

Dept. of Commerce, Alcoholic Bev. Div. Facts – FY '10

http://www.iowaabd.com/



General Information

Address: 1918 SE Hulsizer Road
Ankeny, IA 50021-3941

Workforce Data (unless otherwise noted, information provided is at the end of FY '10)

# FT EEs: 62	# PT EEs: 0	# Temporary EEs: 2	Average Length of Service: 6.30
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Span of Control: 12.20	% Performance Evaluations Completed: 4.92%	Total Unemployment Insurance Claims: 28
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	5	45-54	16	<25	0	45-54	1	# of Females:	17	# of Males:	45
25-34	14	55-64	12	25-34	1	55-64	2	% of WF:	27.42%	% of WF:	72.58%
35-44	15	65+	0	35-44	1	65+	0	Average Age:	42.59	Average Age:	42.69
Employee Average Age: 42.67				Supervisor Average Age: 49.15				Average Length of Service: 11.40		Average Length of Service: 4.38	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	2	# of African-American:	1	# of Non-minorities:	60
% of Workforce:	3.23%	# of Asian:	0	% of Workforce:	96.77%
Average Age:	35.95	# of American Indian:	0	Average Age:	42.89
Average Length of Service:	2.82	# of Hispanic or Latino:	1	Average Length of Service:	6.42

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	0	# of Persons With Non-Disabilities:	62
% of Workforce:	0%	% of Workforce:	100%
Average Age:	N/A	Average Age:	42.67
Average Length of Service:	N/A	Average Length of Service:	6.30

Officials/Administrators EEO Category 1: 4	Professionals EEO Category 2: 14	Technicians EEO Category 3: 1	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 8	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 35

Separation Rate: 28.10%	Hire Rate: 33.06%	Number Hires: 19	Transfer In: 1
Retirements: 10	All Terminations: 5	Voluntary Quits: 2	Transfer Out: 0

# of Classes Used: 20	Most Populous Classes: Warehouse Operations Wkr (19), Transport Drive (16), Clerk-Specialist (4), Investigator 3 (4)		
Separations - By Class:	Clerk-Specialist (4), Warehouse Operations Wkr (4), Public Service Executive 3 (3)		
# Eligible for Retirement:	8 in the next 5 years	% Eligible: 12.90%	

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '10)

Vacation Payouts: \$40,085.62	Sick Leave Payouts: \$16,316.07	Annual Payroll: \$3,258,595.43	Avg. Base Salary: \$43,189.61	Overtime Days Worked: 1,051.4
Overtime Cost: \$208,178.79	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: N/A	Vacation Pay - Earned Value: \$209,858.27	Vacation Days Earned: 1,126.6	Vacation Used Expense: \$188,362.21	Vacation Days Taken: 986.3
Workers' Comp Days Used: N/A	Sick Leave Days Earned: 1,104.5	Reg. Sick Leave Used Expense: \$84,873.69	Reg. Sick Leave Days Used: 483.9	Converted Sick Leave To Vacation Days Used: 109.0
	Sick Leave -Earned Value: \$189,877.64		Avg. Sick Leave Days Per EE: 7.80	Converted Sick Leave To Vacation Used Expense: \$20,239.76
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: 0	Reclassifications Up (Filled): 1 Up (Vacant): 1 Down (Filled): 0 Down (Vacant): 1 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$6,198.40	Grievances Contract Grievances: 1 Disciplinary: 1 Language: 0 Non-Contract Grievances: 0 Disciplinary: 0 Language: 0 Arbitrations: 0
Funeral Leave Used Expense: \$5,816.39	Funeral Days Used: 35.1	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$0	Jury Leave Days Used: 0	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '10. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Underutilization [UU] and Gains/Losses)

Females: Begin of Year (FY '10) UU: N/A	Minorities: Begin of Year (FY '10) UU: N/A	PWD: Begin of Year (FY '10) UU: N/A
Gains/Losses (FY '10): N/A	Gains/Losses (FY '10): N/A	Gains/Losses (FY '10): N/A
End of Year (FY '10) UU: N/A	End of Year (FY '10) UU: N/A	End of Year (FY '10) UU: N/A

Sources: AS400 Queries; "Just the Facts for FY10" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: December 15, 2010