

PLB NEWS

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Welcome to PLB News, the quarterly newsletter of the Iowa Professional Licensing Bureau.

To keep licensees and stakeholders informed, we are pleased to provide you with information about each of the Bureau's seven professional licensing boards. Click on the name of the board in the list to the left, and you will jump to that section of the newsletter.

We welcome your feedback. Feel free to call the office or e-mail your profession's board. Contact information can be found on the last page of the newsletter.

PLB

New Website

PLB is pleased to announce that it has a new website: www.plb.iowa.gov.

We hope that the website will be easier to navigate and provide essential information to the public and licensees. Staff continues to make updates to the new site, and add additional content. Some discipline lists are still under construction.

Staff Changes



The Professional Licensing Bureau said a fond farewell to longtime staff member David Batts, who retired in June. Most recently, he served as the Real Estate Education Director. We wish him well in his retirement.

PLB also said goodbye to Jennifer Morrison in July. Morrison was the licensing specialist for the Iowa Engineering and Land Surveying Board and Real Estate Appraiser Board, Architecture Board, and Landscape Architecture Board. We wish her the best in her future endeavors.

PLB welcomes licensing specialists Ellen Bridenstine and Renee Paulsen who began their duties in September.

Accountancy Board

Firm FAQs

Does my firm need an Iowa permit to practice as a CPA firm?

The answer depends on the type of services your firm performs, whether the firm has an office in Iowa, and how the firm markets itself to the public.

Attest services (other than reviews)

If your firm performs attest services (other than reviews) in Iowa or for a client's Iowa location your firm is required to have an Iowa CPA firm permit to practice whether or not the firm maintains an office in Iowa. Only CPAs may perform attest services and attest services must be performed in a CPA firm.

Review services

If the only attest services your firm performs in Iowa or for a client's Iowa location are review services, the firm does not need an Iowa CPA firm permit to practice if the firm does not have an Iowa office, but it does need an active CPA firm permit to practice in the state of the firm's primary business.

Non-attest services

If your firm offers no attest services in Iowa or for a client's Iowa location, your firm will only need an Iowa CPA firm permit to practice if both of the following are true:

1. your firm has an office located in Iowa, and
2. the Iowa office of your firm uses the titles "CPAs", "certified public accountants", "CPA firm", or "certified public accounting firm" in the name of the firm or in the marketing of the firm to the public.

Sole proprietors

A sole proprietor CPA who performs no attest services may use the singular title of "CPA" or "certified public accountant" in the name of the firm or when marketing to clients without holding a CPA firm permit to practice. Many years ago a firm permit to practice was required for compilation services. That law changed in 2002. Peer review is required for compilation services, but peer review for compilation services may be performed on an individual basis or as part of the peer review for a CPA firm or an LPA firm. Only peer review for attest services must be performed at a firm level.

Voluntary CPA firm permits to practice

A firm may voluntarily hold a CPA firm permit to practice even if not technically required to do so as long as a simple majority of the ownership of the firm belongs to CPAs and the other requirements of Iowa Code section 542.7 are satisfied. Holding a voluntary CPA firm permit to practice is a matter of personal choice.

Does Iowa allow CPA firm mobility?

Iowa law does allow CPA firm mobility for out of state firms that do not maintain offices in Iowa. The only out of state firms that are required to hold CPA firm permits to practice in Iowa are those performing attest services (other than reviews) in Iowa or for a client's Iowa location.

Does my firm need an Iowa permit to practice as an LPA firm?

Iowa LPAs are only required to hold an LPA firm permit to practice if they practice in a firm which uses the title “LPAs”, “licensed public accountants”, “LPA firm” or “licensed public accounting firm” in the name of the firm or when marketing to clients. A sole proprietor LPA may use the singular title of “LPA” or “licensed public accountant” in the name of the firm or when marketing to clients without holding an LPA firm permit to practice. LPAs who perform compilation services may complete peer review on an individual basis or as part of the peer review completed for an LPA firm or a CPA firm.

A firm may voluntarily hold an LPA firm permit to practice even if not technically required to do so as long as a simple majority of the ownership of the firm belongs to some combination of LPAs and CPAs, at least one partner, officer, shareholder, member, or manager is an LPA, and the other requirements of Iowa Code section 542.8 are satisfied. Holding a voluntary LPA firm permit to practice is a matter of personal choice.

Lapsed Licenses

Accountancy Lapsed Licenses as of July 1, 2014

O10489 LINDSAY A ABT	O13211 KAYLEE C. COLLINSON
O12488 ELIZABETH ANNE ADAMS	O7145 KRISTINE KAY CRINER
O5607 CHRIS JON ALES	O6984 KAY CRIST
O10113 ANN LOUISE ALLISON	O9198 MARY LYNN CROWLEY
O7649 DARIN JAY ANDERSON	O6802 RICHARD JOHN CUMMER
O4265 KIMBERLY DEON ANDERSON	O5064 KATHLEEN KAY DA SILVA
R5595 JASON DAVID ASKIN	O3414 KATHLEEN K. DARRACH
O12534 ALYSSA DAWN AUGUST	O12661 MIKAELA LYNN DAVIS
O4810 ROBERT ARNOLD BAHNSEN	O10927 KYLE ALLEN DECKER
O13203 KISHORE KUMAR BASKARAN	O12638 MICHAEL JOHN DEKOCK
O2289 MICHAEL KENNETH BEADERSTADT	O13379 AMANDA MARIE DEPHILLIPS
O2399 FRED EARL BEAVER	O10560 KANDRA HUNTINGTON DICKERSON
O6659 KATHLEEN MC CARTHY BEENHAM	O8073 SANDRA DIANE DIELEMAN
R3879 ROBERT DALE BEERUP	O6838 HARVEY T. DILL
O1328 KAREN J. BENHART	O4775 PAMELA SUSAN DINVILLE
R4418 DIANE MARIE BENZIE	O9991 LAURIE ANN DOBESH
O3036 STEVEN P. BIGGS	O2309 JAMES W. DOBLER
O12434 CLINT MICHAEL BOATMAN	O12070 KELLY LYNN DOLPHIN
O12888 AMIE GAYLE BOBST	O12472 SHEILA JOY DRENKOW
O11545 SEAN STEVEN BODDICKER	O5426 DEBRA DEE DUVALL
O8415 ELIZABETH ANN BOHAN-REESE	O2424 JAMES A. EDWARDS
O12095 CALEB ISAAC BRAINERD	O2637 JAMES EDWARD ERNST
O5043 SALLY ANN BRANDHORST	O13280 LINDSEY ESELEVSKY
R3261 SYLVIA BRIM	R3273 LARRY L. ESKOV
O6028 NANCY SUE BRUNS	O9122 KRISTINE JEAN EVEN
R5422 ANNA KATHRYN BURCZEK	R5565 SCOTT MICHAEL FEINER
O12602 ADAM DAVID CARPER	O6413 DEANNA JEAN FINDLEY
O1674 DONALD E. CARR	O1106 JOHN F. FOUST
O4872 JEFFREY WILLIAM CARROLL	O9254 BRIAN J FREAD
O11250 DOUGLAS PATRICK CHASE	O7457 RHEA ANN FROST
R5255 DALLON R. CHRISTENSEN	R3138 SUSAN ELIZABETH FUNK
O9303 TODD JOSEPH CHRISTY	R5483 KATHLEEN CARROLL GOVIER
O12909 KEVIN JOHN CLARK	O12713 JOHN LYNN GRADY
O8159 JERRY A CLAUSEN	O2210 LARRY D. GRANT

O1386 STEPHEN K. GRAY
O1283 ROGER F. HACKMAN
O1193 GAYLON L. HALVERSON
O4980 MITCHELL DEAN HAMBLETION
O11159 RASHA HANANIA
R5340 JASON HANAVAN
A347 KIM DEANN HAYES
O1632 JEROLD JOSEPH HEINZLER
O7386 BONNIE LOUISE HEISLER
O8227 MICHAEL REED HELM
O12377 VICKI MARIE HENDERSON
R4939 KATHLEEN LOUISE HENSEL
O11810 RYAN JAMES HILL
O242 VERNON L. HINTZE
O11993 COURTNEY LYNN HOFFMAN
O12935 PAIGE NICOLE HOFMEISTER
O10516 TERRI LYNN HOGAN
R5158 CURTIS DAVID HOUDYSHELL
R3881 THOMAS M. HUSEK
O9621 YAN Z HUSS
O11187 LISA DIANNE HUTT
O13258 JOEL KOSHY ITTY
O11780 CARISSA ANNE JAMES
R5286 DEBORAH J. JESSE
O2313 DORIS ERICKSON JOHNSON
R5476 HARVEY D. JOHNSON
O12190 JEREMIAH CLAYTON JOHNSON
O9391 KAY MARIE JOHNSON
O620 RICHARD D. JOHNSON
O12460 TANNER JOSHUA JONTZ
O8444 JOSEPH CHARLES JUDGE
O3731 MARY B. JUNGE
R4592 WILLIAM J KARBEN
R3948 DEBRA D. KAUFFMAN
O10100 MEREDITH L. KAVANAGH
O11916 JENNIFER CHRISTINE KEARN
O8163 TIMOTHY J KEESE
O907 WILLIAM L. KELLY
O11763 MATTHEW RYAN KENNEDY
O6768 CATHY ANN KENT
R5078 MARY MARGARET DOCKENDORFF KIBLER
O9483 DIANNE LEA KIEFER
O949 MILO G. KINDWALL
O5383 SUSAN K KIRBY
O13362 REGINA KLING-NAVRATIL
O12404 HOLLY MARIE KLOTZ
O5976 GARLAND WAYNE KOCH
O3666 TERESA S. KOCH
O3637 PAUL V. KOSEK
R4487 DOUGLAS K KOSITZKE
O3674 DEBRA SUE KRESS
O12851 ADAM SEAN LAMOS
R3927 JOEL M LANDAU
O6868 MARY SUE LARSON
O5915 DEBORAH ELLEN KROEGER LILES
O13247 YE SHAN LIN
O12536 CHAN LIU
O12977 YU-LI LIU
O11847 CARRIE LYN LIVINGSTON
O9977 BENJAMIN MARK LONG
O1354 CARL D. LUST
O1156 MICHAEL M. LYDON
R4409 THOMAS ANTHONY LYDON
R5508 HOLLY JOANNE LYNCH
O12694 JUSTIN RAYMOND MAIERS
O2160 ANITA A. MANDELBAUM
O9436 LENORE STRABALA MANRIQUE
R4672 FRANCIS G MARCHESE
O4478 DONN G. MARTENS
O1114 GORDON A MC COLLUM
O7974 BARBARA ANN MC MURCHY
O1489 DALE F MCCLURE
O502 DONALD K. MEADOWS
R4493 CARRIE A. MEARS
O6126 MICHAEL A MEINERT
O7570 LYNN MARIE MERSHON
O12328 SHEILA DENISE MEYERS
O2945 DIANA L MILLER
O2829 KATHY J MINDE
O6676 DEBRA LYNNE MINER
R5445 LAURA ANN MISSELHORN
R5496 TERESA MARIE MITRANI
R2541 CLETUS J. MOLL
O12271 PEGGY JEAN MOSES
R4438 JAMES M. MOYNA
O11967 MICHAEL J MURPHY
O12358 RYAN ALAN MYERS
2013-508 MARK D. BARONE
O6640 TODD EUGENE NEVENHOVEN
R5283 RICHARD J. NICOLETTI
O11978 MARK CHRISTOPHER NIELSEN
O7115 DEAN THOMAS OREGAN
O5793 KATHERINE MORAN OBERBROECKLING
O1288 CURTIS A. OLSON
R5211 SUSAN FOX ORR
O13318 SYLVIE NGUENA OUELEGA
O3573 CAROL S PAINTER
O12083 DANIEL BURTON PARKS
O10356 DOUGLAS RAY PARKS
O1706 ALLAN R PERRY
O9176 DAVID HARRY PETERSEN
O4667 PHUONG HOAI PHAM
O9983 DENNIS J. PHIPPS
O12454 AMY LYNN PILCHER
O823 DAVID C. PINGEL
O6734 NORMAN K. PIXLER
O4553 DAVID LAWRENCE POLLARD
O8246 DAVID WILLIAM POWER
R5433 MARK EDWARD PRESTON
A191 CYNTHIA MARIE PUCK
O13030 GRAYCE NICCOLE QUIGLEY
O2081 VERNON A. RAILE

R3580	RICHARD CHARLES RANK	O3713	NANCY H SORENSON
R5337	JEFFREY RICHARD RASMUSSEN	O3583	CRAIG W. SORUM
O12731	JODI I. REEKERS	O9843	SCOTT MARSHALL STEELE
O4448	PHILIP D. REEVES	R4768	LENORA BETH STEWART
R5359	CHANTAL L. REGAN	O11831	SARAH ANNE STICKFORT
O12557	GARRY WILLIAM RIEZEBOS	O2577	GARY FRANCIS STODDEN
O10943	JENNIFER LEE RILEY	O2927	THOMAS WILLIAM STOELK
R5075	JODI LYN RINNE	O3275	GAYLE STOWE SMITH
O12392	ZACHARY DAVID ROBERTS	O10773	JOSEPH MICHEAL STROBEL
O2249	JEFFREY M ROMINE	O13123	SCOTT MICHAEL TESAR
O11428	JASON TYLER ROOS	O4608	LAURA JEAN THOMSEN
O12101	MARY ROWLAND	R4969	DARRELL L THORPE
O3578	STEVEN JAY ROY	O2676	LAURENCE OWEN TORKELSON
O11375	JACQUELINE MARIE RUNGE	O12112	CAMI C TRITSCH
R4648	ANDREW C SALTZMAN	O8323	JEFFREY TODD TWESME
O13092	NATHAN JAY SCHAAP	O12725	JUSTIN SCOTT VADEN
O7684	KRISTEN MARIE STUMPF SCHABACKER	R1064	GERALD J. VAN SEVEREN
O8607	JEAN ANN SCHARES	O12274	CHRISTINA MARGUERITE VEEN
R5500	PRESTON JOHN SCHELL	2013-59	BRETT ALLEN BONNET
R5217	ROBERT PAUL SCHROELL II	2013-557	DENISE L STOLK BAUGHMAN
O1214	DAVID J SCHWEERS	O6551	THOMAS RUSSELL WARREN
O1294	CHARLES F SCOTT	O13209	DAVID JAMES WEBER
O11052	REGINA K SENTEZA	O2840	DANIEL WEINDRUCH
O12864	ASIF SHAIKH	O12585	JOSEPH JOHN WENDL
O12336	VICKI JO SHERIDAN	O10872	JASON HAMILTON WENTWORTH
O7368	ROBERT D. SHERWOOD	O7853	MARY ANN WHITE
R2906	VINCE SMALL	O7170	MICHELE LYNN WILKERSON
O2639	PAUL C SMITH	O3593	DUANE C WILLIAMS
O12482	VINCENT JAMES SMITH	O12779	NICOLE WILLIAMS
O3712	DENNIS DEAN SMOTHERS	O2396	RUSSELL WULF

Architectural Examining Board

Iowa Architect Dale McKinney Installed as President of NCARB



Dale McKinney, FAIA, from Sioux City, IA, was installed as president of the National Council of Architectural Registration Boards (NCARB) at its 95th Annual Business Meeting.

“NCARB’s services are created to reflect the audience it serves,” McKinney said. “With an eye on the future of architecture, the Council will continue to evaluate its programs, policies, and outreach in order to better serve every aspect of our profession.”

McKinney previously served as NCARB’s first vice president/president-elect, second vice president, treasurer, secretary, and the director of the Mid-Central Conference (Region 4), which represents the jurisdictions of Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, Ohio, and Wisconsin.

Over his distinguished career, McKinney tirelessly has volunteered his time to the profession. He sat on the Iowa Architecture Examiners Board from 2000-2010, and served as the Board’s president from 2003-2004 and 2009-2010. He has been an active volunteer on numerous NCARB committees, lending

his expertise to the Committee on Procedures and Documents, the IDP Coordinating Committee, and the Regional Chairs Committee. He also served as chair of the Committee on the Intern Development Program (IDP) and the IDP Employment Settings Task Force. In recognition of his service, he was awarded the Council's highest honor, the President's Medal for Distinguished Service, in June 2014.

"NCARB's most recent data reflects a profession that is thriving," McKinney said. "And it is our mission and goal to ensure that architecture continues to thrive in a world that changes quickly."

In addition to his service to NCARB, McKinney served as president of AIA Iowa in 1989 and served as the AIA director of the central states on the AIA national board of directors from 1997-1999.

A 1975 graduate of Iowa State University, McKinney is the founding partner of the firm that evolved into M+ Architects. Located in Sioux City, IA, the firm is committed to design innovation and sustainability, and has experience in education, recreation, office, retail, government, and adaptive reuse with an emphasis on historical preservation. McKinney holds the NCARB Certificate for national reciprocity and is licensed in Iowa, Arizona, Maryland, Minnesota, Nebraska, North Carolina, South Carolina, and South Dakota.

Allers Recognized at NCARB Annual Meeting



Iowa Board Chair Emily Forquer and Secretary Kolby DeWitt presented past Iowa Board president Terry Allers with a resolution honoring his work on the Iowa Board at the National Council of Architectural Registration Boards (NCARB) Annual Meeting in June.

Allers was elected for a second term as the director of the Mid-Central Conference (Region 4). In this role, he also serves on the NCARB Board of Directors.

Renewal and Continuing Education Rule Update

The Board has adopted updated rules regarding renewal and continuing education.

The registration provisions of 193B—Chapter 2 and the continuing education provisions of 193B—Chapter 3 shall first apply to those registrants whose registrations expire June 30, 2015, and shall thereafter apply to each renewal cycle.

The board is transitioning from a biennial renewal cycle to an annual renewal cycle and from a June 30 expiration date to a December 31 expiration date. The board is taking this action as part of a broader national effort by architectural licensing authorities to sustain the same renewal cycles to facilitate mobility and cross-jurisdiction practice.

The last biennial cycle starts July 1, 2014, and ends June 30, 2016, for registrants whose last names begin with A-K. In order to convert all registrants to an annual renewal cycle, the following provisions shall apply:

a. Registrants whose last names begin with L-Z and whose registrations will expire June 30, 2015, shall renew for an 18-month period expiring December 31, 2016. The registration renewal fee

shall be \$150 for this 18-month period. When these registrants renew for the January 1, 2017, annual renewal cycle, they shall report as a condition for renewal a total of 18 continuing education hours (CEHs) taken between July 1, 2015, and December 31, 2016.

b. Registrants whose last names begin with A-K and whose registrations will expire June 30, 2016, shall renew for a 6-month period expiring December 31, 2016. The registration renewal fee shall be \$50 for this 6-month period. When these registrants renew for the January 1, 2017, annual renewal cycle, they shall report as a condition for renewal a total of 6 CEHs taken between July 1, 2016, and December 31, 2016.

Business Entity Law Change

Effective July 1, 2014, the Iowa Board no longer registers architectural firms. The Board registers only individual architects. Any architectural work in Iowa must be done by or under the responsible charge of an architect registered in Iowa.

Rule Change Updates

If you'd ever like to know what architecture board administrative rules are in the process, you may use the link at <https://www.legis.iowa.gov/law/administrativeRules/tracker>.

To sign up for alerts for changes, go to <https://www.legis.iowa.gov/subscribe/agencyChanges> to subscribe.

Lapsed Registrations

Registrations lapsed of July 1, 2014.

CASINELLI, DANIEL L.
 CATO, BRETT E
 CHEGWIDDEN, WILLIAM E.
 CIPOS, MARK E
 COLE, STANLEY A.
 CORCORAN, ROBERT J
 COVINGTON, JULIA M
 CURRY, CLIFFORD
 DALBIN, FREDERIC P.
 DANKERT, RUSSELL A.
 DAVIS, CHARLES M
 DEAN, RICHARD M
 DEL GATTO, MICHAEL A.
 DEROCHI, STEVEN F.
 DIAL, DAVID B
 DODD, JONATHAN BLAKE
 DURKIN, DANIEL J
 DVORAK, RANDY L
 ECONOMOU, STEVE J
 ELTING, DOUGLAS V
 ERTZ, THOMAS F
 EVANS, STEPHEN M
 EVEANS, STEPHEN M

EWART, GEORGE A.
 EZELL, MICHAEL H
 FLETCHER, CHARLES G.
 FOSTER, JEFFREY
 FRUSH, JEFFREY C
 GAISER, BANE
 GALLAGHER, PATRICK S
 GASTINGER, KIRK A
 GAYHART, PHILIP C.
 GENTRY, LYNN M
 GLENN, CHAD PAUL
 GLIME, CAROLYN MERROW M
 GORDY, HOWELL A
 GOULDEN, THOMAS E
 GREGORY, DAVID B
 GRIMES, PHILLIP E.
 HAAKE, MICHAEL L
 HACKER, MICHAEL A.
 HAFEN, MARK R.
 HAMMEN, DOUGLAS S.
 HARRIGAN, DANIEL L.
 HART, JR., GEORGE E.
 HATCH, ROBERT B.

HENNESSEY, JOSEPH JAMES
HENRY, JAMES A.
HLEBICHUK, DANA JOSEPH
HNEDAK, GREGORY O
HOBBS, WILLIAM S.
HOLZWARTH, ROBERT W
HOWARD JR, JOHN G
HUSSMAN, DONALD G
IP, MARK K.

JENSEN, JARRETT J
JOHNSON, PAUL R
KEARNS, THOMAS D
KOCH, KEITH L.
KOHNNEN, DANIEL J
KRIEG, ARNOLD D
KUJAC, JOHN G
KURDZIEL, ZENON

Engineering & Land Surveying Examining Board

Engineering/Surveying License Renewal is Approaching

Approximately half of Iowa's engineering/surveying licensees renew each year. Certificates that were initially issued in even-numbered years expire in odd-numbered years and certificates that were initially issued in odd-numbered years expire in even-numbered years.

Renewal reminder postcards will be mailed mid-November to all licensees with December 31, 2014 expiration dates. If your address has changed since your last renewal go to our website at www.plb.iowa.gov, print a change of address form, fill it out and send or fax it (515-725-9032) to Professional Licensing Bureau - Iowa Engineering and Land Surveying Examining Board, 200 E. Grand Ave., Suite 350, Des Moines, IA 50309.

The Bureau is more than happy to send the reminder postcards as a courtesy. Sometimes postcards are lost in the mail or contact information may not be current. Please remember that failure to receive a reminder postcard does not impact your responsibility to renew your license.

Spring 2015 Exam Application Deadline

The Principles and Practice of Engineering and Principles and Practice of Surveying Examinations will be given in Ames on Friday, April 17, 2015. All Land Surveying examination applications and Principles and Practice of Engineering examination applications must be sent directly to the Board, and must be postmarked on or before January 15, 2015. Please visit our website www.plb.iowa.gov for forms and instructions. If you have questions, please call 515-725-9021.

Interior Design Board

Newly named Board Chair and Vice-Chair

At the May 15, 2014, board meeting, Sara Herman was named the new Interior Design Examining Board Chair and Julie Quebe was named the new Vice-Chair. Congratulations to both as they lead this board for the next year.



Sara Herman



Julie Quebe

Legislative Tracking

From time to time the Interior Design Board updates rules. While it is the Board's goal to keep you updated via the newsletter, you are responsible to know the rules. If you'd ever like to know what interior design board administrative rules are in the process, you may use the link at <https://www.legis.iowa.gov/law/administrativeRules/tracker>.

Lapsed Licenses

Lapsed list for Registered Interior Designers as of August 5, 2014:

BRENNEMAN , MICHELLE LYNN
 DAHL , LESLIE ANN
 DUGAN , JUDY LIANE
 ELBERT , AMY MARIE
 GUHL , AMY ALICE

HOSIER , STEPHANIE SUZANNE
 HOUSE , SARAH JANE
 KERKHOFF , MICHELLE LOUISE
 KONEN , SHERYL LYNN

Landscape Architectural Examining Board

Notes from the Board Chair Chris Seeger

Greetings Iowa Landscape Architects,

The Board kicks off the fall with several new board members and I want to thank them for their willingness to serve the profession. This fall Jill Simbro, executive officer, and I will attend the National CLARB meeting where we will continue to learn about new ways to strengthen the profession and help individuals get successfully licensed. If you have any concerns or things that you would like the board to discuss, please notify Jill or myself at the Board office.

Lapsed Licenses

00032 COOK, III , JOHN
 00180 DUNBAR , THOMAS
 00462 GONZALEZ , DARIN
 00532 HANNAH , BRENDEN
 00623 HOLT , ALAN

00477 JONES , MATTHEW
 00338 JONES , PHILIP
 00547 KAYS , BARRETT
 00620 KROH , DAWN
 00302 KURTZ , LARRY

00611	MALLOY , STEPHEN	00428	ROGERS , CARL
00348	NICHOLAS , DAVID	00636	SANDELL , BENJAMIN
00506	NORBY , KEVIN	00248	SMITH , KEN
00450	OSLUND , THOMAS	00539	SPORER , BENJAMIN
00615	PENCE , REGAN	00552	SPROLES , STEPHEN
00574	PEPITONE JR. , JOSEPH	00554	WIESE , PAUL
00621	PUTMAN , MARC		

Real Estate Appraiser Examining Board

Administrative Rule changes

Stay up to date! With the 2015 criteria looming, there are many changes happening on the federal level which does require updates to the Board's administrative rules. We do our best to place notification within the newsletter, but it is your responsibility to know. If you'd like to know what appraiser board administrative rules are in the process, you may use the link at <https://www.legis.iowa.gov/law/administrativeRules/tracker> to track the information. This is a fabulous tool to allow you quick access to the process. Remember, ignorance is NOT bliss when it comes to compliance with the Board.

Are You an Associate or a Supervising Appraiser?

Effective 1/1/15 all new associates or certified appraisers who wish to supervise NEW or different associates MUST have the supervisor/associate training course. If you are currently supervising associates you do NOT need to take the course unless you take on a different associate. If you are a currently registered associate in Iowa, you do NOT need to take the course either, unless switching supervisors.

What's in YOUR log?

An associate appraiser shall maintain an appraisal experience log that includes all information required by the AQB as a precondition for certification and shall maintain the log contemporaneously with the performance of supervised real property appraisal services. It is to be signed by your supervisor **at least monthly**. Every log page shall have the signature of the associate and supervising appraiser, state certification number of supervising appraiser and the date signed. Required log entries shall, at a minimum, include the following for each appraisal:

- a. Type of property;
- b. Date of report;
- c. Address of appraised property;
- d. Description of work performed by the associate appraiser and scope of review and supervision of the supervising appraiser; and
- e. Number of actual work hours by the associate on the assignment.

Lapsed Licenses

Lapsed Licenses as of July 1, 2014

CG01269	SUSAN D ALBRIGHT,	AR03119	SHANE ECKLOR,
CG03218	PAUL G. BAKKEN,	CG03210	SCOTT ELWOOD,
AG03273	JESSICA BALLOU,	CG01324	MAX W EVANS,
CR01707	DOTTY L BATES,	CG03294	WENDY E. EWALT,
CR01031	DAVID F BIRKENHOLZ,	CG02691	GARY L FAIRBANKS,
CG03333	JOHN BOUHAN,	CR03081	HEIDI H. FORD,
CG01932	MICHAEL T BOYLE,	CR02599	JAMI D FULLER,
CG02371	MARLA L BRITTON,	AR03152	GRANT D. GAUMER,
AG02975	JAMES A. BROOKS,	CG01843	JANE E GILBERT,
CR01074	JOHN C BROWN,	CR02063	MICHAEL J GOODIN,
CG02989	ROBERT L. BRUNS,	AR03205	ED GORDEN,
CR01549	HEATHER J BYRUM-LEICHTY,	CG03206	ROGER W. HAGERTY,
CR01166	LESTER E CALVERT,	AG03087	SHANNON HALEY-FUNCKE,
CG03235	DANIEL CARLSON,	CR01389	JAMES J HAND,
CG03341	JOHN A. CLARKE,	CR01578	MARY KATHRYN H HARLAND,
CR02925	LINDA M. CORGAN,	CG03335	DOUGLAS L. HARRIS,
CG03182	DANIEL COSTELLO,	AG02969	KENNETH A. HESTER,
AG03156	CATHERINE CREIGHTON,	AR02451	JAMES T HICKS,
AG03085	JEREMY CRIBB,	CR02724	LEROY W HIGHT,
CG02625	WILLIAM DADDONO,	CG01802	JOHN P HILL,
CG01640	GARY K DECLARK,	CG03109	JAMES HOLLENBECK,
CG03035	LLOYD DICKINSON,	CR01898	KEITH L HOSTETLER,
CR02001	CARYLON J DILLENBURG,	CR02875	BETH A. HUDSON,
AG03332	KASIE DODD,	AR03269	ROBERT JACKSON,
CG01609	PATRICIA J DODDS,	CG01430	KENNETH L JACOBSEN,
CG03297	TOBI ALLEN DOERING,	AR02348	THEODORE A KERNDT,
CG02929	KATHLEEN D. DONAHUE,	CG01161	MICHAEL J KIELTY,
CR02837	ERNEST J. DROESSLER,	AR02997	JASON DEAN KOLACIA,
CG01912	GREGORY A DRYDEN,	CG03147	JOHN KONRATH,
CG01312	KENNETH D DUNN,	CR02686	JONATHAN P KRACHT,
CG01971	DARRELL L EASTVOLD,	CG03295	KARI A. KREITER,

Real Estate Appraiser Examining Board Discipline

To view all of the Board's previous disciplinary matters, or an entire consent order, please see the Board's [disciplinary index](#). (Page is under construction.)

Consent Order

13-29 Owen, Julie (CR01617) West Des Moines, IA

The Board charged Owen with failure to comply with USPAP, negligence, and failure to exercise reasonable diligence in the development and reporting of appraisals in violation of Iowa Code §543D.17(1)(d), (e) and (f), and 543D.18(1) and 193F IAC 7.2 and 7.3(2)(c), (6)(a), and (7)(a).

The Board and Respondent agreed to fully resolve the complaint with a signed consent order. Respondent is required to take a 15 hour USPAP and 15 hour residential report writing & case studies, select a Board approved mentor to enhance understanding of USPAP and proper methodology, submit monthly logs, have two additional reports reviewed by the Board, and shall not supervise any associates or co-sign another appraiser's work as a supervisor until released from these terms.

13-32 Wilhelm, Mary Jo (CR02087) Cresco, IA

The Board charged Wilhelm with failure to comply with USPAP in violation of Iowa Code §543D.17(1)(d) and 543D.18(1) and 193F IAC 7.2 and 7.3(7)(a).

The Board and Respondent agreed to fully resolve the complaint with a signed consent order. Respondent is required to take a 15 hour USPAP course and 15 hour residential report writing & case studies, submit monthly logs, have two additional reports reviewed by the Board, and shall not supervise any associates or co-sign another appraiser's work as a supervisor until released from these terms.

Suspension

14-01 Hauser, Christopher (CR02698) Des Moines, IA

The Board suspended the Respondent's certificate as a residential real estate appraiser until the Board receives a notice of withdrawal of noncompliance from the Iowa Department of Human Services.

Released from Consent Order

12-25 Felderman, Robert (CG01134) Dubuque, IA

On June 5, 2014, the Board voted unanimously to release Respondent from consent order. All terms have been satisfied.

Real Estate Commission

Commission Update

Current Iowa Real Estate Commission:

Terry Duggan, Chair

Janet DeMott

Carol Haines

Dennis Stolk, Vice Chair

John Goede

Michael Telford

Helen Kimes

Licensing Totals – 10,617 Individuals Licensed

	<u>Brokers</u>		<u>Salespeople</u>		
	<u>Firms</u>	<u>Active</u>	<u>Inactive</u>	<u>Active</u>	<u>Inactive</u>
As of July 31, 2014	1,226	3,426	450	5,470	1,271

Important Renewal Information for 2014

Electronic renewals for those licensees whose licenses expire on December 31, 2014 will be available the middle of November. Expect a renewal reminder postcard in the mail at that time with the website address of the on-line renewal. Please be on the lookout for this and do not disregard it as junk mail. Remember, even if you don't receive a renewal postcard you are still responsible for renewing your license. You are responsible for notifying the Commission in writing of any change of address within five business days. If you have moved and not notified the Commission in writing you must do so immediately by e-mailing realestatecommission@iowa.gov or by FAX (515-725-9032) to help insure you receive the renewal postcard.

To prepare for your on-line renewal have the following information available:

- License number
- For salesperson or broker license: last 4 digits of social security number
- If reporting continuing education, have your continuing education certificates. Licensees will

need to know how many hours of Law Update, how many hours of Ethics and how many hours of electives were successfully completed. The breakdown of these hours between classroom and correspondence (online, home study, etc.) will also need to be reported.

- If reporting an exam in lieu of continuing education, have the pass notice received from PSI.
- Credit/Debit card information (Visa, MasterCard or Discover)

Trade-name, branch and additional broker officer licenses all have the same expiration date as the main license. Make sure all licenses are renewed, if applicable.

Inactive licenses need to be renewed or they will expire. To renew inactive there is no continuing education or errors and omissions insurance requirement. If you currently are an active licensee and intend to renew to inactive status, notify your employing broker in writing.

Renewal fees are as follows:

- Salespersons (active or inactive) \$125.00
- Brokers (active or inactive) \$170.00
- Firms (can only be active) \$170.00
- Trade-names (can only be active) \$50.00
- Branch (can only be active) \$50.00
- Additional broker officer (can only be active) \$50.00

Education Requirements for December 31, 2014 Renewal

A minimum of 36 hours of qualifying continuing education **MUST** be completed between January 1, 2012 and December 31, 2014 and prior to the completion of your renewal. Licensees **DO NOT** have a 30-day grace period to complete education. If you do not have your continuing education done by December 31, 2014, you must renew to inactive status.

The education requirements are:

- 8 hours Law Update (mandatory)
- 4 hours Ethics (mandatory)
- 24 hours electives

A maximum of 24 hours may be taken by correspondence/home study during each three year renewal period.

During each three year renewal period a course may be taken for credit only once. A course may be repeated for credit **ONLY** if the course numbers and instructors are different.

Licensees residing and licensed in the following states will sign an affidavit to verify continuing education requirements: Alabama, Arkansas, Colorado, Georgia, Louisiana, Minnesota, Mississippi, Nebraska, North Dakota, Oklahoma, South Dakota, and Tennessee.

Licensees residing in all other states must comply with Iowa's 36 hour continuing education requirement.

In addition to courses approved directly by the Commission and the IREC Education Director, the Commission accepts the following courses to meet the 24 hour elective requirement:

- Credits earned in a state which has a continuing education requirement for renewal of a license if the course is approved by the real estate licensing board of that state for credit for renewal. However, **state-specific courses are not acceptable**.
- Courses sponsored by the National Association of Realtors (NAR) or its affiliates.

All brokers and salespersons can, at any time between July 1, 2014 and December 31, 2014, take and pass the appropriate licensing exam in lieu of completing the required continuing education for December 31, 2014 license renewal. Contact the Commission to obtain an authorization letter for admittance to take the exam. Please send your written request to take the exam in lieu of continuing education to realestatecommisison@iowa.gov. When you pass the test you will automatically be given an application – do NOT use this to renew!

It is the responsibility of licensees to maintain records that support the continuing education claimed to renew and the validity of the credits. Documentation must be retained by licensees for a period of three years after the effective date of the license renewal. The Iowa Real Estate Commission does not maintain licensee's continuing education certificates.

Errors & Omissions Insurance Requirements

You must have current E & O insurance to renew to active status (salespersons, brokers, and firms) and attest that you will maintain uninterrupted coverage as long as your license is on active status according to the IREC licensing database.

For those E & O insurance policies that expire at year end, errors and omissions insurance must be **procured BEFORE January 1, 2015**.

Employing brokers, please determine that all of your licensees assigned to you have E & O insurance for 2015. For those licensees that are not going to have their real estate license active as of January 1, 2015, please follow the instructions on the IREC "Change of Status from Active to Inactive" form, fill it out, and also include the license to be mailed into the Commission. This documentation will have to be received by the offices of the Commission **BEFORE** January 1, 2015.

Please contact realestatecommission@iowa.gov with any questions.

From the Trust Account Auditor

Records

193E—13.5(543B): "Every broker shall retain for a period of at least five years true copies of all business books; accounts, including voided checks; records; contracts; closing statements; disclosures; signed documents; the listing; any offers to purchase; and all correspondence relating to each real estate transaction that the broker has handled and each property managed. The records shall be made available for reproduction and inspection by the Real Estate Commission, staff, and commission-authorized representatives at all times during usual business hours at the broker's regular place of business. If the brokerage closes, the records shall be made available for reproduction and inspection by the Real Estate Commission staff and commission-authorized representatives upon request."

- Brokers are required to preserve records relating to any real estate transaction for five (5) years.
- The records must be readily available during regular business hours.
- Records may be stored in an alternative electronic record system if that system provides the ability to identify, retrieve, and legibly print documents during the audit and/or record retention period.

Licenses/Trade Name

Iowa Administrative Code 193E-3.3(2)(543B) states “Real estate broker, salesperson, trade name, branch office and firm licenses are issued for a three (3) year term, counting the remaining portion of the year issued as a full year. Licenses expire on December 31 of the third year of the license term. Branch office licenses and trade name licenses are issued for the remaining portion of the license term of to which each is assigned.”

The broker should verify the following:

- Is the address correct on your license(s)?
- Do you need a branch office license?
- Have any of the licenses expired?
- Have you purchased a trade name license for the name you are advertising under?
- Are the licenses in full view of the public?

Real Estate Commission Discipline

Signed settlement agreements may be viewed on Commission’s [website](#). (Page is under construction.)

Formal Hearing

13-288 David Redman (Applicant), Osceola, IA

STATEMENT OF THE CASE: On March 11, 2014, the Iowa Real Estate Commission (the Commission) filed a Notice of Hearing against Applicant David Redman. The notice indicated that the hearing shall address the Commission’s denial of Redman’s license application pursuant to Iowa Code section 543B.15(3)(a) and 193E Iowa Administrative Code 4.1(7). An in-person hearing was held on April 3, 2014 at the offices of the Iowa Real Estate Commission in Des Moines, Iowa.

THE RECORD: On December 4, 2013, David Redman submitted an Application for an Individual License as a real estate salesperson to the Commission. In response to a question on the application, Redman disclosed that he had been convicted of a felony or misdemeanor.

The Commission requested a criminal history report from the Division of Criminal Investigation (DCI) in conjunction with Redman’s application. The DCI report confirmed that Redman was convicted of Theft 3rd degree, a misdemeanor, on March 8, 2007. The conviction was the result of a guilty plea by Redman. Redman was ordered to pay restitution and was assessed a fine. Redman was discharged from probation on March 3, 2008. He satisfied the restitution and fine on September 27, 2010.

After reviewing Redman’s application, the Commission issued a decision dated February 11, 2014 denying the application. The denial stated:

“Based on the “3rd degree Theft” conviction dated March 8, 2007 and the payment of the restitution and court costs fulfilled on September 27, 2010, the Commission voted to deny your application for licensure. As the code reads today, pursuant to Iowa Code § 543B.15(3)(b) (2013), you will be eligible to apply for an Iowa real estate license five (5) years after the completion of any applicable period of incarceration, payment of fines, or fulfillment of any other type of sentence; or in your particular circumstances, on September 27, 2015.”

Redman appealed the license denial on March 5, 2014.

CONCLUSIONS OF LAW: Iowa law provides that an applicant for a real estate salesperson’s license who has been convicted of an offense involving theft shall not be considered for licensure until at least five years has elapsed following completion of any applicable period of incarceration, or payment of a fine or fulfillment of any other type of sentence.

Redman’s application, submitted in December, 2013, was submitted less than five years following September 27, 2010, the date on which he ultimately fulfilled all of the terms of his criminal sentence. Under these circumstances, the Commission’s February 11, 2014 decision denying Redman’s application to be licensed as a real estate salesperson was correct. The Commission has no discretion to consider Redman’s application until at least five years have passed since the fulfillment of his criminal sentence; in Redman’s case, that date

would be September 27, 2015. At that time, Redman may submit a new application and the Commission may consider whether he meets all of the requirements for licensure.

ORDER: The Commission's February 11, 2014 decision denying Applicant David Redman's application for licensure as a real estate salesperson was correct and must be affirmed.

12-107 Glen C. Nelson (S21337000), Atlantic, IA

On February 5, 2013 the Iowa Real Estate Commission filed a Notice of Hearing and Statement of Charges against Nelson, charging him with failing to comply with the mandatory errors and omissions insurance requirement in violation of Iowa Code sections 543B.29(1)(c), 543B.47(1), 543B.47(6) (2011) and 193E Iowa Administrative Code sections 18.2(5), 18.14(5)(s), 19.6(5), and 19.6(6). The hearing before the Commission was held on May 1, 2014 at the offices of the Iowa Real Estate Commission in Des Moines, Iowa.

FINDINGS OF FACT: On February 21, 2012 the Commission sent Nelson a random audit request for his 2012 real estate errors and omissions insurance coverage. The Commission received information that Nelson purchased errors and omissions insurance from Rice Insurance Services Company, LLC on February 28, 2012, for the policy period January 1, 2012 through January 1, 2013.

CONCLUSIONS OF LAW: All active licensed salespersons are required to carry errors and omissions insurance "On an uninterrupted basis and may not avoid discipline simply by acquiring insurance after receipt of an audit notice." The failure to carry adequate coverage is evidence of a violation of Iowa Code sections 543B.47(1) and 543B.47(6). The State of Iowa has proven Nelson violated Iowa Code sections 543B.47(1), 543B.47(6) and 193E IAC 18.2(5), 18.14(5)(s), 19.6(5), and 19.6(6) by failing to have errors and omissions insurance coverage from January 1, 2012 through February 27, 2012.

ORDER: The Commission ordered, that for a failure to maintain uninterrupted errors and omissions insurance, Nelson shall pay a civil penalty in the amount of one thousand dollars (\$1,000) within twenty (20) days of the issuance of the Decision and Order.

Conviction of a Felony or Offense Involving Forgery, Embezzlement, Obtaining Money Under False Pretenses, Theft, Arson, Extortion, Conspiracy to Defraud, Moral Turpitude, or Criminal Breach of Fiduciary Duty

13-251 George S. Archer (B42031000), Des Moines, IA – Informal Settlement

The Commission charged Archer, a broker, with Count I: Upon a voluntary plea of guilty, has been convicted of a criminal offense involving forgery, embezzlement, obtaining money under false pretenses, theft, arson, extortion, conspiracy to defraud, or other similar offense, any offense involving moral turpitude, or other offense involving a criminal breach of fiduciary duty in a court of competent jurisdiction in this state, or in any other state, territory, or district of the United States in violation of Iowa Code sections 543B.29(1)(f) (2013). See also Iowa Code § 272C.10(5), Iowa Code § 543B.15(3), Iowa Code § 543B.29(1)(f)(2), and 193E Iowa Administrative Code §§ 18.2(1) & (4).

Archer agreed to resolve the charge (Count I) with a Settlement Agreement. He was ordered that his Iowa real estate broker license be suspended for a period of one hundred eighty (180) consecutive days. Upon completion of the license suspension ordered, Archer will be placed on probation indefinitely, but for a period of no less than one hundred (180) days. Provided that a minimum of 180 days have elapsed from the commencement of probation, Archer shall be discharged from probation immediately upon his presentation to the Commission a certified copy of the order discharging the restitution due in Polk County No. FECR266073. He was also ordered to attend the twelve (12) hour "Developing Professionalism and Ethical Practices" course and eight (8) hour "Contract Law and Contract Writing" course within six (6) months of acceptance of the Agreement by the Commission. The courses must be completed as a condition of reinstatement upon the completion of the suspension period. He also agreed to fully comply with all pertinent orders of the Commission and the statutes and rules regulating the practice of real estate.

Unlicensed Practice

13-198 Robert J. Caluzzi (S29213000, Unlicensed at the time of the Complaint), Waukee, IA – Consent Agreement and Cease and Desist Order

The Commission revealed that Robert J. Caluzzi, an unlicensed person, violated Iowa Code §§ 543B.1 and 543B.7 when he was engaged in the business of managing real estate for multiple properties in central Iowa. The Commission's investigation revealed that the Respondent was actively engaged in performing property management services for a fee. See also Iowa Code §§ 543B.3, 543B.34, 543B.34(3), 543B.44, 543B.49. Caluzzi agreed to cease and desist from any future violations of Iowa Code chapter 543B and to pay a civil penalty in the amount of five thousand dollars (\$5,000) within thirty (30) days of acceptance of the Agreement by the Commission. Timely payment of the civil penalty imposed was a condition precedent for receiving a new Iowa real estate salesperson license.

Engaging in Practices Harmful or Detrimental to the Public by Conduct Which Demonstrates Bad Faith, or Improper, Fraudulent or Dishonest Dealings

11-112 Kurt G. Thielen (S44142000), Hampton, IA – Informal Settlement

The Commission charged Thielen, a salesperson with Count 1: Engaging in a practice that is harmful or detrimental to the public by conduct which demonstrates bad faith, or improper, fraudulent or dishonest dealings in violation of Iowa Code sections 543B.29(2), 543B.29(3), 543B.34(1), 543B.34(8), 543B.56(1)(a), 543B.56(1)(b) (2007); and 193E Iowa Administrative Code sections 12.4(1)(a), 12.4(1)(b), 12.4(1)(c)(5)(7), 12.4(1)(c)(5)(8) and 12.4(1)(c)(5)(9), 18.14(5)(j), and 18.14(5)(s) by causing to be submitted, whether intentional or otherwise, incorrect information on a Request for Verification of Rent or Mortgage Account document. Thielen agreed to resolve the charge with a Settlement Agreement. He was ordered to pay a civil penalty in the amount of two thousand, five hundred dollars (\$2, 500) within one hundred eighty (180) calendar days of acceptance of the Agreement by the Commission. He was also ordered to attend the Commission approved eight (8) hour course "Contract Law and Contract Writing" and the twelve (12) hour course "Developing Professionalism and Ethical Practices" within twelve (12) months of acceptance of the Agreement by the Commission. He also agreed to fully comply with all pertinent orders of the Commission and the statutes and rules regulating the practice of real estate.

Trust Account Violations

See Iowa Code 543B.29(1)(k), 543B.34, 193E Iowa Administrative Code chapter 13, and 193E Iowa Administrative Code § 18.14(5)(e).

13-286 Gary J. Hunziker (B04804000), Ames, IA – Informal Settlement

Hunziker agreed to resolve the charge with a Settlement Agreement. He was ordered to pay a civil penalty in the amount of \$1,500 within one hundred and eighty (180) days of acceptance of the Agreement by the Commission. He also agreed to fully comply with all pertinent orders of the Commission and the statutes and rules regulating the practice of real estate.

14-011 Paul A. Maynes (B18686000), Lenox, IA – Informal Settlement

Maynes agreed to resolve the charge with a Settlement Agreement. He was ordered to pay a civil penalty in the amount of one thousand dollars (\$1,000) within one hundred eighty (180) days of acceptance of the Agreement by the Commission and was also ordered to attend the Commission approved eight (8) hour course "Trust Accounts" within twelve (12) months of acceptance of the Agreement by the Commission. He also agreed to fully comply with all pertinent orders of the Commission and the statutes and rules regulating the practice of real estate.

14-016 Jennifer Moen (B37784000), Cedar Rapids, IA – Informal Settlement

Moen agreed to resolve the charge with a Settlement Agreement. She was ordered to pay a civil penalty in the amount of \$2,500 within one hundred and eighty (180) days of acceptance of the Agreement by the Commission and was ordered to attend the Commission approved eight (8) hour course "Trust Accounts" within

twelve (12) months of acceptance of the Agreement by the Commission. She was also ordered to hire an Iowa licensed Certified Public Accountant (CPA), at her expense, to audit and to establish trust account records following Generally Accepted Accounting Principles. The CPA's audit report demonstrating Moen's compliance with applicable standards, Iowa law, and Commission trust account rules must be submitted on or before June 30, 2014. She also agreed to fully comply with all pertinent orders of the Commission and the statutes and rules regulating the practice of real estate.

14-063 David L. Essing (B44608000), Fort Dodge, IA – Informal Settlement

Essing agreed to resolve the charge with a Settlement Agreement. He was ordered to pay a civil penalty in the amount of one thousand dollars (\$1,000) within one hundred and eighty (180) days of acceptance of the Agreement by the Commission and was also ordered to attend the Commission approved eight (8) hour course "Trust Accounts" within twelve (12) months of acceptance of the Agreement by the Commission. He also agreed to fully comply with all pertinent orders of the Commission and the statutes and rules regulating the practice of real estate.

Failing to Comply with the Mandatory Errors and Omissions Insurance Requirement

All licensees disciplined for E & O insurance violations were active at the time of the infraction. See Iowa Code 543B.29(1)(c), 543B.47(1), 543B.47(6) and 193E Iowa Administrative Code sections 18.2(5), 18.14(5)(s), 19.6(5), 19.6(6).

14-026 Cindy A. Radocaj (S55970000), Ottumwa, IA - \$1,000 Civil Penalty to be paid prior to reactivation or reinstatement of license

14-040 Brian Randall Realty (F05620000), Mason City, IA - \$1,000 Civil Penalty

14-042 Kathy L. Lake (B41297000), Blue Grass, IA - \$1,000 Civil Penalty

14-043 Robert Burgett (S62369000), Le Mars, IA - \$1,000 Civil Penalty

14-048 Amy Belloma (S58736000), Centerville, IA - \$1,000 Civil Penalty

14-055 Boulevard Realty, LLC (F04587000), Washington, IA - \$1,000 Civil Penalty

14-056 Southgate Property Management, LLC (F05019000), Iowa City, IA - \$1,000 Civil Penalty

14-065 IPP Associates, LLC (F05615000), Monmouth, IL - \$1,000 Civil Penalty

14-066 Troy T. Munn (S61485000), Mason City, IA - \$1,000 Civil Penalty

14-076 Heather McNamara (S62367000), Madison, WI - \$1,000 Civil Penalty

14-080 Debbie J. Cross (S24624000), Excelsior, MN - \$1,000 Civil Penalty

14-081 Christina M. Hafezi (S62483000), Sioux City, IA - \$1,000 Civil Penalty

Failing to Comply with the Mandatory Errors and Omissions Insurance Requirement (2nd Offense)

See Iowa Code 543B.29(1)(c), 543B.47(1), 543B.47(6) and 193E Iowa Administrative Code sections 18.2(5), 18.14(5)(s), 19.6(5), 19.6(6).

14-059 Mid-Continent Properties, Inc. (F05152000), Omaha, NE - \$2,000 Civil Penalty

Failing to Comply with Continuing Education Requirements and Causing to be Submitted, Whether Intentional or Otherwise, Incorrect Information on a Renewal Application

See Iowa Code 272C.10(1), 543B.15(5), 543B.29(1), 543B.34(1) and 193E Iowa Administrative Code chapter 16 and 193E Iowa Administrative Code § 18.14(5)(s).

14-074 Nicholas Stauss (S60905000), Okoboji, IA - \$500 Civil Penalty

Failing to Timely Inform the Commission in Writing of a Change of Residence Address

See Iowa Code §§ 543B.16, 543B.18; and 193E Iowa Administrative Code §§ 7.2(6), 18.14(5)(d)(5).

13-294 Robert D. Banwart (B23601000), Indianola, IA - \$50 Civil Penalty

Issuing an Insufficient Funds Check to the Commission (2nd Offense)

See Iowa Code §§ 543B.29(1)(a), 543B.29(1)(c), 543B.34(1)(k); and 193E Iowa Administrative Code § 18.14(5)(o).

14-020 Leria Bray (S58854000), Omaha, NE - \$500 Civil Penalty

Failing to Fully Disclose Criminal History on an Application

See Iowa Code § 543B.15(5).

14-037 Michelle A. Greene (B56843000), West Des Moines, IA - \$500 Civil Penalty

14-045 Carrie Swinney-Riesberg (S62777000), Carroll, IA - \$500 Civil Penalty

14-047 Gloria N. Zamora (B45372000), Muscatine, IA - \$500 Civil Penalty

14-050 Stephanie Snyder (S62875000), Ankeny, IA - \$500 Civil Penalty

14-069 Timothy Sansone (B62958000), St. Louis, MO - \$500 Civil Penalty

14-075 Shane Isley (S63010000), Altoona, IA - \$500 Civil Penalty

14-077 John W. Curran (S62952000), Chariton, IA - \$500 Civil Penalty

14-091 Robert Stiles (B60522000), Cedar Rapids, IA - \$500 Civil Penalty

14-097 Tony Sly (S62945000), Des Moines, IA - \$500 Civil Penalty

Iowa Professional Licensing Bureau

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ArchitectureBoard@iowa.gov

EngineeringandLandSurveyBoard@iowa.gov

InteriorDesignBoard@iowa.gov

LandscapeArchitectureBoard@iowa.gov

RealEstateCommission@iowa.gov

RealEstateAppraiserBoard@iowa.gov

Toni Bright, Executive Officer

Ellen Bridenstine, Licensing Specialist

Jeff Evans, Executive Officer

Colleen Goddard, Real Estate Trust Account Auditor

Robert Lampe, Executive Officer

Sandy Malek, PLB Investigator

Renee Paulsen, Licensing Specialist

Lori SchraderBachar, Site Manager

Jill Simbro, Real Estate Education Director

Mary Kay Zaver, Accountant