AGENCY PERFORMANCE PLAN

**FY 2004**

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| **Name of Agency: Iowa Board of Parole** |
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| **Agency Mission: -Comprehensive and efficient consideration for parole and work release of offenders committed**  **to the Department of Corrections** **-Expeditious revocation of paroles of persons who violate release conditions** **-Careful consideration of victims opinions concerning the release of offenders and** **prompt notification to victims of Board of Parole release decisions** **-Quality advice to the Governor in matters relating to executive clemency**  **-Timely research and analysis of issues critical to the performance of the Board of Parole** |
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| **Core Function** | **Outcome Measure(s)** | **Outcome Target** | **Link to Strategic Plan Goal(s)** |
| **CF: Assess and determine**  **eligibility for work release and**  **parole of offenders committed** **to the Iowa Department of**  **Corrections. Activities may**  **include risk assessment,** **eligibility determination, parole** **(grants and revocations,) work**  **release (grants and**  **revocations),**  **victim notification, program**  **review, and research and**  **analysis of issues related to**  **operations** | **Making careful and cautious release of offenders to either work release or parole** | **Protecting the public’s safety by making careful and cautious release of offenders to either work release or parole**  | **The Iowa Board of Parole’s strategic plan is meeting the mandate of its agency’s mission****with the protection of the public’s safety as its first and foremost responsibility.** |
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| **Desired Outcome(s): Making careful and cautious release of offenders to either work release or parole and appropriate revocations of same.** |  |  | **Same as above.** |
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| **Services, Products, Activities** | **Performance Measures** | **Performance Target(s)** | **`Strategies/Recommended Actions** |
| **1.** **Org# 03001547B40** | **1. A thru D** | **1. A thru D** | **1. A-D** |
|  **A Parole Screenings** | **A thorough review of roughly Between 8,200 to 11,000 offender** |  **The Iowa Board of Parole has averaged nearly 11,000 case reviews the last two fiscal years.** | **Due to the ever-growing prison population and the increase of the workload on staff and the Board, it becomes imperative that this agency increases its FTE’s.** |
|  **B Parole Interviews** |  | **It is projected that the Board will more than likely achieve the same average of reviews this fiscal year. The last two fiscal years the Board also has averaged about 3,700 parole releases and nearly 1,100 work releases. Its projected these averages will more than likely be nearly the same or more this fiscal year.** | **To maintain the current quality of level of service that the Iowa Board of Parole presently provides, it will be requesting an increase in its FY 05 budget appropriation to employ addition staff.** |
|  **C Work Release Screenings**  | **Case reviews for release on work release or parole** | **As a result of these releases the Board has been responsible in part, for the stabilization of Iowa’s**  |  |
|  **D Work Release Interviews** |  | **prison population.** |  |
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| **2.****Org# 03001547B40** | **2. A** |  |  |
|  **A Calculation of offender risk** **assessments** | **The timely calculation of offender risk assessment** | **The Board’s research division completed 3,260 offender risk assessments. Final figures for FY 03 not yet available.** |  |
|  **B** |  |  |  |
|  **C** |  |  |  |
|  **D** |  |  |  |
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| **3.****Org# 03001547B40** |  |  |  |
|  A Revocation Hearings | **Continued timely execution of revocation hearings** | **In FY 02 the Board conducted 679 revocation hearings. Final figures for FY 03 not yet available.** | **Same as above** |
|  **B Victim Notification** | **Continued victim notice when appropriate** | **In FY 02 the Board mailed out 2,601 victim notices. Final figures for FY 03 not yet available.** | **Same as above** |
|  **C Executive Clemency** **(Restoration of Citizenship)** | **Review and process clemency applications** | **In FY 02 the Board reviewed 402****Executive clemency**  | **Same as above** |
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