SUMMARY

IOWA BOARD OF NURSING MEETING
DECEMBER 2-4, 2009

Board Members Present:
Jane Hasek, RN, Chairperson
Mark Hilliard, RN, Vice Chairperson
Clyde Bradley
Lisa Flanagan, RN
Lynne Pothast, LPN
Connie Boyd, RN

Professional Staff Present:
Lorinda Inman, RN, Executive Director
Christine Neveil, RN, Nursing Standards
Kathleen Weinberg, RN, Practice/Education
Dana Peterson, Enforcement
Sandra Colin, RN, Enforcement
Tanya Cunningham, RN, Enforcement
Kathleen Beebeott, RN, Enforcement
William Hansen, Enforcement
Diane Burkert, RN, Enforcement
Eric Haasappe, Enforcement

Lynn Linder, Operations Officer
Emily Kimes-Schiewsies, Assistant Attorney General,
Department of Justice, was also present.

Enforcement:
1. The board completed action on the following cases:
   a. Citation and Warning:
      (1) Balsley, Leslie, #087561 - 30 contact hrs.
      (2) Bentley, Chantelle, #P40422 - 30 contact hrs.
      (3) Booth, Joy, #086979, #P31237 - 60 contact hrs.
      (4) Fruehling, Stacia, #101715 - 60 contact hrs.
      (5) Gengery, Kathleen, #111580, #P44681 - 30 contact hrs.
      (6) Hike, Lacey, #113313, #P45611 - 45 contact hrs.
      (7) Kell, Heather, #113989 - 30 contact hrs.
      (8) Knapp, Stacie, #P39779 - 30 contact hrs.
      (9) Kopp, Carol, #083872 - 30 contact hrs.
      (10) Krambeck, Sarah, #111808 - 30 contact hrs.
      (11) Pate, Monica, #090732 - 26.5 contact hrs.
   b. Continuing Education:
      (1) Anfinson, Jeff, #090388 - Indefinite with 12 mos.
          probation upon completion of stipulations
      (2) Balik, Sharon, #110827, #P44778 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (3) Bentley, Chantelle, #P40422 - Immediate until
          completion of 30 contact hrs. of continuing education
      (4) Delgadillo, Melissa, #117547, #P48745 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (5) Drew, Renee, #349864 - Indefinite with 12 mos.
          probation upon completion of stipulations
      (6) Fiala, Indonesia, #110718, #P47154 - Indefinite with 12
          mos. probation upon completion of stipulations
      (7) Flannery, Kari, #114165 - Indefinite with 12 mos.
          probation upon completion of stipulations
      (8) Fletcher, Bradford, #107248, #P42399 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (9) Foote, Julia, #112679 - Indefinite with 12 mos.
          probation upon completion of stipulations
      (10) Gilbert, Shari, #112303, #P44989 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (11) Hill, Elizabeth, #P43598 - Immediate until
          payment of $240.00
      (12) Hulett, Jaclyn, #P44269 - Indefinite with 12 mos.
          probation upon completion of stipulations
         
   c. Fine:
      (1) Carlson, Corrine, #A04440 - $300.00
      (2) Hill, Elizabeth, #P43598 - $240.00
      (3) Koppes, Laura, #P30954 - $150.00
      (4) Oudekerk, Cynthia, #P27759 - $350.00
      (5) Pate, Monica, #090732 - $1500.00
      (6) Schlesky, Constance, #P41420 - $100.00
      (7) Simmons, Mary, #083866 - $1000.00
      (8) White, Michelle, #115654, #P47066 - 26.5 contact hrs.
      (9) Ziemis, Kathleen, #105032 - 30 contact hrs.
      (10) Gilbert, Shari, #112303, #P44989 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (11) Hill, Elizabeth, #P43598 - Immediate until
          payment of $240.00

   d. Probation:
      (1) Bisbee, Candace, #P44056 - 12 mos.
      (2) Buck, Belinda, #P23823 - 12 mos.
      (3) Frits, Diane, #088338 - 12 mos.
      (4) Griffith, Pamela, #091084 - 12 mos.
      (5) Harvey, Stacy, #P32741 - 12 mos.
      (6) Hessing, Paul, #P49805, #P43483 - 6 mos.
      (7) Hull, Angela, #116723, #P47154 - 12 mos.
      (8) Jones, Maggie, #121361
      (9) Koppes, Laura, #P30954 - $150.00
      (10) Krambeck, Sarah, #111808 - 30 contact hrs.
      (11) Pate, Monica, #090732 - 26.5 contact hrs.

   e. Suspension:
      (1) Anfinson, Jeff, #090388 - Indefinite with 12 mos.
          probation upon completion of stipulations
      (2) Balik, Sharon, #110827, #P44778 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (3) Bentley, Chantelle, #P40422 - Immediate until
          completion of 30 contact hrs. of continuing education
      (4) Delgadillo, Melissa, #117547, #P48745 - Indefinite
          with 12 mos. probation upon completion of stipulations
      (5) Drew, Renee, #349864 - Indefinite with 12 mos.
          probation upon completion of stipulations
      (6) Fiala, Indonesia, #110718, #P47154 - Indefinite with 12
          mos. probation upon completion of stipulations
      (7) Flannery, Kari, #114165 - Indefinite with 12 mos.
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          payment of $240.00
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          probation upon completion of stipulations

CORRECTION

The caption to a photograph published in the last issue was incorrect. It should have identified the Mayor of Des Moines as Frank Cownie. Thank you to an attentive reader for bringing this to our attention.

NEW STATE ADDED TO THE NURSE LICENSURE COMPACT

Missouri is implementing the nurse licensure compact agreement effective June 1, 2010.

All RNs/LPNs who hold an active Iowa nursing license and claim Missouri as their primary state of residence will have the Iowa license placed on inactive status on June 1, 2010.

Questions regarding the compact can be directed to Lynn Linder, Operations Officer by e-mail: lynn.linder@iowa.gov or telephone: (515) 281-5535.

The Iowa Board of Nursing has added the state of Missouri to its Nurse Licensure Compact Agreement.

ELECTRONIC ACCESS TO BOARD AGENDAS AND MEETING SUMMARIES

Agendas for all board meetings are posted on our website at least 48 hours in advance of a meeting. Previous agendas will remain posted until replaced by the current agendas.

Summaries of the board meetings are posted on our website approximately three (3) months following the meetings.

And summaries can be accessed at www.nursing.iowa.gov, under the heading “About the Board.”

A service is also available which allows the public to sign up to receive the board meeting agendas electronically. Those who sign up automatically receive an e-mail any time that a new or updated agenda is published, and the e-mail will include a copy of the agenda. If you would like to be added to this list you can send a blank e-mail to join-IBON_AGENDAS@lists.ia.gov.

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This newsletter is a nonpublic forum. The Iowa Board of Nursing retains exclusive journalistic discretion over all substantive portions of the newsletter. The Board and its boards and commissions play no role in the solicitation of the advertising, and do not explicitly or implicitly endorse any advertiser or any good or service advertised in the newsletter. All advertising must conform to the advertising policies described in 193 Iowa Admin. Code 1-9.
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May 1, 2010 - April 30, 2011

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BOARD MEETING SCHEDULE
2010 - 2011

June 9-10-11, 2010 (May 19, 2010)
September 15-16-17, 2010 (August 25, 2010)
February 23-24-25, 2011 (February 2, 2011)
June 8-9-10, 2011 (May 18, 2011)

Requests for establishment of new schools, requests for major curriculum change, other special requests, and regular business will be considered at each meeting. Materials must be received in the board office three (3) weeks prior to a scheduled board meeting. For your convenience, behind each board meeting date is the deadline for receipt of materials.
The Iowa Board of Nursing has made renewing licenses easier for many nurses in Iowa through online license renewal. Although many nurses are taking advantage of this service, there are still many more nurses who could benefit from it. There are many advantages to online renewal including:

- It is easy. Just go to the website at: [www.iowa.gov/nursing](http://www.iowa.gov/nursing).
- All you need is your license number, social security number, date of birth, MasterCard, VISA or a debit card. Answer all the questions. Pay the $104.00 fee, which includes a $5.00 online convenience fee.
- It is fast. Once the online renewal process is complete your license is immediately renewed and will be mailed in three to five working days.
- It is convenient. You can renew on your computer at home, at midnight or on a holiday if you choose. If you do not have a computer at home, you could renew on the computer at your local library or at your work place.
- Your information is secured/masked to protect your privacy.
- Online renewal reduces errors. The system will not let you move forward until all questions are answered.
- Online renewal is available for RNs and LPNs only.
- Late online renewal is also available through the 15th of the month following the expiration date on the wallet card. Fee = $154.00.

Please note that the Board does not mail renewal forms or notices to nurses whose licenses are due for renewal. We encourage all nurses to consider going online to apply for renewal. We think you will be surprised at how easy it is.

**LICENSE RENEWAL . . . ONLINE**

**RENEWAL REMINDER**

Licenses that expire June 15, 2010, are due by May 15, 2010, and can be renewed any time after April 15, 2010.

Licenses that expire July 15, 2010, are due by June 15, 2010, and can be renewed any time after May 15, 2010.

Licenses that expire August 15, 2010, are due by July 15, 2010, and can be renewed any time after June 15, 2010.

A $50 late fee is required for licensees who renew within the 30 days after the license lapses. Licenses that are not renewed will automatically be placed on inactive status on the 16th of the month following the expiration of the license.
## Communicating with the Iowa Board of Nursing

The Iowa Board of Nursing requests that licensees and the public use the board website [www.iowa.gov/nursing](http://www.iowa.gov/nursing) or telephone verification system 515-281-3255 for 24-hour access to online license renewal and verification, address changes and general information.

Use the following contacts for specific questions. If you inquire about your licensure status or request written materials, provide the following information at the beginning of the call/message: Iowa license number, full name, mailing address, and phone number including area code.

<table>
<thead>
<tr>
<th>Questions About</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Your license renewal or reactivation in process</td>
<td>Phone 515-281-3264 <a href="mailto:Chris.osman@iowa.gov">Chris.osman@iowa.gov</a></td>
</tr>
<tr>
<td>• Lost/stolen licenses</td>
<td></td>
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<tr>
<td>• License Verification</td>
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<tr>
<td>• Rosters and label orders</td>
<td></td>
</tr>
<tr>
<td>• Name/address changes</td>
<td>Phone 515-281-4826 <a href="mailto:ibon@iowa.gov">ibon@iowa.gov</a></td>
</tr>
<tr>
<td>• Application for license renewal, reactivation, or endorsement</td>
<td></td>
</tr>
<tr>
<td>• Inactive status</td>
<td></td>
</tr>
<tr>
<td>• Application forms for licensure by examination or endorsement</td>
<td>Phone 515-281-6488 <a href="mailto:newnurs@iowa.gov">newnurs@iowa.gov</a></td>
</tr>
<tr>
<td>• ARNP application and renewal</td>
<td></td>
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<tr>
<td>• Foreign applicants for licensure</td>
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<tr>
<td>• Your application in process</td>
<td></td>
</tr>
<tr>
<td>• Continuing education rules</td>
<td>Phone 515-281-8808 <a href="mailto:Chris.Newell@iowa.gov">Chris.Newell@iowa.gov</a></td>
</tr>
<tr>
<td>• Continuing Education provider rules</td>
<td></td>
</tr>
<tr>
<td>• Special approval of Continuing Education courses</td>
<td>Phone 515-281-8258 <a href="mailto:Donna.Brown@iowa.gov">Donna.Brown@iowa.gov</a></td>
</tr>
<tr>
<td>• Audits</td>
<td></td>
</tr>
<tr>
<td>• Disciplinary issues</td>
<td>Phone 515-281-6472 <a href="mailto:enforce@iowa.gov">enforce@iowa.gov</a></td>
</tr>
<tr>
<td>• Sanctioned cases</td>
<td></td>
</tr>
<tr>
<td>• Roster and label orders</td>
<td></td>
</tr>
<tr>
<td>• Iowa Board of Nursing newsletter</td>
<td>Phone 515-281-4823 <a href="mailto:Margaret.Armagost@iowa.gov">Margaret.Armagost@iowa.gov</a></td>
</tr>
<tr>
<td>• Scope of nursing practice in Iowa</td>
<td>Phone 515-281-4828 <a href="mailto:nsgprac@iowa.gov">nsgprac@iowa.gov</a></td>
</tr>
<tr>
<td>• Formal nursing education in Iowa</td>
<td>Phone 515-281-4828 <a href="mailto:nsgeduc@iowa.gov">nsgeduc@iowa.gov</a></td>
</tr>
<tr>
<td>• Nurse Licensure Compact Agreement (Multi-state license)</td>
<td>Phone 515-281-5535 <a href="mailto:Lynn.Linder@iowa.gov">Lynn.Linder@iowa.gov</a></td>
</tr>
<tr>
<td>• NCLEX accommodations</td>
<td></td>
</tr>
</tbody>
</table>
Change of Address/Name

State law requires you to keep the Board of Nursing apprised at all times of your current mailing address. Notification of address changes must be made in writing. For your convenience, you may utilize the following form to submit your address change.

Last Name: ___________________  SSN: _______ / _______ / _______
First Name: ___________________   RN/LPN#: ___________________
Middle Name: ___________________  Today’s Date: _________________
Resident State: ___________________  Name Change: _____ Yes _____ No
Previous Name: ___________________

OLD ADDRESS:
Home Address ___________________
City ___________________ Zip _______
State _______

NEW ADDRESS:
Home Address ___________________
City ___________________ Zip _______
State _______

( ) Check here if you are on active military duty.
( ) Check here if you are a Federal Employee.
( ) Check here if you are an LPN but have filed application for an RN license.
( ) Check here if your license expires in less than 2 months and you would like a renewal form mailed to you.

Mail to:  Iowa Board of Nursing or
Riverpoint Business Park e-mail information to:
400 SW 8th St., STE B ibon@iowa.gov
Des Moines, IA  50309

LPN SUPERVISION IN LONG TERM CARE FACILITIES

In order for an LPN to supervise in an intermediate or skilled health care facility, the LPN MUST satisfactorily complete the board approved LPN Supervisory Course within six (6) months of employment in the supervisory role. The course is designed specifically for the supervision role in the long term care patient setting. A board approved nursing program or an approved provider of continuing education must provide the course.

The area community colleges offer courses. It is the responsibility of the licensed practical nurse to maintain his or her certificate documenting completion of the course.

A licensed practical nurse is entitled to supervise without the educational requirement outlined above if the licensed practical nurse was performing in a supervisory role on or before October 6, 1982. Verification is required.

If licensees are unable to obtain the course within the first six months of employment, the LPN must write to the Board explaining the reason a waiver of the LPN Supervisory Course is being requested.

Licensed practical nurses who are enrolled full-time in a registered nurse program are not exempt from the course. However, an LPN who is a full-time student in an RN program and who is scheduled to graduate within one year, may request a waiver by writing to the board office. The request for a waiver must state the number of credit hours to be taken each semester and include the student’s expected date of graduation.

Individuals who do not graduate from the RN program as scheduled or who are not successful on the RN-NCLEX® must take the next available course.
The nurse licensure compact allows a nurse who resides in a compact state to hold ONE license in the nurse's primary state of residence and practice in all other states in which the compact is in effect. Primary state of residence is where the nurse holds a driver's license, pays taxes and/or votes.

The compact requires the nurse to practice according to the laws and regulations of the state in which the nurse provides care where the patient is located at the time the care is provided. The practice laws and regulations for many states are available online.

A nurse who is under discipline may be in a monitoring agreement, which restricts practice across state lines.

If you hold a license in a COMPACT state and RESIDE in that COMPACT state, your license is a multistate license which authorizes you to practice in any other compact state.

If you hold a license in a COMPACT state, but do not RESIDE in that compact state (reside in a non-compact state), your license is a single state license and it authorizes you to practice only in that compact state. For example, if you hold an Iowa nursing license, but do not live in Iowa, the license is a single state license and does not grant you the privilege to practice in any other state.

If you are licensed in both Iowa and another compact state and RESIDE in the other compact state, your Iowa nursing license will be administratively placed on inactive status immediately. Only one active license can be held by a licensee among the compact states.

The compact does not supersede federal law. Therefore if you are employed in military service or work for the federal government, you may continue to hold a nursing license in any state you choose. If you are working as a nurse in a nongovernmental capacity, you are required to contact the state board of nursing in that state to determine if a nursing license is required.

If you move from one compact state to another compact state and practice nursing, you must obtain a license in your new home state. However, you may continue to practice under the former home state license and the multistate licensure privilege in the new home state for a period not to exceed 30 days.

a. The 30-days shall begin with the date of hire/employment in the new primary state of residence.

b. If the licensee begins employment before changing primary state of residence, the 30-days begins upon the date that the licensee establishes the new primary state of residence.

For updates on compact information or a list of compact states go to: www.ncsbn.org/nlc.htm

**Understanding the Basics**

**NURSE LICENSURE COMPACT**

The Iowa Board of Nursing is pleased to be a member of the nurse licensure compact. This new form of licensure and regulation will better protect the public by:

- Allowing competent nurses to provide care both physically and electronically wherever care is needed;
- Providing the public ready access to and a choice of qualified nurses;
- Protecting clients against incompetent nurses or unsafe nursing care through better communication between boards of nursing, cooperative disciplinary investigations and prompt reporting of disciplinary action;
- Benefiting employers of nurses by having a more mobile workforce and a convenient centralized database for verification of licensure credentials.

**TO VERIFY A NURSING LICENSE**

Employers/Public (No Charge)

If you or your organization needs to verify a nurse license status and/or check a nurse's discipline status for employment decisions, then you may want to consider the National Council of State Boards of Nursing's secure, online verification system, Nursys® (www.nursys.com). The nursys.com Web site contains data obtained directly from the licensure systems of multiple boards of nursing through frequent, secured updates. Employers and the general public can now verify licenses and receive a detailed report within minutes, free of charge. This report will contain the name, jurisdiction(s), license type, license number(s), compact status (multistate/single state), license status, expiration date, discipline against license and discipline against privilege to practice (PTP), of the nurse being verified. Currently, nursys.com is the only verification tool available that provides status of a multistate licensee's privilege to practice in remote Nurse Licensure Compact (NLC) jurisdictions.

Nurses (Official License Verification for a Fee)

When a nurse applies for endorsement into a state, verification of existing or previously held licenses may be required. A nurse can use Nursys.com to request verification of license from a Nursys licensure participating board. A list of licensure participating nursing boards can be found at Nursys.com.

In order to be eligible for a multistate license in the Nurse Licensure Compact (NLC), the nurse must legally reside in an NLC state. An active, unencumbered, multistate license allows the nurse to practice in all NLC jurisdictions. Questions about NLC eligibility and legal residency can be directed to the board of nursing in the nurse's state of residency. Verifications can be processed by completing the online Nursys verification process. The fee for this service is $30.00 per license type for each state board of nursing where the nurse is applying. Nursys license verification is sent to the endorsing board immediately. Please visit www.nursys.com for more details.

For more information, email nursys@ncsbn.org or (312) 525-3780 or visit Nursys.com.

Additional information on the NLC is available by visiting: https://www.ncsbn.org/nlc.htm

**TELEPHONE VERIFICATION OF IOWA LICENSURE FOR NEW GRADUATES WHO PASS THE NCLEX® EXAMINATION**

The Iowa Board of Nursing does not release NCLEX® examination pass/fail results by telephone or Internet. Candidates for licensure by examination are notified in writing of their test result. The Iowa Board of Nursing verifies Iowa licensure status through the automated telephone system on the first or second Wednesday afternoon following the test date if all the following have occurred:

- the candidate has applied for licensure in Iowa
- the candidate has passed the examination
- the NCLEX® result has been transmitted to the board by the test service

Telephone Verification

To verify licensure in Iowa, call 515-281-3255 and press 2 for initial licensure by exam information, press 2 again for exam results information. Now you will be prompted to the automated verification system. Through the verification system, you will either be notified that a license is active and provided an expiration date or the system will state "invalid selection" which means your exam results have not been processed or you did not pass the NCLEX exam. Pressing 1 transfers to the automated verification system. License numbers are not released.

Questions may be directed to 515-281-6488 or newnurses@iowa.gov.
SUMMARY

1. The board voted to accept the following courses submitted by Rosemary Larkin as make-up credits: “Psychiatric Nursing and Care Planning Made Easier” from Provider #300 for 3.6 CEUs and “Mandatory Reporter: Child and Dependent Adult Abuse” for 2 contact hours from Provider #147.

Practice:
1. The board voted to issue Order No. 2009-11-PR, which approves the petition for waiver of the $99.00 renewal fee submitted by David Clark on behalf of his deceased wife, Denise Clark.
2. The board voted to issue Order No. 2009-12-PR, which denies the petition for waiver of the $50.00 late fee submitted by Rae Genevieve Chabal.
3. The board voted to approve the request for special testing accommodations during administration of the NCLEX® submitted by S.Y. due to a diagnosed disability. The accommodations will allow a reader, separate room and three additional testing hours while taking the NCLEX®.
4. The board voted to approve the request for special testing accommodations during administration of the NCLEX® submitted by S.H. due to a diagnosed disability. The accommodations will allow a separate room and three additional testing hours while taking the NCLEX®.
5. The board voted to approve the request for special testing accommodations during administration of the NCLEX® submitted by K.G. due to a diagnosed disability. The accommodations will allow a separate room and two additional testing hours while taking the NCLEX®.
6. The board voted to approve the request for special testing accommodations during administration of the NCLEX® submitted by H.B. due to a diagnosed disability. The accommodations will allow a separate room while taking the NCLEX®.
7. The board voted to approve the request for special testing accommodations during administration of the NCLEX® submitted by K.G. due to a diagnosed disability. The accommodations will allow a separate room and two additional testing hours while taking the NCLEX®.
8. The board voted to approve the request for special testing accommodations during administration of the NCLEX® submitted by K.C. due to a diagnosed disability. The accommodations will allow a separate room and two additional testing hours while taking the NCLEX®.

Continuing Education:
1. The board held 5 hearings.

Continuing Education:
1. The board voted to approve the Doctor of Nursing Practice Program Proposal submitted by Allen College, Waterloo, and grant Allen College interim approval for the Doctor of Nursing Practice Program. Pursuant to 655 IAC 2.2(14)“t”, Allen College shall submit a program progress report to the board at each regularly scheduled meeting until full approval has been granted.
3. The board voted to approve the following curriculum revisions for the Adult Nurse Practitioner/Gerontological Practice:

Continued on page 8

Continued from page 1

13. Kapustynski, Constance, #P49713 – Indefinite
14. Miller, Bridget, #P40175 – Indefinite with 12 mos. probation upon completion of stipulations
15. Rigby, Leslie, #P37791 – Indefinite with 12 mos. probation upon completion of stipulations
16. Robson, Jill, #P36394 – Indefinite with 12 mos. probation upon completion of stipulations
17. Sanders, Robin, #105305, #P13897 – Indefinite with 12 mos. probation upon completion of stipulations
18. Schlesky, Constance, #P41420 – Indefinite pending receipt of $100.00 fine and completion of 31.5 contact hrs. of continuing education
19. Smith, Dawn, #113347, #P46019 – Indefinite with 12 mos. probation upon completion of stipulations
20. Wilkerson, Stacy, #095081 – Indefinite with 12 mos. probation upon completion of stipulations
21. Zirkle, Sarah, #119858 – Indefinite with 12 mos. probation upon completion of stipulations

Voluntary Relinquishment:
1. Austin, Lisa, #086214, #P30846
2. Dermody, Richard, #P44823
3. Eerisse-Roeders, Sandra, #089739, #P24298
4. Kemming, Kathleen, #089447

2. The board voted to:
   a. Order 24 disciplinary hearings.
   b. Postpone 62 scheduled hearings for cause.
   c. Accept the Stipulation and Order in S2 cases.
   d. Grant 2 requests for license reinstatement with stipulations.
   e. Close 2 cases for lack of probable cause.
   f. Send 2 letters of admonishment.
3. The board held 5 hearings.

4. No providers have been renewed by petition for waiver since the last board meeting.
5. The board voted to deny Iowa provider approval to the Institute for Brain Potential, Los Altos, CA, for failure to meet Chapter 5 provider criteria within one year of filing the initial application.
6. The board voted to accept the following courses submitted by Rosemary Larkin as make-up credits: “Psychiatric Nursing and Care Planning Made Easier” from Provider #300 for 3.6 CEUs and “Mandatory Reporter: Child and Dependent Adult Abuse” for 2 contact hours from Provider #147.

Continued on page 8

VERIFICATION SYSTEM FOR EMPLOYERS

Facilities/employers can verify licenses using the last name and the last four digits of a Social Security Number. The employer login license verification program is located at www.iowa.gov/nursing. Access is restricted to entities that have applied to the Iowa Board of Nursing for secured access. The application form is available on-line at www.iowa.gov/nursing. Submit completed and signed form by mail, or fax it to (515) 281-4825. A login ID and a password for access to the system will be sent via e-mail to approved employers. What information will you receive?
1. Licensee Name
2. License Type
3. License Status
4. License effective and expiration dates
5. Current Disciplinary Action

Questions: Contact Lynn Linder, Operations Officer, (515) 281-5335.
SUMMARY

Nurse Practitioner Program submitted by Allen College, Waterloo.
Increase in semester hours required for graduation from 44 to 47.
Courses and course syllabi:
- Baccalaureate program philosophy
  - MN501 Advanced Nursing Roles
- Baccalaureate program curriculum changes and new course sequence
  - MN502 Theoretical Foundations of Advanced Nursing
  - MN503 Advanced Statistics for the Health Sciences
- Executive Director’s Report:
  - MN504 Inquiry and Evidence-Based Practice
  - MN505 Health Promotion and Disease Prevention in a Diverse Community
  - MN506 Ethical and Legal Perspectives of the Health Care System
  - MN507 Health Policy, Financing and Organization of Health Care Delivery Systems
- Legislative Update:
  - MN508 Teaching and Learning Strategies
  - MN509 Curriculum Designs
- Miscellaneous:
  - MN510 Instructional Technology Integration
  - MN511 Assessment & Evaluation
  - MN512 Organizational Theory & Behavior
- Summer enrichment/Continuing education:
  - MB513 Health Care Finance, Strategic Planning and Budgeting
- Baccalaureate program new courses as described in the curriculum revisions.
  - MN514 Human Resources Management
  - MN515 Information & Health Care Technologies
  - MN516 Teaching and Learning Strategies
- Board voted to approve the Master’s of Science in Nursing Program Proposal submitted by Kaplan University, Davenport, and grant Kaplan University interim approval for the Master’s of Science in Nursing Program.
  - MN519 Nurse Educator Practicum
- Curriculum changes:
  - MN520 Nurse Administrator Practicum
- Board voted to approve the following board meeting dates:
  - MN560 Evidence-Based Practice Project
- Board Members Present:
  - JANUARY 21, 2010
  - Tracey Westby, Enforcement, Secretary
  - Eric Holsapple, Enforcement
  - Diane Burkert, RN, Enforcement
  - William Hansen, Enforcement
  - Jane Hasek, RN, Chairperson
  - Connie Boyd, RN
  - Mark Hilliard, RN, Vice Chairperson
- Board Members Present:
  - Board of Medicine Ad Hoc Committee on Chronic Interventional Pain Management.
- Board Members Present:
  - March 8-10, 2010, Chicago
- Board Members Present:
  - Lorinda Inman addressed the board regarding the Iowa Western Community College RN-BSN Program.
- Board Members Present:
  - The board voted to have Lorinda Inman and Connie Boyd attend the March 2010 Mid-year Meeting.
- Board Members Present:
  - The board voted to grant a request submitted by C.R.M. for special testing accommodations.
  - Board Members Present:
  - The board voted to approve the increase of one credit hour in course NUR 370 Nursing Leadership and Management to a four-hour credit course.
- Board Members Present:
  - Increase in the total credit hours required for the RN-BSN curriculum from 35 to 36 hours.
- Board Members Present:
  - NCLEX-RN & PN 3rd quarter statistics
- Board Members Present:
  - The board voted to have Lorinda Inman and Connie Boyd attend the March 2010 Mid-year Meeting.
- Board Members Present:
  - The board voted to approve the discontinuation of the practical nursing program at Kaplan University’s Mason City campus, effective December 21, 2010.
- Board Members Present:
  - The board voted to accept the following curriculum revisions submitted by Briar Cliff University, Sioux City: Baccalaureate program philosophy Summary of BSN curriculum changes, course descriptions and new course sequence.
- Board Members Present:
  - The board voted to approve the decrease in credit hours in the RN-BSN Program from 22 to 21. Pursuant to 655 IAC 2.15(3), Briar Cliff University shall request board approval for the deletion of courses and the addition of new courses as described in the curriculum revisions. Briar Cliff University shall submit new course syllabi to the board for approval.
- Board Members Present:
  - The board voted to approve the course and course syllabus NURS 300 Health Care Ethics II for the RN-BSN Program submitted by Dordt College, Sioux Center.
- Board Members Present:
  - The board voted to approve the curriculum revisions submitted by Upper Iowa University, Fayette, to include the following:
  - Course and course syllabus NUR 370 Nursing Leadership and Management.
  - Increase of one credit hour in course NUR 370 Nursing Leadership and Management to a four-hour credit course.
- Board Members Present:
  - Increase in the total credit hours required for the RN-BSN curriculum from 35 to 36 hours.
- Board Members Present:
  - National Council of State Boards of Nursing, Inc.
- Board Members Present:
  - Executive Director’s Report:
  - Board of Health: Chapter 41, Safety Requirements for the Use of Radiation Machines and Certain Uses of Radioactive Materials
- Board Members Present:
  - Legislative Update
- Board Members Present:
  - Use of Radiation Machines and Certain Uses of Radioactive Materials Summary of BSN curriculum changes, course descriptions and new course sequence.
- Board Members Present:
  - Use of Radiation Machines and Certain Uses of Radioactive Materials.
- Board Members Present:
  - Use of Radiation Machines and Certain Uses of Radioactive Materials.
- Board Members Present:
  - Use of Radiation Machines and Certain Uses of Radioactive Materials.
- Board Members Present:
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- Board Members Present:
  - Use of Radiation Machines and Certain Uses of Radioactive Materials.
- Board Members Present:
  - Use of Radiation Machines and Certain Uses of Radioactive Materials.
REGION I
NORTHWEST COUNTIES OF IOWA


ABBREVIATIONS
Spon: Sponsor
Reg. by: Register by
Fac: Faculty
TBA: To be announced
Aud: Audience
NG: Not Given
MBC: Medical Education Collaborative

April 12 - May 5 (Mondays and Wednesdays); Spencer
Time: Mondays: 1-5 pm; Wednesdays: 9 am-1 pm

May 3; 8 am - 3 pm; Sioux City

May 17; 8 am - 1 pm; Sioux City

May 19 and 20; 8 am - 4 pm; Sioux City
Advanced Cardiovascular Life Support (ACLS). Spon: Mercy Med Cntr – Sioux City. Contact: Nora Van Peursem, (712) 279-2163. Fac: Nora Van Peursem, BSN, RN, CCRN. Aud: RNs. The Advanced Cardiovascular Life Support (ACLS) will improve the quality of care provided to the adult victim, both in or out of the hospital, of cardiac arrest or other cardiopulmonary emergencies per Amer Heart Assoc guidelines. Fee: $175. Reg. by: May 10. CEUs: 1.44.

May 20; 8 am - 12:30 pm; Sioux City

May 27; 8 am - 3 pm; Sioux City

Continued on page 10
- CONTINUING EDUCATION OFFERINGS -

REGION 1 Continued from page 9

June 2 and 3; 8 am - 4 pm; Sioux City
Pediatric Advanced Life Support (PALS). Spon: Mercy Med Cntr – Sioux City. Contact: Nora Van Peursem, (712) 279-2507 or (712) 279-2163. Fac: Nora Van Peursem, BSN, RN, CCRN. Aud: RNs. The Pediatric Advanced Life Support (PALS) is designed to aid the pediatric healthcare provider in developing the knowledge and skills necessary to evaluate and manage seriously ill infants and children per Amer Heart Assoc guidelines. Fee: $125. Reg. by: June 9. CEUs: 0.75.

June 21 and 22; 8 am - 4:30 pm; Sioux City

June 28; 8 am - 1 pm; Sioux City

June 30 and July 1; 8 am - 4 pm; Sioux City
Advanced Cardiovascular Life Support (ACLS). Spon: Mercy Med Cntr – Sioux City. Contact: Nora Van Peursem, (712) 279-2507 or (712) 279-2163. Fac: Nora Van Peursem, BSN, RN, CCRN. Aud: RNs. The Advanced Cardiovascular Life Support (ACLS) will improve the quality of care provided to the adult victim, both in or out of the hospital, of cardiac arrest or other cardiopulmonary emergencies per Amer Heart Assoc guidelines. Fee: $166. Reg. by: June 21. CEUs: 1.44.

July 7; 8 am - 3 pm; Sioux City
Pediatric Advanced Life Support (PALS) Renewal. Spon: Mercy Med Cntr – Sioux City. Contact: Nora Van Peursem, (712) 279-2507 or (712) 279-2163. Fac: Nora Van Peursem, BSN, RN, CCRN. Aud: RNs. The Pediatric Advanced Life Support (PALS) is designed to aid the pediatric healthcare provider in developing the knowledge and skills necessary to evaluate and manage seriously ill infants and children per Amer Heart Assoc guidelines. Fee: $125. Reg. by: June 9. CEUs: 0.75.

July 15; 8 am - 12:30 pm; Sioux City
– CONTINUING EDUCATION OFFERINGS –

REGION II
NORTHEAST COUNTIES OF IOWA

Allamakee, Benton, Black Hawk, Bremer, Buchanan, Butler, Cerro Gordo, Chickasaw, Clayton, Delaware, Dubuque, Fayette, Floyd, Franklin, Howard, Jackson, Jones, Linn, Mitchell, Winneshiek, Worth.

ABBREVIATIONS
Spon: Sponsor
Reg. by: Register by
Fac: Faculty
TBA: To be announced
Aud: Audience
NG: Not Given
inc: includes/including
NR: Nonresident
HCC: Hawkeye Community College
KCC: Kirkwood Community College
MEC: Medical Education Collaborative
NACC: Northeast Iowa Community College
NIACC: North Iowa Area Community College
RHEC: Regional Health Education Center

May 3 and 4; Cedar Rapids

May 4; 8 am - 5 pm; Cedar Rapids

May 5; 8 am - 4 pm; Cedar Rapids

May 13; 9 am - 3 pm; Cedar Rapids
Ethical Dilemmas in Your Workplace. Spon: KCC. Contact: Laura Daman, (319) 398-5626. Fac: Cheryl Hetherington, PhD. Aud: RNs/LPNs. This seminar will explore several common ethical dilemmas encountered in the healthcare setting. Fee: $89. Reg. by: May 13. CEUs: 0.6.

May 13 and 14; 8 am - 4:30 pm each day; Cedar Rapids

May 18; 9 am - 4 pm; Cedar Rapids

May 26; 8 am - 4 pm; Cedar Rapids

June 2; 9 am - 4 pm; Cedar Rapids

June 2; 9 am - 4 pm; Cedar Rapids

Continued on page 12
--- CONTINUING EDUCATION OFFERINGS ---

**REGION 2** Continued from page 11

June 9; 8 am - 4 pm; Cedar Rapids

June 16; 6 - 9 pm; Cedar Rapids
Diversity and Difference: A Fresh Perspective. Spon: SCC. Contact: Laura Daman, (319) 398-5626. Fac: Darcy James Andres, MSW. Aud: RNs/LPNs. Participants will be provided with an opportunity to examine current common beliefs related to diversity, which refers to recognizing, appreciating, and valuing the unique talents and contributions of all individuals. Fee: $89. Reg. by: June 16. CEUs: 0.33.

June 17; 9 am - 3 pm; Cedar Rapids
Listening Skills: Improving Communication. Spon: KCC. Contact: Laura Daman, (319) 398-5626. Fac: Cheryl Hetherington, PhD. Aud: RNs/LPNs. The skills will help you in understanding what others are saying or trying to say and will assist with general communication with your patients/clients. Fee: $89. Reg. by: June 17. CEUs: 0.6.

June 18; 8 am - 4:30 pm; Cedar Rapids

June 21; 8 am - 3:30 pm; Cedar Rapids

June 29 and 30; Cedar Rapids
Time: June 29: 7:30 am - 4 pm; June 30: 7:30 - 11:30 am

July 2 and 3; Cedar Rapids
Time: July 2: 8 am - 4:30 pm; July 3: 8 - 12 noon

July 26 and 27; Cedar Rapids
Time: July 26: 7:30 am - 4 pm; July 27: 7:30 - 11:30 am

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**REGION III**

**SOUTHWEST COUNTIES OF IOWA**


**ABBREVIATIONS**

Spon: Sponsor Reg. by: Register by
Fac: Faculty TBA: To be announced
Aud: Audience NG: Not Given
c: includes including NR: Nonresident
MEC: Medical Education Collaborative
IWCC: Iowa Western Community College

May 12; 9 am - 4 pm; Council Bluffs

May 13; 9 am - 12:15 pm; Council Bluffs
A Look at the Prime Factors of X-Ray. Spon: IWCC. Contact: Cheryl Heininger, (712) 325-3265. Fac: Mary Anne Kuk, MSNC, RT(R)M. Aud: RNs/LPNs. To provide an understanding of the prime factors of radiography. Fee: $35 (incl tuition/handouts/referrals). Reg. by: May 11. CEUs: 0.35.

May 25; 9 am - 4 pm; Council Bluffs
Developing Your Intuition to Assist Yourself and Patients/ Clients. Spon: IWCC. Contact: Cheryl Heininger, (712) 325-3265. Fac: Stephanie Albright, BA, LMT, Aud: RNs/LPNs. Discover how to enhance and implement insights into your work relationships to create an empowering sense of well-being and learn exercises in increase positive experiences. Fee: $70 (inc tuition/handouts/lunch/AM refreshments). Reg. by: May 24. CEUs: 0.65.

June 10; 9 am - 4 pm; Council Bluffs

June 23; 9 am - 4 pm; Council Bluffs
Aging Gracefully – Kicking and Screaming All the Way! Spon: IWCC. Contact: Cheryl Heininger, (712) 325-3265.

Continued on page 13
### REGION 3
Continued from page 12

Fac: Teri Gabel, PharmD, BCPP. MH. Aud: RNs/LPNs. This program reviews herbs, supplements and lifestyle changes to use in planning an attack against aging: inc menopausal symptoms, heart health, anxiety, depression, drug interactions and other age issues. Fee: $70 (inc tuition/handouts/lunch/AM refreshments). Reg. by: June 21. CEUs: 0.65.

June 24; 9 am -12:15 pm; Council Bluffs


July 9; 9 am - 4 pm; Council Bluffs

**Employee Retention and Conflict Resolution.** Spon: IWCC. Contact: Cheryl Heininger, (712) 325-3265. Fac: Russsell Rosenquist, CMSW, LMHR. Aud: RNs/LPNs. To provide healthcare workers with tools to help reduce turnover and provide a more productive workplace through avoiding conflicts and providing conflict resolution. Fee: $70 (inc tuition/handouts/lunch/AM refreshments). Reg. by: July 7. CEUs: 0.65.

July 22; 9 am -4 pm; Council Bluffs


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### REGION IV

#### SOUTHEAST COUNTIES OF IOWA

Appanoose, Cedar, Clinton, Davis, Guthrie, Ida, Jasper, Mahaska, Marion, Missouri, Muscatine, Scott, Van Buren, Washington.

**ABBREVIATIONS**

Spon: Sponsor
Fac: Faculty
Aud: Audience
inc: includes/including
NR: Nonresident
KCC: Kirkwood Community College
MEC: Medical Education Collaborative
UIHC: University of Iowa Hospital and Clinics

May 4; 9 am - 4 pm; Iowa City

**Basic Fetal Monitoring.** Spon: UIHC Dept of Nsg. Contact: Karen Marek, (319) 356-4304. Fac: Jeana Andrew, RN, MSN, and Amy Sanborn, RNC, BSN; Dept of Nsg, Univ of IA Hosps and Clinics. Aud: RNs working on obstetrics. To provide basic information on methods of fetal monitoring, recognition of changes/interventions to assist in the management of patients, and documentation issues. Fee: TBA. Reg. by: April 13. CEUs: 0.65.

May 6 and 7; Iowa City

**Time:** May 6: 8 am - 4 pm; May 7: 8 am - 2:45 pm

**Fundamentals of Chemotherapy and the Patient Experience.** Spon: UIHC Dept of Nsg. Contact: Karen Marek, (319) 356-4304. Fac: Univ of IA Hosps and Clinics staff. Aud: RNs providing chemotherapy. This two-day program is designed to enhance the nurse’s understanding of chemotherapy and care of patients receiving chemotherapy. Fee: TBA. Reg. by: April 15. CEUs: 1.35.

May 11; 8 am - 4:15 pm; Iowa City

**Site Specific Oncology Clinical Enrichment: Solid Tumors.** Spon: UIHC Dept of Nsg. Contact: Karen Marek, (319) 356-4304. Fac: Univ of IA Hosps and Clinics staff. Aud: RNs/LPNs. The purpose of this class is to provide information on cancer site specific solid tumors and hematological diseases including etiology, diagnosis, treatment, symptom management, and expected outcomes. Fee: TBA. Reg. by: April 20. CEUs: 0.8.

June 22; 8 am -3:30 pm; Iowa City

**Functional Assessments and Exercise Programming.** Spon: PESI, LLC. Contact: Customer Service, 1-800-843-7763. Fac: Karyn Gallivan. Aud: RNs/LPNs. Our speaker is an experienced exercise specialist who will share with you the latest exercise guidelines for specific chronic diseases such as diabetes and heart disease. Fee: $179. Reg. by: N/A. CEUs: 0.6.
**REGION 5 Continued from page 13**

Cntr and affiliates; $50 for others. Reg. by: May 11. CEUs: 0.8.

**June 4; 8 am - 4 pm; Des Moines**

*Life-Threatening Pediatric Emergencies.* Spon: PESI, LLC. Contact: Customer Service, 1-800-843-7763. Fac: Laurie Gehrke. Aud: RNs/LPNs. The purpose of this presentation is to provide you with practical strategies for recognition, management and prevention of a myriad of pediatric urgent and emergent conditions. Fee: $179. Reg. by: N/A. CEUs: 0.63.

**June 16; 8 am - 4 pm; Des Moines**

*Complex Cardiac Emergencies.* Spon: PESI, LLC. Contact: Customer Service, 1-800-843-7763. Fac: Terri A. Donaldson. Aud: RNs/LPNs. Attend this practical and comprehensive program and gain the skills and knowledge you need to quickly detect the early warning signs of an emergent cardiac situation. Fee: $179. Reg. by: N/A. CEUs: 0.63.

**July 27; 7:45 am - 4 pm; Des Moines**

*Care Management of the Patient with Diabetes.* Spon: Mercy Med Cntr. Contact: Mercy Nurse, (515) 643-8668. Fac: Rosemary Ambroson, RN, BSN, CDE. Aud: RNs/LPNs/ARNPs. To provide health care providers with the skills and concepts necessary to manage the comprehensive care of the patient with diabetes; inpatient and outpatient concepts are discussed. Fee: Free for employees of Mercy Med Cntr and affiliates; $50 for others. Reg. by: July 13. CEUs: 0.8.

**– CONTINUING EDUCATION OFFERINGS –**

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<td><strong>The CE Solutions Group</strong></td>
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<td><strong>Waterloo, Iowa 50703</strong></td>
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<td>The CE Solutions Group is an approved provider of continuing nursing education by the Alabama State Nurses Association, an accredited approver by the American Nurses Credentialing Center’s COA.</td>
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<td><strong>About Autoimmune Disorders.</strong> Fac: Mary McGouge, RN, BSN. Aud: RNs/LPNs/ARNPs. Health care professionals will increase their understanding of a variety of common autoimmune disorders including skills needed for patient care. Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 4.</td>
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<td><strong>Basic First Aid.</strong> Fac: Mary McGouge, RN, BSN. Aud: RNs/LPNs/ARNPs. Health care personnel will learn the techniques of basic first aid. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.</td>
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<td><strong>Bloodborne Pathogens.</strong> Fac: Mary McGouge, BSN. Aud: RNs/LPNs/ARNPs/Direct Care personnel. To increase awareness of prevention, transmission, and exposure to blood-borne pathogens. Fee: Booklet, $21.95 (inc postage); online, $18.95. CEUs: 0.2. ANCC: 1.5.</td>
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<td><strong>Caring for the Patient with Fibromyalgia Syndrome (Revised).</strong> Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs. To discuss the symptomology and common treatments for patients with Fibromyalgia. Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 4.</td>
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<td><strong>Caring for the Stroke Patient (Revised).</strong> Fac: Mary McGouge, RN, BSN. Aud: RNs/LPNs. The nurse will better understand the pathophysiology of the stroke patient and nursing care/interventions to prevent complications and enhance healing and rehabilitation. Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 4.</td>
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<td><strong>CCDI (Chronic Confusion or Dementing Illness).</strong> Fac: Mary McGouge, RN, BSN. Aud: RNs/LPNs/ARNPs. The nurse will better understand the pathophysiology of the stroke patient and nursing care/interventions to prevent complications and enhance healing and rehabilitation. Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 4.</td>
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<td><strong>Child Abuse for Mandatory Reporters.</strong> Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs/ARNPs. (Approved by the Abuse Education Review Panel) To meet the Mandatory Reporters’ requirements for child abuse education by reviewing and updating information on incidence, indications, treatment options and legal implications. Fee: $21.95 (inc postage); group discounts for packets of 10 or more. Online fee: $56 (online group discounts available). CEUs: 0.7. ANCC: 5.5.</td>
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<td><strong>Child and Dependent Adult Abuse for Mandatory Reporters.</strong> Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs/ARNPs. (Approved by the Abuse Education Review Panel) To meet the Mandatory Reporters’ requirements for child abuse education by reviewing and updating information on incidence, indications, treatment options and legal implications. Fee: $21.95 (inc postage); group discounts for packets of 10 or more. Online fee: $56 (online group discounts available). CEUs: 0.24. ANCC: 2.</td>
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THE CE SOLUTIONS GROUP  Continued from page 14

Complications of Diabetes Mellitus.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs. To enhance the participants’ understanding of complications that may affect the diabetic patient, primarily: diabetic retinopathy, diabetic neuropathy, diabetic nephropathy, and cardiovascular disease. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Constipation and Encopresis: The Hard Truth.
Fac: Jennifer Hill, MSN, FNP. Aud: RNs/LPNs/ARNPs. To increase the awareness and knowledge of constipation and encopresis in the pediatric patient. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Cyclic Vomiting Syndrome in Children.
Fac: Jennifer Hill, MSN, FNP. Aud: RNs/LPNs/ARNPs. To increase the awareness and knowledge of cyclic vomiting syndrome (CVS) in children. Fee: $29.95 (inc booklet); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Dealing with Difficult People.
Fac: Mary McGeough, RN, BSN. Aud: RNs/LPNs/ARNPs. Health care professionals will learn how to work with difficult people, recognize problem “types,” and manage everyday stress associated with dealing with people. Fee: $21.95 (inc postage); online, $18.95. CEUs: 0.2. ANCC: 1.5.

Dependent Adult Abuse for Mandatory Reporters.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs/ARNPs. (Approved by the Abuse Education Review Panel.) To meet the Mandatory Reporters’ requirements for dependent adult abuse education by reviewing and updating information on incidence, indications, treatment options and legal implications. Fee: Booklet, $21.95 (inc postage); group discounts for packets of 10 or more. Online fee: $18.95 (online group discounts available). CEUs: 0.24. ANCC: 2.

Depression in Children and Adolescents.
Fac: Mary McGeough, RN, BSN. Aud: RNs/LPNs. Participants will increase their understanding of the characteristics of depression in children and adolescents and what therapies are appropriate in treating it. Fee: Booklet, $34.95 (inc postage); online, $31.95. CEUs: 0.35. ANCC: 3.


Domestic Violence.
Fac: Julia Kassa-Pitzen, MS Psychology, Aud: RNs/LPNs/ARNPs. To enhance the learner’s understanding of family violence, causes, physical, psychological and behavioral indicators; and family violence prevention. Fee: Booklet, $34.95 (inc postage); online, $31.95. CEUs: 0.35. ANCC: 3.

Drugs and the Elderly (Revised).
Fac: Mary McGouge, RN, BSN. Aud: RNs/LPNs/ARNPs. Nurses working with older adults will review and update their knowledge of medications commonly prescribed for the elderly and potential related problems. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

EKGs Made Easy.
Fac: Based on the book EKG in a Heartbeat by Karen M. Ellis. Aud: RNs/LPNs/ARNPs. To provide a succinct resource for analyzing EKGs. “This material is NOT intended as an elementary test on EKG® and assumes a basic understanding of EKG principles. However, for those who desire review, update, and support related to EKG, this course is for you! Fee: $48.95 (inc book and postage); online, $21.95 (nurse responsible for purchasing book). CEUs: 0.4. ANCC: 3.

End of Life Care and Pain Management.
Fac: Brooke Gritzner, RN. Aud: RNs/LPNs/ARNPs. End of life care is an important, but sometimes neglected, part of the health care continuum. End of life care focuses on the needs of patients as well as needs of family and friends. This course will help the health care professional better understand how to provide quality care at the end of life. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Ethical Principles in Nursing.
Fac: Linda Terry Godson, MA, RN. Aud: RNs/LPNs/ARNPs. To enhance the nurse’s ability to utilize ethical principles in nursing practice. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

The Expert Physical Examination.
Fac: Based on the book Expert 10-Minute Physical Examination by Mosby, a Times Mirror Company. Aud: RNs/LPNs. To enhance nursing physical examination skills. Fee: $99.95 (inc book postage); online, $51.95 (nurse responsible for purchasing book). CEUs: 1.5. ANCC: 12.5.

Headache: In Adults and Children.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs. To better understand the types of headaches in both the adult and child client, what may trigger a certain type of headache, and treatment options. Fee: Booklet, $39.95 (inc postage); online, $36.95. CEUs: 0.4. ANCC: 3.

Heart Sounds and the Healthcare Professional.

Infection Control.
Fac: Mary McGouge, RN, BSN. Aud: RNs/LPNs. Health care professionals will review and gain knowledge of current infection control procedures including handwashing, use of protective equipment, disposal of contaminated materials, and disinfecting environmental surfaces. Fee: Booklet, $21.95 (inc postage); group discounts available. Online fee: $18.95 (online group discounts available). CEUs: 0.2. ANCC: 1.5.

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THE CE SOLUTIONS GROUP  Continued from page 15
Managing Urinary Incontinence in the Elderly.
Fac: Mary McGeeough, RN, BSN. Aud: RNs/LPNs. To review and update nurses’ skills for managing urinary incontinence, primarily in the long term care setting. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Multiple Sclerosis: The Nursing Perspective.
Fac: Based on the book Multiple Sclerosis: The Nursing Perspective by Rosalind Kalb, PhD; Aud: RNs/LPNs/ARNPs. To provide an overview of MS and its treatment, with an emphasis on the unique role of the nurse in the treatment process. Fee: $49.95 (inc book and postage); online, $46.95. CEUs: 0.5. ANCC: 4.

Based on the book Nurse’s Legal Handbook, 5th Ed, published by Lippincott, Williams & Wilkins. Aud: RNs/LPNs/ARNPs. To learn the appropriate responses to current legal issues and decrease the risk of liability in the practice of nursing. Fee: $164.95 (inc book and postage); online, $119.95 (nurse responsible for purchasing book). CEUs: 2.4. ANCC: 20.

Nursing Documentation.
Fac: Mary McGeeough, RN, BSN. Aud: RNs/LPNs. Nurses will gain knowledge and skills related to the documentation of information in the patient’s medical record. Fee: Booklet, $21.95 (inc postage); online, $18.95. CEUs: 0.2. ANCC: 1.5.

Nutrition/Hydration and the Elderly Patient.
Fac: Mary McGeeough, RN, BSN. Aud: RNs/LPNs. Health care professionals will increase their understanding of the nutrition and hydration needs of the elderly patient. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Overcoming Metabolic Syndrome.
Fac: Scott Isaacs, MD, and Fred Vagnini, MD. Aud: RNs/LPNs/ARNPs. High levels of cholesterol, blood pressure, blood sugar? Overweight? Learn strategies to reverse metabolic syndrome and reduce the risk of heart attack and stroke. Fee: $77.95 (inc book and postage); online, $60.95 (inc e-book). CEUs: 1.0. ANCC: 8.

Overcoming Prescription Drug Addiction.
Fac: Rod Calwin, MS. Aud: RNs/LPNs/ARNPs. The nurse will enhance his or her understanding of the pattern of compulsive drug use, treatment, family support and monitoring. Fee: $79.95 (inc book and postage); online, $72.95 (inc e-book). CEUs: 1.5. ANCC: 12.5.

Pneumonia.
Fac: Mary McGeeough, RN, BSN. Aud: RNs/LPNs. Health care professionals will review and update their understanding of pneumonia as well as the care and treatment of patients with the disease. Fee: Booklet, $21.95 (inc postage); online, $18.95. CEUs: 0.2. ANCC: 1.5.

Preventing Medical Errors.
Fac: Mary McGeeough, RN, BSN. Aud: RNs/LPNs/ARNPs. To provide the participant with insights and skills for preventing medical errors. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Quick Facts for the ER Nurse.
Fac: Based on the Incredibly Easy Series by Springhouse Publishing. Aud: RNs/LPNs/ARNPs. To enhance the participant’s knowledge of emergency procedures, labs – all at a glance. Includes a handy pocket guide. Fee: $51.95 (inc book and postage); online, $21.95 (nurse responsible for purchasing book). CEUs: 0.4. ANCC: 3.5.

Recognizing and Responding to Terrorism Events: Biological, Chemical and Radiological.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs/ARNPs. To enhance the participant’s knowledge of potential biological, chemical, and radiological terrorism agents, signs and symptoms, and reporting procedures should an event occur or be suspected. Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 4.

Science Fiction or Reality? Pharmacogenomics.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs/ARNPs. To explore the inherited variations in genes that dictate drug response and the way these variations can be used to predict whether a patient will have a good response to a drug, a bad response to a drug, or no response at all. Fee: Booklet, $21.95 (inc postage); online, $18.95. CEUs: 0.2. ANCC: 1.5.

Stem Cell Research and Ethical Considerations.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs/ARNPs. To enhance the participant’s knowledge of the science, ethics and regulatory mechanisms involved in stem cell research. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 6.

Supervising in Today’s Healthcare Organizations.
Fac: Mary McGeeough, RN, BSN. Aud: RNs/LPNs. Health care professionals will gain the knowledge and skills needed to successfully manage and supervise people working in a health care facility. Fee: Booklet, $79.95 (inc postage); online, $76.95. CEUs: 0.8. ANCC: 6.5.

Understanding and Supporting Grieving Children.
Fac: Jaymee Glenn-Burns, BS, MDiv, MA. Aud: RNs/LPNs/ARNPs. To present information that will help caregivers better understand and support grieving children. Fee: Booklet, $21.95 (inc postage); online, $18.95. CEUs: 0.2. ANCC: 1.5.

Understanding Asthma.
Fac: Linda L. Fisk, RN, BA. Aud: RNs/LPNs. To enhance the nurse’s knowledge of asthma in the child and adult (w/section inc for the asthmatic child at school). Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 4.

Understanding Parkinson’s Disease (Revised).
Fac: Linda Terry Godson, MA. Aud: RNs/LPNs. To review and update the nurse about Parkinson’s Disease. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Urologic and Kidney Diseases.
Fac: Linda Fisk, RN, BS. Aud: RNs/LPNs. To enhance the participant’s knowledge of the urinary system and diseases that can affect that system. Fee: Booklet, $49.95 (inc postage); online, $46.95. CEUs: 0.5. ANCC: 5.

When a Child Dies: Scott’s Story.
Fac: Connie Harmesen, RN. Aud: RNs/LPNs. The nurse will better understand the grieving process as it relates to the child, teenager, and adult. Fee: Booklet, $29.95 (inc postage); online, $26.95. CEUs: 0.3. ANCC: 2.5.

Wound Care and the Healthcare Professional.
Fac: Based on the Incredibly Easy Series by Springhouse Publishing. Aud: RNs/LPNs/ARNPs. The nurse will better identify and understand wound treatment. Fee: $127.95 (inc book and postage); online, $86.95 (nurse responsible for purchasing book). CEUs: 2.5. ANCC: 20.5.
### Continuing Education Offerings

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<thead>
<tr>
<th>Consultants for the Future</th>
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<tbody>
<tr>
<td>4302 Kipling Avenue</td>
</tr>
<tr>
<td>Plant City, Florida 33566</td>
</tr>
<tr>
<td>Phone: Linda S. Greenfield</td>
</tr>
<tr>
<td>1-800-654-2387</td>
</tr>
<tr>
<td>FAX: 1-813-754-4499</td>
</tr>
<tr>
<td>web: <a href="http://www.consultantsforthefuture.com">www.consultantsforthefuture.com</a></td>
</tr>
<tr>
<td>(Iowa Provider Number 61)</td>
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Courses may be ordered by phone or mail or downloaded from the website. MasterCard or VISA accepted. Add $5.00 postage and handling per order. Discounts for large orders.

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### Alzheimer’s Disease and Dementia Related Disorders.

**Fac:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. Provides ways to approach problem areas in direct care of those with Alzheimer’s disease or related dementias with extensive suggestions for effective communication. Fee: $10 online; $12 in hard copy. CEUs: 0.2.

### Bittersweet: A Study of Diabetes Mellitus.

**Fac:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. This course presents the latest research, as well as the basic concepts of diabetes mellitus and can offer you an introduction, a review or an update on the disease process. Fee: $30. CEUs: 0.5.

### Brain Game: Things to Know When Using Drugs Which Change Moods and Behaviors in Elderly Patients.

**Fac:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. Psychotropic drug therapy is studied in detail, emphasizing effects on neurotransmitters, reasons for side effects, need for close monitoring, and interactions possible. Fee: $18. CEUs: 0.3.

### Care of the Alzheimer’s Patient.

**Fac:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. Presents suggestions and approaches to management of common behaviors and symptoms of A.D. that are not drug based. Fee: $6. CEUs: 0.1.

### Changing Beds: You May Have Made It, But You Don’t Have to Lie in It. Mental Emotional Health.

**Fac:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. Teaches how to foster mental and emotional health, emphasizing empowerment through self-definition, self responsibility, monitoring thought patterns and dealing with feelings. Fee: $60. CEUs: 1.0.

### Cognito Ergo Sum: Creating an Empowered Image.

**Fac:** Dr. Linda S. Greenfield. **Aud:** RNs/LPNs. Teaches how to recognize and create your own internal power by changing the way you think, using the nursing environment as the milieu. Fee: $30. CEUs: 0.5.

### End of Life Care.

**Fac:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. Discusses compassionate care of those in the final weeks of life, differentiating palliative, chronic, and hospice care levels and suggesting interventions that support patient autonomy. Fee: $6. CEUs: 0.1.

### Flight Manual: Helping Adolescents Take to Flight/ Mental and Emotional Wellness.

**Author:** Linda S. Greenfield, RN, PhD. **Aud:** RNs/LPNs. Empowers the nurse to assist the teen in the development of maturity, self-definition, independence and personal power using story format as examples. Fee: $36. CEUs: 0.6.

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CONTINUING EDUCATION OFFERINGS –

Neonatal Network 2220 Northpoint Parkway Santa Rosa, California 95407 Contact: Barbara Mansinne Phone: (707) 569-1415 (Iowa Provider Number 189)


July/August Issue of Neonatal Nurse. Fac: Carol Trotter, RN, PhD, NNP-BC. Aud: Neonatal Nurses. Articles in this issue include: Review of Wolff-Parkinson-White Syndrome in Infants; Non-Traditional Methods of Increasing Breast Milk Supply for Lactating Mothers in the Neonatal Intensive Care Unit; Off-Label Medication Use in the NICU. Fee: TBD. Reg by: August 21, 2012. CEUs: TBD.

PESI HealthCare P.O. Box 900 Eau Claire, Wisconsin 54702-0900 Contact: Customer Service Phone: 1-800-843-7763 Fax: 1-800-582-8456 (Iowa Provider Number 346)

10 Steps to Breastfeeding Success. Fac: Cheryl Scott, PhD, RN, IBCLC, RLC. Aud: RNs/LPNs. Inpatient and outpatient healthcare professionals and lactation consultants will learn how to make their jobs much easier and become more effective at achieving successful parental bonding, breastfeeding initiation and duration rates. Fee: $59. CEUs: 0.1.

12-Lead ECG Fundamentals. Fac: Cynthia L. Webner, MSN, RN, CCRN, CMC. Aud: RNs/LPNs. This 60-minute self-study program examines 12-Lead ECG fundamentals will be taught and strategies to apply ECG information to clinical situations. Fee: $59. CEUs: 0.1.

12-Lead ECG: Injury and ischemia. Fac: Cynthia L. Webner, MSN, RN, CCRN, CMC. Aud: RNs/LPNs. This 60-minute self-study program will focus ECG patterns that indicate injury and ischemia, and correlate these findings to the area of affected myocardium. Fee: $59. CEUs: 0.1.

Acute Coronary Syndrome: Unlocking the Mystery. Fac: Cathy Lockett, MHA, BSN, RN, EMT. Aud: RNs/LPNs. During this 60-minute self-study program, you will learn how to identify acute coronary syndrome via ECG changes and patient presentation; treatment modalities will be examined as well. Fee: $59. CEUs: 0.1.

Bridging the Divide . . . Communicating Across Cultures. Fac: Beth Lincoln, MSN, NP, CTN. Aud: RNs/LPNs. This 60-minute self-study program will examine the communication styles of various ethnic groups, including the use of silence, eye contact and touch. Fee: $59. CEUs: 0.1.

Cardiovascular Assessment. Fac: Karen M. Mazlin, BSN, RN, CCRN, CMC. Aud: RNs/LPNs. This self-study program will review key points related to cardiovascular physical assessment and highlight new clinical applications related to assessment findings. Fee: $59. CEUs: 0.1.

Challenging Geriatric Behaviors. Fac: Tracy Ford, LM, SW. Aud: RNs/LPNs. This self-study program offers attendees new insights into the care of geriatric patients with challenging behaviors. Fee: $59. CEUs: 0.1.

Common Complications in Orthopaedic Surgical Patients. Fac: Christina Kurkowski, MS, RN, ONC, CNOR, ANP-C, ONP-C. Aud: RNs/LPNs. This self-study program will translate evidence-based guidelines for prevention and treatment of complications in orthopaedic surgical patients into clinical practice. Fee: $59. CEUs: 0.1.

Communicating with Difficult Patients. Fac: Michael Kravitz, PhD, Aud: RNs/LPNs. This 60-minute self-study program will focus on the development of specific people skills for improved patient communication and anger management. Fee: $59. CEUs: 0.1.

Compensation Fatigue: Too Tired to Care. Fac: Loree Vlaminick, RN, BSN, MA, CHRN. Aud: RNs/LPNs. During this 60-minute self-study program, you will learn to identify the signs and symptoms of compensation fatigue and discover how targeted lifestyle changes can enable you to embrace hope and embark on a path to recovery. Fee: $59. CEUs: 0.1.

Critical Thinking and the Stages of Proficiency in Nursing. Fac: Carol Whiteside, MSN, PhD, Aud: RNs/LPNs. This one-hour self-study program examines the concept of critical thinking in a clinical setting. Fee: $59. CEUs: 0.1.

Dressing Formulary Development: Best-Practice Use of Dressings. Fac: Joan Junkin, MSN, APN-CNS, CWOCN. Aud: RNs/LPNs. During this 60-minute self-study program, you’ll explore a simple but effective system that helps providers make optimal choices of dressing types based on the characteristics of the wound. Fee: $59. CEUs: 0.15.

Effective Methods for Boosting Low Milk Supply. Fac: Cheryl Scott, PhD, RN, IBCLC, RLC. Aud: RNs/LPNs. List-ten to this previously recorded 60-minute self-study program to identify the causes for low milk supply and learn how to develop and implement specific breastfeeding care plans to improve maternal milk supply. Fee: $59. CEUs: 0.1.

Mastering Neurologic Assessment: The Key to Saving Brain? Fac: Lisa Perla, MSN, CNRN, ARNP, BC, FNP. Aud: RNs/LPNs. This 60-minute self-study program will focus on perform-
4.27(1) The hearing officer may permit variances from this rule. Any party may object to specific evidence or may request a hearing officer or the court reporter, and be subject to examination. The party making the offer of proof for excluded evidence on issues outside the scope of the notice over admission of an exhibit must be allowed the opportunity to do so upon written request for continuance of a contested case matter proscribed by law. A request for continuance of a contested case matter must be in writing and include findings of fact and conclusions of law.

4.28(2) A request for continuance of a contested case matter must be made by the party or any other person with a direct or indirect interest in the proceeding. A decision granting a motion to vacate is subject to appeal by a party.

4.28(3) A proponent of an exhibit must state the substance of any prohibited oral or other communication not available in written form for disclosure, all relevant evidence in the record supports each material finding.

4.29(3) The provisions of subrule 4.29(2) apply to all parties when seeking to continue hearings or other procedures involving scheduling or uncontested procedural matters do not apply. A party may move for default against a party who has request- ed that the presiding officer or the court reporter, and be subject to examination. The ruling on the objection, the ruling on the objection, and the reasons for the ruling must be marked as part of an order of proof and inserted in the record.

4.30(1) Evidence in the proceeding shall be confined to those issues to which the parties received notice prior to the hearing (or hearing officer) or before the hearing officer, and shall be inadmissible if it was not required for good cause shown. The burden of proof as to good cause is on the moving party. A request for continuance of a contested case matter must be in writing and include findings of fact and conclusions of law.

4.30(2) Stipulations of facts is encouraged. The presiding officer may make a decision based on stipulated facts. A decision granting a motion to vacate is subject to appeal by a party.

4.31(4) The presiding officer shall render a proposed or final decision imposing appropriate sanctions for violations of this rule including, censure, suspension, dismissal, or other disciplinary action as provided by law.

4.31(5) The presiding officer shall rule on admissibility of evidence in the record. The party seeking admission of an exhibit must state the substance of any prohibited oral or other communication not available in written form for disclosure, all relevant evidence in the record supports each material finding.
CHAPTER 4  Continued from page 21

ey or by a reasoned opinion.
4.34(3) The decision or order shall be promptly delivered to the parties in the manner provided by Iowa Code section 17A.12 as amended by 1998 Iowa Acts, chapter 1202.
4.34(4) The final decision is a public record pursuant to Iowa Code section 272C.6(4).

655 – 4.35(17A) Appeals.
4.35(1) Appeal by party. Any adversely affected party may appeal a final decision of the board to the district court within 30 days after issuance, in accordance with Iowa Code section 17A.19 as amended by 1998 Iowa Acts, chapter 1202.
4.35(2) Review. The board may initiate review of the decision or order on its own motion at any time within 30 days following the issuance of such a decision.
4.35(3) Notice of appeal. An appeal of a decision or order is initiated by filing a timely notice of appeal with the board. The notice of appeal must be signed by the appealing party or a representative of that party and contain a certificate of service. The notice shall specify:
   a. The parties initiating the appeal;
   b. The proposed decision or order appealed from;
   c. The specific findings or conclusions to which exception is taken and any other exceptions to the decision or order;
   d. The relief sought;
   e. The grounds for relief.
4.35(4) Requests to present additional evidence. A party may request the taking of additional evidence only by establishing that the evidence is material, that good cause existed for the failure to present the evidence at the hearing, and that the party has not waived the right to present the evidence. A written request to present additional evidence must be filed with the notice of appeal or, by a nonappealing party, within 15 days of service of the notice of appeal. The board may remand a case to the presiding officer for further hearing or may itself preside at the taking of additional evidence.
4.35(5) Scheduling. The board of nursing shall issue a schedule for consideration of the appeal.
4.35(6) Briefs and arguments. Unless otherwise ordered, within 20 days of the notice of appeal or order for review, each appealing party may file exceptions and briefs. Within 20 days thereafter, any party may file a responsive brief. Briefs shall cite any applicable legal authority and specify relevant portions of the record in that proceeding. Written requests to present an oral argument shall be filed with the briefs. The board may resolve the appeal on the briefs or provide an opportunity for oral argument. The board may shorten or extend the briefing period as appropriate.

655 – 4.36(17A) Applications for rehearing.
4.36(1) By whom filed. Any party to a contested case proceeding may file an application for rehearing from a final order.
4.36(2) Content of application. An application for rehearing shall state on whose behalf it is filed, the specific grounds for rehearing, and the relief sought. In addition, the application shall state whether the applicant desires reconsideration of all or part of the agency decision on the existing record and whether, upon showing good cause, the applicant requests an opportunity to submit additional evidence.
4.36(3) Time of filing. The application shall be filed with the board office within 20 days after issuance of the final decision.
4.36(4) Notice to other parties. A copy of the application shall be timely mailed by the applicant to all parties of record not joining therein. If the application does not contain a certificate of service, the board shall serve copies on all parties.
4.36(5) Disposition. Any application for a rehearing shall be deemed denied unless the agency grants the application within 20 days after its filing.

655 – 4.37(17A) No factual dispute contested cases.
   a. If the parties agree that no dispute of material fact exists as to a matter that would be a contested case if such a dispute of fact existed, the parties may present all relevant admissible evidence either by stipulation or otherwise as agreed by the parties, without necessity for the production of evidence at an evidentiary hearing. If such agreement is reached, a jointly submitted schedule detailing the method and timetable for submission of the record, briefs and oral argument should be submitted to the presiding officer for approval as soon as practicable.

655 – 4.38(17A) Emergency adjudicative proceedings.
4.38(1) Necessary emergency action. To the extent necessary to prevent or avoid immediate danger to the public health, safety, or welfare, the agency may issue a written order in compliance with Iowa Code section 17A.18 to suspend a license in whole or in part, order the cessation of any continuing activity, order affirmative action, or take other action within the jurisdiction of the agency by emergency adjudicative order. Before issuing an emergency adjudicative order the agency shall consider factors including, but not limited to, the following:
   a. Whether there has been a sufficient factual investigation to ensure that the agency is proceeding on the basis of reliable information;
   b. Whether the specific circumstances which pose immediate danger to the public health, safety or welfare have been identified and determined to be continuing;
   c. Whether the person required to comply with the emergency adjudicative order may continue to engage in other activities without posing immediate danger to the public health, safety or welfare; and
   d. Whether the specific action contemplated by the agency is necessary to avoid the immediate danger.
4.38(2) Issuance. The written emergency adjudicative order shall be immediately delivered to persons who are required to comply with the order by utilizing one or more of the following procedures:
   a. The written emergency adjudicative order shall be immediately delivered to persons who are required to comply with the order by utilizing one or more of the following procedures:
      (1) Personal delivery;
      (2) Certified mail, return receipt requested, to the last address on file with the agency;
      (3) Certified mail to the last address on file with the agency;
      (4) First-class mail to the last address on file with the agency; or
      (5) Fax. Fax may be used as the sole method of delivery if the person required to comply with the order has filed a written request that agency orders be sent by fax and has provided a fax number for that purpose.
   b. To the degree practicable, the agency shall select the procedure for providing written notice that best ensures prompt, reliable delivery.
4.38(3) Oral notice. Unless the written emergency adjudicative order is provided by personal delivery on the same day that the order issues, the agency shall make reasonable immediate efforts to contact by telephone the persons who are required to comply with the order.
4.38(4) Completion of proceedings. Issuance of a written emergency adjudicative order shall include notification of the date on which agency proceedings are scheduled for completion. After issuance of an emergency adjudicative order, continuance of further agency proceedings to a later date will be granted only in compelling circumstances upon application in writing.

These rules are intended to implement Iowa Code chapter 17A as amended by 1998 Iowa Acts, chapter 1202, and Iowa Code sections 147.5S, 152.10, 272C.4, 272C.5, 272C.6, and 272C.9.

[Filed 9/8/06, Notice 8/2/06 – published 9/27/06, effective 11/1/06]

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