

Important Stuff

Email Subject Line Policy

Beginning Tuesday, July 15th, IDPH will be implementing a new email subject line protocol for all email communication with MCH contractors. Please see the chart below for a guide to this new protocol:

| Need/Purpose | Type of Communication | How to Identify in Subject Line |
|---|---|---|
| Response needed/high importance | Email from IDPH requiring immediate response | RESPONSE DUE <add date=""> and "high importance" symbol Can then add another identifier about the email information (e.g. budget, meeting RSVP)</add> |
| High Importance | Email from IDPH that includes critical, time-sensitive information but does not require a response** | URGENT and "high importance" symbol Can then add another identifier about the email information |
| Response needed | E-mail from IDPH requiring a response | RESPONSE DUE <add date=""> Can then add another identifier about the email information</add> |
| Pertinent program information (e.g. required trainings, changes in policy, etc.) – must be read | E-mail from IDPH (most likely bureau chief or regional consultant); it is expected that the recipient will read the email as soon as possible | IMPORTANT Can then add another identifier about the email information |
| FYI only about various topics – no action needed and programs will not be negatively impacted if not read | Email from IDPH – consider only sending to Sylvia Petersen to be included in The Update | FYI Add identifier about the email information |

Presumptive Eligibility Updates and Reminders » MCH agencies can now complete PE applications for the following populations:

- - Children up to age 19
 - Pregnant women (coverage of services limited to ambulatory prenatal care)
 - Parents and caretaker relatvies
 - Individuals 19 or older and under age 65
 - Former foster care children under the age of 26
- » Agencies that hold a subcontract with an MCH agency can now complete PE applications for these groups.
- » All groups can now request their application not be sent for ongoing Medicaid. All groups except pregnant women must still answer the questions in MPEP about citizenship/immigration status, and the requirements for documentation for PE coverage remain the same.



Listening Visit Amendments

Click here for

full guidance on

these changes

An email was sent out clarifying some confusion that the Listening Visit project period ended June 30th - however expenses may be submitted until August 14, 2014. Click here for more details.

Bureau of Family Health: 1-800-383-3826

Teen Line: 1-800-443-8336

Healthy Families Line: 1-800-369-2229

FAX: 515-725-1760



Calendar at a Glance

| | Sunday | Monday | Tuesday | Wednesda | y Thursday | Friday | Saturday |
|--------|-------------|-------------------------------|--------------|-----------|------------|-------------|---------------|
| | | | 1 | 2 | 3 | 4 | 5 |
| 7 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| July | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | | |
| | | | | | | | |
| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 4 | Sunday | Monday | Tuesday | Wednesday | y Thursday | Friday 1 | Saturday 2 |
| ust | Sunday 3 | Monday 4 | Tuesday 5 | Wednesday | 7 Thursday | | |
| rgust | | | 5 12 | | | 1 | 2 |
| August | 3 | 4 11 Title V Leadership | 5 12 | 6 | 7 | 8 | 9 |

Resources:

The Health and Well-Being of Children: A Portait of States and the Nation 2011-2012

Updated Regional Consultant Map

Iowa Health Link Website (new!)

hawk-i phConnect Community

New MH Consent Form | New CH Consent Form

These new forms have updated language relating to texting and/or emailing clients. If you are NOT using these methods of communication, you do not need to modify your current forms.

