

School Leaders of Iowa September 2002

Bureau of Administration and School Improvement Services Iowa Department of Education

(This document is also available on the DE web site.)

<http://www.state.ia.us/educate/ecese/asis/index.html>

1. **Assessment Systems: Technical Adequacy of Assessments Training Opportunity.** The United States Department of Education (USDE) has established a time waiver with Iowa to allow the state to document compliance with all provisions of the 1994 Elementary and Secondary Education Act (ESEA). The two provisions that remain are the documentation of each district's assessment of all reading and mathematics standards and the technical adequacy of district-wide assessments used to determine the progress of students on annual goals. The Iowa Department of Education (IDE) must submit documentation to the USDE by December 2003 that all public school districts have met these provisions; therefore, each school district will have to document the alignment of assessment measures to the local content standards and will have to submit evidence that the district-wide assessment results used to measure student achievement are valid and reliable. To assist school districts in providing this documentation, the IDE has contracted with the University of Iowa to provide the technical assistance. This technical assistance will be available from January through May 2003.

Purpose

To train teams of educators in Iowa public (and private) school districts to identify, understand, and use criteria that lead to technically adequate, data-based information and decisions using their standards-referenced assessment systems.

Why?

To assist schools with the following:

- Meeting the requirement for valid and reliable district-wide assessments aligned with local content standards pursuant to 281—IAC Chapter 12.
- Meeting the requirement for the local accountability assessment system that contains assessments which must be valid and reliable, aligned with content standards, and of adequate technical quality pursuant to No Child Left Behind section 1111.
- Meeting the reporting requirement, that in December 2003, each school district will report the technical adequacy of the district-wide assessments it uses to report goal progress. Part of the technical adequacy training is instruction in how to use a protocol (template) for documenting evidence of the quality of assessment tools, the data obtained with them, and the interpretations reported publicly based on local data. Successful completion of this protocol will satisfy IDE reporting requirements regarding technical adequacy and alignment.

What is the delivery model?

The delivery model includes four ICN sessions, which will be used to help participants learn concepts, principles, and procedures associated with judging technical adequacy. Three web-based learning lessons will be interspersed throughout to provide an alternate mode of instruction and a form of practice with the ICN content. Two workshops will be offered regionally to promote the application of the ideas presented previously. Both workshops will require teams to apply the ideas to their local content standards and assessments.

Who is providing the training?

The technical adequacy program is being provided by staff at the College of Education at the University of Iowa. The program is based on the fundamental principle that technical adequacy is about score interpretations, not just the assessment instruments with which scores are obtained. In this sense, all proposed training is about validity: ensuring that assessment information is meaningful and that it is used in appropriate, defensible ways. The components of technical adequacy upon which this training will focus include these aspects of validity: relevance and balance, alignment-checking, other aspects of score validity (like item/task/rubric quality, equivalence of multiple forms), fairness (including bias), assessment administration conditions, scoring criteria and procedures, reliability and decision consistency (with respect to both scores and scoring), and interpretations and conclusions in reports of results.

Who should attend?

It is the responsibility of each school system to provide the IDE with evidence regarding the technical adequacy of the district’s standards-referenced assessment system. Consequently, each school district that has not completed both the alignment of assessments to local standards and determined the technical adequacy of the district-wide assessments should participate in the training program. The 2002 ESEA, now renamed No Child Left Behind, contains additional assessment requirements for grades 3, 5, 6, and 7. Thus, a school district is encouraged to attend to enhance local ability to select, develop and use appropriate assessment measures. Thus, each LEA should select a team of 2-4 educators to participate in the training program. It is recommended that each LEA select team members from the following with emphasis on those roles that are “starred”:

- District administrator
- AEA consultant (who might be a member of more than one team)*
- LEA individual most directly responsible for district assessment*
- LEA educator (e.g., school improvement coordinator, classroom teacher, or special educator)

All LEA team members will need to participate in each of the training activities. For your planning purposes, a timeline for these activities has been provided in the table below. Each participating district will be reimbursed for expenses related to an LEA team’s travel and compensation needed for substitute teachers.

Training Timeline

Activity	Date
1 st ICN Session	January 16, 9:00-11:00 a.m.
2 nd ICN Session	January 23, 9:00-11:00 a.m.
1 st Web Lesson	January 27-February 7 (approx. 1 hour)
1 st Workshop	February (half day—locations and dates to be determined)
3 rd ICN Session	March 6, 9:00-11:00 a.m.
2 nd Web Lesson	March 10-14 (approx. 1 hour)
2 nd Workshop	March-April (full day—locations and dates to be determined)
4 th ICN Session	May 1, 9:00-11:00 a.m.
3 rd Web Lesson	May 5-16 (approx. 1 hour)
Online Evaluation	May 19-30 (approx. 1-2 hour)

Contact: Diane Chadwick, diane.chadwick@ed.state.ia.us

Next Steps

You may access the registration form at this web site:

<http://www.state.ia.us/educate/ecese/is/qadwam/index.html>

A registration form also appears at the end of this update for your convenience. You must print the registration form and fax or mail by **September 16, 2002** to Diane Chadwick:

Dianne Chadwick, Administrative Consultant
State of Iowa - Department of Education
Grimes State Office Building
Des Moines, IA 50319

FAX: (515) 281-7700

- Title II, Part A Budget Requirements - IMPORTANT REMINDER.** In order to complete the Budget Worksheets for Title II, Part A, LEAs **MUST** refer to the **Instructions** for the components of this program. The instructions contain the formula for non-public school participation and will help answer questions regarding use of Title II, Part A funds. These instructions were included with the information sent out to Superintendents in early August from Judy Jeffrey. However, they have been included again as attachments with this reminder. *Please make sure that the Instructions, the Budget Worksheets, and the list of Allocations for Title II, Part A are available to those individuals making decisions for this program and to the person completing the Budget Worksheet.*
Contact: Mary Beth Schroeder-Fracek, 515-281-3160, marybeth.schroederfracek@ed.state.ia.us



Title II Budget
Pages.doc



Title II Budget
Worksheet.xls

- Competent Private Instruction (Home Schooling).** Parents providing Competent Private Instruction may choose to use an accredited "correspondence school" as a source from which to annually assess the achievement of their children. The Iowa Department of Education does not have a list of accredited correspondence schools. As a result, it is the parents' responsibility to provide documentation to the local school district that the "correspondence school" is accredited by an accrediting agency. Once sufficient proof of accreditation has been provided to the district, parents must produce a copy of the report card to the school at the end of the year to fulfill the annual assessment requirement. If a child passes all of the courses taken through an accredited "correspondence school," he/she is making adequate progress.

Reminder

Pursuant to Iowa Code section 31.7, schools must provide notification to CPI parents or guardians of the assessment options available to them. This must be done by October 1. The letter allows families to indicate whether standardized testing or portfolios will be used to assess progress. A sample letter can be found on page 17 of the CPI handbook.

<http://www.state.ia.us/educate/ecese/asis/cpi/index.html>

Contact: Barb Byrd, 515-281-5345, barb.byrd@ed.state.ia.us

- Truancy and the Family Investment Program.** The Department of Human Services (DHS) has implemented the suspension of truancy provisions for the Family Investment Program (FIP) participants. As of July 1, 2002, information about FIP participants will not be shared with truancy officers. DHS staff will not coordinate school attendance cooperation meetings and no new FIP truancy sanctions will be imposed. This change is a result of House File 2627. The bill states school attendance by children participating in the family investment program shall be suspended from July 1, 2002 through June 30, 2002.
Contact: Eric Heitz, 515-281-5001, eric.heitz@ed.state.ia.us

5. **Iowa Demonstration Construction Grant Applications.** A reminder that this year's Iowa Demonstration Construction Grant applications are due September 13, 2002. This is for both the fire life safety grants and the construction/renovation grants. This program is also known as the Harkin grants. This year Iowa has \$50 million to distribute through this grant program. Applications can be downloaded from the Department's web page at this address:
<http://www.state.ia.us/educate/ecese/asis/si/idcgp/index.html>
 Contact: Milt Wilson 515-281-4743, milt.wilson@ed.state.ia.us
6. **At-Risk Modified Allowable Growth Online System.** Staff development sessions on the new online system for submitting budgets for modified allowable growth for returning dropouts and dropout prevention have been scheduled for the ICN on September 11 and 12 from 9:00-11:00 a.m. The schedule is presented below for local planning.
- The same content will be presented each day.
 - New Sites will not be added to the agenda for September 11 or 12.
 - School districts will explore the new online system for submitting budgets for modified allowable growth for returning dropouts and dropout prevention services and programs.

Sites

September 11th

Region 1
 Elkader-AEA
 Decorah-N Winneshiek HS

Region 2
 Clear Lake-AEA
 Hampton HS

Region 3
 Cylinder AEA
 Spencer HS

Region 4
 Sioux Center AEA
 Sibley HS

Region 5
 Alta HS
 Lake City-Southern Cal HS

Region 6
 Marshalltown AEA
 Montezuma HS

Region 7
 Clarksville HS
 Gladbrook-Reinbeck HS

Region 9
 Camanche HS
 Clinton HS

Region 10
 Cedar Rapids AEA
 Monticello HS

September 12th

Epworth- W Dubuque HS
 New Hampton HS

Forest City HS

Armstrong-Ringsted HS
 Algona CC

Paullina-South O'Brien HS
 George-Little Rock HS

Fort Dodge HS
 Paton-Churdan HS

Grinnell HS
 Eldora-New providence HS

Aplington-Parkersburg MS

Central Clinton-DeWitt HS
 Davenport-Central HS

Cedar Rapids-Prairie HS
 North English-English Valleys HS

Region 11

Ames HS
Johnston AEA

Newton cc-1
Carroll HS

Region 12

Denison HS
Sioux City AEA

Cherokee HS
Akron Westfield HS

Region 13

Anita HS
Logan-Magnolia HS

Council Bluffs AEA
Sidney HS

Region 14

Creston AEA
Villisca HS

Osceola-Clark Comm HS
Murray HS

Region 15

Centerville HS
Albia HS

Ottumwa AEA
Pekin HS

Region 16

Burlington AEA
Keokuk HS

Wapello HS
Mediapolis HS

7. **Open Enrollment Payment for the 2002-03 School Year.** The following information is provided for the payment of funds for open enrollment students for the 2002-2003 school year in accordance with Iowa Code section 282.18(7). Payment for partial-year situations for non-special education students should be prorated per quarter [see 281-IAC 17.10(6)].

Billing for each non-special education student in grades 1-12

\$4,512 2001-02 state cost per pupil

Possible additions:

\$45.81 2001-02 Phase III cost per pupil
(if student was present on count day of prior year)

LEP .19 X district per pupil cost 2001-02

Transportation assistance (Amount will be determined)

Billing for each non-special education student in kindergarten

\$4,512 Kindergarten payment will be the state cost per pupil for the previous year without adding Phase III or LEP monies because the students would not have been included on the district's count the previous year. Modified allowable growth may be granted through SBRC for kindergarten students.

Special education students (on a per diem basis, not eligible to generate limited English proficient weighting)

Actual cost Student's program for the 2002-2003
plus

\$45.81 Phase III (if student was present on count day of prior year)

Contact: Lois Irwin, 515-281-8582, lois.irwin@ed.state.ia.us

Reminders

8. **Annual Progress Reports (APRs) due September 16, 2002.** Every school and school district submits an APR this fall. Use the documents at this Department web site address for technical assistance: <http://www.state.ia.us/educate/ecese/asis/apr/index.html>. Remember to submit the following documents to ensure timely APR feedback:
- Completed minimum requirements list, included cover page,
 - Local APR that contains all reporting requirements, and
 - Completed participation rates matrix.

Send the three APR documents to Cheryl Syferd:

Cheryl Syferd
Iowa Department of Education
Bureau of Administration and School Improvement Services
Grimes State Office Building
Des Moines, IA 50319-0146

Contact: Jeanette McGreevy, 515-281-4750, jeanette.mcgreevy@ed.state.ia.us

9. **Comprehensive School Improvement Plan (CSIP) Assurances and Program Budgets Due October 1, 2002.** Every school district must submit a signed CSIP assurance document by October 1, 2002. These signed assurances will act as the approved application for all state and funding opportunities listed on the front page of the assurances list which is located at the following web site address: <http://www.state.ia.us/educate/ecese/asis/csip/index.html>. Remember to submit the following documents to ensure timely distribution of state and federal funds:
- Submit pages 1-16 of the assurance document,
 - Check the state and federal funds for which application is made, and
 - Sign assurances at the end of the document.

Send pages 1-16 (the entire assurances document) to:

Cheryl Syferd
Iowa Department of Education
Bureau of Administration and School Improvement Services
Grimes State Office Building
Des Moines, IA 50319-0146

Note: Individual budget worksheets will be sent to Department staff as indicated on the budget instructions or worksheets.

Contact: Rita Martens, 515-281-5332, rita.martens@ed.state.ia.us

10. **Waiver Requests Available.** Below is a summary of the kinds of waivers for which schools may apply. If you wish to make application for any of the waivers below, please complete the appropriate attached forms and send to Jeanette McGreevy by the deadlines indicated.

Type of Waiver	Legal Citation	Description	Waiver Request Due Date
Innovative School Year-- New	Iowa Code subsection 279.10(3)	A school district intends to have fewer than 180 days of student instruction for the 2003-04 school year and <u>has not been approved</u> in the immediate prior year. If a school district has had a prior waiver but intends to change the number of student days, it must apply for this waiver.	Nov. 1, 2002
Innovative School Year-- Continued	Iowa Code subsection 279.10(3)	A school district intends to have fewer than 180 days of student instruction for the 2003-04 school year and <u>has been approved</u> in the immediate prior year for the same reduction in student days.	Nov. 1, 2002

Type of Waiver	Legal Citation	Description	Waiver Request Due Date
Foreign Language 3 rd and 4 th Year	281—IAC 12.5(5)(h)	All high schools shall offer and teach the first two units of the sequence. The third and fourth units must be offered. However, the Department of Education may, on an annual basis, waive the third and fourth unit requirements upon the request of the board. The board must document that a licensed/certificated teacher was employed and assigned a schedule that would have allowed students to enroll, that the class was properly scheduled, that students were aware of the course offerings, and that no students enrolled.	Beginning of School Year <i>(as soon as it is determined that no students have chosen to enroll)</i>
Exemption from General Accreditation Standards	281—IAC 12.9	A school or school district may seek Department approval for an exemption from general accreditation standards pursuant to Iowa Code sections 256.9(47) and 256.11(8) for implementation during the 2003-04 school year.	On or Before January 1, 2003 for implementation during the 2003-04 school year
Early Calendar Start	Iowa Code subsection 279.10(4)	School districts that wish to commence classes for regularly established elementary and secondary classes prior to a day during the first calendar week in which the first day of September falls. <i>If the first day of September starts on a Sunday, school may begin on a day during the calendar week which immediately precedes the first day of September.</i>	Request is made in spring BEDS for early start for the 2003-04 school year

Complete the appropriate waiver request form from those that appear in the attachments and any supporting document for waiver requests above, as appropriate, and send them to Jeanette McGreevy by the deadlines listed above.

Jeanette McGreevy, Chief
Bureau of Administration and School Improvement Services
Iowa Department of Education
Grimes State Office Building
Des Moines IA 50319

The following attachments appear on the next pages:

Page 8: Registration Form: Assessment Technical Adequacy
Pages 9-10: Waiver Request Form: New Innovative School Year
Pages 11-12: Waiver Request Form: Continued Innovative School Year
Pages 13-14: Waiver Request Form: Foreign Language 3rd and 4th Years
Pages 15-16: Waiver Request Form: Exemption from General Accreditation Standards 281—IAC Chapter 12

Superintendents' Update

Please Print Document and Fax to Address Listed at the Bottom of the Page

**Technical Assistance to Determine Quality and Alignment of District Wide
Assessment Measures
Registration Information for LEA Participants**

District Name:

AEA:

LEA Team Contact Person (person responsible for district assessment)*:

Last name:

First name:

Building:

Position:

Email address:

Mailing address:

Street address:

P.O. Box (if needed):

City:

Zip code:

Phone number:

FAX number:

Additional LEA Team Member:

Last name:

First name:

Building:

Position:

Email address:

Phone number:

FAX number:

Additional LEA Team Member:

Last name:

First name:

Building:

Position:

Email address:

Phone number:

FAX number:

AEA Team Member*:

Last name:

First name:

Position:

Email address:

Phone number:

FAX number:

*Team membership includes, at a minimum, the LEA individual most directly responsible for district assessment and an AEA consultant.

Please send by **September 16, 2002** to:
Dianne Chadwick, Administrative Consultant
State of Iowa - Department of Education
Grimes State Office Building
Des Moines, IA 50319
FAX: (515) 281-7700

**Waiver Request for Innovative School Year—New
For the 2003-04 School Year
Request Form Due November 1, 2002**

School District Name	AEA
School District Contact Person	Phone
a) Waiver Request for Innovative School Year--New	
<p>_____ Our school district requests a calendar waiver for a NEW innovative school year for the 2003-04 school year.</p>	
b) Rationale for Educational Impact Include the reasons why the school district seeks an innovative school year. What local educational needs does the innovative school year meet? What research supports these decisions?	
c) Proposed School Year Changes Note: Only the <u>request for the new innovative school year</u> needs board approval. The entire school calendar for 2003-04 does not have to be created at this time, nor board approved at this time.	
<p>_____ The school's calendar for <u>2002-03</u> is attached.</p> <p>_____ Number of student Instructional days in the <u>2002-03</u> school year</p> <p>_____ Proposed student instructional days for the <u>2003-04</u> school year</p> <p>Summary of the calendar changes for the new innovative school year request:</p>	
d) Documentation of Public Hearing	
<p>If a school board meeting is used for this purpose, the request for a new innovative school year must be a regular agenda item that allows for public comment.</p>	
<p>_____ Attach minutes of the meeting that verify that the public hearing for the innovative school year request was held are attached.</p> <p>_____ The public hearing could not be held by November 1, 2002. The district will send this documentation as soon as possible.</p>	

e) List of Savings and Goals to be Attained Under the New Innovative School Year. List the measurable goals for the innovative school year. What data will the district collect to measure progress with these goals?	
Goal(s):	Data that will measure goal progress:
Required Signatures	
_____ Superintendent	
_____ Board President	
_____ Date	

If the school district wishes to apply for a **Waiver Request for an Innovative School Year—NEW**, please complete the request form above, attach requested documentation, and send to Jeanette McGreevy at the address below:

**Jeanette McGreevy, Chief
Bureau of Administration and School Improvement Services
Iowa Department of Education
Grimes State Office Building
Des Moines IA 50319**



The Iowa Department of Education will complete the section below.

Yes	No	Required Components of Request for New Innovative School Year
		a) Request for innovative school year, including signatures of both superintendent and board president
		b) Rationale for educational impact
		c) Proposed calendar changes (This does NOT mean that the district's entire school calendar must be board approved prior to submitting the request)
		d) Documentation of the notice of public hearing
		e) A list of savings and goals to be attained under the innovative school year
Yes	No	Results of Request for a New Innovative School Year
		Pursuant to the provisions of Iowa Code section 279.10 (1999), the Department grants your school district's request for a new innovative school year for the 2003-04 regularly established school year.

Waiver Request for Innovative School Year: Continued
For the 2003-04 School Year
 Request Form Due November 1, 2002

School District Name		AEA
School District Contact Person		Phone
a) Request for a Continued Innovative School Year		
<p>_____ Our school district requests a waiver for a CONTINUED innovative school year for the 2003-04 school year.</p> <p>_____ Total number of student instructional days in the 2002-03 school calendar.</p> <p>_____ Total number of student instructional days in the proposed 2003-04 school calendar.</p>		
b) Documentation of Public Hearing If a school board meeting is used for this purpose, the request for continued innovative calendar must be a regular agenda item that allows for public comment.		
<p>_____ Attached are meeting minutes that verify that the school district held the public hearing for the continued innovative school year request.</p> <p>_____ The public hearing could not be held by November 1, 2002. The district will send this documentation as soon as possible.</p>		
c) Evaluation of the Savings and Impacts on the Education Program as a Result of the Continued Innovative School Year. List the measurable goals that the school district wished to attain as a result of the innovative school year, data collected to measure goal progress, and a summary of the impacts.		
Goal(s):	Data Collected:	Summary of Educational Impact:
Required Signatures		
		Superintendent
		Board President
		Date

If the school district wishes to apply for a **Waiver Request for an Innovative School Year—CONTINUED**, please complete the request form above, attach requested documentation, and send to Jeanette McGreevy at this address:

Jeanette McGreevy, Chief
Bureau of Administration and School Improvement Services
Iowa Department of Education
Grimes State Office Building
Des Moines IA 50319



The Iowa Department of Education will complete the section below.

Yes	No	Required Components of Request for Continued Innovative School Year
		a) Request for a continued innovative school year, including signatures of both superintendent and board president
		b) Documentation of the notice of public hearing
		c) An evaluation of savings and impacts on the educational program as a result of the innovative school year
Yes	No	Results of Request for a Continued Innovative School Year
		Pursuant to the provisions of Iowa Code section 279.10 (1999), the Department grants your school district's request for a continued innovative school year for the 2003-04 regularly established school year.

**Foreign Language Waiver Request: 3rd and 4th Units in Sequence
(for the 2002-03 School Year)
Request Due At the Beginning of the School Year**

School District Name	AEA
School District Contact Person	Phone
a) Foreign Language for Which Waiver is Sought. In the box below, list the specific foreign language for which the waiver is sought for the 2002-03 school year pursuant to 281—IAC 12.5(5)(h).	
a) Local School Board Approval of Waiver Request	
_____	Attached are board minutes which demonstrate that the local school board has approved this request to be waived from the 3 rd and 4 th sequential units of foreign language.
b) Documentation of Licensed Teacher	
_____	Attached is a copy of the teacher's license/endorsement to teach the 3 rd and 4 th sequential units of the foreign language for which the waiver is sought. The school or school district currently employs this teacher.
d) Teaching Assignment Schedule	
_____	Attached is documentation/grades 9-12 class schedule for the 2002-03 school year that shows that the 3 rd and 4 th units of this foreign language was assigned a schedule that would have allowed students to enroll, that the class was properly scheduled, and that students were aware of the course offerings.
e) No Students Enrolled	
_____	By making this foreign language waiver request pursuant to 281—IAC 12.5(5)(h), the school or school district assures that all requirements above were met; however, no students registered for the 3 rd and 4 th sequential units of this foreign language.
Required Signatures	
_____	Superintendent
_____	Board President
_____	Date

If the school district wishes to apply for a **Waiver Request for Foreign Language 3rd and 4th Units**, please complete the request form above, attach requested documentation, and send to Jeanette McGreevy at the address below:

**Jeanette McGreevy, Chief
Bureau of Administration and School Improvement Services
Iowa Department of Education
Grimes State Office Building
Des Moines IA 50319**



The Iowa Department of Education will complete the section below.

Yes	No	Waiver Requirements
		a) Foreign Language for Which Waiver is Sought.
		b) Local School Board Approval of Waiver Request
		c) Documentation of Licensed Teacher
		d) Teaching Assignment Schedule
		e) No Students Registered

Yes	No	Results of Waiver Request for the 3 rd and 4 th Units of Foreign Language
		Pursuant to 281—IAC 12.5(5)(h), the Department grants your school district's request for waiver of the 3 rd and 4 th years of foreign language for the 2002-03 school year.

**General Accreditation Standards Exemption Request Form
(for implementation in the 2003-04 school year)**

281—IAC Chapter 12

Request Form Due On or Before January 1, 2003

Required Components for a General Accreditation Standards Exemption Request

a) The standard or standards for which the exemption is requested. In the box below, please list the specific accreditation standard or standards from which exemption is sought. Include the legal citation from Chapter 12.

b) A rationale for each general accreditation standard identified in item “a.” In the box below, describe the rationale for the request for exemption. This answers the question “why.”

c) The sources of supportive research evidence and information, when appropriate, that were analyzed and used to form the basis of each rationale. In the box below, describe the research and/or data that support the rationale.

d) How the school or school district staff collaborated with the local community or with the school improvement advisory committee about the need for the exemption request. In the box below, describe how local stakeholders played a role in determining that this request for exemption from accreditation standards is appropriate and needed.

e) Evidence that the board approved the exemption request.

_____ Attached is a copy of the board minutes in which the school board approved this request for exemption from accreditation standards.

f) A list of the indicators that will be measured to determine success. In the box below, list the measurable indicator or indicators that the school or school district will use to measure whether the exemption from standards has accomplished the purpose for which the exemption was designed.
g) How the school or school district will measure the success of the standards exemption plan on improving student achievement or performance. In the box below, list the assessment(s) that the school or school district will use to measure the indicators listed in "f."

If the school district wishes to apply for a **General Accreditation Standards Exemption**, please complete the request form above, attach requested documentation, and send to Jeanette McGreevy at the address below:

**Jeanette McGreevy, Chief
Bureau of Administration and School Improvement Services
Iowa Department of Education
Grimes State Office Building
Des Moines IA 50319**



The Department of Education will complete the section below.

General Accreditation Standards Exemption Request Form (for implementation in the 2003-04 school year) 281—IAC Chapter 12
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Yes	No	Required Components for a General Accreditation Standards Exemption Request
		a) The standard or standards for which the exemption is requested.
		b) A rationale for each general accreditation standard identified in item "a."
		c) The sources of supportive research evidence and information, when appropriate, that were analyzed and used to form the basis of each rationale.
		d) How the school or school district staff collaborated with the local community or with the school improvement advisory committee about the need for the exemption request.
		e) Evidence that the board approved the exemption request.
		f) A list of the indicators that will be measured to determine success.
		g) How the school or school district will measure the success of the standards exemption plan on improving student achievement or performance.

Yes	No	Results of Request for Exemption of General Accreditation Standards
		Pursuant to the provisions of 281—IAC 12.9(256), the Department grants your school district's general accreditation standards exemption request.

