

Department of DOC, Central Off (238) Facts – FY '10

http://www.doc.state.ia.us/



General Information

Address: Jessie Parker Building
510 East 12th Street
Des Moines, IA 50319

Workforce Data (unless otherwise noted, information provided is at the end of FY '10)

# FT EEs: 40	# PT EEs: 0	# Temporary EEs: 0	Average Length of Service: 18.78
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Span of Control: 5.57	% Performance Evaluations Completed: 67.50%	Total Unemployment Insurance Claims: N/A
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	15	<25	0	45-54	1	# of Females:	23	# of Males:	17
25-34	1	55-64	14	25-34	0	55-64	4	% of WF:	57.50%	% of WF:	42.50%
35-44	10	65+	0	35-44	2	65+	0	Average Age:	48.70	Average Age:	52.91
Employee Average Age: 50.49				Supervisor Average Age: 51.77				Average Length of Service: 18.34		Average Length of Service: 19.36	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	6	# of African-American:	5	# of Non-minorities:	33
% of Workforce:	15.00%	# of Asian:	0	% of Workforce:	82.50%
Average Age:	53.02	# of American Indian:	0	Average Age:	49.80
Average Length of Service:	14.81	# of Hispanic or Latino:	1	Average Length of Service:	19.63

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	0	# of Persons With Non-Disabilities:	37
% of Workforce:	0%	% of Workforce:	92.50%
Average Age:	N/A	Average Age:	50.25
Average Length of Service:	N/A	Average Length of Service:	10.34

Officials/Administrators EEO Category 1: 22	Professionals EEO Category 2: 12	Technicians EEO Category 3: 1	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 5	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 0

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 0	Transfer In: N/A
Retirements: 2	All Terminations: 0	Voluntary Quits: 0	Transfer Out: N/A

# of Classes Used: 20	Most Populous Classes: Executive Officer 3 (8), Sec 2 (4), Training Specialist 2 (4)
Separations - By Class:	Administrative Assistant 1 (1), Administrative Assistant 2 (1)
# Eligible for Retirement:	14 in the next 5 years % Eligible: 35.00%

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '10)

Vacation Payouts: \$12,230.34	Sick Leave Payouts: \$2,000.00	Annual Payroll: \$3,180,564.66	Avg. Base Salary: \$78,692.01	Overtime Days Worked: 5.7
Overtime Cost: \$1,824.61	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: N/A	Vacation Pay - Earned Value: \$270,595.23	Vacation Days Earned: 902.9	Vacation Used Expense: \$259,698.92	Vacation Days Taken: 881.0
Workers' Comp Days Used: N/A	Sick Leave Days Earned: 629.0	Reg. Sick Leave Used Expense: \$69,913.87	Reg. Sick Leave Days Used: 274.9	Converted Sick Leave To Vacation Days Used: 30.5
	Sick Leave -Earned Value: \$174,393.45		Avg. Sick Leave Days Per EE: 6.87	Converted Sick Leave To Vacation Used Expense: \$9,067.60
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: N/A	<u>Reclassifications</u> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	<u>Grievances</u> Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$6,417.09	Funeral Days Used: 21.6	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$1,989.12	Jury Leave Days Used: 4.0	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '10. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Remedial Underutilization [RUU] and Gains/Losses)

Females: Begin of Year (FY '10) UU: N/A Gains/Losses (FY '10): N/A End of Year (FY '10) UU: N/A	Minorities: Begin of Year (FY '10) UU: N/A Gains/Losses (FY '10): N/A End of Year (FY '10) UU: N/A	PWD: Begin of Year (FY '10) UU: N/A Gains/Losses (FY '10): N/A End of Year (FY '10) UU: N/A
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Sources: AS400 Queries; "Just the Facts for FY10" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: December 15, 2010