



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

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**NEWS RELEASE**

FOR RELEASE \_\_\_\_\_ May 12, 2015 \_\_\_\_\_

Contact: Andy Nielsen  
515/281-5834

Auditor of State Mary Mosiman today released an audit report on the City of Clarinda, Iowa.

The City's receipts totaled \$6,342,327 for the year ended June 30, 2014, a 6.9% decrease from the prior year. The receipts included \$2,145,170 in property tax, \$116,536 in tax increment financing, \$2,645,136 from charges for service, \$871,179 from operating grants, contributions and restricted interest, \$11,937 from capital grants, contributions and restricted interest, \$458,065 from local option sales tax, \$46,758 from hotel/motel tax, \$11,508 from unrestricted interest on investments and \$36,038 from other general receipts.

Disbursements for the year ended June 30, 2014 totaled \$6,056,707, a 9.8% decrease from the prior year, and included \$1,180,801 for public safety, \$988,277 for culture and recreation, \$714,380 for public works and \$645,205 for debt service. Also, disbursements for business type activities totaled \$2,125,574.

A copy of the audit report is available for review in the City Clerk's Office, in the Office of Auditor of State and on the Auditor of State's web site at <http://auditor.iowa.gov/reports/1420-0674-B00F.pdf>.

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**CITY OF CLARINDA**  
**INDEPENDENT AUDITOR'S REPORTS**  
**BASIC FINANCIAL STATEMENTS**  
**SUPPLEMENTARY AND OTHER INFORMATION**  
**SCHEDULE OF FINDINGS**

**JUNE 30, 2014**

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**City of Clarinda**

**Officials**

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
<b>(Before January 2014)</b>		
Gordon Kokenge	Mayor	Jan 2014
Gary Alger	Mayor Pro tem	Jan 2016
Merlin Hicks	Council Member	Jan 2014
Darrel Wichman	Council Member	Jan 2014
Lisa Hull	Council Member	Jan 2016
Jeff McCall	Council Member	Jan 2016
Gary McClarnon	City Manager/Clerk/Treasurer	Indefinite
Ron Bitting	Attorney	Indefinite
<b>(After January 2014)</b>		
Gordon Kokenge	Mayor	Jan 2018
Gary Alger	Mayor Pro tem	Jan 2016
Lisa Hull	Council Member	Jan 2016
Jeff McCall	Council Member	Jan 2016
James Shore	Council Member	Jan 2018
Darrel Wichman	Council Member	Jan 2018
Gary McClarnon	City Manager/Clerk/Treasurer	Indefinite
Ron Bitting	Attorney	Indefinite

**City of Clarinda**



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Independent Auditor's Report

To the Honorable Mayor and  
Members of the City Council:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Clarinda, Iowa, as of and for the year ended June 30, 2014, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Unmodified
Business Type Activities	Adverse
Discretely Presented Component Unit	Unmodified
Major Governmental Funds:	
General	Unmodified
Special Revenue:	
Road Use Tax	Unmodified
Employee Benefits	Unmodified
Local Option Sales Tax	Unmodified
Library Special	Unmodified
Debt Service	Unmodified
Capital Projects	Unmodified
Major Enterprise Funds:	
Clarinda Regional Health Center and Affiliate	Adverse
Water	Unmodified
Sewer	Unmodified
Aggregate Remaining Fund Information	Unmodified

*Basis for Adverse Opinions on the Enterprise, Clarinda Regional Health Center and Affiliate Fund and on Business Type Activities*

Management has not included the Enterprise, Clarinda Regional Health Center and Affiliate Fund in the City’s financial statements because the Clarinda Regional Health Center and Affiliate reports in accordance with U.S. generally accepted accounting principles, a different financial reporting framework than the City’s cash basis of accounting. Accounting principles require this fund be presented as a major enterprise fund and financial information about the Enterprise, Clarinda Regional Health Center and Affiliate Fund be part of the business type activities, thus increasing that activity’s receipts and disbursements and changing its net position. The amounts by which this departure affects the receipts, disbursements and cash balance of the business type activities and the omitted major fund are \$26,007,412, \$25,238,163 and \$11,149,458, respectively.

*Adverse Opinions*

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinions on the Enterprise, Clarinda Regional Health Center and Affiliate Fund and on Business Type Activities” paragraph, the financial statements referred to above do not present fairly the cash basis financial position of the Enterprise, Clarinda Regional Health Center and Affiliate Fund and the business type activities of the City of Clarinda as of June 30, 2014, or the changes in its cash basis financial position thereof for the year then ended in accordance with the basis of accounting described in Note 1.

## *Unmodified Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the discretely presented component unit, the General Fund, the major Special Revenue Funds, including the Road Use Tax, Employee Benefits, Local Option Sales Tax and Library Special Funds, the Debt Service Fund, the Capital Projects Fund, the major Enterprise Funds, including the Water and Sewer Funds, and the aggregate remaining fund information of the City of Clarinda as of June 30, 2014, and the respective changes in its cash basis financial position for the year then ended in accordance the basis of accounting described in Note 1.

## Basis of Accounting

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinions are not modified with respect to this matter.

## Other Matters

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Clarinda's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the year ended June 30, 2013 (which are not presented herein) and expressed adverse opinions on the business type activities and the Enterprise, Clarinda Regional Health Center and Affiliate Fund due to the omission of the Enterprise, Clarinda Regional Health Center and Affiliate Fund from the City's financial statements and unmodified opinions on the financial statements of the governmental activities, the discretely presented component unit, the governmental funds, the remaining enterprise funds and the aggregate remaining fund information which were prepared on the basis of cash receipts and disbursements. We also previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the eight years ended June 30, 2012 (which are not presented herein) and expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. Because of the significance of the matter described in the "Basis for Adverse Opinions on the Enterprise, Clarinda Regional Health Center and Affiliate Fund and on Business Type Activities" paragraph on the preceding page, it is inappropriate to, and we do not, express an opinion on the supplementary information.

The other information, Management's Discussion and Analysis and the budgetary comparison information on pages 9 through 14 and 32 through 34, has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated April 2, 2015 on our consideration of the City of Clarinda's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Clarinda's internal control over financial reporting and compliance.

  
MARY MOSIMAN, CPA  
Auditor of State

  
WARREN G. JENKINS, CPA  
Chief Deputy Auditor of State

April 2, 2015

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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The City of Clarinda provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2014. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

### **2014 FINANCIAL HIGHLIGHTS**

- Receipts of the City's governmental activities decreased 7.4%, or approximately \$331,000, from fiscal year 2013 to fiscal year 2014. Capital grants, contributions and restricted interest decreased approximately \$268,000 due to airport grants received in fiscal year 2013 but not in fiscal year 2014. Charges for service decreased approximately \$47,000 in fiscal year 2014, due primarily to a decrease in culture and recreation function receipts.
- Disbursements of the City's governmental activities decreased 16.8%, or approximately \$791,000, in fiscal year 2014 from fiscal year 2013. Capital projects function disbursements decreased approximately \$798,000.
- The City's total cash basis net position increased 6.8%, or approximately \$285,000, from June 30, 2013 to June 30, 2014. Of this amount, the cash basis net position of the governmental activities increased approximately \$185,000 and the cash basis net position of the business type activities increased approximately \$100,000.

### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year.

Supplementary Information provides detailed information about the nonmajor governmental and proprietary funds and the City's indebtedness.

## **BASIS OF ACCOUNTING**

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

## **REPORTING THE CITY'S FINANCIAL ACTIVITIES**

### *Government-wide Financial Statement*

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks, the sanitary sewer system, the storm water system and the yard waste system. These activities are financed primarily by user charges.

### *Fund Financial Statements*

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax, Employee Benefits, Local Option Sales Tax and Library Special Funds, 3) the Debt Service Fund, 4) the Capital Projects Fund and 5) the Permanent Funds, such as Cemetery Perpetual Care and Library Endowment. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains four Enterprise Funds to provide separate information for the Water and Sewer Funds, considered to be major funds of the City, and the Yard Waste and Storm Water Funds.

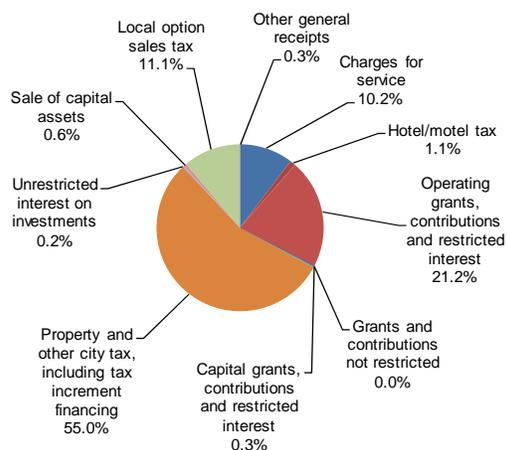
The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

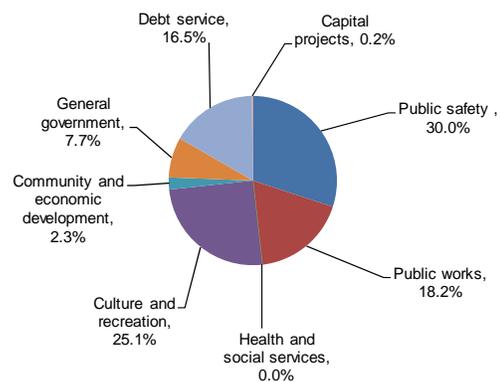
Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from a year ago, increasing from \$1,895,934 to \$2,081,225. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

	Changes in Cash Basis Net Position of Governmental Activities	
	Year ended June 30,	
	2014	2013
<b>Receipts:</b>		
Program receipts:		
Charges for service	\$ 420,737	468,129
Operating grants, contributions and restricted interest	871,179	945,852
Capital grants, contributions and restricted interest	11,937	280,098
General receipts:		
Property and other city tax, including tax increment financing	2,261,706	2,228,679
Local option sales tax	458,065	468,813
Hotel/motel tax	46,758	46,304
Grants and contributions not restricted to specific purposes	1,700	1,700
Unrestricted interest on investments	10,004	3,957
Sale of capital assets	22,633	750
Other general receipts	11,705	2,717
<b>Total receipts</b>	<b>4,116,424</b>	<b>4,446,999</b>
<b>Disbursements:</b>		
Public safety	1,180,801	1,229,097
Public works	714,380	641,000
Health and social services	1,000	1,034
Culture and recreation	988,277	964,396
Community and economic development	90,084	94,313
General government	303,255	340,090
Debt service	645,205	646,412
Capital projects	8,131	806,227
<b>Total disbursements</b>	<b>3,931,133</b>	<b>4,722,569</b>
<b>Change in cash basis net position</b>	<b>185,291</b>	<b>(275,570)</b>
<b>Cash basis net position beginning of year</b>	<b>1,895,934</b>	<b>2,171,504</b>
<b>Cash basis net position end of year</b>	<b>\$ 2,081,225</b>	<b>1,895,934</b>

**Receipts by Source**



**Disbursements by Function**



The City's total receipts for governmental activities decreased 7.4%, or approximately \$331,000, from the prior year. The decrease in receipts was primarily the result of the City receiving capital grants, contributions and restricted interest of approximately \$280,000 in fiscal year 2013 compared to approximately \$12,000 in fiscal year 2014 due to receiving less federal intergovernmental receipts related to airport projects. Disbursements for the City's governmental activities decreased 16.8%, or approximately \$791,000, from the prior year. The decrease in disbursements was mainly due to the completion of several capital projects in fiscal year 2013.

Changes in Cash Basis Net Position of Business Type Activities		
	Year ended June 30,	
	2014	2013
Receipts:		
Program receipts:		
Charges for service:		
Water	\$ 1,354,037	1,426,182
Sewer	783,441	854,132
Yard waste	24,397	24,046
Storm water	62,524	62,596
General receipts:		
Unrestricted interest on investments	1,504	1,433
Total receipts	<u>2,225,903</u>	<u>2,368,389</u>
Disbursements:		
Water	1,198,822	1,305,587
Sewer	721,927	632,673
Yard waste	18,078	13,689
Storm water	186,747	42,460
Total disbursements	<u>2,125,574</u>	<u>1,994,409</u>
Change in cash basis net position	100,329	373,980
Cash basis net position beginning of year	2,279,350	1,905,370
Cash basis net position end of year	<u>\$ 2,379,679</u>	<u>2,279,350</u>

Total business type activities receipts for the fiscal year were \$2,225,903 compared to \$2,368,389 last year while disbursements for the fiscal year increased \$131,165, or 6.6%.

The above changes in receipts and disbursements resulted in an increase in the cash balance to \$2,379,679 at June 30, 2014.

#### **INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS**

As the City of Clarinda completed the year, its governmental funds reported a combined fund balance of \$2,081,225, an increase of approximately \$185,000 from last year's total of \$1,895,934. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

- The General Fund cash balance increased \$56,712 from the prior year to \$469,050. Receipts decreased \$14,420 and disbursements increased \$191,499 from the prior year.
- The Special Revenue, Road Use Tax Fund cash balance increased \$23,700 to \$207,865. The increase is primarily due to an increase in road use tax receipts during fiscal year 2014.
- The Special Revenue, Employee Benefits Fund cash balance increased \$58,510 to \$172,067. Disbursements decreased \$60,097, primarily due to a larger portion of public works benefits being paid from the Special Revenue, Road Use Tax Fund.

- The Special Revenue, Local Option Sales Tax Fund cash balance remained at zero.
- The Special Revenue, Library Special Fund cash balance increased \$214,108 to \$227,693. The increase is primarily due to transfers in of \$201,619.
- The Debt Service Fund cash balance decreased \$14,497 to \$100.
- The Capital Projects Fund cash balance decreased \$12,038 to \$545,206 during the fiscal year.

**INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS**

- The Enterprise, Water Fund cash balance increased \$155,421 to \$1,115,847. Operating receipts decreased 5.1%, or approximately \$72,000, and operating disbursements increased 4.4%, or approximately \$31,000.
- The Enterprise, Sewer Fund cash balance increased \$62,812 to \$1,253,883. Operating receipts decreased 8.3%, or approximately \$71,000, and operating disbursements increased 1.2%, or approximately \$7,000.

**BUDGETARY HIGHLIGHTS**

Over the course of the year, the City amended its budget once. The amendment was approved on May 14, 2014 and resulted in an increase of \$348,000 in budgeted disbursements due to higher than budgeted gun range disposal costs at the Clarinda Municipal Airport and unplanned water, sewer and storm sewer infrastructure repairs.

Total actual receipts were \$5,668,791 less than the final budgeted amount, primarily due to Clarinda Regional Health Center receipts being less than budgeted. Total actual disbursements were \$6,226,065 less than the final budgeted amount due to the capital projects and business type activities functions spending less than budgeted.

The City did not exceed the amounts budgeted for the year ended June 30, 2014.

**DEBT ADMINISTRATION**

At June 30, 2014, the City had \$7,320,000 of bonds and other long-term debt outstanding, compared to \$8,172,000 last year, as shown below.

	Outstanding Debt at Year-End	
	June 30,	
	2014	2013
General obligation bonds	\$ 2,985,000	3,545,000
Revenue bonds	4,335,000	4,627,000
Total	\$ 7,320,000	8,172,000

During the year ended June 30, 2014, the City issued no new debt.

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$3,075,365, including TIF development and rebate agreements of \$90,365, is significantly below its constitutional debt limit of approximately \$9,451,000.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The City of Clarinda's elected and appointed officials and citizens considered many factors when setting the fiscal year 2015 budget, tax rates and fees charged for various City activities. One of those factors is the economy. Unemployment in the City now stands at 4.5% versus 5.1% a year ago. This compares with the State's unemployment rate of 4.4% and the national rate of 6.1%.

Property tax is expected to remain consistent in fiscal year 2015 compared to fiscal year 2014 with the City's total levy rate of \$17.50031 per \$1,000 of taxable valuation in fiscal year 2014 compared to \$17.50000 per \$1,000 of taxable valuation in fiscal year 2015.

If these estimates are realized, the City's budgeted cash balance is expected to decrease approximately \$79,000 by the close of fiscal year 2015.

## **CONTACTING THE CITY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Gary McClarnon, City Manager, 200 South 15th Street, City of Clarinda, Iowa 51632-2298.

## **Basic Financial Statements**

City of Clarinda

Cash Basis Statement of Activities and Net Position

As of and for the year ended June 30, 2014

	Disbursements	Program Receipts		
		Charges for Service	Operating Grants, Contributions and Restricted Interest	Capital Grants, Contributions and Restricted Interest
<b>Functions/Programs:</b>				
Governmental activities:				
Public safety	\$ 1,180,801	9,074	133,461	-
Public works	714,380	61,598	556,385	-
Health and social services	1,000	-	-	-
Culture and recreation	988,277	342,533	121,747	-
Community and economic development	90,084	-	-	-
General government	303,255	7,532	59,586	-
Debt service	645,205	-	-	-
Capital projects	8,131	-	-	11,937
Total governmental activities	3,931,133	420,737	871,179	11,937
Business type activities:				
Water	1,198,822	1,354,037	-	-
Sewer	721,927	783,441	-	-
Yard waste	18,078	24,397	-	-
Storm water	186,747	62,524	-	-
Total business type activities	2,125,574	2,224,399	-	-
Total primary government	\$ 6,056,707	2,645,136	871,179	11,937
<b>Component Unit:</b>				
Clarinda Economic Development Corporation	\$ 46,753	-	-	-
<b>General Receipts:</b>				
Property and other city tax levied for:				
General purposes				
Debt service				
Tax increment financing				
Local option sales tax				
Hotel/motel tax				
Grants and contributions not restricted to specific purpose				
Unrestricted interest on investments				
Sale of capital assets				
Miscellaneous				
Total general receipts				
Change in cash basis net position				
Cash basis net position beginning of year				
Cash basis net position end of year				
<b>Cash Basis Net Position</b>				
Restricted:				
Nonexpendable:				
Permanent Funds				
Expendable:				
Streets				
Employee benefits				
Debt service				
Capital projects				
Library purposes				
Other purposes				
Unrestricted				
<b>Total cash basis net position</b>				

See notes to financial statements.

Net (Disbursements) Receipts and Changes in Cash Basis Net Position			
Primary Government			Component Unit
Governmental Activities	Business Type Activities	Total	Clarinda Economic Development Corporation
(1,038,266)	-	(1,038,266)	
(96,397)	-	(96,397)	
(1,000)	-	(1,000)	
(523,997)	-	(523,997)	
(90,084)	-	(90,084)	
(236,137)	-	(236,137)	
(645,205)	-	(645,205)	
3,806	-	3,806	
(2,627,280)	-	(2,627,280)	
-	155,215	155,215	
-	61,514	61,514	
-	6,319	6,319	
-	(124,223)	(124,223)	
-	98,825	98,825	
(2,627,280)	98,825	(2,528,455)	
			(46,753)
1,822,077	-	1,822,077	-
323,093	-	323,093	-
116,536	-	116,536	-
458,065	-	458,065	-
46,758	-	46,758	-
1,700	-	1,700	53,840
10,004	1,504	11,508	2,480
22,633	-	22,633	-
11,705	-	11,705	-
2,812,571	1,504	2,814,075	56,320
185,291	100,329	285,620	9,567
1,895,934	2,279,350	4,175,284	99,810
\$ 2,081,225	2,379,679	4,460,904	109,377
\$ 160,666	-	160,666	-
207,865	-	207,865	-
172,067	-	172,067	-
100	-	100	-
545,206	-	545,206	-
370,715	-	370,715	-
192,477	-	192,477	-
432,129	2,379,679	2,811,808	109,377
\$ 2,081,225	2,379,679	4,460,904	109,377

City of Clarinda

Statement of Cash Receipts, Disbursements  
and Changes in Cash Balances  
Governmental Funds

As of and for the year ended June 30, 2014

	Special Revenue				
	General	Road Use Tax	Employee Benefits	Local Option Sales Tax	Library Special
<b>Receipts:</b>					
Property tax	\$ 1,251,050	-	526,137	-	-
Tax increment financing	-	-	-	-	-
Other city tax	78,337	-	13,311	458,065	-
Licenses and permits	16,476	-	-	-	-
Use of money and property	47,940	-	-	-	6,489
Intergovernmental	118,526	556,385	-	-	-
Charges for service	354,319	-	-	-	-
Miscellaneous	84,637	-	-	-	6,000
Total receipts	1,951,285	556,385	539,448	458,065	12,489
<b>Disbursements:</b>					
Operating:					
Public safety	839,008	-	288,578	-	-
Public works	112,685	532,685	69,010	-	-
Health and social services	1,000	-	-	-	-
Culture and recreation	858,888	-	120,679	-	-
Community and economic development	75,848	-	-	-	-
General government	300,584	-	2,671	-	-
Debt service	-	-	-	-	-
Capital projects	-	-	-	-	-
Total disbursements	2,188,013	532,685	480,938	-	-
Excess (deficiency) of receipts over (under) disbursements	(236,728)	23,700	58,510	458,065	12,489
Other financing sources (uses):					
Sale of capital assets	20,000	-	-	-	-
Transfers in	306,005	-	-	-	201,619
Transfers out	(32,565)	-	-	(458,065)	-
Total other financing sources (uses)	293,440	-	-	(458,065)	201,619
Change in cash balances	56,712	23,700	58,510	-	214,108
Cash balances beginning of year	412,338	184,165	113,557	-	13,585
Cash balances end of year	\$ 469,050	207,865	172,067	-	227,693
<b>Cash Basis Fund Balances</b>					
Nonspendable:					
Cemetery perpetual care	\$ -	-	-	-	-
Library	-	-	-	-	-
Restricted for:					
Streets	-	207,865	-	-	-
Employee benefits	-	-	172,067	-	-
Debt service	-	-	-	-	-
Capital projects	-	-	-	-	-
Library purposes	-	-	-	-	227,693
Other purposes	36,921	-	-	-	-
Unassigned	432,129	-	-	-	-
Total cash basis fund balances	\$ 469,050	207,865	172,067	-	227,693

See notes to financial statements.

Debt Service	Capital Projects	Nonmajor	Total
315,353	-	-	2,092,540
-	-	116,536	116,536
7,740	-	-	557,453
-	-	-	16,476
-	-	538	54,967
-	11,937	10,000	696,848
-	-	-	354,319
-	-	114,015	204,652
<u>323,093</u>	<u>11,937</u>	<u>241,089</u>	<u>4,093,791</u>
-	-	53,215	1,180,801
-	-	-	714,380
-	-	-	1,000
-	-	8,710	988,277
-	-	14,236	90,084
-	-	-	303,255
645,205	-	-	645,205
-	8,131	-	8,131
<u>645,205</u>	<u>8,131</u>	<u>76,161</u>	<u>3,931,133</u>
(322,112)	3,806	164,928	162,658
-	-	2,633	22,633
307,615	124,178	-	939,417
-	(140,022)	(308,765)	(939,417)
<u>307,615</u>	<u>(15,844)</u>	<u>(306,132)</u>	<u>22,633</u>
(14,497)	(12,038)	(141,204)	185,291
14,597	557,244	600,448	1,895,934
<u>100</u>	<u>545,206</u>	<u>459,244</u>	<u>2,081,225</u>
-	-	60,666	60,666
-	-	100,000	100,000
-	-	-	207,865
-	-	-	172,067
100	-	-	100
-	545,206	-	545,206
-	-	143,022	370,715
-	-	155,556	192,477
-	-	-	432,129
<u>100</u>	<u>545,206</u>	<u>459,244</u>	<u>2,081,225</u>

**Exhibit C**

## City of Clarinda

Statement of Cash Receipts, Disbursements  
and Changes in Cash Balances  
Proprietary Funds

As of and for the year ended June 30, 2014

	Enterprise			Total
	Water	Sewer	Nonmajor	
Operating receipts:				
Charges for service	\$ 1,354,037	781,724	86,921	2,222,682
Miscellaneous	-	1,717	-	1,717
Total operating receipts	1,354,037	783,441	86,921	2,224,399
Operating disbursements:				
Business type activities	744,802	593,891	204,825	1,543,518
Excess (deficiency) of operating receipts over (under) operating disbursements	609,235	189,550	(117,904)	680,881
Non-operating receipts (disbursements):				
Interest on investments	206	1,298	-	1,504
Acquisition of capital and other assets	(23,210)	(128,036)	-	(151,246)
Debt service	(430,810)	-	-	(430,810)
Net non-operating receipts (disbursements)	(453,814)	(126,738)	-	(580,552)
Change in cash balances	155,421	62,812	(117,904)	100,329
Cash balances beginning of year	960,426	1,191,071	127,853	2,279,350
Cash balances end of year	\$ 1,115,847	1,253,883	9,949	2,379,679
<b>Cash Basis Fund Balances</b>				
Unrestricted	\$ 1,115,847	1,253,883	9,949	2,379,679

See notes to financial statements.

City of Clarinda

Notes to Financial Statements

June 30, 2014

**(1) Summary of Significant Accounting Policies**

The City of Clarinda is a political subdivision of the State of Iowa located in Page County. It was first incorporated in 1853 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water and sewer utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Clarinda has included all funds, organizations, agencies, boards, commissions and authorities except for the Enterprise, Clarinda Regional Medical Center and Affiliate Fund. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City.

These financial statements present the City of Clarinda (the primary government), the Clarinda Economic Development Corporation, the Clarinda Library Foundation and Clarinda Fire and Rescue (component units). These component units, discussed below, are included in the City's reporting entity because of the significance of their operational or financial relationship with the City. These nonprofit organizations were formed under Chapter 504A of the Code of Iowa.

Discretely Presented Component Unit

The Clarinda Economic Development Corporation (CEDC) is presented in a separate column to emphasize it is legally separate from the City, but is financially accountable to the City or its relationship with the City is such that exclusion would cause the City's financial statements to be misleading or incomplete. The CEDC is governed by a nine-member board. One member is elected from the Clarinda City Council. The CEDC is dependent on City funding to maintain its existence.

### Blended Component Units

The Clarinda Library Foundation (Foundation) and Clarinda Fire and Rescue (Fire and Rescue) are legally separate from the City, but are so intertwined with the City they are, in substance, part of the City. The Foundation and Fire and Rescue collect donations which are to be used to purchase items not included in the City's budget and to make donations to the City to help finance a new library and fire equipment. The financial transactions are reported as Special Revenue Funds of the City.

### Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the Page County Assessor's Conference Board, the Page County Emergency Management Commission, the Page County Joint E911 Service Board and the Page County Landfill.

### Related Organization

The City Council is responsible for appointing the members of the Low Rent Housing Board, but the City's accountability for this organization does not extend beyond making the appointments.

## B. Basis of Presentation

Government-wide Financial Statement - The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City, including the City's Permanent Funds.

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or are imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints on resources imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a

given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements – Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds and enterprise funds are aggregated and reported as nonmajor governmental funds and nonmajor proprietary funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

Special Revenue:

The Road Use Tax Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Employee Benefits Fund is used to account for the employee benefit property tax levy for the payment of employee benefits.

The Local Option Sales Tax Fund is used to account for local option sales tax collections.

The Library Special Fund is used to account for donations and other receipts restricted for library purposes.

The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the City's general long-term debt.

The Capital Projects Fund is utilized to account for all resources used in the acquisition and construction of capital facilities with the exception of those financed through Enterprise Funds.

The City reports the following major proprietary funds:

The Enterprise, Water Fund accounts for the operation and maintenance of the City's water system.

The Enterprise, Sewer Fund is used to account for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable – Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

Restricted – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or are imposed by law through constitutional provisions or enabling legislation.

Unassigned – All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information.

**(2) Cash and Pooled Investments**

The City's deposits in banks at June 30, 2014 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 3, as amended by Statement No. 40.

**(3) Bonds Payable**

Annual debt service requirements to maturity for general obligation bonds and water revenue bonds are as follows:

Year Ending June 30,	General Obligation Bonds		Water Revenue Bonds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2015	\$ 575,000	73,543	301,000	130,050	876,000	203,593
2016	405,000	62,516	311,000	121,020	716,000	183,536
2017	405,000	54,208	321,000	111,690	726,000	165,898
2018	420,000	44,857	331,000	102,060	751,000	146,917
2019	435,000	33,992	342,000	92,130	777,000	126,122
2020-2024	745,000	30,105	1,886,000	299,850	2,631,000	329,955
2025-2026	-	-	843,000	38,130	843,000	38,130
Total	\$ 2,985,000	299,221	4,335,000	894,930	7,320,000	1,194,151

Water Revenue Bonds

On October 19, 2005, the City entered into a State Revolving Fund loan and disbursement agreement with the Iowa Finance Authority, the Iowa Department of Natural Resources and Wells Fargo Bank Iowa, N.A. (Trustee) for the issuance of \$6,500,000 of drinking water revenue bonds with interest at 3% per annum. The total amount borrowed by the City was \$6,409,000. The agreement also requires the City to annually pay a .25% servicing fee on the outstanding principal balance. The bonds were issued pursuant to the provisions of Sections 384.24A and 384.83 of the Code of Iowa for the purpose of paying the cost of construction of a drinking water treatment facility. During the year ended June 30, 2014, the City made a principal payment of \$292,000 and interest payments totaling \$138,810, leaving a principal balance of \$4,335,000 at June 30, 2014.

The City has pledged future water customer receipts, net of specified operating disbursements, to repay the water revenue bonds. The bonds are payable solely from water customer net receipts. Annual principal and interest payments on the bonds are expected to require less than 71% of net receipts. The total principal and interest remaining to be paid on the bonds is \$5,229,930. For the current year, principal and interest paid and total customer net receipts were \$430,810 and \$609,235, respectively.

The resolution providing for the issuance of the water revenue bonds includes the following provisions.

- (a) The bonds will only be redeemed from the future earnings of the enterprise activity and the bond holders hold a lien on the future earnings of the funds.
- (b) The rents, rates and other charges shall be at least sufficient to meet the operation and maintenance expenses of the water system and to produce and maintain net receipts at a level not less than 110% of the amount of principal and interest on the revenue bonds.

**(4) Pension and Retirement Benefits**

The City contributes to the Iowa Public Employees' Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Most regular plan members are required to contribute 5.95% of their annual covered salary and the City is required to contribute 8.93% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2014, 2013 and 2012 were \$105,712, \$116,871 and \$107,595, respectively, equal to the required contributions for each year.

**(5) Other Postemployment Benefits (OPEB)**

Plan Description - The City operates a single-employer health benefit plan which provides medical/prescription drug benefits for employees, retirees and their spouses. There are 25 active and 1 retired members in the plan. Retired participants must be age 55 or older at retirement.

The medical/prescription drug benefits are provided through a fully-insured plan with United Healthcare. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees.

Funding Policy - The contribution requirements of plan members are established and may be amended by the City. The City currently finances the benefit plan on a pay-as-you-go basis. The most recent active member monthly premiums for the City and plan members are \$600 for single coverage and \$1,620 for family coverage. For the year ended June 30, 2014, the City contributed \$471,179 and plan members eligible for benefits contributed \$37,240 to the plan.

**(6) Compensated Absences**

City employees accumulate a limited amount of earned but unused vacation, holiday and compensatory hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation, holiday and compensatory hours payable to employees at June 30, 2014, primarily relating to the General Fund and the Enterprise, Water and Sewer Funds, is as follows:

Type of Benefit	Amount
Vacation	\$116,000
Holiday	23,000
Compensatory time	<u>21,000</u>
Total	<u>\$160,000</u>

This liability has been computed based on rates of pay in effect at June 30, 2014.

**(7) Interfund Transfers**

The detail of interfund transfers for the year ended June 30, 2014 is as follows:

Transfer to	Transfer from	Amount
General	Special Revenue: Local Option Sales Tax	<u>\$ 306,005</u>
Special Revenue: Library Special	Capital Projects Permanent: Library Endowment	56,900 <u>144,719</u> <u>201,619</u>
Debt Service	Special Revenue: Local Option Sales Tax Tax Increment Financing Capital Projects	60,447 164,046 83,122 <u>307,615</u>
Capital Projects	General Special Revenue: Local Option Sales Tax	32,565 91,613 <u>124,178</u>
Total		<u>\$ 939,417</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

**(8) Development and Rebate Agreements**

The City has entered into two development and rebate agreements to assist in urban renewal projects. The City agreed to rebate incremental property tax paid by the developers in exchange for public improvement infrastructure constructed by the developers as set forth in the urban renewal plan.

In accordance with the development and rebate agreements, the incremental property tax to be received by the City under Chapter 403.19 of the Code of Iowa from the developers will be rebated for a period of ten years beginning with the tax year in which property tax on the completed value of the improvement is first paid. The total amount rebated each year shall be 100% of the incremental property tax received by the City, not to exceed \$470,000. The City has certified \$422,835 for the agreements as TIF debt. During the year ended June 30, 2014, the City rebated \$14,236 of the incremental property tax received. The total cumulative amount rebated since inception of the agreements is \$332,470. The estimated outstanding balance to be paid on the agreements at June 30, 2014 is \$90,365.

These agreements are not a general obligation of the City. However, the agreements are subject to the constitutional debt limitation of the City.

## **(9) Risk Management**

The City is a member of the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 700 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 150% of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's contributions to the Pool for the year ended June 30, 2014 were \$57,272.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$250,000 each occurrence, each location. Property risks exceeding \$150,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2014, settled claims have not exceeded the risk pool or reinsurance coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

The City also carries commercial insurance purchased from other insurers for coverage associated with workers' compensation, property, airport liability and employee blanket bond in the amount of \$1,000,000, \$25,760,520, \$1,000,000 and \$250,000, respectively. The City assumes liability for any deductibles, and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**(10) Deficit Balance**

The Enterprise, Storm Water Fund had a deficit balance of \$53,388 at June 30, 2014. The deficit was a result of unexpected storm sewer repairs. The deficit will be eliminated through increased fees.

**(11) Subsequent Event**

In March 2015, the City issued \$995,000 of general obligation bonds for street repairs.

**(12) Prospective Accounting Change**

The Governmental Accounting Standards Board has issued Statement No. 68, Accounting and Financial Reporting for Pensions – an Amendment of GASB No. 27. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and other information.

**City of Clarinda**

## **Other Information**

City of Clarinda  
 Budgetary Comparison Schedule  
 of Receipts, Disbursements, and Changes in Balances –  
 Budget and Actual (Cash Basis) – All Governmental Funds and Proprietary Funds

Other Information

Year ended June 30, 2014

	Governmental Funds Actual	Proprietary Funds		Less Funds not Required to be Budgeted
		Actual (Excluding Clarinda Regional Health Center)	Unaudited Clarinda Regional Health Center Actual	
Receipts:				
Property tax	\$ 2,092,540	-	-	-
Tax increment financing	116,536	-	-	-
Other city tax	557,453	-	-	-
Licenses and permits	16,476	-	-	-
Use of money and property	54,967	1,504	22,113	538
Intergovernmental	696,848	-	-	10,000
Charges for service	354,319	2,222,682	25,092,679	-
Miscellaneous	204,652	1,717	892,620	114,015
Total receipts	4,093,791	2,225,903	26,007,412	124,553
Disbursements:				
Public safety	1,180,801	-	-	53,215
Public works	714,380	-	-	-
Health and social services	1,000	-	-	-
Culture and recreation	988,277	-	-	8,710
Community and economic development	90,084	-	-	-
General government	303,255	-	-	-
Debt service	645,205	-	-	-
Capital projects	8,131	-	-	-
Business type activities	-	2,125,574	25,238,163	-
Total disbursements	3,931,133	2,125,574	25,238,163	61,925
Excess of receipts over disbursements	162,658	100,329	769,249	62,628
Other financing sources, net	22,633	-	2,000	2,633
Excess of receipts and other financing sources over disbursements and other financing uses	185,291	100,329	771,249	65,261
Balances beginning of year	1,895,934	2,279,350	10,378,209	137,366
Balances end of year	\$ 2,081,225	2,379,679	11,149,458	202,627

See accompanying independent auditor's report.

Total	Budgeted Amounts		Final to Total Variance
	Original	Final	
2,092,540	2,084,091	2,084,091	8,449
116,536	117,812	117,812	(1,276)
557,453	552,496	552,496	4,957
16,476	9,000	9,000	7,476
78,046	6,700	6,700	71,346
686,848	1,325,000	1,325,000	(638,152)
27,669,680	33,728,245	33,728,245	(6,058,565)
984,974	48,000	48,000	936,974
32,202,553	37,871,344	37,871,344	(5,668,791)
1,127,586	1,182,399	1,182,399	54,813
714,380	711,036	789,036	74,656
1,000	11,000	11,000	10,000
979,567	987,434	987,434	7,867
90,084	100,000	100,000	9,916
303,255	355,601	355,601	52,346
645,205	645,706	645,706	501
8,131	1,200,000	1,200,000	1,191,869
27,363,737	31,917,834	32,187,834	4,824,097
31,232,945	37,111,010	37,459,010	6,226,065
969,608	760,334	412,334	557,274
22,000	-	-	22,000
991,608	760,334	412,334	579,274
14,416,127	8,263,067	8,263,067	6,153,060
15,407,735	9,023,401	8,675,401	6,732,334

City of Clarinda

Notes to Other Information – Budgetary Reporting

June 30, 2014

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except the blended component units. The City's budget includes the Clarinda Regional Health Center and Affiliate, a city department which is excluded from the City's financial statements because the Health Center and Affiliate use a financial reporting framework which differs from the framework used by the City. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, the Capital Projects Fund, the Permanent Funds and the Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$348,000. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2014, disbursements did not exceed the amounts budgeted.

**Supplementary Information**

City of Clarinda

Schedule of Cash Receipts, Disbursements  
and Changes in Cash Balances  
Nonmajor Governmental Funds

As of and for the year ended June 30, 2014

	Special Revenue		
	Tax Increment Financing	Clarinda Library Foundation	Clarinda Fire and Rescue
Receipts:			
Tax increment financing	\$ 116,536	-	-
Use of money and property	-	200	338
Intergovernmental	-	-	10,000
Miscellaneous	-	81,811	32,204
Total receipts	<u>116,536</u>	<u>82,011</u>	<u>42,542</u>
Disbursements:			
Operating:			
Public safety	-	-	53,215
Culture and recreation	-	8,710	-
Community and economic development	14,236	-	-
Total disbursements	<u>14,236</u>	<u>8,710</u>	<u>53,215</u>
Excess (deficiency) of receipts over (under) disbursements	<u>102,300</u>	<u>73,301</u>	<u>(10,673)</u>
Other financing sources (uses):			
Sale of capital assets	-	-	2,633
Transfers out	(164,046)	-	-
Total other financing sources (uses)	<u>(164,046)</u>	<u>-</u>	<u>2,633</u>
Change in cash balances	(61,746)	73,301	(8,040)
Cash balances beginning of year	157,697	69,721	67,645
Cash balances end of year	<u>\$ 95,951</u>	<u>143,022</u>	<u>59,605</u>
<b>Cash Basis Fund Balances</b>			
Nonspendable:			
Cemetery perpetual care	\$ -	-	-
Library	-	-	-
Restricted for:			
Library purposes	-	143,022	-
Other purposes	95,951	-	59,605
Total cash basis fund balances	<u>\$ 95,951</u>	<u>143,022</u>	<u>59,605</u>

See accompanying independent auditor's report.

Permanent				
Cemetery Perpetual Care	Library Endowment	Library Bequest		Total
-	-	-		116,536
-	-	-		538
-	-	-		10,000
-	-	-		114,015
-	-	-		241,089
-	-	-		53,215
-	-	-		8,710
-	-	-		14,236
-	-	-		76,161
-	-	-		164,928
-	-	-		2,633
-	(144,719)	-		(308,765)
-	(144,719)	-		(306,132)
-	(144,719)	-		(141,204)
60,666	144,719	100,000		600,448
60,666	-	100,000		459,244
60,666	-	-		60,666
-	-	100,000		100,000
-	-	-		143,022
-	-	-		155,556
60,666	-	100,000		459,244

**City of Clarinda**

## City of Clarinda

Schedule of Cash Receipts, Disbursements  
and Changes in Cash Balances  
Nonmajor Proprietary Funds

As of and for the year ended June 30, 2014

	Enterprise		
	Yard Waste	Storm Water	Total
Operating receipts:			
Charges for service	\$ 24,397	62,524	86,921
Operating disbursements:			
Business type activities	18,078	186,747	204,825
Change in cash balances	6,319	(124,223)	(117,904)
Cash balances beginning of year	57,018	70,835	127,853
Cash balances end of year	\$ 63,337	(53,388)	9,949
<b>Cash Basis Fund Balances</b>			
Unrestricted	\$ 63,337	(53,388)	9,949

See accompanying independent auditor's report.

City of Clarinda  
 Schedule of Indebtedness  
 June 30, 2014

Obligation	Date of Issue	Interest Rates	Amount Originally Issued
General obligation bonds:			
Corporate purpose	Aug 1, 2009	1.75-4.00%	\$ 1,100,000
Refunding	Mar 25, 2010	0.80-2.20	1,470,000
Corporate purpose and refunding	Jul 15, 2011	0.80-2.85	1,650,000
Corporate purpose	Oct 28, 2011	0.65-2.55	1,000,000
Total			
Revenue bonds:			
Water	Oct 19, 2005	3.00% *	\$ 6,409,000

\* The agreement also requires the City to annually pay a .25% servicing fee on the outstanding balance.

See accompanying independent auditor's report.

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Balance Beginning of Year	Issued During Year	Redeemed During Year	Balance End of Year	Interest Paid
865,000	-	110,000	755,000	30,723
350,000	-	175,000	175,000	6,912
1,430,000	-	170,000	1,260,000	29,375
900,000	-	105,000	795,000	15,495
<u>\$ 3,545,000</u>	<u>-</u>	<u>560,000</u>	<u>2,985,000</u>	<u>82,505</u>
<u>4,627,000</u>	<u>-</u>	<u>292,000</u>	<u>4,335,000</u>	<u>138,810</u>

City of Clarinda

Bond Maturities

June 30, 2014

General Obligation Bonds						
Year Ending June 30,	Corporate Purpose		Refunding		Corporate Purpose and Refunding	
	Issued Aug 1, 2009		Issued Mar 25, 2010		Issued Jul 15, 2011	
	Interest		Interest		Interest	
	Rates	Amount	Rates	Amount	Rates	Amount
2015	3.15%	\$ 120,000	2.20%	\$ 175,000	1.35%	\$ 170,000
2016	3.40	120,000		-	1.60	175,000
2017	3.60	120,000		-	1.90	175,000
2018	3.75	125,000		-	2.25	180,000
2019	3.90	135,000		-	2.50	185,000
2020	4.00	135,000		-	2.70	185,000
2021		-		-	2.85	190,000
Total		<u>\$ 755,000</u>		<u>\$ 175,000</u>		<u>\$ 1,260,000</u>

Revenue Bonds		
Water		
Year Ending June 30,	Issued Oct 19, 2005	
	Interest	
	Rates	Amount
2015	3.00%	\$ 301,000
2016	3.00	311,000
2017	3.00	321,000
2018	3.00	331,000
2019	3.00	342,000
2020	3.00	353,000
2021	3.00	365,000
2022	3.00	377,000
2023	3.00	389,000
2024	3.00	402,000
2025	3.00	415,000
2026	3.00	428,000
Total		<u>\$ 4,335,000</u>

See accompanying independent auditor's report.

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Corporate Purpose		
Issued Oct 28, 2011		
Interest		
Rates	Amount	Total
1.00%	\$ 110,000	575,000
1.30	110,000	405,000
1.55	110,000	405,000
1.85	115,000	420,000
2.15	115,000	435,000
2.40	115,000	435,000
2.55	120,000	310,000
	<u>\$ 795,000</u>	<u>2,985,000</u>

City of Clarinda

Schedule of Receipts By Source and Disbursements By Function –  
All Governmental Funds

For the Last Ten Years

	2014	2013	2012
<b>Receipts:</b>			
Property tax	\$ 2,092,540	2,062,717	2,084,968
Tax increment financing	116,536	111,514	-
Other city tax	557,453	569,565	517,015
Licenses and permits	16,476	11,814	13,667
Use of money and property	54,967	57,934	38,897
Intergovernmental	696,848	939,497	682,598
Charges for service	354,319	388,888	329,354
Miscellaneous	204,652	336,820	124,753
<b>Total</b>	<b>\$ 4,093,791</b>	<b>4,478,749</b>	<b>3,791,252</b>
<b>Disbursements:</b>			
<b>Operating:</b>			
Public safety	\$ 1,180,801	1,229,097	1,094,803
Public works	714,380	641,000	652,449
Health and social services	1,000	1,034	14,705
Culture and recreation	988,277	964,396	830,245
Community and economic development	90,084	94,313	96,138
General government	303,255	340,090	340,325
Debt service	645,205	646,412	1,201,605
Capital projects	8,131	806,227	1,449,831
<b>Total</b>	<b>\$ 3,931,133</b>	<b>4,722,569</b>	<b>5,680,101</b>

See accompanying independent auditor's report.

2011	2010	2009	2008	2007	2006	2005
2,043,926	1,894,638	1,850,058	1,932,527	1,828,565	1,726,674	1,586,760
60,400	241,728	206,498	124,820	106,557	62,759	11,685
518,382	466,879	479,791	465,471	469,272	451,297	395,003
10,165	9,281	10,428	12,081	9,712	9,938	9,512
10,605	26,583	21,951	36,918	31,352	30,480	62,875
1,182,714	873,209	628,433	710,728	1,740,055	1,592,450	573,785
346,033	312,698	322,411	306,908	286,852	275,526	264,716
179,666	311,916	148,436	360,480	212,719	167,729	934,953
4,351,891	4,136,932	3,668,006	3,949,933	4,685,084	4,316,853	3,839,289
1,037,992	947,949	921,107	844,163	847,801	977,718	940,357
792,443	775,374	580,188	594,886	542,108	450,075	441,016
26,761	26,991	21,175	19,298	27,928	38,293	33,371
805,352	767,050	763,169	722,635	742,258	946,885	843,964
89,868	103,110	87,326	120,168	96,746	115,454	136,940
302,712	282,881	252,127	244,413	287,921	349,429	386,249
682,311	2,063,475	592,485	678,285	676,808	673,165	2,230,532
1,498,207	651,342	438,878	434,650	1,247,898	1,372,219	1,384,965
5,235,646	5,618,172	3,656,455	3,658,498	4,469,468	4,923,238	6,397,394

**City of Clarinda**



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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Auditor of State

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Independent Auditor's Report on Internal Control  
over Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in Accordance with  
Government Auditing Standards

To the Honorable Mayor and  
Members of the City Council:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Clarinda, Iowa, as of and for the year ended June 30, 2014, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 2, 2015. The financial statements were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles. Our report expressed unmodified opinions on the governmental activities, the discretely presented component unit, the General Fund, the major Special Revenue Funds, including the Road Use Tax, the Employee Benefits, the Local Option Sales Tax and the Library Special Funds, the Debt Service Fund, the Capital Projects Fund, the major Enterprise Funds, including the Water and Sewer Funds, and the aggregate remaining fund information of the City of Clarinda, Iowa, as of June 30, 2014. We expressed adverse opinions on the business type activities and the Enterprise, Clarinda Regional Health Center and Affiliate Fund.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Clarinda's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Clarinda's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Clarinda's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Clarinda's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control we consider to be material weaknesses. However, material weaknesses may exist which have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings as items (A) and (B), we consider to be significant deficiencies.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Clarinda's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of non-compliance or other matters which are described in of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2014 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

### The City of Clarinda's Responses to the Findings

The City of Clarinda's responses to the findings identified in our audit are described in the accompanying Schedule of Findings. The City of Clarinda's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Clarinda during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

  
MARY MOSIMAN, CPA  
Auditor of State

  
WARREN G. JENKINS, CPA  
Chief Deputy Auditor of State

April 2, 2015

City of Clarinda

Schedule of Findings

Year ended June 30, 2014

**Findings Related to the Financial Statements:**

**INTERNAL CONTROL DEFICIENCIES:**

- (A) Computer System – The City does not have written policies for requiring changes to passwords every 60 to 90 days.

Recommendation – The City should develop a written policy requiring changes to passwords every 60 to 90 days.

Response – The City of Clarinda will work towards a written policy regarding changes in passwords every 60 to 90 days.

Conclusion – Response accepted.

- (B) Segregation of Duties – Separately Maintained Records – One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. For the separately maintained records of the Library Foundation and Clarinda Fire and Rescue, the cash receipts listing, bank deposits, the posting of cash receipts to the cash receipts journal, disbursement preparation and check signing are all performed by the same person. Also, prenumbered receipts are not issued for all collections.

Recommendation – We realize segregation of duties is difficult with a limited number of office employees. However, the Library Foundation and Clarinda Fire and Rescue should review their control procedures to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including administrative personnel.

Responses –

Library Foundation – Due to a limited number of Board members, segregation of duties is difficult. Nothing is done without a motion from the Board.

Clarinda Fire and Rescue – Due to a limited number of Board members, segregation of duties is not possible. All claims must be approved by the Board before payment can be made.

Conclusions – Responses acknowledged. The Library Foundation and Clarinda Fire and Rescue should segregate duties to the extent possible with existing personnel and utilize administrative personnel to provide additional control through review of financial transactions and reports.

**INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

City of Clarinda

Schedule of Findings

Year ended June 30, 2014

**Other Findings Related to Required Statutory Reporting:**

- (1) Certified Budget – Disbursements during the year ended June 30, 2014 did not exceed the amounts budgeted.
- (2) Questionable Disbursements – No disbursements we believe may not meet the requirements of public purpose as defined in an Attorney General’s opinion dated April 25, 1979 were noted.
- (3) Travel Expense – No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- (4) Business Transactions – Business transaction between the City and City officials or employees are detailed as follows:

<u>Name, Title and Business Connection</u>	<u>Transaction Description</u>	<u>Amount</u>
Jeff McCall, Council Member, Owner of McCall Carpentry	Fence repair	\$2,975

In accordance with Chapter 362.5(3)(j) of the Code of Iowa, these transactions may represent a conflict of interest since the total amount for the individual exceeded \$1,500 during the fiscal year.

Recommendation – The City should consult legal counsel to determine the disposition of this matter.

Response – The City will consult the City Attorney to determine if there is a conflict of interest.

Conclusion – Response accepted.

- (5) Bond Coverage – Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure the coverage is adequate for current operations.
- (6) City Council Minutes – No transactions were found that we believe should have been approved in the City Council minutes but were not.
- (7) Deposits and Investments – No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the City’s investment policy were noted.
- (8) Revenue Bonds – No instances of non-compliance with the revenue bond resolution were noted.
- (9) Annual Urban Renewal Report – The Annual Urban Renewal Report was properly approved and certified to the Iowa Department of Management on or before December 1. The City understated the amount reported as TIF debt outstanding by \$204,593.

Recommendation – The City should ensure the amount reported as outstanding TIF debt agrees with the City’s records.

City of Clarinda

Schedule of Findings

Year ended June 30, 2014

Response - The City will review the amounts reported in the Annual Urban Renewal Report and ensure they equal the TIF debt outstanding.

Conclusion - Response accepted.

- (10) Perpetual Care Cemetery Annual Report - The City did not file the annual report for a perpetual care cemetery with the Insurance Commissioner within four months following the end of the Cemetery's fiscal year as required by Chapter 523I.813 of the Code of Iowa.

Recommendation - The City should file the annual report for the perpetual care cemetery with the Insurance Commissioner as required.

Response - The City of Clarinda will make every effort to file the annual report for the perpetual care cemetery with the Insurance Commissioner by October 31 each year.

Conclusion - Response accepted.

- (11) Financial Condition - The Enterprise, Storm Water Fund had a deficit balance of \$53,388 at June 30, 2014.

Recommendation - The City should investigate alternatives to eliminate this deficit to return this fund to a sound financial position.

Response - The City will investigate increasing the storm water user fees.

Conclusion - Response accepted.

City of Clarinda

Staff

This audit was performed by:

Donna F. Kruger, CPA, Manager  
Ryan J. Pithan, Staff Auditor  
Luke D. Bernhard, Staff Auditor  
Stormi S. Peterson, Auditor Intern

A handwritten signature in black ink that reads "Andrew E. Nielsen". The signature is written in a cursive style with a large, stylized initial "A".

Andrew E. Nielsen, CPA  
Deputy Auditor of State