

The Update is a bi-weekly web newsletter published by the Iowa Department of Public Health's Bureau of Family Health. It is posted the second and fourth week of every month, and provides useful job resource information for departmental health care professionals, information on training opportunities, intradepartmental reports and meetings, and additional information pertinent to health care professionals.

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## Prevent Carbon Monoxide Poisoning

Daylight Saving Time ends on Sunday, November 4th, 2012. As you prepare to set your clocks



back one hour, remember to change the batteries in your carbon monoxide (CO) detector. If you don't have a battery-powered or battery back-up CO alarm, now is a great time to buy one. More than 450 people die each year in the US from unintentional, non-fire related CO poisoning.

CO is found in fumes produced by furnaces, vehicles, portable generators, stoves, lanterns, gas ranges, or burning charcoal or wood. CO from these sources can build up in enclosed or partially enclosed spaces. People and animals in these spaces can be poisoned and can die from breathing CO.

When power outages occur during emergencies such as hurricanes or winter storms, the use of alternative sources of power for heating, cooling, or cooking can cause carbon monoxide (CO) to build up in a home, garage, or camper and to poison the people and animals inside.

### How to Recognize CO Poisoning

The most common symptoms of CO poisoning are headache, dizziness, weakness, nausea, vomiting, chest pain, and confusion. People who are sleeping or who have been drinking alcohol can die from CO poisoning before ever having symptoms.

### You Can Prevent Carbon Monoxide Exposure

- Do have your heating system, water heater and any other gas, oil or coal burning appliances serviced by a qualified technician every year.
- Do install a battery-operated or battery back-up CO detector in your home and check or replace the battery when you change the time on your clocks each spring and fall. If the detector sounds, leave your home immediately and call 911.
- Do seek prompt medical attention if you suspect CO poisoning and are feeling dizzy, light-headed, or nauseous.
- Don't use a generator, charcoal grill, camp stove, or other gasoline or charcoal-burning device inside your home, basement, or garage or near a window.

*continued on next page*

## America's Children in Brief: Key National Indicators of Well-Being

Each year since 1997, the Federal Interagency Forum on Child and Family Statistics has published a report on the well-being of children and families. Pending data availability, the Forum updates all 41 indicators annually on its website (<http://childstats.gov>) and alternates publishing a detailed report, *America's Children: Key National Indicators of Well-Being*, with a summary version that highlights selected indicators. The America's Children series makes federal data on children and families available in a nontechnical, easy-to-use format in order to stimulate discussion among data providers, policymakers, and the public.

The forum fosters coordination and integration among 22 federal agencies that produce or use statistical data on children and families, and seeks to improve federal data on children and families. The *America's Children* series provides accessible compendiums of indicators drawn across topics from the most reliable official statistics; it is designed to complement other more specialized, technical, or comprehensive reports produced by various forum agencies.

This year's *America's Children in Brief: Key National Indicators of Well-Being* report continues more than a decade of dedication and collaboration by agencies across the federal government to advance our understanding of our nation's children and what may be needed to bring them a better tomorrow. We hope you find this report useful. The forum will be releasing its next full report in 2013.


## Prevent Carbon Monoxide Poisoning

*continued*


- Don't run a car or truck inside a garage attached to your house, even if you leave the door open.
- Don't burn anything in a stove or fireplace that isn't vented.
- Don't heat your house with a gas oven.

CO poisoning is entirely preventable. You can protect yourself and your family by acting wisely in case of a power outage and learning the symptoms of CO poisoning.

For information about carbon monoxide poisoning prevention, go to [www.cdc.gov/co](http://www.cdc.gov/co).



**CARBON MONOXIDE (CO) POISONING**



Carbon monoxide (CO) is an odorless, colorless gas that kills without warning. It claims the lives of hundreds of people every year and makes thousands more ill. Many household items including gas- and oil-burning furnaces, portable generators, and charcoal grills produce this poison gas. Following these important steps can keep your family safe.

**CO DETECTORS**


- Install battery-operated or battery back-up CO detectors near every sleeping area in your home.
- Check CO detectors regularly to be sure they are functioning properly.

**OIL & GAS FURNACES**

- Have your furnace inspected every year.

**PORTABLE GENERATORS**

- Never use a generator inside your home or garage, even if doors and windows are open.
- Only use generators outside, more than 20 feet away from your home, doors, and windows.



**PROTECT YOUR FAMILY**

To download educational materials, go to <http://emergency.cdc.gov/disasters/co-materials>.

# MCH Administrative Manual

## Mini Makeover



How quickly things change in our world! The Iowa Department of Public Health MCH Administrative Manual 4th edition, published in January 2012, is already due for a mini makeover. The updates to the following manual components are now in place on the Bureau of Family Health website under the tab, 'Resources for Grantees'.

- Policy 306 – requirement for full disk encryption added
- Policy 309 – requirement for full disk encryption added
- Policy 501 – directions for joint chart audits clarified
- Policy 702 – formatting revised for improved clarity
- Policy 707 – consent and release information updated
- Policy 719 – IDPH approval of dentist agreements removed
- Appendix A18 – social security number on release form removed

Please help us disseminate the updated manual components within your agency:

1. Inform agency staff of the location of the manual on the IDPH website ([www.idph.state.ia.us/hpcdp/common/pdf/family\\_health/mch\\_manual.pdf](http://www.idph.state.ia.us/hpcdp/common/pdf/family_health/mch_manual.pdf)).
2. Recommend that staff members bookmark the electronic manual or download it to their computers.
3. Remind staff that the electronic manual has hyperlink features and search capabilities that make it very easy to use.
4. Incorporate the hard copy revisions (given to all agencies this month at the fall conference) into your in-house paper manual.

**View the MCH Administrative Manual at [www.idph.state.ia.us/hpcdp/common/pdf/family\\_health/mch\\_manual.pdf](http://www.idph.state.ia.us/hpcdp/common/pdf/family_health/mch_manual.pdf).**

# Administration/Program Management

## IME Informational Letter #1185 - VFC Administration Code Changes for CPT Codes 90460 & 90461

The Iowa Medicaid Enterprise released Informational Letter #1185 which outlines Iowa Medicaid guidelines for the use of CPT codes 90460 and 90461 (see Informational Letter #1185 on page 7 of **The Update**). These codes are for **vaccine administration and counseling services** for children ages 0-18. The guidelines issued are to provide for payment that stays within the allowable VFC regional vaccine administration fee cap rates. Effective December 1, 2012, the IME will be implementing changes to reduce the maximum reimbursement rates for CPT codes 90460 and 90461.

**For dates of service starting December 1, 2012**, when completing a claim, use the following guidelines:

- List all the vaccine codes on claim lines (before you list the administration/counseling codes).
- CPT code 90460 should list one unit for each vaccine administered (each 'needle stick'). Bill your agency's cost. CPT code 90460 will be paid at the current vaccine administration cap of \$14.58.
- CPT code 90461 should be billed for informational purposes only at \$0.00. Report a tally of any remaining components within the vaccine given. CPT 90461 will be denied payment.

**Example:** A member receives two vaccines (one 'stick' with three components and one 'stick' with five components) consisting of a total of eight components. This would be billed as:

<u>Claim Line</u>	<u>CPT Code</u>	<u>Description</u>	<u>Units and Note</u>
1	90707	Vaccine	One Unit (three components)
2	90698	Vaccine	One Unit (five components)
3	90460	Administration/counseling	Two Units (two 'needle sticks')
4	90461	Additional components	Six Units (six additional vaccine components)

For any agencies including CPT codes 90460 and 90461 (vaccine administration and counseling) in their FFY 2013 MCH Cost Analysis, staff in the Bureau of Family Health will be happy to work with you regarding any questions you may have pertaining to utilization counts in your submission.

If you have questions, contact the IME Provider Services Unit at 1-800-338-7909 (or 515-256-4609 in the Des Moines area) or by email at [imeproviderservices@dhs.state.ia.us](mailto:imeproviderservices@dhs.state.ia.us).

## MCH Regional Consultants Map

The regional consultation map, which lists agencies BFH contact personnel for MCH/OH regional consultants under the new bureau structure, is posted on page 8 of **The Update**. This map replaces the map that was presented at the MCH Contractors' Meeting at the Fall Seminar.

# Calendar

**January 10, 2013**

**MCH Advisory Council**

1-3:30 p.m., United Way Building, Conference Center

**April 9-10, 2013**

**Iowa Governor's Conference on Public Health**

Scheman Conference Center, Ames

\* Required meeting

## NOVEMBER

### Contract Required Due Dates

12 - FP Client Visit Records  
& CUR's to Ahlers

14 - MCH/FP EEW Workflow  
/ FFS Expenditures

15 - MCH/FP Summary of  
Insurance Verification

15 - MCH/FP Year-end  
Report

15 - YER: FP Client  
Satisfaction Survey Results  
& Outreach Reports (list)

29 - Export WHIS Records to  
IDPH

30 - FP Cost Analysis

30 - CARES/WHIS Service  
Note Review



# THE UPdate



**Bureau of Family Health: 1-800-383-3826**  
**Teen Line: 1-800-443-8336**  
**Healthy Families Line: 1-800-369-2229**  
**FAX: 515-242-6013**

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Area code is 515



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

## INFORMATIONAL LETTER NO.1185

**DATE:** October 26, 2012

**TO:** Iowa Medicaid Physicians, Advanced Registered Nurse Practitioners, Hospitals, Clinics, Maternal Health Centers, Screening Centers, Family Planning Agencies and Home Health Agencies

**ISSUED BY:** Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

**RE:** Vaccine for Children (VFC) Program: Administration Code Changes

**EFFECTIVE:** December 1, 2012

The IME is aware of the change in definition for the Current Procedural Terminology (CPT) codes 90460 and 90461 describing vaccine administration and counseling for children ages 0-18. This change has resulted in payments that may exceed the VFC regional vaccine administration fee cap rates.

Effective December 1, 2012, the IME will be implementing changes to reduce the maximum reimbursement rates for these two CPT codes to allow Iowa Medicaid to follow the CPT coding convention and stay within the Medicaid regional vaccine administration fee cap.

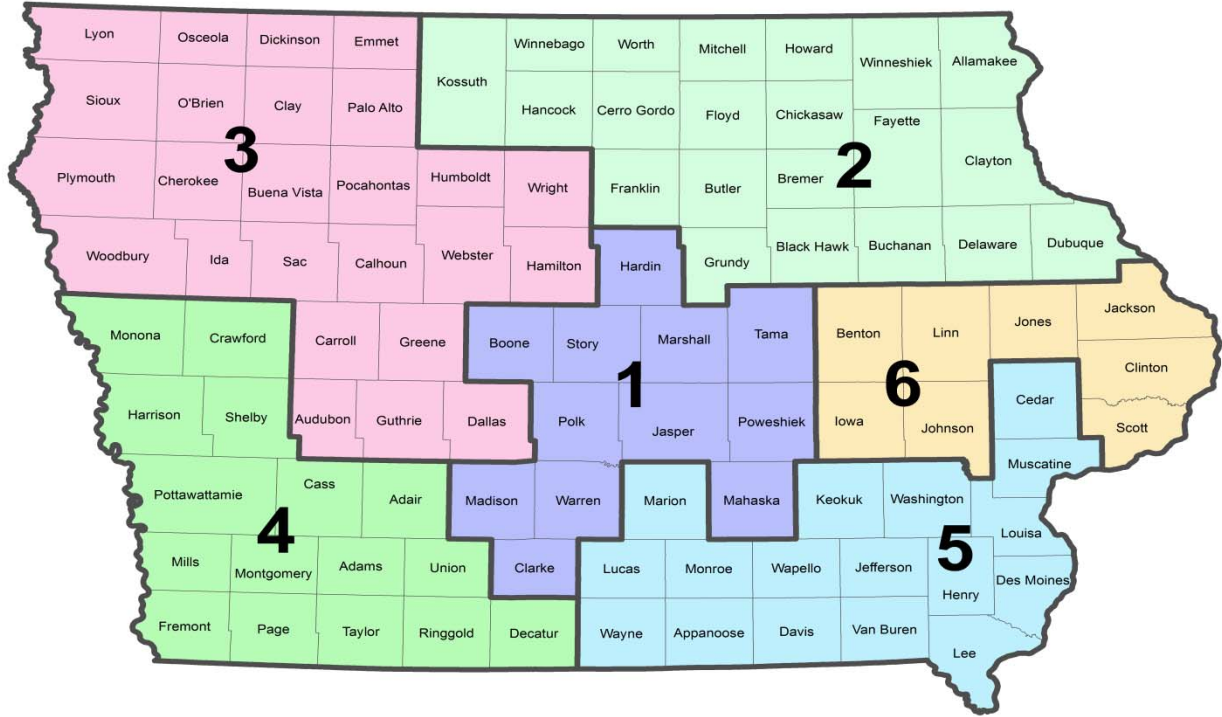
For reimbursement to process correctly it is important to list all the vaccine codes on claim lines before the administration codes. Every vaccine administered has one component and many vaccines may have second and even subsequent components. The total vaccine components should be indicated as the units for administration CPT codes 90460 and 90461 divided in the following way:

- ◆ CPT 90460 should list one unit for each vaccine administered (each “needle stick”) and billed at the providers usual and customary charges. CPT 90460 will be paid at the current vaccine administration cap of \$14.58.
- ◆ CPT 90461 should be billed for informational purposes only and billed at \$0.00 indicating any remaining components. CPT 90461 will be denied.
- ◆ Note: Procedure codes 90471 and 90472 will be considered duplicates of 90460 for the same vaccine on the same claim.

**Example:** A member receives two vaccines consisting of a total of eight components. This would be billed as:

Claim Line	CPT code	Description	Units and Note
1	90707	Vaccine	One Unit (containing three components)
2	90698	Vaccine	One Unit (containing five components)
3	90460	Administration	Two Units (two “needle sticks”)
4	90461	Additional Components	Six Units (additional vaccine components)

If you have any questions please contact the IME Provider Services Unit at 1-800-338-7909, or locally in Des Moines at 515-256-4609 or email at [improviderservices@dhs.state.ia.us](mailto:improviderservices@dhs.state.ia.us).



## MCH Regional Consultants

**November 1, 2012**

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