information Technology Enterprise, specifically Diane Van Zante for her support of the Council's activities throughout Fiscal Year 2008 and to Malcolm Huston for his work in assembling, proofing, and editing this report.

Please direct any questions or comments about this *IOWAccess Advisory Council Annual Report* to Malcolm Huston, IOWAccess Manager, at [malcolm.huston@iowa.gov](mailto:malcolm.huston@iowa.gov) or (515) 281-0393.



## Foreword

I am pleased to present this Fiscal Year 2008 IOWAccess Revolving Fund Annual Report to the citizens of Iowa, the General Assembly, and the Legislative Services Agency. In celebrating its 11<sup>th</sup> year, we have matured in our responsibilities of being active stewards of revenues provided by the citizens of Iowa while making government information more accessible.

The IOWAccess appropriation and the revenues generated by value-added fees have been used to provide an array of valuable services which are highlighted in this report. The funding for e-Government projects made available through IOWAccess:

- Fosters an entrepreneurial environment that encourages innovative application development and empowers state agencies.
- Improves inter-agency and inter-governmental cooperation.
- Strives to treat e-Government as a business proposition by focusing on practical, value-added projects.
- Maintains an enterprise-wide approach by working to eliminate redundant “silo” efforts.



IOWAccess funding also allows state government to highlight its support for information sharing throughout the state. For example, the **Iowa School Alerts** website continues to allow school administrators to easily send closure information to news media and parents who have subscribed to the service, only receiving alerts they need. This project received two national awards as a standard for efficiently providing pertinent information to concerned citizens in a timely manner.

IOWAccess is transforming the relationship between citizens and State government. Citizens are in charge of their relationship with government by increasingly accessing state services and data through IOWAccess applications that are convenient, secure, easy to use, and responsive to their needs.

Finally, I would like to acknowledge the dedication and hard work of the citizen, public employee, and legislative members of the IOWAccess Advisory Council. They have maintained the highest standards in their stewardship of IOWAccess.

Ray Walton  
Interim Director  
Department of Administrative Services  
Hoover State Office Building – 3<sup>rd</sup> Floor  
Des Moines, IA 50319



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## Executive Summary

IOWAccess was established as the State of Iowa's web portal eleven years ago. Since its inception in 1998, IOWAccess has been connecting Iowans with their government by utilizing the accessibility and technology of the Internet.

According to recent surveys, 82.1% of Iowans have access to the Internet. Research from the National Governor's Association Center for Best Practices indicates that among the public's highest priority for improvements at the State and local levels of government are:

- Improved and more widely accessible governmental services. Most citizens expect more for less in many of their consumer and business purchases - they have similar expectations for government services.
- Government's more efficient use of its resources.
- Providing easier and quicker access to information and more direct contact with officials in all branches of government through e-mail and web sites. There is a growing expectation for more, not less, of this interactive environment.

The funding for IOWAccess applications fosters agency partnerships; improves the availability, quality, use, and sharing of data; provides a unique source of funds for innovative e-Government programs; and is used as an adjunct to federal and state funding to improve the effectiveness of government programs, consistent with the goals of IOWAccess.

The funding of IOWAccess projects is monitored by an advisory council representing state government and the general public. Project funding and other recommendations from this council are forwarded to the Director of the Department of Administrative Services, for final review and approval. This "advise and consent" process ensures that IOWAccess expenditures are targeted at relevant electronic government services. All projects funded through IOWAccess are: a) consistent with established leadership priorities; b) properly planned; and c) have clearly defined timelines, measurable results, and a return on investment.

This report highlights the Fiscal Year 2008 accomplishments of IOWAccess, including the Internet address for the programs and applications that are electronically delivering services to Iowa citizens. Unlike many of the reports legislators, government leaders, and citizens read, this IOWAccess Revolving Fund Annual Report invites your participation. Visit the websites and try the services of interest. In addition to normal business hours, we're open weekends, holidays, and late at night – whenever it's convenient for you.

Certain services offered through IOWAccess charge a value-added fee. You will find a description of the IOWAccess business model and the processes, based on industry best practices, employed by IOWAccess to fund and monitor projects, along with a listing of selected projects funded during Fiscal Year 2008, as well as a table showing all projects funded as of June 30, 2008.

The Financial Section contains an Income Statement and Balance Sheet for Fiscal Year 2008 as well as a financial projection of the Fiscal Year 2009 budget.



## Selected State Government Accomplishments Using IOWAccess Funding



*School Alerts* is a free, easy-to-use program that is simply the result of finding an answer to a common problem: When school needs to be closed, how do we easily notify everyone who needs to know?

When schools need to dismiss classes, close early or start late due to bad weather or other circumstances, how do parents and care-givers find out? If they are listening to the radio or watching TV they can hear or see the list of school notices there, but what about taking the notification process a step further and contact them *directly*?

And what about those school administrators who currently have a long list of numbers to call when school is cancelled? What if they only had to log in and send out one message that will reach all media outlets, parents, daycare providers and other interested individuals who have signed up?

*School Alerts* provides a solution to both of these problems. School administrators can sign up to post notices about school closings, delays and early dismissals, and media outlets, parents and others can sign up to "watch" certain schools or school districts, and receive instant notifications when those school administrators post a notice.

- School Districts in system – 196
- Registered Users – 9112
- Subscriptions – 28,729 (June data)
- Current School Year Notifications – 3196
- Total mailing sent: 147,389 (June data)

URL: <https://schoolalerts.iowa.gov/>



### Web Based Property Valuation Submission and Retrieval

The Department of Management established a centralized database and application with Internet accessibility which provides the means for Iowa County Auditors to annually submit valuation data, and the means for anyone to retrieve valuation data, upon which property taxes will be levied in the upcoming fiscal year. This new system replaced an existing system where the Department had to deliver and support custom desktop software on an annual basis.

This centralized architecture eliminates the duplicative reading and writing of the valuation data. Previously the data was entered into the desktop valuation software. Then the data was then modified and saved to a file. That file was then sent to the Department of Management and loaded into a database. The new system allows the County Auditors to directly load valuation data into, and edit the data on, a central database.

This system makes valuation data immediately available on-line, saving significant time and effort for parties looking for such data, and for the county auditors as well. Previously someone wanting early data for a local government would have to contact that county's Auditor. If that local government should happen to span multiple counties, such as is the case for school districts and community colleges, they would have to separately contact the Auditor for each of the counties involved. The new system eliminates that process and allows access to the data quickly and efficiently, with a minimum of effort.

URL: <https://www.iowaonline.state.ia.us/dompvs/>



## IOWAccess Business Model

Eleven years ago the State of Iowa implemented IOWAccess. IOWAccess operates under the authority of the Iowa Department of Administrative Services with oversight from the IOWAccess Advisory Council. IOWAccess was created by an act of the Iowa Legislature in 1997 to assist in providing Iowans electronic access to state, county, local and federal information and services. The IOWAccess Advisory Council consists of nineteen council members, including five persons representing the primary customers of IOWAccess; six persons representing lawful custodians, including one representative each from the legislative branch (not a member of the general assembly), the judicial branch, the executive branch, city government, county government, and the federal government; four members representing a cross section of the citizens of the state; and four members of the general assembly.

The Department of Administrative Services - Information Technology Enterprise contracts with Iowa Interactive, LLC, a wholly-owned subsidiary of NIC, Inc. to be the Network Manager. NIC, Inc. is the leading eGovernment solutions provider in the world with similar agreements with the following additional 20 states: Alabama, Arizona, Arkansas, Colorado, Hawaii, Idaho, Indiana, Kansas, Kentucky, Maine, Montana, Nebraska, New Hampshire, Oklahoma, South Carolina, Rhode Island, Tennessee, Utah, Vermont and Virginia.

The final extension to the original Iowa Interactive contract expired September 30, 2005. The State of Iowa competitively bid the contract for IOWAccess development and support services and Iowa Interactive was awarded the new contract effective April 2006 for a five-year term, with an option for a one-year extension.

Iowa Interactive is funded through the self-funded model. Iowa Interactive receives no General Fund dollars to support and sustain itself. Instead, Iowa Interactive receives its revenue through transaction fees that are paid by the users of the services provided. Iowa Interactive provides enhanced access to Driver License Record Abstracts (DLR) as a service provided by the IOWAccess Council. The IOWAccess Council and Iowa Interactive share the \$3.00 value add service fee that is assessed to users who access electronic DLRs. This transaction revenue funds dozens of static and dynamic web services created in partnership with state agencies and Iowa Interactive at no cost to the agencies. During the 2008 Fiscal Year Iowa Interactive dedicated more than 16,000 hours to state agencies on website design, application development, content management, website maintenance, technical and customer support.

## Selected State Government Accomplishments Developed in Partnership with Iowa Interactive



Iowa State Patrol, Statewide AMBER Alerts - [www.iowaamberalert.org/](http://www.iowaamberalert.org/)

Developed in partnership with the Iowa State Patrol, the Amber Alerts site and application allows authorized users from the Iowa Department of Public Safety to quickly distribute AMBER Alerts across the State of Iowa. An authorized user can log into the web-based system from any computer to activate or update Amber Alert information real-time. When an Amber Alert is activated the application updates the link on the website. This activates email distribution list that is open to the public. The application also pre-formats pages that the TV media can use without modification and allows users to upload images and posters related to the abduction.



# IowaDNR

The Iowa Department of Natural Resources

DNR Leading Iowans in caring for our natural resources

TRANSCAER®

Search Tips About the DNR DNR News Contact Us Site Map

Department of Natural Resources, TRANSCAER® - <http://programs.iowadnr.gov/transcaer/>

TRANSCAER was developed in partnership with the Iowa Department of Natural Resources (DNR). TRANSCAER® allows the Iowa Department of Natural Resources the ability to have an online conference registration system for a series of training sessions for first responders conducted around the State of Iowa.

GOVERNOR CHET CULVER & LT. GOVERNOR PATTY JUDGE

## 2008 Flood Resource Center

flood2008.iowa.gov

Office of the Governor, Floods 2008 Official Website - [www.flood2008.iowa.gov](http://www.flood2008.iowa.gov)

The Office of the Governor partnered with Iowa Interactive and the Information Technology Enterprise (ITE) to create a website that would serve as a resource center for flood-related information. The site is a hub for information for citizens, businesses and communities seeking flood relief assistance. The site provides access to state and federal assistance and lists resources available to victims, as well as opportunities to volunteer and provide assistance.

Home | About Us | Committee | Stories | Resources | FAQs | Contact Us

## Iowa Person Directed Care Coalition

Iowa Person Directed Care Coalition, Official Website - [www.iowapersondirectedcare.org](http://www.iowapersondirectedcare.org)

Created in partnership with the Iowa Person Directed Care Coalition, this website serves as the information center for the long term care community.



BUSINESS & ECONOMIC DEVELOPMENT



Environmental Business Assistance Portal

toll free number: 1-800-351-4668

**Department of Economic Development, Environmental Business Assistance Portal - [http://regassist.iowa.gov/business\\_resources/environ\\_assistance/index.html](http://regassist.iowa.gov/business_resources/environ_assistance/index.html)**

The Iowa Department of Economic Development worked in partnership with Iowa Interactive to this official website. This site provides easy access to assistance with regulatory requirements related to air, water, land, and waste for Iowa businesses.



**Office of the Governor, Official Website of the Office of the Governor - [www.governor.iowa.gov](http://www.governor.iowa.gov)**

Created in partnership with the Office of the Governor, this website serves as Governor Culver's and Lt. Governor Judge's principal site to communicate the initiatives for the Governor. Visitors may find information related to the Governor, Lt. Governor, the First Lady and Boards and Commissions, as well as constituent services and press information.



**Department of Veterans Affairs, Official Website - [www.iowava.org](http://www.iowava.org)**

Created in partnership with the Department of Veterans Affairs, this is the official portal site for the Iowa Department of Veterans Affairs. The website has a host of information for Iowa veterans related to state and federal benefits, resources, services such as suicide prevention, and transitional assistance.



## IOWAccess Projects Approved in Fiscal Year 2008 Total: \$2,897,202

Agency	Project	Funding Date	Amount Approved
Department of Agriculture and Land Stewardship	Financial and Reports Management System (FARMS) – Implementation	7/11/2007	\$45,000
Department of Agriculture and Land Stewardship	Financial and Reports Management System (FARMS) – Hosting	7/11/2007	\$5,000
Department of Agriculture and Land Stewardship	On-Line Payment and Database Centralization –Scope Analysis	11/7/2007	\$20,000
Department of Cultural Affairs	Electronic Records Archives –Scope Analysis	9/12/2007	\$20,000
Department of Cultural Affairs	Electronic Records Archives –Scope Analysis	11/7/2007	\$50,000
Department of Economic Development	Business License Information Center (BLIC) –Design	11/7/2007	\$25,000
Department of Economic Development	Volunteer Iowa – Scope Analysis	3/12/2008	\$15,000
Department of Inspections and Appeals	Social Gambling Online II – Implementation	7/11/2007	\$100,000
Department of Management	Comprehensive Electronic Grant Management System (eGMS) – Scope Analysis	9/12/2007	\$20,000
Department of Management	Local Gov Budgets & Reports – Design	3/12/2008	\$64,000
Department of Management	Local Government Budget and Annual Reporting –Scope Analysis	11/7/2007	\$20,000
Department of Management	Property Valuation Submission – Design and Implementation	7/11/2007	\$185,000
Department of Management	Property Valuation Submission – Design and Implementation	1/9/2008	\$15,500
Department of Management	Property Valuation Submission –Hosting	11/7/2007	\$6,000
Department of Natural Resources	Animal Feeding Operations – Implementation	3/12/2008	\$282,000
Department of Natural Resources	Boat Dock Registration System –Implementation	11/7/2007	\$75,000
Department of Natural Resources	Boat Dock Registration System –Design	9/12/2007	\$20,000
Department of Natural Resources	Electronic Access to Iowa's Water Pollution Control Permits – Execution	11/14/2007	\$47,000
Department of Natural Resources	Field Office Compliance Database –Design and Implementation	11/7/2007	\$240,000
Department of Natural Resources	Hazardous Substance Incident Database Conversion – Design	7/11/2007	\$35,000
Department of Natural Resources	Onsite Wastewater Construction Permits – Execution	11/7/2007	\$88,000
Department of Natural Resources	Safety Education –Implementation	11/7/2007	\$110,000
Department of Natural Resources	State Forestry Nursery Sales – Scope Analysis	7/11/2007	\$20,000
Department of Natural Resources	Turn-In-Poachers (TIP) On-line – Scope Analysis	7/11/2007	\$20,000
Department of Natural Resources	Turn-In-Poachers (TIP) On-line –Design	11/7/2007	\$15,000
Department of Human Services	DHS Single Online Application Process – Design and Implementation	1/9/2008	\$100,000
Department of Human Services	DHS Single Online Application Process – Design and Implementation	1/9/2008	\$100,000
Department of Public Safety	Iowa Sex Offender Public Registry – Implementation	7/11/2007	\$75,000



Information Technology Enterprise	ITE IOWAccess Development and Testing Environments –Hosting	11/7/2007	\$15,202
Information Technology Enterprise	Interactive Phone Book II -Re-Design	9/12/2007	\$20,000
Information Technology Enterprise	IOWAccess Small Projects Fund Reimbursement and DHS Phonebook –Hosting	11/7/2007	\$1,500
Iowa College Student Aid Commission	College Student Aid Portal - Scope Analysis	9/12/2007	\$20,000
Iowa State Association of Counties	County MIS (CoMIS) Project – Scope Analysis	9/12/2007	\$48,000
Iowa State Association of Counties	County MIS (CoMIS) Project – Design	1/9/2008	\$75,000
Iowa State Association of Counties	County MIS (CoMIS) Project – Implementation	3/12/2008	\$350,000
Office of the Governor	OpenUp.Iowa.gov – Design	1/9/2008	\$20,000
State Library	Dynamic Data on the Web – Scope Analysis	7/11/2007	\$20,000
State Library	Dynamic Data on the Web – Design and Implementation	1/9/2008	\$490,000
Veterans Affairs	Website Redesign –Scope Analysis	11/7/2007	\$20,000

(Note: Includes additional funding for some projects)

## IOWAccess Value-added Fees Approved in Fiscal Year 2008

Iowa Code section 8A.201 (6) provides a definition of value-added services<sup>1</sup>. The IOWAccess Advisory Council is authorized to recommend rates to be charged for value-added services performed through IOWAccess. The term “value-added fee” is used by the Information Technology Enterprise to refer to those rates.

Pursuant to code section 8A.204, during Fiscal Year 2008, no value-added fees were proposed nor recommended by the IOWAccess Advisory Council or approved by the Technology Governance Board.

<sup>1</sup> Iowa Code section 8A.201(6) - "Value-added services" means services that offer or provide unique, special, or enhanced value, benefits, or features to the customer or user including, but not limited to, services in which information technology is specially designed, modified, or adapted to meet the special or requested needs of the user or customer; services involving the delivery, provision, or transmission of information or data that require or involve additional processing, formatting, enhancement, compilation or security; services that provide the customer or user with enhanced accessibility, security or convenience; research and development services; and services that are provided to support technological or statutory requirements imposed on participating agencies and other governmental entities, businesses, and the public.



## IOWAccess Project Process

The IOWAccess revolving fund was established for the purpose of maintaining, developing, operating, and expanding IOWAccess. Consistent with these duties and requirements, the IOWAccess Advisory Council, with the assistance of the Department of Administrative Services - Information Technology Enterprise has established a process for governmental entities to request funding for the planning and execution of various e-Government projects. The Council has implemented a process, based on information technology project management best practices, to assess the relative merits of the projects submitted and make recommendations for funding projects to the Director of the Department of Administrative Services.

During this year, the Council modified the Project Process to introduce an additional funding decision point. It was felt that the inclusion of an additional decision point would allow project sponsors to more accurately estimate future funding needs and make adjustments at various steps in the process.

**Figure 1. FY08 IOWAccess Project Lifecycle**



Phase 1 - Initiation – This requires the investment of a small amount of resources, resulting in a reliable estimate of the cost of gathering and documenting detailed requirements. The initiation phase can be completed at no cost to either the IOWAccess revolving fund or the customer (in this case the state agency or branch of government), other than the time needed to complete the deliverables. Consequently, no IOWAccess funding is used for the initiation phase. The deliverables from this phase include a concept paper generally describing the e-Government process or application and a cost estimate for completion of the planning phase.

Phase 2 – Scope Planning - The goal of the Scope Planning phase is to develop accurate cost estimates and well-defined deliverables for the e-Government process or application. The Scope Planning phase documents detailed customer business requirements presented in an array of documentation. Finally, a Return on Investment analysis must be completed using the State of Iowa’s award-winning ROI Process. Governmental entities can request funding from IOWAccess for up to 100% of the scope planning phase costs. IOWAccess involvement in the project terminates at conclusion of Scope Planning phase if Design funding is not sought or approved. The agency has access to the deliverables from the Scope Planning process and can proceed using funding sources other than IOWAccess.

Phase 3 – Design - The Design phase requires the preparation of a draft service level agreement between the owner of the application and the service provider in order to provide an accurate estimate of ongoing operational costs. It also provides statements of work and a completion timeline for the application.

Phase 4 - Execution – This phase is the actual implementation and roll-out of the project and includes:

- Application programming and testing.
- Creation of the final Service Level Agreement
- Development of an operational budget including ongoing hosting and maintenance costs.

IOWAccess Phase 4 funding can be used for the application programming, testing, and migration of the completed application to a production environment. Phase 4 funding can also be used to pay the web hosting fees for the application (with the approval of the IOWAccess Advisory Council).



**Table 1. Current IOWAccess Projects through June 30, 2008**

Project Short Name	Current Amount Approved	Amount Spent *	Remaining Balance
DHS - Food Stamps Web Intake - 2 - Execution	100,000	94,726	5,274
DPS - Criminal History Online - 2 - Execution	69,375	45,919	23,456
Comm - ABD Order Entry & Liquor Inventory - 1 - Planning	90,000	806	89,194
Comm - ABD Licensing & Regulatory Documents Online - 1 - Planning	45,000	23,246	21,754
DIA - Targeted Small Business Online - 3 - Hosting	12,000	0	12,000
DIA - Social Gambling Online - 3 - Hosting	12,000	0	12,000
DNR - Electronic Access to Iowa's Water Pollution Control Permits - 2 - Implementation	332,899.21	332,899.03	0
DNR - Electronic Access to Iowa's Water Pollution Control Permits - 3 - Hosting and Authentication/Authorization	6,000	1,487	4,513
LOC - City of Dubuque existing Incident Tracking System improvements - 3 - Execution	15,000	4,410	10,590
DALS – FARMS Project - 2 - Implementation	340,000	340,000	0
DNR - Onsite Wastewater Construction Permits - 2 - Execution	150,000	150,000	(0)
ITE - Schools Out Notification System - 3 - Hosting	8,900	1,829	7,071
ICRC - Civil Rights Public Interface - 2 - Execution	121,723	119,236	2,487
ICRC - Civil Rights Public Interface - 3 - Hosting	7,140	1,472	5,668
LOC - County Real Estate Electronic Government Advisory Committee Web Application - 2 - Implementation	215,120	146,475	68,645
ICAB - Iowa Child Advocacy Board (ICAB) Online	120,780	120,805	(25)
LOC - CoMIS -1- Scope Analysis	68,000	61,344	6,656
DHS Single Online Application Process – 3 & 4 – Design and Implementation	200,000	0	200,000
DNR – State Forestry Nursery Sales – 1 – Scope Analysis	20,000	0	20,000
DNR – Turn-In-Poachers (TIP) On-line – 1 – Scope Analysis	20,000	15,925	4,075
DPS – Iowa Sex Offender Public Registry – 3 – Implementation	75,000	34,937	40,063
LIB – Dynamic Demographic Data – 1 – Scope Analysis	20,000	19,350	650
DNR – Hazardous Substance Incident Database Conversion – 2 – Design	35,000	35,000	0
DOM – Property Valuation Submission – 3 – Design and Implementation	200,500	191,949	8,551
DALS – Financial and Reports Management System (FARMS) – 4 – Hosting	5,000	3,505	1,495
DIA – Social Gambling Online – 3 – Implementation	100,000	101,403	(1,403)
DOM - Comprehensive Electronic Grant Management System (eGMS) - 1 - Scope Analysis	20,000	15,079	4,921
DAS - State Phonebook - 2 –Design	20,000	5,597	14,403
DCA - Electronic Records Archives - 1 - Scope Analysis	70,000	0	70,000
IGOV - OpenUp.Iowa.gov - 1 - Scope Analysis	62,000	20,338	41,662
Iowa College Student Aid Commission College Student Aid Portal -1- Scope Analysis	38,000	24,135	13,865
DNR - Field Office Compliance Database – 2 - Design and Implementation	240,000	0	240,000
DAS - ITE IOWAccess Development and Testing Environment – 4 - Hosting	15,202	4,486	10,716



DOM - Web-Based Property Valuation Submission – 4 - Hosting	6,000	21	5,979
ITE - IOWAccess Small Projects Fund Reimbursement and DHS Phonebook – 4 - Hosting	1,500	0	1,500
DNR - Boat Dock Registration – 3 - Implementation	75,000	74,985	15
DNR - Safety Education – 3 - Implementation	110,000	86,654	23,346
DNR - Turn In Poachers – 2 - Design	15,000	1,248	13,752
IDVA - Website Redesign – 1 - Scope Analysis	20,000	20,598	(598)
IDED - Business License Information Center (BLIC) – 2 - Design	25,000	24,997	3
DOM - Local Government Budget and Annual Reporting – 1 - Scope Analysis	20,000	19,985	15
IDALS - On-Line Payment and Database Centralization – 1 - Scope Analysis	20,000	14,402	5,598
LOC - County MIS (CoMIS) Project – 2 – Design	75,000	53,313	21,688
Dynamic Data on the Web – 3 & 4 – Design and Implementation	490,000	0	490,000
IGOV - OpenUp.Iowa.gov – 2 – Design	20,000	24,341	(4,341)
IVCS - Volunteer Iowa – 1 – Scope Analysis	15,000	0	15,000
DOM - Local Gov Budgets and Reports – 2 – Design	64,000	27,153	36,847
ISAC - CoMIS Replacement (County CSN) – 3 – Implementation	350,000	131,938	218,063
DNR - Animal Feeding Operations – 3 – Implementation	282,000	0	282,000



**IOWAccess Revolving Fund Statement of Changes in Net Assets (Income Statement) - June 30, 2008**

	Annual Budget	Actuals FY 2008
<b>Resources:</b>		
Transfers, DOT	1,000,000.00	1,000,000.00
Interest Income - Fund 0297	100,000.00	115,283.47
IMVR Receipts	2,448,000.00	2,290,440.00
<b>Total Resources</b>	<b>3,548,000.00</b>	<b>3,405,723.47</b>
<b>Expenditures:</b>		
Travel, In-State	3,792.00	1,972.66
Travel, Out-of-State	0.00	1,021.02
Communications	27,264.00	14,837.18
Professional Services/Consulting	0.00	22,440.00
Outside Services	0.00	0.00
Transfers, Intra-State	362,000.00	369,536.25
Outside Services & Repairs	299,994.00	0.00
Reimbursements Other State Agencies	1,000.00	0.00
Reimbursements, ITE	1,658,800.00	1,684,356.34
Services, Outside IT	1,183,200.00	1,029,816.10
Equipment, IT & SW	10,000.00	300.00
Other Expenses and Obligations	1,950.00	0.00
<b>Total Expenditures</b>	<b>3,548,000.00</b>	<b>3,124,279.55</b>

**IOWAccess Revolving Fund Statement of Net Assets (Balance Sheet) - June 30, 2008**

Assets:	Amounts
<b>Cash</b> .....	<b>2,685,086</b>
<b>Accrued Appropriation</b> .....	<b>0</b>
<b>Accrued Receivables</b> .....	<b>23,528</b>
	<b>2,708,614</b>
<b>Liabilities:</b>	
<b>Accrued Payables</b> .....	<b>182,617</b>
<b>Net Assets:</b> .....	<b>2,525,997</b>
<b>Approved project obligations remaining</b> .....	<b>2,131,121</b>
<b>Remaining unobligated cash</b> .....	<b>394,876</b>



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## Fiscal Year 2009 IOWAccess Budget Projection (no change from previous year)

<b>Revenues:</b>	
Transfers, DOT	1,000,000
Interest Income	100,000
IMVR Receipts	2,448,000
<b>Total Revenues</b>	<b>3,548,000</b>
<b>Expenditures:</b>	
Travel, In-State	3,792
Communications	27,264
Transfers, Intra-State	362,000
Reimbursements Other State Agencies	1,000
Reimbursements, ITE	1,658,800
Services, Outside, IT	1,183,200
Equipment & SW, IT	10,000
Other Expenses and Obligations	1,950
<b>Total Expenditures</b>	<b>3,548,000</b>



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## Appendix 1. Duties and Responsibilities of the IOWAccess Advisory Council

Pursuant to Iowa Code section 8A.221, the IOWAccess Advisory Council is charged with the duty to:

1. Recommend to the Technology Governance Board rates to be charged for access to and for value-added services performed through IOWAccess.
2. Recommend to the director the priority of projects associated with IOWAccess.
3. Recommend to the director expected outcomes and effects of the use of IOWAccess and determine the manner in which such outcomes are to be measured and evaluated.
4. Review and recommend to the director the IOWAccess total budget request and ensure that such request reflects the priorities and goals of IOWAccess as established by the advisory council.
5. Review and recommend to the director all rules to be adopted by the department that are related to IOWAccess.
6. Advocate for access to government information and services through IOWAccess and for data privacy protection, information ethics, accuracy, and security in IOWAccess programs and services.
7. Receive status and operations reports associated with IOWAccess.
8. Other duties as assigned by the director.

The IOWAccess Advisory Council shall also:

- Advise the director with respect to the operation of IOWAccess and encourage and implement access to government and its public records by the citizens of this state.
- Serve as a link between the users of public records, the lawful custodians of such public records, and the citizens of this state who are the owners of such public records.
- Ensure that IOWAccess gives priority to serving the needs of the citizens of this state.



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## **Appendix 2. Legislative Language Mandating This Report**

### **Iowa Code Section 8A.224 - IOWAccess revolving fund**

An IOWAccess revolving fund is created in the state treasury. The revolving fund shall be administered by the department and shall consist of moneys collected by the department as fees, moneys appropriated by the general assembly, and any other moneys obtained or accepted by the department for deposit in the revolving fund. The proceeds of the revolving fund are appropriated to and shall be used by the department to maintain, develop, operate, and expand IOWAccess consistent with this subchapter. The department shall submit an annual report not later than January 31 to the members of the general assembly and the legislative services agency of the activities funded by and expenditures made from the revolving fund during the preceding fiscal year. Section 8.33 does not apply to any moneys in the revolving fund and, notwithstanding section 12C.7 , subsection 2, earnings or interest on moneys deposited in the revolving fund shall be credited to the revolving fund.”



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### Appendix 3. Calendar Year 2009 IOWAccess Advisory Council Meeting Dates

*Time: 1:00 – 4:30*

*Dates & Place:*

- *January 7, 2009*  
*Capital Complex, Hoover Building, Conference Rooms 329/330*
- *March 11, 2009*  
*Capital Complex, Hoover Building, Conference Rooms 329/330*
- *May 13, 2009*  
*Capital Complex, Hoover Building, Conference Rooms 429/430*
- *July 8, 2009*  
*Capital Complex, Hoover Building, Conference Rooms 329/330*
- *September 9, 2009*  
*Capital Complex, Hoover Building, Conference Rooms 329/330*
- *November 4, 2009*  
*Capital Complex, Hoover Building, Conference Rooms 329/330*